

Registered in England and Wales Number: 7795806
Charity Number: 1146522

**WOODVALE AND AINSDALE
COMMUNITY ASSOCIATION
(A Company Limited by Guarantee)**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30TH APRIL 2021**



**Harrison Latham & Company
Chartered Accountants
97 Tulketh Street
Southport
Merseyside
PR8 1AW**

Woodvale and Ainsdale Community Association
Financial Statements
For the Year Ended 30th April 2021

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Woodvale and Ainsdale Community Association

Directors, Officers and Advisers

Directors

Alison Marshall	Chair
Michael Brady	Vice-Chair
Anne Burman	Treasurer
Suzanne Thompson	Trustee
Amy Suthren	Trustee
Thomas Boynton	Trustee

Registered Office

Woodvale & Ainsdale Community Centre
Meadow Lane
Woodvale
Southport
Merseyside
PR8 3RS

Company Registration Number

7795806

Charity Registration Number

1146522

Bankers

The Royal Bank of Scotland
269 Lord Street
Southport
PR8 1PH

Santander
12 Chapel Lane
Formby
L37 4HU

Independent Examiner

Neil A. Latham FCA
Harrison Latham & Company
97 Tulketh Street
Southport PR8 1AW

Woodvale and Ainsdale Community Association

Trustees' Report

For the Year Ended 30th April 2021

The Trustees' who are also Directors' for the purposes of the Companies Act, present their Annual Report and Financial Statements for the year ended 30 April 2021. The Trustees' have adopted the provisions of the Statement of Recommended Practice Accounting and Reporting by Charities in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) in preparing the Annual Report and Financial Statements of the charitable company, which also comply with the charity's governing document and applicable law.

The Charity

The Woodvale & Ainsdale Community Association is constituted as a company limited by guarantee and not having a share capital. The company is registered with Companies House in England and Wales, Limited Company No: 07795806. The principal governing document is the Company Memorandum and Articles of the Association, last amended 1 May 2013. The charity is registered with the Charity Commission No: 1146522.

The principle and registered address of the charity is:-

Meadow Lane
Woodvale
Southport
Merseyside
PR8 3RS

Objectives

The objectives of the Charity are:-

- 1) To promote and benefit the lives of the inhabitants of Woodvale, Ainsdale and the surrounding area, without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for those living in the said inhabitants;
- 2) To establish or secure the establishment of a community centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives;
- 3) To promote such other purposes as are charitable according to the laws of England and Wales for the benefit of the public as may from time to time be determined.

Woodvale and Ainsdale Community Association (WACA) aims to meet its objectives by maintaining an adequate and appropriate range of services, support and activities. In setting our objectives and planning our activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. We endeavour to provide the following for the community of Woodvale and Ainsdale:

- ✓ Quality support for all members of the local community
- ✓ A wide range of activities for the people of all ages and diverse backgrounds
- ✓ Tutors and other professionals for the benefit of the community, thus addressing issues surrounding unemployment and employability, isolation, enhance childhood and youth development and to provide support which will help to build community spirit
- ✓ Activities specifically aimed at older members of the community, improvements in health and wellbeing of participants and contributing towards improving social deprivation and access.

Board of Trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. All members of the Management Committee give their time voluntarily and receive no benefits from the charity. Woodvale & Ainsdale Community

Woodvale and Ainsdale Community Association

Trustees' Report

For the Year Ended 30th April 2021

Association is managed by the elected trustees, the Chair, Vice Chair, Treasurer, and other trustees, together with the Community Centre Manager, and Administrator who meet on a monthly basis.

The Annual General Meeting was due to be held on the 17 March 2020 and Trustees would retire by rotation, being those who have been longest in office since their last appointment, in accordance with the Articles of the Association. Due to the impact of the COVID-19 pandemic and the government lockdown rules we were unable to hold our AGM as usual and this was moved to July 8th 2020. The current board is shown below:

1. Chair: Alison Marshall
2. Vice Chair: Michael Brady
3. Treasurer: Anne Burman
4. Suzanne Thompson
5. Amy Suthren
6. Thomas Boynton

The day to day management of the Charity is delegated to the Community Centre Manager, who in turn, leads a staff team with specific areas of responsibility.

Directors Responsibilities

The directors are responsible for preparing the Director's Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- 1) Select suitable accounting policies and then apply them consistently
- 2) Make judgements and accounting estimates that are reasonable and prudent
- 3) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Staff:

1. Sarah Proctor: Community Centre Manager - 35 hours per week
2. Davina Suthren: Finance Officer - 8 hours per week
3. Sofia Khan: Administrator - 19.5 hours per week
4. Susan Taylor: Caretaker - 16 hours per week
5. Graham Suthren: Sessional Youth Worker (Self-Employed)

Woodvale and Ainsdale Community Association

Trustees' Report

For the Year Ended 30th April 2021

In addition to the above staff we have freelance instructors and a number of volunteers from the local community who assist with various projects. All staff and volunteers have enhanced DBS disclosures in place. All staff and volunteers are managed and supervised by the Community Centre Manager, who, in turn is managed and supervised by the trustees.



