

**Trustees Annual Report and Financial Statements
of the Parochial Church Council of St Bartholomew's Church,
Arborfield**

for the year ended 31 December 2021

Trustees Annual Report

The Parochial Church Council (PCC) presents its Annual Report for the year ended 31 December 2021.

Reference and administrative information

The PCC is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew's, Arborfield, registration number 1146779.

The correspondence address of the Church is The Rectory, Church Lane, Arborfield, Berkshire RG2 9HZ.

The Trustees, members of the PCC who have served from 1 January 2021 until the date this report was approved are:

Minister	Rev Piers Bickersteth (Chair)
Assoc. Minister	Rev Andrew Kearns
Churchwardens	Joseph Brown
	Adedayo Ajibola
Deanery Synod reps	Gillian Kaiser
	Poppy Brown
	Anthony Pollock
Elected members	Alison Caldwell
	Patricia Fryer
	Ian Hollamby
	Mark McDonnell
	Hannah Schuster
	Felicity Singh
	Phil Rowlandson

Bankers	Barclays Bank PLC
Independent Examiner	Jacob Farley ACA

Structure, governance and management

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The Trustees, members of the PCC, are either elected by the Annual Parochial Church Meeting or are co-opted onto the PCC and hold office for 3 years.

Objectives and activities

The principal purpose of St Bartholomew's Church, Arborfield is the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as "to co-operate with the minister in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical."

In planning the activities the PCC has applied the guidance on public benefit issued by the Charity Commission.

Achievements and performance

Our aim as a Church is to honour the Lord Jesus Christ in all that we do. By his grace we are seeking to grow in our knowledge of him, our love for him and our obedience to him. We are also seeking to proclaim the gospel of Jesus Christ to others as well, both by reaching out to others ourselves and by supporting mission partners in the UK and overseas. During 2020 we supported the following: Universities & Colleges Christian Fellowship (UCCF), OMF, Crosslinks with Abuja Bible College (Nigeria) and the Algeo Family with SOW, (The Gambia), Christian Community Action (CCA), and Open Doors.

Our Sunday services are the focus for our life as a Church as we gather to listen to the Word of God being read and preached, and as we respond to him in prayer and praise. This is also a vital time for us to grow as a fellowship and refreshments after the service provide the opportunity for relationships to build. It is our assumption, however, that our life as a Church should overflow into our daily lives and our growth groups continue to provide a natural context for relationships to develop whereby people can serve and encourage one another further.

Much of the year has once again been impacted by restrictions on our gatherings both locally and nationally in order to restrict the spread of CV-19. Despite the restrictions and the disruption they bring to "normal" church life, we are thankful for the way we have been able to continue to gather both in-person and online

Church at the Green marked its fourth birthday in March 2021 and continues to give thanks to God for all that He continues to do in establishing and keeping the church family. Piers Bickersteth continues in his role as rector of the benefice as well as leading the ministry at CTG.

Phil Rowlandson entered into his fourth year in his role on the staff team, and now functions as an assistant minister at CTG, whilst continuing the selection process for ordination in the Church of England.

Andy Kearns continues his role as Associate minister, based at Arborfield.

During the year the Electoral Roll was revised in accordance with Church of England practice and the number currently on the Roll is 118.

Most of the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts. In planning the activities, the PCC has applied the guidance on public benefit issued by the Charity Commission.

Financial review

Our Lord, continues to be very kind to us with Andy Kearns our Associate minister continuing to lead us with support from Piers and Phil Rowlandson. From July we changed the model for supporting Church of the Green (CTG), so Arborfield PCC are no longer supporting CTG financially, the members of CTG pay their contributions into the Trust rather than to Arborfield PCC. We have also supported our mission partners as they seek to serve across the globe.

During the year the Church income was £175,397 (an increase of £13,843 from 2020) and Church expenditure was £127,631 (a decrease of £13,306 from 2020).

Additionally a £250,000 loan was granted by the Methodist Chapel Aid Limited towards the £255,912 cost of refurbishment of the School House. We are very pleased to say the project was completed successfully and that Andy Kearns and family moved into the property on 10th December.

The receipts and payments account also shows the final £8,500 repayments of the Church Hall Extension loans, and finally interest payments of £3,110 on the new School House loan.

The net receipts for the year were £30,244, so that total cash balances at 31 December 2021 were £61,855, of which £1,528 is restricted and £60,326 is unrestricted.

Reserves

The trustees have agreed the policy in the amount of holding cash reserves of 2 months income. As CTG givers are no longer contributing to Arborfield PCC our monthly income has reduced however this has been offset by not paying CTG expenses since July. Despite this we have increased the amount held in our reserves. The cash held in the unrestricted fund has increased to £60,326 (2020: £28,732).

