

THE JPK SUSSEX PROJECT

England & Wales · Charity number 1146743

Details

Other names THE JPK SUSSEX PROJECT

Status Registered

Legal form Charitable company

Company number [07954630](#)

Registered 2012-04-02

Register [View on the Charity Commission register](#)

Contact

Address The JPK Project
39-41 Church Street
East Sussex
BN21 1HP

Phone 07960102463

Email jill@thejpkproject.co.uk

Website www.thejpkproject.co.uk

Activities

Objects: 1) TO PROVIDE RESIDENTIAL ACCOMMODATION IN THE EAST SUSSEX AREA FOR PEOPLE WITH A LEARNING DISABILITY AND ALLIED HANDICAPS. 2) TO PROVIDE MEANINGFUL DAY CARE PROVISION TO THOSE PEOPLE WITH A LEARNING DISABILITY LIVING WITHIN THE RESIDENTIAL ACCOMMODATION PROVIDED (ON OR OFF SITE).

Activities: The JPK has been formed to provide a Supported living Centre in Eastbourne and surrounding areas for people with a learning disability. 24 en suite studio apartments plus communal rooms for socialisation. Community Training Centre with Tea Room, Bakery, Commercial Kitchen and Charity Shop for training work experience and integration with the local community. Planning Consent and site purchased.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Education/training, Disability, Accommodation/housing, Other Charitable Purposes
- **Who:** People With Disabilities

Geography

- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£167,677	£85,914	-	-
2024-03-31	£226,795	£229,801	-	-
2023-03-31	£278,553	£247,525	-	-
2022-03-31	£199,201	£71,927	-	-
2021-03-31	£335,323	£107,932	-	-

Trustees

Name	Role	Appointed
JILL PARKER	Chair	2012-05-15
Cheryl Priscott		2024-02-22
Fay Price		2024-02-22
Greg Priscott		2024-02-22
Kelsey Broughton		2024-02-22
Luke Watts		2024-02-22
Warren Poll		2024-02-22

Linked charities

- THE JPK PROJECT (1146743-1)

THE JPK SUSSEX PROJECT

England & Wales - Charity number 1146743

Accounts

ANNUAL GENERAL MEETING

CHAIRMAN'S REPORT 2024-2025

The year of this report commenced on the 1st April 2024 with a new Board of Trustees and the 1st Meeting was held on the 4th April. It was a fairly long meeting as the Chairman introduced the new Trustees to many of the historical factors of the JPK.

Since then and very much like previous years, 2024/25 had been extremely challenging yet exciting, as much progress had been made to fulfil the initial dreams and aspirations of the JPK Sussex Project, especially in regard to the completion of Gow Lodge, Supported Living Centre, for adults with a learning disability in Eastbourne for those who had been living in the surrounding areas. Some adaptations had to be made to two of the flats and a further flat had to be constructed from the laundry and store room, which led to some slight disruption. Gow Lodge is now complete with 7 Tenants in residence.

PATRONAGE:

Dame Jane Gow, DBE continues as our Patron and we are ever grateful for her patronage, advice and support. She has visited the JPK twice during the year and was delighted to view the completed Gow Lodge and meet several of the tenants. Dame Jane has been kept apprised of all our news throughout the year and responds on a regular basis.

TRUSTEES:

During the year the Trustees have continued to manage the JPK, meeting bi-monthly and discussing any pressing matters via email.

The Trustees for this current year are:

Miss K Broughton

Dr AP Parker (deceased 1/9/2024)

Mrs J Parker Chairman/Secretary

Mr W Poll

Miss F Price Finance Director

Mrs C Priscott

Mr G Priscott

Mr I Watts

Patrick Parker had been a Trustee since the inception of the JPK Charity and he has been sorely missed as a Trustee, with his wise and experienced considerations at Board Meetings and everything else he undertook behind the scenes to ensure the success of the JPK. May he Rest in Peace and our grateful thanks for his support and everything he has undertaken over many years.

External Advisors:

Accountant – Mr John Males BS (Hons) ACS Watson Associates

Solicitor – Mrs Christine Haniver Chartered Legal Executive – Willing Legal Services

Insurance – Mr Richard Dew – Retired April 2025

Our grateful thanks to all our External Advisors for their valuable advice and support over the year and especially to John Males, Accountant, for his continued advice and undertaking our Accounts pro bono, with the support of Fay Price.

We should also like to thank Cris Haniver for her support, assistance and friendship over many years as a Trustee.

PROGRESS REPORT:

Phase 1: Community Training Centre (CTC)

Sadly the CTC had remained closed as a Training Centre for the majority of the year, whilst the Trustees grappled with many suggestions as to what the JPK could undertake within this space. It was obvious that entertaining another hospitality venture, although the training and work experience for adults with a learning disability was a great success, was not an option. We had several companies who wished to lease the area for retail, but the Trustees felt that this would not fulfil the aims objectives of the JPK to provide a service for the learning disabled.

Patrick had always subscribed to Leasing the CTC to a like minded charity, which would produce an income to support the overheads, yet also fulfil the aims and objectives of the JPK.

We were approached during the year by the CEO of SASBAH, Sussex Association for Spina Bifida and Hydrocephalus and learning disabilities, who had to leave their current premises and were looking for a new site for their 30 year old charity. Negotiations took place and they moved to the JPK in January 2025. SASBAH provide training and work experience for adults with learning disabilities and all allied handicaps and undertake many more activities, both on and off site and our tenants have also benefitted from much of this. The JPK continues to use the facilities when required for any fund raising events and activities, when the CTC is not in use by SASBAH. This is proving to be a very successful partnership.

Daisy Chain Gift Shop:

The Daisy Chain Gift Shop opened its doors to the public again in January but has been moved into the Entrance Hall, which was an area not being used. SASBAH manages the Gift Shop and it has become very popular with the public, staff and tenants. The students have the opportunity to make jewellery and cards for sale.

Phase 2: Supported Living Centre – Gow Lodge.

Gow Lodge has prospered during the year and all the tenants have built friendships and are thoroughly enjoying their lives with very many activities added to their curriculum, both internally and externally.

This is due to the excellent management and staff team.

Gow Lodge Garden

The garden was officially opened on 6th July by Cllr Pritchett, Chairman of Willingdon and Jevington Parish Council, with family and friends and honoured guests, with a BBQ. This area has been well used during the warm summer months. Retractable washing lines have been provided, which enables the tenants to hang out their washing for freshness and savings on electrical bills. Our grateful thanks to everyone who donated to make this possible

Gow Lodge Electric Car

This was purchased and has been well used during the year. Our grateful thanks to everyone who donated to this.

JPK and SASBAH Christmas Party with Buffet Supper and Disco was held on Friday, 13th December. A fun packed evening was had by all, with tenants, students, families and friends.

FUNDRAISING:

The JPK has continued to fundraise when opportunities have become available and have applied to various Grant Making Trusts to support the Garden and the Car and Charger.

Grant Donations received during the year:

- | | |
|---|------------------|
| • Willingdon and Jevington Parish Council | Garden Furniture |
| • Charlotte Marshal Charitable Trust | CTC Kitchen |

- Cup of Kindness
 - Bernard Sunley Charitable Trust
 - Beatrice Laing Trust
 - The Stable Trust
 - East Dean and Friston Resident's Association
 - Dr A P Parker
 - Rotary Club of Eastbourne
 - Eastbourne Open Bowls Tournament
 - R Green – Big Lunch
 - Brewers
 - Eastbourne Bowling Club
 - In Memory of Dr A Patrick Parker
 - Miss Anne Harvey Legacy
 - Victoria Baptist Church
 - Parochial Church Council Harrietsham
 - Polegate United Reform Church
 - Seaford National Trust Association
 - Micheldene Women's Institute
 - Eastbourne 10K
 - Eastbourne College Colour Run
 - BA Sinclair
 - CF Morley
 - P&D Siggs
 - S Smith
 - A&C Whatford
 - S Harvey
 - J Guthrie
 - Jill Parker
 - T Deadman
 - PM Cantwell
 - T G Clarke
 - I Kitt
 - M&N Clive-Matthews
 - M Fusiarska
 - N Page
 - M Miller
 - H Gibson
 - CA Bradbury
 - A Lindsay
 - A Collins
- Car Charger
 - Car
 - Car
 - Solar Panels
 - Garden Furniture
- T Dunford
 - J Dunford
 - E&D Houghton
 - P Adlam
 - I Collins
 - Dame J Gow
 - Eastbourne Lottery
 - Utility Warehouse
 - Just Giving
 - Clients Deposit
 - CAF Cheque
 - Easy Fundraising
 - R&J Laughton
 - R Bungard
 - S Barrow
 - S Anderson
 - Gill Davies
 - E Betts
 - J Constance
 - PA&SR Evans

Collecting Tins:

- Triangle Coop £272.50
- E/B Bowls £ 70.00
- M Brooks £ 57.83
- M Langford-Noakes £114.50

Gift Aid Reclaim HMRC £13,666.91

Our very grateful thanks to everyone who has donated and supported the JPK during 2024/25 and for the additional Gift Aid. Without your generosity we could not have

achieved the purchasing of the furniture for the garden and purchased our own car for the use of our tenants, ***You have all made a difference to the lives of so many people.***

Further fundraising has commenced to supply Solar Panels on the roof of the Community Training Centre (CTC), which will eventually reduce the costs on electricity supplies to the CTC and Gow Lodge communal rooms, laundry and office.

MEETING REGULARLY ATTENDED:

Disability Involvement Group (DIG) (EBC)

This meeting is held regularly throughout the year where the Chairman attends. It is a strategic meeting where the JPK can be kept abreast of any community and legislative changes and can also be the voice of parent carers and people with a learning disability. This group is also consulted on any changes within the community and can advise the statutory agencies.

The JPK is also called upon to support and advise families and those with learning disabilities on available services and funding issues.

The Chairman has continued to undertake various 'talks' in the community to groups and associations when invited, to 'spread the word' of the JPK and the needs of the learning disabled. These talks have also encouraged the community to undertake fundraising initiatives on our behalf.

NEWSLETTER:

The quarterly Newsletter is distributed to all interested parties, donors and volunteers. Membership has slightly decreased during the last year to 225, being distributed by post or by email, the latter which obviously saves costs on postage, paper and envelopes. Email distribution has increased to over 50% of the total and we are grateful to Ann Lindsay who undertakes the mailings and to Jason who undertakes the emails.

We are grateful to Ann and Robert Lindsay who continue to sponsor our stationary and postage for the 'snail mails'!

DATA PROTECTION:

The JPK adheres to all the legislation for data protection by anyone holding data on individuals. By necessity the JPK has to comply with the Data Protection Legislation, (GDPR) This notice continues to be included in all our Newsletters. We now always ask new contacts if they would like to receive the newsletter and explain GDPR. Should anyone no longer wish to be on our mailing list for Newsletters or Information, either by email or 'snail mail', we ask that they contact us and we will delete their contact details from our data base. The JPK is very strict in regard to data protection and we never pass on any contact details without personal confirmation that we may so do.

GRAPHIC DESIGN:

For the last 40 years Mick Cooke has undertaken all the EAPAG and JPK graphic designs for our posters, leaflets, booklets and signage, as a donation. Sadly he has now retired and no longer has all the necessary computer programs to be able to undertake this. Our very grateful thanks to Mick for supporting these two charities for so many years.

If you know of anyone who can assist us in this area in the future, please let me know.

JPK WEBSITE:

During the previous year our website was maliciously taken down and we are currently in the process of re-building it. The process has been slow but we hope to have it fully functional next year.

IT SUPPORT:

During the previous year, regrettably all our IT systems were maliciously taken down and therefore at great expense we had to employ the Focus Group to re-place all the equipment and they now manage the systems for us.

PUBLIC LIABILITY INSURANCE:

The JPK throughout the year has been insured with Aviva through Chris Knott Insurance, for Trustee, Public Liability, Products and Pollution.

POLICIES:

Conflict of Interest Policy

Confidential Policy

Equality and Diversity Policy

Data Protection Policy

Volunteer Policy

Governance and Management Policy

Funding Strategy

Health and Safety Policy

Risk Assessments

On Going

Safeguarding Vulnerable Adults Policy

DBS CHECKS:

The JPK undertakes Enhanced DBS Checks on all its Trustees, Staff and Volunteers.

IN SUMMARY:

Over the year the Trustees especially and Associates, remained totally committed to managing the JPK Charity and all that it entails, to support people with a learning disability in all aspects of their lives, to ensure that their lives are fulfilling and they continue to learn.

Due to the fact that the JPK had to undertake a loan agreement at the end of the previous year and therefore having to make repayments on a monthly basis, finances early in this year were fairly tight. However, with careful budgeting and the ongoing

support of the local community, our supporters and the JPK fundraising opportunities, we find ourselves, at the end of this current year, in a much better financial situation.

Our grateful thanks to Fay Price, our Bookkeeper, who has seen us through, during this difficult period.

MyPesp has become an excellent Care Provider, the lives of the tenants have been enhanced and a very happy group has been established, with the support of the Staff Team.

SASBAH have settled in well and several of the tenants from Gow Lodge have started to attend some of the activities that SASBAH provide.

The Trustees will be discussing and planning future opportunities for the JPK and seeking to provide further services for the learning disabled in the area, as it remains clear that there are still gaps and shortfalls in services.

I am eternally grateful for the continued support and dedication of all the Trustees, Professional Advisors and now our excellent Staff Team, plus the community at large.

Together we have and are achieving the aims and objectives for which we initially planned.

‘No man/woman is an island’, we are a strong united Team.

Together we stand, divided we fall! We have and shall continue to succeed.

Mrs Jill Parker MBE

Chairman to the Trustees 2024-2025.

REGISTERED NUMBER: 07954630 (England and Wales)
REGISTERED CHARITY NUMBER: 1146743

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025
FOR
THE JPK SUSSEX PROJECT**

**WATSON ASSOCIATES (PROFESSIONAL SERVICES) LIMITED
30 – 34 NORTH STREET
HAILSHAM
EAST SUSSEX
BN27 1DW**

THE JPK SUSSEX PROJECT

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4 to 5
Notes to the Financial Statements	6 to 10
Detailed Statement of Financial Activities	11

THE JPK SUSSEX PROJECT

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07954630 (England and Wales)

Registered Charity number
1146743

Registered Office
7 Wannock Avenue
Eastbourne
East Sussex
BN20 9RP

Trustees
A P Parker (deceased 1.9.24)
J W Parker
Mr G Priscott
Mrs C Priscott
Miss F Price (resigned 28.2.25)
Miss K Verlander
Mr L Watts
Mr W Poll

Independent Examiner
Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on.....18/11/25..... and signed on its behalf by:


.....
Mrs J W Parker - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2025, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Watson Associates

Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

Date: 01.12.25.....

