

THE JPK SUSSEX PROJECT
ANNUAL REPORT FROM THE CHAIRMAN
2021-2022

The year commencing the 1st April 2021 has as usual been a challenging year, yet in the main exciting, with changes being made to raise the profile of the JPK alongside the remnants of Covid lingering on, which has resulted in fewer people accessing the hospitality industry. The JPK has been somewhat fortunate in having a large space for its Community Training Centre whereby we were able to continue social distancing and service, much longer than many of our competitors and this still continues.

The JPK fundraising remained curtailed, due to the Covid pandemic and therefore we were unable to plan any future fundraising initiatives for the forthcoming year. We were grateful for the support of so many people who undertook 'virtual' fundraising on our behalf.

We were able to 'hang on' by the 'skin of our teeth' with thanks to the support of so many people.

PATRONAGE:

Dame Jane Gow, DBE continues as our Patron and we are ever grateful for her patronage, advice and support. Dame Jane has been kept fully informed throughout the year of all matters appertaining to the work and progress of the JPK. We are grateful to Dame Jane for attending the JPK Annual General Meeting and for her attendance at other functions when the situation allows.

BOARD OF TRUSTEES:

The Board of Trustees commenced meeting in person (social distancing) in December of this year. The Trustees have Lead Roles which makes it easier for the Chairman to discuss issues with the relevant Trustee.

We have been grateful to Roger Bevan, Volunteer, for his support and for his undertaking of Financial Analysis Spreadsheets which has enabled the JPK to have a clear understanding as to all the various funds donated and pledged and whether they are restricted or unrestricted and attributable to which phase of the development.

Roger has also assisted The JPK enormously as a Financial Advisor.

During this year the JPK engaged the services of Fay Price, Book Keeper and Accounts Manager. Not only has she undertaken all the weekly and monthly income and expenditure and financial analysis which incorporates

the JPK restricted funds and free reserves, but also undertakes the JPK Payroll and all that entails. She also assisted John Males with the end of year analysis for the JPK Accounts. Fay's services have greatly assisted the Trustees with her years of experience and knowledge.

During the year we have sadly lost several of our Trustees for various reasons:

AP White resigned in May 2021 Health & Safety/Risk Assessments

S Horsman resigned in July 2021 Finance Director

R McGeary resigned in July 2021 Safeguarding

P A Isbell resigned in March 2022 Safeguarding

We thank the above for their service during their terms in office be that long or short.

Those still remaining:

Dr AP Parker Governance

Mrs J W Parker MBE Chairman/Secretary/ Safeguarding

Mrs C Haniver Legal

Book Keeper/Accounts Management Miss Fay Price

External Advisors:

Accountant Mr John Males BS(Hons) ACA Watsons Associates

Solicitor Mr Gary Brookshaw Cornfield Law

Architects Mr Phil Winch CPL

Quantity Surveyor Mr David Norwood ACP

Sovereign Construction Mr Paul Goodenough

Mr Andrew Devon Salvia Fundraising

Mr Richard Dew Insurance

Mrs Suzanne Ornsby QC Silk Counsel

Our grateful thanks to all our External Advisors for their valuable advice and support during the year and especially to Mr John Males, Accountant, for his ongoing advice and undertaking our Annual Accounts Pro Bono.

PROGRESS REPORT:

Phase 1: Community Training Centre: (CTC)

Clifford Attwel- Hughes has remained as our Centre Supervisor and Chef throughout this year and we have welcomed his knowledge in hospitality and excellent cuisine.

The JPK Training and Development Co-ordinator made an excellent start by implementing all the training modules and undertaking all the necessary risk assessments, but sadly she left this post for pastures new. Her past experience was in teaching people with special needs in schools and colleges but did not understand the hospitality industry, which she found difficult to master. Fortunately one of our restaurant team was willing to take up this position and therefore there was a seamless transition for our students.

We continue with the 6 modules of training:

- Reception
- Table Service
- Barista
- Service Bar
- Food preparation and wash up area, and
- IT Study Room.

