

**NETWORKFOUR COMMUNITY OUTREACH (REGISTERED NUMBER: 1146639)**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

[Reference and Administrative Details](#)

**Trustees**

BF Eccleshall (Chair)

SM Mallon (Secretary) (Resigned 7<sup>th</sup> March 2023)

SJ Peacock

GR Pomell

AJ Holdsworth (Appointed 17<sup>th</sup> April 2023)

V Richards (Appointed 19<sup>th</sup> June 2023)

Registered Company number: 07316168

Registered Charity number: 1146639

Registered office: Rowheath Pavillion, Heath Road, Birmingham B30 1HH

Website: <https://networkfour.org.uk/>

**Independent examiner:** Benjamin Lack ACCA

**Bankers:** Co-operative Bank plc P.O. Box 101  
1 Balloon Street, Manchester, M60 4EP

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022.

The trustees adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### Objectives and Activities

The charity's objectives and aims are *to give advice, information and support to some of Birmingham's hardest to reach young people and adults through projects that tackle homelessness, worklessness, debt, health and well-being, offender outreach and education.*

Our support encompasses supporting vulnerable children, at risk young people, hard to reach adults and crisis families facing a variety of barriers and difficulties such as clients recovering from or active in substance and alcohol misuse, mental health or other health challenges, criminality, vulnerability, homelessness and housing difficulties, troubled families, rough sleepers, long-term benefit claimants support, priority prolific offenders and individuals requiring careers and employment support.

We review our aims, objectives, and strategic activities regularly as we assess our achievements and the outcomes of our work. The review looks at the success of each key activity and the benefits they have brought our clients. It also helps us to ensure that our aims, objectives, and activities remain focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and planning future activities.

### Charitable Activities

In setting our objectives and planning our activities the trustees have considered the Charity Commission's general guidance on public benefit. The trustees consider how planned activities will contribute to the aims and objectives they have set.

Significant activities undertaken by the charity include: The provision of targeted advice, support, and guidance to challenging, hard to reach individuals who are not accessing mainstream support for one reason or another.

### Structure, Governance and Management

Networkfour Community Outreach is a company limited by guarantee in England and Wales (registered number 07316168) We were incorporated on 15 July 2010 and achieved charitable status on 28 March 2012 (registered number 1146639).

The charitable company was established under a Memorandum of Association which established the objects and powers of the charity and is governed under its Articles of Association. As the charity is incorporated as a company limited by guarantee, the trustees are deemed to be charitable company directors. In the event of the charity being wound up members are required to contribute an amount not exceeding £1.

The governance and management of the charity is the responsibility of the trustees who are elected and appointed under the terms of the charity's Articles of Association. The power to appoint new trustees resides with the existing trustees as set out in the Articles of Association. All trustees give their time

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the financial statements.

### Organisational structure

The trustees who have served during the period are disclosed below under Reference and Administrative details. All matters of policy, governance and any other items as circumstances require are determined by the trustees. As part of their induction programme new trustees are made aware of their responsibilities as trustees as described in the Charity Commission booklets 'The Essential Trustee 6 Main Duties' and 'Trusteeship What you need to know CC3\_feb20'. This induction includes an introduction to the objectives, scope and policies of the charity and information on trustee responsibilities, together with a copy of the charity's governing document. They are given access to all relevant governance documents and financial reports via Microsoft Teams.

The Board agreed to the role of Treasurer being filled by Mr Alan Holdsworth BA, FCCA during the year.

The Trustees meet regularly in monthly intervals with alternate meetings also combining with the Management team of Project Director Gary Wicker and Marie Haycocks, Business Advisor and Training Coach. The practise of conducting meetings virtually through Microsoft Teams, first adopted during the COVID pandemic, was continued by agreement.

In addition, the wider team of Trustees and Management has convened at quarterly intervals to discuss strategic and structural issues as outlined above in a more detailed manner. This has led to a much clearer assessment of our current effectiveness against objectives and awareness of the risks and opportunities in the future.

On the general advice of the Charity Commission, the trustees have created a real-time Risk Register with the purpose of attending to potential threats to the existence or work of the charity and introducing appropriate mitigation measures. Similarly, a simple reporting mechanism has been introduced for any Safeguarding or Health & Safety concerns to be drawn to their attention by anyone working with the organization. These are all considered within the Standing Orders of every trustee's meeting.

