

**Trustees Annual Report and Financial Statements
of the Parochial Church Council of St Bartholomew's Church,
Arborfield**

for the year ended 31 December 2022

Trustees Annual Report

The Parochial Church Council (PCC) presents its Annual Report for the year ended 31 December 2022.

Reference and administrative information

The PCC is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew's, Arborfield, registration number 1146779.

The correspondence address of the Church is The Rectory, Church Lane, Arborfield, Berkshire RG2 9HZ.

The Trustees, members of the PCC who have served from 1 January 2022 until the date this report was approved are:

Minister	Rev Piers Bickersteth (Chair)
Assoc. Minister	Rev Andrew Kearns
Churchwardens	Joseph Brown Adedayo Ajibola
Deanery Synod reps	Gillian Kaiser Poppy Brown Anthony Pollock
Elected members	Alison Caldwell Patricia Fryer Ian Hollamby Mark McDonnell Hannah Schuster Felicity Singh Phil Rowlandson (resigned Nov 2022 as moved area)

Bankers	Barclays Bank PLC
Independent Examiner	Lisa Darby FCA

Structure, governance and management

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The Trustees, members of the PCC, are either elected by the Annual Parochial Church Meeting or are co-opted onto the PCC and hold office for 3 years.

Objectives and activities

The principal purpose of St Bartholomew's Church, Arborfield is the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as "to co-operate with the minister in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical."

The trustees confirm that they have given due consideration to the Charity Commission's published guidance on the operation of public benefit.

Achievements and performance

Our aim as a Church is to honour the Lord Jesus Christ in all that we do. By his grace we are seeking to grow in our knowledge of him, our love for him and our obedience to him. We are also seeking to proclaim the gospel of Jesus Christ to others as well, both by reaching out to others ourselves and by supporting mission partners in the UK and overseas. During 2022 we supported the following: OMF, Christian Community Action (CCA), and Open Doors, along with a post-grad member of the church family working as a ministry trainee with a church in Southampton.

Our Sunday services are the focus for our life as a Church as we gather to listen to the Word of God being read and preached, and as we respond to him in prayer and praise. This is also a vital time for us to grow as a fellowship and refreshments after the service provide the opportunity for relationships to build. It is our assumption, however, that our life as a Church should overflow into our daily lives and our growth groups continue to provide a natural context for relationships to develop whereby people can serve and encourage one another further.

It has been a joy to relinquish CV-19 restrictions on our gatherings and seek to return to "normal" church life and are thankful for the way we have been able to gather safely in-person as well as continue to deliver an online service.

Church at the Green marked its fifth birthday in March 2022 and continues to give thanks to God for all that He continues to do in establishing and keeping the church family, as well as building are relationships with neighbours who continue to move into the new housing locally. Piers Bickersteth continues in his role as rector of the benefice as well as leading the ministry at CTG.

Phil Rowlandson finished his fourth year in his role on the staff team, and began Church of England ordination training in September.

Andy Kearns continues his role as Associate minister, based at Arborfield.

During the year the Electoral Roll was revised in accordance with Church of England practice and the number currently on the Roll is 118.

Most of the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts. In planning the activities, the PCC has applied the guidance on public benefit issued by the Charity Commission.

Financial review

Our Lord, continues to be very kind to us with Andy Kearns our Associate minister continuing to lead us with support from Piers. We have been blessed with a substantial legacy of £87,197 and several large donations.

During the year the Church income was £218,016 (an increase of £42,619 from 2021) and Church expenditure was £108,840 (a decrease of £18,791 from 2021).

Included within church expenditure we have made mortgage repayments of £20,704 (£13,158 Capital Repayments and £7547 Interests Repayments) to Methodist Chapel Aid Limited towards last year's loan of £250,000 for the refurbishment of School House.

The total cash balances at 31 December 2022 were £171,031, of which £1,600 is restricted and £169,431 is unrestricted.

We are in the planning stages of creating a new car parking area next to the church hall to improve the safety of church visitors. This is estimated to cost around £40,000.