Staff & Trustees

Trustees



Alison Marshall
Chair

Michael Brady
Vice Chair

Anne Burman
Treasurer

Suzanne Thompson
Trustee

Thomas Boynton
Trustee

Amy Suthren
Trustee

Staff



Sarah Proctor
Centre Manager

Sofia Khan
Administrator



Davina Suthren
Finance Officer

Susan Taylor
Caretaker

Graham Suthren
Sessional Youth Worker

Woodvale and Ainsdale Community Association

Trustees' Report

For the Year Ended 30th April 2021

About Us

In 1992, local Woodvale residents identified a lack of both a community focal point and co-ordinated activities. Initially the group met in a disused school, but in 1999 (having secured charitable status) residents convinced the borough council to provide a purpose built community centre on the original site of the school. Woodvale & Ainsdale Community Association (WACA) established itself as a charitable organisation based in the Woodvale area of Ainsdale, Southport. The new centre was an integral part of a scheme to build a new housing estate and primary school for the area.

This area is covered by the Middle Super output area Sefton 011. It is an isolated and deprived estate which is surrounded by far more prosperous areas.

- Sefton 011B is within Ainsdale ward and one of 189 LSOAs in Sefton local authority district.
- According to the 2019 Index of Multiple Deprivation (IMD), this particular area – Sefton 011B LSOA E01006924 ranks 3,523 out of 32,844 LSOAs (where a rank of 1 is the most deprived LSOA).
- In 2019, this LSOA ranked within the 10% most deprived neighbourhoods in the country on the income domain, the employment domain and the health deprivation and disability domain
- In 2015 this LSOA was ranked within the 20% most deprived neighbourhoods in the country for Income Deprivation Affecting Children and by 2019 the deprivation has increased showing the area ranking within the 10% most deprived
- The Income Deprivation Affecting Older People is mostly unchanged and Sefton 011B is ranked within the 10% most deprived neighbourhoods in the country for this.

(http://delgapps.communities.gov.uk/imd/iod_index.html#)

Amenities

WACA consists of 2 buildings within a half-mile radius of each other which comply with current Disability Discrimination Act regulations. They are: Woodvale Community Centre and WACA Recreation Centre. Volunteers of Woodvale and Ainsdale Community Association also manage the Community Woodlands between the two buildings.

Woodvale Community Centre

The Woodvale Community Centre is the base for the Community Centre Manager, support staff, and WACA administration. It is located on Meadow Lane, Woodvale, adjacent to the Kings Meadow Primary School and Kings Meadow Children's Centre. Our location is an ideal setting to ensure that our activities provide a good combined offer for all ages of local people and build upon our close partnership with the school and their children's centre.

WACA Recreation Centre

WACA Recreation Centre is based at the end of Orchard Lane, Ainsdale. It is located next to public playing fields and a hard standing multi-sports area. This larger centre is ideal for a variety of leisure activities, and a place for larger groups to meet.

Our facilities are used by local residents for community meetings. We also provide a wide variety of activities, with room hire for community consultations, elections, children's parties, community groups and events. WACA offers numerous activities promoting health and wellbeing, which work towards combating isolation and loneliness.

Up until March 17th 2020 both centres were currently open seven days per week including evenings and provided a diverse range of activities and services for the local community. We had to close due to the COVID-19 pandemic.

Woodvale and Ainsdale Community Association

Trustees' Report

For the Year Ended 30th April 2021

COVID-19

We have been extremely busy during the COVID-19 Pandemic and our staff and volunteers have worked tirelessly to keep everything running to ensure we can continue to support the community.

Woodvale Woodland Project

Our Woodvale Woodland Project is the perfect opportunity to spend more time surrounded by nature in a beautiful, accessible environment. Over the past year we have not been able to do as many events in the woodlands as we would have liked due to COVID restrictions. However, when able, volunteers have been going through the woodlands to keep an eye on paths, trees, vandalism and to help maintain it where possible for the benefit of the community. Local people particularly enjoy the multiple paths that lead through the woodlands revealing various native flowers, benches, sculptures, messages in the trees and fairy doors.

As COVID-19 restrictions began to ease we were able to have volunteers working on this project again and collecting litter and maintaining trees throughout spring.

Older people

Throughout the pandemic we have been able to stay connected to our older members through various ways. At the beginning of lockdown, before delivery services were fully established we offered to help those who were shielding with a shopping service working in partnership with Brighter Living to ensure we reached those in most need. We also delivered food parcels with food donated by local businesses and people and collected prescriptions and other necessities for those in need. In total we delivered 241 food parcels to older people and families and completed 109 'shops' for those in need.

We have been regularly calling our older members through a befriending style service to check in and to see if they have all the support they need. This service has helped to reduce loneliness and has been a great opportunity for us to stay in touch throughout the pandemic.