THE JPK SUSSEX PROJECT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted fund £	Designated £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income		145,950	-	21,727	167,677	226,795
Activities for generating funds	2	<u>1,398</u>	<u>-</u>	<u>-</u>	<u>1,398</u>	<u>108,738</u>
Total incoming resources		<u>144,552</u>	<u>-</u>	<u>21,727</u>	<u>166,279</u>	<u>118,057</u>
RESOURCES EXPENDED						
Costs of generating funds		-	-	-	-	-
Costs of generating voluntary income		65,443	-	19,073	84,516	121,063
Fundraising trading: cost of goods sold and other costs		-	-	-	-	-
Transfer of funds		-	-	-	-	-
Total resources expended		<u>65,443</u>	<u>-</u>	<u>19,073</u>	<u>84,516</u>	<u>121,063</u>
NET INCOMING RESOURCES		79,109	-	2,654	81,763	(3,006)
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>2,178,257</u>	<u>-</u>	<u>8,512</u>	<u>2,186,769</u>	<u>2,189,775</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>2,257,366</u></u>	<u><u>-</u></u>	<u><u>11,166</u></u>	<u><u>2,268,532</u></u>	<u><u>2,186,769</u></u>

THE JPK SUSSEX PROJECT

**BALANCE SHEET
AT 31 MARCH 2025**

	Notes	Unrestricted funds £	Designated £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS						
Tangible assets	4	2,795,035	-	-	2,795,035	2,769,243
CURRENT ASSETS						
Stock		6,935	-	-	6,935	6,935
Debtors	5	-	-	-	-	450
Cash at bank		<u>18,450</u>	<u>-</u>	<u>28,989</u>	<u>47,439</u>	<u>44,623</u>
		<u>25,385</u>	<u>-</u>	<u>28,989</u>	<u>54,374</u>	<u>52,008</u>
Creditors		<u>85</u>	<u>-</u>	<u>-</u>	<u>85</u>	<u>44,482</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>25,300</u>	<u>-</u>	<u>28,989</u>	<u>54,289</u>	<u>7,526</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>2,820,335</u>	<u>-</u>	<u>28,989</u>	<u>2,849,324</u>	<u>2,776,769</u>
LONG TERM LOANS		<u>(580,792)</u>	<u>-</u>	<u>-</u>	<u>(580,792)</u>	<u>(590,000)</u>
NET ASSETS		<u>2,239,543</u>	<u>-</u>	<u>28,989</u>	<u>2,268,532</u>	<u>2,186,769</u>
FUNDS						
Unrestricted funds	6				2,257,366	2,178,257
Restricted funds					<u>11,166</u>	<u>8,512</u>
TOTAL FUNDS					<u>2,268,532</u>	<u>2,186,769</u>

The notes form part of these financial statements

THE JPK SUSSEX PROJECT

**BALANCE SHEET – CONTINUED
AT 31 MARCH 2025**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year end of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on ... 18/11/25 and were signed on its behalf by:


.....
Mrs J W Parker - Trustee

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for the Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings – not provided.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2025	2024
	£	£
Fundraising events	1,398	94,109
Café / shop costs	-	14,629

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

4. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery etc	Totals
	£	£	£
COST			
At 1 April 2024	2,639,161	130,082	2,769,243
Additions	<u> </u>	<u>25,792</u>	<u>25,792</u>
At 31 March 2025	<u>2,639,161</u>	<u>155,874</u>	<u>2,795,035</u>
NET BOOK VALUE			
At 31 March 2025	<u>2,639,161</u>	<u>155,874</u>	<u>2,795,035</u>
At 31 March 2024	<u>2,639,161</u>	<u>130,082</u>	<u>2,769,243</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Other debtors	<u>0</u>	<u>450</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

6. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
Unrestricted funds			
General fund	2,178,257	87,953	2,266,210
	<u>2,178,257</u>	<u>87,953</u>	<u>2,260,020</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

6. MOVEMENT IN FUNDS - CONTINUED

	At 1.4.24	Incoming funds	Funds spent	At 31.3.25
	£	£	£	£
Restricted funds				
MyPESP – Garden Loan	(4,759)		4,759	-
Reliance Bank – Loans drawn from Aug 22	(12,049)		12,049	-
Individual Donations	59		(59)	-
Charlotte Marshall CT	-	432		432
CV Data Sales, Dunelm Refunds	222		(222)	-
The Stable Trust, Grant	500		(500)	-
Individual Donations	2,900		(2,900)	-
EB Historic Vehicle Club Donation	500		(500)	-
Our Lady of Ransom Donation	500		(500)	-
Hartington Lodge	1,000		(1,000)	-
Sussex Masonic Chapter	5,000		(2,621)	2,379
Open Bowls Tournament	315		(315)	-
Individual Donations	3,024		(3,024)	-
The Stable Trust, Grant	300	200		500
FB Coales Family Trust, Grant	1,000		(1,000)	-
Awards For All, National Lottery, Grant	10,000		(10,000)	-
Legacy A Harvey		5,000		5,000
Donations in Memorial P Parker		2,855		2,855
Willingdon and Jevington Parish Council		2,000	(2,000)	-
East Dean and Friston RA		75	(75)	-
Lady of Ratlings – EV Charger		1,165	(1,165)	-
Bernard Sunley Trust		5,000	(5,000)	-
Beatrice Laing Trust		5,000	(5,000)	-
TOTAL FUNDS AT MARCH 2024	<u>8,512</u>	<u>21,727</u>	<u>(19,073)</u>	<u>11,166</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

6. MOVEMENT IN FUNDS - CONTINUED
Comparatives for movement in funds

	At 1.4.23	Incoming funds	Funds spent	At 31.3.24
	£	£	£	£
Restricted funds				
MyPESP – Garden Loan	-		(4,759)	(4,759)
Reliance Bank – Loans drawn from Aug 22	-		(12,049)	(12,049)
Individual Donations	64		(5)	59
Charlotte Marshall CT	... 453		(453)	-
The National Lottery Community Fund, Ref: RC London and South East Region	20,313		(20,313)	-
CV Data Sales, Dunelm Refunds	-	222	-	222
R Dew Insurance Donation	-	1,000	(1,000)	-
Brian Gow Roofing Materials Sold	-	1,512	(1,512)	-
J Parker Curtains Donations	-	1,377	(1,377)	-
The Stable Trust, Grant	-	500	-	500
Individual Donations	-	2,900	-	2,900
EB Historic Vehicle Club Donation	-	500	-	500
Our Lady of Ransom Donation	-	500	-	500
Individual Donations	-	1,200	(1,200)	-
Make a Difference Locally	-	2,500	(2,500)	-
R White Gift Aided Donation	-	40,000	(40,000)	-
Open Garden Fundraiser	-	2,787	(2,787)	-
The Lawson Trust, Grant	-	3,000	(3,000)	-
Will & Jev Parish Council, Grant	-	2,000	(2,000)	-
Worshipful Co of Gardeners, Grant	-	1,500	(1,500)	-
F & G Squires Fund, Grant	-	500	(500)	-
Hartington Lodge	-	1,000	-	1,000
Sussex Masonic Chapter	-	5,000	-	5,000
Open Bowls Tournament	-	315	-	315
Individual Donations	-	3,024	-	3,024
The Stable Trust, Grant	-	300	-	300
FB Coales Family Trust, Grant	-	1,000	-	1,000
Awards For All, National Lottery, Grant	-	10,000	-	10,000
TOTAL FUNDS AT MARCH 2024	<u>20,830</u>	<u>115,612</u>	<u>(127,930)</u>	<u>8,512</u>

THE JPK SUSSEX PROJECT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	2025	2024
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts / Café / Shop /Fees	167,677	157,250
Gift aid & tax reclaims	0	3,145
Income from Centre	0	66,400
	<u>167,677</u>	<u>226,795</u>
Activities for generating funds		
Fundraising events (including wages)	1,398	94,109
Café/shop costs	0	14,629
	<u>1,398</u>	<u>108,738</u>
Total incoming resources	166,279	118,057
RESOURCES EXPENDED		
Costs of generating voluntary income		
Rates and water	1,103	1,438
Insurance	5,024	6,148
Light, heat and utilities	16,566	52,664
Postage and stationery	1,293	720
Sundries	631	155
Repairs & renewals	7,443	7,334
Professional fees	4,280	4,418
Loan interest and charges	45,853	46,156
IT costs	2,323	0
Cleaning	0	2,040
	<u>84,516</u>	<u>121,063</u>
Net income	<u>81,763</u>	<u>(3,006)</u>

This page does not form part of the statutory financial statements

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2025, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Watson Associates

Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

Date: 01.12.25

THE JPK SUSSEX PROJECT

England & Wales - Charity number 1146743

Accounts

ANNUAL GENERAL MEETING
CHAIRMAN'S REPORT 2023 – 2024

The year of this report commenced on the 1st April 2023 and very much like previous years, the year has been extremely challenging, yet exciting, as much progress was made to fulfil the initial dreams and aspirations of the JPK Sussex Project to complete and finalise our Supported Living Centre for people with a learning disability in Eastbourne and those currently living in the surrounding areas.

Trustee Meetings continued in person, following the aftermath of the Covid Pandemic, which was considered more helpful and constructive.

Local fundraising was slow to start, as it was difficult to plan for the future.

PATRONAGE:

Dame Jane Gow, DBE continues as our Patron and we are ever grateful for her patronage, advice and support. She has been unable to travel from Kent and visit the JPK due to the Covid Pandemic and its aftermath. Dame Jane has been kept informed of all our news through our quarterly Newsletters and duly responds.

TRUSTEES:

Throughout the year the Trustees have continued to manage the JPK, meeting bi-monthly and discussing any pressing matters via emails. Throughout the year the Trustees had tried to recruit further Trustees, but were unsuccessful in finding any suitable candidates. Both Christine Haniver and Patrick Parker had intimated that they hoped to resign/retire as soon as it was feasibly possible, therefore time was of the essence to recruit new Trustees. Jill Parker, Chairman had also been 'wrestling' with the problem of her Exit Strategy, especially as the Supported Living Accommodation had been achieved and crucially with regard to her 'advancing years'! In discussions with Luke Watts, Director of MyPesp, who has the same aims and objectives as the JPK, we were delighted to learn that he was willing to take 'under his umbrella' the JPK Sussex Project and in February 2024 he recruited six new Trustees to the Board.

The Current Trustees are:

Miss K Broughton
Mrs CA Haniver (resigned 22/02/24)
Dr AP Parker
Mrs J Parker Chairman/Secretary
Mr W Poll
Miss F Price Finance Director
Mr G Priscott
Mrs C Priscott
Mr L Watts

All new Trustees were duly appointed on the 22nd February 2024.

External Advisors:

Accountant -Mr John Males BS (Hons) ACS Watson Associates

Solicitor -Mrs Christine Haniver Chartered Legal Executive – Willing Legal Services

Insurance- Mr Richard Dew

Our grateful thanks to all our External Advisors for their valuable advice and support during the year and especially Mr John Males, Accountant, for his continued advice and undertaking our Annual Accounts Pro Bono with the support of Fay Price.

I should also like to thank Cris Haniver for her support, assistance and friendship over many years as a Trustee.

PROGRESS REPORT:**Phase 1: Community Training Centre: (CTC)**

The CTC and Old Town Café continued throughout the year to provide Training and Work Experience to adults with a learning disability which proved to be very successful. During the year we provided support to one of our Students to attend Birling Gap Café for work experience for 6 months. This was successful and they were willing to accept another Student when required.

There were several staff changes and management during the year.

Sadly the department continued to run at a loss and the Trustees looked at all avenues to try and address this situation. The customers had declined over the year due to the aftermath of Covid and with the increases of fuel and food prices, and therefore reluctantly and with heavy hearts we had to close the Centre on the 19th February 2024.

The Daisy Chain Gift Shop:

This continued to be a fundraising asset during the year and we were grateful to all those that donated their unwanted gifts for sale and to Doreen and Brian who managed and arranged the Shop.

Patrick and Katie's home-made preserves were very popular and they will now be sorely missed.

Phase 2: Supported Living Centre – Gow Lodge.

During the year MyPesp started moving into Gow Lodge and commenced interviewing and assessing prospective tenants and their parents. It was deemed necessary that two of the tenants would require their own individual flat and therefore some renovations had to take place. By the end of February six tenants had moved in and a further en-suite was being renovated for a further tenant who moved in, in March. Friendships and bonding were established very quickly, along with individual choices in activities, both internally and externally within the local community, with the excellent support of the staff team.

- **Garden Project:** The design and landscaping for the tenant's garden was completed to an amazing standard. Fundraising continues to provide the

furniture and BBQ and it is hoped that all be in readiness for the summer months.

- **People Carrier:** Fundraising has continued during the year for a Berlingo Electric Car for the tenants. This has been successful and the car has been ordered and ready for delivery when the Charger has been installed.

FUNDRAISING:

The JPK has continued to fundraise locally when opportunities have occurred, applications to Grant Making Trustees, when available and have accepted many fundraising initiatives on our behalf.

Donations have received during the year from:

- | | |
|---|---------------------------|
| • Charlotte Marshall Charitable Fund | Community Training Centre |
| • Willingdon and Jevington Parish Council | Garden |
| • Worshipful Company of Gardeners | Garden |
| • The Stable Trust | Garden |
| • The Stable Trust | Garden Furniture |
| • The Lawson Trust | Garden |
| • F and G Squires Charitable Fund | Garden |
| • FB Coales Family Trust | People Carrier |
| • Awards4All | People Carrier |
| • Eastbourne Historic Vehicle Club | Garden Furniture |
| • Our Lady of Ransom | Garden Furniture |
| • Make a Difference | Garden |
| • Hartington Lodge | People Carrier |
| • Sussex Masonic Chapter | People Carrier |
| • Open Bowls Tournament | People Carrier |
| • S&J Kimberley | Garden |
| • J M Bevan | People Carrier |
| • J & c McKee | Garden |
| • D & J Kemp | Garden/People Carrier |
| • R.H Dew | Insurance |
| • E Betts | General |
| • N Page | General |
| • P&D Siggs | General |
| • J & T Dunford | General |
| • CF Morley | General |
| • A & C Whatford | General |
| • S Smith | General |
| • E & D Houghton | General |
| • A Rayner | General |
| • S Harvey | General |
| • T Deadman | General |
| • T G Clark | General |
| • P M Cantwell | General |
| • I Kitts | General |
| • M & N Clive-Matthews | General |

• J Guthrie	General
• M Fusiarska	General
• M Miller	General
• St Wilfred's W.I	General
• A P Parker	General
• 4Tunes	General
• M & P Cuerden	General
• Sales of Stamps	General
• A Leach	General
• Utility Warehouse	General
• Nothing is Real	General
• Churchwide Fellowship	General
• J D Coles	General
• P Devonshire	General
• R Bevan	People Carrier
• R Bungard	Garden
• C Watson	People Carrier
• Dame Jane Gow	General
• Open Garden – Ballard Family	Garden
• Mr and Mrs White	Garden
• H Webb	General
• M Hewlett	General
• P Honney	General
• P Adlam	General
• A P Parker	Garden Furniture
• A Collins	General
• East Dean with Friston Residents Association	General
• Devolved Budget -	Garden
• Harrietsham PCC	General
• Polegate United Reform Church	General
• B A Sinclair	General
• J A Laughton	General
• D Fuller	General
• J Rose	General
• H E Harries	General
• S E Barrow	General
• H Gibson	General
• P Knapp	Garden Furniture
• Margaret Welsh	General
• In Memory of E Knapp	General
• S Jones	Garden Furniture
• S Evans	Garden Furniture
• JM Bevan	Garden Furniture

Gift Aid Reclaim from HMRC

£13,512.72

Collection Tins

Willingdon CooP

J Parker

GASDS Reclaim from HMRC

Ray Dadswell

CTC

£152.98

Our very grateful thanks to everyone who has donated and supported the JPK during 2023/24 and for the additional Gift Aid. Without your generosity we could not have achieved and completed the building work, furnishings and equipment and finally the garden and purchased our own car. ***You have all made a difference to the lives of so many people.***

It was with great sadness that we said 'goodbye' to Andrew Devon, Salvia Fundraising, who retired in December. Without his professional advise and expertise over many years we could not have achieved so much. We wish him every happiness in his retirement.

MEETINGS REGULARLY ATTENDED:

Disability Involvement Group (DIG) (EBC)

Learning Disability Steering Group (NHS)

These meetings are held regularly throughout the year where the Chairman attends. They are strategic meetings where the JPK can be kept abreast of any community and legislative changes, but also can be the voice of parent carers and people with a learning disability. Information from these meetings are circulated through the JPK Newsletter. The JPK has also undertaken any consultation processes that have occurred during the year where it could affect people with a learning disability and can be disseminated to parent and carers. From experience we have found that undertaking these consultations have made little difference to the outcomes, as decisions have already been made!

The Chairman normally undertakes numerous 'talks' in the community when invited, to groups and associations which 'spreads the word' of the JPK and provides additional support with donations. These 'talks' have also encouraged the community to undertake fundraising initiatives on our behalf.

NEWSLETTER:

The quarterly newsletter is distributed to all interested parties, donors and volunteers. Membership has decreased during the last year to 238 being distributed by post or by email, the latter which saves costs on postage and envelopes. Email distribution has increased to over 50% of the total and we are grateful to Ann Lindsay who undertakes the mailings and to the community training centre for undertaking the emails.

We are grateful to Ann and Robert Lindsay who continue to sponsor our stationary and postage for the Newsletter.

DATA PROTECTION:

The JPK adheres to all the legislation for data protection by anyone holding data on individuals. By necessity the JPK has to comply with the Data Protection Legislation, (GDPR) This notice continues to be included in all our Newsletters. We now always ask new contacts if they would like to receive the newsletter and explain GDPR. Should anyone no longer wish to be on our mailing list for Newsletters or Information, either by email or 'snail mail', we ask that they contact us and we will delete their contact details from our data base. The JPK is very strict in regard to data protection and we never pass on any contact details without personal confirmation that we may so do.

GRAPHIC DESIGN:

Mick Cooke continues to assist the JPK with as much of our graphic design, when required for posters, fliers, invitations and tickets and everything I ask of him, on a voluntary basis. Recently he has retired and therefore does not have access to all the programs that he requires. He also comes up with some brilliant ideas for raising the profile of the JPK. Mick is one of our longest standing supporters of some 40 years. Our very grateful thanks.

JPK WEBSITE:

During the previous year our website was maliciously taken down and we are currently in the process of re-building it. The process has been slow but we hope to have it fully functional next year.

IT SUPPORT:

During the year, regrettably all our IT systems were maliciously taken down and therefore at great expense we had to employ Cloud Voice and Data to re-place all the equipment and they now manage the systems for us.

PUBLIC LIABILITY INSURANCE:

The JPK throughout the year has been insured with Aviva through Chris Knott Insurance, for Trustee, Public Liability, Products and Pollution. We are grateful to Richard Dew who has undertaken this business for the JPK and for his generous donation to offset some of the costs on the JPK Premium. Richard has also advised and overseen all the required additional insurance and advised on the necessity for training the new staff in Fire Health and Safety. He has also assisted the JPK in obtaining our necessary Building Management Insurance, whilst we undertook the building work.

POLICIES:

Conflict of Interest Policy	Ratified 2010
Confidential Policy	Ratified 2010
Equality and Diversity Policy	Ratified 2010
Data Protection Policy	Ratified 2010

Volunteer Policy	Ratified 2010
Governance and Management Policy	Ratified 2011
Funding Strategy	Ratified 2013
Health and Safety Policy	Ratified 2012
Risk Assessments	On Going
Safeguarding Vulnerable Adults Policy	Ratified 2018

DBS CHECKS:

The JPK undertakes Enhanced DBS Checks on all its Trustees, Staff and Volunteers.

