

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BARTHOLOMEWS, ARBORFIELD

England & Wales - Charity number 1146779

## Details

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Other names	ARBORFIELD PCC
Status	Registered
Legal form	Previously excepted
Registered	2012-04-04
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	The Rectory Church Lane Arborfield Reading RG2 9HZ
Phone	01189760285
Email	<a href="mailto:office@abch.org.uk">office@abch.org.uk</a>
Website	<a href="http://www.abch.org.uk/">http://www.abch.org.uk/</a>

## Activities

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**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** The provision of public worship, teaching, evangelism of Christ our Lord and pastoral work throughout the community.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- Reading
- Wokingham

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£119,167	£122,432	-	-
2023-12-31	£126,342	£126,027	-	-
2022-12-31	£217,896	£108,840	-	-
2021-12-31	£175,397	£127,631	-	-
2020-12-31	£161,554	£158,032	-	-

## Trustees

Name	Role	Appointed
ALISON ELIZABETH CALDWELL		2017-04-30
Alexander James Kershaw		2023-04-26
Anthony James Pollock		2017-04-30
Felicity Claire Davidson Singh		2015-06-13
Jonathan Green		2023-04-26
Joseph Frank Brown		2019-04-01
LYNN MCBURNIE		2023-04-26
Patricia Fryer		2015-04-20
Rebecca Lauren Juliet Holloway		2025-05-18
Rev ANDREW PHILIP KEARNS		2017-04-30
Rev Iain Alexander Lingwood		2024-11-11
Robert Hughes		2024-04-21
Ruth Louise Kershaw		2024-04-21

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# Accounts

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**Trustees Annual Report and Financial Statements  
of the Parochial Church Council of St Bartholomew's Church,  
Arborfield**

**for the year ended 31 December 2024**

## Trustees Annual Report

The Parochial Church Council (PCC) presents its Annual Report for the year ended 31 December 2024.

### Reference and administrative information

The PCC is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew's, Arborfield, registration number 1146779.

The correspondence address of the Church is The Rectory, Church Lane, Arborfield, Berkshire RG2 9HZ.

The Trustees, members of the PCC who have served from 1 January 2024 until the date this report was approved (or as indicated) are:

Minister	Rev Piers Bickersteth (Until 18/02/24)
Associate Minister	Rev Andrew Kearns (Chair since March 24) (appointed as rector 26 <sup>th</sup> Sept 24)
Churchwardens	Iain Lingwood (since 11/11/24) Joseph Brown Lynn McBurnie
Deanery Synod reps	Ruth Kershaw (since 21/04/24) Poppy Brown Anthony Pollock
Elected members	Alison Caldwell Patricia Fryer Iain Hollamby (until 11/11/24) Mark McDonnell Rob Hughes (since 21/04/24) Felicity Singh Jonathan Green Alex Kershaw

Bankers Barclays Bank PLC

Independent Examiner Lisa Darby FCA

### Structure, governance and management

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The Trustees, members of the PCC, are either elected by the Annual Parochial Church Meeting or are co-opted onto the PCC and hold office for 3 years.

### Objectives and activities

The principal purpose of St Bartholomew's Church, Arborfield is the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as "to co-operate with the minister in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical."

The trustees confirm that they have given due consideration to the Charity Commission's published guidance on the operation of public benefit.

### Achievements and performance

Our aim as a Church is to honour the Lord Jesus Christ in all that we do. By his grace we are seeking to grow in our knowledge of him, our love for him and our obedience to him. We are also seeking to proclaim the gospel of Jesus Christ to others as well, both by reaching out to others ourselves and by supporting mission partners in the UK and overseas. During 2024 we committed to support the following: Christian Community Action (CCA), Open Doors and Crosslinks.

Our Sunday services are the focus for our life as a Church as we gather to listen to the Word of God being read and preached, and as we respond to him in prayer and praise. This is also a vital time for us to grow as a fellowship and refreshments after the service provide the opportunity for relationships to build. It is our assumption, however, that our life as a Church should overflow into our daily lives and our growth groups continue to provide a natural context for relationships to develop whereby people can serve and encourage one another further.

Church at the Green marked its seventh birthday in March 2024 and continues to give thanks to God for all that He continues to do in establishing and keeping the church family, as well as building our relationships with neighbours who continue to move into the new housing locally. Piers Bickersteth retired as Rector in February 2024, and in September 2024 Rev Iain Lingwood was licensed to lead the ministry at CTG.

Andy Kearns was installed as the new Rector of Arborfield with Barkham on 26<sup>th</sup> September and continues to be based at St Bartholomew's, Arborfield.

During the year the Electoral Roll was revised in accordance with Church of England practice and the number currently on the Roll is 119.

Most of the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts. In planning the activities, the PCC has applied the guidance on public benefit issued by the Charity Commission.

### *Financial review*

Our Lord, continues to be very kind to us and we feel so blessed to have Andy Kearns take up the role of rector for the benefice. We are also very grateful to have Ruth Kershaw who has joined the team on a part-time basis as community minister. The diocese now pay Andy's salary and Ruth's is handled by the trust.

During the year the Church income was £ 119,167 (a decrease of £7,175 from 2023) and Church expenditure was £122,432 (last year £126,027(a decrease of £3, 596 from 2023).

We have made mortgage repayments of £25,542 (£13,144 Capital Repayments and £12,398 Interest Repayments) to Methodist Chapel Aid limited towards our loan of £250,000 for the refurbishment of School House.

There is £65,546 invested in a 120 day notice investment fund and £102,535 in our current accounts (£1, 724 of these funds are restricted)

We have received planning permission to move ahead with our car park and have a quote of £64,800 for this work.

### *Heating*

Our boiler is broken and the diocese is recommending we move to under pew heating. We have an initial quote is £24,190.00p plus vat.

### *Reserves*

The reserves policy of the charity is to hold cash reserves which equate to a minimum of 2 months income at all times. For the 2024 year end this would require approximately £19,000 of cash reserve. The unrestricted immediately accessible cash held at the year end was £166,356; so the trustees are confident their reserve policy has been complied with.

### *Quinquennial Inspection*

The quinquennial inspection was carried out in August 2020 and is therefore due for renewal this year. There are several cracks in the masonry around the church which are being actively monitored with crack gauges. It is not yet clear if and when repairs will be required. There is a church working party which will be ensuring the required inspections and repairs are completed.

### *Going concern*

The Charity is reliant on the support of voluntary donations to enable it to continue operating. The trustees believe that support will continue and that the Charity will continue to operate.

### *Responsibilities of trustees*

Charity law requires the PCC to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Approved by the Parochial Church Council on Mar 31, 2025 and signed on its behalf by:

Andrew Kearns  
Rev Andrew Kearns  
Chairman

  
Patricia Fryer (Mar 31, 2025 09:22 GMT+1)  
Patricia Fryer  
Treasurer

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST. BARTHOLOMEW'S, ARBORFIELD**

I report to the trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish of St. Bartholomew's, Arborfield ('the charity') for the year ended 31 December 2024 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity, the members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Lisa Darby*

[Lisa Darby \(Mar 31, 2025 15:30 GMT+1\)](#)

Lisa Darby FCA

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: Mar 31, 2025

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

Notes	General Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	2024 £	2023 £
<b>Income receipts</b>						
Voluntary receipts	2(a) 105,245	50	-	-	105,295	114,866
Church activities	2(b) 2,836	-	-	-	2,836	9,119
Investment income	2(c) 5,317	3	-	5,716	11,036	2,357
<b>Total receipts</b>	<u>113,398</u>	<u>53</u>	<u>-</u>	<u>5,716</u>	<u>119,167</u>	<u>126,342</u>
<b>Payments</b>						
Church activities	3(a) 30,219	5	-	525	30,750	34,672
Ministry costs	3(b) 57,954	-	-	-	57,954	44,856
Mission and charitable gifts	3(c) 5,026	424	-	-	5,450	15,143
	<u>93,199</u>	<u>429</u>	<u>-</u>	<u>525</u>	<u>94,154</u>	<u>94,672</u>
Car Park building work	2,736	-	-	-	2,736	7,187
Loan repayments	-	-	-	25,542	25,542	24,168
	<u>2,736</u>	<u>-</u>	<u>-</u>	<u>25,542</u>	<u>28,278</u>	<u>31,356</u>
<b>Total payments</b>	<u>95,935</u>	<u>429</u>	<u>-</u>	<u>26,067</u>	<u>122,432</u>	<u>126,027</u>
Net of receipts / (payments) before transfers	17,463	(376)	-	(20,351)	(3,265)	314
Transfers between funds	(20,647)	366	(70)	20,351	-	-
<b>Net movement in funds</b>	<u>(3,185)</u>	<u>(10)</u>	<u>(70)</u>	<u>-</u>	<u>(3,265)</u>	<u>314</u>
Cash funds as at last year end	82,404	1,674	87,267	-	171,345	171,031
<b>Cash funds at this year end</b>	A <u>79,219</u>	<u>1,664</u>	<u>87,197</u>	<u>-</u>	<u>168,080</u>	<u>171,345</u>