Gary Wicker, who is also the charity's Founder, is employed part-time with the intention of raising this to a permanent full-time post. Funds during the year were sufficient also to appoint two further part-time posts of Project Coordinators for Birmingham Pastors and Life & Sole projects respectively. These posts were short, fixed-term appointments which ran until October as funds allowed during which time both employees made great strides in ensuring that their projects were duly well established and both led to further significant connections and potential projects, as outlined below.

Emergence of the potential for the creation of a subsidiary company which uses reclaimed shoe material for manufacturing sellable products is being considered (See below: Life & Sole). This would have the advantage of creating an environmentally responsible outlet, further employment opportunities and an attractive Environmental Social & Governance (ESG) option for other local companies. The trustees will seek advice as to its legal feasibility in the coming year.

### Annual Overview

By the close of 2022, the finances and delivery of services continued in a stable way due to a base level of income through consistent private and corporate donations and three grants during the year. Costs were controlled and the reserves policy was maintained but the main control measure remained in varying the employments contracts. This turbulence for employees does remain an area of concern for the trustees and so became an emerging target for serious attention in the coming year. (See below)

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

**Project Outcomes and Development**

The charity's specific mission has been focussed on its three current projects:

**1. Lifelinefour (formerly Vulnerability Hubs)**

This project has been operating for most of the time of the charity's existence and involves one to one casework with clients, often within Neighbourhood Policing Units in response to requests for aid from the police themselves. This can range from referrals to colleges, other agencies, employers, debt or addiction advice and support through to complete relocation of individuals or families under threat.

Mainly conducted by our Project Director, there was some additional time given this year from the Life & Sole Coordinator in addition to her paid work.

LifeLineFour worked in all eight Neighbourhood Policing Districts and supported 189 offenders and 63 victims of Domestic Violence and other forms of criminality and crime.

**2. Birmingham Pastors**

With the gradual expansion of the Birmingham Pastors Project (BPP) to cover any times between 10:00 and 22:00, Monday to Saturday, and the increased interest from Birmingham City University, an existing volunteer BCU student was appointed to the post of Project Coordinator (0.2 FTE) for a fixed term of nine months. This resulted in a more rigorous system of recruitment and induction, of data recording for signing up, assigning to patrols and recording of volunteer hours and noting of specific incidents. Moreover, it eventually led to a formalising of the agreement with BCU for offering the opportunities offered in volunteering for BPP to a wider cohort of students. Discussions were invited by the Social Impact team at BCU which then led to the creation of a joint 'Internship Programme' at Bronze, Silver and Gold levels depending on the number of years of 70-hour volunteering undertaken. This has, in turn, led to the impending formalization of the relationship between Networkfour and BCU, including joint training events being hosted on their Curzon site.

While patrols during the daytime are still sporadic, a growing volunteer base of students and others from local churches has enabled regular patrols on evenings and weekends. In particular, we have been approached by police to extend patrols:

- Later (up to 2:00 a.m.) into Friday and Saturday Night-time Economy areas, particularly Broad Street (Westside Business District)
- To other areas e.g. University of Birmingham campus and Selly Oak. Currently under discussion.

Volunteer hours:

- Students Training Hours = 216
- Visitor Hours = 28
- Faith Groups Training Hours = 116
- Student Internship Shift Hours = 9568
- Volunteer Total Hours = 22,256

We have supported

- over 6,239 incidents,
- given life-saving CPR to 4 members of the public,
- given 513 plasters
- given away 85 pairs of flip flops
- cared for and administered first-aid to 476 cases
- given 327 people directions
- collected over 244 glass bottles,

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

- used 111 foil blankets for drunk, cold vulnerable students
- called in 311 ambulances
- walked and cared for 289 vulnerable females to safety in hotels, public transport, taxis or needing further emergency care
- been present to prevent 346 incidents of crime, anti-social behaviour and referred over 503 incidents of violence to police camera and tackle escalating crime.
- We have worked with 99 city-wide partners, universities and charities to get support for vulnerable lives and the homeless.