All the above include Health & Safety, Hygiene and Self-help skills

We are extremely grateful to The Lottery Fund – Reaching Communities, for their wonderful support of three year funding for the Training Department. It was always intended that after three years the CTC would be self-financing with Student Fees and the income from the Old Town Café, but what with Covid intervening and lack of custom for periods we have been unable to reach this stage as yet.

All of our Students have made great progress with new Students taking up places, with new Students on our waiting list for September. Although many have been with us for two years, with the many breaks due to Covid, they have been delayed in obtaining success with many of the modules. Several

of our Staff have moved on to pastures new, but within-house recommendations we have been fortunate to recruit further staff and have continued with an excellent staff team who primarily work 1-1 with all our students and undertake a strict regime in protocols and service for the Old Town Café.

The Daisy Chain Gift Shop.

The Gift Shop has been very popular since the inception of the CTC whereby unwanted Gifts and items are donated by our supporters and customers. During closure 'business was slack' but people continued to donate on a pre-arranged visit, having had the time to clear their houses of unwanted items. We are ever grateful to Doreen and Brian Goldsmith who manage this area and keep the shelving well stocked and looking 'inviting'.

Preserve Sales.

Patrick and Katie Parker continued during lock down and since to make their preserves as they could isolate themselves in the Bradbury Training Kitchen and 'gave them something to do'. Orders were taken by phone or email and they were delivered so 'business' continued but they are now back on 'the cart' for sale. However, due to Natasha's Law they had to 'up their game' and fulfil this requirement, and therefore their production nearly floundered as being 'too hard to handle'! However, Patrick is never one to be beaten and he has mastered all that is required and production continues.

Card Sales.

Maureen Bennett continued to make her cards and I purchased all my greeting cards from this source during the lockdown and since, along with all our customers.

All items are kindly donated which gives an additional income to the charity.

Phase 2: Supported Living Centre – Gow Lodge.

In September CPL Architects had completed the final plans and out-turn costs, which regrettably had risen in price to £1.2m. This was somewhat devastating as this showed an increase in costs of £500k and following in depth discussions with Andrew Devon, Salvia Fundraising and the Trustees, it was considered impossible to raise this additional amount, to be able to commence and complete the new build in the foreseeable future and in addition we would most likely lose the pledges we had been offered of £173k.

Thanks to the inspiration of Cliff Attwel-Hughes who believed that we could undertake the build ourselves and negotiate with our contractors and suppliers we could achieve the build at a much reduced cost. The Trustees approved of this way forward. Not to undertake this opportunity would have meant that we could not commence the new build, if at all.

The JPK employed a Project Manager to oversee the build and in September of this year the JPK commenced the pre-building work, the scaffolding went up, which included the demolition of the existing building, with the grateful support of Best Demolition.

In November, building and refurbishment commenced for the Communal Rooms, which included the new kitchen, lounge/dining room and laundry room. We had started!

The main delay in making future progress was due to the Party Wall Agreement being undertaken and agreed by a neighbor and NP Networks. This could take until May 2021. This should have been undertaken by CPL Architects, long since, as everyone was aware that it could take a great deal of time.

FUTURE CARE PROVIDER:

During this period the JPK has also been seeking a suitable and experienced Care Provider for when the Supported Living Accommodation has been completed.

It was considered essential that the Care Provider should be established as soon as possible as we would wish to liaise with them prior to the completion of the building work to insure that everything was in place, in regard to their requirements. It is also a mandatory requirement that the Landlord (the JPK) cannot also be the Care Provider, which has to be a separate entity.

We are fortunate to have secured an excellent, experienced and local care provider, MyPesp CIC, and we have already commenced a very useful liaison with Luke Watts, Best Practice Director and Practice Leader. They are already registered with the Care Quality Commission (CQC)

FUNDRAISING:

The JPK has continued to fundraise during the year for any shortfall in funds for the capital build when able and with the support of Andrew Devon, of Salvia Fundraising.

A new stream of fundraising commenced to purchase all the furniture and equipment required for the 8 En-suite Studio apartments.

