

OPEN DOORS TRAINING AND DEVELOPMENT TRUST
LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Number: 1146725 (England & Wales)

Chairman: Michael Oyeleye

Treasurer: Lisa Michie_

Trustees: Michael Oyeleye
Lisa Michi
Femi Mafoh

Secretary: Femi Mafoh - Executive Trustee

Registered Office: 26 Hillcroft
Dunstable
Bedfordshire
LU6 1AQ

Auditors: KWEKS Co Ltd
Chartered Management Accountants
20 Trefoil Close
Luton
Bedfordshire LU4 0RB

Bankers: HSBC Bank plc
22 West Street
Dunstable
Bedfordshire
LU6 1SY

FOR THE YEAR ENDED 01 OCTOBER 2021

The Trustees of the charity present their report with the financial statements of the Trust for the period ended 01 October 2021. The financial statements comply with the organisation's accounting policies and in accordance with the objectives of the Trust.

Activities and objects of the charity

The Charity was established on 20th June 2011.

“The Charity’s objects” (the objects) are:

1. The prevention of relief of poverty (or financial hardship) within the UK and Africa in particular by:

i. providing and assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient: including material assistance.

ii. Undertaking research into factors that contribute to poverty, (or social injustice) or collaborating with other organisations working to prevent or relieve poverty.

2.” The relief of unemployment for the public benefit in such ways as may be thought fit, including assistance to find employment “both within the UK and in Africa by the provision of advice and training to unemployed individuals concerning employment, self-employment and the establishment of social (co-operative) enterprises and the provision of CV writing, job search and job club facilities for them.

3. the advancement of education of people who want to develop themselves in the UK or Africa in such ways as the charity trustees think fit, including by:

i. assisting them for any vocational skills training, trade or profession;

ii. continued development of their individual capabilities, competencies, skills and understanding in subjects of educational value or organising seminars, conferences

iii. Promoting social research for the dissemination of information for public interests to advance information.

4. To further such other purposes as are exclusively charitable in law as the trustees may from time to time determine”

Activities carried out during the period include providing employability skills for the unemployed adult- long term unemployed and young people. Our skills development intervention has helped over fifty

beneficiaries into work, work experience and further training and education. The youth music and media project supported about thirty young people to fulfil life ambition and reduce the number of anti-social behaviour, crime and offending cases. Over twenty Carers from different Ethnic backgrounds were supported with health and well-being awareness workshops and the number will increase in the coming year.

Organisation and Management

The board of trustees meets quarterly to administer the trust. The Trustees runs the organisation by setting sub-committees to deal with communities and local issues, training, education and development, financial procedures, sustainability plan. The day to day running of the Trust is the responsibility of the Facilitator supported by staff and volunteers.

Trustees' interests

No trustee benefitted from the Trust

Relationships with other groups, charities and individuals

The organisation continues to network with other community groups, youth clubs, business employers, Employment and Learning Skills Agencies - providing work placements for learners to get work experience, Colleges, and local authority to share information on skills training, education and development and other charities with similar interests.

Development, activities and achievements

We provide information, advice, guidance, business planning and help with career development. • Helping those looking for work to fill application forms, go through interview techniques. • Provide training and educational support to enhance employability. • Promoting cultural and social inclusion among different communities. • Supporting children and young people with educational and recreational activities term-time and holidays. • Engaging communities on social issues that enhance community cohesion and promoting advocacy for the disadvantaged on matters that affects their rights. The organisation was able to achieve its goals by supporting communities from ethnic minority backgrounds especially economic inactive women, refugees and migrants with Employability and Functional Skills virtually in order to improve their chances for work and further education. The charity was able to support isolated elder carers from ethnic backgrounds with food, and essential health materials during the COVID-19 lockdown. On a final note, the charity continues to network with educational and training institutions and individual professionals in the delivery of its services.

Future developments

The operations of the Trust post covid-19, will expand into developing co-operation with external charities especially in Africa to addressing causes of poverty, women empowerment in particular to develop business ideas, co-operative initiatives and economic emancipation. The plan will focus principally on the followings:

the establishment of social (co-operative) enterprises and the provision of job search and job club facilities for the unemployed both in the UK and Africa

the advancement of education of people who want to develop themselves in the UK or Africa by: i). assisting them for any vocational skills training, trade or profession; organising business seminars, workshops and conferences

The charity will be planning to move into bigger premises to avoid disruption to our activities.

The Reserves policy

The trust maintains unrestricted funds to cover management, administration and support costs and to respond to emergency financial situations. Restricted funds can only be used for a specific purpose.

Risk Review

Trustees are aware of operational risks which can affect the work of the charity and systems are in place to reduce such risks and regular reports will be produced so that the necessary steps can be taken to lessen these risks.

Acknowledgement

The Trust acknowledges the generous grant donations from European Social Fund, Local Authority Agencies and individuals which have helped in the delivery of its activities.

OPEN DOORS TRAINING AND DEVELOPMENT TRUST
INCOME AND EXPENDITURE FOR THE YEAR ENDED 01 OCTOBER 2021

	Unrestricted £	Restricted £	Total £
INCOME			
Grants	5000	20000	25000
Fundraising activities	800	0	800
Donations	1000	1500	2500
Other income	1200	500	1700
Total Incoming Resources	8000	22000	30000
EXPENDITURE			
Co-ordination & Management	2000	5000	7000
Volunteers expenses	120	500	620
Admin support	1200	1800	3000
Rent	500	1400	1900
Insurance	200	400	600
Travels	360	600	960
Training	1500	6000	7500
Publicity	250	1200	1450
Utilities	150	300	450
Stationery/Postage/Photocopies	200	400	600
Internet/Mobile/Tel	150	500	650
Professional fee	200	300	500
Fundraising costs	400	800	1200
Consumables	100	400	500
Equipment	0	1800	1800
Total Resources Expended	7330	21400	28730
Surplus/Deficit	670	600	1270

OPEN DOORS TRAINING AND DEVELOPMENT TRUST
BALANCE SHEET AS AT 01 OCTOBER 2021

FIXED ASSETS	£	
Equipment		670
CURRENT ASSETS		
Bank and Cash in hand		600
CREDITORS		
Amount falling due within one year		0
NET ASSETS		1270
Funds		
Unrestricted		670
Restricted		600
Total funds		1,270

* Restricted funds can only be used for a specific purpose

Signed:..........

Date: 08/10/2021