

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

England & Wales · Charity number 1146622

Details

Other names	SSNAP
Status	Registered
Legal form	Charitable company
Company number	07888187
Registered	2012-03-28
Register	View on the Charity Commission register

Contact

Address	Ssnap Level 2 The Women's Centre John Radcliffe Hospital Oxford
Phone	01865221359
Email	ssnap@ouh.nhs.uk
Website	www.ssnap.org.uk

Activities

Objects: THE CHARITY'S OBJECTS ("OBJECTS") ARE SPECIFICALLY RESTRICTED TO THE FOLLOWING:(1) PROMOTING THE RELIEF OF SICKNESS OF BABIES WHO AT ANY TIME AFTER THEIR BIRTH WERE OR ARE TREATED IN THE NEO-NATAL UNIT OF THE JOHN RADCLIFFE HOSPITAL, OXFORD; AND(2) FURTHERING THE EDUCATION OF AND THE ADVANCEMENT OF RESEARCH BY PERSONS WHO ARE ASSOCIATED WITH THE JOHN RADCLIFFE HOSPITAL AT OXFORD ENGAGED IN THE MEDICAL NURSING OR OTHER CARE OF BABIES AND INFANTS.

Activities: Support for sick newborns and their families at the Newborn Care Unit, John Radcliffe Hospital, Oxford

Classification

- **How:** Makes Grants To Individuals, Provides Other Finance, Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, The General Public/mankind

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£583,864	£402,013	£354,931	7
2024-02-29	£323,551	£371,305	-	-
2023-02-28	£328,213	£335,595	-	-
2022-02-28	£390,010	£287,164	-	-
2021-02-28	£243,992	£176,666	-	-

Trustees

Name	Role	Appointed
Alan Sowden		2020-06-01
Amy Lamb		2020-03-01
Dr Nicholas Kevin Ives		2019-11-01
Laura Askew		2020-04-17
Luke Froude		2017-06-15
Mandeep Singh Tumber		2024-08-01

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

England & Wales - Charity number 1146622

Accounts

Charity registration number 1146622 (England and Wales)

Company registration number 7888187

**SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2025**

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs Laura Askew Mrs Kerri Knibbs Mr Drew Brown Mr Luke Froude Dr Nicholas Ives Mr Alan Sowden Mr Paul Vincent Mrs Amy Lamb Mr Mandeep Tumbler
Secretary	Mrs Kerri Knibbs
Charity number	1146622
Company number	7888187
Registered office	Level 2 The Women's Centre John Radcliffe Hospital Oxford OX3 9DU
Independent examiner	Gravita Audit Oxford LLP First Floor, Park Central 40-41 Park End Street Oxford OX1 1JD
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

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SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 28 FEBRUARY 2025

The Trustees present their annual report and financial statements for the year ended 28 February 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

STATUS AND ADMINISTRATION

The Company was incorporated under the Companies Act on the 20 December 2011 and registered under number 7888187.

On 1 March 2012 all the assets, liabilities and on-going activities of SSNAP the unincorporated charity were transferred to the Company.

CONSTITUTION

SSNAP was established by Trust Deed on 9 July 1982, and reregistered as a company in 2011. Under its Memorandum and Articles of Association SSNAP's objectives are promoting the relief of sickness of babies who at any time after their birth were or are treated in the New born Care Unit or the neo-natal nursery of the John Radcliffe Hospital; and furthering the education of and the advancement of research by persons who are associated with the John Radcliffe Hospital engaged in the medical nursing or other care of babies and infants. In meeting these objectives SSNAP has the power to make grants to the needy parents of babies referred to above to enable them to visit the hospital frequently or to stay near the hospital; to arrange accommodation for parents who have to stay near the hospital; to provide logistical and emotional support services to parents and to provide funding for such support services; to provide medical equipment; to award scholarships, exhibitions, bursaries or maintenance allowances tenable at any hospital, school or university or other educational establishment approved by the Directors to persons eligible to benefit and who are in need of financial assistance; and to award such persons grants or maintenance allowances to enable them to travel whether in the United Kingdom or abroad in furtherance of their education, training or research.

Objectives and activities

SSNAP has continued to meet its core objectives and mission over the past year. The mission of the Charity can be broadly divided into five areas of focus - Parent Support, Family Care, Nurse Training, Unit Equipment and Research.

Parent Support/Family Care

Helping parents of babies who are spending time in neonatal care is a core objective of the Charity. In line with the previous period, during the year, we have not been required to directly fund accommodation due to the third-party onsite facility. However, we have seen a continued increase in requirements to support families with food, travel and other costs where they have a prolonged stay in hospital. There are many families on low incomes and with complex circumstances who need to travel long distances to visit their babies in the unit.

Our Family Care Team provide over 75 hours per week of practical and emotional support to parents and families. Our Family Care team also support bereaved parents and their families during some of the most difficult times. We have also now committed to funding external support for bereaved parents where this is not covered within existing NHS frameworks.

We are delighted to have completed our second full year of providing our little SSNAPlings group, which goes from strength to strength. Little SSNAPlings offers parent and baby/toddler sessions at several locations across the county, offering specific activities which are relevant to parents and babies who have been through the neonatal unit, to support the babies' development and to provide ongoing support to the parents/carers after leaving the hospital setting, and for whom attending mainstream parent and baby/toddler sessions presents challenges. Through the year we have operated in several locations across the county, supporting numerous families who have experienced life on the unit.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

Nurse Training

SSNAP has provided much needed funding for nurses on the unit to attend specialist training courses. There have been a variety of applications and most receive 70-100% of their funding requests. Due to successful fundraising, we have been able to increase the amount of support provided to the nursing team in this regard in the year, including investing in a number of delegates attending the REaSoN Neonatal Conference and various other study days.

Unit Equipment

SSNAP has committed funds to the provision of clinical and non-clinical equipment needed by the unit in the past year. We are delighted to have provided joint funding (alongside our friends at The Silver Star Maternity Fund) for the garden in front of the Maternity Unit. This was officially opened post year end in September 2025 and now provides a space for quiet reflection for families without being far from the unit. We have also continued to fund the vCreate system, which allows nursing staff to provide updates including photos and videos to parents who are unable to be at the unit with their babies. Along with other clinical equipment, we are delighted to have funded a twin cot and cover during the year, allowing twins on the unit to bond whilst in hospital.

Research

In accordance with our strategic decision from previous years, SSNAP has not committed to any new long term research projects in the year, though we will remain open to consider support for small, relevant projects.

Major Risk Factors of SSNAP

The Directors maintain a register of the main risks facing SSNAP, which is reviewed regularly at Board meetings. The Directors have identified the following major risks of SSNAP and have put systems in place to minimise them:

- Risk of failing to grow income. The Directors have taken steps to reduce expenditure where possible without affecting service delivery to ensure SSNAP can meet its liabilities whilst growing income over the next 12 months. Following on from some extremely strong fundraising years, we made the conscious decision in 2022/23 to begin utilising these funds to provide extra care to families and unit staff, as well as investing in our own systems to help the organisation thrive in the future. This has been the theme through 2023/24 and 2024/25.
- Confidentiality of client information - SSNAP seeks permission from all clients/members to hold personal information on the databases. The databases are password protected. All paper systems are kept in locked filing cabinets or cupboards. All of this information is confidential to SSNAP and is not passed on to any other agency without permission unless required by law. In the previous year, we began the process of moving our databases from various legacy sources onto a single designated platform to aid data security and compliance obligations. This has continued through the current year.
- Risk of SSNAP staff and volunteers suffering injury or loss - SSNAP has taken out insurance policies which cover members of staff whilst working for SSNAP and volunteers whilst engaged on SSNAP business. We have also reviewed and updated all of our HR policies and procedures and have increased the training opportunities for SSNAP staff.

Financial systems – financial records, bank statements, cheques and cash are kept securely. Records are kept on computer backed up by a paper system which is maintained by the bookkeeper. Financial controls are in place for authorisation of expenditure, bank transfers and cheques require two signatories. Financial reports are produced and monitored quarterly.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

Organisational and Decision-Making Structure

The Directors are ultimately responsible for ensuring that SSNAP is operated properly in accordance with its Memorandum and Articles of Association and other appropriate regulations. Most decisions are taken by a Board of Directors, comprising the Directors and the Charity Director. This Board meets about four times per year. Applications for funding are considered at the meetings along with other matters relating to the governance of SSNAP. All decisions are taken and recorded at the meetings. If there is an urgent matter to be decided between meetings, the procedure is for the Chair or Treasurer to circulate a note to all Board members, or an appropriate sub-committee, to seek their decision.

Managing operations, developing strategy, diversifying and growing funds and the carrying out of Board decisions are the responsibility of the Charity Director who liaises regularly with the Chair.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

Strategic report

The Board has identified the following priorities: to expand and invest in our Family Care team; to consider funding bereavement services and facilities; to collaborate effectively with other charities; to engage effectively with our stakeholders; to take a more proactive approach to individual and corporate fundraising; to diversify our sources of funding; to capture feedback and measure our impact more effectively; and to develop our Board.

Shortly after the year end, the board and team at staff had to come together following the sad, unexpected and untimely death of our much-loved Charity Lead and genuine SSNAP legend, Martin Realey. The board owe a great deal to Emily Byrne for stepping into some metaphorically very large shoes and guiding SSNAP through following the loss of Martin, and she has now accepted the post of Charity Lead going forwards.

Achievements and performance

Financial review

SSNAP raised income of £583,864 (2024: £323,551) in the year and spent £289,546 (2024: £242,568) on charitable activities of which £84,326 (2024: £76,096) was expended on support costs. Expenditure on raising funds was £112,467 (2023: £128,737), largely attributable to fundraising salaries and costs of entry into fundraising events such as the Oxford Half Marathon. As at 28 February SSNAP had net assets of £354,931 (2024: £173,080) which comprised unrestricted general income funds.

The increase in income is in part due to some incredibly well supported challenge events during the year, including but not exclusively our most successful Oxford Half Marathon ever and the London to Brighton bike ride. We have also benefitted from some very generous donations from local businesses and community groups, and finally received notice towards the end of the year of a very large, unexpected legacy being left to SSNAP of over £120,000. Post year-end, when we actually received the funds, we have been putting these funds to good use in bringing some much needed updates to the unit equipment and facilities which we did not previously have funding to support, but this shows as contributing to a large surplus in the year as we are required to recognise the income in the accounts once we become aware of its existence and entitlement criteria under Charities SORP met, notwithstanding that the funds were not received until the following financial year when they will be spent in an appropriate manner.

Reserves Policy

SSNAP operates a reserves policy of retaining sufficient funds to cover operating costs and funding commitments for 6 months. The balance on unrestricted reserves as at year end totalling £354,931.

Public Benefit

The Directors confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to the guidance published by the Charity Commission. All our charitable activities focus on the objectives described above and are undertaken to further our charitable purposes for the public benefit.