Quinquennial Inspection

The quinquennial inspection was carried out in August 2020 and the report was received in October, immediate work has been recommended. Included in this year's expenditure was the repair of the lightning conductor £6,618 which we were fortunate to receive a partial refund of £3,941 from our insurance company. An inspection and roof repairs of £1650 were made in January 2022. There are several cracks in the masonry around the church which are being actively monitored but it is not yet clear if and when repairs will be required.

Going concern

The Charity is reliant on the support of voluntary donations to enable it to continue operating. The trustees believe that support will continue and that the Charity will continue to operate.

Responsibilities of trustees

Charity law requires the PCC to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Approved by the Parochial Church Council on 2 April 2022, and signed on its behalf by:

Piers Bickersteth
Chairman

Patricia Fryer
Treasurer

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST. BARTHOLOMEW'S, ARBORFIELD

I report to the trustees on my examination of the accounts of the PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD ('the charity') for the year ended 31 December 2021 on pages 6 to 9 following.

Responsibilities and basis of report

As the trustees of the charity, the members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jacob Farley ACA

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 5 May 2022

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	General Funds £	Restricted Funds £	Endowment Funds £	2021 £	2020 £
Income receipts						
Voluntary receipts	2(a)	167,742	-	-	167,742	158,627
Church activities	2(b)	3,704	-	-	3,704	2,916
Investment income	2(c)	-	10	-	10	11
Insurance claim		3,941	-	-	3,941	-
		<u>175,387</u>	<u>10</u>	<u>-</u>	<u>175,397</u>	<u>161,554</u>
Capital and similar receipts						
Loan for refurbishment of School House		-	-	250,000	250,000	-
		<u>-</u>	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>-</u>
Total receipts		<u>175,387</u>	<u>10</u>	<u>250,000</u>	<u>425,397</u>	<u>161,554</u>
Payments						
Church activities	3(a)	48,254	15	-	48,269	61,240
Ministry costs	3(b)	65,197	-	-	65,197	65,698
Mission and charitable gifts	3(c)	13,500	665	-	14,165	14,000
		<u>126,951</u>	<u>680</u>	<u>-</u>	<u>127,631</u>	<u>140,937</u>
School House refurbishment		-	-	255,912	255,912	8,595
Church Hall loan repayments		8,500	-	-	8,500	8,500
Loan interest		3,110	-	-	3,110	-
Total payments		<u>138,561</u>	<u>680</u>	<u>255,912</u>	<u>395,153</u>	<u>158,032</u>
Net of receipts / (payments) before transfers		36,826	(670)	(5,912)	30,244	3,522
Transfers between funds		(5,232)	(680)	5,912	-	-
Net movement in funds		<u>31,594</u>	<u>(1,350)</u>	<u>-</u>	<u>30,244</u>	<u>3,522</u>
Cash funds as at last year end		28,732	2,879	-	31,611	28,089
Cash funds at this year end	A	<u>60,326</u>	<u>1,528</u>	<u>-</u>	<u>61,855</u>	<u>31,611</u>

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

	General funds £	Restricted funds £	Endowment funds £	2021 £	2020 £
A Cash funds					
Cash at bank with immediate access	60,326	1,528	-	61,855	31,611
	<u>60,326</u>	<u>1,528</u>	<u>-</u>	<u>61,855</u>	<u>31,611</u>
B Other monetary assets					
CBF Investment Fund (Ditchfield Prize Bell Fund)	-	375	-	375	328
Gift aid due to charity	3,055	-	-	3,055	1,751
Tenancy deposit	2,100	-	-	2,100	-
Other debtors	1,361	-	-	1,361	500
	<u>6,516</u>	<u>375</u>	<u>-</u>	<u>6,890</u>	<u>2,579</u>
Total current assets	<u>66,842</u>	<u>1,903</u>	<u>-</u>	<u>68,745</u>	<u>34,190</u>
C Liabilities					
Falling due within one year					
Loan repayments	-	-	-	-	8,500
Dioissan Board of Finance	718	-	-	718	-
Accounts payable	156	-	-	156	-
Fee for Independent Examination	1,560	-	-	1,560	1,260
Accrued expenses	-	-	-	-	3,730
	<u>2,434</u>	<u>-</u>	<u>-</u>	<u>2,434</u>	<u>13,490</u>
Total net current assets	<u>64,408</u>	<u>1,903</u>	<u>-</u>	<u>66,311</u>	<u>20,700</u>
D Assets and secured liabilities retained for charity's own use					
School House used as clergy accommodation (2021 valuation by Haslams, Chartered Surveyors)	-	-	750,000	750,000	-
Church Hall sliding partitions	11,034	-	-	11,034	11,034
	<u>11,034</u>	<u>-</u>	<u>750,000</u>	<u>761,034</u>	<u>11,034</u>
Liabilities secured on School House					
Loan payments falling due within less than one year	-	-	13,158	13,158	-
Loan payments falling due after one year	-	-	236,842	236,842	-
	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>-</u>
Total assets less secured liabilities	<u>11,034</u>	<u>-</u>	<u>500,000</u>	<u>511,034</u>	<u>11,034</u>

School House is held under an endowment trust deed dated 1st December 1871 for the education of the children of Arborfield and Barkham in the principles of the Church of England at the Coombs Primary School. It is occupied as a residence by the church's associate minister for this purpose. The rent saved from renting accommodation for the church's associate minister from a third party will fund the loan repayments. There is therefore no additional liability on the PCC arising from this arrangement.