### 3. Life & Sole

This project was significantly strengthened by the appointment of a part-time (0.3 FTE) coordinator, albeit for only ten months as funds allowed. She helped establish its reach and reputation within the schools and businesses around Stirchley, maintained an effective administration in response both to donations of used shoes and prompt distribution in response to referred requests from across the city and its surrounding boroughs. She also carried out a number of small fund-raising and awareness-raising events. Our logo was a result of a competition which she initiated in a local school.

#### The Life & Sole Project

- gave away 1776 pairs of preloved shoes
- Worked with 302 schools in the 8 Local Neighbourhood Policing Areas
  - 36 Wolverhampton
  - 19 Coventry
  - 12 Walsall
  - 46 Solihull & Chelmsley Wood
  - 19 West Brom
  - 89 Birmingham Central
  - 81 Birmingham East and
  - 23 to Bristol Beyond the Streets Project

Problems arose through storage of stock at Selly Park Baptist Church early in the year as the lack of heating in the old hall was leading to mould growth and deterioration of materials. Consideration was given to a development within the building but the church authorities were unable to endorse this. Before winter, we were instead offered the use of a substantial shop unit within The Mailbox in central Birmingham at no charge and a partnership developed with BeWonder, their marketing department, to adopt Networkfour as one of their associated charities within their Environmental, Social & Governance strategy. The stock was successfully moved to the unit in December and operates very effectively from there. BCU students also contribute with sorting and managing the stock.

An exciting opportunity also arose through our existing connection with the University of Birmingham and our inevitable accumulation of unusable shoes. The UoB, under their EU-funded Alternative Raw Materials with Low Impact (ARLI) arrangement entered into an exploratory investigation into the re-use of material retrieved from unusable shoes. A number of small businesses joined the conversation and this is being pursued with a view potentially to creating a circular economy business avoiding unnecessary landfill wastage, creating employment and a revenue stream for ours and other charities.

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Partner Agencies

<b>Public &amp; Private Sector</b>		
West Midlands Police WM Violence Reduction Unit British Transport Police West Midlands Ambulance Service QE Hospital West Midlands Police Independent Advisory Group West Midlands Police Crime Commissioners Office Northfield PCSO Team Birmingham Community Safety Partnership	Birmingham Business Improvement Districts: <ul style="list-style-type: none"> <li>• Westside</li> <li>• Jewellery Quarter</li> <li>• Southside</li> <li>• Retail</li> <li>• Colmore</li> </ul> Bullring Shopping Centre Management & Security Teams New Street Station	Hub 109 ESS The Tech Tribe Abussi Managed Service Provider IT Seadoak Primark Birmingham 3 x Threes Coffeeshop
<b>Voluntary &amp; Faith Sector</b>		
St Luke Gas Street Oasis Church St John's Harborne Barnardos Salvation Army The Active Well-Being Society Christian Homelessness Forum Betel Washington Court RoomMatch Green Lane Mosque Birmingham Voluntary Society St Philips Cathedral Chaplaincy Plus	St Marks Coventry Shelter Trident Reach The Reachout Network Carrs Lane Church Birmingham Churches Together Coats for Kids Dudley The Youth Centre Rubery Selly Park Baptist Church St Martins Church Bullring Christians Against Poverty Birmingham Children's Trust	Rowheath Pavilion ASYLUM Project KickIT Migrant Help oIIIProject
<b>Schools &amp; Education</b>		
University of Birmingham Birmingham City University Newman College Bournville College Stirchley Primary School Selly Oak Primary Academy Tudor Grange Academy Ark Kings Primary Academy Selly Oak Trust St John Fisher School Woodhouse Primary	Dame Elizabeth Kings Norton Boys School Kings Norton Girls School Shenley Fields Secondary School Colmers Lane School Pathfinders King Edward VI Grace Academy Stoke Heath Primary School	Numan Christi Primary Academy Cane Vally School St Francis School St Columbus School St Thomas Moore Secondary Oasis Academy St Peters Catholic School Holte School

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

**Financial Review**

At the end of the financial year, the charity trustees are pleased to see that the unrestricted funds show a surplus of £409 for the year. However, this has only been possible through allocating a portion of the Project Manager Salary costs to brought forward restricted funds. Aside from those retained specifically for assets and a small cash balance, these have now been reduced to zero at year end.