Structure, governance and management

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs Laura Askew

Mrs Kerri Knibbs

Mrs Nicky Boughton

(Resigned 12 June 2025)

Mr Drew Brown

Mr Luke Froude

Dr Nicholas Ives

Mr Dan Kimpton

(Resigned 13 January 2025)

Ms Caroline Pepys

(Resigned 25 October 2024)

Mr Alan Sowden

Mr Paul Vincent

Mrs Gemma Brown

(Resigned 13 January 2025)

Mrs Amy Lamb

Mr Mandeep Tumbler

Mr Gary Foote

(Resigned 8 March 2024)

SSNAP recruits trustees through a transparent and inclusive process designed to attract individuals who are committed to the charity's mission and values. Recruitment is carried out primarily through word of mouth, social media channels, and by contacting our mailing list of existing supporters. This approach ensures that potential trustees are familiar with SSNAP's work and are drawn from a network of individuals who share an interest in supporting families with sick newborns. All prospective trustees are provided with relevant information about the charity and the responsibilities of trusteeship prior to appointment.

The Trustees' report, including the strategic report, was approved by the Board of Trustees.



Mr Alan Sowden
Trustee



Mr Luke Froude
Trustee

Date: 13/11/2025

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 28 FEBRUARY 2025

The Trustees, who are also the directors of Support for the Sick Newborn and their Parents for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

I report to the Trustees on my examination of the financial statements of Support for the Sick Newborn and their Parents (the Charity) for the year ended 28 February 2025.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

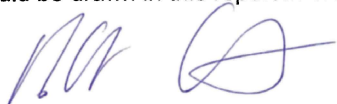
Independent examiner's statement

Since the Charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Robert Kirtland FCA

For and on behalf of
Gravita Audit Oxford LLP

First Floor, Park Central
40-41 Park End Street
Oxford
OX1 1JD
Date: 14/11/2025

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 28 FEBRUARY 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
<u>Income from:</u>							
Donations and gifts	3	567,045	9,000	576,045	301,891	9,900	311,791
Charitable activities	4	5,741	-	5,741	10,000	-	10,000
Other trading activities	5	1,745	-	1,745	1,134	-	1,134
Investments		333	-	333	626	-	626
Total income		574,864	9,000	583,864	313,651	9,900	323,551
<u>Expenditure on:</u>							
Raising funds	6	112,467	-	112,467	128,737	-	128,737
Charitable activities	7	280,546	9,000	289,546	231,335	11,233	242,568
Total expenditure		393,013	9,000	402,013	360,072	11,233	371,305
Net income/(expenditure) for the year/							
Net movement in funds		181,851	-	181,851	(46,421)	(1,333)	(47,754)
Fund balances at 1 March 2024							
		173,080	-	173,080	219,501	1,333	220,834
Fund balances at 28 February 2025							
		354,931	-	354,931	173,080	-	173,080

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

BALANCE SHEET

AS AT 28 FEBRUARY 2025

	Notes	2025 £	£	2024 £	£
Current assets					
Debtors	12	166,426		27,751	
Cash at bank and in hand		231,741		157,702	
		<u>398,167</u>		<u>185,453</u>	
Creditors: amounts falling due within one year	13	<u>(43,236)</u>		<u>(12,373)</u>	
Net current assets			<u>354,931</u>		<u>173,080</u>
The funds of the Charity					
Unrestricted funds	15		<u>354,931</u>		<u>173,080</u>
			<u>354,931</u>		<u>173,080</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 28 February 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 13/11/2025



Mr Alan Sowden
Trustee

Company registration number 7888187 (England and Wales)

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 28 FEBRUARY 2025

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	18		73,706		(87,280)
Investing activities					
Investment income received		333		626	
Net cash generated from investing activities			333		626
Net cash generated from financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			74,039		(86,654)
Cash and cash equivalents at beginning of year			157,702		244,356
Cash and cash equivalents at end of year			231,741		157,702

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 28 FEBRUARY 2025

1 Accounting policies

Charity information

Support for the Sick Newborn and their Parents is a private company limited by guarantee incorporated in England and Wales. The registered office is Level 2, The Women's Centre, John Radcliffe Hospital, Oxford, OX3 9DU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Accumulated Fund

The Charity's accumulated unrestricted fund consists of funds which the Charity may use for its purposes at its discretion. Designated funds are unrestricted funds which have been designated for a specific purpose. Restricted funds are funds which have been restricted for a specific purpose.

1.4 Income

Voluntary Income:

All donations are included in income upon certainty of receipt.

Donations under gift aid, together with the associated income tax recovery, are recognised as income when the donation is received.

Grants are recognised as income when they are entitled to the income.

Covenant income has been categorised as fundraising.

Investment Income:

Credit is taken for interest when the interest is due rather than when it is credited by the bank.

Annual Subscriptions

Subscriptions are included in income when they are received.

Legacies

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any value added tax and is reported as part of the expenditure to which it relates:

Costs of generating funds relate to those costs incurred through fundraising activities.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

1 Accounting policies

(Continued)

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the Charity,

Support costs have been apportioned between charitable activities on the following basis, in accordance with time spent:

Family Support - 55%
Little SSNAPlings - 20%
Neonatal and non-medical equipment - 25%

Equipment purchased for the Newborn Care Unit

Equipment purchases are recorded at the time the Board of SSNAP authorises the purchase and this is communicated to the Unit.

1.6 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.7 Debtors

Other debtors are recognised at their transaction value and prepayments are valued at the amount prepaid.

1.8 Creditors

Creditors are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The estimate with the greatest impact on the accounts is the rate of depreciation. There are no other significant judgements or estimates.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	439,189	9,000	448,189	301,891	9,900	311,791
Legacies	127,856	-	127,856	-	-	-
	<u>567,045</u>	<u>9,000</u>	<u>576,045</u>	<u>301,891</u>	<u>9,900</u>	<u>311,791</u>

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Grants	<u>5,741</u>	<u>10,000</u>

5 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Other income	<u>1,745</u>	<u>1,134</u>

6 Raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Cost of goods sold	-	471
Other fundraising costs	75,341	77,541
Fundraising salaries	37,126	50,725
Total	<u>112,467</u>	<u>128,737</u>

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

7 Charitable activities

	Direct costs		Direct costs	
	2025	£	2024	£
Neonatal Equipment	51,761		31,240	
Family Support	112,385		109,116	
Nurse Training	6,388		2,302	
Little SSNAPlings	34,686		23,814	
	205,220		166,472	
Share of support costs (see note 8)	78,563		70,324	
Share of governance costs (see note 8)	5,763		5,772	
	289,546		242,568	
Analysis by fund				
Unrestricted funds	280,546		231,335	
Restricted funds	9,000		11,233	
	289,546		242,568	

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

8 Support costs allocated to activities

	2025 £	2024 £
Neonatal equipment	19,641	10,549
Family Support	43,209	49,226
Little SSNAPlings	15,713	10,549
Governance costs	5,763	5,772
	<u>84,326</u>	<u>76,096</u>
Analysed between:		
Charitable activities	<u>84,326</u>	<u>76,096</u>
	2025 £	2024 £
Governance costs comprise:		
AGM Costs & Annual Review	671	42
Independent examiner fee	4,230	3,900
Legal and professional	862	1,830
	<u>5,763</u>	<u>5,772</u>

9 Trustees

A total of £Nil was reimbursed to trustees during the year (2025: £410 to two trustees).

A total of £600 was donated in the year by 4 Trustees (2024: £165 by 3 Trustees).

10 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Management and administration support	2	2
Family care and other direct charitable activities	4	4
Fundraising	1	1
	<u>7</u>	<u>7</u>
Total	<u>7</u>	<u>7</u>

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

10 Employees

(Continued)

Employment costs	2025 £	2024 £
Wages and salaries	186,480	184,071
Social security	13,243	12,533
Pension costs	2,804	2,776
	<u>202,527</u>	<u>199,380</u>
Analysed as follows:		
Fundraising salaries	37,126	50,725
Family care salaries	73,643	79,491
Community group	25,596	18,005
Management and administration support	66,162	51,159
	<u>202,527</u>	<u>199,380</u>

No directors received any remuneration or reimbursement for any expenses.

The total received by key management personnel comprising total employee benefits including employer's NI was £66,687 (2024: £63,222).

There were no employees whose annual remuneration was £60,000 or more.

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

12 Debtors

Amounts falling due within one year:	2025 £	2024 £
Trade debtors	-	3,980
Other debtors	127,856	-
Prepayments and accrued income	38,570	23,771
	<u>166,426</u>	<u>27,751</u>

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

13 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	12,112	2,213
Other creditors	11,198	6,260
Accruals and deferred income	19,926	3,900
	<u>43,236</u>	<u>12,373</u>

At the balance sheet date, pension contributions were owing totalling £1,270 (2024: £1,380)

14 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 March 2024 £	Incoming resources £	Resources expended February 2025 £	At 28 February 2025 £
Little SSNAPlings	-	9,000	(9,000)	-
	<u>-</u>	<u>9,000</u>	<u>(9,000)</u>	<u>-</u>
Previous year:	At 1 March 2023 £	Incoming resources £	Resources expended February 2024 £	At 29 February 2024 £
Little SSNAPlings	1,333	9,900	(11,233)	-
	<u>1,333</u>	<u>9,900</u>	<u>(11,233)</u>	<u>-</u>

Little SSNAPlings are parent and baby/toddler groups for families who have spent time in the neonatal unit. These groups are a place for families who have experienced a difficult start with their newborn, where they can meet others who understand and have been there themselves.

15 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 March 2024 £	Incoming resources £	Resources expended February 2025 £	At 28 February 2025 £
General funds	173,080	574,864	(393,013)	354,931
	<u>173,080</u>	<u>574,864</u>	<u>(393,013)</u>	<u>354,931</u>

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2025

15 Unrestricted funds

(Continued)

Previous year:	At 1 March 2023 £	Incoming resources £	Resources expended £	At 29 February 2024 £
General funds	219,501	313,651	(360,072)	173,080

16 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

17 Members liability

The company is limited by guarantee and does not have share capital, the members undertake to contribute a sum, not exceeding £1, to the assets of the company in the event of the company being wound up.