Restricted grants have been received from:

• Charlotte Marshall Charitable Fund	Phase 2	build
• Ian Askew Charitable Trust	Phase 2	equipment
• Awards4All	Phase 1	patio
• The Lawson Trust	Phase 2	build
• The Friarsgate Trust	Phase 2	build
• Willingdon & Jevington Parish Council	JPK	Leaflets
• The David Solomons Charitable Trust	Phase 2	equipment
• Ambergate Charitable Trust	Phase 2	equipment
• Arnold Clark	Phase 2	equipment
• The Baily Thomas Charitable Trust	Phase 2	build
• Mrs A Lacy Tate Trust	Phase 2	equipment
• Eastbourne Borough Council (Covid)	Phase 1	
• Bernard Sunley Fund	Phase 2	build
• Roy Hudson Trust	Phase 2	equipment
• Albert Hunt Trust	Phase 2	build
• The Lottery Fund	Phase 1	Training
• The Beatrice Laing Family Trust	Phase 2	
• The Tyrian Masonic Lodge	Phase 1	equipment
• Sussex Masonic Lodge	Phase 1	equipment
• Eastbourne Rotary Club	Phase 2	equipment
• Foresters Friendly Society	Phase 2	equipment
• Mr M Kerry	Phase 2	equipment
• RA Manser	Phase 2	equipment
• J & R Bevan	Phase 2	equipment
• M Honey	Phase 2	equipment
• Church Projects	Phase 2	build
• G&F Squire	Phase 2	equipment
• F Boshoff	Phase 2	equipment
• C Watson	Phase 2	equipment
• S Grace	Phase 2	equipment

Throughout the year we have received many other donations which are unrestricted for which we are eternally grateful.

Collection Tins:

We are grateful to all those that have a collecting tin and especially the Triangle Coop, Willingdon who have raised during the year £295.75 from their generous customers.

MEETINGS NORMALLY ATTENDED:

Learning Disability Network Group (ESCC)
Learning Disability Providers Forum (ESCC)
Disability Involvement Group (DIG) (EBC)
Learning Disability Steering Group (NHS)

These meetings are held regularly throughout the year where the Chairman attends. They are strategic meetings where the JPK can be kept abreast of any community and legislative changes, but also can be the voice of parent carers and people with a learning disability. Information from these meetings are circulated through the JPK Newsletter. The JPK has also undertaken any consultation processes that have occurred during the year where it could affect people with a learning disability and can be disseminated to parent and carers. From experience we have found that undertaking these consultations have made little difference to the outcomes, as decisions have already been made!

The Chairman normally undertakes numerous 'talks' in the community when invited, to groups and associations which 'spreads the word' of the JPK and provides additional support. These 'talks' have also encouraged the community to undertake fundraising initiatives on our behalf.

The Chairman has also commenced a liaison, in a consultative capacity, with St Wildred's Hospice as they are aiming to support people with a learning disability and their parent/carers with end of life care and bereavement.

NEWSLETTER:

The quarterly newsletter is distributed to all interested parties, donors and volunteers. Membership has increased during the last year to 367 being distributed by post or by email, the latter which saves costs on postage and envelopes. Email distribution has increased to 50% of the total and we are grateful to Ann Lindsay who undertakes the mailings and to the community training centre for undertaking the emails.

We are grateful to Ann and Robert Lindsay who continue to sponsor our stationary and postage for the Newsletter.

DATA PROTECTION:

The JPK adheres to all the legislation for data protection by anyone holding data on individuals. By necessity the JPK has had to comply with the new Data Protection Legislation, (GDPR) This notice continues to be included in all our Newsletters. We now always ask new contacts if they would like to receive the newsletter and explain GDPR. Should anyone no longer wish to be on our mailing list for Newsletters or Information, either by email or 'snail mail', we ask that they contact us and we will delete their contact details from our data base. The JPK is very strict in regard to data protection and we never pass on any contact details without personal confirmation that we may so do.