IN SUMMARY:

Over the year the Trustees especially and Associates remained totally committed to managing the JPK Charity and to complete the necessary building work for Gow Lodge. Regrettably, we reached a stage where the work to complete was over budget and it was therefore necessary to find ways in which to secure funding or to put a halt on the building work. After very in depth discussions and careful considerations it was decided to undertake a Loan Agreement with Reliance Bank for the following reasons.

To put a halt on the building work to complete would have a serious impact on the prospective tenants gaining a place to live in the near future, all of whom had been waiting many years for this opportunity and the concerns of their parent carers. Added to which, we had exhausted all our prospective capital Grant Making Trusts. Our investigations showed that once Gow Lodge had been built and fully occupied the rental income would fully cover the loan repayments. It was not our preferred plan but it was the only scenario, so we pressed on, which has proved to be the right decision.

Reliance Bank enables the JPK to pay off the loan when funds become available without any caveats.

MyPesp has become an excellent Care Provider, the lives of the tenants have been enhanced and a very happy group has been established, with the support of the Staff Team.

The Grand Opening of Gow Lodge was held on 14th July 2023 by HM The Lord Lieutenant of East Sussex, Andrew Blackman. Others present were The Worshipful Mayor of Eastbourne, Councillors, Donors, Tenants, Students and Parent Carers. Refreshments were served by the Students and Tenants.

Very sadly, in February 2024 the Trustees had to make the difficult decision to close the Community Training Centre – Old Town Café, as it continued to make a loss which was no longer sustainable.

The new Board of Trustees will be discussing the future opportunities for this excellent space at their next Board Meeting.

I am eternally grateful for the continued support and dedication of all the Trustees, Professional Advisors and now our excellent Staff Team, plus the community at large.

Together we have and are achieving the aims and objectives for which we initially planned.

'No man/woman is an island', we are a strong united Team.

Together we stand, divided we fall! We have and shall continue to succeed.

Mrs Jill Parker MBE

Chairman to the Trustees 2023-2024.

REGISTERED NUMBER: 07954630 (England and Wales)
REGISTERED CHARITY NUMBER: 1146743

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
THE JPK SUSSEX PROJECT**

**WATSON ASSOCIATES (PROFESSIONAL SERVICES) LIMITED
30 – 34 NORTH STREET
HAILSHAM
EAST SUSSEX
BN27 1DW**

THE JPK SUSSEX PROJECT

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4 to 5
Notes to the Financial Statements	6 to 10
Detailed Statement of Financial Activities	11

THE JPK SUSSEX PROJECT

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) ‘Accounting and Reporting by Charities’ issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07954630 (England and Wales)

Registered Charity number

1146743

Registered Office

7 Wannock Avenue
Eastbourne
East Sussex
BN20 9RP

Trustees

A P Parker
J W Parker
C A Haniver (resigned 22.02.24)
Mr G Priscott
Mrs C Priscott
Miss F Price
Miss K Verlander
Mr L Watts
Mr W Poll

Independent Examiner

Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

23 Dec 2024

Approved by order of the board of trustees on..... and signed on its behalf by:

J W Parker MBE Chairman

.....

Mrs J W Parker - Trustee

**INDEPENDENT EXAMINER’S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2024, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity’s trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity’s accounts as required under section 145 of the Charities Act 2011 (‘the Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner’s statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Watson Associates

Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

23 Dec 2024

Date:.....

THE JPK SUSSEX PROJECT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted fund £	Designated £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income		111,183	-	115,612	226,795	278,553
Activities for generating funds	2	<u>108,738</u>	<u>-</u>	<u>-</u>	<u>108,738</u>	<u>164,517</u>
Total incoming resources		2,445	-	115,612	118,057	114,036
RESOURCES EXPENDED						
Costs of generating funds						
Costs of generating voluntary income		(6,867)	-	127,930	121,063	83,008
Fundraising trading: cost of goods sold and other costs		-	-	-	-	-
Transfer of funds		-	-	-	-	-
Total resources expended		<u>(6,867)</u>	<u>-</u>	<u>127,930</u>	<u>121,063</u>	<u>83,008</u>
NET INCOMING RESOURCES		9,312	-	(12,318)	(3,006)	31,028
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>2,168,945</u>	<u>-</u>	<u>20,830</u>	<u>2,189,775</u>	<u>2,158,747</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>2,178,257</u></u>	<u><u>-</u></u>	<u><u>8,512</u></u>	<u><u>2,186,769</u></u>	<u><u>2,189,775</u></u>

The notes form part of these financial statements

THE JPK SUSSEX PROJECT

**BALANCE SHEET
AT 31 MARCH 2024**

	Notes	Unrestricted funds £	Designated £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS						
Tangible assets	4	2,769,243	-	-	2,769,243	2,659,733
CURRENT ASSETS						
Stock		6,935	-	-	6,935	6,935
Debtors	5	450	-	-	450	5,067
Cash at bank		<u>9,444</u>	<u>-</u>	<u>35,179</u>	<u>44,623</u>	<u>72,863</u>
		<u>16,829</u>	<u>-</u>	<u>35,179</u>	<u>52,008</u>	<u>84,685</u>
Creditors		<u>44,482</u>	<u>-</u>	<u>-</u>	<u>44,482</u>	<u>39,253</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>(27,653)</u>	<u>-</u>	<u>35,179</u>	<u>7,526</u>	<u>45,612</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>2,741,590</u>	<u>-</u>	<u>35,179</u>	<u>2,776,769</u>	<u>2,705,345</u>
LONG TERM LOANS		<u>(590,000)</u>	<u>-</u>	<u>-</u>	<u>(590,000)</u>	<u>(515,570)</u>
NET ASSETS		<u>2,151,590</u>	<u>-</u>	<u>35,179</u>	<u>2,186,769</u>	<u>2,189,775</u>
FUNDS						
Unrestricted funds	6				2,178,257	2,168,945
Restricted funds					<u>8,512</u>	<u>20,830</u>
TOTAL FUNDS					<u>2,186,769</u>	<u>2,189,775</u>

THE JPK SUSSEX PROJECT

**BALANCE SHEET – CONTINUED
AT 31 MARCH 2024**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year end of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

23 Dec 2024

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

J W Parker MBE Chairman

.....
Mrs J W Parker - Trustee

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for the Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expanded

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings – not provided.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2024	2023
	£	£
Fundraising events	94,109	136,111
Café / shop costs	14,629	28,406

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

4. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery etc	Totals
	£	£	£
COST			
At 1 April 2023	2,540,861	118,872	2,659,733
Additions	<u>98,300</u>	<u>11,210</u>	<u>109,510</u>
At 31 March 2024	<u>2,639,161</u>	<u>130,082</u>	<u>2,769,243</u>
NET BOOK VALUE			
At 31 March 2024	<u>2,639,861</u>	<u>130,082</u>	<u>2,769,243</u>
At 31 March 2023	<u>2,540,861</u>	<u>118,872</u>	<u>2,659,733</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Other debtors	<u>450</u>	<u>5,067</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

6. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	2,168,945	9,312	2,178,257
	<hr/>	<hr/>	<hr/>
	2,168,945	9,312	2,178,257

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

6. MOVEMENT IN FUNDS - CONTINUED

	At 1.4.23	Incoming funds	Funds spent	At 31.3.24
	£	£	£	£
Restricted funds				
MyPESP – Garden Loan	-		(4,759)	(4,759)
Reliance Bank – Loans drawn from Aug 22	-		(12,049)	(12,049)
Individual Donations	64		(5)	59
Charlotte Marshall CT	... 453		(453)	-
The National Lottery Community Fund, Ref: RC London and South East Region	20,313		(20,313)	-
CV Data Sales, Dunelm Refunds	-	222	-	222
R Dew Insurance Donation	-	1,000	(1,000)	-
Brian Gow Roofing Materials Sold	-	1,512	(1,512)	-
J Parker Curtains Donations	-	1,377	(1,377)	-
The Stable Trust, Grant	-	500	-	500
Individual Donations	-	2,900	-	2,900
EB Historic Vehicle Club Donation	-	500	-	500
Our Lady of Ransom Donation	-	500	-	500
Individual Donations	-	1,200	(1,200)	-
Make a Difference Locally	-	2,500	(2,500)	-
R White Gift Aided Donation	-	40,000	(40,000)	-
Open Garden Fundraiser	-	2,787	(2,787)	-
The Lawson Trust, Grant	-	3,000	(3,000)	-
Will & Jev Parish Council, Grant	-	2,000	(2,000)	-
Worshipful Co of Gardeners, Grant	-	1,500	(1,500)	-
F & G Squires Fund, Grant	-	500	(500)	-
Hartington Lodge	-	1,000	-	1,000
Sussex Masonic Chapter	-	5,000	-	5,000
Open Bowls Tournament	-	315	-	315
Individual Donations	-	3,024	-	3,024
The Stable Trust, Grant	-	300	-	300
FB Coales Family Trust, Grant	-	1,000	-	1,000
Awards For All, National Lottery, Grant	-	10,000	-	10,000
TOTAL FUNDS AT MARCH 2024	<u>20,830</u>	<u>115,612</u>	<u>(127,930)</u>	<u>8,512</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

**6. MOVEMENT IN FUNDS - CONTINUED
Comparatives for movement in funds**

	At 1.4.22	Incoming funds	Funds spent	At 31.3.23
	£	£	£	£
Restricted funds				
Dr Merry Memorial Fund	135,173	-	(135,173)	-
Beatrice Lang Trust – pledge Ph2	-	25,000	(25,000)	-
Donations/Sales – Ph2	-	1,230	(1,230)	-
VAT Reclaims to Sept 2022	-	42,752	(42,752)	-
Ernest Kleinwort Charitable Trusts Ph2	-	7,000	(7,000)	-
Brian Mitchell CF Ph2	-	2,000	(2,000)	-
Baily Thomas remaining 50% pledge Ph2	-	20,000	(20,000)	-
P Devonshire donation Ph2	-	500	(500)	-
C Watson Ph2	-	1,000	(1,000)	-
Brewers Ph2	-	500	(500)	-
Roy Hudson Trust - Grant	-	500	(500)	-
J Bevan	-	2,000	(1,986)	14
Willingdon & Jevington Parish Council	-	2,000	(2,000)	-
FB Coales Trust	-	1,000	(1,000)	-
Sussex Masonic Charity Grant	-	600	(600)	-
The Stable Trust	-	200	(200)	-
Michelham Priory Lodge	-	1,000	(1,000)	-
T Clark	-	500	(500)	-
R Dadswell	-	250	(250)	-
P Adlam	-	250	(200)	50
Charlotte Marshall CT	-	453		453
Nat. Lottery Reaching Communities Grant (Awards4all) for Rational Oven, Training Fund	-	10,000	(10,000)	-
The National Lottery Community Fund, ref: RC London and South East Region (Training)	-	50,776	(30,463)	20,313
Student Fees & Training Donations to Mar23	-	26,100	(26,100)	-
TOTAL FUNDS AT MARCH 2023	<u>135,173</u>	<u>195,611</u>	<u>(309,954)</u>	<u>20,830</u>

THE JPK SUSSEX PROJECT

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024**

	2024	2023
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts / Café / Shop /Fees	157,250	275,751
Gift aid & tax reclaims	3,145	2,802
Income from Centre	<u>66,400</u>	<u>-</u>
	226,795	278,553
Activities for generating funds		
Fundraising events (including wages)	94,109	136,111
Café/shop costs	<u>14,629</u>	<u>28,406</u>
	<u>108,738</u>	<u>164,517</u>
Total incoming resources	118,057	114,036
RESOURCES EXPENDED		
Costs of generating voluntary income		
Rates and water	1,438	1,784
Insurance	6,148	3,919
Light, heat and utilities	52,664	25,869
Postage and stationery	720	7,423
Sundries	155	147
Repairs & renewals	7,334	19,286
Professional fees	4,418	8,965
Loan interest	36,489	13,766
Bank charges	9,657	1,849
Cleaning	<u>2,040</u>	<u>-</u>
	121,063	83,008
Net income	<u><u>(3,006)</u></u>	<u><u>31,028</u></u>



Issuer Watson Associates

Document generated Mon, 23rd Dec 2024 10:25:39 GMT

Document fingerprint 699f758969ceadf88e1586b90639e799

Parties involved with this document

Document processed	Party + Fingerprint
Mon, 23rd Dec 2024 14:10:03 GMT	Jill Parker - Signer (e5ceb05b4bea295da3c3d098baa2f8a7)
Mon, 23rd Dec 2024 19:10:28 GMT	Watson Associates - Signer (0d9dd3e636b90ad2f135d28584383b8e)

Audit history log

Date	Action
Mon, 23rd Dec 2024 19:10:29 GMT	Watson Associates viewed the envelope (82.129.111.147)
Mon, 23rd Dec 2024 19:10:28 GMT	This envelope has been signed by all parties (82.129.111.147)
Mon, 23rd Dec 2024 19:10:28 GMT	Watson Associates signed the envelope (82.129.111.147)
Mon, 23rd Dec 2024 19:10:17 GMT	Watson Associates viewed the envelope (82.129.111.147)
Mon, 23rd Dec 2024 19:10:09 GMT	Watson Associates opened the document email. (82.129.111.147)
Mon, 23rd Dec 2024 19:10:09 GMT	Watson Associates opened the document email. (82.129.111.147)
Mon, 23rd Dec 2024 14:56:07 GMT	Jill Parker opened the document email. (172.226.183.27)
Mon, 23rd Dec 2024 14:17:11 GMT	Jill Parker opened the document email. (51.142.189.228)
Mon, 23rd Dec 2024 14:10:31 GMT	Jill Parker opened the document email. (80.44.187.177)
Mon, 23rd Dec 2024 14:10:17 GMT	Watson Associates opened the document email. (172.167.202.115)
Mon, 23rd Dec 2024 14:10:05 GMT	Document emailed to lauren.sands@watsons.co.uk (13.41.227.207)
Mon, 23rd Dec 2024 14:10:04 GMT	Jill Parker viewed the envelope (80.44.187.177)
Mon, 23rd Dec 2024 14:10:04 GMT	Sent the envelope to Watson Associates (lauren.sands@watsons.co.uk) for signing (80.44.187.177)
Mon, 23rd Dec 2024 14:10:03 GMT	Jill Parker signed the envelope (80.44.187.177)
Mon, 23rd Dec 2024 14:04:38 GMT	Jill Parker viewed the envelope (80.44.187.177)
Mon, 23rd Dec 2024 10:28:46 GMT	Jill Parker opened the document email. (20.77.74.83)
Mon, 23rd Dec 2024 10:28:41 GMT	Document emailed to jill@thejpkproject.co.uk (13.40.4.42)
Mon, 23rd Dec 2024 10:28:40 GMT	Sent the envelope to Jill Parker (jill@thejpkproject.co.uk) for signing (51.155.44.241)
Mon, 23rd Dec 2024 10:25:39 GMT	Document generated with fingerprint 699f758969ceadf88e1586b90639e799 (51.155.44.241)

Mon, 23rd Dec 2024 10:25:39 GMT

Envelope generated by Lauren Sands (51.155.44.241)

**INDEPENDENT EXAMINER’S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2024, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity’s trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity’s accounts as required under section 145 of the Charities Act 2011 (‘the Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner’s statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Watson Associates

Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

23 Dec 2024

Date:.....

THE JPK SUSSEX PROJECT

England & Wales - Charity number 1146743

Accounts

ANNUAL GENERAL MEETING.

CHAIRMAN'S REPORT 2022 -2023

The year of this report commenced on the 1st April 2022 and very much like the previous year's report has once again been extremely challenging, yet exciting, as much progress has been made to fulfil the initial dreams and aspirations of the JPK Sussex Project since its inception.

Trustee Meetings commenced again in person, although social distancing remained in place, which was extremely helpful, as in person meetings are much more constructive..

Local fundraising also remained difficult due to the lingering effects of the Covid pandemic but plans were put in place for future events to commence throughout the year

PATRONAGE:

Dame Jane Gow, DBE continues as our Patron and we are ever grateful for her patronage, advice and support. Dame Jane has been kept fully informed throughout the year of all matters appertaining to the work and progress of the JPK. We are grateful to Dame Jane for attending the JPK Annual General Meeting and for her attendance at other functions when the situation allows.

BOARD OF TRUSTEES:

The Board of Trustees continued meeting in person this year, every month or bi-monthly, depending on the need.

Fay Price, Book Keeper and Accounts Manager has continued in her role, which has proved vital for the Trustees, as the building work progresses and expenditure increases. Not only has she undertaken all the weekly and monthly income and expenditure and financial analysis which incorporates the JPK restricted funds and free reserves, but also undertakes the JPK Payroll and all that entails. She also assists John Males with the end of year analysis for the JPK Accounts. Fay's services have greatly assisted the Trustees with her years of experience and knowledge.