18 Cash generated from/(absorbed by) operations

	2025 £	2024 £
Surplus/(deficit) for the year	181,851	(47,754)
Adjustments for:		
Investment income recognised in statement of financial activities	(333)	(626)
Movements in working capital:		
(Increase) in debtors	(138,675)	(9,276)
Increase/(decrease) in creditors	30,863	(29,624)
Cash generated from/(absorbed by) operations	73,706	(87,280)

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

England & Wales - Charity number 1146622

Accounts

Charity registration number 1146622 (England and Wales)

Company registration number 7888187

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 29 FEBRUARY 2024

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs Laura Askew	
	Mrs Kerri Knibbs	
	Mrs Nicky Boughton	
	Mr Drew Brown	
	Mr Luke Froude	
	Dr Nicholas Ives	
	Mr Dan Kimpton	
	Mr Alan Sowden	
	Mr Paul Vincent	
	Mrs Gemma Brown	(Appointed 1 November 2023)
	Mrs Amy Lamb	
	Mr Mandeep Tumbler	(Appointed 11 August 2023)
	Mr Gary Foote	(Appointed 1 March 2023)
Secretary	Mrs Kerri Knibbs	
Charity number	1146622	
Company number	7888187	
Registered office	Level 2 The Women's Centre John Radcliffe Hospital Oxford OX3 9DU	
Independent examiner	Critchleys Audit LLP First Floor, Park Central 40-41 Park End Street Oxford OX1 1JD	
Bankers	Barclays Bank plc Oxford Branch 54 Cornmarket Street Oxford OX1 3HB	
	CAF Bank limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

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Balance sheet	8
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SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 29 FEBRUARY 2024

The Trustees present their annual report and financial statements for the year ended 29 February 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

STATUS AND ADMINISTRATION

The Company was incorporated under the Companies Act on the 20 December 2011 and registered under number 7888187.

On 1 March 2012 all the assets, liabilities and on-going activities of SSNAP the unincorporated charity were transferred to the Company.

CONSTITUTION

SSNAP was established by Trust Deed on 9 July 1982, and reregistered as a company in 2011. Under its Memorandum and Articles of Association SSNAP's objectives are promoting the relief of sickness of babies who at any time after their birth were or are treated in the New born Care Unit or the neo-natal nursery of the John Radcliffe Hospital; and furthering the education of and the advancement of research by persons who are associated with the John Radcliffe Hospital engaged in the medical nursing or other care of babies and infants. In meeting these objectives SSNAP has the power to make grants to the needy parents of babies referred to above to enable them to visit the hospital frequently or to stay near the hospital; to arrange accommodation for parents who have to stay near the hospital; to provide logistical and emotional support services to parents and to provide funding for such support services; to provide medical equipment; to award scholarships, exhibitions, bursaries or maintenance allowances tenable at any hospital, school or university or other educational establishment approved by the Directors to persons eligible to benefit and who are in need of financial assistance; and to award such persons grants or maintenance allowances to enable them to travel whether in the United Kingdom or abroad in furtherance of their education, training or research.

Objectives and activities

SSNAP has continued to meet its core objectives and mission over the past year. The mission of the Charity can be broadly divided into four areas of focus - Parent Support, Family Care, Nurse Training, Unit Equipment and Research.

Parent Support/Family Care

Helping parents of babies who are spending time in neonatal care is a core objective of the Charity. Over the past year, we have not been required to directly fund accommodation to the same extent as previous years due to the new onsite facility. However, we have seen a continued increase in requirements to support families with food, travel and other costs where they have a prolonged stay in hospital. There are many families on low incomes and with complex circumstances who need to travel long distances to visit their babies in the unit.

Our Family Care Team provide over 75 hours per week of practical and emotional support to parents and families. Since 2022, we now have 7 days per week support available from the family support team, providing care at the time it is needed most, and also able to provide support to family members who are only able to visit on weekends. We also have a team of volunteers who provide refreshments to families on the unit, as well as peer support. Our Family Care team also support bereaved parents and their families during some of the most difficult times.

Last but by no means least, we are delighted to have completed our first full year of providing our little Ssnaplings group. Through this we offer parent and baby/toddler sessions at several locations across the county, offering specific activities which are relevant to parents and babies who have been through the neonatal unit, to support the babies' development and to provide ongoing support to the parents/carers after leaving the hospital setting. Through the year we have operated in several locations across the county, supporting numerous families who have experienced life on the unit.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 29 FEBRUARY 2024

Nurse Training

SSNAP has provided much needed funding for nurses on the unit to attend specialist training courses. There have been a variety of applications and most receive 70-100% of their funding requests.

Unit Equipment

SSNAP has committed funds to the provision of clinical and non-clinical equipment needed by the unit in the past year. This year, incorporating our 40th anniversary of operation, we provided numerous small items to the unit and also to family rooms, and also provided some larger equipment purchases year based on requirements identified within the unit, such as an Oxygenation machine, cooling mats for overheating babies, a hip examination machine, breast pumps, ultrasound machine and cot for twins to support the clinical staff in providing the best care to babies on the unit.

Research

In accordance with our strategic decision from previous years, SSNAP has not committed to any new long term research projects in the year, though we will remain open to consider support for small, relevant projects.

Major Risk Factors of SSNAP

The Directors maintain a register of the main risks facing SSNAP, which is reviewed regularly at Board meetings. The Directors have identified the following major risks of SSNAP and have put systems in place to minimise them:

- Risk of failing to grow income. The Directors have taken steps to reduce expenditure where possible without affecting service delivery to ensure SSNAP can meet its liabilities whilst growing income over the next 12 months. Following on from some extremely strong fundraising years, we made the conscious decision in 2022/23 to begin utilising these funds to provide extra care to families and unit staff, as well as investing in our own systems to help the organisation thrive in the future. This has been the theme through 2023/24.
- Confidentiality of client information - SSNAP seeks permission from all clients/members to hold personal information on the databases. The databases are password protected. All paper systems are kept in locked filing cabinets or cupboards. All of this information is confidential to SSNAP and is not passed on to any other agency without permission unless required by law. In the previous year, we began the process of moving our databases from various legacy sources onto a single designated platform to aid data security and compliance obligations. This has continued through the current year.
- Risk of SSNAP staff and volunteers suffering injury or loss - SSNAP has taken out insurance policies which cover members of staff whilst working for SSNAP and volunteers whilst engaged on SSNAP business.
- Financial systems – financial records, bank statements, cheques and cash are kept securely. Records are kept on computer backed up by a paper system which is maintained by the bookkeeper. Financial controls are in place for authorisation of expenditure, bank transfers and cheques require two signatories. Financial reports are produced and monitored quarterly.

Organisational and Decision-Making Structure

The Directors are ultimately responsible for ensuring that SSNAP is operated properly in accordance with its Memorandum and Articles of Association and other appropriate regulations. Most decisions are taken by a Board of Directors, comprising the Directors and the Charity Director. This Board meets about four times per year. Applications for funding are considered at the meetings along with other matters relating to the governance of SSNAP. All decisions are taken and recorded at the meetings. If there is an urgent matter to be decided between meetings, the procedure is for the Chair or Treasurer to circulate a note to all Board members, or an appropriate sub-committee, to seek their decision

Managing operations, developing strategy, diversifying and growing funds and the carrying out of Board decisions are the responsibility of the Charity Director who liaises regularly with the Chair.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 29 FEBRUARY 2024

Strategic report

The Board identified in 2017 the following priorities: to expand and invest in our Family Care team; to consider funding bereavement services and facilities; to collaborate more effectively with other charities; to engage more effectively with our stakeholders; to take a more proactive approach to individual and corporate fundraising; to diversify our sources of funding; to capture feedback and measure our impact more effectively; and to develop our Board.

We have now completed our first full year with our fundraiser and Little SSNAPlings co-ordinators in place, which has facilitated our Charity Lead to spend more time on strategic objectives, having previously been taking on the fundraising duties as an interim measure.

Achievements and performance

Financial review

SSNAP raised income of £323,551 (2023: £328,313) in the year and spent £242,568 (2023: £215,885) on charitable activities of which £76,096 (2023: £83,311) was expended on support costs. Expenditure on raising funds was £128,737 (2023: £119,710), largely attributable to fundraising salaries and costs of entry into fundraising events such as the Oxford Half Marathon. As at 29 February SSNAP had net assets of £173,080 (2023: £220,834) which comprised unrestricted general income funds.

The deficit of income compared to expenditure was a planned outcome for the year, representing the board's desire to ensure that funds raised in previous years were expended in the best interests of the families and unit staff who we exist to support, whilst retaining sufficient reserves to ensure we remain compliant with our reserves policy and best financial practice.

Reserves Policy

SSNAP operates a reserves policy of retaining sufficient funds to cover operating costs and funding commitments for 6 months.

Public Benefit

The Directors confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to the guidance published by the Charity Commission. All our charitable activities focus on the objectives described above and are undertaken to further our charitable purposes for the public benefit.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs Laura Askew

Mrs Kerri Knibbs

Mrs Nicky Boughton

Mr Drew Brown

Mr Luke Froude

Dr Nicholas Ives

Mr Dan Kimpton

Ms Caroline Pepys

(Resigned 25 October 2024)

Mr Alan Sowden

Mr Paul Vincent

Mrs Gemma Brown

(Appointed 1 November 2023)

Mrs Amy Lamb

A Stanbridge

(Resigned 1 March 2023)

Mr Mandeep Tumbler

(Appointed 11 August 2023)

Mr Gary Foote

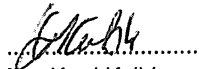
(Appointed 1 March 2023)

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 29 FEBRUARY 2024

The Trustees' report, including the strategic report, was approved by the Board of Trustees.



Mrs Kerri Knibbs
Trustee



Mr Alan Sowden
Trustee

Date: 13th December 2024

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 29 FEBRUARY 2024

The Trustees, who are also the directors of Support for the Sick Newborn and their Parents for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS CRITCHCLEYS

AUDIT LLP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

I report to the Trustees on my examination of the financial statements of Support for the Sick Newborn and their Parents (the Charity) for the year ended 29 February 2024.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of CIPFA ACA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Hannah Ormston, CIPFA ACA

For and on behalf of
Critchleys Audit LLP
First Floor, Park Central
40-41 Park End Street
Oxford
OX1 1JD

16 December 2024

Dated:

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 29 FEBRUARY 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and gifts	3	301,891	9,900	311,791	312,390	9,900	322,290
Charitable activities	4	10,000	-	10,000	5,000	-	5,000
Other trading activities		1,134	-	1,134	550	-	550
Investments		626	-	626	373	-	373
Total income		313,651	9,900	323,551	318,313	9,900	328,213
Expenditure on:							
Raising funds	5	128,737	-	128,737	119,710	-	119,710
Charitable activities	6	231,335	11,233	242,568	207,318	8,567	215,885
Total expenditure		360,072	11,233	371,305	327,028	8,567	335,595
Net expenditure for the year/ Net movement in funds		(46,421)	(1,333)	(47,754)	(8,715)	1,333	(7,382)
Fund balances at 1 March 2023		219,501	1,333	220,834	228,216	-	228,216
Fund balances at 29 February 2024		173,080	-	173,080	219,501	1,333	220,834

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

BALANCE SHEET

AS AT 29 FEBRUARY 2024

	Notes	2024 £	£	2023 £	£
Current assets					
Debtors	11	27,751		18,475	
Cash at bank and in hand		157,702		244,356	
		<u>185,453</u>		<u>262,831</u>	
Creditors: amounts falling due within one year	12	(12,373)		(41,997)	
Net current assets			<u>173,080</u>		<u>220,834</u>
The funds of the Charity					
Restricted income funds	13	-		1,333	
Unrestricted funds	14	173,080		219,501	
		<u>173,080</u>		<u>220,834</u>	

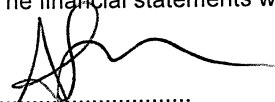
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 29 February 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 13th December, 2024


.....
Mr Alan Sowden
Trustee

Company registration number 7888187 (England and Wales)

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

1 Accounting policies

Charity information

Support for the Sick Newborn and their Parents is a private company limited by guarantee incorporated in England and Wales. The registered office is Level 2, The Women's Centre, John Radcliffe Hospital, Oxford, OX3 9DU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Accumulated Fund

The Charity's accumulated fund consists of funds which the Charity may use for its purposes at its discretion. Designated funds are unrestricted funds which have been designated for a specific purpose. Restricted funds are funds which have been restricted for a specific purpose.

