

Company registration number: 07817840

Charity registration number: 1146645

Haregate Community Centre

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 January 2023

Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
Hanley
ST1 5DD

Haregate Community Centre

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Haregate Community Centre

Reference and Administrative Details

Trustees	M A Lovatt
	J E Belfield
	D A Bloor
	K T Hurst
	T James-Bourne
	S K Farnell
Charity Registration Number	1146645
Company Registration Number	07817840
Registered Office	The charity is incorporated in England.
	46 Queens Drive
	Leek
	Staffordshire
	ST13 6DJ
Independent Examiner	Daryl Denson ACMA
	VAST
	The Dudson Centre
	Hope Street
	Hanley
	ST1 5DD

Haregate Community Centre

Trustees Report (incorporating the Directors' Report)

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 January 2023.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	M A Lovatt
	J E Belfield
	D A Bloor
	K T Hurst
	T James-Bourne
	S K Farnell

Objectives and activities

Objects and aims

To benefit the residents of The Haregate area of Leek (Staffordshire) and surrounding areas, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and local authorities, voluntary and other organisations in common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

Objectives, strategies and activities

The first full year of operation following the COVID pandemic meant that we hosted 80 individual groups or projects at the centre. This broke down to 916 individual sessions. We had a footfall of 14,011. Room bookings have now exceeded pre COVID levels.

Over the period of February 2022/January 2023 we have hosted 6 community events, including cooking sessions, craft events and full activity and fun days.

The cafe at the centre continues to be popular within the community. It is now being utilised by a number of the local agencies including local police, housing agencies, financial support and mental health services allow a drop in service for local residents. We are also working in partnership to run a variety of maths learning opportunities for residents in the cafe. The cafe began making hot meals to eat in and take away one day a week from November 2022, over the period up to the end of January 2023 we have supplied 315 meals.

The community cupboard project continues to provide affordable or free health food and cupboard staples to local residents. Over the period from February 2022/January 2023 we provided food for 2940 people, this figure includes 1862 bags of fresh fruit and vegetables.

Our community essentials project supported a number of families over the year and created strong working links with other partner organisations including social services and housing support.

Funds for the year have mainly come from room income and grants supporting the work we have been doing.

Haregate Community Centre

Trustees Report (incorporating the Directors' Report)

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Providing support to individuals including:

- Access to online services.
- Support on transport issues.
- Benefits signposting as appropriate including liaison with local statutory bodies.
- Liaising with other groups, organisations and statutory bodies to provide a joined up approach to local support packages.
- Collection and delivery of essential items such as food and medication to local residents.
- Collection and distribution of birthday and Christmas presents to local children and adults that would otherwise not receive gifts.

Provision of support to local residents in regards to healthy eating and lifestyle choices.

- Continuation of community cupboard project waiving £3 charge during lockdown.
- Free breakfast provision for local children through the community cafe project.
- Preparation and distribution of 150 three course Christmas dinners.
- Encouraging exercise when allowed with signposted walks around the area.

Mental health support

- Being a listening and supportive presence for anyone wishing to access independent and non-judgemental support.
- Signposting to mental health professionals
- Providing a safe and welcoming environment for social activities to recommence

Physical health

- Our kitchen facilities are used by a number of people with physical challenges who gain an enormous amount of independence by being supported to provide good food for themselves.

Support for user groups

- Provision of advice and support to groups using the centre on funding and development opportunities. Equally important is the provision of an extensive support team for the groups.
- Community Activator role created to liaise with groups across the area to identify changing needs and meet those needs.
- Supported numerous new volunteers within the centre and other groups.

Financial review

Policy on reserves

The charity aims to have three months running costs of the centre in hand. This is at times a challenge but we are financially stable and review monthly financial activity to ensure the ongoing viability of the centre. At the period end free reserves stood at £45,734 (2022: £46,596).

Haregate Community Centre

Trustees Report (incorporating the Directors' Report)

Principal funding sources

Our usual main source of income is through room hire although we are still financially supported by the local district council. Another major source of income is the community cupboard which is run by volunteers supported by staff and is generating room hire payments for two days a week which would not otherwise be generated.

Early in the 2022/2023 period our income has been dominated by donations, fundraising, grants, and room income from facilities at the venue.

All our income is used to support local initiatives and individuals once our running costs have been paid. The building is provided for a peppercorn rent by Your Housing.

Investment policy and objectives

This organisation does not make investments.

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 20 February 2012. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

An application form is given to anyone showing interest in becoming a trustee on the board who has at least 6 months volunteering time for either the centre or a group that uses the facilities, this is then discussed by the board, successful applicants are invited to a meeting with the board to discuss the application before final decision is made.