The current Trustees remain as:

Mrs Christine Haniver
Dr Patrick Parker
Mrs Jill Parker

Book Keeper/Accounts Management Miss Fay Price

External Advisors:

Accountant Mr John Males BS(Hons) ACA Watsons Associates

Solicitor Mr Gary Brookshaw Cornfield Law

Architects Mr Phil Winch CPL
Quantity Surveyor Mr David Norwood ACP
Sovereign Construction Mr Paul Goodenough
Mr Andrew Devon Salvia Fundraising
Mr Richard Dew Insurance
Mrs Suzanne Ornsby QC Silk Counsel

Our grateful thanks to all our External Advisors for their valuable advice and support during the year and especially to Mr John Males, Accountant, for his ongoing advice and undertaking our Annual Accounts Pro Bono.

PROGRESS REPORT:

Phase 1: Community Training Centre: (CTC)

During the year there have been many staff changes which in some respects is always inevitable and regrettable.

Mr Clifford-Attwell resigned as Centre Supervisor and Chef. The latter position was very regrettable as his cuisine was excellent, which had increased the business in the Old Town Café.

Immediately Nathan Pfefferle commenced employment as Chef and with the assistance of Dan Jupp, Chef, was able to undertake all the Christmas bookings, to save disappointment for our customers.

In January, Nathan accepted the position as Centre Supervisor.

The new Training Co-ordinator Zofia Lay continues in post and has undertaken additional modules of training, with the support of Nathan, who has provided additional modules within the kitchen.

We continue with the 6 modules of training:

- Reception
- Table Service
- Barista
- Service Bar
- Food preparation and wash up area, and
- IT Study Room.

All the above include Health & Safety, Hygiene and Self-help skills

We have been extremely grateful to The Lottery Fund – Reaching Communities, for their wonderful support of three year funding for the Training Department. It was always intended that after three years the CTC would be self-financing with Student Fees and the income from the Old Town Café, but what with Covid intervening and lack of custom for periods we have been unable to reach this stage as yet.

This funding has now ceased and therefore we have to rely solely on Student fees and income from the Old Town Café, which is difficult to maintain.

All of our Students have made great progress with new Students taking up places, but inevitably some have left, which currently has left some vacancies.

Several of our Staff have moved on to pastures new, but within-house recommendations we have been fortunate to recruit further staff and have continued with an excellent staff team who primarily work 1-1 with all our students and undertake a strict regime in protocols and service for the Old Town Café.

Kyle Goodman has taken up the position as Front of House Supervisor.

The Daisy Chain Gift Shop.

The Gift Shop has been very popular since the inception of the CTC whereby unwanted Gifts and items are donated by our supporters and customers. During closure 'business was slack' but people continued to donate on a pre-arranged visit, having had the time to clear their houses of unwanted items. We are ever grateful to Doreen and Brian Goldsmith who manage this area and keep the shelving well stocked and looking 'inviting'.

Preserve Sales.

Patrick and Katie Parker continued during lock down and since to make their preserves as they could isolate themselves in the Bradbury Training Kitchen and 'gave them something to do'. Orders were taken by phone or email and they were delivered so 'business' continued but they are now back on 'the cart' for sale. However, due to Natasha's Law they had to 'up their game' and fulfil this requirement, and therefore their production nearly floundered as being 'too hard to handle'! However, Patrick is never one to be beaten and he has mastered all that is required and production continues.

All items are kindly donated which gives an additional income to the charity.

Phase 2: Supported Living Centre – Gow Lodge.

During the latter part of 2022 CPL Architects had completed the final plans and out-turn costs, which regrettably had risen in price to £1.2m. This was somewhat devastating as this showed an increase in costs of £500k and following in depth discussions with Andrew Devon, Salvia Fundraising and the Trustees, it was considered impossible to raise this additional amount, to be able to commence and complete the new build in the foreseeable future and in addition we would most likely lose the pledges we had been offered of £173k.

After careful and in depth discussions the Trustees agreed to undertake a loan facility with Reliance Bank, to enable the JPK to continue and complete Gow Lodge.

Following the demolition of the old building, there was a long delay due to the Party Wall Agreements with the JPK neighbours not being undertaken earlier, however, building did then commence.

CARE PROVIDER: MyPesp CIC

We are fortunate to have secured an excellent, experienced and local care provider, MyPesp CIC, and we have already commenced a very useful liaison with Luke Watts, Best Practice Director and Practice Leader. They are already registered with the Care Quality Commission (CQC)

It was considered essential that MyPesp should be consulted on all levels of the building work and facilities to ensure that the facilities, as planned, would be suitable for their requirements.

This has proved to be a very good and amicable experience.

FUNDRAISING:

The JPK has continued to fundraise during the year for any shortfall in funds for the capital build when able and with the support of Andrew Devon, of Salvia Fundraising.

Restricted grants have been received from:

- Charlotte Marshall Charitable Fund Phase 2 build
- Ian Askew Charitable Trust Phase 2 equipment
- Awards4All Phase 1 patio
- The Lawson Trust Phase 2 build
- The Friarsgate Trust Phase 2 build
- Willington & Jevington Parish Council JPK Leaflets
- The David Solomons Charitable Trust Phase 2 equipment
- Ambergate Charitable Trust Phase 2 equipment
- Arnold Clark Phase 2 equipment
- The Baily Thomas Charitable Trust Phase 2 build
- Mrs A Lacy Tate Trust Phase 2 equipment
- Eastbourne Borough Council (Covid) Phase 1
- Bernard Sunley Fund Phase 2 build
- Roy Hudson Trust Phase 2 equipment
- Albert Hunt Trust Phase 2 build
- The Lottery Fund Phase 1 Training
- The Beatrice Laing Family Trust Phase 2
- The Tyrian Masonic Lodge Phase 1 equipment
- Sussex Masonic Lodge Phase 1 equipment
- Eastbourne Rotary Club Phase 2 equipment
- Foresters Friendly Society Phase 2 equipment
- Mr M Kerry Phase 2 equipment
- RA Manser Phase 2 equipment
- J & R Bevan Phase 2 equipment
- M Honey Phase 2 equipment
- Church Projects Phase 2 build
- G&F Squire Phase 2 equipment
- F Boshoff Phase 2 equipment
- C Watson Phase 2 equipment
- S Grace Phase 2 equipment

- The FB Coales No 4 (Family) Trust Phase 2 equipment
- The Brian Mitchell Charitable Trust Phase 2
- The Ernest Kleinwort Charitable Trust Phase 2 build
- The Stable Trust Phase 2 equipment

Throughout the year we have received many other donations which are unrestricted for which we are eternally grateful.

FUNDRAISING:

The JPK has continued to fundraise during the year for any shortfall in funds for the capital build when able and with the support of Andrew Devon, of Salvia Fundraising.

A new stream of fundraising commenced to purchase all the furniture and equipment required for the 8 En-suite Studio apartments.

Restricted grants have been received from:

- Charlotte Marshall Charitable Fund Phase 2 build
- Ian Askew Charitable Trust Phase 2 equipment
- Awards4All Phase 1 patio
- The Lawson Trust Phase 2 build
- The Friarsgate Trust Phase 2 build
- Willington & Jevington Parish Council JPK Leaflets
- The David Solomons Charitable Trust Phase 2 equipment
- Ambergate Charitable Trust Phase 2 equipment
- Arnold Clark Phase 2 equipment
- The Baily Thomas Charitable Trust Phase 2 build
- Mrs A Lacy Tate Trust Phase 2 equipment
- Eastbourne Borough Council (Covid) Phase 1
- Bernard Sunley Fund Phase 2 build
- Roy Hudson Trust Phase 2 equipment
- Albert Hunt Trust Phase 2 build
- The Lottery Fund Phase 1 Training
- The Beatrice Laing Family Trust Phase 2
- The Tyrian Masonic Lodge Phase 1 equipment
- Sussex Masonic Lodge Phase 1 equipment
- Eastbourne Rotary Club Phase 2 equipment
- Foresters Friendly Society Phase 2 equipment
- Mr M Kerry Phase 2 equipment
- RA Manser Phase 2 equipment
- J & R Bevan Phase 2 equipment
- M Honey Phase 2 equipment
- Church Projects Phase 2 build
- G&F Squire Phase 2 equipment
- F Boshoff Phase 2 equipment
- C Watson Phase 2 equipment

- S Grace

Phase 2 equipment

Throughout the year we have received many other donations which are unrestricted for which we are eternally grateful.

Collection Tins:

We are grateful to all those that have a collecting tin and especially the Triangle Coop, Willingdon who have raised during the year £328.50 from their generous customers.

MEETINGS NORMALLY ATTENDED:

Learning Disability Network Group (ESCC)

Learning Disability Providers Forum (ESCC)

Disability Involvement Group (DIG) (EBC)

Learning Disability Steering Group (NHS)

These meetings are held regularly throughout the year where the Chairman attends. They are strategic meetings where the JPK can be kept abreast of any community and legislative changes, but also can be the voice of parent carers and people with a learning disability. Information from these meetings are circulated through the JPK Newsletter. The JPK has also undertaken any consultation processes that have occurred during the year where it could affect people with a learning disability and can be disseminated to parent and carers. From experience we have found that undertaking these consultations have made little difference to the outcomes, as decisions have already been made!

The Chairman normally undertakes numerous 'talks' in the community when invited, to groups and associations which 'spreads the word' of the JPK and provides additional support. These 'talks' have also encouraged the community to undertake fundraising initiatives on our behalf.

The Chairman has also commenced a liaison, in a consultative capacity, with St Wildred's Hospice as they are aiming to support people with a learning disability and their parent/carers with end of life care and bereavement.

NEWSLETTER:

The quarterly newsletter is distributed to all interested parties, donors and volunteers. Membership has increased during the last year to 367 being distributed by post or by email, the latter which saves costs on postage and envelopes. Email distribution has increased to 50% of the total and we are grateful to Ann Lindsay who undertakes the mailings and to the community training centre for undertaking the emails.

We are grateful to Ann and Robert Lindsay who continue to sponsor our stationary and postage for the Newsletter.

DATA PROTECTION:

The JPK adheres to all the legislation for data protection by anyone holding data on individuals. By necessity the JPK has to comply with the Data Protection Legislation, (GDPR) This notice continues to be included in all our Newsletters. We now always ask new contacts if they would like to receive the newsletter and explain GDPR. Should anyone no longer wish to be on our mailing list for Newsletters or Information, either by email or 'snail mail', we ask that they contact us and we will delete their contact details from our data base. The JPK is very strict in regard to data protection and we never pass on any contact details without personal confirmation that we may so do.

GRAPHIC DESIGN:

Mick Cooke continues to assist the JPK with as much of our graphic design, when required for posters, fliers, invitations and tickets and everything I ask of him, on a voluntary basis. Recently he has retired and therefore does not have access to all the programs that he requires. He also comes up with some brilliant ideas for raising the profile of the JPK. Mick is one of our longest standing supporters of some 40 years. Our very grateful thanks.

JPK WEBSITE:

During the year our website was maliciously taken down and we are currently in the process of re-building it.

IT SUPPORT:

During the year, regrettably all our IT systems were maliciously taken down and therefore at great expense we had to employ Cloud Voice and Data to re-place all the equipment and they now manage the systems for us.

PUBLIC LIABILITY INSURANCE:

The JPK throughout 2020-21 has been insured with Allianz through Tennyson Insurance, for Trustee, Public Liability, Products and Pollution. We are grateful to Richard Dew who has undertaken this business for the JPK and for his generous donation to offset some of the costs on the JPK Premium. Richard has also advised and overseen all the required additional insurance and the necessity for training the new staff in Fire Health and Safety. He has also assisted the JPK in obtaining our necessary Building Management Insurance, whilst we undertake the build.

POLICIES:

Conflict of Interest Policy	Ratified 2010
Confidential Policy	Ratified 2010
Equality and Diversity Policy	Ratified 2010
Data Protection Policy	Ratified 2010
Volunteer Policy	Ratified 2010

Governance and Management Policy	Ratified 2011
Funding Strategy	Ratified 2013
Health and Safety Policy	Ratified 2012
Risk Assessments	On Going
Safeguarding Vulnerable Adults Policy	Ratified 2018

DBS CHECKS:

The JPK undertakes Enhanced DBS Checks on all its Trustees, Staff and Volunteers.

SUMMARY:

The Trustees especially and Associates remain totally committed to providing a Supported Living Centre for people with a learning disability in Eastbourne and for the surrounding areas, this includes meaningful training and work experience to adults with a learning disability within the Old Town Café and with the future completion of our 8 En-Suite Studio Apartments. The situation remains unchanged with regard to service provision in this area and for this client group, except, inevitably parents and carers are getting that much older and want the security for their dependents before they are no longer able to care, due to their advancing years, ill health or death. People with a learning disability are requiring Person Centred Approaches in their lives, to be given the opportunity to live with their peer group and to build friendships, take their rightful places in the community and live a richer, meaningful and useful life and not live isolated in the community. It is those parents and people with a learning disability who initially instigated and designed the JPK.

The JPK will, with support of MyPesp, assist all tenants to access their rights to Personal Budgets and all allied Benefits. At a recent meeting with parents Luke was asked; “Will all the paperwork that is required these days take precedence over the care and fulfilling lives of our children”? After a very short pause, he replied; “We will not be able to love your children, as you do, but I can assure you we will provide every care that is required to an excellent standard and give them a rich and fulfilling life. Are you asking me, will paperwork take precedence over paperwork – the answer is no. Their care, enjoyment and fulfilment will come first and the paperwork, as important as this is, will be undertaken at a later date”. What more can we ask?

The JPK has strengthened its management structure and financial acumen during the year with the CTC, Old Town Cafe being fully operational. It was a very difficult year with Covid still being around, which has proved challenging. However, with the support of so many people we have overcome many of these difficulties and will continue to do so.

The JPK will continue to use its facilities to increase its fundraising capabilities and raise the profile of the JPK within the existing community and further afield.. The continuing aims of the JPK, along with MyPesp, are to give an excellent service and enrich the lives of those people with a learning disability.

The Trustees are strengthened and encouraged by the support of so many people, which helps us to battle on with our endeavours to provide this much needed Supported Living Centre for those people who, through no fault of their own, cannot help themselves.

Two further fundraising initiatives have commenced.

- **A Garden Project**
- **People Carrier**

Visit our website to learn more.

I am eternally grateful for the continued support and dedication of all the Trustees, Professional Advisors and now our excellent Staff Team, plus the community at large.

'No man/woman is an island', we are a strong united Team.

Together we stand, divided we fall! We shall succeed.

Mrs Jill Parker MBE

Chairman to the Trustees 2022-2023.

REGISTERED NUMBER: 07954630 (England and Wales)
REGISTERED CHARITY NUMBER: 1146743

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
THE JPK SUSSEX PROJECT**

**WATSON ASSOCIATES (PROFESSIONAL SERVICES) LIMITED
30 – 34 NORTH STREET
HAILSHAM
EAST SUSSEX
BN27 1DW**

THE JPK SUSSEX PROJECT

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4 to 5
Notes to the Financial Statements	6 to 10
Detailed Statement of Financial Activities	11

THE JPK SUSSEX PROJECT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07954630 (England and Wales)

Registered Charity number
1146743

Registered Office
7 Wannock Avenue
Eastbourne
East Sussex
BN20 9RP

Trustees
A P Parker
J W Parker
C A Haniver

Independent Examiner
Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on... 27/10/2023... and signed on its behalf by:


.....
Mrs J W Parker - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

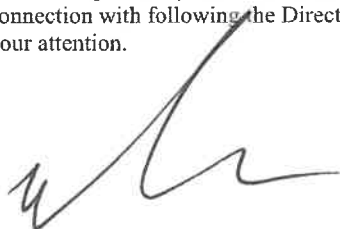
Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

Date: 27 October 2023

THE JPK SUSSEX PROJECT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted fund £	Designated £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income		82,942	-	195,611	278,553	356,335
Activities for generating funds	2	<u>(10,264)</u>	<u>-</u>	<u>174,781</u>	<u>164,517</u>	<u>157,134</u>
Total incoming resources		93,206	-	20,830	114,036	199,201
RESOURCES EXPENDED						
Costs of generating funds						
Costs of generating voluntary income		83,008	-	-	-	-
Fundraising trading: cost of goods sold and other costs		-	-	-	83,008	71,927
Transfer of funds		-	-	-	-	-
Total resources expended		<u>83,008</u>	<u>-</u>	<u>-</u>	<u>83,008</u>	<u>71,927</u>
NET INCOMING RESOURCES		10,198	-	20,830	31,028	127,724
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>1,635,713</u>	<u>-</u>	<u>523,034</u>	<u>2,158,747</u>	<u>2,031,473</u>
TOTAL FUNDS CARRIED FORWARD		<u>1,645,911</u>	<u>-</u>	<u>543,864</u>	<u>2,189,775</u>	<u>2,158,747</u>