1.4 Income

Voluntary Income:

All donations are included in income upon certainty of receipt.

Donations under gift aid, together with the associated income tax recovery, are recognised as income when the donation is received.

Grants are recognised as income when they are entitled to the income.

Covenant income has been categorised as fundraising.

Investment Income:

Credit is taken for interest when the interest is due rather than when it is credited by the bank.

Annual Subscriptions

Subscriptions are included in income when they are received.

1.5 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any value added tax and is reported as part of the expenditure to which it relates:

Costs of generating funds relate to those costs incurred through fundraising activities.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 29 FEBRUARY 2024

1 Accounting policies

(Continued)

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the Charity,

Support costs have been apportioned between charitable activities on the following basis, in accordance with time spent:

Family Support	70%	
Little SSNAPlings		15%
Neonatal and non-medical equipment	15%	

Equipment purchased for the New born Care Unit

Equipment purchases are recorded at the time the Board of SSNAP authorises the purchase and this is communicated to the Unit.

1.6 Tangible fixed assets

Depreciation is calculated to write down the cost of tangible fixed assets by equal annual installments over their expected useful lives. The rate applicable to all fixtures and fittings is three years.

1.7 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.8 Debtors

Other debtors are recognised at their transaction value and prepayments are valued at the amount prepaid.

1.9 Creditors

Creditors are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 29 FEBRUARY 2024

2 Critical accounting estimates and judgements (Continued)

The estimate with the greatest impact on the accounts is the rate of depreciation. There are no other significant judgements or estimates.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	301,891	9,900	311,791	312,390	9,900	322,290

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Grants	10,000	5,000

5 Raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other fundraising costs	77,541	64,742
Fundraising salaries	50,725	49,221
Cost of goods sold	471	5,747
Total	128,737	119,710

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 29 FEBRUARY 2024

6 Charitable activities

	Direct costs	Support Governance costs	Total Direct costs	Support Governance costs	Total Governance costs	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
Neonatal Equipment	31,240	10,549	41,789	15,921	-	29,365
Family Support	109,116	49,226	158,342	15,921	-	37,731
Support Staff	-	-	-	7,961	-	92,649
Psychologist Costs	-	-	-	15,921	-	15,921
Nurse Training	2,302	-	2,302	7,961	-	20,593
Transport Funding	-	-	-	7,961	-	7,961
Research Funding	-	-	-	7,961	-	7,961
Governance Costs	-	-	5,772	-	-	3,704
Little SSNAPlings	23,814	10,549	34,363	-	3,704	-
	166,472	70,324	242,568	79,607	3,704	215,885
	166,472	70,324	242,568	79,607	3,704	215,885
	155,239	70,324	231,335	79,607	3,704	207,318
	11,233	-	11,233	-	-	8,567
	166,472	70,324	242,568	79,607	3,704	215,885

Analysis by fund

Unrestricted funds

Restricted funds

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 29 FEBRUARY 2024

7 Governance Costs

	2024	2023
	£	£
AGM meeting costs	42	50
Legal and professional	1,830	654
Independent Examination fee	3,900	3,000
Total	5,772	3,704

8 Trustees

A total of £410 was reimbursed to 2 trustees during the year (2023: £0).

A total of £165 was donated in the year by 3 Trustees(2023: £1,185 by 4 Trustees).

9 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Office administration and assistance	2	2
Family care and other direct charitable activities	4	4
Fundraising	1	1
Total	7	7

	2024 £	2023 £
Employment costs		
Salaries including social security and pension costs	181,375	167,994
Analysed as follows:		
Fundraising salaries	50,725	49,221
Family care salaries	79,491	84,682
Office administration and assistance	51,159	34,091
	181,375	167,994

No directors received any remuneration or reimbursement for any expenses.

The total received by key management personnel comprising total employee benefits including employer's NI was £63,222 (2023: £65,479).

There were no employees whose annual remuneration was £60,000 or more.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 29 FEBRUARY 2024

10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

11 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	3,980	3,980
Other debtors	-	100
Prepayments and accrued income	23,771	14,395
	<u>27,751</u>	<u>18,475</u>

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	2,213	26,408
Other creditors	6,260	12,589
Accruals and deferred income	3,900	3,000
	<u>12,373</u>	<u>41,997</u>

13 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 March 2023 £	Incoming resources £	Resources expended £	At 29 February 2024 £
Little Ssnaplings	<u>1,333</u>	<u>9,900</u>	<u>(11,233)</u>	<u>-</u>
Previous year:				
	At 1 March 2022 £	Incoming resources £	Resources expended £	At 28 February 2023 £
Little Ssnaplings	<u>-</u>	<u>9,900</u>	<u>(8,567)</u>	<u>1,333</u>

Little Ssnaplings are parent and baby/toddler groups for families who have spent time in the neonatal unit. These groups are a place for families who have experienced a difficult start with their newborn, where they can meet others who understand and have been there themselves.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 29 FEBRUARY 2024

14 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 March 2023 £	Incoming resources £	Resources expended £	At 29 February 2024 £
General funds	219,501	313,651	(360,072)	173,080
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 March 2022 £	Incoming resources £	Resources expended £	At 28 February 2023 £
General funds	228,216	318,313	(327,028)	219,501
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

15 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

16 Members liability

The company is limited by guarantee and does not have share capital, the members undertake to contribute a sum, not exceeding £1, to the assets of the company in the event of the company being wound up.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

England & Wales - Charity number 1146622

Accounts

Charity registration number 1148822

Company registration number 7888187 (England and Wales)

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2023

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs Laura Askew	
	Mrs Kerri Knibbs	
	Mrs Nicky Boughton	
	Mr Drew Brown	
	Mr Luke Froude	
	Dr Nicholas Ives	
	Mr Dan Kimpton	
	Ms Caroline Pepys	
	Mr Alan Sowden	
	Mr Paul Vincent	
	Mrs Gamma Brown	(Appointed 1 November 2022)
	A Lamb	
Secretary	Mrs Kerri Knibbs	
Charity number	1146622	
Company number	7888187	
Registered office	Level 2 The Women's Centre John Radcliffe Hospital Oxford OX3 9DU	
Independent examiner	Critchleys Audit LLP Beaver House 23-38 Hythe Bridge Street Oxford OX1 2EP	
Bankers	Barclays Bank plc Oxford Branch 54 Cornmarket Street Oxford OX1 3HB	
	CAF Bank limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

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SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)

FOR THE YEAR ENDED 28 FEBRUARY 2023

The Trustees present their annual report and financial statements for the year ended 28 February 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

STATUS AND ADMINISTRATION

The Company was incorporated under the Companies Act on the 20 December 2011 and registered under number 7888187.

On 1 March 2012 all the assets, liabilities and on-going activities of SSNAP the unincorporated charity were transferred to the Company.

CONSTITUTION

SSNAP was established by Trust Deed on 9 July 1982, and reregistered as a company in 2011. Under its Memorandum and Articles of Association SSNAP's objectives are promoting the relief of sickness of babies who at any time after their birth were or are treated in the New born Care Unit or the neo-natal nursery of the John Radcliffe Hospital; and furthering the education of and the advancement of research by persons who are associated with the John Radcliffe Hospital engaged in the medical nursing or other care of babies and infants. In meeting these objectives SSNAP has the power to make grants to the needy parents of babies referred to above to enable them to visit the hospital frequently or to stay near the hospital; to arrange accommodation for parents who have to stay near the hospital; to provide logistical and emotional support services to parents and to provide funding for such support services; to provide medical equipment; to award scholarships, exhibitions, bursaries or maintenance allowances tenable at any hospital, school or university or other educational establishment approved by the Directors to persons eligible to benefit and who are in need of financial assistance; and to award such persons grants or maintenance allowances to enable them to travel whether in the United Kingdom or abroad in furtherance of their education, training or research.

CHAIRMAN'S REPORT 2022/23

Objectives and activities

SSNAP has continued to meet its core objectives and mission over the past year. The mission of the Charity can be broadly divided into five areas of focus - Parent Support, Family Care, Nurse Training, Unit Equipment and Research.

Parent Support/Family Care

Helping parents of babies who are spending time in neonatal care is a core objective of the Charity. Over the past year, we have not been required to directly fund accommodation to the same extent as previous years due to the new onsite facility. However we have seen a large increase in requirements to support families with food, travel and other costs where they have a prolonged stay in hospital. There are many families on low incomes and with complex circumstances who need to travel long distances to visit their babies in the unit.

Our Family Care Team provide over 75 hours per week of practical and emotional support to parents and families. Since 2022, we now have 7 days per week support available from the family support team, providing care at the time it is needed most, and also able to provide support to family members who are only able to visit on weekends. We also have a team of volunteers who provide refreshments to families on the unit, as well as peer support. Our Family Care team also support bereaved parents and their families during some of the most difficult times.

Last but by no means least, we are delighted to have launched our little Ssnaplings group this year, after delays arising from covid restrictions. Through this we offer parent and baby/toddler sessions at several locations across the county, offering specific activities which are relevant to parents and babies who have been through the neonatal unit, to support the babies' development and to provide ongoing support to the parents/carers after leaving the hospital setting.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2023

Nurse Training

SSNAP has provided much needed funding for nurses on the unit to attend specialist training courses. There have been a variety of applications and most receive 70-100% of their funding requests.

Unit Equipment

SSNAP has committed funds to the provision of clinical and non-clinical equipment needed by the unit in the past year. This year, we provided numerous small items to the unit and also to family rooms, and have committed funds to some larger equipment purchases in the 2023/24 year based on requirements identified within the unit.

Research

In accordance with our strategic decision last year, SSNAP has not committed to any new long term research projects in the year, though we will remain open to consider support for small, relevant projects.