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

STATEMENT OF ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024

	General funds £	Restricted funds £	Designated funds £	Endowment funds £	2024 £	2023 £
<b>A Cash funds</b>						
Cash at bank with immediate access	60,535	-	42,000	-	102,535	69,117
United Trust Account - Investment	18,685	1,664	45,197	-	65,546	102,228
	<u>79,219</u>	<u>1,664</u>	<u>87,197</u>	<u>-</u>	<u>168,080</u>	<u>171,345</u>
<b>B Other monetary assets</b>						
Gift aid due to charity	9,304	-	-	-	9,304	2,557
Prepayment	2,132	-	-	-	2,132	2,075
Other debtors	236	-	-	-	236	-
	<u>11,672</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,672</u>	<u>4,632</u>
<b>Total current assets</b>	<u>90,891</u>	<u>1,664</u>	<u>87,197</u>	<u>-</u>	<u>179,752</u>	<u>175,977</u>
<b>C Liabilities</b>						
<b>Falling due within one year</b>						
Diocesan Board of Finance	1,030	-	-	-	1,030	852
Accounts payable	682	-	-	-	682	730
Grant obligations	4,000	-	-	-	4,000	-
Fee for Independent Examination	1,512	-	-	-	1,512	1,500
Other creditors	650	-	-	-	650	351
	<u>7,874</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,874</u>	<u>3,433</u>
<b>Total net current assets</b>	<u>83,017</u>	<u>1,664</u>	<u>87,197</u>	<u>-</u>	<u>171,878</u>	<u>172,544</u>
<b>D Assets and secured liabilities retained for charity's own use</b>						
School House used as clergy accommodation (2021 valuation by Haslams, Chartered Surveyors)	-	-	-	750,000	750,000	750,000
Church Hall sliding partitions (trustees deem these to be fully depreciated in 2024)	-	-	-	-	-	11,034
Other Church Assets	2,887	-	-	-	2,887	-
	<u>2,887</u>	<u>-</u>	<u>-</u>	<u>750,000</u>	<u>752,887</u>	<u>761,034</u>
<b>Liabilities secured on School House</b>						
Capital Loan payments falling due within less than one year	-	-	-	13,158	13,158	13,158
Capital Loan payments falling due after one year	-	-	-	197,368	197,368	210,526
	<u>-</u>	<u>-</u>	<u>-</u>	<u>210,526</u>	<u>210,526</u>	<u>223,684</u>
<b>Total assets less secured liabilities</b>	<u>2,887</u>	<u>-</u>	<u>-</u>	<u>539,474</u>	<u>542,361</u>	<u>537,350</u>

School House is held under an endowment trust deed dated 1st December 1871 for the education of the children of Arborfield and Barkham in the principles of the Church of England at the Coombs Primary School. It is occupied as a residence by the church's associate minister for this purpose. The rent saved from renting accommodation for the church's associate minister from a third party will fund the loan repayments. There is therefore no additional liability on the PCC arising from this arrangement.

The above loan which is secured on the School House is repayable in equal half yearly instalments and is repayable in full by 2041.

Consecrated property, beneficed property and moveable church furnishings which require a special faculty for disposal are excluded from the above list of charity assets.

The accounts were approved by the trustees and signed on their behalf by:

Andrew Kearns  
Andrew Kearns (Mar 31, 2025 10:04 GMT+1)

Rev Andrew Kearns

Date: Mar 31, 2025

The notes on pages 9-10 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	General funds	Restricted funds	Designated funds	Endowment funds	Total 2024	Total 2023
	£	£	£	£	£	£
<b>2 a) Voluntary income</b>						
Regular donations under gift aid	68,301	-	-	-	68,301	65,150
Other regular donations	16,755	-	-	-	16,755	16,040
Total regular receipts	85,056	-	-	-	85,056	81,190
One-off donations under gift aid	8,360	-	-	-	8,360	1,810
Other one-off donations	990	50	-	-	1,040	585
Collections	274	-	-	-	274	409
Total receipts from one-off donations	9,624	50	-	-	9,674	2,804
Gift aid reclaimed	10,565	-	-	-	10,565	30,872
	105,245	50	-	-	105,295	114,866
<b>b) Church activities</b>						
Clergy fees	2,256	-	-	-	2,256	3,212
Other activities and fees	580	-	-	-	580	5,907
	2,836	-	-	-	2,836	9,119
<b>c) Investment income</b>						
Rental Income	-	-	-	5,716	5,716	120
Dividends from CBF investment funds	5,317	3	-	-	5,320	2,237
	5,317	3	-	5,716	11,036	2,357
	General funds	Restricted funds	Designated funds	Endowment funds	Total 2024	Total 2023
	£	£	£	£	£	£
<b>3 a) Church activities</b>						
Church @ the Green	2,276	-	-	-	2,276	-
Church running costs	11,261	-	-	-	11,261	12,950
Office cost and central costs	6,928	-	-	-	6,928	9,892
Insurance	3,739	-	-	525	4,264	4,646
Independent examination	2,042	-	-	-	2,042	1,968
School House costs	957	-	-	-	957	-
Assigned fees	852	-	-	-	852	544
Other charitable activities	65	-	-	-	65	363
Other costs	2,099	5	-	-	2,104	4,309
	30,219	5	-	525	30,750	34,672
<b>b) Ministry costs</b>						
Associate Minister	27,132	-	-	-	27,132	39,378
Youth worker	375	-	-	-	375	4,479
Parish Share	28,902	-	-	-	28,902	-
Other ministry expenses	1,545	-	-	-	1,545	999
	57,954	-	-	-	57,954	44,856
<b>c) Mission and charitable gifts</b>						
Christian Community Action	-	-	-	-	-	2,500
South Central Gospel	-	-	-	-	-	500
Crosslinks	5,016	-	-	-	5,016	3,394
Open Doors	-	-	-	-	-	2,500
Church at the Green	-	-	-	-	-	5,500
Individuals	-	-	-	-	-	500
Bibles given to school leavers	-	424	-	-	424	249
Friends of the Cathedral	10	-	-	-	10	-
	5,026	424	-	-	5,450	15,143

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

4 Staff and trustees

The church has no direct employees. Its activities are carried out by volunteers and by staff employed by an independent charity (The Arborfield and Barkham Parish Churches Trust). Grants paid to that trust to meet these costs are included in the ministry section of note 3 above.

Included in the staff employed by the independent charity are:

Rev Andrew Kearns was employed by the Arborfield and Barkham Parish Churches Trust until September 2024. During this period Rev Andrew Kearns and family received accommodation in the recently renovated School House. The cost of this accommodation was covered by the PCC with a peppercorn rent of £10 pcm being paid by the minister. [NB by kind permission of the diocese the Kearns family moved into the rectory on 16th August and School House remained vacant until 27th September]

In September 2024 Rev Kearns was appointed Rector and is now employed by the Diocese.

The PCC pay Arborfield and Barkham Parish Churches Trust a proportion of benefice's parish share, which Arborfield and Barkham Parish Churches Trust subsequently provide to the Diocese (2024: £28,902) who provide Rev. Kearns with a stipend and accommodation to carry out his role as Rector. As Rector Rev. Kearns remains a member of the PCC and hence a trustee. [Note the benefice is made up of 4 churches who all pay a proportion of the parish share which is why the parish share is not paid directly to the Diocese] "□"

In September 2024 Rev Iain Lingwood was appointed Associate Minister, he is a member of the PCC and hence a trustee. He is employed by the Arborfield and Barkham Parish Churches Trust. Since 27th October 2024 Rev. Lingwood and the family receive accommodation in the School House which is rented from the PCC by the Arborfield and Barkham Parish Churches Trust at a rate of £1782 pcm. In addition Iain Lingwood pays a peppercorn rent of 10 pcm to the PCC.

Ruth Kershaw who is a member of the PCC and hence a trustee is employed by the Arborfield and Barkham Parish Churches Trust in the role of Community Worker. Ruth was appointed on 1st October 2024.

No other person connected with the PCC has been paid remuneration or other benefits from the funds of the PCC, other than the direct reimbursement of expenses with no profit element.

5 Fund movements

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
<b>General funds</b>	<u>82,404</u>	<u>113,398</u>	<u>(95,935)</u>	<u>(20,647)</u>	<u>79,219</u>
<b>Restricted funds:</b>					
Bell fund	1,402	50	(5)	5	1,452
Women's Ministry fund	60	-	-	(60)	-
Ditchfield prize fund	212	3	(424)	421	212
Other nominated gifts	-	-	-	-	-
	<u>1,674</u>	<u>53</u>	<u>(429)</u>	<u>366</u>	<u>1,664</u>
<b>Endowment funds:</b>					
School House fund	-	5,716	(26,067)	20,351	-
	<u>-</u>	<u>5,716</u>	<u>(26,067)</u>	<u>20,351</u>	<u>-</u>
<b>Designated funds:</b>					
Women's Ministry fund	70	-	-	(70)	-
Sustain Ministry Legacy fund	87,197	-	-	-	87,197
	<u>87,267</u>	<u>-</u>	<u>-</u>	<u>(70)</u>	<u>87,197</u>
<b>Total funds</b>	<u>171,345</u>	<u>119,167</u>	<u>(122,432)</u>	<u>-</u>	<u>168,080</u>

The Bell fund relates to income and expenditure received and paid directly in relation to the Church bells and the bell ringing lessons.

The restricted Women's Ministry fund relates to income, donations and costs that are in relation to the Women's ministry that the church runs. This fund is closed in 2024.

The Ditchfield prize fund relates to income to be applied in providing one or more prizes for religious knowledge to one or more children in school every year.

The School House endowment fund has been created following the surrender of the lease of the School House. The School House is held in accordance with the terms of the original trust deed dated 1 December 1871.

The Sustain Ministry Legacy fund relates to a legacy gift received that will contribute towards the continued ministry running costs of the church. This includes such costs as Minister costs and children & youth ministry costs.

The transfer from the general fund into the Ditchfield prize fund is a contribution towards the purchase of bibles for school leavers.

The transfer from the general fund into the School House endowment fund is a contribution towards the mortgage repayment on the School House.

The transfer from the general fund into the Bell fund is a contribution towards the annual bell expenditure incurred during 2024.

The transfer from the designated Women's Ministry fund to the general fund reflects the closure of this fund.

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# Accounts

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**Trustees Annual Report and Financial Statements  
of the Parochial Church Council of St Bartholomew's Church,  
Arborfield**

**for the year ended 31 December 2023**



## Structure, governance and management

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The Trustees, members of the PCC, are either elected by the Annual Parochial Church Meeting or are co-opted onto the PCC and hold office for 3 years.

## Objectives and activities

The principal purpose of St Bartholomew's Church, Arborfield is the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as "to co-operate with the minister in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical."

The trustees confirm that they have given due consideration to the Charity Commission's published guidance on the operation of public benefit.

## Achievements and performance

Our aim as a Church is to honour the Lord Jesus Christ in all that we do. By his grace we are seeking to grow in our knowledge of him, our love for him and our obedience to him. We are also seeking to proclaim the gospel of Jesus Christ to others as well, both by reaching out to others ourselves and by supporting mission partners in the UK and overseas. During 2023 we supported the following: OMF, Christian Community Action (CCA), Open Doors and Crosslinks, along with a post-grad member of the church family working as a ministry trainee with a church in Southampton.

Our Sunday services are the focus for our life as a Church as we gather to listen to the Word of God being read and preached, and as we respond to him in prayer and praise. This is also a vital time for us to grow as a fellowship and refreshments after the service provide the opportunity for relationships to build. It is our assumption, however, that our life as a Church should overflow into our daily lives and our growth groups continue to provide a natural context for relationships to develop whereby people can serve and encourage one another further.