Reserves

The trustees have agreed the policy in the amount of holding cash reserves of 2 months unrestricted income which would be equivalent to £36k. The cash held in the unrestricted fund has increased to £169,431 (2021: £60,326).

Quinquennial Inspection

The quinquennial inspection was carried out in August 2020. Included in this year's expenditure was the repair of the roof £2,000. There are several cracks in the masonry around the church which are being actively monitored with crack gauges. It is not yet clear if and when repairs will be required. There is a church working party which will be ensuring the required inspections and repairs are completed.

Going concern

The Charity is reliant on the support of voluntary donations to enable it to continue operating. The trustees believe that support will continue and that the Charity will continue to operate.

Responsibilities of trustees

Charity law requires the PCC to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Approved by the Parochial Church Council on 13 March 2023 and signed on its behalf by:

Piers Bickersteth

Patricia Fryer

Piers Bickersteth
Chairman

Patricia Fryer
Treasurer

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST. BARTHOLOMEW'S, ARBORFIELD

I report to the trustees on my examination of the accounts of the PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD ('the charity') for the year ended 31 December 2022 on pages 6 to 9 following.

Responsibilities and basis of report

As the trustees of the charity, the members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lisa Darby

Lisa Darby FCA

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 20 March 2023

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	General Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	2022 £	2021 £
Income receipts							
Voluntary receipts	2(a)	121,747	165	87,197	-	209,109	167,742
Church activities	2(b)	8,718	60	-	-	8,778	3,704
Investment income	2(c)	-	10	-	120	130	10
Insurance claim		-	-	-	-	-	3,941
		<u>130,465</u>	<u>235</u>	<u>87,197</u>	<u>120</u>	<u>218,016</u>	<u>175,397</u>
Capital and similar receipts							
Loan for refurbishment of School House		-	-	-	-	-	250,000
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,000</u>
Total receipts		<u>130,465</u>	<u>235</u>	<u>87,197</u>	<u>120</u>	<u>218,016</u>	<u>425,397</u>
Payments							
Church activities	3(a)	30,997	5	-	-	31,002	48,269
Ministry costs	3(b)	47,717	-	-	-	47,717	65,197
Mission and charitable gifts	3(c)	8,000	332	-	-	8,332	14,165
		<u>86,714</u>	<u>337</u>	<u>-</u>	<u>-</u>	<u>87,051</u>	<u>127,631</u>
School House refurbishment		-	-	-	-	-	255,912
Church Hall loan repayments		-	-	-	-	-	8,500
Purchase of fixed assets		1,085	-	-	-	1,085	-
Loan repayments		7,547	-	-	13,158	20,704	3,110
Total payments		<u>95,345</u>	<u>337</u>	<u>-</u>	<u>13,158</u>	<u>108,840</u>	<u>395,153</u>
Net of receipts / (payments) before transfers		35,120	(103)	87,197	(13,038)	109,176	30,244
Transfers between funds		(13,212)	174	-	13,038	-	-
Net movement in funds		<u>21,908</u>	<u>71</u>	<u>87,197</u>	<u>-</u>	<u>109,176</u>	<u>30,244</u>
Cash funds as at last year end		60,326	1,528	-	-	61,855	31,611
Cash funds at this year end	A	<u>82,234</u>	<u>1,600</u>	<u>87,197</u>	<u>-</u>	<u>171,031</u>	<u>61,855</u>