Major Risk Factors of SSNAP

The Directors maintain a register of the main risks facing SSNAP, which is reviewed regularly at Board meetings. The Directors have identified the following major risks of SSNAP and have put systems in place to minimise them:

- Risk of failing to grow income. The Directors have taken steps to reduce expenditure where possible without affecting service delivery to ensure SSNAP can meet its liabilities whilst growing income over the next 12 months. Following on from some extremely strong fundraising years, we made the conscious decision in 2022/23 to begin utilising these funds to provide extra care to families and unit staff, as well as investing in our own systems to help the organisation thrive in the future.
- Confidentiality of client information - SSNAP seeks permission from all clients/members to hold personal information on the databases. The databases are password protected. All paper systems are kept in locked filing cabinets or cupboards. All of this information is confidential to SSNAP and is not passed on to any other agency without permission unless required by law. In the year, we began the process of moving our databases from various legacy sources onto a single designated platform to aid data security and compliance obligations.
- Risk of SSNAP staff and volunteers suffering injury or loss - SSNAP has taken out insurance policies which cover members of staff whilst working for SSNAP and volunteers whilst engaged on SSNAP business.
- Financial systems – financial records, bank statements, cheques and cash are kept securely. Records are kept on computer backed up by a paper system which is maintained by the bookkeeper. Financial controls are in place for authorisation of expenditure, bank transfers and cheques require two signatories. Financial reports are produced and monitored quarterly.

Organisational and Decision-Making Structure

The Directors are ultimately responsible for ensuring that SSNAP is operated properly in accordance with its Memorandum and Articles of Association and other appropriate regulations. Most decisions are taken by a Board of Directors, comprising the Directors and the Charity Director. This Board meets about four times per year. Applications for funding are considered at the meetings along with other matters relating to the governance of SSNAP. All decisions are taken and recorded at the meetings. If there is an urgent matter to be decided between meetings, the procedure is for the Chair or Treasurer to circulate a note to all Board members, or an appropriate sub-committee, to seek their decision.

Managing operations, developing strategy, diversifying and growing funds and the carrying out of Board decisions are the responsibility of the Charity Director who liaises regularly with the Chair.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2023

Strategic report

The Board identified in 2017 the following priorities: to expand and invest in our Family Care team; to consider funding bereavement services and facilities; to collaborate more effectively with other charities; to engage more effectively with our stakeholders; to take a more proactive approach to individual and corporate fundraising; to diversify our sources of funding; to capture feedback and measure our impact more effectively; and to develop our Board.

During the previous year, our fundraiser unfortunately had to leave the organisation for health reasons. The rest of the team remains in a settled state and since the end of the year, we have successfully recruited a new fundraiser. In the intervening time, our Charity Lead had been taking responsibility for these duties.

Achievements and performance

Financial review

SSNAP raised income of £328,313 (2022: £390,010) in the year and spent £215,885 (2022: £147,792) on charitable activities of which £83,311 (2022: £55,912) was expended on support costs. Expenditure on raising funds was £119,710 (2022: £139,372), largely attributable to fundraising salaries and costs of entry into fundraising events such as the Oxford Half Marathon. As at 28 February SSNAP had net assets of £220,834 (2022: £228,216) which comprised unrestricted general income funds.

Reserves Policy

SSNAP operates a reserves policy of retaining sufficient funds to cover operating costs and funding commitments for 6 months.

Public Benefit

The Directors confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to the guidance published by the Charity Commission. All our charitable activities focus on the objectives described above and are undertaken to further our charitable purposes for the public benefit.

The Trustees' report, including the strategic report, was approved by the Board of Trustees.

Mrs Kerri Knibbs

Trustee

Dated: 20 December 2023

Mr Alan Sowden

Trustee

Dated: 20 December 2023

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 28 FEBRUARY 2023

The Trustees, who are also the directors of Support for the Sick Newborn and their Parents for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

I report to the Trustees on my examination of the financial statements of Support for the Sick Newborn and their Parents (the Charity) for the year ended 28 February 2023.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of CIPFA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Hannah Ormston, CIPFA

For and on behalf of

Critchleys Audit LLP

Beaver House
23-38 Hythe Bridge Street
Oxford
OX1 2EP

Dated: 22 December 2023

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 28 FEBRUARY 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £
	Notes				
Income from:					
Donations and gifts	3	312,390	9,900	322,290	372,999
Charitable activities	4	5,000	-	5,000	16,000
Other trading activities		550	-	550	1,004
Investments		373	-	373	7
Total income		318,313	9,900	328,213	390,010
Expenditure on:					
Raising funds	5	119,710	-	119,710	139,372
Charitable activities	6	207,318	8,567	215,885	147,792
Total expenditure		327,028	8,567	335,595	287,164
Net (expenditure)/income for the year/ Net movement in funds		(8,715)	1,333	(7,382)	102,846
Fund balances at 1 March 2022		228,216	-	228,216	125,370
Fund balances at 28 February 2023		219,501	1,333	220,834	228,216

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

BALANCE SHEET

AS AT 28 FEBRUARY 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Stocks	11	-		4,400	
Debtors	12	18,475		22,888	
Cash at bank and in hand		244,356		222,937	
		<u>262,831</u>		<u>250,225</u>	
Creditors: amounts falling due within one year	13	<u>(41,997)</u>		<u>(22,009)</u>	
Net current assets			<u>220,834</u>		<u>228,216</u>
Income funds					
Restricted funds	14		1,333		-
Unrestricted funds			<u>219,501</u>		<u>228,216</u>
			<u>220,834</u>		<u>228,216</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 28 February 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 20 December 2023

Mr Alan Sowden
Trustee

Company registration number 7888187

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 28 FEBRUARY 2023

1 Accounting policies

Charity information

Support for the Sick Newborn and their Parents is a private company limited by guarantee incorporated in England and Wales. The registered office is Level 2, The Women's Centre, John Radcliffe Hospital, Oxford, OX3 9DU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Accumulated Fund

The Charity's accumulated fund consists of funds which the Charity may use for its purposes at its discretion. Designated funds are unrestricted funds which have been designated for a specific purpose. Restricted funds are funds which have been restricted for a specific purpose.

1.4 Income

Voluntary Income:

All donations are included in income upon certainty of receipt.

Donations under gift aid, together with the associated income tax recovery, are recognised as income when the donation is received.

Grants are recognised as income when they are entitled to the income.

Covenant income has been categorised as fundraising.

Investment Income:

Credit is taken for interest when the interest is due rather than when it is credited by the bank.

Annual Subscriptions

Subscriptions are included in income when they are received.

1.5 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any value added tax and is reported as part of the expenditure to which it relates:

Costs of generating funds relate to those costs incurred through fundraising activities.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2023

1 Accounting policies

(Continued)

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the Charity,

Support costs have been apportioned between charitable activities on the following basis, in accordance with time spent:

Provision of neonatal equipment	20%
Parent accommodation	20%
Support staff	10%
Psychologist costs	20%
Nurse training	10%
Transport funding	10%
Research funding	10%

Equipment purchased for the New born Care Unit

Equipment purchases are recorded at the time the Board of SSNAP authorises the purchase and this is communicated to the Unit.

1.6 Tangible fixed assets

Depreciation is calculated to write down the cost of tangible fixed assets by equal annual installments over their expected useful lives. The rate applicable to all fixtures and fittings is three years.

1.7 Stocks

Stock consists of purchased items which is intended for resale and is stated at the lower of cost and net realisable value.

1.8 Financial Instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Debtors

Other debtors are recognised at their transaction value and prepayments are valued at the amount prepaid.

1.10 Creditors

Creditors are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2023

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The estimate with the greatest impact on the accounts is the rate of depreciation. There are no other significant judgements or estimates.

3 Donations and gifts

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2023 £	2023 £	2023 £	2022 £
Donations and gifts	312,390	9,900	322,290	372,999

4 Charitable activities

	Grants	
	2023 £	2022 £
Grants	5,000	16,000
	5,000	16,000

5 Raising funds

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
Other fundraising costs	64,742	87,903
Fundraising salaries	49,221	51,164
Cost of goods sold	5,747	305
Total	119,710	139,372

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2023

6 Charitable activities

	Direct costs		Support costs		Governance costs		TotalDirect costs		Support costs		Governance costs		Total
	2023	2023	2023	2023	2023	2023	2023	2022	2022	2022	2022	2022	2022
	£	£	£	£	£	£	£	£	£	£	£	£	£
Neonatal Equipment	13,444	15,921	-	-	-	-	29,365	20,668	11,183	-	-	-	31,851
Family Support	21,810	15,921	-	-	-	-	37,731	-	11,183	-	-	-	11,183
Support Staff	84,688	7,961	-	-	-	-	92,649	67,057	5,592	-	-	-	72,649
Psychologist Costs	-	15,921	-	-	-	-	15,921	-	11,183	-	-	-	11,183
Nurse Training	12,632	7,961	-	-	-	-	20,593	1,399	5,592	-	-	-	6,991
Transport Funding	-	7,961	-	-	-	-	7,961	100	5,592	-	-	-	5,692
Research Funding	-	7,961	-	-	-	-	7,961	-	5,587	-	-	-	5,587
Governance Costs	-	-	3,704	-	-	-	3,704	-	-	2,656	-	-	2,656
	132,574	79,607	3,704	3,704	-	-	215,885	89,224	55,912	2,656	-	-	147,792
	132,574	79,607	3,704	3,704	-	-	215,885	89,224	55,912	2,656	-	-	147,792
	132,574	79,607	3,704	3,704	-	-	215,885	89,224	55,912	2,656	-	-	147,792
	124,007	79,607	3,704	3,704	-	-	207,318	89,224	55,912	2,656	-	-	147,792
	8,567	-	-	-	-	-	8,567	-	-	-	-	-	-
	132,574	79,607	3,704	3,704	-	-	215,885	89,224	55,912	2,656	-	-	147,792

Analysis by fund
Unrestricted funds
Restricted funds

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2023

7 Governance Costs

	2023	2022
	£	£
AGM meeting costs	50	-
Legal and professional	654	-
Independent Examination fee	3,000	2,656
Total	3,704	2,656

8 Trustees

No reimbursements were made to Trustees in the year (2022: £10).

A total of £1,185 was donated in the year by 4 Trustees (2022: £5,260 by 5 Trustees).

9 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Office administration and assistance	2	1
Family care and other direct charitable activities	4	3
Fundraising	1	2
Total	7	6

Employment costs

	2023	2022
	£	£
Salaries including social security and pension costs	167,994	147,130
Analysed as follows:		
Fundraising salaries	49,221	51,164
Family care salaries	84,682	66,508
Office administration and assistance	34,091	29,458
	167,994	147,130

No directors received any remuneration or reimbursement for any expenses.

The total received by key management personnel comprising total employee benefits including employer's NI was £65,479 (2022: £55,915).