THE JPK SUSSEX PROJECT

**BALANCE SHEET
AT 31 MARCH 2023**

	Notes	Unrestricted funds £	Designated £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS						
Tangible assets	4	2,659,733	-	-	2,659,733	1,730,659
CURRENT ASSETS						
Stock		6,935	-	-	6,935	1,965
Debtors	5	5,067	-	-	5,067	5,096
Cash at bank		<u>52,033</u>	<u>-</u>	<u>20,830</u>	<u>72,863</u>	<u>429,712</u>
		<u>64,035</u>	<u>-</u>	<u>-</u>	<u>84,865</u>	<u>436,773</u>
Creditors		<u>39,253</u>	<u>-</u>	<u>20,830</u>	<u>39,253</u>	<u>(8,685)</u>
NET CURRENT ASSETS/(LIABILITIES)						
		<u>24,782</u>	<u>-</u>	<u>20,830</u>	<u>45,612</u>	<u>428,088</u>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		<u>2,684,515</u>	<u>-</u>	<u>20,830</u>	<u>2,705,345</u>	<u>2,158,747</u>
LONG TERM LOANS						
		<u>(515,570)</u>	<u>-</u>	<u>-</u>	<u>(515,570)</u>	<u>-</u>
NET ASSETS						
		<u>2,168,945</u>	<u>-</u>	<u>20,830</u>	<u>2,189,775</u>	<u>2,158,747</u>
FUNDS						
Unrestricted funds	6				2,168,945	1,838,550
Restricted funds					<u>20,830</u>	<u>320,197</u>
TOTAL FUNDS						
					<u>2,189,775</u>	<u>2,158,747</u>

THE JPK SUSSEX PROJECT

**BALANCE SHEET – CONTINUED
AT 31 MARCH 2023**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year end of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on ...27/10/23..... and were signed on its behalf by:



Mrs J W Parker - Trustee

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for the Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings – not provided.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2023	2022
	£	£
Fundraising events	136,111	111,111
Café / shop costs	28,406	46,023

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2023

4. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery etc	Totals
	£	£	£
COST			
At 1 April 2022	1,632,099	98,560	1,730,659
Additions	<u>908,762</u>	<u>20,312</u>	<u>929,074</u>
At 31 March 2023	<u>2,540,861</u>	<u>118,872</u>	<u>2,659,733</u>
NET BOOK VALUE			
At 31 March 2023	<u>2,540,861</u>	<u>118,872</u>	<u>2,659,733</u>
At 31 March 2022	<u>1,632,099</u>	<u>98,560</u>	<u>1,730,659</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other debtors	<u>5,067</u>	<u>5,096</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2023**

6. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	At 31.3.23
	£	£	£
Unrestricted funds			
General fund	1,635,713	10,198	1,645,911
	<u>1,635,713</u>	<u>10,198</u>	<u>1,645,911</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2023**

6. MOVEMENT IN FUNDS - CONTINUED

	At 1.4.22	Incoming funds	Funds spent	At 31.3.23
	£	£	£	£
Restricted funds				
Dr Merry Memorial Fund	135,173	-	(135,173)	-
Beatrice Lang Trust – pledge Ph2	-	25,000	(25,000)	-
Donations/Sales – Ph2	-	1,230	(1,230)	-
VAT Reclaims to Sept 2022	-	42,752	(42,752)	-
Ernest Kleinwort Charitable Trusts Ph2	-	7,000	(7,000)	-
Brian Mitchell CF Ph2	-	2,000	(2,000)	-
Baily Thomas remaining 50% pledge Ph2	-	20,000	(20,000)	-
P Devonshire donation Ph2	-	500	(500)	-
C Watson Ph2	-	1,000	(1,000)	-
Brewers Ph2	-	500	(500)	-
Roy Hudson Trust - Grant	-	500	(500)	-
J Bevan	-	2,000	(1,986)	14
Willingdon & Jevington Parish Council	-	2,000	(2,000)	-
FB Coales Trust	-	1,000	(1,000)	-
Sussex Masonic Charity Grant	-	600	(600)	-
The Stable Trust	-	200	(200)	-
Michelham Priory Lodge	-	1,000	(1,000)	-
T Clark	-	500	(500)	-
R Dadswell	-	250	(250)	-
P Adlam	-	250	(200)	50
Charlotte Marshall CT	-	453		453
Nat. Lottery Reaching Communities Grant (Awards4all) for Rational Oven, Training Fund	-	10,000	(10,000)	-
The National Lottery Community Fund, ref: RC London and SEast Region (Training)	-	50,776	(30,463)	20,313
Student Fees & Training Donations to Mar23	-	26,100	(26,100)	-
TOTAL FUNDS AT MARCH 2023	<u>135,173</u>	<u>195,611</u>	<u>(309,954)</u>	<u>20,830</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2023**

**6. MOVEMENT IN FUNDS - CONTINUED
Comparatives for movement in funds**

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Restricted funds			
Willingdon and Jevington	2,614	(2,614)	-
The Childwick Trust	10,000	(10,000)	-
Dr Merry Memorial Fund	172,119	(36,946)	-
The Duke of Devonshire Settlement Trust	5,000	(5,000)	-
WO Street Charitable Foundation	2,500	(2,500)	-
John Jackson Charitable Trust	3,000	(3,000)	-
Ernest Kleinwort Charitable Trust (2)	15,000	(15,000)	-
Lottery Grant Covid	50,000	(50,000)	-
Eastbourne Borough Council	2,000	(2,000)	-
Catherine Cookson Phase 2	25,000	(25,000)	-
The National Lottery Community Fund and Programme Name RC London and South East Region	50,777	(50,777)	-
	<u>338,010</u>	<u>(202,837)</u>	<u>135,173</u>

THE JPK SUSSEX PROJECT

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	2023	2022
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts / Café / Shop /Fees	275,751	354,069
Gift aid & tax reclaims	<u>2,802</u>	<u>2,266</u>
	278,553	356,335
Activities for generating funds		
Fundraising events (including wages)	136,111	111,111
Café/shop costs	<u>28,406</u>	<u>46,023</u>
	<u>164,517</u>	<u>157,134</u>
Total incoming resources	114,036	199,201
RESOURCES EXPENDED		
Costs of generating voluntary income		
Rates and water	1,784	3,307
Insurance	3,919	6,465
Light, heat and utilities	25,869	15,727
Postage and stationery	7,423	4,510
Sundries	147	942
Repairs & renewals	19,286	36,524
Professional fees	8,965	4,452
Loan interest	13,766	-
Bank charges	1,849	-
	<u>83,008</u>	<u>71,927</u>
Net income	<u><u>31,028</u></u>	<u><u>127,274</u></u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

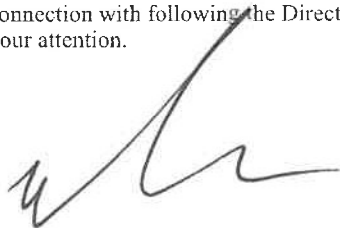
Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directors given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Watson Associates (Professional Services) Limited
30 -- 34 North Street
Hailsham
East Sussex
BN27 1DW

Date: 27 October 2023

THE JPK SUSSEX PROJECT

England & Wales - Charity number 1146743

Accounts

THE JPK SUSSEX PROJECT
ANNUAL REPORT FROM THE CHAIRMAN
2021-2022

The year commencing the 1st April 2021 has as usual been a challenging year, yet in the main exciting, with changes being made to raise the profile of the JPK alongside the remnants of Covid lingering on, which has resulted in fewer people accessing the hospitality industry. The JPK has been somewhat fortunate in having a large space for its Community Training Centre whereby we were able to continue social distancing and service, much longer than many of our competitors and this still continues.

The JPK fundraising remained curtailed, due to the Covid pandemic and therefore we were unable to plan any future fundraising initiatives for the forthcoming year. We were grateful for the support of so many people who undertook 'virtual' fundraising on our behalf.

We were able to 'hang on' by the 'skin of our teeth' with thanks to the support of so many people.

PATRONAGE:

Dame Jane Gow, DBE continues as our Patron and we are ever grateful for her patronage, advice and support. Dame Jane has been kept fully informed throughout the year of all matters appertaining to the work and progress of the JPK. We are grateful to Dame Jane for attending the JPK Annual General Meeting and for her attendance at other functions when the situation allows.

BOARD OF TRUSTEES:

The Board of Trustees commenced meeting in person (social distancing) in December of this year. The Trustees have Lead Roles which makes it easier for the Chairman to discuss issues with the relevant Trustee.

We have been grateful to Roger Bevan, Volunteer, for his support and for his undertaking of Financial Analysis Spreadsheets which has enabled the JPK to have a clear understanding as to all the various funds donated and pledged and whether they are restricted or unrestricted and attributable to which phase of the development.

Roger has also assisted The JPK enormously as a Financial Advisor.

During this year the JPK engaged the services of Fay Price, Book Keeper and Accounts Manager. Not only has she undertaken all the weekly and monthly income and expenditure and financial analysis which incorporates

the JPK restricted funds and free reserves, but also undertakes the JPK Payroll and all that entails. She also assisted John Males with the end of year analysis for the JPK Accounts. Fay's services have greatly assisted the Trustees with her years of experience and knowledge.

During the year we have sadly lost several of our Trustees for various reasons:

AP White resigned in May 2021 Health & Safety/Risk Assessments

S Horsman resigned in July 2021 Finance Director

R McGeary resigned in July 2021 Safeguarding

P A Isbell resigned in March 2022 Safeguarding

We thank the above for their service during their terms in office be that long or short.

Those still remaining:

Dr AP Parker Governance

Mrs J W Parker MBE Chairman/Secretary/ Safeguarding

Mrs C Haniver Legal

Book Keeper/Accounts Management Miss Fay Price

External Advisors:

Accountant Mr John Males BS(Hons) ACA Watsons Associates

Solicitor Mr Gary Brookshaw Cornfield Law

Architects Mr Phil Winch CPL

Quantity Surveyor Mr David Norwood ACP

Sovereign Construction Mr Paul Goodenough

Mr Andrew Devon Salvia Fundraising

Mr Richard Dew Insurance

Mrs Suzanne Ornsby QC Silk Counsel

Our grateful thanks to all our External Advisors for their valuable advice and support during the year and especially to Mr John Males, Accountant, for his ongoing advice and undertaking our Annual Accounts Pro Bono.

PROGRESS REPORT:

Phase 1: Community Training Centre: (CTC)

Clifford Attwel- Hughes has remained as our Centre Supervisor and Chef throughout this year and we have welcomed his knowledge in hospitality and excellent cuisine.

The JPK Training and Development Co-ordinator made an excellent start by implementing all the training modules and undertaking all the necessary risk assessments, but sadly she left this post for pastures new. Her past experience was in teaching people with special needs in schools and colleges but did not understand the hospitality industry, which she found difficult to master. Fortunately one of our restaurant team was willing to take up this position and therefore there was a seamless transition for our students.

We continue with the 6 modules of training:

- Reception
- Table Service
- Barista
- Service Bar
- Food preparation and wash up area, and
- IT Study Room.

All the above include Health & Safety, Hygiene and Self-help skills

We are extremely grateful to The Lottery Fund – Reaching Communities, for their wonderful support of three year funding for the Training Department. It was always intended that after three years the CTC would be self-financing with Student Fees and the income from the Old Town Café, but what with Covid intervening and lack of custom for periods we have been unable to reach this stage as yet.

All of our Students have made great progress with new Students taking up places, with new Students on our waiting list for September. Although many have been with us for two years, with the many breaks due to Covid, they have been delayed in obtaining success with many of the modules. Several

of our Staff have moved on to pastures new, but within-house recommendations we have been fortunate to recruit further staff and have continued with an excellent staff team who primarily work 1-1 with all our students and undertake a strict regime in protocols and service for the Old Town Café.

The Daisy Chain Gift Shop.

The Gift Shop has been very popular since the inception of the CTC whereby unwanted Gifts and items are donated by our supporters and customers. During closure 'business was slack' but people continued to donate on a pre-arranged visit, having had the time to clear their houses of unwanted items. We are ever grateful to Doreen and Brian Goldsmith who manage this area and keep the shelving well stocked and looking 'inviting'.

Preserve Sales.

Patrick and Katie Parker continued during lock down and since to make their preserves as they could isolate themselves in the Bradbury Training Kitchen and 'gave them something to do'. Orders were taken by phone or email and they were delivered so 'business' continued but they are now back on 'the cart' for sale. However, due to Natasha's Law they had to 'up their game' and fulfil this requirement, and therefore their production nearly floundered as being 'too hard to handle'! However, Patrick is never one to be beaten and he has mastered all that is required and production continues.

Card Sales.

Maureen Bennett continued to make her cards and I purchased all my greeting cards from this source during the lockdown and since, along with all our customers.

All items are kindly donated which gives an additional income to the charity.

Phase 2: Supported Living Centre – Gow Lodge.

In September CPL Architects had completed the final plans and out-turn costs, which regrettably had risen in price to £1.2m. This was somewhat devastating as this showed an increase in costs of £500k and following in depth discussions with Andrew Devon, Salvia Fundraising and the Trustees, it was considered impossible to raise this additional amount, to be able to commence and complete the new build in the foreseeable future and in addition we would most likely lose the pledges we had been offered of £173k.

Thanks to the inspiration of Cliff Attwel-Hughes who believed that we could undertake the build ourselves and negotiate with our contractors and suppliers we could achieve the build at a much reduced cost. The Trustees approved of this way forward. Not to undertake this opportunity would have meant that we could not commence the new build, if at all.

The JPK employed a Project Manager to oversee the build and in September of this year the JPK commenced the pre-building work, the scaffolding went up, which included the demolition of the existing building, with the grateful support of Best Demolition.

In November, building and refurbishment commenced for the Communal Rooms, which included the new kitchen, lounge/dining room and laundry room. We had started!

The main delay in making future progress was due to the Party Wall Agreement being undertaken and agreed by a neighbor and NP Networks. This could take until May 2021. This should have been undertaken by CPL Architects, long since, as everyone was aware that it could take a great deal of time.

FUTURE CARE PROVIDER:

During this period the JPK has also been seeking a suitable and experienced Care Provider for when the Supported Living Accommodation has been completed.

It was considered essential that the Care Provider should be established as soon as possible as we would wish to liaise with them prior to the completion of the building work to insure that everything was in place, in regard to their requirements. It is also a mandatory requirement that the Landlord (the JPK) cannot also be the Care Provider, which has to be a separate entity.

We are fortunate to have secured an excellent, experienced and local care provider, MyPesp CIC, and we have already commenced a very useful liaison with Luke Watts, Best Practice Director and Practice Leader. They are already registered with the Care Quality Commission (CQC)

FUNDRAISING:

The JPK has continued to fundraise during the year for any shortfall in funds for the capital build when able and with the support of Andrew Devon, of Salvia Fundraising.

A new stream of fundraising commenced to purchase all the furniture and equipment required for the 8 En-suite Studio apartments.

Restricted grants have been received from:

• Charlotte Marshall Charitable Fund	Phase 2 build
• Ian Askew Charitable Trust	Phase 2 equipment
• Awards4All	Phase 1 patio
• The Lawson Trust	Phase 2 build
• The Friarsgate Trust	Phase 2 build
• Willington & Jevington Parish Council	JPK Leaflets
• The David Solomons Charitable Trust	Phase 2 equipment
• Ambergate Charitable Trust	Phase 2 equipment
• Arnold Clark	Phase 2 equipment
• The Baily Thomas Charitable Trust	Phase 2 build
• Mrs A Lacy Tate Trust	Phase 2 equipment
• Eastbourne Borough Council (Covid)	Phase 1
• Bernard Sunley Fund	Phase 2 build
• Roy Hudson Trust	Phase 2 equipment
• Albert Hunt Trust	Phase 2 build
• The Lottery Fund	Phase 1 Training
• The Beatrice Laing Family Trust	Phase 2
• The Tyrian Masonic Lodge	Phase 1 equipment
• Sussex Masonic Lodge	Phase 1 equipment
• Eastbourne Rotary Club	Phase 2 equipment
• Foresters Friendly Society	Phase 2 equipment
• Mr M Kerry	Phase 2 equipment
• RA Manser	Phase 2 equipment
• J & R Bevan	Phase 2 equipment
• M Honey	Phase 2 equipment
• Church Projects	Phase 2 build
• G&F Squire	Phase 2 equipment
• F Boshoff	Phase 2 equipment
• C Watson	Phase 2 equipment
• S Grace	Phase 2 equipment

Throughout the year we have received many other donations which are unrestricted for which we are eternally grateful.

Collection Tins:

We are grateful to all those that have a collecting tin and especially the Triangle Coop, Willingdon who have raised during the year £295.75 from their generous customers.

MEETINGS NORMALLY ATTENDED:

Learning Disability Network Group (ESCC)
Learning Disability Providers Forum (ESCC)
Disability Involvement Group (DIG) (EBC)
Learning Disability Steering Group (NHS)

These meetings are held regularly throughout the year where the Chairman attends. They are strategic meetings where the JPK can be kept abreast of any community and legislative changes, but also can be the voice of parent carers and people with a learning disability. Information from these meetings are circulated through the JPK Newsletter. The JPK has also undertaken any consultation processes that have occurred during the year where it could affect people with a learning disability and can be disseminated to parent and carers. From experience we have found that undertaking these consultations have made little difference to the outcomes, as decisions have already been made!

The Chairman normally undertakes numerous 'talks' in the community when invited, to groups and associations which 'spreads the word' of the JPK and provides additional support. These 'talks' have also encouraged the community to undertake fundraising initiatives on our behalf.

The Chairman has also commenced a liaison, in a consultative capacity, with St Wildred's Hospice as they are aiming to support people with a learning disability and their parent/carers with end of life care and bereavement.