We have prepared and delivered 230 wellbeing parcels to date. These parcels were delivered at various points throughout the year to give local people and our older members a boost. We delivered these during the first 12 weeks of the pandemic with funding from Tesco Bags of Help and The Financial Planning Corporation and these were to give older members of the community with activities to do from home whilst they were shielding or in lockdown.

We also did a winter parcel that included scam awareness booklets from the Police, fire safety leaflets from Mersey Fire, information and LED bulbs from the affordable warmth team, a blanket, soup, mince pies and some activities to do over the winter period such as a jigsaw and Origami.

These parcels have let people know that we're here to support them however we can and have given a much needed boost during such a difficult time. Delivering these parcels meant that our staff and volunteers could also have important doorstep chats with our members and ensure they were safe and happy. Over the past year we have had approximately 720 socially distanced doorstep chats.

Young people

Over the course of the year through various restrictions, the level at which we could deliver youth activities changed. During August we would usually have a full summer holiday programme however, this year we were limited to providing remote support and therefore provided a total of 130 activity parcels for young people to use at home.

We included items such as:

- Sketch pad and pencils
- Playing cards
- Colouring book
- Book token
- Origami pack from Origami Pulse

These parcels were a huge success with the young people and their parents and helped to keep young people busy, engaged in activities with their families and it encouraged them to learn new skills.

Woodvale and Ainsdale Community Association

Trustees' Report

For the Year Ended 30th April 2021

Towards the end of 2020 restrictions began to be lifted for young people and we were able to run some activities inside the community centre. Since then we have been able to do various activities such as mountain biking, arts and craft classes, bike maintenance and Dr Bike sessions. We have also hosted sessions on Zoom including quiz nights and an art class.

Alongside this, we advertised on social media that we were sending welfare parcels to our older members and would love for young people to get creative by writing a poem or painting a picture etc. to add to our parcels. The response was brilliant, we had so many lovely pictures and poems posted to us that were sent out to brighten people's day. We also worked in partnership with Kings Meadow Primary School who delivered cards and posters for our food parcels and shopping deliveries.

These activities combined produced attendances/contacts over the year of approx. 340 people.

Building refurbishments

Over the past year we hired a local plumber to update our water storage system to include a legionella safe water tank at the Recreation Centre. We also disconnected the old showers, removed the hot water tank and disconnected the old water storage tank. The stop tap has been replaced, taps have been fixed and old and unnecessary pipework has been removed.

We had an electrician come to do our 5 year Electrical Installation Condition Report (EICR) which raised issues that needed addressing, this has all now been fixed and it has passed the EICR. We had all the lighting and heating replaced in the main room and PAT testing on electrical equipment.

Future plans

We have a regular timetable of targeted activities that we are expanding due to increased demand.

We have plans to run evening sports and games sessions for local young people and we have a full summer programme planned throughout August. We have increased the number of Chair Based Exercise classes that we will offer due to demand and local need. We will continue offering important educational opportunities to local people such as first aid and food hygiene qualifications. These opportunities enhance personal and community development and improve employability.

We will also support people with financial advice courses that run alongside our confidence and motivation workshops. These courses will be beneficial as the area that we work in is in the 10% most deprived neighbourhoods on the employment deprivation and income deprivation domain.

With external funding we have been able to provide:

Ainsdale Area Committee	Funding to support the cost of upgrades to our Fire Alarm system
Brighter Living Partnership	Funding towards Managers salary
John Moores Foundation	Funding towards Managers salary
P.H. Holt Foundation	Funding towards Managers salary
Sefton MBC	Funding for youth activities, youth workers' salaries and various short courses
	Funding towards the running costs of the community buildings
The Violence Reduction Partnership	Funding for youth activities
The National Lottery Community Fund	Funding all staff salaries for 6 months
The F P C Foundation	Funding to create and deliver wellbeing packs to older and younger people to keep them busy and give them a boost during the pandemic
Tesco Bag of Help	COVID-19 funding to provide wellbeing parcels for older people
	Funding to support Summer Sizzlers youth activities in August 2021
The Co-op Local Community Fund	Funding to provide Chair Based Exercise classes on a weekly basis
Steve Morgan Foundation	Emergency COVID funding to support loss of revenue

Woodvale and Ainsdale Community Association

Trustees' Report

For the Year Ended 30th April 2021

Sefton MBC Business Support Grant, National Lockdown Grant, Local Restrictions Grant and Restart Grants for the Community and Recreation Centre	4 grants per building to support running costs
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This year we have also been able to:

- Continue collecting free food from Tesco at Formby in partnership with Fare Share
- Work closely with Kings Meadow Primary School to continue the Intergenerational Project between the pupils and our older members
- Develop new ways of working during the global pandemic

Our volunteers make a positive difference to the community (in addition to gaining new personal skills and experiences). The volunteer hours for May 2020 – April 2021 are 284.5 hours over the year, averaging 24 hours per month, with a social impact value of £2,845 per year.