There were no employees whose annual remuneration was £60,000 or more.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2023

10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

11 Stocks

	2023	2022
	£	£
Fundraising merchandise to be gifted	-	4,400
	<u> </u>	<u> </u>

12 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	3,980	4,117
Other debtors	100	200
Prepayments and accrued income	14,395	18,571
	<u> </u>	<u> </u>
	18,475	22,888
	<u> </u>	<u> </u>

13 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	26,408	3,905
Other creditors	12,589	15,458
Accruals and deferred income	3,000	2,646
	<u> </u>	<u> </u>
	41,997	22,009
	<u> </u>	<u> </u>

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		
	Incoming resources	Resources expended	Balance at 28 February 2023
	£	£	£
Little Snaplings	9,900	(8,567)	1,333
	<u> </u>	<u> </u>	<u> </u>

Little Snaplings are parent and baby/toddler groups for families who have spent time in the neonatal unit. These groups are a place for families who have experienced a difficult start with their newborn. Where they can meet others who understand and have been there themselves.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2023

15 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £
Fund balances at 28 February 2023 are represented by:				
Current assets/(liabilities)	219,501	1,333	220,834	228,216
	<u>219,501</u>	<u>1,333</u>	<u>220,834</u>	<u>228,216</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

17 Members liability

The company is limited by guarantee and does not have share capital, the members undertake to contribute a sum, not exceeding £1, to the assets of the company in the event of the company being wound up.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

England & Wales - Charity number 1146622

Accounts

Charity registration number 1146622

Company registration number 7888187 (England and Wales)

**SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2022**

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mrs Laura Askew
Mrs Kerri Knibbs
Mrs Nicky Boughton
Mr Drew Brown
Mr Luke Froude
Dr Nicholas Ives
Mr Dan Kimpton
Ms Caroline Pepys
Mr Alan Sowden
Ms Alison Stanbridge
Mr Paul Vincent
Mr Charles De Viggiani (resigned 22/11/2021)
Mr Andrew Lewin (resigned 22/11/2021)

Secretary

Mrs Kerri Knibbs

Patron

Lady Patten

Charity number

1146622

Company number

7888187

Registered office

Level 2
The Women's Centre
John Radcliffe Hospital
Oxford
OX3 9DU

Independent examiner

Critchleys Audit LLP
Beaver House
23-38 Hythe Bridge Street
Oxford
OX1 2EP

Bankers

Barclays Bank plc
Woodstock Branch
West Oxfordshire Group

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

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Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 15

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 28 FEBRUARY 2022

The Trustees present their annual report and financial statements for the year ended 28 February 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

STATUS AND ADMINISTRATION

The Company was incorporated under the Companies Act on the 20 December 2011 and registered under number 7888187.

On 1 March 2012 all the assets, liabilities and on-going activities of SSNAP the unincorporated charity were transferred to the Company.

CONSTITUTION

SSNAP was established by Trust Deed on 9 July 1982, and reregistered as a company in 2011. Under its Memorandum and Articles of Association SSNAP's objectives are promoting the relief of sickness of babies who at any time after their birth were or are treated in the New born Care Unit or the neo-natal nursery of the John Radcliffe Hospital; and furthering the education of and the advancement of research by persons who are associated with the John Radcliffe Hospital engaged in the medical nursing or other care of babies and infants. In meeting these objectives SSNAP has the power to make grants to the needy parents of babies referred to above to enable them to visit the hospital frequently or to stay near the hospital; to arrange accommodation for parents who have to stay near the hospital; to provide logistical and emotional support services to parents and to provide funding for such support services; to provide medical equipment; to award scholarships, exhibitions, bursaries or maintenance allowances tenable at any hospital, school or university or other educational establishment approved by the Directors to persons eligible to benefit and who are in need of financial assistance; and to award such persons grants or maintenance allowances to enable them to travel whether in the United Kingdom or abroad in furtherance of their education, training or research.

CHAIRMAN'S REPORT 2021/22

Objectives and activities

SSNAP has continued to meet its core objectives and mission over the past year. The mission of the Charity can be broadly divided into four areas of focus - Parent Support, Family Care, Nurse Training, Unit Equipment and Research.

Parent Support/Family Care

Helping parents of babies who are spending time in neonatal care is a core objective of the Charity. Over the past year, we have not been required to directly fund accommodation to the same extent as previous years due to the new onsite facility. However we have seen a large increase in requirements to support families with food, travel and other costs where they have a prolonged stay in hospital. There are many families on low incomes and with complex circumstances who need to travel long distances to visit their babies in the unit. Our Family Care Team provide over 75 hours per week of practical and emotional support to parents and families. For the first time ever we now have 7 days per week support available from the family support team, providing care at the time it is needed most, and also able to provide support to family members who are only able to visit on weekends. We also have a team of volunteers who provide refreshments to families on the unit, as well as peer support. Our Family Care team also support bereaved parents and their families during some of the most difficult times.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2022

Nurse Training

SSNAP has provided much needed funding for nurses on the unit to attend specialist training courses. There have been a variety of applications and most receive 70-100% of their funding requests.

Unit Equipment

SSNAP has committed funds to the provision of clinical and non-clinical equipment needed by the unit in the past year. As well as the normal small items we provide to babies and families, this year we were able to fund two state of the art ventilation units to facilitate the transfer of complex multiple births onto the unit from delivery more safely.

Research

In accordance with our strategic decision last year, SSNAP has not committed to any new long term research projects in the year, though we will remain open to consider support for small, relevant projects.

Major Risk Factors of SSNAP

The Directors maintain a register of the main risks facing SSNAP, which is reviewed regularly at Board meetings. The Directors have identified the following major risks of SSNAP and have put systems in place to minimise them:

- Risk of failing to grow income. The Directors have taken steps to reduce expenditure where possible without affecting service delivery to ensure SSNAP can meet its liabilities whilst growing income over the next 12 months. Furthermore, we have benefitted from another strong fundraising year through the efforts of our team and amazing supports, which has put us on a stable financial footing and we are now as a board discussing allocating funds for particular projects to maximise benefit of these funds.
- Confidentiality of client information - SSNAP seeks permission from all clients/members to hold personal information on the databases. The databases are password protected. All paper systems are kept in locked filing cabinets or cupboards. All of this information is confidential to SSNAP and is not passed on to any other agency without permission unless required by law.
- Risk of SSNAP staff and volunteers suffering injury or loss - SSNAP has taken out insurance policies which cover members of staff whilst working for SSNAP and volunteers whilst engaged on SSNAP business.
- Financial systems – financial records, bank statements, cheques and cash are kept securely. Records are kept on computer backed up by a paper system which is maintained by the bookkeeper. Financial controls are in place for authorisation of expenditure, bank transfers and cheques require two signatories. Financial reports are produced and monitored quarterly.

Organisational and Decision-Making Structure

The Directors are ultimately responsible for ensuring that SSNAP is operated properly in accordance with its Memorandum and Articles of Association and other appropriate regulations. Most decisions are taken by a Board of Directors, comprising the Directors and the Charity Director. This Board meets about four times per year. Applications for funding are considered at the meetings along with other matters relating to the governance of SSNAP. All decisions are taken and recorded at the meetings. If there is an urgent matter to be decided between meetings, the procedure is for the Chair or Treasurer to circulate a note to all Board members, or an appropriate sub-committee, to seek their decision.

Managing operations, developing strategy, diversifying and growing funds and the carrying out of Board decisions are the responsibility of the Charity Director who liaises regularly with the Chair.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2022

Strategic report

The Board identified in 2017 the following priorities: to expand and invest in our Family Care team; to consider funding bereavement services and facilities; to collaborate more effectively with other charities; to engage more effectively with our stakeholders; to take a more proactive approach to individual and corporate fundraising; to diversify our sources of funding; to capture feedback and measure our impact more effectively; and to develop our Board.

During the year unfortunately our fundraiser had to leave the organisation for health reasons. The rest of the team remains in a settled state and we are currently trying to recruit a new fundraiser. In the meantime, our Charity Lead has been taking responsibility for these duties.

Achievements and performance

Financial review

SSNAP raised income of £390,010 (2021: £243,992) in the year and spent £147,792 (2021: £131,411) on charitable activities of which £55,912 (2021: £77,980) was expended on support costs. Expenditure on raising funds was £139,372 (2021: £45,255), largely attributable to fundraising salaries and other fundraising costs. As at 28 February SSNAP had net assets of £228,216 (2021: £125,370) which comprised unrestricted general income funds.

Reserves Policy

SSNAP operates a reserves policy of retaining sufficient funds to cover operating costs and funding commitments for 6 months.

Public Benefit

The Directors confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to the guidance published by the Charity Commission. All our charitable activities focus on the objectives described above and are undertaken to further our charitable purposes for the public benefit.

The Trustees' report, including the strategic report, was approved by the Board of Trustees.



Mrs Kerri Knibbs

Trustee

Dated: 30/11/22



Mr Alan Sowden

Trustee

Dated: 30/11/22

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 28 FEBRUARY 2022

The Trustees, who are also the directors of Support for the Sick Newborn and their Parents for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS CRITCHCLEYS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

I report to the Trustees on my examination of the financial statements of Support for the Sick Newborn and their Parents (the Charity) for the year ended 28 February 2022.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of FCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Robert Kirtland FCA
For and on behalf of Critchleys Audit LLP

Beaver House
23-38 Hythe Bridge Street
Oxford
OX1 2EP

Dated: ..19/12/2022....

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 28 FEBRUARY 2022

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £
<u>Income from:</u>			
Donations and legacies	3	372,999	174,433
Charitable activities	4	16,000	46,174
Other trading activities		1,004	18,216
Investments		7	17
Other income	5	-	5,152
Total income		390,010	243,992
<u>Expenditure on:</u>			
Raising funds	6	139,372	45,255
Charitable activities	7	147,792	131,411
Total expenditure		287,164	176,666
Net income for the year/ Net movement in funds		102,846	67,326
Fund balances at 1 March 2021		125,370	58,044
Fund balances at 28 February 2022		228,216	125,370

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

BALANCE SHEET

AS AT 28 FEBRUARY 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	11		-		1,250
Current assets					
Stocks	12	4,400		3,237	
Debtors	13	22,888		17,743	
Cash at bank and in hand		222,937		129,968	
		250,225		150,948	
Creditors: amounts falling due within one year	14	(22,009)		(26,828)	
Net current assets			228,216		124,120
Total assets less current liabilities			228,216		125,370
Income funds					
Unrestricted funds			228,216		125,370
			228,216		125,370

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 28 February 2022.

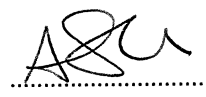
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 30th November 2022


Mrs Kerri Knibbs
Trustee


Mr Alan Sowden
Trustee

Company registration number 7888187

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 28 FEBRUARY 2022

1 Accounting policies

Charity information

Support for the Sick Newborn and their Parents is a private company limited by guarantee incorporated in England and Wales. The registered office is Level 2, The Women's Centre, John Radcliffe Hospital, Oxford, OX3 9DU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Accumulated Fund

The Charity's accumulated fund consists of funds which the Charity may use for its purposes at its discretion. Designated funds are unrestricted funds which have been designated for a specific purpose. Restricted funds are funds which have been restricted for a specific purpose.