Organisational structure

We have a wide ranging portfolio of policies and procedures which are reviewed on a rolling basis by trustees at their monthly meetings. We work with a number of local statutory, voluntary and community organisations to share information and to provide a mutual support network for the benefit of our residents.

Trustees regularly discuss risk management and at the moment the centre is well used and financially viable. However, we are now in a position where our core funding from our local housing association has come to an end. To great extent this is being addressed by the success of our community cupboard activity which is providing regular income for room hire.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 13.10.23 and signed on its behalf by:



.....
K T Hurst
Trustee

Haregate Community Centre

Independent Examiner's Report to the trustees of Haregate Community Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 January 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement - matter of concern identified

I have completed my examination. I have identified matters of concern that

I confirm that no other matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of Haregate Community Centre as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA

VAST
The Dudson Centre
Hope Street
Hanley
ST1 5DD

Date: 17/10/2023

Haregate Community Centre

Statement of Financial Activities for the Year Ended 31 January 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Total 2023 £
Income and Endowments from:			
Donations and legacies	3	27,289	27,289
Charitable activities	4	22,832	22,832
Other trading activities	5	3,497	3,497
Other income	6	9,987	9,987
Total Income	4	<u>63,605</u>	<u>63,605</u>
Expenditure on:			
Raising funds	7	(1,648)	(1,648)
Charitable activities	8	(63,007)	(63,007)
Total Expenditure		<u>(64,655)</u>	<u>(64,655)</u>
Net expenditure		<u>(1,050)</u>	<u>(1,050)</u>
Net movement in funds		(1,050)	(1,050)
Reconciliation of funds			
Total funds brought forward		<u>46,596</u>	<u>46,596</u>
Total funds carried forward	17	<u>45,546</u>	<u>45,546</u>

The notes on pages 9 to 19 form an integral part of these financial statements.

Haregate Community Centre

Statement of Financial Activities for the Year Ended 31 January 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2022 £
Income and Endowments from:			
Donations and legacies	3	62,207	62,207
Charitable activities	4	7,987	7,987
Other income	6	8,538	8,538
Total income		<u>78,732</u>	<u>78,732</u>
Expenditure on:			
Raising funds	7	(1,711)	(1,711)
Charitable activities	8	(67,217)	(67,217)
Total expenditure		<u>(68,928)</u>	<u>(68,928)</u>
Net income		<u>9,804</u>	<u>9,804</u>
Net movement in funds		9,804	9,804
Reconciliation of funds			
Total funds brought forward		<u>36,792</u>	<u>36,792</u>
Total funds carried forward	17	<u>46,596</u>	<u>46,596</u>

All of the charity's activities derive from continuing operations during the above two periods.

The notes on pages 9 to 19 form an integral part of these financial statements.

Haregate Community Centre
(Registration number: 07817840)
Balance Sheet as at 31 January 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	103	205
Current assets			
Debtors	14	273	211
Cash at bank and in hand	15	45,732	46,690
		46,005	46,901
Creditors: Amounts falling due within one year	16	(562)	(510)
Net current assets		45,443	46,391
Net assets		45,546	46,596
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		45,546	46,596
Total funds	17	45,546	46,596

For the financial year ending 31 January 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 6 to 19 were approved by the trustees, and authorised for issue on ~~15.10.23~~ and signed on their behalf by:



K T Hurst
Trustee

The notes on pages 9 to 19 form an integral part of these financial statements.

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Haregate Community Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture & Fittings	10% Straight Line
Equipment	20% Straight Line

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

3 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £
Donations and legacies;		
Donations from individuals	4,061	4,061
Grants, including capital grants;		
Government grants	23,228	23,228
	<u>27,289</u>	<u>27,289</u>
	Unrestricted funds General £	Total 2022 £
Donations and legacies;		
Donations from individuals	11,612	11,612
Grants, including capital grants;		
Government grants	29,645	29,645
Grants from other charities	19,950	19,950
Grants from companies	1,000	1,000
	<u>62,207</u>	<u>62,207</u>

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

4 Income from charitable activities

	Unrestricted funds General £	Total 2023 £
Room Hire	22,832	22,832
	<u>22,832</u>	<u>22,832</u>
	Unrestricted funds General £	Total 2022 £
Photocopying Charges	10	10
Room Hire	7,977	7,977
	<u>7,987</u>	<u>7,987</u>

5 Income from other trading activities

	Unrestricted funds General £	Total 2023 £
Fundraising	3,497	3,497
	<u>3,497</u>	<u>3,497</u>
		Total 2022 £
		-

6 Other income

	Unrestricted funds General £	Total 2023 £
Community cupboard income	9,987	9,987
	<u>9,987</u>	<u>9,987</u>
	Unrestricted funds General £	Total 2022 £
Community cupboard income	7,385	7,385
Other income	1,153	1,153
	<u>8,538</u>	<u>8,538</u>