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

	General funds £	Restricted funds £	Designated funds £	Endowment funds £	2022 £	2021 £
A Cash funds						
Cash at bank with immediate access	82,234	1,600	87,197	-	171,031	61,855
	<u>82,234</u>	<u>1,600</u>	<u>87,197</u>	<u>-</u>	<u>171,031</u>	<u>61,855</u>
B Other monetary assets						
CBF Investment Fund (Ditchfield Prize Bell Fund)	-	-	-	-	-	375
Gift aid due to charity	16,688	-	-	-	16,688	3,055
Tenancy deposit	-	-	-	-	-	2,100
Other debtors	5,831	-	-	-	5,831	1,361
	<u>22,520</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,520</u>	<u>6,890</u>
Total current assets	<u>104,754</u>	<u>1,600</u>	<u>87,197</u>	<u>-</u>	<u>193,550</u>	<u>68,745</u>
C Liabilities						
Falling due within one year						
Diocesan Board of Finance	-	-	-	-	-	718
Accounts payable	-	-	-	-	-	156
Grant obligations	5,500	-	-	-	5,500	-
Fee for Independent Examination	1,440	-	-	-	1,440	1,560
	<u>6,940</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,940</u>	<u>2,434</u>
Total net current assets	<u>97,814</u>	<u>1,600</u>	<u>87,197</u>	<u>-</u>	<u>186,610</u>	<u>66,311</u>
D Assets and secured liabilities retained for charity's own use						
School House used as clergy accommodation (2021 valuation by Haslams, Chartered Surveyors)	-	-	-	750,000	750,000	750,000
Church Hall sliding partitions	11,034	-	-	-	11,034	11,034
	<u>11,034</u>	<u>-</u>	<u>-</u>	<u>750,000</u>	<u>761,034</u>	<u>761,034</u>
Liabilities secured on School House						
Loan payments falling due within less than one year	-	-	-	13,158	13,158	13,158
Loan payments falling due after one year	-	-	-	223,684	223,684	236,842
	<u>-</u>	<u>-</u>	<u>-</u>	<u>236,842</u>	<u>236,842</u>	<u>250,000</u>
Total assets less secured liabilities	<u>11,034</u>	<u>-</u>	<u>-</u>	<u>513,158</u>	<u>524,192</u>	<u>511,034</u>

School House is held under an endowment trust deed dated 1st December 1871 for the education of the children of Arborfield and Barkham in the principles of the Church of England at the Coombs Primary School. It is occupied as a residence by the church's associate minister for this purpose. The rent saved from renting accommodation for the church's associate minister from a third party will fund the loan repayments. There is therefore no additional liability on the PCC arising from this arrangement.

The above loan which is secured on the School House is repayable in equal half yearly instalments and is repayable in full by 2041.

Consecrated property, beneficed property and moveable church furnishings which require a special faculty for disposal are excluded from the above list of charity assets.

The accounts were approved by the trustees and signed on their behalf by:

Piers Bickersteth

Piers Bickersteth

Date: 13 March 2023

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	General funds	Restricted funds	Designated funds	Endowment funds	Total 2022	Total 2021
	£	£	£	£	£	£
2 a) Voluntary income						
Regular donations under gift aid	67,464	-	-	-	67,464	79,076
Other regular donations	11,897	-	-	-	11,897	11,735
Total regular receipts	79,361	-	-	-	79,361	90,811
One-off donations under gift aid	28,135	-	-	-	28,135	46,453
Other one-off donations	3,875	165	87,197	-	91,237	800
Collections	335	-	-	-	335	72
Total receipts from one-off donations	32,345	165	87,197	-	119,707	47,325
Gift aid reclaimed	10,041	-	-	-	10,041	29,606
	121,747	165	87,197	-	209,109	167,742
b) Church activities						
Clergy fees	5,706	-	-	-	5,706	3,619
Other activities and fees	3,012	60	-	-	3,072	85
	8,718	60	-	-	8,778	3,704
c) Investment income						
Rental Income	-	-	-	120	120	-
Dividends from CBF investment funds	-	10	-	-	10	10
	-	10	-	120	130	10
	General funds	Restricted funds	Endowment funds	Endowment funds	Total 2022	Total 2021
	£	£	£	£	£	£
3 a) Church activities						
Church @ the Green	-	-	-	-	-	18,706
Church running costs	12,429	-	-	-	12,429	12,799
Office cost and central costs	4,942	-	-	-	4,942	7,459
Insurance	4,206	-	-	-	4,206	3,544
Independent examination	1,978	-	-	-	1,978	1,260
School House utilities	1,603	-	-	-	1,603	1,177
Assigned fees	2,830	-	-	-	2,830	1,457
Other charitable activities	-	-	-	-	-	198
Other costs	3,010	5	-	-	3,015	1,669
	30,997	5	-	-	31,002	48,269
b) Ministry costs						
Associate Minister	40,258	-	-	-	40,258	56,387
Youth worker	4,234	-	-	-	4,234	4,078
Other ministry expenses	3,225	-	-	-	3,225	4,732
	47,717	-	-	-	47,717	65,197
c) Mission and charitable gifts						
Christian Community Action	1,500	-	-	-	1,500	1,500
South Central Gospel	1,000	-	-	-	1,000	-
Crosslinks	-	-	-	-	-	4,500
OMF International	2,500	-	-	-	2,500	2,500
Open Doors	2,500	-	-	-	2,500	2,500
UCCF	-	-	-	-	-	2,500
Individuals	500	-	-	-	500	-
Bibles given to school leavers	-	332	-	-	332	665
	8,000	332	-	-	8,332	14,165