1.4 Income

Voluntary Income:

All donations are included in income upon certainty of receipt.

Donations under gift aid, together with the associated income tax recovery, are recognised as income when the donation is received.

Grants are recognised as income when they are entitled to the income.

Covenant income has been categorised as fundraising.

Investment Income:

Credit is taken for interest when the interest is due rather than when it is credited by the bank.

Annual Subscriptions

Subscriptions are included in income when they are received.

1.5 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any value added tax and is reported as part of the expenditure to which it relates:

Costs of generating funds relate to those costs incurred through fundraising activities.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2022

1 Accounting policies

(Continued)

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the Charity,

Support costs have been apportioned between charitable activities on the following basis, in accordance with time spent:

Provision of neonatal equipment	20%
Parent accommodation	20%
Support staff	10%
Psychologist costs	20%
Nurse training	10%
Transport funding	10%
Research funding	10%

Equipment purchased for the New born Care Unit

Equipment purchases are recorded at the time the Board of SSNAP authorises the purchase and this is communicated to the Unit.

1.6 Tangible fixed assets

Depreciation is calculated to write down the cost of tangible fixed assets by equal annual installments over their expected useful lives. The rate applicable to all fixtures and fittings is three years.

1.7 Stocks

Stock consists of purchased items which is intended for resale and is stated at the lower of cost and net realisable value.

1.8 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Debtors

Other debtors are recognised at their transaction value and prepayments are valued at the amount prepaid.

1.10 Creditors

Creditors are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2022

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The estimate with the greatest impact on the accounts is the rate of depreciation. There are no other significant judgements or estimates.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	372,999	174,433

4 Charitable activities

	2022	2021
	£	£
Grants	16,000	46,174

5 Other income

	Total	Unrestricted funds
	2022	2021
	£	£
Other income	-	2,017
Furlough income	-	3,135
	-	5,152

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2022

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Other fundraising costs	87,903	18,032
Fundraising salaries	51,164	26,615
Cost of goods sold	305	608
Total	139,372	45,255

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2022

7 Charitable activities

	Direct costs	Support costs	Governance costs	Total Direct costs	Support costs	Total
	2022	2022	2022	2022	2021	2021
	£	£	£	£	£	£
Neonatal Equipment	20,668	11,183	-	31,851	1,594	17,190
Parent Accommodation	-	11,183	-	11,183	92	15,688
Support Staff	67,057	5,592	-	72,649	51,150	58,948
Psychologist Costs	-	11,183	-	11,183	-	15,596
Nurse Training	1,399	5,592	-	6,991	595	8,393
Transport Funding	100	5,592	-	5,692	-	7,798
Research Funding	-	5,587	-	5,587	-	7,798
Governance Costs	-	-	2,656	2,656	-	-
	89,224	55,912	2,656	147,792	53,431	131,411
	89,224	55,912	2,656	147,792	53,431	131,411

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 28 FEBRUARY 2022

8 Governance Costs

	2022 £	2021 £
AGM meeting costs	-	
Legal and professional		2,600
Independent Examination fee	2,656	2,520
Total	2,656	5,120

9 Trustees

A total of £10 was reimbursed to one Trustee (2021: £42) for event cost expenses.

A total of £5,260 was donated by trustees in the year by 5 Trustees (2021: £1,050 by 4 Trustees).

10 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Office administration and assistance	1	1
Family care salaries	3	2
Fundraising salaries	2	1
Total	6	4

Employment costs

	2022 £	2021 £
Salaries including social security and pension costs	147,130	105,441
Analysed as follows:		
Fundraising salaries	51,164	26,615
Family care salaries	66,508	29,616
Office administration and assistance	29,458	49,210
	147,130	105,441

No directors received any remuneration or reimbursement for any expenses.

The total received by key management personnel comprising total employee benefits including employer's NI was £55,915 (2021: £51,454)

There were no employees whose annual remuneration was £60,000 or more.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 28 FEBRUARY 2022

11 Tangible fixed assets

Fixtures and fittings £

Cost

At 1 March 2021

23,177

At 28 February 2022

23,177

Depreciation and impairment

At 1 March 2021

21,927

Depreciation charged in the year

1,250

At 28 February 2022

23,177

Carrying amount

At 28 February 2022

-

At 28 February 2021

1,250

12 Stocks

2022 £

2021 £

Finished goods and goods for resale

4,400

3,237

13 Debtors

2022 £

2021 £

Amounts falling due within one year:

Trade debtors

4,117

3,980

Other debtors

200

-

Prepayments and accrued income

18,571

13,763

22,888

17,743

14 Creditors: amounts falling due within one year

2022 £

2021 £

Trade creditors

3,905

3,655

Other creditors

15,458

13,694

Accruals and deferred income

2,646

9,479

22,009

26,828

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2022

15 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

16 Members liability

The company is limited by guarantee and does not have share capital, the members undertake to contribute a sum, not exceeding £1, to the assets of the company in the event of the company being wound up.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

England & Wales - Charity number 1146622

Accounts

Charity Registration No. 1146622

Company Registration No. 7888187 (England and Wales)

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2021

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs Laura Askew Mrs Kerri Knibbs Mrs Nicky Boughton Mr Drew Brown Mr Charles De Viggiani Mr Luke Froude Dr Nicholas Ives Mr Dan Kimpton Mr Andrew Lewin Ms Elizabeth Pepys Mr Alan Sowden Ms Alison Stanbridge Mr Paul Vincent
Secretary	Mrs Kerri Knibbs
Patron	Lady Patten
Charity number	1146622
Company number	7888187
Registered office	Level 2 The Women's Centre John Radcliffe Hospital Oxford OX3 9DU
Independent examiner	Critchleys Audit LLP Beaver House 23-38 Hythe Bridge Street Oxford OX1 2EP
Bankers	Barclays Bank plc Woodstock Branch West Oxfordshire Group CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

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SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 28 FEBRUARY 2021

The trustees present their annual report and financial statements for the year ended 28 February 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

STATUS AND ADMINISTRATION

The Company was incorporated under the Companies Act on the 20 December 2011 and registered under number 7888187.

On 1 March 2012 all the assets, liabilities and on-going activities of SSNAP the unincorporated charity were transferred to the Company.

CONSTITUTION

SSNAP was established by Trust Deed on 9 July 1982, and reregistered as a company in 2011. Under its Memorandum and Articles of Association SSNAP's objectives are promoting the relief of sickness of babies who at any time after their birth were or are treated in the New born Care Unit or the neo-natal nursery of the John Radcliffe Hospital; and furthering the education of and the advancement of research by persons who are associated with the John Radcliffe Hospital engaged in the medical nursing or other care of babies and infants. In meeting these objectives SSNAP has the power to make grants to the needy parents of babies referred to above to enable them to visit the hospital frequently or to stay near the hospital; to arrange accommodation for parents who have to stay near the hospital; to provide logistical and emotional support services to parents and to provide funding for such support services; to provide medical equipment; to award scholarships, exhibitions, bursaries or maintenance allowances tenable at any hospital, school or university or other educational establishment approved by the Directors to persons eligible to benefit and who are in need of financial assistance; and to award such persons grants or maintenance allowances to enable them to travel whether in the United Kingdom or abroad in furtherance of their education, training or research.

CHAIRMAN'S REPORT 2020/21

Objectives and activities

SSNAP has continued to meet its core objectives and mission over the past year. The mission of the Charity can be broadly divided into four areas of focus - Parent Support, Family Care, Nurse Training, Unit Equipment and Research.

Parent Support/Family Care

Helping parents of babies who are spending time in neonatal care is a core objective of the Charity. Over the past year we have continued to fund accommodation adjacent to the hospital (although this has now been replaced by a permanent provision for parents at the hospital), so that parents in need can spend vital time with their babies, as well as providing much needed financial support for those on low incomes who need to travel long distances to visit their babies in the unit. Our Family Care Team provide over 50 hours per week of practical and emotional support to parents and families, alongside a team of volunteers who provide refreshments to families on the unit, as well as peer support. The Newborn Care Unit also identified the need for targeted psychological support services and in 2018 SSNAP started funding the provision of a clinical psychologist and an assistant psychologist to meet this need. Our Family Care team also support bereaved parents and their families during some of the most difficult times.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

Nurse Training

SSNAP has provided much needed funding for nurses on the unit to attend specialist training courses. There have been a variety of applications and most receive 70-100% of their funding requests.

Unit Equipment

SSNAP has committed funds to the provision of clinical and non-clinical equipment needed by the unit in the past year.

Research

SSNAP continued to fund a research fellowship within the Pediatric Infant Pain and Anesthesia (PIPA) research group.

A major element of the work has been to develop functional magnetic resource imaging (fMRI) biomarkers for measuring pain in infants. This ground-breaking work will soon be submitted for publication and the team are working to address the further technical and regulatory challenges that would enable these techniques to be used in advance the clinical care of sick and premature infants.

This project has concluded and the Board have taken a strategic decision to not commit to further significant research projects at this time though we will remain open to consider support for small, relevant projects.

Major Risk Factors of SSNAP

The Directors maintain a register of the main risks facing SSNAP, which is reviewed regularly at Board meetings. The Directors have identified the following major risks of SSNAP and have put systems in place to minimise them:

- Risk of failing to grow income. The Directors have taken steps to reduce expenditure where possible without affecting service delivery to ensure SSNAP can meet its liabilities whilst growing income over the next 12 months.
- Confidentiality of client information - SSNAP seeks permission from all clients/members to hold personal information on the databases. The databases are password protected. All paper systems are kept in locked filing cabinets or cupboards. All of this information is confidential to SSNAP and is not passed on to any other agency without permission unless required by law.
- Risk of SSNAP staff and volunteers suffering injury or loss - SSNAP has taken out insurance policies which cover members of staff whilst working for SSNAP and volunteers whilst engaged on SSNAP business.
- Financial systems – financial records, bank statements, cheques and cash are kept securely. Records are kept on computer backed up by a paper system which is maintained by the bookkeeper. Financial controls are in place for authorisation of expenditure, bank transfers and cheques require two signatories. Financial reports are produced and monitored quarterly.

Organisational and Decision-Making Structure

The Directors are ultimately responsible for ensuring that SSNAP is operated properly in accordance with its Memorandum and Articles of Association and other appropriate regulations. Most decisions are taken by a Board of Directors, comprising the Directors and the Charity Director. This Board meets about four times per year. Applications for funding are considered at the meetings along with other matters relating to the governance of SSNAP. All decisions are taken and recorded at the meetings. If there is an urgent matter to be decided between meetings, the procedure is for the Chair or Treasurer to circulate a note to all Board members, or an appropriate sub-committee, to seek their decision.

