

COPEF TRAINING SKILLS

Charity Registration No:

1146606

REPORTS & ACCOUNTS

For The Year Ending 31 March 2023

FANLA & CO
Accountants & Consultants

COPEF TRAINING SKILLS

CORPORATE INFORMATION

TRUSTEES:

Didier MATUBA - Chair
Baby PONGOLA
Franci MANPULI
Domingo Landu AUSGUSTOS

INDEPENDENT EXAMINERS:

FANLA & CO
(Accountants & Consultants)
Unit 10, Warwick House
Overton Road
London, SW9 7JP

REGISTERED OFFICE:

21 Clarewoow Walk
Off Moorland Road, Brixton
London
SW9 8TX

REGISTERED CHARITY NO:

1146606

REPORT AND ACCOUNTS:

31 Mar. 2023

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INDEPENDENT EXAMINERS' REPORT

To The Trustees of COPEF TRAINING SKILLS

On the Accounts for the year ended 31 March, 2023 Set out on the attached sheets.

Respective Responsibilities of Trustees and Examiner

As trustees you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- state whether particular matters have come to our attention.

Basis of Independent Examiner's Statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention

1. which gives us reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

fanla&co

Date:

05/12/2023

FANLA & CO

UNIT 10, WARWICK HOUSE
OVERTON ROAD
LONDON SW9 7JP

COPEF TRAINING SKILLS
TRUSTEES REPORT

The Trustees present with pleasure their Annual Report together with the financial statement of the Charity for the year ended 31 March 2023.

Constitution, objective of the charity, principal activities and organisation of our work

The charity is registered under the Constitution adopted 14 December 2011 as amended on 23 March 2012 as amended on 28 April 2017 under number 1146606.

The objective of the charity as set out in the Constitution include, but not limited to, promoting any charitable purposes for the benefit of the public in DR Congo and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.

Development, activities and achievement in the year

The Trustees are pleased to report that the charity continued to be successful in meeting its objectives.

Organisation


The Charity is governed by a Board of Trustees who are elected to serve and run its affairs. Annually, the Board reviews the range of skills it has available and uses its power of co-option to ensure that gaps are filled.

Committee Members' Responsibility In The Preparation Of Financial Statements

Charity Legislation requires the committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs as at the end of the financial year and the income and expenditure for the year ended on that date. In preparing those financial statements, suitable accounting policies have been used, framed, to the best of the Committee's knowledge and belief, by reference to reasonable and prudent judgements and applied consistently. Applicable accounting standards have been followed. The Committee is also required to indicate where the financial statement are prepared other than on the basis that Charity is a going concern.

The Committee is responsible for ensuring that arrangements are made for keeping proper books of account with respect to transactions and assets and liabilities and for maintaining a satisfactory system of control over the books of accounts and transactions. The Committee is also responsible for ensuring that arrangements are made to safeguard the assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Board