Church at the Green marked its sixth birthday in March 2023 and continues to give thanks to God for all that He continues to do in establishing and keeping the church family, as well as building our relationships with neighbours who continue to move into the new housing locally. Piers Bickersteth continues in his role as rector of the benefice as well as leading the ministry at CTG.

Andy Kearns continues his role as Associate minister, based at Arborfield.

During the year the Electoral Roll was revised in accordance with Church of England practice and the number currently on the Roll is 119.

Most of the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts. In planning the activities, the PCC has applied the guidance on public benefit issued by the Charity Commission.

## Financial review

Our Lord, continues to be very kind to us with Andy Kearns our Associate minister continuing to lead us with support from Piers. Sadly for us Piers announced his retirement and left in February 2024.

During the year the Church income was £126,342 (a decrease of £91,675 from 2022) and Church expenditure was £126,027 (last year £108,840 (an increase of £17,187 from 2022)).

We have made mortgage repayments of £24,167.73 (£13,157.90 Capital Repayments and £10,991.23 Interest Repayments) to Methodist Chapel Aid limited towards last year's loan of £250,000 for the refurbishment of School House.

The total cash balances at 31 December 2023 were £69,117, all of which is unrestricted. There is also £102,228 invested in a 120 day notice investment fund (£1,674 of these funds are restricted)

We are still in the planning stages of creating a new car parking area next to the church hall to improve the safety of church visitors. This is estimated to cost around £40,000 and we have so far spent £7,187 of this on the planning application.

### *Reserves*

The reserves policy of the charity is to hold cash reserves which equate to a minimum of 2 months income at all times. For the 2023 year end this would require approximately £21,000 of cash reserve. The unrestricted immediately accessible cash held at the year end was £69,117, so the trustees are confident their reserve policy has been complied with.

### *Quinquennial Inspection*

The quinquennial inspection was carried out in August 2020. There are several cracks in the masonry around the church which are being actively monitored with crack gauges. It is not yet clear if and when repairs will be required. There is a church working party which will be ensuring the required inspections and repairs are completed.

### *Heating*

The engineer for the boiler has indicated that it is near end of life. An energy audit earlier in the year recommended that we replace the boiler with under pew heaters at an estimated cost of £17,000.

### *Going concern*

The Charity is reliant on the support of voluntary donations to enable it to continue operating. The trustees believe that support will continue and that the Charity will continue to operate.

### *Responsibilities of trustees*

Charity law requires the PCC to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Approved by the Parochial Church Council on 18 March 2024, and signed on its behalf by:

*Andrew Kearns*

*Patricia Fryer*

Rev Andrew Kearns  
Chairman

Patricia Fryer  
Treasurer

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST. BARTHOLOMEW'S, ARBORFIELD**

I report to the trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish of St. Bartholomew's, Arborfield ('the charity') for the year ended 31 December 2023 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity, the members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Lisa Darby*

Lisa Darby FCA

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 25 March 2024

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2023

Notes	General Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	2023 £	2022 £
<b>Income receipts</b>						
Voluntary receipts	2(a) 114,806	60	-	-	114,866	209,109
Church activities	2(b) 9,049	-	70	-	9,119	8,778
Investment income	2(c) 2,227	10	-	120	2,357	130
Insurance claim	-	-	-	-	-	-
<b>Total receipts</b>	<u>126,082</u>	<u>70</u>	<u>70</u>	<u>120</u>	<u>126,342</u>	<u>218,016</u>
<b>Payments</b>						
Church activities	3(a) 34,127	49	-	496	34,672	31,002
Ministry costs	3(b) 44,856	-	-	-	44,856	47,717
Mission and charitable gifts	3(c) 14,894	249	-	-	15,143	8,332
	93,877	299	-	496	94,672	87,051
School House refurbishment	-	-	-	-	-	-
Car Park building work	7,187	-	-	-	7,187	-
Purchase of fixed assets	-	-	-	-	-	1,085
Loan repayments	13,177	-	-	10,991	24,168	20,704
<b>Total payments</b>	<u>114,242</u>	<u>299</u>	<u>-</u>	<u>11,487</u>	<u>126,027</u>	<u>108,840</u>
Net of receipts / (payments) before transfers	11,840	(229)	70	(11,367)	314	109,176
Transfers between funds	(11,670)	303	-	11,367	-	-
<b>Net movement in funds</b>	<u>170</u>	<u>74</u>	<u>70</u>	<u>-</u>	<u>314</u>	<u>109,176</u>
Cash funds as at last year end	82,234	1,600	87,197	-	171,031	61,855
<b>Cash funds at this year end</b>	<u>A 82,404</u>	<u>1,674</u>	<u>87,267</u>	<u>-</u>	<u>171,345</u>	<u>171,031</u>

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 DECEMBER 2023

	General funds £	Restricted funds £	Designated funds £	Endowment funds £	2023 £	2022 £
<b>A Cash funds</b>						
Cash at bank with immediate access	69,117	-	-	-	69,117	171,031
Unit Trust Account - Investment	13,287	1,674	87,267	-	102,228	
	<u>82,404</u>	<u>1,674</u>	<u>87,267</u>	<u>-</u>	<u>171,345</u>	<u>171,031</u>
<b>B Other monetary assets</b>						
Gift aid due to charity	2,557	-	-	-	2,557	16,688
Prepayment	2,075	-	-	-	2,075	1,882
Other debtors	-	-	-	-	-	5,831
	<u>4,632</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,632</u>	<u>22,520</u>
<b>Total current assets</b>	<u>87,036</u>	<u>1,674</u>	<u>87,267</u>	<u>-</u>	<u>175,977</u>	<u>193,550</u>
<b>C Liabilities</b>						
<b>Falling due within one year</b>						
Diocesan Board of Finance	852	-	-	-	852	-
Accounts payable	730	-	-	-	730	-
Grant obligations	-	-	-	-	-	5,500
Fee for Independent Examination	1,500	-	-	-	1,500	1,440
Other creditors	351	-	-	-	351	
	<u>3,433</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,433</u>	<u>6,940</u>
<b>Total net current assets</b>	<u>83,603</u>	<u>1,674</u>	<u>87,267</u>	<u>-</u>	<u>172,544</u>	<u>186,610</u>
<b>D Assets and secured liabilities retained for charity's own use</b>						
School House used as clergy accommodation (2021 valuation by Haslams, Chartered Surveyors)	-	-	-	750,000	750,000	750,000
Church Hall sliding partitions	11,034	-	-	-	11,034	11,034
	<u>11,034</u>	<u>-</u>	<u>-</u>	<u>750,000</u>	<u>761,034</u>	<u>761,034</u>
<b>Liabilities secured on School House</b>						
Loan payments falling due within less than one year	-	-	-	13,158	13,158	13,158
Loan payments falling due after one year	-	-	-	210,526	210,526	223,684
	<u>-</u>	<u>-</u>	<u>-</u>	<u>223,684</u>	<u>223,684</u>	<u>236,842</u>
<b>Total assets less secured liabilities</b>	<u>11,034</u>	<u>-</u>	<u>-</u>	<u>526,316</u>	<u>537,350</u>	<u>524,192</u>

School House is held under an endowment trust deed dated 1st December 1871 for the education of the children of Arborfield and Barkham in the principles of the Church of England at the Coombs Primary School. It is occupied as a residence by the church's associate minister for this purpose. The rent saved from renting accommodation for the church's associate minister from a third party will fund the loan repayments. There is therefore no additional liability on the PCC arising from this arrangement.

The above loan which is secured on the School House is repayable in equal half yearly instalments and is repayable in full by 2041.

Consecrated property, beneficed property and moveable church furnishings which require a special faculty for disposal are excluded from the above list of charity assets.

The accounts were approved by the trustees and signed on their behalf by:

*Andrew Kearns*

Rev Andrew Kearns

Date: 18 March 2024

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	General funds	Restricted funds	Designated funds	Endowment funds	Total 2023	Total 2022
	£	£	£	£	£	£
<b>2 a) Voluntary income</b>						
Regular donations under gift aid	65,150	-	-	-	65,150	67,464
Other regular donations	16,040	-	-	-	16,040	11,897
<b>Total regular receipts</b>	<b>81,190</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>81,190</b>	<b>79,361</b>
One-off donations under gift aid	1,810	-	-	-	1,810	28,135
Other one-off donations	525	60	-	-	585	91,237
Collections	409	-	-	-	409	335
<b>Total receipts from one-off donations</b>	<b>2,744</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>2,804</b>	<b>119,707</b>
Gift aid reclaimed	30,872	-	-	-	30,872	10,041
	<b>114,806</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>114,866</b>	<b>209,109</b>
<b>b) Church activities</b>						
Clergy fees	3,212	-	-	-	3,212	5,706
Other activities and fees	5,837	-	70	-	5,907	3,072
	<b>9,049</b>	<b>-</b>	<b>70</b>	<b>-</b>	<b>9,119</b>	<b>8,778</b>
<b>c) Investment income</b>						
Rental Income	-	-	-	120	120	120
Dividends from CBF investment funds	2,227	10	-	-	2,237	10
	<b>2,227</b>	<b>10</b>	<b>-</b>	<b>120</b>	<b>2,357</b>	<b>130</b>
	General funds	Restricted funds	Designated funds	Endowment funds	Total 2023	Total 2022
	£	£	£	£	£	£
<b>3 a) Church activities</b>						
Church @ the Green	-	-	-	-	-	-
Church running costs	12,950	-	-	-	12,950	12,429
Office cost and central costs	9,892	-	-	-	9,892	4,942
Insurance	4,150	-	-	496	4,646	4,206
Independent examination	1,968	-	-	-	1,968	1,978
School House utilities	-	-	-	-	-	1,603
Assigned fees	544	-	-	-	544	2,830
Other charitable activities	363	-	-	-	363	-
Other costs	4,260	49	-	-	4,309	3,015
	<b>34,127</b>	<b>49</b>	<b>-</b>	<b>496</b>	<b>34,672</b>	<b>31,002</b>
<b>b) Ministry costs</b>						
Associate Minister	39,378	-	-	-	39,378	40,258
Youth worker	4,479	-	-	-	4,479	4,234
Other ministry expenses	999	-	-	-	999	3,225
	<b>44,856</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44,856</b>	<b>47,717</b>
<b>c) Mission and charitable gifts</b>						
Christian Community Action	2,500	-	-	-	2,500	1,500
South Central Gospel	500	-	-	-	500	1,000
Crosslinks	3,394	-	-	-	3,394	-
Open Doors	2,500	-	-	-	2,500	2,500
Church at the Green	5,500	-	-	-	5,500	-
Individuals	500	-	-	-	500	500
Bibles given to school leavers	-	249	-	-	249	332
	<b>14,894</b>	<b>249</b>	<b>-</b>	<b>-</b>	<b>15,143</b>	<b>8,332</b>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

**4 Staff and trustees**

The church has no direct employees. Its activities are carried out by volunteers and by staff employed by an independent charity (The Arborfield and Barkham Parish Churches Trust). Grants paid to that trust to meet these costs are included in the ministry section of note 3 above.