NEWSLETTER:

The quarterly newsletter is distributed to all interested parties, donors and volunteers. Membership has increased during the last year to 367 being distributed by post or by email, the latter which saves costs on postage and envelopes. Email distribution has increased to 50% of the total and we are grateful to Ann Lindsay who undertakes the mailings and to the community training centre for undertaking the emails.

We are grateful to Ann and Robert Lindsay who continue to sponsor our stationary and postage for the Newsletter.

DATA PROTECTION:

The JPK adheres to all the legislation for data protection by anyone holding data on individuals. By necessity the JPK has had to comply with the new Data Protection Legislation, (GDPR) This notice continues to be included in all our Newsletters. We now always ask new contacts if they would like to receive the newsletter and explain GDPR. Should anyone no longer wish to be on our mailing list for Newsletters or Information, either by email or 'snail mail', we ask that they contact us and we will delete their contact details from our data base. The JPK is very strict in regard to data protection and we never pass on any contact details without personal confirmation that we may so do.

APPLICANTS:

CTC: The JPK has continued to receive interest from parents in the community, those having adults (Post 19) with a learning disability who would wish for a future placement. This has all been through word of mouth. All those that have applied have stated that the aims and objectives and ethos of the JPK is what they are seeking for their vulnerable dependents. We are now being approached from Colleges and ESCC for placements for training, for when individuals leave their full time educational programs.

Phase 2 – Accommodation.

Now that the building work has started, we have commenced sending out Application Forms to all those that originally showed an interest for a placement, to identify those that still wish to apply for a placement. Our future Care Provider has provided us with their application forms.

Those that we currently know, have also stated that they wish to assist their vulnerable dependents with this enormous transition into independent living before a crisis occurs. This will enable them to live independently but in the sure knowledge that there will be sufficient experienced staff and support to ensure their progress and safety. Currently we know of six who will definitely be applying for a placement. My PESP will also be visiting the building as it progresses to advise on their requirements and their Project Manager will commence informal interviews with the prospective parents and then meet with the proposed Tenants to commence the required Person Centred Planning process.

GRAPHIC DESIGN:

Mick Cooke continues to assist the JPK with all our graphic design when required for posters, fliers, invitations and tickets and everything I ask of him, on a voluntary basis. He also comes up with some brilliant ideas for raising the profile of the JPK. His fliers for advertising locally of the Old Town Cafe are always being updated and in production. Mick is one of our longest standing supporters of some 38 years. Our very grateful thanks.

JPK WEBSITE:

We are ever grateful to Claire Horsman, the JPK Marketing Advisor, who has been assisting us until July, after which Cliff undertook this role.

IT SUPPORT:

Clifford Attwell Hughes has continued to support and provide the JPK with its IT requirements for the JPK Office and during the year has also donated and installed all the IT equipment for the CTC. He is always at the 'end of a phone' if the Chairman has a problem with her computer, which is fairly regularly!

Our very grateful thanks to Cliff for his continuing pro bono support.

PUBLIC LIABILITY INSURANCE:

The JPK throughout 2020-21 has been insured with Allianz through Tennyson Insurance, for Trustee, Public Liability, Products and Pollution. We are grateful to Richard Dew who has undertaken this business for the JPK and for his generous donation to offset some of the costs on the JPK Premium. Richard has also advised and overseen all the required additional insurance and the necessity for training the new staff in Fire Health and Safety. He has also assisted the JPK in obtaining our necessary Building Management Insurance, whilst we undertake the build.

POLICIES:

Conflict of Interest Policy	Ratified 2010
Confidential Policy	Ratified 2010
Equality and Diversity Policy	Ratified 2010
Data Protection Policy	Ratified 2010
Volunteer Policy	Ratified 2010
Governance and Management Policy	Ratified 2011
Funding Strategy	Ratified 2013
Health and Safety Policy	Ratified 2012
Risk Assessments	On Going

DBS CHECKS:

The JPK undertakes Enhanced DBS Checks on all its Trustees, Staff and Volunteers.

SUMMARY:

The Trustees especially and Associates remain totally committed to providing a Supported Living Centre for people with a learning disability in Eastbourne and for the surrounding areas this has included meaningful training and work experience to adults with a learning disability within the Old Town Café and with the future completion of our 8 En-Suite Studio Apartments. The situation remains unchanged with regard to service provision in this area and for this client group, except, inevitably parents and carers are getting that much older and want the security for their dependents before they are no longer able to care, due to their advancing years, ill health or death. People with a learning disability are requiring Person Centred Approaches in their lives, to be given the opportunity to live with their peer group and to build friendships, take their rightful places in the community and live a richer, meaningful and useful life and not live isolated in the community. It is those parents and people with a learning disability who initially instigated and designed the JPK.

The JPK will, with support of MyPesp, assist all tenants to access their rights to Personal Budgets and all allied Benefits. At a recent meeting with parents Luke was asked; “Will all the paperwork that is required these days take precedence over the care and fulfilling lives of our children”? After a very short pause, he replied; “We will not be able to love your children, as you do, but I can assure you we will provide every care that is required to an excellent standard and give them a rich and fulfilling life. Are you asking me, will paperwork take precedence over paperwork – the answer is no. Their care, enjoyment and fulfillment will come first and the paperwork, as important as this is, will be undertaken at a later date”. What more can we ask?

The JPK has strengthened its management structure and financial acumen during the year with the CTC, Old Town Cafe being fully operational. It has been a very difficult year with Covid still being around, which has proved challenging. However, with Government support, Awards4All and the support of so many people we have overcome these difficulties

The JPK will continue to use its facilities to increase its fundraising capabilities, raise the profile of the JPK within the existing community and be able to arrange social occasions for future residents and students on a training program, to enable their familiarisation of the venue and to commence building friendships for the future.

However, the JPK understands the enormous task that still lies ahead to raise the capital required to complete the residential aspects of the Supported Living Centre and overcome the lack of support of ESCC Adult Social Care, LD, but is committed so to do, and is eternally grateful to those that have shown faith in our aims, objectives, ethos and have given their support thus far.

The Trustees are strengthened and encouraged by the support of so many people, which helps us to battle on with our endeavors to provide this much needed Supported Living Centre for those people who, through no fault of their own, cannot help themselves.

I am extremely grateful for the continued support and dedication of all the Trustees, Professional Advisors and now our excellent Staff Team, plus the community at large.

‘No man/woman is an island’, we are a strong united Team.

Together we stand, divided we fall! We shall succeed.

***Mrs Jill Parker MBE
Chairman to the Trustees 2021-2022.***

REGISTERED NUMBER: 07954630 (England and Wales)
REGISTERED CHARITY NUMBER: 1146743

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
THE JPK SUSSEX PROJECT**

**WATSON ASSOCIATES (PROFESSIONAL SERVICES) LIMITED
30 – 34 NORTH STREET
HAILSHAM
EAST SUSSEX
BN27 1DW**

THE JPK SUSSEX PROJECT

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4 to 5
Notes to the Financial Statements	6 to 11
Detailed Statement of Financial Activities	12

THE JPK SUSSEX PROJECT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07954630 (England and Wales)

Registered Charity number
1146743

Registered Office
7 Wannock Avenue
Eastbourne
East Sussex
BN20 9RP

Trustees

A P Parker
J W Parker
C A Haniver
A P White (resigned May 2021)
S Horsman (resigned July 2021)
R McGeary (resigned July 2021)
P A Isbell (resigned March 2022)

Independent Examiner

Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

STRUCTURE, GOVERNANCE AND MANAGEMENT


Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 18 November 2022 and signed on its behalf by:


.....
Mrs J W Parker - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

Date:.....19.11.2022.....

THE JPK SUSSEX PROJECT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted fund £	Designated £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income		92,947	-	263,388	356,335	335,323
Activities for generating funds	2	<u>78,770</u>	<u>-</u>	<u>78,364</u>	<u>157,134</u>	<u>82,691</u>
Total incoming resources		14,177	-	185,024	199,201	252,632
RESOURCES EXPENDED						
Costs of generating funds						
Costs of generating voluntary income		71,927	-	-	71,927	25,241
Fundraising trading: cost of goods sold and other costs		-	-	-	-	-
Transfer of funds		-	-	-	-	-
Total resources expended		<u>71,927</u>	<u>-</u>	<u>-</u>	<u>71,927</u>	<u>25,241</u>
NET INCOMING RESOURCES		(57,750)	-	185,024	127,274	227,391
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>1,693,463</u>	<u>-</u>	<u>338,010</u>	<u>2,031,473</u>	<u>1,804,082</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>1,635,713</u></u>	<u><u>-</u></u>	<u><u>523,034</u></u>	<u><u>2,158,747</u></u>	<u><u>2,031,473</u></u>

The notes form part of these financial statements

THE JPK SUSSEX PROJECT

**BALANCE SHEET
AT 31 MARCH 2022**

	Notes	Unrestricted funds £	Designated £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS						
Tangible assets	4	1,730,659			1,730,659	1,477,852
CURRENT ASSETS						
Stock		1,965			1,965	
Debtors	5	5,096	-	-	5,096	329
Cash at bank		<u>109,515</u>		<u>320,197</u>	<u>429,712</u>	<u>553,292</u>
		<u>116,576</u>	<u>-</u>	<u>320,197</u>	<u>436,773</u>	<u>553,621</u>
Creditors		<u>(8,685)</u>	<u>-</u>	<u>-</u>	<u>(8,685)</u>	<u>-</u>
NET CURRENT ASSETS/(LIABILITIES)						
		<u>107,891</u>		<u>320,197</u>	<u>428,088</u>	<u>553,621</u>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		<u>1,838,550</u>		<u>320,197</u>	<u>2,158,747</u>	<u>2,031,473</u>
NET ASSETS						
		<u>1,838,550</u>		<u>320,197</u>	<u>2,158,747</u>	<u>2,031,473</u>
FUNDS						
Unrestricted funds	6				1,838,550	1,693,463
Restricted funds					<u>320,197</u>	<u>338,010</u>
TOTAL FUNDS						
					<u>2,158,747</u>	<u>2,031,473</u>

THE JPK SUSSEX PROJECT

**BALANCE SHEET – CONTINUED
AT 31 MARCH 2022**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year end of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 18th November 2022 and were signed on its behalf by:


.....
Mrs J W Parker - Trustee

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for the Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings – not provided.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2022	2021
	£	£
Fundraising events	111,111	71,005
Café / shop costs	46,023	11,686

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2022**

4. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery etc	Totals
	£	£	£
COST			
At 1 April 2021	1,394,094	83,758	1,477,852
Additions	<u>238,005</u>	<u>14,802</u>	<u>252,807</u>
At 31 March 2022	<u>1,632,099</u>	<u>98,560</u>	<u>1,730,659</u>
NET BOOK VALUE			
At 31 March 2022	<u>1,632,099</u>	<u>98,560</u>	<u>1,730,659</u>
As at 31 March 2021	<u>1,394,094</u>	<u>83,758</u>	<u>1,477,852</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Other debtors	<u>5,096</u>	<u>329</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2022**

6. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	1,693,463	(57,750)	1,635,713
	<u>1,693,463</u>	<u>(57,750)</u>	<u>1,635,713</u>

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2022

6. MOVEMENT IN FUNDS - CONTINUED

	At 1.4.21	Incoming funds	Funds spent	At 31.3.22
	£	£	£	£
Restricted funds				
Willingdon and Jevington	2,614		(2,614)	-
The Childwick Trust	10,000		(10,000)	-
Dr Merry Memorial Fund	172,119		(36,946)	135,173
The Duke of Devonshire Settlement Trust	5,000		(5,000)	-
WO Street Charitable Foundation	2,500		(2,500)	-
John Jackson Charitable Trust	3,000		(3,000)	-
Ernest Kleinwort Charitable Trust (Ph2)	15,000		(15,000)	-
COVID Lottery Grant (Mentors)	50,000		(50,000)	-
Eastbourne Borough Council	2,000		(2,000)	-
Catherine Cookson (Phase 2)	25,000		(25,000)	-
The National Lottery Community Fund, Ref: RC London and South East Region (Training)	50,777		(50,777)	-
TOTAL FUNDS	338,010		(202,837)	135,173
Tyrian Lodge – Ph1 Equipment	-	1,274	(1,274)	-
Sussex Masonic Lodge – Ph1 Equipment	-	600	(600)	-
Charlotte Marshall C Trust – Ph2	-	861	(411)	450
VAT return March 2021 – Ph2	-	9,014	(9,014)	-
Lottery Awards 4 All – Ph1 patio	-	9,646	(9,017)	629
The Lawson Trust – Ph2	-	5,000	-	5,000
Ian Askew C.T. – Ph2 Equipment	-	1,000	(1,000)	-
Friarsgate Trust – Ph2	-	20,000	-	20,000
EB Rotary Club – Ph2 Equipment	-	500	(500)	-
HMRC Gift Aid Reclaim to 5/4/21 – Ph2	-	3,520	(3,520)	-
Wilmington & Jevington P.Council	-	500	(500)	-
Bequest from Mitch Kerry – Ph2	-	1,000	-	1,000
The David Solomons C.Trust – Ph2 Equipment	-	1,000	(1,000)	-
Ambergate C.Trust – Ph2 Equipment	-	500	(500)	-
Arnold Clark – Ph2 Equipment	-	1,000	(1,000)	-
Donations – Ph2	-	17,631	(17,631)	-
The National Lottery Community Fund, ref: RC London and SEast Region (Training)	-	50,776	(2,831)	47,945
Baily Thomas C.Trust = 50% pledged Ph2	-	20,000	-	20,000
Mrs A.LacyTate Trust – Ph2 Equipment	-	1,000	(1,000)	-
Student Fees & Training Donations to Mar22	-	18,616	(18,616)	-

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2022**

6. MOVEMENT IN FUNDS - CONTINUED

	At 1.4.21	Incoming funds	Funds spent	At 31.3.22
	£	£	£	£
Restricted funds				
Bernard Sunley Trust – Ph2	-	40,000	-	40,000
Roy Hudson Trust	-	500	(500)	-
G&F Squire – Grant Ph2 Equipment	-	4,492	(4,492)	-
4x Donations in Feb22-Ph2 Equipment	-	3,308	(3,308)	-
Albert Hunt Trust – Ph2	-	25,000	-	25,000
Mar22 Donations – Ph2 Equipment	-	1,650	(1,650)	-
Edward Gostling Foundation - Pledge	-	25,000	-	25,000
TOTAL FUNDS	-	263,388	(78,364)	185,024
	<u>338,010</u>	<u>26,338</u>	<u>(281,201)</u>	<u>320,197</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2022**

**6. MOVEMENT IN FUNDS - CONTINUED
Comparatives for movement in funds**

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Restricted funds			
Willingdon and Jevington	614	2,000	2,614
The Childwick Trust	10,000	-	10,000
Dr Merry Memorial Fund	172,119	-	172,119
The Duke of Devonshire Settlement Trust	5,000	-	5,000
The Brownless Trust	200	(200)	-
WO Street Charitable Foundation	2,500	-	2,500
Upperton Ward	550	(550)	-
Ernest Kleinwort Charitable Trust (1)	5,000	(5,000)	-
John Jackson Charitable Trust	-	3,000	3,000
Ernest Kleinwort Charitable Trust (2)	-	15,000	15,000
Wealden District Council	1,000	(1,000)	-
Masonic Lodges	900	(900)	-
The A Lacy Tate Trust	3,000	(3,000)	-
Lottery Grant Covid	-	50,000	50,000
Eastbourne Borough Council	-	2,000	2,000
Catherine Cookson Phase 2	-	25,000	25,000
The National Lottery Community Fund and Programme Name RC London and South East Region	-	50,777	50,777
	<u>200,883</u>	<u>137,127</u>	<u>338,010</u>
TOTAL FUNDS	<u><u>1,804,082</u></u>	<u><u>227,391</u></u>	<u><u>2,031,473</u></u>

THE JPK SUSSEX PROJECT

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	2022	2021
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts / Café / Shop /Fees	354,069	331,727
Gift aid & tax reclaims	<u>2,266</u>	<u>3,596</u>
	356,335	335,323
Activities for generating funds		
Fundraising events (including wages)	111,111	71,005
Café/shop costs	<u>46,023</u>	<u>11,686</u>
	<u>157,134</u>	<u>82,691</u>
Total incoming resources	199,201	252,632
RESOURCES EXPENDED		
Costs of generating voluntary income		
Rates and water	3,307	4,488
Insurance	6,465	2,517
Light, heat and utilities	15,727	690
Postage and stationery	4,510	2,627
Sundries	942	2,856
Repairs & renewals	36,524	5,012
Professional fees	<u>4,452</u>	<u>7,051</u>
	71,927	25,241
Fundraising trading: cost of goods sold and other costs		
Purchases	<u>-</u>	<u>-</u>
Total resources expended	<u>-</u>	<u>-</u>
Net income	<u><u>127,274</u></u>	<u><u>227,391</u></u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

Date:.....19th.....11.....2022.....

THE JPK SUSSEX PROJECT

England & Wales - Charity number 1146743

Accounts

THE JPK SUSSEX PROJECT
ANNUAL REPORT FROM THE CHAIRMAN
2020-2021

The year commencing the 1st April 2020 has been a very difficult year for the JPK with the onset of the Covid 19 Pandemic, whereby the JPK Community Centre had to close its doors for the foreseeable future and no meetings were allowed. The JPK did attempt a virtual meeting but this proved to be unsuccessful and therefore all business was undertaken through email communications. No Annual General Meeting was held this year, although the JPK did undertake the End of Year Accounts and the Chairman's Annual Report, which was lodged with Companies House and the Charity Commission to fulfil our legal obligations as a charity.