The trustees acknowledge that expenditure during the year was in excess of income received by £6,928 and that this is not sustainable given the level of reserves held at the end of the year.

It is the policy of the board that unrestricted reserves of between 3 and 6 months of every day expenditure should be maintained. To ensure all liabilities, including payroll costs, could be settled in the event that the charity was unable to continue. At the end of the year this represents £7,702 - £15,404. Unrestricted reserves at the end of the year totalled £11,285, which is within the trustee's reserve target.

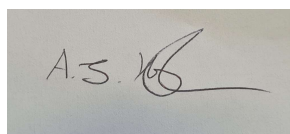
The trustees review the financial position on a monthly basis and have put in place plans for 2023 and 2024 to ensure the continuation of the charity.

**Strategic Objectives for 2023**

1. Construction of a realistic annual Fundraising Strategy with the goal of increasing this year's income to £65k and £150k in 2024. This will require the creation of well-defined and targeted funding streams, coordinated by a Fundraising Coordinator and small team.
2. Create a viable management and employment structure with a view to operating the existing projects effectively without complete dependence on the current Project Director. This will be designed and then gradually implemented throughout the year depending on the success of the Fundraising Strategy outlined in (1) above.
3. Extend the Board of Trustees to ensure a complete range of necessary skills and experience, capable of fostering strategic vision and support for the management and organisation with particular reference to the real-time Risk Register.
4. To continue the exploration of the circular economy business using unusable shoe waste materials in conjunction with the University of Birmingham (ARLI) and others while ensuring that there is no drain on the charity's resources or disturbance to its mission.

Approved by order of the board of trustees on

and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'A.S.' followed by a stylized flourish.

A Holdsworth, Trustee

Date: 29 September 2023

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

**Independent examiner's report to the Trustees of NetworkFour Community Outreach ('the Company')**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the charity's Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's statement**

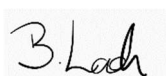
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Dated: 29 September 2023

Benjamin Lack ACCA  
86 Addison Road  
Birmingham  
B14 7EW



**NETWORKFOUR COMMUNITY OUTREACH (REGISTERED NUMBER: 1146639)**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

Income and Expenditure Report for the Year Ended 31 December 2022

		2022	2021	
		£	£	
Income		25,141	24,685	
Operating Costs		(32,069.00)	(24,511.00)	
Operating Surplus/(deficit)		(6,928.00)	174.00	

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**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

Statement of Financial Activities for the Year Ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted income funds £	2022 Total funds £	2021 total funds £
<b>Incoming resources</b>					
<b>Income and endowments from:</b>					
Donations and legacies	3	21,866	3,276	25,142	24,685
<b>Total</b>		21,866	3,276	25,142	24,685
<b>Resources expended</b>					
<b>Expenditure on:</b>					
Raising funds		228	0	228	0
Charitable activities	4	19,639	8,841	28,480	16,868
Support Costs	4	1,590	803	2,393	6,674
Other		0	968	968	969
<b>Total</b>		21,457	10,612	32,069	24,511
<b>Net income/(expenditure)</b>		409	(7,336)	(6,927)	174
<b>Transfers between funds</b>		0	0	0	0
<b>Net movement in funds</b>		409	(7,336)	(6,927)	174
<b>Reconciliation of funds:</b>					
Total funds brought forward		10,876	9,359	20,235	20,061
<b>Total funds carried forward</b>		11,285	2,023	13,308	20,235

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

Balance Sheet as at 31 December 2022

	Notes	Unrestricted funds £	Restricted income funds £	2022 £	2021 re-stated £
<b>Fixed assets</b>					
Tangible assets	10	-	662	662	1,630
<b>Total fixed assets</b>		-	662	662	1,630
<b>Current assets</b>					
Debtors	11	477	-	477	181
Cash at bank and in hand		10,808	1,361	12,169	19,463
<b>Total current assets</b>		11,285	1,361	12,646	19,644
<b>Creditors: amounts falling due within one year</b>	12	-	-	-	1,039
<b>Net current assets/(liabilities)</b>		11,285	1,361	12,646	18,605
<b>Total assets less current liabilities</b>		11,285	2,023	13,308	20,235
<b>Total net assets or liabilities</b>		11,285	2,023	13,308	20,235
<b>Funds of the Charity</b>					
Restricted income funds	13		2,023	2,023	9,359
Unrestricted funds	13	11,285		11,285	10,876
<b>Total funds</b>		11,285	2,023	13,308	20,235