Stakeholders

The number of partner organisations supporting WACA is a great endorsement to the association as they recognise the work we undertake is of vital importance in the area.

We work closely with partner organisations and we are members of Sefton North Area Youth Consortium with two other voluntary organisations which include Parenting 2000, and Youth & Community Partnership. We are also part of Sefton Youth Service Providers attending regular meetings with other youth organisations, sharing good practice and identifying gaps in local service provision. As a Community Health Champion Centre for Sefton we attend bi-monthly health related meetings, sharing health related information. We work closely with Social Prescribers whose role is to work with Doctors and patients and refer local people to activities at our centre. We attend regular meetings with other voluntary, community and faith groups, health groups and local schools and colleges to engage and discuss relevant issues.

We are a neighbourhood partner of Living Well Sefton which offers the opportunity for us to meet regularly with other local organisations and work in closer partnership with them keeping in touch about activities that are available across the north of Sefton.

We work closely with Sefton CVS who have assisted us with training courses, funding information, DBS checks, and much more.

Stakeholders include:

<ul style="list-style-type: none"> • Ainsdale Kickboxing & Martial Arts Club • Acorns Mums & Tots Group • Ainsdale Evangelical Church • Ainsdale Area Committee • Brunswick Youth & Community Centre • Brighter Living Partnership • Cherry Road Children's Home • Community Foundation for Merseyside • Eleanor Rathbone Trust • FareShare Food Cloud • John Moores Foundation • Kings Meadow Children's Centre • Kings Meadow Primary School • Living Well Sefton • Liverpool Council for Voluntary Service 	<ul style="list-style-type: none"> • Parenting 2000 • P.H. Holt Foundation • RAF Woodvale • Sefton Council for Voluntary Service • Sefton Council Early Intervention Programme • Sefton MBC • Stroke Association Support group • Sefton4Good • Steve Morgan Foundation • The Violence Reduction Partnership • The National Lottery Community Fund • The ACC • The Co-op Community Fund • Tesco
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Woodvale and Ainsdale Community Association

Trustees' Report

For the Year Ended 30th April 2021

• Local primary and high schools	• Youth & Community Partnership
• Merseyside Police	

Monitoring and Evaluation

The association believes that monitoring is a key element in the organisation. Qualitative and quantitative information is used to assess the outcome of activities, plus interim and final reports to meet the requirements of the funders. This can be captured by means of statistics, forums (both for service users and volunteers), base line assessments, one to one discussions, targets, performance indicators, and evaluations. The organisation monitors the attendance of individuals at all classes and activities and we have an excellent relationships with funders, beneficiaries, users and stakeholders.

WACA has undertaken to expand its impact measurement and is moving the focus of its work across all programmes from being predominantly a deliverer to the local community to becoming a local hub enabling the community to shape its programme and its future.

Financial Review

The total income received for this financial year was £131,926 (compared to 2020 £95,024). The total expenditure for this financial year was £74,087 (compared to 2020 £90,425).

A formal policy on reserves has been agreed by the Trustees. It states that reserves are to be maintained at a level of £55,000, which ensures that the Woodvale and Ainsdale Community Association's core activities could continue during a period of unforeseen difficulty.

The Trustees are of the opinion that this provides sufficient flexibility to cover: any temporary shortfalls in income flow; adequate working capital to cover activities and core costs, and allow the Charity to respond to unforeseen emergencies whilst specific action plans are implemented. The total funds available to the Association as at 30 April 2021 were £180,323 of which £45,648 were designated for specific purposes and £4,570 being fixed assets, leaving net reserves of £130,105 as at 30 April 2021.

The Trustees will keep the level of reserves under review at all times and the Executive Committee will consider changes if and when necessary. Irrespective of this, the Treasurer will formally propose a level of reserves to the Executive Committee for approval in the month following the completion and approval of accounts each year.

Risk Management

The Trustees have examined all major strategic, business and operational risks that the Charity faces and confirm that systems have been established to ensure the necessary steps have been taken to manage those risks.

Small Company Exemptions

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

This report was approved by the trustees and signed on their behalf by.

A Marshall - Chair

Date :


25th October
2021

A Burman - Treasurer


25/10/21

Independent Examiner's Report to the Trustees of Woodvale and Ainsdale Community Association

I report on the accounts of the charity for the year ended 30 April 2021 which are set out on pages 12 to 22.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the charity commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep proper accounting records in accordance with section 386 of the Companies Act 2006 and section 130 of the 2011 Act
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Companies Act 2006 and which are consistent with the method and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

N. A. Latham FCA
Harrison Latham & Company
Chartered Accountants & Registered Auditors
97 Tulketh Street
Southport
PR8 1AW