The above loan which is secured on the School House is repayable in equal half yearly instalments and is repayable in full by 2041.

Consecrated property, beneficed property and moveable church furnishings which require a special faculty for disposal are excluded from the above list of charity assets.

The accounts were approved by the trustees and signed on their behalf by:

Piers Bickersteth

Date: 2 April 2022

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	General funds £	Restricted funds £	Endowment funds £	Total 2021 £	Total 2020 £
2 a) Voluntary income					
Regular donations under gift aid	79,076	-	-	79,076	89,393
Other regular donations	11,735	-	-	11,735	9,630
Total regular receipts	90,811	-	-	90,811	99,023
One-off donations under gift aid	46,453	-	-	46,453	23,300
Other one-off donations	800	-	-	800	5,600
Collections	72	-	-	72	592
Total receipts from one-off donations	47,325	-	-	47,325	29,492
Gift aid reclaimed	29,606	-	-	29,606	30,113
	167,742	-	-	167,742	158,627
b) Church activities					
Clergy fees	3,619	-	-	3,619	2,432
Other activities and fees	85	-	-	85	484
	3,704	-	-	3,704	2,916
c) Investment income					
Dividends from CBF investment funds	-	10	-	10	11
	-	10	-	10	11
	General funds £	Restricted funds £	Endowment funds £	Total 2021 £	Total 2020 £
3 a) Church activities					
Church @ the Green	18,706	-	-	18,706	39,492
Church running costs	12,799	-	-	12,799	5,721
Office cost and central costs	7,459	-	-	7,459	8,750
Insurance	3,544	-	-	3,544	3,515
Independent examination	1,260	-	-	1,260	1,140
School House utilities	1,177	-	-	1,177	-
Assigned fees	1,457	-	-	1,457	477
Other charitable activities	198	-	-	198	177
Other costs	1,654	15	-	1,669	1,968
	48,254	15	-	48,269	61,240
b) Ministry costs					
Associate Minister	56,387	-	-	56,387	55,452
Ministry trainees	-	-	-	-	5,528
Youth worker	4,078	-	-	4,078	4,056
Other ministry expenses	4,732	-	-	4,732	662
	65,197	-	-	65,197	65,698
c) Mission and charitable gifts					
Christian Community Action	1,500	-	-	1,500	1,500
Crosslinks	4,500	-	-	4,500	4,500
OMF International	2,500	-	-	2,500	2,500
Open Doors	2,500	-	-	2,500	2,500
UCCF	2,500	-	-	2,500	2,500
Bibles given to school leavers	-	665	-	665	500
	13,500	665	-	14,165	14,000

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

4 Staff and trustees

The church has no direct employees. Its activities are carried out by volunteers and by staff employed by an independent charity (The Arborfield and Barkham Parish Churches Trust). Grants paid to that trust to meet these costs are included in the ministry section of note 3 above.

Included in the staff employed by that independent charity is Rev Andrew Kearns, who is a member of the PCC of Arborfield Church and hence a trustee. The Associate Minister costs shown in note 3 above represent the amounts paid to The Arborfield and Barkham Parish Churches Trust for provision of the services of Rev Kearns by that trust.

No person connected with the PCC has been paid remuneration or other benefits from the funds of the PCC.

5 Fund movements

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	<u>28,732</u>	<u>175,387</u>	<u>(138,561)</u>	<u>(5,232)</u>	<u>60,326</u>
Restricted funds:					
Bell fund	1,182	-	(15)	-	1,167
School House fund	680	-	-	(680)	-
Ditchfield prize fund	193	10	-	-	203
Other nominated gifts	823	-	(665)	-	158
	<u>2,879</u>	<u>10</u>	<u>(680)</u>	<u>(680)</u>	<u>1,528</u>
Endowment funds:					
School House fund	-	250,000	(255,912)	5,912	-
	<u>-</u>	<u>250,000</u>	<u>(255,912)</u>	<u>5,912</u>	<u>-</u>
Total funds	<u>31,611</u>	<u>425,397</u>	<u>(395,153)</u>	<u>-</u>	<u>61,855</u>

The School House endowment fund has been created following the surrender of the lease of the School House. The School House is held in accordance with the terms of the original trust deed dated 1 December 1871.

The transfer from the restricted School House fund into the School House endowment fund reflects the trustees view that this fund is an endowment fund in accordance with the original trust deed relating to the School House.

The transfer from the general fund into the School House endowment fund is a contribution towards the refurbishment costs of the School House.