Included in the staff employed by that independent charity is Rev Andrew Kearns, who is a member of the PCC of Arborfield Church and hence a trustee. The Associate Minister costs shown in note 3b above represent the amounts paid to The Arborfield and Barkham Parish Churches Trust for provision of the services of Rev Andrew Kearns by that trust.

Rev Andrew Kearns and family received accommodation in the recently renovated School House during the year. The cost of this accommodation was covered by the PCC with a peppercorn rent of £10 pcm being paid by the minister.

Rev Andrew Kearns received a gift of £2,100 in the previous year: £600 grant for professional development and £1,500 gift for use in his 2023 sabbatical. No gifts were paid to him during 2023.

A close relative of trustee Patricia Fryer received a £500 grant towards a ministry apprentice programme, as permitted by the charity's governing document.

No other person connected with the PCC has been paid remuneration or other benefits from the funds of the PC, other than the direct reimbursement of expenses with no profit element.

**5 Fund movements**

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
<b>General funds</b>	<u>82,234</u>	<u>126,082</u>	<u>(114,242)</u>	<u>(11,670)</u>	<u>82,404</u>
<b>Restricted funds:</b>					
Bell fund	1,327	60	(49)	64	1,402
Women's Ministry fund	60	-	-	-	60
Ditchfield prize fund	212	10	(249)	239	212
Other nominated gifts	-	-	-	-	-
	<u>1,600</u>	<u>70</u>	<u>(299)</u>	<u>303</u>	<u>1,674</u>
<b>Endowment funds:</b>					
School House fund	-	120	(11,487)	11,367	-
	<u>-</u>	<u>120</u>	<u>(11,487)</u>	<u>11,367</u>	<u>-</u>
<b>Designated funds:</b>					
Women's Ministry fund	-	70	-	-	70
Sustain Ministry Legacy fund	87,197	-	-	-	87,197
	<u>87,197</u>	<u>70</u>	<u>-</u>	<u>-</u>	<u>87,267</u>
<b>Total funds</b>	<u>171,031</u>	<u>126,342</u>	<u>(126,027)</u>	<u>-</u>	<u>171,345</u>

The Bell fund relates to income and expenditure received and paid directly in relation to the Church bells and the bell ringing lessons.

The Women's Ministry fund relates to income, donations and costs that are in relation to the Women's ministry that the church runs.

The Ditchfield prize fund relates to income to be applied in providing one or more prizes for religious knowledge to one or more children in school every year.

The School House endowment fund has been created following the surrender of the lease of the School House. The School House is held in accordance with the terms of the original trust deed dated 1 December 1871.

The Sustain Ministry Legacy fund relates to a legacy gift received that will contribute towards the continued ministry running costs of the church. This includes such costs as Minister costs and children & youth ministry costs.

The transfer from the general fund into the Ditchfield prize fund is a contribution towards the purchase of bibles for school leavers.

The transfer from the general fund into the School House endowment fund is a contribution towards the mortgage repayment on the School House.

The transfer from the general fund into the Bell fund is a contribution towards the annual bell expenditure incurred during 2023.

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# Accounts

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**Trustees Annual Report and Financial Statements  
of the Parochial Church Council of St Bartholomew's Church,  
Arborfield**

**for the year ended 31 December 2022**

## Trustees Annual Report

The Parochial Church Council (PCC) presents its Annual Report for the year ended 31 December 2022.

### Reference and administrative information

The PCC is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew's, Arborfield, registration number 1146779.

The correspondence address of the Church is The Rectory, Church Lane, Arborfield, Berkshire RG2 9HZ.

The Trustees, members of the PCC who have served from 1 January 2022 until the date this report was approved are:

Minister	Rev Piers Bickersteth (Chair)
Assoc. Minister	Rev Andrew Kearns
Churchwardens	Joseph Brown Adedayo Ajibola
Deanery Synod reps	Gillian Kaiser Poppy Brown Anthony Pollock
Elected members	Alison Caldwell Patricia Fryer Ian Hollamby Mark McDonnell Hannah Schuster Felicity Singh Phil Rowlandson (resigned Nov 2022 as moved area)

Bankers Barclays Bank PLC

Independent Examiner Lisa Darby FCA

## Structure, governance and management

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The Trustees, members of the PCC, are either elected by the Annual Parochial Church Meeting or are co-opted onto the PCC and hold office for 3 years.

## Objectives and activities

The principal purpose of St Bartholomew's Church, Arborfield is the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as "to co-operate with the minister in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical."

The trustees confirm that they have given due consideration to the Charity Commission's published guidance on the operation of public benefit.

## Achievements and performance

Our aim as a Church is to honour the Lord Jesus Christ in all that we do. By his grace we are seeking to grow in our knowledge of him, our love for him and our obedience to him. We are also seeking to proclaim the gospel of Jesus Christ to others as well, both by reaching out to others ourselves and by supporting mission partners in the UK and overseas. During 2022 we supported the following: OMF, Christian Community Action (CCA), and Open Doors, along with a post-grad member of the church family working as a ministry trainee with a church in Southampton.

Our Sunday services are the focus for our life as a Church as we gather to listen to the Word of God being read and preached, and as we respond to him in prayer and praise. This is also a vital time for us to grow as a fellowship and refreshments after the service provide the opportunity for relationships to build. It is our assumption, however, that our life as a Church should overflow into our daily lives and our growth groups continue to provide a natural context for relationships to develop whereby people can serve and encourage one another further.

It has been a joy to relinquish CV-19 restrictions on our gatherings and seek to return to "normal" church life and are thankful for the way we have been able to gather safely in-person as well as continue to deliver an online service.

Church at the Green marked its fifth birthday in March 2022 and continues to give thanks to God for all that He continues to do in establishing and keeping the church family, as well as building are relationships with neighbours who continue to move into the new housing locally. Piers Bickersteth continues in his role as rector of the benefice as well as leading the ministry at CTG.

Phil Rowlandson finished his fourth year in his role on the staff team, and began Church of England ordination training in September.

Andy Kearns continues his role as Associate minister, based at Arborfield.

During the year the Electoral Roll was revised in accordance with Church of England practice and the number currently on the Roll is 118.

Most of the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts. In planning the activities, the PCC has applied the guidance on public benefit issued by the Charity Commission.

#### Financial review

Our Lord, continues to be very kind to us with Andy Kearns our Associate minister continuing to lead us with support from Piers. We have been blessed with a substantial legacy of £87,197 and several large donations.

During the year the Church income was £218,016 (an increase of £42,619 from 2021) and Church expenditure was £108,840 (a decrease of £18,791 from 2021).

Included within church expenditure we have made mortgage repayments of £20,704 (£13,158 Capital Repayments and £7547 Interests Repayments) to Methodist Chapel Aid Limited towards last year's loan of £250,000 for the refurbishment of School House.

The total cash balances at 31 December 2022 were £171,031, of which £1,600 is restricted and £169,431 is unrestricted.

We are in the planning stages of creating a new car parking area next to the church hall to improve the safety of church visitors. This is estimated to cost around £40,000.

#### Reserves

The trustees have agreed the policy in the amount of holding cash reserves of 2 months unrestricted income which would be equivalent to £36k. The cash held in the unrestricted fund has increased to £169,431 (2021: £60,326).

#### Quinquennial Inspection

The quinquennial inspection was carried out in August 2020. Included in this year's expenditure was the repair of the roof £2,000. There are several cracks in the masonry around the church which are being actively monitored with crack gauges. It is not yet clear if and when repairs will be required. There is a church working party which will be ensuring the required inspections and repairs are completed.

#### Going concern

The Charity is reliant on the support of voluntary donations to enable it to continue operating. The trustees believe that support will continue and that the Charity will continue to operate.

#### Responsibilities of trustees

Charity law requires the PCC to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Approved by the Parochial Church Council on 13 March 2023 and signed on its behalf by:

*Piers Bickersteth*

*Patricia Fryer*

Piers Bickersteth  
Chairman

Patricia Fryer  
Treasurer

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF**  
**ST. BARTHOLOMEW'S, ARBORFIELD**

I report to the trustees on my examination of the accounts of the PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD ('the charity') for the year ended 31 December 2022 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity, the members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Lisa Darby*

Lisa Darby FCA

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 20 March 2023

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2022

Notes	General Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	2022 £	2021 £	
<b>Income receipts</b>							
Voluntary receipts	2(a)	121,747	165	87,197	-	209,109	167,742
Church activities	2(b)	8,718	60	-	-	8,778	3,704
Investment income	2(c)	-	10	-	120	130	10
Insurance claim		-	-	-	-	-	3,941
		<u>130,465</u>	<u>235</u>	<u>87,197</u>	<u>120</u>	<u>218,016</u>	<u>175,397</u>
<b>Capital and similar receipts</b>							
Loan for refurbishment of School House		-	-	-	-	-	250,000
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,000</u>
<b>Total receipts</b>		<u>130,465</u>	<u>235</u>	<u>87,197</u>	<u>120</u>	<u>218,016</u>	<u>425,397</u>
<b>Payments</b>							
Church activities	3(a)	30,997	5	-	-	31,002	48,269
Ministry costs	3(b)	47,717	-	-	-	47,717	65,197
Mission and charitable gifts	3(c)	8,000	332	-	-	8,332	14,165
		<u>86,714</u>	<u>337</u>	<u>-</u>	<u>-</u>	<u>87,051</u>	<u>127,631</u>
School House refurbishment		-	-	-	-	-	255,912
Church Hall loan repayments		-	-	-	-	-	8,500
Purchase of fixed assets		1,085	-	-	-	1,085	-
Loan repayments		7,547	-	-	13,158	20,704	3,110
		<u>95,345</u>	<u>337</u>	<u>-</u>	<u>13,158</u>	<u>108,840</u>	<u>395,153</u>
Net of receipts / (payments) before transfers		35,120	(103)	87,197	(13,038)	109,176	30,244
Transfers between funds		(13,212)	174	-	13,038	-	-
<b>Net movement in funds</b>		<u>21,908</u>	<u>71</u>	<u>87,197</u>	<u>-</u>	<u>109,176</u>	<u>30,244</u>
Cash funds as at last year end		60,326	1,528	-	-	61,855	31,611
<b>Cash funds at this year end</b>	A	<u>82,234</u>	<u>1,600</u>	<u>87,197</u>	<u>-</u>	<u>171,031</u>	<u>61,855</u>