Signature 
Name Didier MATUBA - Chair
Date: 10/12/2023

COPEF TRAINING SKILLS

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March

		2023		2022	
	notes	Unrestricted	Restricted	Total	
	2	£	£	£	£
Incoming Resources					
Contrats/ Sub-contrats / Grants/		25,000	39,500	64,500	54,694
Fundraising income		8,360	5,500	13,860	7,950
Service Sales		16,700		16,700	15,940
Trustee Yearly Commitment		1,525		1,525	500
Donation in kind (Food and		14,976	32,500	47,476	47,476
Donation Cash		3,437		3,437	3,437
Memberships contribution fees		1,960		1,960	2,250
Property and rental income/office		3,250		3,250	2,650
Other income		2,536		2,536	1,150
Total Incoming resources	(a)	77,744	77,500	155,244	136,047
Resources Expended					
Premises		6,700		6,700	6,700
Building maintenance		1,506		1,506	957
Utility-bill		1,200		1,200	550
Supply equipment		4,500		4,500	3,000
Promotion/Advertising		2,350		2,350	1,500
Office supplies /Stationary and post		250		250	200
Telephone and internet		540		540	441
Software/ web design		750		750	279
Volunteer expenses		5,500		5,500	2,700
Insurance		540		540	442
Staff salaries and wages costs		37,500		37,500	35,270
Refreshment		2,500		2,500	850
Bank Interest/Financing Charges		48		48	96
Project research/dev/fundraising		2,500		2,500	4,200
Cost of Living crisis/Emergency		38,300		38,300	34,070
Food/ Family/ Asylum seekers		9,500		9,500	7,000
development project		1,200		1,200	9,834
Community engagement project		600		600	400
Travel		11,500		11,500	8,500
wellbeing and health/ Education		4,000		4,000	0
and Employment project		4,000		4,000	0
Employment support		4,000		4,000	2,555
Investment – Trading services		1,000		1,000	308
Others		600		600	300
Independent Examiner's Fee		1,039		1,039	513
Professional and legal fees					
Depreciation					
Total Resources Expended	(b)	138,123	-	138,123	120,665
NET MOVEMENT FOR THE YEAR	(a-b)	(60,379)	77,500	17,121	15,382
Balance b/f at 1 Apr. 2022		10,796	60,194	70,990	55,608
Balance c/f at 31st Mar. 2023		- 49,583	137,694	88,111	70,990

COPEF TRAINING SKILLS

BALANCE SHEET

as at 31 March


	notes	2023	2022
<u>Fixed Assets</u>		£	£
Tangible Assets	3	6,700	5,187
Investments		3039	4055
Total Fixed Assets		9,739	9,242
<u>Current Assets</u>			
Debtors & Prepayments		4500	3500
Stock/W-I-P		53,372	36900
Cash in Hand & at Bank		35000	31148
Total Current Assets		92,872	71,548
<u>Current Liabilities</u>			
Creditors & Accrued Expenses	5	14,500	9,800
Total Current Liabilities		14,500	9,800
Net Current Assets/(Liabilities)		78,372	61,748
Total Net Assets		88,111	70,990

REPRESENTED BY

ACCUMULATED FUND

Opening Balance	70,990	55,608
Net Incoming/(Outgoing) Resources for the year	17,121	15,382
Closing Balance	88,111	70,990

Signature
Name


Didier MATUBA

Chairperson- Board of Trustees

10/12/2023

Date of Approval

COPEF TRAINING SKILLS

NOTES TO THE ACCOUNTS

For the Year Ended 31 March 2023

1.0 ACCOUNTING POLICIES

1.1 Basis of Accounting

The accounts have been prepared under the historical cost convention.

1.2 Fixed Assets

Fixed Assets are stated at cost.

1.3 Depreciation

Depreciation is provided on the straight line basis to write off fixed assets over their expected useful lives as follows:

Property	0% p.a
Equipment	0% p.a
Furniture & Fittings	0% p.a

2 INCOME

Income consists of Contracts, Grants, Donations, Trustees Contributions and other income during the year.

3 TANGIBLE FIXED ASSETS

Tangible fixed assets are made up of the following:

	Property	Equipment	Furniture & Fittings	Total
COST	£	£	£	£
At 1 April 2022	1208	3650	329	5,187
Additions/(disposals) during the period	1,513	-	-	1,513
At 31 March 2023	2,721	3,650	329	6,700
DEPRECIATION				
At 1 April 2022	-	-	-	-
Charge for the period	-	-	-	-
At 31 March 2023	-	-	-	-
NET BOOK VALUE				
At 31 March 2023	2,721	3,650	329	6,700
At 31 March 2022	1,208	3,650	329	5,187

COPEF TRAINING SKILLS

NOTES TO THE ACCOUNTS

For the Year Ended 31 March 2023

4. Surplus /(deficit) for the year

2023	2022
17,121	15,382
£	£

This is stated after charging:

Depreciation of Tangible fixed Assets

-	-
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5. Creditors

Loan

Creditors & Accruals

13,900	9,500
600	300
14,500	9,800