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

4 Staff and trustees

The church has no direct employees. Its activities are carried out by volunteers and by staff employed by an independent charity (The Arborfield and Barkham Parish Churches Trust). Grants paid to that trust to meet these costs are included in the ministry section of note 3 above.

Included in the staff employed by that independent charity is Rev Andrew Kearns, who is a member of the PCC of Arborfield Church and hence a trustee. The Associate Minister costs shown in note 3 above represent the amounts paid to The Arborfield and Barkham Parish Churches Trust for provision of the services of Rev Kearns by that trust.

Rev Andrew Kearns and family received accommodation in the recently renovated School House during the year. The Cost of this accommodation was covered by the PCC with a peppercorn rent of £10 pcm being paid by the minister.

Rev Andrew Kearns received a gift of £2,100 in the year. £600 grant for professional development and £1,500 gift for use in his sabbatical planned to be taken June - August 2023

No other person connected with the PCC has been paid remuneration or other benefits from the funds of the PCC.

5 Fund movements

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	<u>60,326</u>	<u>130,465</u>	<u>(95,345)</u>	<u>(13,212)</u>	<u>82,234</u>
Restricted funds:					
Bell fund	1,167	165	(5)	-	1,327
Women's Ministry fund	-	60	-	-	60
Ditchfield prize fund	203	10	-	-	212
Other nominated gifts	158	-	(332)	174	-
	<u>1,528</u>	<u>235</u>	<u>(337)</u>	<u>174</u>	<u>1,600</u>
Endowment funds:					
School House fund	-	120	(13,158)	13,038	-
	<u>-</u>	<u>120</u>	<u>(13,158)</u>	<u>13,038</u>	<u>-</u>
Designated funds:					
Sustain Ministry Legacy fund	-	87,197	-	-	87,197
	<u>-</u>	<u>87,197</u>	<u>-</u>	<u>-</u>	<u>87,197</u>
Total funds	<u>61,855</u>	<u>218,016</u>	<u>(108,840)</u>	<u>-</u>	<u>171,031</u>

The Bell fund relates to income and expenditure received and paid directly in relation to the Church bells and the bell ringing lessons.

The Women's Ministry fund relates to income, donations and costs that are in relation to the Women's ministry that the church runs.

The Ditchfield prize fund relates to income to be applied in providing one or more prizes for religious knowledge to one or more children in school every year.

The Other nominated gifts fund is specifically for costs relating to buying school leavers bibles.

The School House endowment fund has been created following the surrender of the lease of the School House. The School House is held in accordance with the terms of the original trust deed dated 1 December 1871.

The Sustain Ministry Legacy fund relates to a legacy gift received that will contribute towards the continued ministry running costs of the church.

This includes such costs as Minister costs and children & youth ministry costs.

The transfer from the general fund into the Other nominated gifts fund is a contribution towards the purchase of bibles for school leavers.

The transfer from the general fund into the School House endowment fund is a contribution towards the mortgage repayment on the School House.