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

	General funds £	Restricted funds £	Designated funds £	Endowment funds £	2022 £	2021 £
<b>A Cash funds</b>						
Cash at bank with immediate access	82,234	1,600	87,197	-	171,031	61,855
	<b>82,234</b>	<b>1,600</b>	<b>87,197</b>	<b>-</b>	<b>171,031</b>	<b>61,855</b>
<b>B Other monetary assets</b>						
CBF Investment Fund (Ditchfield Prize Bell Fund)	-	-	-	-	-	375
Gift aid due to charity	16,688	-	-	-	16,688	3,055
Tenancy deposit	-	-	-	-	-	2,100
Other debtors	5,831	-	-	-	5,831	1,361
	<b>22,520</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,520</b>	<b>6,890</b>
<b>Total current assets</b>	<b>104,754</b>	<b>1,600</b>	<b>87,197</b>	<b>-</b>	<b>193,550</b>	<b>68,745</b>
<b>C Liabilities</b>						
<b>Falling due within one year</b>						
Diocesan Board of Finance	-	-	-	-	-	718
Accounts payable	-	-	-	-	-	156
Grant obligations	5,500	-	-	-	5,500	-
Fee for Independent Examination	1,440	-	-	-	1,440	1,560
	<b>6,940</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,940</b>	<b>2,434</b>
<b>Total net current assets</b>	<b>97,814</b>	<b>1,600</b>	<b>87,197</b>	<b>-</b>	<b>186,610</b>	<b>66,311</b>
<b>D Assets and secured liabilities retained for charity's own use</b>						
School House used as clergy accommodation (2021 valuation by Haslams, Chartered Surveyors)	-	-	-	750,000	750,000	750,000
Church Hall sliding partitions	11,034	-	-	-	11,034	11,034
	<b>11,034</b>	<b>-</b>	<b>-</b>	<b>750,000</b>	<b>761,034</b>	<b>761,034</b>
<b>Liabilities secured on School House</b>						
Loan payments falling due within less than one year	-	-	-	13,158	13,158	13,158
Loan payments falling due after one year	-	-	-	223,684	223,684	236,842
	<b>-</b>	<b>-</b>	<b>-</b>	<b>236,842</b>	<b>236,842</b>	<b>250,000</b>
<b>Total assets less secured liabilities</b>	<b>11,034</b>	<b>-</b>	<b>-</b>	<b>513,158</b>	<b>524,192</b>	<b>511,034</b>

School House is held under an endowment trust deed dated 1st December 1871 for the education of the children of Arborfield and Barkham in the principles of the Church of England at the Coombs Primary School. It is occupied as a residence by the church's associate minister for this purpose. The rent saved from renting accommodation for the church's associate minister from a third party will fund the loan repayments. There is therefore no additional liability on the PCC arising from this arrangement.

The above loan which is secured on the School House is repayable in equal half yearly instalments and is repayable in full by 2041.

Consecrated property, beneficed property and moveable church furnishings which require a special faculty for disposal are excluded from the above list of charity assets.

The accounts were approved by the trustees and signed on their behalf by:

*Piers Bickersteth*

Piers Bickersteth

Date: 13 March 2023

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	General funds	Restricted funds	Designated funds	Endowment funds	Total 2022	Total 2021
	£	£	£	£	£	£
<b>2 a) Voluntary income</b>						
Regular donations under gift aid	67,464	-	-	-	67,464	79,076
Other regular donations	11,897	-	-	-	11,897	11,735
Total regular receipts	79,361	-	-	-	79,361	90,811
One-off donations under gift aid	28,135	-	-	-	28,135	46,453
Other one-off donations	3,875	165	87,197	-	91,237	800
Collections	335	-	-	-	335	72
Total receipts from one-off donations	32,345	165	87,197	-	119,707	47,325
Gift aid reclaimed	10,041	-	-	-	10,041	29,606
	121,747	165	87,197	-	209,109	167,742
<b>b) Church activities</b>						
Clergy fees	5,706	-	-	-	5,706	3,619
Other activities and fees	3,012	60	-	-	3,072	85
	8,718	60	-	-	8,778	3,704
<b>c) Investment income</b>						
Rental Income	-	-	-	120	120	-
Dividends from CBF investment funds	-	10	-	-	10	10
	-	10	-	120	130	10
	General funds	Restricted funds	Endowment funds	Endowment funds	Total 2022	Total 2021
	£	£	£	£	£	£
<b>3 a) Church activities</b>						
Church @ the Green	-	-	-	-	-	18,706
Church running costs	12,429	-	-	-	12,429	12,799
Office cost and central costs	4,942	-	-	-	4,942	7,459
Insurance	4,206	-	-	-	4,206	3,544
Independent examination	1,978	-	-	-	1,978	1,260
School House utilities	1,603	-	-	-	1,603	1,177
Assigned fees	2,830	-	-	-	2,830	1,457
Other charitable activities	-	-	-	-	-	198
Other costs	3,010	5	-	-	3,015	1,669
	30,997	5	-	-	31,002	48,269
<b>b) Ministry costs</b>						
Associate Minister	40,258	-	-	-	40,258	56,387
Youth worker	4,234	-	-	-	4,234	4,078
Other ministry expenses	3,225	-	-	-	3,225	4,732
	47,717	-	-	-	47,717	65,197
<b>c) Mission and charitable gifts</b>						
Christian Community Action	1,500	-	-	-	1,500	1,500
South Central Gospel	1,000	-	-	-	1,000	-
Crosslinks	-	-	-	-	-	4,500
OMF International	2,500	-	-	-	2,500	2,500
Open Doors	2,500	-	-	-	2,500	2,500
UCCF	-	-	-	-	-	2,500
Individuals	500	-	-	-	500	-
Bibles given to school leavers	-	332	-	-	332	665
	8,000	332	-	-	8,332	14,165

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

4 Staff and trustees

The church has no direct employees. Its activities are carried out by volunteers and by staff employed by an independent charity (The Arborfield and Barkham Parish Churches Trust). Grants paid to that trust to meet these costs are included in the ministry section of note 3 above.

Included in the staff employed by that independent charity is Rev Andrew Kearns, who is a member of the PCC of Arborfield Church and hence a trustee. The Associate Minister costs shown in note 3 above represent the amounts paid to The Arborfield and Barkham Parish Churches Trust for provision of the services of Rev Kearns by that trust.

Rev Andrew Kearns and family received accommodation in the recently renovated School House during the year. The Cost of this accommodation was covered by the PCC with a peppercorn rent of £10 pcm being paid by the minister.

Rev Andrew Kearns received a gift of £2,100 in the year. £600 grant for professional development and £1,500 gift for use in his sabbatical planned to be taken June - August 2023

No other person connected with the PCC has been paid remuneration or other benefits from the funds of the PCC.

5 Fund movements

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
<b>General funds</b>	<u>60,326</u>	<u>130,465</u>	<u>(95,345)</u>	<u>(13,212)</u>	<u>82,234</u>
<b>Restricted funds:</b>					
Bell fund	1,167	165	(5)	-	1,327
Women's Ministry fund	-	60	-	-	60
Ditchfield prize fund	203	10	-	-	212
Other nominated gifts	158	-	(332)	174	-
	<u>1,528</u>	<u>235</u>	<u>(337)</u>	<u>174</u>	<u>1,600</u>
<b>Endowment funds:</b>					
School House fund	-	120	(13,158)	13,038	-
	<u>-</u>	<u>120</u>	<u>(13,158)</u>	<u>13,038</u>	<u>-</u>
<b>Designated funds:</b>					
Sustain Ministry Legacy fund	-	87,197	-	-	87,197
	<u>-</u>	<u>87,197</u>	<u>-</u>	<u>-</u>	<u>87,197</u>
<b>Total funds</b>	<u>61,855</u>	<u>218,016</u>	<u>(108,840)</u>	<u>-</u>	<u>171,031</u>

The Bell fund relates to income and expenditure received and paid directly in relation to the Church bells and the bell ringing lessons.

The Women's Ministry fund relates to income, donations and costs that are in relation to the Women's ministry that the church runs.

The Ditchfield prize fund relates to income to be applied in providing one or more prizes for religious knowledge to one or more children in school every year.

The Other nominated gifts fund is specifically for costs relating to buying school leavers bibles.

The School House endowment fund has been created following the surrender of the lease of the School House. The School House is held in accordance with the terms of the original trust deed dated 1 December 1871.

The Sustain Ministry Legacy fund relates to a legacy gift received that will contribute towards the continued ministry running costs of the church.

This includes such costs as Minister costs and children & youth ministry costs.

The transfer from the general fund into the Other nominated gifts fund is a contribution towards the purchase of bibles for school leavers.

The transfer from the general fund into the School House endowment fund is a contribution towards the mortgage repayment on the School House.

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# Accounts

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**Trustees Annual Report and Financial Statements  
of the Parochial Church Council of St Bartholomew's Church,  
Arborfield**

**for the year ended 31 December 2021**

## Trustees Annual Report

The Parochial Church Council (PCC) presents its Annual Report for the year ended 31 December 2021.

### Reference and administrative information

The PCC is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew's, Arborfield, registration number 1146779.

The correspondence address of the Church is The Rectory, Church Lane, Arborfield, Berkshire RG2 9HZ.