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

7 Expenditure on raising funds

a) Costs of trading activities

		Unrestricted funds General £	Total 2023 £
Events	Note	1,648	1,648
		<u>1,648</u>	<u>1,648</u>
		Unrestricted funds General £	Total 2022 £
Events	Note	1,711	1,711
		<u>1,711</u>	<u>1,711</u>

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

8 Expenditure on charitable activities

	Activity undertaken directly £	2023 £
Wages	38,335	38,335
Employers NI	5,075	5,075
Payroll Fees	227	227
Photocopy Costs	1,543	1,543
Training Costs	19	19
Computer Costs	129	129
Professional Fees	756	756
Stationery	276	276
Utilities	3,156	3,156
Postage and Phone	860	860
Repairs and Services	1,809	1,809
Depreciation	102	102
Sundry Expenses	315	315
Independent Examination	587	587
Community Cupboard	7,573	7,573
Community Cafe	1,959	1,959
Community Essentials	286	286
	<u>63,007</u>	<u>63,007</u>

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

	Activity undertaken directly £	2022 £
Wages	42,985	42,985
Payroll Fees	342	342
Photocopy Costs	1,653	1,653
Training Costs	1,602	1,602
Computer Costs	1,758	1,758
Professional Fees	808	808
Stationery	177	177
Utilities	3,370	3,370
Postage and Phone	1,024	1,024
Repairs and Services	1,508	1,508
Depreciation	102	102
Sundry Expenses	452	452
Independent Examination	510	510
Community Cupboard	9,700	9,700
Community Cafe	1,226	1,226
	<u>67,217</u>	<u>67,217</u>

£64,655 (2022 - £67,217) of the above expenditure was attributable to unrestricted funds and £Nil (2022 - £Nil) to restricted funds.

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

9 Analysis of governance and support costs

Raising funds expenditure

Governance costs

	Unrestricted funds General £	Total 2023 £
Independent examiner fees		
Examination of the financial statements	587	587
	<u>587</u>	<u>587</u>
	Unrestricted funds General £	Total 2022 £
Independent examiner fees		
Examination of the financial statements	510	510
	<u>510</u>	<u>510</u>

10 Government grants

The following government grants were received during the period:

Staffordshire Moorlands District Council - General running costs - £19,778 (2022: £29,645)

Support Staffordshire - General running costs - £2,700 (2022: £nil)

Staffordshire County Council - General running costs - £750 (2022: £nil)

The amount of grants recognised in the financial statements was £23,228 (2022 - £29,645).

There were no unfulfilled conditions in relation to this grant.

No other government assistance was received.

11 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

12 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	<u>43,410</u>	<u>42,985</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Community Centre Staff	<u>3</u>	<u>4</u>

No employee received emoluments of more than £60,000 during the year.

13 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 February 2022	<u>13,766</u>	<u>13,766</u>
At 31 January 2023	<u>13,766</u>	<u>13,766</u>
Depreciation		
At 1 February 2022	13,561	13,561
Charge for the year	<u>102</u>	<u>102</u>
At 31 January 2023	<u>13,663</u>	<u>13,663</u>
Net book value		
At 31 January 2023	<u>103</u>	<u>103</u>
At 31 January 2022	<u>205</u>	<u>205</u>

14 Debtors

	2023 £	2022 £
Prepayments	<u>273</u>	<u>211</u>

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

15 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	1,427	992
Cash at bank	44,305	45,698
	<u>45,732</u>	<u>46,690</u>

16 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	<u>562</u>	<u>510</u>

17 Funds

	Balance at 1 February 2022 £	Incoming resources £	Resources expended £	Balance at 31 January 2023 £
Unrestricted funds				
<i>General</i>				
General Fund	<u>46,596</u>	<u>63,605</u>	<u>(64,655)</u>	<u>45,546</u>
	Balance at 1 February 2021 £	Incoming resources £	Resources expended £	Balance at 31 January 2022 £
Unrestricted funds				
<i>General</i>				
General Fund	<u>36,792</u>	<u>78,732</u>	<u>(68,928)</u>	<u>46,596</u>

18 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 January 2023 £
Tangible fixed assets	103	103
Current assets	46,005	46,005
Current liabilities	<u>(562)</u>	<u>(562)</u>
Total net assets	<u>45,546</u>	<u>45,546</u>

Haregate Community Centre

Notes to the Financial Statements for the Year Ended 31 January 2023

	Unrestricted funds General £	Total funds at 31 January 2022 £
Tangible fixed assets	205	205
Current assets	46,901	46,901
Current liabilities	<u>(510)</u>	<u>(510)</u>
Total net assets	<u>46,596</u>	<u>46,596</u>