APPLICANTS:

CTC: The JPK has continued to receive interest from parents in the community, those having adults (Post 19) with a learning disability who would wish for a future placement. This has all been through word of mouth. All those that have applied have stated that the aims and objectives and ethos of the JPK is what they are seeking for their vulnerable dependents. We are now being approached from Colleges and ESCC for placements for training, for when individuals leave their full time educational programs.

Phase 2 – Accommodation.

Now that the building work has started, we have commenced sending out Application Forms to all those that originally showed an interest for a placement, to identify those that still wish to apply for a placement. Our future Care Provider has provided us with their application forms.

Those that we currently know, have also stated that they wish to assist their vulnerable dependents with this enormous transition into independent living before a crisis occurs. This will enable them to live independently but in the sure knowledge that there will be sufficient experienced staff and support to ensure their progress and safety. Currently we know of six who will definitely be applying for a placement. My PESP will also be visiting the building as it progresses to advise on their requirements and their Project Manager will commence informal interviews with the prospective parents and then meet with the proposed Tenants to commence the required Person Centred Planning process.

GRAPHIC DESIGN:

Mick Cooke continues to assist the JPK with all our graphic design when required for posters, fliers, invitations and tickets and everything I ask of him, on a voluntary basis. He also comes up with some brilliant ideas for raising the profile of the JPK. His fliers for advertising locally of the Old Town Cafe are always being updated and in production. Mick is one of our longest standing supporters of some 38 years. Our very grateful thanks.

JPK WEBSITE:

We are ever grateful to Claire Horsman, the JPK Marketing Advisor, who has been assisting us until July, after which Cliff undertook this role.

IT SUPPORT:

Clifford Attwell Hughes has continued to support and provide the JPK with its IT requirements for the JPK Office and during the year has also donated and installed all the IT equipment for the CTC. He is always at the 'end of a phone' if the Chairman has a problem with her computer, which is fairly regularly!

Our very grateful thanks to Cliff for his continuing pro bono support.

PUBLIC LIABILITY INSURANCE:

The JPK throughout 2020-21 has been insured with Allianz through Tennyson Insurance, for Trustee, Public Liability, Products and Pollution. We are grateful to Richard Dew who has undertaken this business for the JPK and for his generous donation to offset some of the costs on the JPK Premium. Richard has also advised and overseen all the required additional insurance and the necessity for training the new staff in Fire Health and Safety. He has also assisted the JPK in obtaining our necessary Building Management Insurance, whilst we undertake the build.

POLICIES:

Conflict of Interest Policy	Ratified 2010
Confidential Policy	Ratified 2010
Equality and Diversity Policy	Ratified 2010
Data Protection Policy	Ratified 2010
Volunteer Policy	Ratified 2010
Governance and Management Policy	Ratified 2011
Funding Strategy	Ratified 2013
Health and Safety Policy	Ratified 2012
Risk Assessments	On Going

DBS CHECKS:

The JPK undertakes Enhanced DBS Checks on all its Trustees, Staff and Volunteers.

SUMMARY:

The Trustees especially and Associates remain totally committed to providing a Supported Living Centre for people with a learning disability in Eastbourne and for the surrounding areas this has included meaningful training and work experience to adults with a learning disability within the Old Town Café and with the future completion of our 8 En-Suite Studio Apartments. The situation remains unchanged with regard to service provision in this area and for this client group, except, inevitably parents and carers are getting that much older and want the security for their dependents before they are no longer able to care, due to their advancing years, ill health or death. People with a learning disability are requiring Person Centred Approaches in their lives, to be given the opportunity to live with their peer group and to build friendships, take their rightful places in the community and live a richer, meaningful and useful life and not live isolated in the community. It is those parents and people with a learning disability who initially instigated and designed the JPK.

The JPK will, with support of MyPesp, assist all tenants to access their rights to Personal Budgets and all allied Benefits. At a recent meeting with parents Luke was asked; “Will all the paperwork that is required these days take precedence over the care and fulfilling lives of our children”? After a very short pause, he replied; “We will not be able to love your children, as you do, but I can assure you we will provide every care that is required to an excellent standard and give them a rich and fulfilling life. Are you asking me, will paperwork take precedence over paperwork – the answer is no. Their care, enjoyment and fulfillment will come first and the paperwork, as important as this is, will be undertaken at a later date”. What more can we ask?