The Trustees, members of the PCC who have served from 1 January 2021 until the date this report was approved are:

Minister	Rev Piers Bickersteth (Chair)
Assoc. Minister	Rev Andrew Kearns
Churchwardens	Joseph Brown Adedayo Ajibola
Deanery Synod reps	Gillian Kaiser Poppy Brown Anthony Pollock
Elected members	Alison Caldwell Patricia Fryer Ian Hollamby Mark McDonnell Hannah Schuster Felicity Singh Phil Rowlandson

Bankers Barclays Bank PLC

Independent Examiner Jacob Farley ACA

## **Structure, governance and management**

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The Trustees, members of the PCC, are either elected by the Annual Parochial Church Meeting or are co-opted onto the PCC and hold office for 3 years.

## **Objectives and activities**

The principal purpose of St Bartholomew's Church, Arborfield is the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as "to co-operate with the minister in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical."

In planning the activities the PCC has applied the guidance on public benefit issued by the Charity Commission.

## **Achievements and performance**

Our aim as a Church is to honour the Lord Jesus Christ in all that we do. By his grace we are seeking to grow in our knowledge of him, our love for him and our obedience to him. We are also seeking to proclaim the gospel of Jesus Christ to others as well, both by reaching out to others ourselves and by supporting mission partners in the UK and overseas. During 2020 we supported the following: Universities & Colleges Christian Fellowship (UCCF), OMF, Crosslinks with Abuja Bible College (Nigeria) and the Algeo Family with SOW, (The Gambia), Christian Community Action (CCA), and Open Doors.

Our Sunday services are the focus for our life as a Church as we gather to listen to the Word of God being read and preached, and as we respond to him in prayer and praise. This is also a vital time for us to grow as a fellowship and refreshments after the service provide the opportunity for relationships to build. It is our assumption, however, that our life as a Church should overflow into our daily lives and our growth groups continue to provide a natural context for relationships to develop whereby people can serve and encourage one another further.

Much of the year has once again been impacted by restrictions on our gatherings both locally and nationally in order to restrict the spread of CV-19. Despite the restrictions and the disruption they bring to "normal" church life, we are thankful for the way we have been able to continue to gather both in-person and online

Church at the Green marked its fourth birthday in March 2021 and continues to give thanks to God for all that He continues to do in establishing and keeping the church family. Piers Bickersteth continues in his role as rector of the benefice as well as leading the ministry at CTG.

Phil Rowlandson entered into his fourth year in his role on the staff team, and now functions as an assistant minister at CTG, whilst continuing the selection process for ordination in the Church of England.

Andy Kearns continues his role as Associate minister, based at Arborfield.

During the year the Electoral Roll was revised in accordance with Church of England practice and the number currently on the Roll is 118.

Most of the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts. In planning the activities, the PCC has applied the guidance on public benefit issued by the Charity Commission.

## **Financial review**

Our Lord, continues to be very kind to us with Andy Kearns our Associate minister continuing to lead us with support from Piers and Phil Rowlandson. From July we changed the model for supporting Church of the Green (CTG), so Arborfield PCC are no longer supporting CTG financially, the members of CTG pay their contributions into the Trust rather than to Arborfield PCC. We have also supported our mission partners as they seek to serve across the globe.

During the year the Church income was £175,397 (an increase of £13,843 from 2020) and Church expenditure was £127,631 (a decrease of £13,306 from 2020).

Additionally a £250,000 loan was granted by the Methodist Chapel Aid Limited towards the £255,912 cost of refurbishment of the School House. We are very pleased to say the project was completed successfully and that Andy Kearns and family moved into the property on 10<sup>th</sup> December.

The receipts and payments account also shows the final £8,500 repayments of the Church Hall Extension loans, and finally interest payments of £3,110 on the new School House loan.

The net receipts for the year were £30,244, so that total cash balances at 31 December 2021 were £61,855, of which £1,528 is restricted and £60,326 is unrestricted.

## **Reserves**

The trustees have agreed the policy in the amount of holding cash reserves of 2 months income. As CTG givers are no longer contributing to Arborfield PCC our monthly income has reduced however this has been offset by not paying CTG expenses since July. Despite this we have increased the amount held in our reserves. The cash held in the unrestricted fund has increased to £60,326 (2020: £28,732).

## **Quinquennial Inspection**

The quinquennial inspection was carried out in August 2020 and the report was received in October, immediate work has been recommended. Included in this year's expenditure was the repair of the lightning conductor £6,618 which we were fortunate to receive a partial refund of £3,941 from our insurance company. An inspection and roof repairs of £1650 were made in January 2022. There are several cracks in the masonry around the church which are being actively monitored but it is not yet clear if and when repairs will be required.

### **Going concern**

The Charity is reliant on the support of voluntary donations to enable it to continue operating. The trustees believe that support will continue and that the Charity will continue to operate.

### **Responsibilities of trustees**

Charity law requires the PCC to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Approved by the Parochial Church Council on 2 April 2022, and signed on its behalf by:

Piers Bickersteth  
Chairman

Patricia Fryer  
Treasurer

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF**  
**ST. BARTHOLOMEW'S, ARBORFIELD**

I report to the trustees on my examination of the accounts of the PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD ('the charity') for the year ended 31 December 2021 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity, the members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jacob Farley ACA

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 5 May 2022

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	General Funds £	Restricted Funds £	Endowment Funds £	2021 £	2020 £
<b>Income receipts</b>						
Voluntary receipts	2(a)	167,742	-	-	167,742	158,627
Church activities	2(b)	3,704	-	-	3,704	2,916
Investment income	2(c)	-	10	-	10	11
Insurance claim		3,941	-	-	3,941	-
		<u>175,387</u>	<u>10</u>	<u>-</u>	<u>175,397</u>	<u>161,554</u>
<b>Capital and similar receipts</b>						
Loan for refurbishment of School House		-	-	250,000	250,000	-
		<u>-</u>	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>-</u>
<b>Total receipts</b>		<u>175,387</u>	<u>10</u>	<u>250,000</u>	<u>425,397</u>	<u>161,554</u>
<b>Payments</b>						
Church activities	3(a)	48,254	15	-	48,269	61,240
Ministry costs	3(b)	65,197	-	-	65,197	65,698
Mission and charitable gifts	3(c)	13,500	665	-	14,165	14,000
		<u>126,951</u>	<u>680</u>	<u>-</u>	<u>127,631</u>	<u>140,937</u>
School House refurbishment		-	-	255,912	255,912	8,595
Church Hall loan repayments		8,500	-	-	8,500	8,500
Loan interest		3,110	-	-	3,110	-
<b>Total payments</b>		<u>138,561</u>	<u>680</u>	<u>255,912</u>	<u>395,153</u>	<u>158,032</u>
Net of receipts / (payments) before transfers		36,826	(670)	(5,912)	30,244	3,522
Transfers between funds		(5,232)	(680)	5,912	-	-
<b>Net movement in funds</b>		<u>31,594</u>	<u>(1,350)</u>	<u>-</u>	<u>30,244</u>	<u>3,522</u>
Cash funds as at last year end		28,732	2,879	-	31,611	28,089
<b>Cash funds at this year end</b>	A	<u>60,326</u>	<u>1,528</u>	<u>-</u>	<u>61,855</u>	<u>31,611</u>

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

	General funds £	Restricted funds £	Endowment funds £	2021 £	2020 £
<b>A Cash funds</b>					
Cash at bank with immediate access	60,326	1,528	-	61,855	31,611
	<u>60,326</u>	<u>1,528</u>	<u>-</u>	<u>61,855</u>	<u>31,611</u>
<b>B Other monetary assets</b>					
CBF Investment Fund (Ditchfield Prize Bell Fund)	-	375	-	375	328
Gift aid due to charity	3,055	-	-	3,055	1,751
Tenancy deposit	2,100	-	-	2,100	-
Other debtors	1,361	-	-	1,361	500
	<u>6,516</u>	<u>375</u>	<u>-</u>	<u>6,890</u>	<u>2,579</u>
<b>Total current assets</b>	<u>66,842</u>	<u>1,903</u>	<u>-</u>	<u>68,745</u>	<u>34,190</u>
<b>C Liabilities</b>					
<b>Falling due within one year</b>					
Loan repayments	-	-	-	-	8,500
Diossian Board of Finance	718	-	-	718	-
Accounts payable	156	-	-	156	-
Fee for Independent Examination	1,560	-	-	1,560	1,260
Accrued expenses	-	-	-	-	3,730
	<u>2,434</u>	<u>-</u>	<u>-</u>	<u>2,434</u>	<u>13,490</u>
<b>Total net current assets</b>	<u>64,408</u>	<u>1,903</u>	<u>-</u>	<u>66,311</u>	<u>20,700</u>
<b>D Assets and secured liabilities retained for charity's own use</b>					
School House used as clergy accommodation (2021 valuation by Haslams, Chartered Surveyors)	-	-	750,000	750,000	-
Church Hall sliding partitions	11,034	-	-	11,034	11,034
	<u>11,034</u>	<u>-</u>	<u>750,000</u>	<u>761,034</u>	<u>11,034</u>
<b>Liabilities secured on School House</b>					
Loan payments falling due within less than one year	-	-	13,158	13,158	-
Loan payments falling due after one year	-	-	236,842	236,842	-
	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>-</u>
<b>Total assets less secured liabilities</b>	<u>11,034</u>	<u>-</u>	<u>500,000</u>	<u>511,034</u>	<u>11,034</u>

School House is held under an endowment trust deed dated 1st December 1871 for the education of the children of Arborfield and Barkham in the principles of the Church of England at the Coombs Primary School. It is occupied as a residence by the church's associate minister for this purpose. The rent saved from renting accommodation for the church's associate minister from a third party will fund the loan repayments. There is therefore no additional liability on the PCC arising from this arrangement.

The above loan which is secured on the School House is repayable in equal half yearly instalments and is repayable in full by 2041.

Consecrated property, beneficed property and moveable church furnishings which require a special faculty for disposal are excluded from the above list of charity assets.