Date 28th October 2021

Woodvale and Ainsdale Community Association
Statement of Financial Activities
(Incorporating Income and Expenditure Account
For the Year Ended 30 April 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income from:					
Donations and legacies	3a	832	-	832	4,381
Charitable activities	3b	6,517	70,625	77,142	86,667
Other trading activities	3c	40	-	40	3,833
Investments	3d	24	-	24	143
Other	3e	42,036	11,852	53,888	-
		-----	-----	-----	-----
Total		49,449	82,477	131,926	95,024
		-----	-----	-----	-----
Expenditure on:					
Charitable Activities	5	14,618	59,469	74,087	90,425
		-----	-----	-----	-----
Net income/(expenditure)		34,831	23,008	57,839	4,599
Transfer between funds		(5,998)	5,998	-	-
		-----	-----	-----	-----
Net incoming resources after transfers		28,833	29,006	57,839	4,599
		-----	-----	-----	-----
Net movement in funds		28,833	29,006	57,839	4,599
Funds at 30th April 2020		105,842	16,642	122,484	117,885
		-----	-----	-----	-----
Funds at 30th April 2021		134,675	45,648	180,323	122,484
		=====	=====	=====	=====

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The Statement of Financial Activities includes all gains and losses in the year and therefore a Statement of Total Recognised Gains and Losses has not been prepared.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 17-25 form part of these financial statements

Woodvale and Ainsdale Community Association

Balance Sheet

As at 30th April 2021

Company Number :077958806

	Note	2021	2020
		£	£
Fixed Assets			
Tangible Assets	9	4,570	6,097
Current Assets			
Debtors	10	9,788	4,255
Cash at bank in hand		166,932	113,571
		<u>176,720</u>	<u>117,826</u>
Creditors: Amounts falling due within one year	11	967	1,439
		<u>175,753</u>	<u>116,387</u>
Net Current Assets			
		<u>180,323</u>	<u>122,484</u>
Net Assets			
		<u>180,323</u>	<u>122,484</u>
Funds			
Unrestricted Funds	12	134,675	105,842
Restricted Funds	13	45,648	16,642
		<u>180,323</u>	<u>122,484</u>
Total Funds			
		<u>180,323</u>	<u>122,484</u>

For the year in question the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- 1) The members have not required the company to obtain an audit for its accounts for the year in question in accordance with section 476, and
- 2) The directors acknowledge their responsibilities for complying with the requirements for the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the board of directors on 25th October 2021

A Marshall, Chair



A Burman, Treasurer



The notes on pages 17-25 form part of these financial statements

Woodvale and Ainsdale Community Association

Notes to the Accounts

For the year Ended 30th April 2021

1. Limited Liability

The charity is a company limited by guarantee. Each member's liability is limited to £10

2. Accounting Policies

2a Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), which became effective 1 January 2015 and the Companies Act 2006.

Woodvale and Ainsdale Community Association meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note.

2b Fund Accounting

Unrestricted funds can be used in accordance with the charities objectives at the discretion of the trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2c Incoming Resources

Income is recognised when the charity has entitlement to the funds and any performance conditions attached to the item of income have been met. It is probable that the income will be received and the amount can be measured reliably. The following specific policies applied:

Donated facilities in the form of the community centre and recreation centre are not included in the financial statements because the value to the charity cannot be measured on a reliable basis.

No amounts are included in the financial statements for services donated by volunteers, but are described in the trustees' report.

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Income from donations and grants, including capital grants are included as income when these are receivable, except as follows:

a) When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

Woodvale and Ainsdale Community Association

Notes to the Accounts

For the year Ended 30th April 2021

b) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to preconditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Investment income and gains are allocated to the fund generating the income or gain.

2d Resources Expended and Irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of resources.

Costs of generating funds are those incurred in seeking voluntary contributions and do not include the cost of disseminating information in support of the charitable activities.

Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements.

2e Tangible fixed assets

Fixed assets are shown at historical cost less depreciation. Items costing more than £250 are capitalised and depreciated in the accounts over their currently anticipated useful economic lives.

Depreciation is provided at the following annual rates in order to write each asset off over its anticipated useful economic life. A full year's depreciation charge is charged in the year of acquisition and no depreciation is charged in the year of disposal.

Equipment	20% pa on a reducing balance basis and 20%/33% pa on a straight line basis
Motor vehicles	20% pa on a reducing balance basis

2d Taxation

The charity has charitable status and is thus exempt from taxation of its income and gains to the extent that they are applied to its charitable objectives.

2e Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in the year.

Woodvale and Ainsdale Community Association

Notes to the Accounts

For the Year Ended 30th April 2021

3. Analysis of income

3.a Donations and legacies

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Membership fees which are in substance donations	193	-	193	4,244
Miscellaneous donations	639	-	639	137
	-----	-----	-----	-----
	832	-	832	4,381
	=====	=====	=====	=====

Included within income from donations and legacies for the year ended 30th April 2020 was restricted income of nil.