The JPK has strengthened its management structure and financial acumen during the year with the CTC, Old Town Cafe being fully operational. It has been a very difficult year with Covid still being around, which has proved challenging. However, with Government support, Awards4All and the support of so many people we have overcome these difficulties

The JPK will continue to use its facilities to increase its fundraising capabilities, raise the profile of the JPK within the existing community and be able to arrange social occasions for future residents and students on a training program, to enable their familiarisation of the venue and to commence building friendships for the future.

However, the JPK understands the enormous task that still lies ahead to raise the capital required to complete the residential aspects of the Supported Living Centre and overcome the lack of support of ESCC Adult Social Care, LD, but is committed so to do, and is eternally grateful to those that have shown faith in our aims, objectives, ethos and have given their support thus far.

The Trustees are strengthened and encouraged by the support of so many people, which helps us to battle on with our endeavors to provide this much needed Supported Living Centre for those people who, through no fault of their own, cannot help themselves.

I am extremely grateful for the continued support and dedication of all the Trustees, Professional Advisors and now our excellent Staff Team, plus the community at large.

‘No man/woman is an island’, we are a strong united Team.

Together we stand, divided we fall! We shall succeed.

***Mrs Jill Parker MBE
Chairman to the Trustees 2021-2022.***

REGISTERED NUMBER: 07954630 (England and Wales)
REGISTERED CHARITY NUMBER: 1146743

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
THE JPK SUSSEX PROJECT**

**WATSON ASSOCIATES (PROFESSIONAL SERVICES) LIMITED
30 – 34 NORTH STREET
HAILSHAM
EAST SUSSEX
BN27 1DW**

THE JPK SUSSEX PROJECT

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THE JPK SUSSEX PROJECT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07954630 (England and Wales)

Registered Charity number

1146743

Registered Office

7 Wannock Avenue
Eastbourne
East Sussex
BN20 9RP

Trustees

A P Parker
J W Parker
C A Haniver
A P White (resigned May 2021)
S Horsman (resigned July 2021)
R McGeary (resigned July 2021)
P A Isbell (resigned March 2022)

Independent Examiner

Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

STRUCTURE, GOVERNANCE AND MANAGEMENT


Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 18 November 2022 and signed on its behalf by:


.....
Mrs J W Parker - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE JPK SUSSEX PROJECT

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

Date:.....19.11.2022.....

THE JPK SUSSEX PROJECT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted fund £	Designated £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income		92,947	-	263,388	356,335	335,323
Activities for generating funds	2	<u>78,770</u>	<u>-</u>	<u>78,364</u>	<u>157,134</u>	<u>82,691</u>
Total incoming resources		14,177	-	185,024	199,201	252,632
RESOURCES EXPENDED						
Costs of generating funds						
Costs of generating voluntary income		71,927	-	-	71,927	25,241
Fundraising trading: cost of goods sold and other costs		-	-	-	-	-
Transfer of funds		-	-	-	-	-
Total resources expended		<u>71,927</u>	<u>-</u>	<u>-</u>	<u>71,927</u>	<u>25,241</u>
NET INCOMING RESOURCES		(57,750)	-	185,024	127,274	227,391
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>1,693,463</u>	<u>-</u>	<u>338,010</u>	<u>2,031,473</u>	<u>1,804,082</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>1,635,713</u></u>	<u><u>-</u></u>	<u><u>523,034</u></u>	<u><u>2,158,747</u></u>	<u><u>2,031,473</u></u>