The Staff were all furloughed at 80% through the Central Government furlough scheme.

During the closure of the Community Training Centre, Patrick Parker and Brian Goldsmith undertook all the necessary maintenance and decorations required, socially distancing, and with Jill Parker re-arranged the Café for social distancing and all the health and hygiene measures and protocols in readiness for the re-opening when allowed.

During this period and with no income from the Café, yet all overheads having to be paid and with the reduction of the furlough scheme imminent, it became clear, with no indication at that time when we might be able re-open again, that the JPK could not continue in this fashion, using charitable monies to support staff wages with the introduction of employers contribution and therefore the Trustees had to make the difficult decision to make all the staff redundant in July with a month's notice, on full pay.

During this time we were also unable to fundraise locally but with the assistance of Andrew Devon, Salvia Fundraising, we continued to apply to Grant Making Trusts and Donors for the funding required to commence building Phase 2 – Supported Living Accommodation. We were also grateful to many of our supporters who undertook virtual fundraising on our behalf and also to those who continued with their monthly donations.

The JPK Trustees continued to work 'behind the scenes' to plan for the future.

PATRONAGE:

Dame Jane Gow, DBE continues as our Patron and we are ever grateful for her patronage, advice and support. Dame Jane has been kept fully informed throughout the year of all matters appertaining to the work and progress of the JPK. We are grateful to Dame Jane for attending the JPK Annual General Meeting and for her attendance at other functions when the situation allows.

BOARD OF TRUSTEES:

The Board of Trustees have not met in person during this year but a constant dialogue has been maintained via email and when the Chairman requires advice on various topics. The Trustees have Lead Roles which makes it easier for the Chairman to discuss issues with the relevant Trustee.

We have been grateful to Roger Bevan, Volunteer, for his support and for his undertaking of Financial Analysis Spreadsheets which has enabled the JPK to have a clear understanding as to all the various funds donated and pledged and whether they are restricted or unrestricted and attributable to which phase of the development.

Roger has also assisted The JPK enormously during the year as a Financial Advisor.

We have also been grateful for the support of Paul Goodenough, Sovereign Construction and Derek Kemp, Architect (retired) who have assisted and advised the JPK on the future plans and costs for the 8 flats, communal rooms and the Training Classroom/Activity Room.

During our closure we were able to undertake the enlargement of our disabled toilet within the Community Training Centre as an Accessible facility for those with seen or unseen disabilities.

We are extremely grateful to the following for their financial assistance which made this possible:

- The A Lacy Tate Charitable Fund
- The Stable Trust
- East Dean and Friston Parish Council
- Willingdon and Jevington Parish Council
- Old Town Ward Councillors – Devolved Budget
- Upperton Ward Councillors – Devolved Budget
- Eastbourne Borough Council – Inclusion Fund
- The John Jackson Charitable Trust
- Mr and Mrs Jackie and Roger Bevan and
- The professional assistance of Paul Goodenough, Sovereign Construction.

TRUSTEES:

During the year we have welcomed several new Trustees and we have been grateful for their support, expertise and dedication.

The Trustees with their Lead Roles for 2020-21:

Ms Margaret Barr	Community Training Centre
Mr Mark Bennett (Resigned 09/20)	Business, Marketing, Promotion, Training
Mr Brian Goldsmith (Resigned 09/20)	Premises Management (Resigned)
Mrs Sue Horsman	Finance Director
Mr Ray McGeary	Safeguarding
Mrs Jill Parker MBE	Chairman Secretary Fundraising Gift Aid
Dr Patrick Parker	Vice Chairman Corporate Governance/Charity Commission Management of the JPK premises
Mrs Christine Haniver	Legal
Mr Michael Keane	Finance Director (Resigned 08/20)
Mr Adrian White	Health and Safety/Risk Management

External Advisors:

Accountant	Mr John Males BA (HONS) ACA Watsons Associates
Solicitor	Mr Gary Brookshaw Cornfield Law
Architects	Mr Phil Winch CPL Architects
Quantity Surveyor	Mr David Norwood ACP

Structural Engineer	Mr Ali Ramezan	A R Associates
Mr Paul Goodenough	Sovereign Construction	
Mr Derek Kemp (Rtd)	Architect	
Fundraising	Mr Andrew Devon	Salvia Fundraising Ltd
Insurance	Mr Richard Dew	
Marketing	Mrs Julie Bennett	(Resigned 09/20)
Marketing and Media	Mrs Claire Horsman	
Counsel	Mrs Suzanne Ornsby QC Silk	Mr George Mackenzie QC

Our grateful thanks to our External Advisors for their valuable advice and support during the year and especially to Mr John Males, Accountant, for undertaking our Annual Accounts pro bono.

PROGRESS REPORT 2020-2021

For future clarity and simplification the JPK Trustees have changed the phasing aspects of the development of the Supported Living Centre, to the following:

- Phase 1 The Community Training Centre (completed)
- Phase 2 8 flats, communal rooms and training classroom/activity room (current)
- Phase 3 16 en-suite studio apartments. After due consideration the Trustees have decided to abort their plans for this phase, due to the difficulties in raising the full capital and in the knowledge that East Sussex County Council (ESCC) would only support a maximum of eight residents on one site.

Phase 1: Community Training Centre: (CTC)

In October 2020 we employed Cliff Hughes, a professional and experienced Chef as the Centre Supervisor who also had past experience in the culinary teaching arena. He also has business acumen and fully implements budgets, cash flow and also understands the need

for accurate stock taking, to insure a profit margin with the additional experience and an expert in Information Technology and Security. Cliff has employed a dedicated staff team who understand the hospitality industry and who have been trained 'in house' to train and support our Students.

For the first time in three years the JPK has shown a small profit in this area.

Following much activity during the year in fundraising and applications to Grant Making Trusts and especially in receipt of 3 years funding from the National Lottery Fund, we had sufficient funds to commence advertising for the recruitment of 'specialist' training staff for the Community Training Centre.

The JPK employed a Training and Development Coordinator who commenced employment on the 1st March 2021. During her first 2 month's employment, whilst the Centre was still closed for Covid she undertook all the relevant paperwork and trained the staff.

We have now introduced 6 modules of training:

- Reception
- Table Service
- Barista
- Service Bar
- Food preparation and wash up area, and
- IT Study Room.

All the above include Health & Safety, Hygiene and Self-help skills

We are also grateful to The Covid Lottery Fund, Awards4All and Eastbourne Borough Council (EBC) for their financial support during this difficult time.

We are also grateful to Patrick Parker and Brian Goldsmith for building the Service Bar and to Tyrian Masonic Lodge and Sussex Provincial Masonic Lodge for providing all the equipment.

During the 'lock down' period the Trustees looked at raising the profile of the CTC and having taken advice from a media expert decided to change its name to the Old Town Café, which has a higher profile now on google analytics and all that entails!

The Old Town Café was able to open its doors again in October 2020, under Covid restrictions and the CTC has since been proving to be very popular with the excellent service and cuisine. Regretfully, we went into

lock down again in November, opened again in December until the 28th when it closed again for four months. (We finally were able to open again in May 2021. The JPK continues to maintain its Covid protocols, which is an additional attraction to our customers.)

The JPK has now completed the first 'real' phase of its development and it is now a joy, when visiting the CTC and Old Town Cafe, to see the students growing in confidence and self-esteem, learning new skills and building friendships. The customer base is continually growing and recently a group who was attending for lunch said "it is marvelous to see how busy you are and how wonderful to be served by your students"!

Andrew's Key Worker has written "The JPK Project has taught Andrew a variety of Customer Service skills and this has had a significant and profound positive impact on his life. He has done so well because of the support he has received at the JPK, his own commitment, enthusiasm and dedication in doing a good job. I cannot speak highly enough of the project, it does and will continue to change people's lives for the better and help make people who are disadvantaged so often, into more positive and useful members of their communities, enabling them to enter the job market, if they desire, with skills and experience. In my opinion the JPK initiative should receive the maximum support and funding."

The Daisy Chain Gift Shop.

The Gift Shop has been very popular since the inception of the CTC whereby unwanted Gifts and Items are donated by our supporters. During closure 'business was slack' but people continued to donate on a pre-arranged visit, having had the time to clear their houses of unwanted items. We are ever grateful to Doreen and Brian Goldsmith who manage this area and keep the shelving well stocked and looking 'inviting'.

Preserve Sales.

Patrick and Katie Parker continued during lock down to make their preserves as they could isolate themselves in the Bradbury Training Kitchen and 'gave them something to do'. Orders were taken by phone or email and they were delivered so 'business' continued.

Card Sales.

Maureen Bennett continued to make her cards and I purchased all my greeting cards from this source.

Phase 2. Supported Living Centre

During September we engaged our Architects to undertake a:

- Feasibility Study to only incorporate the 8 supported living flats and the Communal Rooms. This would have to be presented to the

planning department as a change of design. This was approved within three weeks. We then engaged our architects to commence:

- The Pre-building work which would include the Final Plans, in consultation with their additional associates and the final costs.

FUTURE CARE PROVIDER:

During this period the JPK has also been seeking a suitable and experienced Care Provider for when the Supported Living Accommodation has been completed.

It was considered essential that the Care Provider should be established as soon as possible as we would wish to liaise with them prior to the completion of the building work to insure that everything was in place, in regard to their requirements. It is also a mandatory requirement that the Landlord (the JPK) cannot also be the Care Provider, which has to be a separate entity.

We are fortunate to have secured an excellent and local care provider, MyPesp and we have already commenced a very useful liaison with Luke Watts, Best Practice Director and Practice Leader. They are already registered with the Care Quality Commission (CQC)

FUNDRAISING:

The JPK continues to fundraise for the next stage of our development, that being, the residential aspects of the project for eight en-suite Studio apartments, communal rooms, to include a kitchen, lounge/dining room and laundry, the latter which will be shared with the CTC. Fundraising to date has been very successful with 20% of the capital required and we have approached several Grant Making Trusts who in the past have shown an interest but required us to make more progress.

We have during the year commenced two initiatives of fundraising, which are:

- Capital funding for Phase 2, and
 - Fundraising for furniture and equipment for the flats and communal rooms.
1. Capital fundraising for Phase 2. Donations and pledges have already been received from:
 - The Duke of Devonshire Settlement Trust
 - The Brownless Charitable Trust
 - The Dr Merry Memorial Trust
 - The Bernard Sunley Charitable Foundation (pledge)
 - The Sylvia Waddilove Foundation (pledge)

- The Childwick Trust
- The Edward Gostling Foundation (pledge)
- The Ernest Klienwort Charitable Trust
- The Garfield Weston Foundation
- Margaret Wood Bequest
- The Baily Thomas Charitable Fund (pledge)
- WO Street Charitable Foundation
- Catherine Cookson Charitable Trust

2. Fundraising for furniture and equipment. The JPK has commenced fundraising for all the requirements which have been broken down into items, rooms etc. We have applied to fifteen Grant Making Trusts but will also be undertaking events ourselves in coming year. We have already received £6,738 for three of the flats and a further £1,000.

Once again, we are grateful to Andrew Devon for his assistance.

Collecting Tins.

We are grateful to all those that have a collecting tin and especially the Triangle Coop, Willingdon who raise during a month £30 -£40 from their generous customers.

MEETINGS NORMALLY ATTENDED:

Learning Disability Network Group (ESCC)
 Learning Disability Providers Forum (ESCC)
 Disability Involvement Group (DIG) (EBC)
 Learning Disability Steering Group (NHS)

These meetings are held regularly throughout the year where the Chairman attends. They are strategic meetings where the JPK can be kept abreast of any community and legislative changes, but also can be the voice of parent carers and people with a learning disability. Information from these meetings are circulated through the JPK Newsletter. The JPK has also undertaken any consultation processes that have occurred during the year where it could affect people with a learning disability and can be disseminated to parent and carers. From experience we have found that undertaking these consultations have made little difference to the outcomes, as decisions have already been made!

The Chairman normally undertakes numerous 'talks' in the community when invited, to groups and associations which 'spreads the word' of the

JPK and provides additional support. These ‘talks’ have also encouraged the community to undertake fundraising initiatives on our behalf.

The Chairman has also commenced a liaison, in a consultative capacity, with St Wildred’s Hospice as they are aiming to support people with a learning disability and their parent/carers with end of life care and bereavement.

NEWSLETTER:

The quarterly newsletter is distributed to all interested parties, donors and volunteers. Membership has decreased during the last year to 361 being distributed by post or by email which saves costs on postage and envelopes. Email distribution has increased to 50% of the total and we are grateful to Claire Horsman who undertakes the mailings having undertaken this since Julie resigned..

We are grateful to Ann and Robert Lindsay who continue to sponsor our stationary and postage for the Newsletter and they undertake all the compilation of Newsletters and any fliers.

DATA PROTECTION:

The JPK adheres to all the legislation for data protection by anyone holding data on individuals. By necessity the JPK has had to comply with the new Data Protection Legislation, (GDPR) This notice continues to be included in all our Newsletters. We now always ask new contacts if they would like to receive the newsletter and explain GDPR. Should anyone no longer wish to be on our mailing list for Newsletters or Information, either by email or ‘snail mail’, we ask that they contact us and we will delete their contact details from our data base. The JPK is very strict with regard to data protection and we never pass on any contact details without personal confirmation that we may so do.

APPLICANTS:

CTC: The JPK has continued to receive interest from parents in the community, those having adults (Post 19) with a learning disability who would wish for a future placement. This has all been through word of mouth. All those that have applied have stated that the aims and objectives and ethos of the JPK is what they are seeking for their vulnerable dependents. We are now being approached from Colleges and ESCC for placements for training, for when individuals leave their educational programs.

Phase 2 – Accommodation.

Now that the building work is likely to commence, we shall shortly be sending out Application Forms to all those that originally showed an interest to identify those that still wish to apply for a placement. Our future Care Provider has provided us with their application forms.

Those that we currently know, have also stated that they wish to assist their vulnerable dependents with this enormous transition into independent living before a crisis occurs. This will enable them to live independently but in the sure knowledge that there will be sufficient experienced staff and support to insure their progress and safety. Currently we know of four who will definitely be applying for a placement.

GRAPHIC DESIGN:

Mick Cooke continues to assist the JPK with all our graphic design when required for posters, fliers, invitations and tickets and everything I ask of him, on a voluntary basis. He also comes up with some brilliant ideas for raising the profile of the JPK. His fliers for advertising locally of the Old Town Cafe are always being updated and in production. Mick is one of our longest standing supporters of some 38 years. Our very grateful thanks.

JPK WEBSITE:

We are ever grateful to Julie and latterly Claire, the JPK Marketing Advisors, who have assisted us over the years.

IT SUPPORT:

Clifford Attwell Hughes continues to support and provide the JPK with its IT requirements for the JPK Office and during the year has also donated and installed all the IT equipment for the CTC. H is always at the 'end of a phone' if the Chairman has a problem with her computer, which is fairly regularly!

Our very grateful thanks to Cliff for his continuing pro bono support.

PUBLIC LIABILITY INSURANCE:

The JPK throughout 2020-21 has been insured with Aviva through Tennyson Insurance for Trustee, Public Liability, Products and Pollution. We are grateful to Richard Dew who has undertaken this business for the JPK and for his generous donation to offset some of the costs on the JPK Premium. Richard has also advised and overseen all the required additional insurance and the necessity for training the new staff in Fire Health and Safety.

POLICIES:

Conflict of Interest Policy

Ratified 2010

Confidential Policy	Ratified 2010
Equality and Diversity Policy	Ratified 2010
Data Protection Policy	Ratified 2010
Volunteer Policy	Ratified 2010
Governance and Management Policy	Ratified 2011
Funding Strategy	Ratified 2013
Health and Safety Policy	Ratified 2012
Risk Assessments	On Going
Safeguarding Vulnerable Adults Policy	Ratified 2018

DBS CHECKS:

The JPK undertakes Enhanced DBS Checks on all its Trustees, Staff and Volunteers.

SUMMARY:

The Trustees, especially, and Associates remain totally committed to providing a Supported Living Centre for people with a learning disability in Eastbourne and for the surrounding areas. The situation remains unchanged with regard to service provision in this area and for this client group, except, inevitably parents and carers are getting that much older and want the security for their dependents before they are no longer able to care, due to their advancing years, ill health or death. People with a learning disability are requiring Person Centred Approaches in their lives, to be given the opportunity to live with their peer group and to build friendships, take their rightful places in the community and live a richer, meaningful and useful life and not live isolated in the community. It is those parents and people with a learning disability who initially instigated and designed the JPK.

The JPK will, with support of MyPesp, assist all tenants to access their rights to Personal Budgets and all allied Benefits.

The JPK has strengthened its management structure and financial acumen during the year and has made much progress in having completed the building work, equipped and opened the first major phase, being the Community Training Centre – Old Town Cafe

In addition it has commenced major fundraising initiatives.