The accounts were approved by the trustees and signed on their behalf by:

Piers Bickersteth

Date: 2 April 2022

The notes on pages 8-9 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	General funds	Restricted funds	Endowment funds	Total 2021	Total 2020
	£	£	£	£	£
<b>2 a) Voluntary income</b>					
Regular donations under gift aid	79,076	-	-	79,076	89,393
Other regular donations	11,735	-	-	11,735	9,630
<b>Total regular receipts</b>	<b>90,811</b>	<b>-</b>	<b>-</b>	<b>90,811</b>	<b>99,023</b>
One-off donations under gift aid	46,453	-	-	46,453	23,300
Other one-off donations	800	-	-	800	5,600
Collections	72	-	-	72	592
<b>Total receipts from one-off donations</b>	<b>47,325</b>	<b>-</b>	<b>-</b>	<b>47,325</b>	<b>29,492</b>
Gift aid reclaimed	29,606	-	-	29,606	30,113
	<b>167,742</b>	<b>-</b>	<b>-</b>	<b>167,742</b>	<b>158,627</b>
<b>b) Church activities</b>					
Clergy fees	3,619	-	-	3,619	2,432
Other activities and fees	85	-	-	85	484
	<b>3,704</b>	<b>-</b>	<b>-</b>	<b>3,704</b>	<b>2,916</b>
<b>c) Investment income</b>					
Dividends from CBF investment funds	-	10	-	10	11
	<b>-</b>	<b>10</b>	<b>-</b>	<b>10</b>	<b>11</b>
	General funds	Restricted funds	Endowment funds	Total 2021	Total 2020
	£	£	£	£	£
<b>3 a) Church activities</b>					
Church @ the Green	18,706	-	-	18,706	39,492
Church running costs	12,799	-	-	12,799	5,721
Office cost and central costs	7,459	-	-	7,459	8,750
Insurance	3,544	-	-	3,544	3,515
Independent examination	1,260	-	-	1,260	1,140
School House utilities	1,177	-	-	1,177	-
Assigned fees	1,457	-	-	1,457	477
Other charitable activities	198	-	-	198	177
Other costs	1,654	15	-	1,669	1,968
	<b>48,254</b>	<b>15</b>	<b>-</b>	<b>48,269</b>	<b>61,240</b>
<b>b) Ministry costs</b>					
Associate Minister	56,387	-	-	56,387	55,452
Ministry trainees	-	-	-	-	5,528
Youth worker	4,078	-	-	4,078	4,056
Other ministry expenses	4,732	-	-	4,732	662
	<b>65,197</b>	<b>-</b>	<b>-</b>	<b>65,197</b>	<b>65,698</b>
<b>c) Mission and charitable gifts</b>					
Christian Community Action	1,500	-	-	1,500	1,500
Crosslinks	4,500	-	-	4,500	4,500
OMF International	2,500	-	-	2,500	2,500
Open Doors	2,500	-	-	2,500	2,500
UCCF	2,500	-	-	2,500	2,500
Bibles given to school leavers	-	665	-	665	500
	<b>13,500</b>	<b>665</b>	<b>-</b>	<b>14,165</b>	<b>14,000</b>

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**4 Staff and trustees**

The church has no direct employees. Its activities are carried out by volunteers and by staff employed by an independent charity (The Arborfield and Barkham Parish Churches Trust). Grants paid to that trust to meet these costs are included in the ministry section of note 3 above.

Included in the staff employed by that independent charity is Rev Andrew Kearns, who is a member of the PCC of Arborfield Church and hence a trustee. The Associate Minister costs shown in note 3 above represent the amounts paid to The Arborfield and Barkham Parish Churches Trust for provision of the services of Rev Kearns by that trust.

No person connected with the PCC has been paid remuneration or other benefits from the funds of the PCC.

**5 Fund movements**

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
<b>General funds</b>	<u>28,732</u>	<u>175,387</u>	<u>(138,561)</u>	<u>(5,232)</u>	<u>60,326</u>
<b>Restricted funds:</b>					
Bell fund	1,182	-	(15)	-	1,167
School House fund	680	-	-	(680)	-
Ditchfield prize fund	193	10	-	-	203
Other nominated gifts	823	-	(665)	-	158
	<u>2,879</u>	<u>10</u>	<u>(680)</u>	<u>(680)</u>	<u>1,528</u>
<b>Endowment funds:</b>					
School House fund	-	250,000	(255,912)	5,912	-
	<u>-</u>	<u>250,000</u>	<u>(255,912)</u>	<u>5,912</u>	<u>-</u>
<b>Total funds</b>	<u>31,611</u>	<u>425,397</u>	<u>(395,153)</u>	<u>-</u>	<u>61,855</u>

The School House endowment fund has been created following the surrender of the lease of the School House. The School House is held in accordance with the terms of the original trust deed dated 1 December 1871.

The transfer from the restricted School House fund into the School House endowment fund reflects the trustees view that this fund is an endowment fund in accordance with the original trust deed relating to the School House.

The transfer from the general fund into the School House endowment fund is a contribution towards the refurbishment costs of the School House.

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# Accounts

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**Trustees Annual Report and Financial Statements  
of the Parochial Church Council of St Bartholomew's Church,  
Arborfield**

**for the year ended 31 December 2020**

## Trustees Annual Report

The Parochial Church Council (PCC) presents its Annual Report for the year ended 31 December 2020.

### Reference and administrative information

The PCC is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew's, Arborfield, registration number 1146779.

The correspondence address of the Church is The Rectory, Church Lane, Arborfield, Berkshire RG2 9HZ.

The Trustees, members of the PCC who have served from 1 January 2020 until the date this report was approved are:

Minister	Rev Piers Bickersteth (Chair)
Assoc. Minister	Rev Andrew Kearns
Churchwardens	Joseph Brown Adedayo Ajibola (from Nov 15th)
Deanery Synod reps	Gillian Kaiser Poppy Brown Anthony Pollock (from Nov 15th) Amy Dawson (stepped down Nov 15th)
Elected members	Alison Caldwell Patricia Fryer (Warden until Nov 15th) Ian Hollamby Mark McDonnell Hannah Schuster Felicity Singh Thomas Auden (stepped down Nov 15th) Jocelyn Austen (stepped down Nov 15th)

Bankers Barclays Bank PLC

Independent Examiner Jacob Farley ACA  
Stewardship  
1 Lamb's Passage  
London  
EC1Y 8AB

## **Structure, governance and management**

The charity is registered with the Charity Commission and operates under the Charities Act 2011. The governing documents for the charity are the Parochial Church Councils (Powers) Measure 1956 (as amended) and the Church Representation Rules 2011.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The PCC comprises ex-officio members (which includes clergy and churchwardens), elected members and co-opted members. The PCC organises elections annually before the Annual Parochial Church Meeting (APCM) to fill vacancies. The members of the PCC are the charity's trustees for the purposes of charity law.

Responsibility for setting policy and for determining the parameters within which the charity should operate rests with the PCC which meets regularly to monitor the activities of the charity.

## **Objectives and activities**

The principal purpose of St Bartholomew's Church, Arborfield is the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as "to co-operate with the minister in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical."

The trustees confirm that they have given due consideration to the Charity Commission's published guidance on the operation of public benefit.

## **Achievements and performance**

Our aim as a Church is to honour the Lord Jesus Christ in all that we do. By his grace we are seeking to grow in our knowledge of him, our love for him and our obedience to him. We are also seeking to proclaim the gospel of Jesus Christ to others as well, both by reaching out to others ourselves and by supporting mission partners in the UK and overseas. During 2020 we supported the following: Universities & Colleges Christian Fellowship (UCCF), OMF, Crosslinks with Abuja Bible College (Nigeria) and the Algeo Family with SOW, (The Gambia), Christian Community Action (CCA), and Open Doors.

Our Sunday services are the focus for our life as a Church as we gather to listen to the Word of God being read and preached, and as we respond to him in prayer and praise. This is also a vital time for us to grow as a fellowship and refreshments after the service provide the opportunity for relationships to build. It is our assumption, however, that our life as a Church should overflow into our daily lives and our growth groups continue to provide a natural context for relationships to develop whereby people can serve and encourage one another further.

Much of the year has inevitably been affected by the prevalence of Covid-19 and the subsequent restrictions both locally and nationally. This has meant that the church building has been closed for some of the year with our Sunday services moving to an online platform. Despite the restrictions and the disruption they bring to "normal" church life, we are thankful for the way we have been able to gather virtually during those times and the Lord's ongoing provision and protection.

Church at the Green marked its third birthday in March 2020 and continues to give thanks to God for all that He continues to do in establishing and keeping the church family. Piers Bickersteth continues in his role as rector of the benefice as well as leading the ministry at CTG.

Phil Rowlandson entered in to his third year in his role on the staff team as a Ministry trainee, based at CTG, and has begun the selection process for ordination in the Church of England.

Andy Kearns continues his role as Associate minister, based at Arborfield.

During the year the Electoral Roll was revised in accordance with Church of England practice and the number currently on the Roll is 113.

Most of the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts. In planning the activities, the PCC has applied the guidance on public benefit issued by the Charity Commission.

## **Financial review**

Despite the COVID pandemic our Lord has been very kind to us with Andy Kearns our Associate minister continuing to lead us with support from Piers and Phil Rowlandson. We have been delighted to continue to support Church at the Green (CTG) alongside Barkham PCC. We have also supported our mission partners as they seek to serve across the globe. We have continued to repay our loans for the Church Hall Extension.

During the year the Church total income increased by £12,292, to £161,554 and expenditure increased by £6,714, to £158,032. The increase in expenditure is mostly related to the opportunity provided by School House and was funded by the restricted account.

### **Reserves**

The trustees have agreed change of policy in the amount of cash reserves we should hold and have reduced it from 3 months income to 2 months. Despite still have ongoing loan repayments we have increased the amount held in our reserves. The cash held in the unrestricted fund has increased to £28,732 (2019: £16,720). The cash available in the restricted funds has reduced by £8,491 to £2,879 (2019: £11,369).

### **School House**

We are the Managing Trustees of School House which the Coombes School has used to house their caretaker. The caretaker retired this year and the rent and maintenance for School House has been a burden to the school. As the trustees for the property, we have agreed with the school, that the lease should be surrendered. This will give us the opportunity to house a member of staff, providing this continues to benefit the school. School House is in a state of disrepair and requires renovating and extending before it can be used to provide suitable accommodation. The funds in the restricted account have been used to facilitate this change in status and start to clear the grounds and get planning approval. A mortgage will be required to renovate and extend the property and we are in the process of securing the appropriate permissions and funding.