For the year ended 31<sup>st</sup> December 2022 the Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

**NETWORKFOUR COMMUNITY OUTREACH (REGISTERED NUMBER: 1146639)**

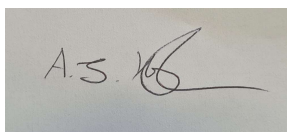
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

The members have not required the company to obtain an audit for the year in question in accordance with section 477 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

A rectangular box containing a handwritten signature in black ink. The signature appears to be 'A. S. Holdsworth' with a stylized flourish at the end.

A Holdsworth  
Trustee  
Date:

The notes on pages 11 to 17 form part of these financial statements.

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

Notes to the Financial Statements For the Year Ended 31 December 2022

1. General information

Network Four is a charitable company limited by guarantee and registered in England and Wales with Companies House and the Charity Commission. The registered office is Rowheath Pavilion, Heath Road, Birmingham, England, B30 1HH

The financial statements are prepared in £, its functional currency, and rounded to the nearest £

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Network Four meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The financial statements have been prepared on a going concern basis. The Directors have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment. They have also taken into account the ability to reduce the contracted hours of the Project Manager to mitigate the on-going impact of these salary costs on the future financial health of the charity.

Based on these assessments and having regard to the resources available to the entity, the Directors have concluded that there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants and donations are credited to income when the income recognition criteria above have been met.

Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation to which it relates. An accrual for any outstanding taxation receivable is included in the balance sheet.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

All expenditure is inclusive of irrecoverable VAT.

## 2.5 Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

## 2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £NIL or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Computer equipment	-	over 3 years
Office equipment	-	over 5 years

## 2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

## 2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## 2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

## 2.10 Financial Instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

## 2.11 Pensions

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

The Charity contributes to defined contribution pension schemes on behalf of staff. The cost of these contributions is accrued in the accounts on a monthly basis.

**2.12 Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**NETWORKFOUR COMMUNITY OUTREACH (REGISTERED NUMBER: 1146639)****REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

## Notes to the Financial Statements For the Year Ended 31 December 2022

## 3. Donations and Legacies

	2022	2021
	£	£
Donations	19,366	24,199
Grants	5,776	486
	<b>25,142</b>	<b>24,685</b>

Grants received included in the above are as follows:

	2022	2021
	£	£
The Archer Trust	2,500	-
Birmingham City Council - Small Grants	1,276	-
Heart of England - The Harry Payne Foundation	2,000	-
Shoe Project	-	486
	<b>5,776</b>	<b>486</b>

## 4. Charitable Activities Costs

	Direct Costs (see note 5)	Support Costs (See note 6)	Totals
	£	£	£
Charitable Activities	28,480	-	28,480
Support Costs	-	2,393	2,393
	<b>28,480</b>	<b>2,393</b>	<b>30,873</b>



REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

5. Direct Costs of charitable activities

	2022 £	2021 £
Staff Costs	27,852	15,876
Project Resources	628	1,025
	<b>28,480</b>	<b>16,901</b>

6. Support Costs

	Other £	Governance Costs £	Totals £
Support Costs	2,357	36	2,393

Support costs are those costs which have been incurred by the charity in order to further the continued development of the charity's charitable activities

Support costs included in the above, are as follows:

OTHER

	2022 Support Costs £	2021 Support Costs £
Insurance	431	432
Office Equipment	1,040	4,109
Sundries	436	1,211
Computer Software	450	199
	<b>2,357</b>	<b>5,951</b>

GOVERNANCE COSTS

	2022 £	2021 £
Independent Examiner's Fee (all 2021)	36	690

7. Independent examiner's remuneration

The independent examination is undertaken on a voluntary basis this year and there is therefore no fee payable in 2022

This replaces the services provided by JW Hinks Accountants in 2021, who charged a fee of £726

## NETWORKFOUR COMMUNITY OUTREACH (REGISTERED NUMBER: 1146639)

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

#### 8. Staff Costs

	2022	2021
	£	£
Wages and salaries	27,207	15,663
Contribution to pension schemes	644	213
	<u>27,851</u>	<u>15,876</u>

The average number of persons employed by the Charity during the year was as follows:

2022	2021
No.	No.
<u>2.17</u>	<u>1</u>

No employee received remuneration amounting to more than £60,000 in either year.