~~Managing operations, developing strategy, diversifying and growing funds and the carrying out of Board decisions are the responsibility of the Charity Director who liaises regularly with the Chair.~~

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Strategic report

The Board identified in 2017 the following priorities: to expand and invest in our Family Care team; to consider funding bereavement services and facilities; to collaborate more effectively with other charities; to engage more effectively with our stakeholders; to take a more proactive approach to individual and corporate fundraising; to diversify our sources of funding; to capture feedback and measure our impact more effectively; and to develop our Board.

SSNAP appointed the first Charity Director in 2017 and hired an administrator and a fundraiser in 2018. Both additional support staff were in place for the entirety of this reporting period although the Coronavirus pandemic in February 2020 forced some tough decisions. Subsequently the Charity reduced to a Charity Director, two part-time Family Care Team staff and a bookkeeper supporting one day a month (total 2.5 FTE staff). Subsequently we have expanded the Family Care Team to provide a seven days a week service for families and have also appointed a part-time fundraiser, enabling us to expand our range of fundraising events and the profile of the charity.

Achievements and performance

Financial review

SSNAP raised income of £243,992 (2020: £259,531) in the year and spent £131,411 (2020: £232,570) on charitable activities of which £77,980 (2020: £67,071) was expended on support costs. Expenditure on raising funds was £45,255 (2020: £62,269), largely attributable to fundraising salaries and other fundraising costs. As at 28 February SSNAP had net assets of £125,370 (2020: £58,043) which comprised unrestricted general income funds.

Reserves Policy

SSNAP operates a reserves policy of retaining sufficient funds to cover operating costs and funding commitments for 3-6 months.

Director Induction and Training

Emma Cantrell gave her notice to leave in late 2019 and a new Charity Director, Martin George Realey, was appointed on 24th February 2020. His induction and training included:

- meeting and discussions with the Chairman and with fellow Directors

- a guided tour of the Newborn Care Unit accompanied by an experienced Director; making relevant introductions and scheduling follow up meetings

- meeting with SSNAP staff, first as a group and then one-to-one discussions

- access to information about SSNAP

Public Benefit

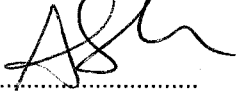
The Directors confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to the guidance published by the Charity Commission. All our charitable activities focus on the objectives described above and are undertaken to further our charitable purposes for the public benefit.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

The trustees' report, including the strategic report, was approved by the Board of Trustees.



.....
Mr Alan Sowden

Trustee

Dated: ...22/12/2021.....

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

I report to the trustees on my examination of the financial statements of SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS (the charity) for the year ended 28 February 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Critchleys Audit LLP

Beaver House
23-38 Hythe Bridge Street
Oxford
OX1 2EP

Dated: 22 December 2021

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 28 FEBRUARY 2021

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £
<u>Income and endowments from:</u>			
Donations and legacies	3	22,329	41,579
Charitable activities	4	198,278	207,709
Other trading activities		18,216	10,144
Investments		17	99
Other income	5	5,152	-
Total income		243,992	259,531
<u>Expenditure on:</u>			
Raising funds	6	45,255	62,269
Charitable activities	7	131,411	232,570
Total expenditure		176,666	294,839
Net income/(expenditure) for the year/ Net movement in funds		67,326	(35,308)
Fund balances at 1 March 2020		58,044	93,351
Fund balances at 28 February 2021		125,370	58,043

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

BALANCE SHEET

AS AT 28 FEBRUARY 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		1,250		3,666
Current assets					
Stocks	12	3,237		3,237	
Debtors	13	17,743		15,365	
Cash at bank and in hand		129,968		80,154	
		<u>150,948</u>		<u>98,756</u>	
Creditors: amounts falling due within one year	14	<u>(26,828)</u>		<u>(44,379)</u>	
Net current assets			124,120		54,377
Total assets less current liabilities			<u>125,370</u>		<u>58,043</u>
Income funds					
Unrestricted funds			125,370		58,043
			<u>125,370</u>		<u>58,043</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 28 February 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on ...22/12/2021



Mr Alan Sowden
Trustee

Company Registration No. 7888187

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2021

1 Accounting policies

Charity information

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS is a private company limited by guarantee incorporated in England and Wales. The registered office is Level 2, The Women's Centre, John Radcliffe Hospital, Oxford, OX3 9DU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Accumulated Fund

The Charity's accumulated fund consists of funds which the Charity may use for its purposes at its discretion. Designated funds are unrestricted funds which have been designated for a specific purpose. Restricted funds are funds which have been restricted for a specific purpose.

1.4 Income

Voluntary Income:

All donations are included in income upon certainty of receipt.

Donations under gift aid, together with the associated income tax recovery, are recognised as income when the donation is received.

Grants are recognised as income when they are entitled to the income.

For the year ended 28 February 2021, covenant income has been categorised as fundraising.

Investment Income:

Credit is taken for interest when the interest is due rather than when it is credited by the bank.

Annual Subscriptions

Subscriptions are included in income when they are received.

1.5 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any value added tax and is reported as part of the expenditure to which it relates:

Costs of generating funds relate to those costs incurred through fundraising activities.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

1 Accounting policies

(Continued)

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the Charity.

Support costs have been apportioned between charitable activities on the following basis, in accordance with time spent:

Provision of neonatal equipment	20%
Parent accommodation	20%
Support staff	10%
Psychologist costs	20%
Nurse training	10%
Transport funding	10%
Research funding	10%

Equipment purchased for the New born Care Unit

Equipment purchases are recorded at the time the Board of SSNAP authorises the purchase and this is communicated to the Unit.

1.6 Tangible fixed assets

Depreciation is calculated to write down the cost of tangible fixed assets by equal annual installments over their expected useful lives. The rate applicable to all fixtures and fittings is three years.

1.7 Stocks

Stock consists of purchased items which is intended for resale and is stated at the lower of cost and net realisable value.

1.8 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Debtors

Other debtors are recognised at their transaction value and prepayments are valued at the amount prepaid.

1.10 Creditors

Creditors are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 Critical accounting estimates and judgements

The following judgements (apart from those involving estimates) have had the most significant effect on amounts recognised in the financial statements.

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	22,329	41,579

4 Charitable activities

	2021	2020
	£	£
Income tax reclaimed	6,042	26,009
Grants	46,174	7,000
Subscriptions	-	1,500
Fundraising	146,062	173,200
	198,278	207,709

5 Other income

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Other income	2,017	-
Furlough income	3,135	-
	5,152	-

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Other fundraising costs	18,032	17,754
Fundraising salaries	26,615	40,422
Cost of goods sold	608	4,093
Total	45,255	62,269

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

7 Charitable activities	Direct costs	Support costs	Total	Direct costs	Support costs	Total
	2021 £	2021 £	2021 £	2020 £	2020 £	2020 £
Neonatal Equipment	1,594	15,596	17,190	18,922	13,414	32,336
Parent Accommodation	92	15,596	15,688	6,647	13,414	20,061
Support Staff	51,150	7,798	58,948	42,143	6,708	48,851
Psychologist Costs	-	15,596	15,596	48,700	13,414	62,114
Nurse Training	595	7,798	8,393	1,267	6,708	7,975
Transport Funding	-	7,798	7,798	1,558	6,708	8,266
Research Funding	-	7,798	7,798	46,262	6,705	52,967
	53,431	77,980	131,411	165,499	67,071	232,570
	53,431	77,980	131,411	165,499	67,071	232,570
	53,431	77,980	131,411	165,499	67,071	232,570
	53,431	77,980	131,411	165,499	67,071	232,570

Analysis by fund
Unrestricted funds

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

7 Charitable activities	(Continued)									
	Neonatal Equipment	Accommodation	Parent	Support Staff	Psychologist Costs	Nurse Training	Transport Funding	Research Funding	Total 2021	Total 2020
Support Costs										
Travel	29		29	15	29	15	15	14	146	277
Salaries	5,923		5,923	2,962	5,923	2,962	2,962	2,961	29,616	44,983
Printing, postage and stationary	6,754		6,754	3,377	6,754	3,377	3,377	3,376	33,769	5,152
Sundry	947		947	473	947	473	473	472	4,732	3,900
Recruitment	210		210	105	210	105	105	104	1,049	-
Insurance	476		476	238	476	238	238	237	2,379	2,145
Website costs	22		22	11	22	11	11	10	109	101
Staff training	217		217	109	217	109	109	108	1,086	919
Computer costs	16		16	8	16	8	8	7	79	4,236
Depreciation	483		483	242	483	242	242	241	2,416	5,850
Governance	520		520	260	520	260	260	259	2,599	8,451
Total	15,597		15,597	7,800	15,597	7,800	7,800	7,789	77,980	76,104

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

8 Governance Costs

	2021	2020
	£	£
AGM meeting costs	-	1,563
Legal and professional	2,600	26
Audit fee	2,520	2,927
Total	5,120	4,516

9 Trustees

A total of £42 was reimbursed to one Trustee (2020: £15) for event cost expenses.

A total of £1,050 was donated by trustees in the year by 4 Trustees (2020: £725 by 3 Trustees).

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Office administration and assistance	1	3
Family care salaries	2	2
Fundraising salaries	1	1
Total	4	6

Employment costs	2021 £	2020 £
Salaries including social security and pension costs	105,441	123,349
Analysed as follows:		
Fundraising salaries	26,615	40,422
Family care salaries	29,616	40,269
Office administration and assistance	49,210	42,658
	105,441	123,349

There were no employees whose annual remuneration was £60,000 or more.

No directors received any remuneration or reimbursement for any expenses.

The total received by key management personnel comprising total employee benefits including employers NI was £51,454 (2020: £51,730).

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

11 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 March 2020	23,177
At 28 February 2021	23,177
Depreciation and impairment	
At 1 March 2020	19,511
Depreciation charged in the year	2,416
At 28 February 2021	21,927
Carrying amount	
At 28 February 2021	1,250
At 29 February 2020	3,666

12 Stocks

	2021 £	2020 £
Finished goods and goods for resale	3,237	3,237

13 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	3,980	11,765
Prepayments and accrued income	13,763	3,600
	17,743	15,365

14 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	3,655	14,303
Other creditors	13,694	4,262
Accruals and deferred income	9,479	25,814
	26,828	44,379

SUPPORT FOR THE SICK NEWBORN AND THEIR PARENTS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

15 Unrestricted funds

	Balance as at 01 March 2020	Incoming resources	Resources expended	Transfers	Balance as at 28 February 2021
	£	£	£	£	£
General unrestricted funds	58,044	243,992	(176,666)	-	125,370
Total	<u>58,044</u>	<u>243,992</u>	<u>(176,666)</u>	<u>-</u>	<u>125,370</u>

16 Analysis of net assets between funds

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Fund balances at 28 February 2021 are represented by:		
Tangible assets	1,250	3,666
Current assets/(liabilities)	124,120	54,377
	<u>125,370</u>	<u>58,043</u>

17 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

18 Members liability

The company is limited by guarantee and does not have share capital, the members undertake to contribute a sum, not exceeding £1, to the assets of the company in the event of the company being wound up.