### **Quinquennial Inspection**

The quinquennial inspection was carried out in August 2020 and the report was received in October, immediate work has been recommended. Of this work we have carried out the electrical inspection, (£900 for report and £984.13 for repairs) and have agreed a quote to repair the lightning conductor of £1,840 + VAT. We are awaiting quotes for the outstanding items so cannot give an estimate.

### **Going concern**

The Charity is reliant on the support of voluntary donations to enable it to continue operating. The trustees believe that support will continue and that the Charity will continue to operate.

## **Responsibilities of trustees**

Charity law requires the PCC to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Approved by the Parochial Church Council on 14 March 2021, and signed on its behalf by:

Piers Bickersteth  
Chairman

Patricia Fryer  
Treasurer

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF**  
**ST. BARTHOLOMEW'S, ARBORFIELD**

I report to the trustees on my examination of the accounts of the PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD ('the charity') for the year ended 31 December 2020 on pages 6 to 10 following.

**Responsibilities and basis of report**

As the trustees of the charity, the members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jacob Farley ACA

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 16 March 2021

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2020	2020	2019
Note	Unrestricted funds	Restricted funds	Total	Total
	£	£	£	£
<b>Income receipts</b>	2			
Voluntary receipts	158,627	-	158,627	139,835
Church activities	2,753	163	2,916	4,884
Investment income	5	6	11	9
Other receipts	-	-	-	4,534
<b>Total receipts</b>	<b>161,385</b>	<b>169</b>	<b>161,554</b>	<b>149,262</b>
<b>Payments</b>	3			
Church activities	69,676	8,659	78,335	69,560
Ministry	65,698	-	65,698	67,408
Mission and charitable gifts	14,000	-	14,000	14,350
	<b>149,373</b>	<b>8,659</b>	<b>158,032</b>	<b>151,318</b>
<b>Net of receipts / (payments) before transfers</b>	<b>12,012</b>	<b>(8,491)</b>	<b>3,522</b>	<b>(2,056)</b>
Transfers between funds	-	-	-	-
<b>Net movement in funds</b>	4	<b>12,012</b>	<b>(8,491)</b>	<b>3,522</b>
Cash funds as at last year end	16,720	11,369	28,089	30,145
<b>Cash funds at this year end</b>	<b>28,732</b>	<b>2,879</b>	<b>31,611</b>	<b>28,089</b>

The notes on pages 8 -10 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Unrestricted Funds £	Restricted Funds £	Totals 2020 £	Totals 2019 £
<b>Investment assets at market value</b>					
CBF Investment Fund - Ditchfield Prize		-	328	328	307
		-	328	328	307
<b>Assets retained for charity's own use</b>					
Church Hall sliding partitions		11,034	-	11,034	11,034
Church equipment		2,050	-	2,050	2,734
		13,084	-	13,084	13,768
<b>Cash funds</b>					
Cash at bank with immediate access		28,732	2,879	31,611	28,089
		28,732	2,879	31,611	28,089
<b>Other monetary assets</b>					
Gift aid due to charity	6	1,751	-	1,751	3,745
Other debtors	6	500	-	500	500
		2,251	-	2,251	4,245
<b>Liabilities</b>					
Creditors	7	(3,730)	-	(3,730)	(1,271)
Accruals	7	(1,260)	-	(1,260)	(1,020)
Loans	7, 8	(8,500)	-	(8,500)	(17,000)
		(13,490)	-	(13,490)	(19,291)

Consecrated property, beneficed property and moveable church furnishings which require a special faculty for disposal are excluded from the above list of charity assets.

Except where indicated from the statement of receipts and payments or above, all the assets and liabilities are in respect of the charity's unrestricted funds.

The accounts were approved by the trustees and signed on their behalf on 14 March 2021 by

Piers Bickersteth  
Chairman

Patricia Fryer  
Treasurer

The notes on pages 8 -10 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Note 1: Accounting Policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

**Note 2: Receipts**

	<b>2020</b>			<b>2019</b>
	Unrestricted £	Restricted £	Total £	Total £
<b>Voluntary income</b>				
Regular donations under gift aid	89,393	-	89,393	88,157
Other regular donations	9,630	-	9,630	9,450
Gift aid reclaimed	26,903	-	26,903	26,301
Regular receipts	<u>125,926</u>	-	<u>125,926</u>	<u>123,908</u>
One-off donations under gift aid	23,300	-	23,300	5,300
Other one-off donations	5,600	-	5,600	6,680
Gift aid reclaimed on one-off donations	3,200	-	3,200	1,325
Collections	592	-	592	2,503
Gift aid reclaimed on collections	10	-	10	119
Receipts from one-off donations	<u>32,702</u>	-	<u>32,702</u>	<u>15,927</u>
<b>Total</b>	<b><u>158,627</u></b>	<b>-</b>	<b><u>158,627</u></b>	<b><u>139,835</u></b>
<b>Receipts from investments</b>				
Dividends	5	6	11	9
<b>Total</b>	<b><u>5</u></b>	<b><u>6</u></b>	<b><u>11</u></b>	<b><u>9</u></b>
<b>Receipts from church activities</b>				
Clergy fees	2,432	-	2,432	4,438
Women's ministry events	-	163	163	171
Other activities and fees	321	-	321	275
<b>Total</b>	<b><u>2,753</u></b>	<b><u>163</u></b>	<b><u>2,916</u></b>	<b><u>4,884</u></b>
<b>Other receipts</b>				
Rent (see note 9)	-	-	-	4,500
Other receipts	-	-	-	34
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b><u>4,534</u></b>
<b>Total receipts</b>	<b><u>161,385</u></b>	<b><u>169</u></b>	<b><u>161,554</u></b>	<b><u>149,262</u></b>

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Note 3: Payments**

	<b>2020</b>			<b>2019</b>
	Unrestricted £	Restricted £	Total £	Total £
<b>Church activities</b>				
Church @ the Green	39,492	-	39,492	37,332
Church running costs	5,721	-	5,721	8,623
Office cost and central costs	8,750	-	8,750	7,587
Insurance	3,515	-	3,515	3,554
Independent examination	1,140	-	1,140	990
Other charitable activities	128	49	177	-
Other costs	1,953	15	1,968	724
Assigned fees	477	-	477	1,436
School House refurbishment project (see note 9)	-	8,595	8,595	314
Church extension (loan repayments)	8,500	-	8,500	9,000
<b>Total</b>	<b>69,676</b>	<b>8,659</b>	<b>78,335</b>	<b>69,560</b>
<b>Ministry</b>				
Associate Minister	55,452	-	55,452	55,092
Ministry trainees	5,528	-	5,528	8,184
Youth worker	4,056	-	4,056	3,888
Other ministry expenses	662	-	662	244
<b>Total</b>	<b>65,698</b>	<b>-</b>	<b>65,698</b>	<b>67,408</b>
<b>Mission and charitable gifts</b>				
Christian Community Action	1,500	-	1,500	1,350
Crosslinks	4,500	-	4,500	5,000
OMF International	2,500	-	2,500	2,500
Open Doors	2,500	-	2,500	2,500
UCCF	2,500	-	2,500	2,500
Others	500	-	500	500
<b>Total</b>	<b>14,000</b>	<b>-</b>	<b>14,000</b>	<b>14,350</b>
<b>Total payments</b>	<b>149,373</b>	<b>8,659</b>	<b>158,032</b>	<b>151,318</b>

**Note 4: Movement on restricted funds**

	Balance at 1.1.20 £	Receipts £	Payments £	Balance at 31.12.20 £
Bell fund	1,197	-	(15)	1,182
School House fund	9,275	-	(8,595)	680
Ditchfield prize fund	187	6	-	193
Other nominated gifts	710	163	(49)	823
	<b>11,369</b>	<b>169</b>	<b>(8,659)</b>	<b>2,879</b>

The Bell fund was set up during 2010 by the Arborfield Bell Ringers in order to secure funds specifically for the purpose of maintaining the bells at St Bartholomew's Church.

Until 2019, the School House fund collected rental income on a property which was then solely expendable by the Coombes CE Primary School for activities or equipment at their behest. Note 9 explains the recent developments in relation to this fund.

The Ditchfield Prize Fund represents interest gained on the fixed asset investment noted below and is set aside to reward the best RE student at the Coombes CE Primary School. This investment is held by the CCLA Investment Management Ltd on behalf of the Church and has a market value of £328 (2019: £307).

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW'S, ARBORFIELD**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Note 5: Staff and Trustees**

The church has no direct employees. Its activities are carried out by volunteers and by staff employed by an independent charity (The Arborfield and Barkham Parish Churches Trust). Grants paid to that trust to meet these costs are shown in the ministry section of note 3 above.

Included in the staff employed by that independent charity is Rev Andrew Kearns, who is a member of the PCC of Arborfield Church and hence a trustee. The Associate Minister costs shown in note 3 above represent the amounts paid to The Arborfield and Barkham Parish Churches Trust for provision of the services of Rev Kearns by that trust.

No person connected with the PCC has been paid remuneration or other benefits from the funds of the PCC.

**Note 6: Debtors**

	<b>2020</b>		<b>2019</b>	
	Unrestricted	Restricted	Total	Total
	£	£	£	£
HMRC - Gift Aid outstanding	1,751	-	1,751	3,745
Other debtors	500	-	500	500
	<b>2,251</b>	<b>-</b>	<b>2,251</b>	<b>4,245</b>

**Note 7: Creditors due within one year**

	<b>2020</b>		<b>2019</b>	
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Creditors	3,730	-	3,730	1,271
Accruals	1,260	-	1,260	1,020
Loans	8,500	-	8,500	8,500
<b>Total</b>	<b>13,490</b>	<b>-</b>	<b>13,490</b>	<b>10,791</b>

**Note 8: Creditors due in more than one year**

	<b>2020</b>		<b>2019</b>	
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Loans	-	-	-	8,500
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,500</b>

Loans have been provided by members of the congregation in order to fully fund the Church Hall Building Programme. These loans are repayable within the next year and standing orders have been put in place to ensure repayment is made in full by annual instalments.

**Note 9: Management of separate trust**

Arborfield PCC is the Managing Trustee of a trust which owns a house in the grounds of the Coombes CE Primary School. This "School House" has been leased by the trust to the school for many years, and the rent paid was placed in the School Fund (see note 4) and used for additional school activities.

The lease for school house has still not been surrendered but is planned to be any moment and the PCC plans to refurbish the house for use as clergy accommodation, while providing ongoing benefits to the school.