The total cost of remuneration to key management personnel, inclusive of employer national insurance and pension costs was £23,135 (2021: £13,349)

#### 9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL)

During the year ended 31 December 2022, Trustee expenses incurred amounted to £0 (2021 - £0).

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

Notes to the Financial Statements For the Year Ended 31 December 2022

10. Tangible Fixed Assets

		Computer equipment	Office equipment		TOTAL
		£	£		
Cost b/f		1964	1568		3532
Additions		0	0		0
Cost c/f		1964	1568		3532
Depreciation b/f		1249	654		1903
Charge for the year		654	313		967
Depreciation c/f		1903	967		2870
Net book value b/f		715	914		1629
Net book value c/f		61	601		662

11. Debtors

	2022	2021
£	£	
Gift aid receivable	81	0
Prepayments	179	181
HMRC	216	0
	<u>476</u>	<u>181</u>

12. Creditors: Amounts falling due within one year

	2022	2021
£	£	
HMRC Creditor	0	166
Trade Creditors	0	156
Accruals	0	660
Pensions	0	57
	<u>0</u>	<u>1039</u>

**NETWORKFOUR COMMUNITY OUTREACH (REGISTERED NUMBER: 1146639)**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

Notes to the Financial Statements For the Year Ended 31 December 2022

13. Statement of Funds

Statement of funds – current year

		Balance at 1 January 2022	Income	Expenditure	Transfers	Balance at 31 December 2022
		£	£	£	£	£
<b>Unrestricted Funds</b>						
<b>General Funds</b>						
General Fund		10,876	21,866	(21,457)		11,285
<b>Restricted Funds</b>						
Life & Sole		6,517	2,000	(7,565)		952
Birmingham Pastors		0	1,276	(1,276)		0
Awards for All		1,213	0	(803)		410
Active Citizens		1,629	0	(968)		661
<b>Restricted Total</b>		<b>9,359</b>	<b>3,276</b>	<b>(10,612)</b>		<b>2,023</b>
<b>Total of Funds</b>		<b>20,235</b>	<b>25,142</b>	<b>(32,069)</b>		<b>13,308</b>

Statement of funds – prior year

		Balance at 1 January 2021	Income	Expenditure	Transfers	Balance at 31 December 2021
		£	£	£	£	£
<b>Unrestricted Funds</b>						
<b>General Funds</b>						
General Fund		3,856	24,199	(17,179)		10,876
<b>Restricted Funds</b>						
Life & Sole		7,260	486	(1,229)		6,517
Birmingham Pastors		0	0	0		0
Awards for All		6,347	0	(5,134)		1,213
Active Citizens		2,598	0	(969)		1,629
<b>Restricted Total</b>		<b>16,205</b>	<b>486</b>	<b>(7,312)</b>		<b>9,359</b>
<b>Total of Funds</b>		<b>20,061</b>	<b>24,685</b>	<b>(24,511)</b>		<b>20,235</b>

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

**14. Purpose of Funds**

General Unrestricted Funds are used for the day to day purposes of running the charity. Restricted funds are used for the purposes expressed at the time of the donation and allocated to the respective project. A proportion of the costs of the Project Manager's salary have been allocated to these projects to reflect the time spent on them during the year.

**15. Pension Commitments**

The charity contributes to a defined contribution pension on behalf of staff. The pension cost charge represents contributions payable by the charity and amounted to £644 (2021: £213). Contributions of £nil (2021: £57) were payable to the fund at the balance sheet date and are included in creditors.

**16. Member's Liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, or within one year after he/she ceases to be a member.

**17. Related Party Transactions**

During the year, trustees have made unrestricted donations to the charity totalling £600 (2021 £0).