3.b Charitable activities

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Hall hire	5,426	-	5,426	23,184
Mini-bus and other hire	300	-	300	2,006
Management fees	791	-	791	1,500
Training	-	-	-	395
Sefton MBC Neighbourhood Grant	-	-	-	6,500
Sefton Youth Service Commissioned Funding	-	15,000	15,000	11,250
Brighter Living Partnership	-	1,870	1,870	-
Awards for All	-	-	-	9,777
Eleanor Rathbone Charitable Trust	-	-	-	2,000
The Skelton Charity	-	-	-	2,080
The National Lottery Community Fund	-	19,920	19,920	-
John Moores Foundation	-	5,000	5,000	5,000
Tesco Bags of Help	-	1,000	1,000	-
Tesco Bags of Help Covid 19	-	500	500	-
Co-op Local Community Fund	-	3,430	3,430	783
Steve Morgan Foundation	-	5,000	5,000	-
P. H. Holt Foundation	-	10,805	10,805	10,805
Living Well Sefton Grow It	-	-	-	500
Sefton MBC Ainsdale Area Committee	-	500	500	-
The F P C Foundation	-	1,600	1,600	-
SCVS Violence Reduction Partnership	-	6,000	6,000	7,100
Sefton For Good 2020	-	-	-	1,000
LWS Locality Grant	-	-	-	1,973
The ACC Liverpool Group Foundation	-	-	-	814
	-----	-----	-----	-----
	6,517	70,625	77,142	86,667
	=====	=====	=====	=====

Included within income from charitable activities the year ended 30th April 2020 was restricted income of £59,582.

Woodvale and Ainsdale Community Association
Notes to the Accounts
For the Year Ended 30th April 2021

3.c Other trading activities

	Unrestricted	Restricted		
	Funds	Funds	2021	2020
	£	£	£	£
Winter warmers raffle, bingo and afternoon tea	40	-	40	3,833
	-----	-----	-----	-----
	40	-	40	3,833
	=====	=====	=====	=====

Included within income from other trading activities for the year ended 30th April 2020 was restricted income of nil.

3.d. Investment income

	Unrestricted	Restricted		
	Funds	Funds	2021	2020
	£	£	£	£
Bank interest receivable	24	-	24	143
	-----	-----	-----	-----
	24	-	24	143
	=====	=====	=====	=====

Included within income from investment income for the year ended 30th April 2020 was restricted income of nil.

3e. Incoming resources other

	Unrestricted	Restricted		
	Funds	Funds	2021	2020
	£	£	£	£
Miscellaneous income Furlough	3174	11852	15,026	-
Miscellaneous income SMBC Grants	38,862	-	38,862	-
	-----	-----	-----	-----
	42,036	11,852	53,888	-
	=====	=====	=====	=====

Included within incoming resources from other for the year ended 30th April 2019 was restricted income of nil.

4. Analysis of government grants

	2021	2020
	£	£
Sefton MBC:Neighbourhood Grant	-	6,500
Sefton MBC:Ainsdale Area Committee	500	-
Sefton MBC:Youth Service Commissioned Funding	15,000	11,250
	-----	-----
	15,500	17,750
	=====	=====

Woodvale and Ainsdale Community Association
Notes to the Accounts
For the Year Ended 30th April 2021

5 Charitable Activities

	Activities Undertaken Directly £	Total 2021 £	Total 2020 £
Community engagement	74,087	74,087	90,425
	-----	-----	-----
	74,087	74,087	90,425
	=====	=====	=====

Expenditure on charitable activities includes restricted expenditure of £61,518 (2020: £61,518), unrestricted

6. Net Incoming Resources

	2021 £	2020 £
Net Incoming Resources is stated after charging:-		
Depreciation and amortisation		
Tangible assets: owned	1,527	3,185
Loss on sale of tangible fixed assets	-	-
Staff costs (note 7)	47,418	50,360
Independent examination	888	840
	-----	-----
	49,833	54,385
	=====	=====

7. Employees and Staff Costs

	2021 £	2020 £
Staff Costs		
Wages and salaries	45,783	48,544
Social security costs	0	129
Other pension costs	1,635	1,687
	-----	-----
	47,418	50,360
	=====	=====

The average number of employees during the year was:

	2021 No.	2020 No.
Management and administration excluding directors	4	4
	=====	=====

Woodvale and Ainsdale Community Association

Notes to the Accounts

For the Year Ended 30th April 2021

8. Employees and Staff Costs Continued

There were no employees with emoluments above the rate of £60,000 per annum.

Payments to self employed sessional workers amounted to £899 (2020: £3,319)

The total benefits including salary and pension contributions, paid in respect of key management personnel during

Trustee expenses of £nil were paid (2020: £nil).