The notes form part of these financial statements

THE JPK SUSSEX PROJECT

BALANCE SHEET AT 31 MARCH 2022

	Notes	Unrestricted funds £	Designated £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS						
Tangible assets	4	1,730,659			1,730,659	1,477,852
CURRENT ASSETS						
Stock		1,965			1,965	
Debtors	5	5,096	-	-	5,096	329
Cash at bank		<u>109,515</u>		<u>320,197</u>	<u>429,712</u>	<u>553,292</u>
		<u>116,576</u>	<u>-</u>	<u>320,197</u>	<u>436,773</u>	<u>553,621</u>
Creditors		<u>(8,685)</u>	<u>-</u>	<u>-</u>	<u>(8,685)</u>	<u>-</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>107,891</u>		<u>320,197</u>	<u>428,088</u>	<u>553,621</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,838,550</u>		<u>320,197</u>	<u>2,158,747</u>	<u>2,031,473</u>
NET ASSETS		<u>1,838,550</u>		<u>320,197</u>	<u>2,158,747</u>	<u>2,031,473</u>
FUNDS	6					
Unrestricted funds					1,838,550	1,693,463
Restricted funds					<u>320,197</u>	<u>338,010</u>
TOTAL FUNDS					<u>2,158,747</u>	<u>2,031,473</u>

THE JPK SUSSEX PROJECT

BALANCE SHEET – CONTINUED AT 31 MARCH 2022

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year end of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 18th November 2022 and were signed on its behalf by:


.....
Mrs J W Parker - Trustee

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for the Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings – not provided.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2022 £	2021 £
Fundraising events	111,111	71,005
Café / shop costs	46,023	11,686

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

4. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery etc	Totals
	£	£	£
COST			
At 1 April 2021	1,394,094	83,758	1,477,852
Additions	<u>238,005</u>	<u>14,802</u>	<u>252,807</u>
At 31 March 2022	<u>1,632,099</u>	<u>98,560</u>	<u>1,730,659</u>
NET BOOK VALUE			
At 31 March 2022	<u>1,632,099</u>	<u>98,560</u>	<u>1,730,659</u>
As at 31 March 2021	<u>1,394,094</u>	<u>83,758</u>	<u>1,477,852</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Other debtors	<u>5,096</u>	<u>329</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2022**

6. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	1,693,463	(57,750)	1,635,713
	<u>1,693,463</u>	<u>(57,750)</u>	<u>1,635,713</u>

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

6. MOVEMENT IN FUNDS - CONTINUED

	At 1.4.21	Incoming funds	Funds spent	At 31.3.22
	£	£	£	£
Restricted funds				
Willingdon and Jevington	2,614		(2,614)	-
The Childwick Trust	10,000		(10,000)	-
Dr Merry Memorial Fund	172,119		(36,946)	135,173
The Duke of Devonshire Settlement Trust	5,000		(5,000)	-
WO Street Charitable Foundation	2,500		(2,500)	-
John Jackson Charitable Trust	3,000		(3,000)	-
Ernest Kleinwort Charitable Trust (Ph2)	15,000		(15,000)	-
COVID Lottery Grant (Mentors)	50,000		(50,000)	-
Eastbourne Borough Council	2,000		(2,000)	-
Catherine Cookson (Phase 2)	25,000		(25,000)	-
The National Lottery Community Fund, Ref: RC London and South East Region (Training)	50,777		(50,777)	-
TOTAL FUNDS	338,010		(202,837)	135,173
Tyrian Lodge – Ph1 Equipment	-	1,274	(1,274)	-
Sussex Masonic Lodge – Ph1 Equipment	-	600	(600)	-
Charlotte Marshall C Trust – Ph2	-	861	(411)	450
VAT return March 2021 – Ph2	-	9,014	(9,014)	-
Lottery Awards 4 All – Ph1 patio	-	9,646	(9,017)	629
The Lawson Trust – Ph2	-	5,000	-	5,000
Ian Askew C.T. – Ph2 Equipment	-	1,000	(1,000)	-
Friarsgate Trust – Ph2	-	20,000	-	20,000
EB Rotary Club – Ph2 Equipment	-	500	(500)	-
HMRC Gift Aid Reclaim to 5/4/21 – Ph2	-	3,520	(3,520)	-
Wilmington & Jevington P.Council	-	500	(500)	-
Bequest from Mitch Kerry – Ph2	-	1,000	-	1,000
The David Solomons C.Trust – Ph2 Equipment	-	1,000	(1,000)	-
Ambergate C.Trust – Ph2 Equipment	-	500	(500)	-
Arnold Clark – Ph2 Equipment	-	1,000	(1,000)	-
Donations – Ph2	-	17,631	(17,631)	-
The National Lottery Community Fund, ref: RC London and SEast Region (Training)	-	50,776	(2,831)	47,945
Baily Thomas C.Trust = 50% pledged Ph2	-	20,000	-	20,000
Mrs A.LacyTate Trust – Ph2 Equipment	-	1,000	(1,000)	-
Student Fees & Training Donations to Mar22	-	18,616	(18,616)	-