The JPK will continue to use its facilities to increase its fundraising capabilities, raise the profile of the JPK within the existing community and be able to arrange social occasions for future residents and students on a training program, to enable their familiarisation of the venue and to commence building friendships for the future.

However, the JPK understands the enormous task that still lies ahead to raise the capital required to complete the residential aspects of the

Supported Living Centre and overcome the lack of support of ESCC Adult Social Care, LD, but is committed so to do, and is eternally grateful to those that have shown faith in our aims, objectives, ethos and have given their support thus far.

The Trustees are strengthened and encouraged by the support of so many people, which helps us to battle on with our endeavors to provide this much needed Supported Living Centre for those people who, through no fault of their own, cannot help themselves.

I am extremely grateful for the continued support and dedication of all the Trustees, Professional Advisors and now our excellent Staff Team, plus the community at large.

'No man/woman is an island', we are a strong united Team.

The Trustees have commenced looking at undertaking the new build for Phase 2 themselves. This will enable us to negotiate prices and cease wherever possible a reduction in professional fees. With a 'fair wind' this time next year we should have completed Phase 2 with residents in place.

Together we stand, divided we fall! We shall succeed.

***Mrs Jill Parker MBE
Chairman to the Trustees 2020-2021.***

REGISTERED NUMBER: 07954630 (England and Wales)
REGISTERED CHARITY NUMBER: 1146743

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
THE JPK SUSSEX PROJECT**

**WATSON ASSOCIATES (PROFESSIONAL SERVICES) LIMITED
30 – 34 NORTH STREET
HAILSHAM
EAST SUSSEX
BN27 1DW**

THE JPK SUSSEX PROJECT

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4 to 5
Notes to the Financial Statements	6 to 10
Detailed Statement of Financial Activities	11

THE JPK SUSSEX PROJECT

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07954630 (England and Wales)

Registered Charity number
1146743

Registered Office
7 Wannock Avenue
Eastbourne
East Sussex
BN20 9RP

Trustees
A P Parker
J W Parker
A P White
M Bennett
S Horsman
R McGeary
M Barr
B Goldsmith
M Keane

Independent Examiner
Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 29th October 2021 and signed on its behalf by:


.....
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

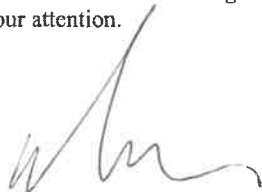
Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

Date: 17-11-21

THE JPK SUSSEX PROJECT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted fund £	Designated £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income		248,973	-	86,350	335,323	186,685
Activities for generating funds	2	<u>82,691</u>	<u>-</u>	<u>-</u>	<u>82,691</u>	<u>119,998</u>
Total incoming resources		166,282	-	86,350	252,632	66,687
RESOURCES EXPENDED						
Costs of generating funds						
Costs of generating voluntary income		25,241	-	-	25,241	20,312
Fundraising trading: cost of goods sold and other costs		-	-	-	-	-
Transfer of funds		-	-	-	-	-
Total resources expended		<u>25,241</u>	<u>-</u>	<u>-</u>	<u>25,241</u>	<u>20,312</u>
NET INCOMING RESOURCES		141,041	-	86,350	227,391	46,375
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>1,603,199</u>	<u>-</u>	<u>200,883</u>	<u>1,804,082</u>	<u>1,757,707</u>
TOTAL FUNDS CARRIED FORWARD		<u>1,744,240</u>	<u>-</u>	<u>287,233</u>	<u>2,031,473</u>	<u>1,804,082</u>

THE JPK SUSSEX PROJECT

**BALANCE SHEET
AT 31 MARCH 2021**

	Notes	Unrestricted fund £	Designated £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS						
Tangible assets	4	1,477,852			1,477,852	1,422,628
CURRENT ASSETS						
Debtors	5	329	-	-	329	329
Cash at bank		<u>266,059</u>		<u>287,233</u>	<u>553,292</u>	<u>381,125</u>
		<u>266,388</u>		<u>287,233</u>	<u>553,621</u>	<u>381,454</u>
NET CURRENT ASSETS/(LIABILITIES)						
		<u>266,388</u>		<u>287,233</u>	<u>553,621</u>	<u>381,454</u>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		<u>1,744,240</u>		<u>287,233</u>	<u>2,031,473</u>	<u>1,804,082</u>
NET ASSETS						
		<u><u>1,744,240</u></u>		<u><u>287,233</u></u>	<u><u>2,031,473</u></u>	<u><u>1,804,082</u></u>
FUNDS						
Unrestricted funds	6				1,744,240	1,603,199
Restricted funds					<u>287,233</u>	<u>200,883</u>
TOTAL FUNDS						
					<u><u>2,031,473</u></u>	<u><u>1,804,082</u></u>

THE JPK SUSSEX PROJECT

**BALANCE SHEET – CONTINUED
AT 31 MARCH 2021**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year end of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 29th Oct 2021 and were signed on its behalf by:


.....
Trustee

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for the Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings – not provided.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2021 £	2020 £
Fundraising events	71,005	100,108
Café / shop costs	11,686	19,890

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021**

4. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery etc	Totals
	£	£	£
COST			
At 1 April 2020	1,351,244	71,384	1,422,628
Additions	<u>42,850</u>	<u>12,374</u>	<u>55,224</u>
At 31 March 2021	<u>1,394,094</u>	<u>83,758</u>	<u>1,477,852</u>
NET BOOK VALUE			
At 31 March 2021	<u>1,394,094</u>	<u>83,758</u>	<u>1,477,852</u>
As at 31 March 2020	<u>1,351,244</u>	<u>71,384</u>	<u>1,422,628</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other debtors	<u>329</u>	<u>329</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021**

6. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	1,603,199	141,041	1,744,240
	<u>1,603,199</u>	<u>141,041</u>	<u>1,744,240</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021**

6. MOVEMENT IN FUNDS - CONTINUED

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Restricted funds			
Willingdon and Jevington	614	2,000	2,614
The Childwick Trust	10,000	-	10,000
Dr Merry Memorial Fund	172,119	-	172,119
The Duke of Devonshire Settlement Trust	5,000	-	5,000
The Brownless Trust	200	(200)	-
WO Street Charitable Foundation	2,500	-	2,500
Upperton Ward	550	(550)	-
Ernest Kleinwort Charitable Trust (1)	5,000	(5,000)	-
John Jackson Charitable Trust	-	3,000	3,000
Ernest Kleinwort Charitable Trust (2)	-	15,000	15,000
Wealden District Council	1,000	(1,000)	-
Masonic Lodges	900	(900)	-
The A Lacy Tate Trust	3,000	(3,000)	-
Lottery Grant Covid	-	50,000	50,000
Eastbourne Borough Council	-	2,000	2,000
Catherine Cookson Phase 2	-	25,000	25,000
	<u>200,883</u>	<u>86,350</u>	<u>287,233</u>
TOTAL FUNDS	<u>1,804,082</u>	<u>227,391</u>	<u>2,031,473</u>

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020

6. MOVEMENT IN FUNDS - CONTINUED
Comparatives for movement in funds

	At 1.4.19	Net movement in funds	At 31.3.20
	£	£	£
Restricted funds			
Willingdon and Jevington	614	-	614
The Childwick Trust	10,000	-	10,000
Dr Merry Memorial Fund	165,000	7,119	172,119
The Duke of Devonshire Settlement Trust	5,000	-	5,000
The Brownless Trust	200	-	200
WO Street Charitable Foundation	-	2,500	2,500
Upperton Ward	-	550	550
Ernest Kleinwort Charitable Trust (1)	-	5,000	5,000
Wealden District Council	1,000	-	1,000
Masonic Lodges	900	-	900
The A Lacy Tate Trust	2,000	1,000	3,000
Eastbourne Borough Council	3,000	(3,000)	0
Awards for All	10,000	(10,000)	0
Groundwork UK	1,000	(1,000)	0
Sunrise Foundation	11,854	(11,854)	0
Charlotte Marshall Trust	600	(600)	0
Garfield Weston	10,000	(10,000)	0
	<u>221,168</u>	<u>(20,285)</u>	<u>200,883</u>
TOTAL FUNDS	<u>1,757,707</u>	<u>46,375</u>	<u>1,804,082</u>

THE JPK SUSSEX PROJECT

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts / Café / Shop /Fees	331,727	183,042
Gift aid & tax reclaims	<u>3,596</u>	<u>3,643</u>
	335,323	186,685
Activities for generating funds		
Fundraising events (including wages)	71,005	100,108
Café/shop costs	<u>11,686</u>	<u>19,890</u>
	<u>82,691</u>	<u>119,998</u>
Total incoming resources	252,632	66,687
RESOURCES EXPENDED		
Costs of generating voluntary income		
Rates and water	4,488	2,587
Insurance	2,517	2,207
Light, heat and utilities	690	6,645
Postage and stationery	2,627	2,123
Sundries	2,856	2,451
Repairs & renewals	5,012	3,732
Professional fees	<u>7,051</u>	<u>567</u>
	25,241	20,312
Fundraising trading: cost of goods sold and other costs		
Purchases	<u>-</u>	<u>-</u>
Total resources expended	<u>-</u>	<u>-</u>
Net income	<u><u>227,391</u></u>	<u><u>46,375</u></u>

REGISTERED NUMBER: 07954630 (England and Wales)
REGISTERED CHARITY NUMBER: 1146743

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
THE JPK SUSSEX PROJECT**

**WATSON ASSOCIATES (PROFESSIONAL SERVICES) LIMITED
30 – 34 NORTH STREET
HAILSHAM
EAST SUSSEX
BN27 1DW**

THE JPK SUSSEX PROJECT

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4 to 5
Notes to the Financial Statements	6 to 10
Detailed Statement of Financial Activities	11

THE JPK SUSSEX PROJECT

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07954630 (England and Wales)

Registered Charity number
1146743

Registered Office
7 Wannock Avenue
Eastbourne
East Sussex
BN20 9RP

Trustees
A P Parker
J W Parker
A P White
M Bennett
S Horsman
R McGeary
M Barr
B Goldsmith
M Keane

Independent Examiner
Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 29th October 2021 and signed on its behalf by:


.....
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE JPK SUSSEX PROJECT**

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages three and eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purpose of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

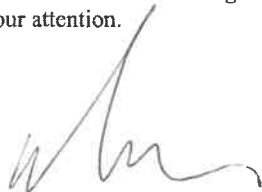
Having satisfied myself that the charity is not subject to audit under company law and is eligible for the independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1) that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2) that the accounts do not accord with those records; or
- 3) that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4) that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Watson Associates (Professional Services) Limited
30 – 34 North Street
Hailsham
East Sussex
BN27 1DW

Date: 17-11-21

THE JPK SUSSEX PROJECT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted fund £	Designated £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income		248,973	-	86,350	335,323	186,685
Activities for generating funds	2	<u>82,691</u>	<u>-</u>	<u>-</u>	<u>82,691</u>	<u>119,998</u>
Total incoming resources		166,282	-	86,350	252,632	66,687
RESOURCES EXPENDED						
Costs of generating funds						
Costs of generating voluntary income		25,241	-	-	25,241	20,312
Fundraising trading: cost of goods sold and other costs		-	-	-	-	-
Transfer of funds		-	-	-	-	-
Total resources expended		<u>25,241</u>	<u>-</u>	<u>-</u>	<u>25,241</u>	<u>20,312</u>
NET INCOMING RESOURCES		141,041	-	86,350	227,391	46,375
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>1,603,199</u>	<u>-</u>	<u>200,883</u>	<u>1,804,082</u>	<u>1,757,707</u>
TOTAL FUNDS CARRIED FORWARD		<u>1,744,240</u>	<u>-</u>	<u>287,233</u>	<u>2,031,473</u>	<u>1,804,082</u>

THE JPK SUSSEX PROJECT

**BALANCE SHEET
AT 31 MARCH 2021**

	Notes	Unrestricted fund £	Designated £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS						
Tangible assets	4	1,477,852			1,477,852	1,422,628
CURRENT ASSETS						
Debtors	5	329	-	-	329	329
Cash at bank		266,059		287,233	553,292	381,125
		<u>266,388</u>		<u>287,233</u>	<u>553,621</u>	<u>381,454</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>266,388</u>		<u>287,233</u>	<u>553,621</u>	<u>381,454</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,744,240</u>		<u>287,233</u>	<u>2,031,473</u>	<u>1,804,082</u>
NET ASSETS		<u>1,744,240</u>		<u>287,233</u>	<u>2,031,473</u>	<u>1,804,082</u>
FUNDS						
Unrestricted funds	6				1,744,240	1,603,199
Restricted funds					<u>287,233</u>	<u>200,883</u>
TOTAL FUNDS					<u>2,031,473</u>	<u>1,804,082</u>

THE JPK SUSSEX PROJECT

**BALANCE SHEET – CONTINUED
AT 31 MARCH 2021**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year end of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 29th Oct 2021 and were signed on its behalf by:


.....
Trustee

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for the Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings – not provided.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2021 £	2020 £
Fundraising events	71,005	100,108
Café / shop costs	11,686	19,890

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021**

4. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery etc	Totals
	£	£	£
COST			
At 1 April 2020	1,351,244	71,384	1,422,628
Additions	<u>42,850</u>	<u>12,374</u>	<u>55,224</u>
At 31 March 2021	<u>1,394,094</u>	<u>83,758</u>	<u>1,477,852</u>
NET BOOK VALUE			
At 31 March 2021	<u>1,394,094</u>	<u>83,758</u>	<u>1,477,852</u>
As at 31 March 2020	<u>1,351,244</u>	<u>71,384</u>	<u>1,422,628</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other debtors	<u>329</u>	<u>329</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021**

6. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	1,603,199	141,041	1,744,240
	<u>1,603,199</u>	<u>141,041</u>	<u>1,744,240</u>

THE JPK SUSSEX PROJECT

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021**

6. MOVEMENT IN FUNDS - CONTINUED

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Restricted funds			
Willingdon and Jevington	614	2,000	2,614
The Childwick Trust	10,000	-	10,000
Dr Merry Memorial Fund	172,119	-	172,119
The Duke of Devonshire Settlement Trust	5,000	-	5,000
The Brownless Trust	200	(200)	-
WO Street Charitable Foundation	2,500	-	2,500
Upperton Ward	550	(550)	-
Ernest Kleinwort Charitable Trust (1)	5,000	(5,000)	-
John Jackson Charitable Trust	-	3,000	3,000
Ernest Kleinwort Charitable Trust (2)	-	15,000	15,000
Wealden District Council	1,000	(1,000)	-
Masonic Lodges	900	(900)	-
The A Lacy Tate Trust	3,000	(3,000)	-
Lottery Grant Covid	-	50,000	50,000
Eastbourne Borough Council	-	2,000	2,000
Catherine Cookson Phase 2	-	25,000	25,000
	<u>200,883</u>	<u>86,350</u>	<u>287,233</u>
TOTAL FUNDS	<u>1,804,082</u>	<u>227,391</u>	<u>2,031,473</u>

THE JPK SUSSEX PROJECT

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020

6. MOVEMENT IN FUNDS - CONTINUED
Comparatives for movement in funds

	At 1.4.19	Net movement in funds	At 31.3.20
	£	£	£
Restricted funds			
Willingdon and Jevington	614	-	614
The Childwick Trust	10,000	-	10,000
Dr Merry Memorial Fund	165,000	7,119	172,119
The Duke of Devonshire Settlement Trust	5,000	-	5,000
The Brownless Trust	200	-	200
WO Street Charitable Foundation	-	2,500	2,500
Upperton Ward	-	550	550
Ernest Kleinwort Charitable Trust (1)	-	5,000	5,000
Wealden District Council	1,000	-	1,000
Masonic Lodges	900	-	900
The A Lacy Tate Trust	2,000	1,000	3,000
Eastbourne Borough Council	3,000	(3,000)	0
Awards for All	10,000	(10,000)	0
Groundwork UK	1,000	(1,000)	0
Sunrise Foundation	11,854	(11,854)	0
Charlotte Marshall Trust	600	(600)	0
Garfield Weston	10,000	(10,000)	0
	<u>221,168</u>	<u>(20,285)</u>	<u>200,883</u>
TOTAL FUNDS	<u>1,757,707</u>	<u>46,375</u>	<u>1,804,082</u>

THE JPK SUSSEX PROJECT

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts / Café / Shop /Fees	331,727	183,042
Gift aid & tax reclaims	<u>3,596</u>	<u>3,643</u>
	335,323	186,685
Activities for generating funds		
Fundraising events (including wages)	71,005	100,108
Café/shop costs	<u>11,686</u>	<u>19,890</u>
	<u>82,691</u>	<u>119,998</u>
Total incoming resources	252,632	66,687
RESOURCES EXPENDED		
Costs of generating voluntary income		
Rates and water	4,488	2,587
Insurance	2,517	2,207
Light, heat and utilities	690	6,645
Postage and stationery	2,627	2,123
Sundries	2,856	2,451
Repairs & renewals	5,012	3,732
Professional fees	<u>7,051</u>	<u>567</u>
	25,241	20,312
Fundraising trading: cost of goods sold and other costs		
Purchases	<u>-</u>	<u>-</u>
Total resources expended	<u>-</u>	<u>-</u>
Net income	<u><u>227,391</u></u>	<u><u>46,375</u></u>