9. Tangible Fixed Assets

	Equipment £	Motor £	Total £
Cost			
At 1st May 2020	21,280	7,444	28,724
Additions		-	-
Disposals		-	-
	-----	-----	-----
At 30th April 2021	21,280	7,444	28,724
	=====	=====	=====
Depreciation			
At 1st May 2020	17,135	5,492	22,627
Charge for the year	1,137	390	1,527
Disposals		-	-
	-----	-----	-----
At 30th April 2021	18,272	5,882	24,154
	=====	=====	=====
Net book amounts			
At 30th April 2021	3,008	1,562	4,570
	=====	=====	=====
At 30th April 2020	4,145	1,952	6,097
	=====	=====	=====

10. Debtors

	2021 £	2020 £
Trade Debtors	4,512	160
Prepayments and accrued income	5,276	4,095
	-----	-----
	9,788	4,255
	=====	=====

Woodvale and Ainsdale Community Association
Notes to the Accounts
For the Year Ended 30th April 2021

11. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Bank loans and overdrafts	-	-
Trade creditors	24	-
Accruals and deferred income	943	1439
	-----	-----
	967	1,439
	=====	=====

12. Unrestricted Funds

	Balance brought forward	Incoming resources	Resources expended	Transfer	Balance Carried Forward
	£	£	£	£	£
General Fund	105,842	49,449	(28,907)	(5,909)	120,475
	-----	-----	-----	-----	-----
Total Funds	105,842	49,449	(28,907)	(5,909)	120,475
	=====	=====	=====	=====	=====

13. Restricted Funds

	Balance brought forward	Incoming resources	Resources expended	Transfer	Balance Carried Forward
	£	£	£	£	£
P.H. Holt Foundation	684	10,805	(1,872)		9,617
Sefton Youth Service Commissioned Funding	5,103	15,000	(1,353)	97	18,847
Sefton MBC Neighbourhood Grant	-	-	(5,664)	5,664	-
The ACC Liverpool Group Foundation	214	-	(180)	-	34
Brighter Living Partnership	-	1,870	(1,870)	-	-
Awards for All	1,851	2,804	(4,655)	-	-
Co-op Local Community Fund	783	3,430	(304)	-	3,909
John Moores Foundation	-	5,000	(5,000)	-	-
Living Well Sefton Grow for it	86	-	(79)	-	7
SCVS Violence Reduction Partnership	1,332	6,000	(5,392)	(342)	1,598
The F P C Foundation	-	1,600	(1,600)		-
Tesco Bags of Help	-	1,000			1,000
Sefton For Good 2020	970		(16)		954
Tesco bags of Help Covid 19	-	500	(500)		-
LWS Locality Grant	1,719	321			2,040
Steve Morgan Foundation		5,000	(4,999)	(1)	-
Sefton MBC:Ainsdale Area Committee		500	(500)		-
The Skelton Charity	6		(6)		-
	-----	-----	-----	-----	-----
Carried forward	12,748	53,830	(33,990)	5,418	38,006

Woodvale and Ainsdale Community Association
Notes to the Accounts
For the Year Ended 30th April 2021

13. Restricted Funds (continued)

	Balance brought forward £	Incoming resources £	Resources expended £	Transfer £	Balance Carried Forward £
Brought forward	12,748	53,830	(33,990)	5,418	38,006
Santander Foundation	1,086	-	(58)	-	1,028
Sefton Youth Led Bid WACA					
Gardening Project	2,808	-	(7)	238	3,039
National Lottery	-	28,647	(25,414)	342	3,575
	-----	-----	-----	-----	-----
	16,642	82,477	(59,469)	5,998	45,648
	=====	=====	=====	=====	=====

14. Details of material funds and movements for prior year

	Balance brought forward £	Incoming resources £	Resources expended £	Transfer £	Balance Carried Forward £
General Fund	105,842	49,449	(14,618)	(5,998)	134,675
	=====	=====	=====	=====	=====
Restricted funds					
P.H. Holt Foundation	783	10,805	(10,904)	-	684
Sefton Youth Service Commissioned Funding	2,037	11,250	(8,184)	-	5,103
Sefton MBC Neighbourhood Grant	-	6,500	(14,138)	7,638	-
The ACC Liverpool Group Foundation		814	(600)		214
One Vision Housing	250	-	(250)		-
Awards for All	-	9,777	(7,926)	-	1,851
Co-op Local Community Fund	-	783	-	-	783
John Moores Foundation	-	5,000	(5,000)	-	-
Living Well Sefton Grow for it	-	500	(414)	-	86
SCVS Violence Reduction Unit	-	7,100	(5,768)	-	1,332
Daneway Foundation	5,000	-	(5,000)	-	-
Eleanor Rathbone Charitable Trust	-	2,000	(2,000)	-	-
Sefton For Good 2020	-	1,000	(30)	-	970
Sefton Volunteering 4 Good	329	-	(328)	(1)	-
LWS Locality Grant	-	1,973	(254)	-	1,719
The Skelton Charity	-	2,080	(346)	(1,728)	6
Santander Foundation	1,224	-	(138)		1,086
Sefton Youth Led Bid WACA	3,046	-	(238)	-	2,808
Gardening project					
Liverpool ONE Foundation	-	-	-	-	-
	-----	-----	-----	-----	-----
	12,669	59,582	(61,518)	5,909	16,642
	=====	=====	=====	=====	=====

Woodvale and Ainsdale Community Association
Notes to the Accounts
For the Year Ended 30th April 2021

15. Analysis of Net Assets Between Funds

	Unrestricted Funds	Restricted funds	Total funds
	£	£	£
Fixed Assets	4,570		4,570
Net Current Assets	130,105	45,648	175,753
	-----	-----	-----
	134,675	45,648	180,323
	=====	=====	=====

16. Contingent liabilities and Commitments

There were no contingent liabilities or commitments at 30th April 2021 or 30th April 2020.