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

6. MOVEMENT IN FUNDS - CONTINUED

	At 1.4.21	Incoming funds	Funds spent	At 31.3.22
	£	£	£	£
Restricted funds				
Bernard Sunley Trust – Ph2	-	40,000	-	40,000
Roy Hudson Trust	-	500	(500)	-
G&F Squire – Grant Ph2 Equipment	-	4,492	(4,492)	-
4x Donations in Feb22-Ph2 Equipment	-	3,308	(3,308)	-
Albert Hunt Trust – Ph2	-	25,000	-	25,000
Mar22 Donations – Ph2 Equipment	-	1,650	(1,650)	-
Edward Gostling Foundation - Pledge	-	25,000	-	25,000
TOTAL FUNDS	-	263,388	(78,364)	185,024
	<u>338,010</u>	<u>26,338</u>	<u>(281,201)</u>	<u>320,197</u>

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

6. MOVEMENT IN FUNDS - CONTINUED Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Restricted funds			
Willingdon and Jevington	614	2,000	2,614
The Childwick Trust	10,000	-	10,000
Dr Merry Memorial Fund	172,119	-	172,119
The Duke of Devonshire Settlement Trust	5,000	-	5,000
The Brownless Trust	200	(200)	-
WO Street Charitable Foundation	2,500	-	2,500
Upperton Ward	550	(550)	-
Ernest Kleinwort Charitable Trust (1)	5,000	(5,000)	-
John Jackson Charitable Trust	-	3,000	3,000
Ernest Kleinwort Charitable Trust (2)	-	15,000	15,000
Wealden District Council	1,000	(1,000)	-
Masonic Lodges	900	(900)	-
The A Lacy Tate Trust	3,000	(3,000)	-
Lottery Grant Covid	-	50,000	50,000
Eastbourne Borough Council	-	2,000	2,000
Catherine Cookson Phase 2	-	25,000	25,000
The National Lottery Community Fund and Programme Name RC London and South East Region	-	50,777	50,777
	<u>200,883</u>	<u>137,127</u>	<u>338,010</u>
TOTAL FUNDS	<u>1,804,082</u>	<u>227,391</u>	<u>2,031,473</u>

THE JPK SUSSEX PROJECT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts / Café / Shop /Fees	354,069	331,727
Gift aid & tax reclaims	2,266	3,596
	<u>356,335</u>	<u>335,323</u>
Activities for generating funds		
Fundraising events (including wages)	111,111	71,005
Café/shop costs	46,023	11,686
	<u>157,134</u>	<u>82,691</u>
Total incoming resources	<u>199,201</u>	<u>252,632</u>
RESOURCES EXPENDED		
Costs of generating voluntary income		
Rates and water	3,307	4,488
Insurance	6,465	2,517
Light, heat and utilities	15,727	690
Postage and stationery	4,510	2,627
Sundries	942	2,856
Repairs & renewals	36,524	5,012
Professional fees	4,452	7,051
	<u>71,927</u>	<u>25,241</u>
Fundraising trading: cost of goods sold and other costs		
Purchases	-	-
Total resources expended	<u>-</u>	<u>-</u>
Net income	<u>127,274</u>	<u>227,391</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE JPK SUSSEX PROJECT

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

Date:.....19.11.2022.....