17. Pension scheme

The charity operates a defined contribution pension scheme for a certain employee. The assets of the scheme are

18. Related part transactions

In the opinion of the trustees, there is no overall controlling party of the charity.

Woodavle and Ainsdale Community Association
Income and Expenditure Account
For the year Ended 30th April 2021

	2021	2020
	£	£
The Skelton Charity	-	2,080
Sefton MBC Neighbourhood Grant	-	6,500
Sefton MBC Ainsdale Area Committee	500	-
Sefton Youth Service Commissioned Funding	15,000	11,250
Sefton Covid Grants	38,862	-
The ACC Liverpool Group Foundation	-	814
Hall hire	5,426	23,184
Membership fees	193	4,244
Equipment hire	300	2,006
Management fees	791	1,500
Training	-	395
Brighter Living Partnership	1,870	-
Awards for All	-	9,777
Co-op Local Community Fund	3,430	783
Living Well Sefton Grow for it	-	500
Eleanor Rathbone Charitable Trust	-	2,000
Tesco Bags for Life Groundworks	1,000	-
Tesco Bags of Help Covid 19	500	-
SCVS Violence Reduction Partnership	6,000	7,100
John Moores Foundation	5,000	5,000
National Lottery Community Fund	19,920	-
Steve Morgan Foundation	5,000	-
P.H. Holt Foundation	10,805	10,805
The F P C Foundation	1,600	-
Sefton for Good 2020	-	1,000
LWS Locality Grant	-	1,973
	-----	-----
	116,197	90,911
Direct Expenditure		
Activity Costs	8,063	18,510
Awards refunded	1,450	-
Other direct costs	-	151
	-----	-----
	9,513	18,661
	-----	-----
Gross Surplus	106,684	72,250
Other Income	703	4,113
	-----	-----
	107,387	76,363
Less:		
Staff Costs	32,626	50,739
Premises Costs	10,214	9,463
Administrative expenses	5,181	8,377
Depreciation and amortisation	1,527	3,185
	-----	-----
	49,548	71,764
	-----	-----
Surplus/(Deficit) for the year	57,839	4,599
	=====	=====

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Woodvale and Aindale Community Association

Income and Expenditure Account Summaries

For the year ended 30 April 2021

Activity Costs	2021	2020
	£	£
Activity costs	5,171	12,579
Equipment purchases	382	294
Equipment repairs	116	31
Refreshments	35	309
Sessional fees	899	3,319
Garden costs	-	-
Vehicle costs	1,456	1,891
Volunteer expenses	4	87
	-----	-----
	8,063	18,510
	=====	=====
Other direct expenses	2021	2020
	£	£
Advertising & Sales Promotions	0	151
	-----	-----
	0	151
	=====	=====
Other Income	2021	2020
	£	£
Miscellaneous donations	639	137
Afterschool lunch, raffle and various fundraising activities	40	3,833
Miscellaneous income	-	-
Bank interest receivable	24	143
	-----	-----
	703	4,113
	=====	=====
Staff Costs	2021	2020
	£	£
Gross Pay	45,783	45,844
Employers NIC	0	129
Employers Pension	1,635	1,687
Staff Training	109	77
Furlough Payments	(15,026)	-
Staff Travel	125	302
	-----	-----
	32,626	48,039
	=====	=====

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Woodvale and Aindale Community Association
Income and Expenditure Account Summaries
For the year ended 30 April 2021

Premises Costs	2021	2020
	£	£
Rates	876	854
Water rates	(1,298)	2,834
Light and heat	1,280	3,371
Repairs and renewals	5,411	508
Cleaning	432	452
Health and safety	2,069	626
Hygiene services	366	155
Security costs	1,078	663
	-----	-----
	10,214	9,463
	=====	=====
 Administrative expenses	 2021	 2020
	£	£
Computer costs	16	1
Independent examination	888	840
Professional fees	541	265
Insurance	2,760	3,388
Postage, printing and stationery	68	785
Telephone	794	2,899
Sundry	-	-
Subscriptions	114	199
Trustee meetings	-	-
	-----	-----
	5,181	8,377
	=====	=====
 Depreciation and amortisation	 2021	 2020
	£	£
Depreciation of equipment	1,137	2,697
Depreciation of motor vehicles	390	488
Loss on disposal of equipment	-	-
	-----	-----
	1,527	3,185
	=====	=====

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