

**REGISTRARS COPY**

**COMPANY REGISTRATION NUMBER: 08015649**

**CHARITY REGISTRATION NUMBER: 1146518**

**St Andrews Pre-School Higham Hill Limited**

**Company Limited by Guarantee**

**Unaudited Financial Statements**

**For the year ended**

**31 March 2024**

# **St Andrews Pre-School Higham Hill Limited**

**Company Limited by Guarantee**

## **Financial Statements**

**Year ended 31 March 2024**

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# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 March 2024**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

#### **Reference and administrative details**

**Registered charity name** St Andrews Pre-School Higham Hill Limited

**Charity registration number** 1146518

**Company registration number** 08015649

**Principal office and registered office** St Andrews Christian Centre  
8 Church Road  
Walthamstow  
E17 6AR

#### **The trustees**

Sophy Harper  
Jazmin Leahy-Hicks  
Matthew Bowden

**Independent examiner** LESSER & CO Chartered Accountants & Business Advisors  
147 Station Road  
North Chingford  
London  
E4 6AG

#### **Structure, governance and management**

##### **Governing Document**

St. Andrews Pre-School is a company limited by guarantee and a registered charity. Our Constitution is set out in Memorandum and Articles.

St. Andrews Pre-School was incorporated 2 April 2012 and is registered with the Charity Commission as at 22 March 2012.

The trustees are required to pay the amount of £0 in the event of the Company having to wind up.

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

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#### Structure, governance and management *(continued)*

##### Our Mission Statement

Our mission is to provide positive experiences for our children in a safe, secure, happy and stimulating environment. We aim to enrich their lives and their learning through play within a relaxed atmosphere. We welcome our children and their families into our organisation, valuing everyone's needs as individuals.

##### Organisation Structure

The overall management and control will rest with the individual members of Management of St. Andrews Pre-School Committee. As well as being responsible for the management of St. Andrews Pre-School the committee members are also the charity trustees of St. Andrews Pre-School.

The committee shall consist of:

- (a) A Chair, a Treasurer and a Secretary ("the Officers") and
- (b) Not less than 2 nor more than 9 other elected members: and
- (c) If the Committee decided it can co-opt up to 3 further members on to the Committee at any time after the AGM.

##### Our Staff

The Pre-School has 7 members of staff, who hold appropriate childcare qualifications and whom are regularly CRB checked.

The Pre-School staff are:

Sue Ruff	Business manager and Deputy Pre-School Manager
Karyn Hunter	Pre-School Manager, Safeguarding and Special Education Needs Co-ordinator (SENCO) and Health and Safety Officer
Dawn Clarke	Childcare Practitioner Level 3 keyperson
Jackie Hunter	Childcare Practitioner Level 3 keyperson
Katie ALam	Childcare Practitioner Level 3 keyperson
Maxine Gregory	Childcare Practitioner Level 3 keyperson
Sutha Vijiyakumar	Childcare Practitioner Level 2

We also accommodate and support childcare college students to carry out their placements from local colleges supporting two students on placement. All students have an induction and are supported while they are with us; no student is left unattended with children at any time.

##### Risk Management

The trustees are responsible for the overseeing of the risk faced by the Pre-School. Detailed considerations of risk are delegated to the Business Manager and Pre-School Manager. Risks are identified, assessed and controls established throughout the year.

# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

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#### **Objectives and activities**

Our setting aims to:

Provide high quality care and education for children below statutory school age of 2, 3 & 4 years of age.

The Pre-School will work in partnership with parents to help children learn, progress and develop self-help skills ensuring they are school ready; while adding to the life and well-being of the local community.

The Pre-School will offer children and their parents a service that promotes equality and values diversity. Ensuring the setting is fully inclusive in meeting the needs of all children, from their ethnic heritage, social and economic background, gender, ability or disability.

The Pre-School continuously aims to meet the services our children and their families need.

#### **Strategic report**

The following sections for achievements and performance and financial review form the strategic report of the charity.

# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

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#### **Achievements and performance**

Our setting uses a key person approach which ensures each staff member has a group of children whom they are responsible for, supporting the child's needs and development. Staff work with the parent and child to ensure the individual needs of the child are met, supporting children's development through their learning. Keypersons monitor the children's progress through observations, assessment, and planning.

The activities that we provide are in relation to the national curriculum for under 5's (The Early Years Foundation Stage). We extend teaching and learning into the child's home through a reading scheme, caring for our teddy in their family home and fundraising activities. Speech and language sessions run once a week within the setting, and we collaborate closely with the therapists. We continue our program for children called "The bucket approach" delivered by staff who have trained in this area.

The Pre-School remains registered with Ofsted, and our last inspection on 5 July 2023, we received a judgement of GOOD. We are proud of this achievement and continue to maintain this grading whilst working towards a higher grade, achieving this through continuous team and personal development supported by training.

The needs and progress of children who have special educational needs and disabilities (SEND) are monitored and met by our group's SENCO (special educational needs co-ordinator) alongside the keyperson. The SENCO has experience and knowledge in this area and, has regards for the DFE SEND Code of Practice 2014. SEND children receive support whilst at the Pre-School by all staff who are supported by the Pre-Schools SENCO along working with multi agencies. We continue this support to both the child and the family while transitioning onto another educational provision.

Safeguarding of children and maintaining the welfare of our children and their families are met by monitoring safeguarding issues and fulfilling our duty of care. We have regard for The London Safeguarding Board and achieved through robust recruitment procedures and appropriate checks, for new and existing employers. We continue to develop our knowledge and good practice of safeguarding through external and internal annual training and through partnership work with multi agencies. Safeguarding also forms part of staffs termly supervisions and is a standard agenda item on both our weekly staff and management committee meetings.

#### **Activities**

We continue to have a closed Facebook page where parents can see photos of our activities and events plus this enables us to sign post them to other local services. We can keep parents up to date with information and reminders.

We continue to carry out risk assessments and follow any government and local guidance, ensuring staff, children, parents and visitors are in a safe environment.

Our occupancy levels have seen an increase over the terms. We continue to monitor occupancy levels and seek ways to promote and market the Pre-School.

# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

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#### **Financial review**

The trustees aim to keep cost at an affordable amount generating additional income through grants and fundraising events. The trustees recognize the need for reserves, therefore building up funds in the charity's bank account to meet potential expenditure.

As of 1<sup>st</sup> April 2023, the hourly rate received from the Local Authority for children in receipt of the Free Early Education Entitlement (FEEE) slightly increased for all 2, 3 & 4-year-olds. The Early Years Pupil Premium also slightly increased. This was for both universal and extended FEEE hours. For families who are not eligible for FEEE or wanted additional hours, parents purchased additional childcare.

However, the funding we receive for the 2, 3 & 4-year-old FEEE as well as Special Educational Need and Disability children from the borough through the government do not cover the costs for delivering care and education alone.

# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

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#### **Plans for future periods**

The trustees and staff intend to continue to work alongside parents to provide high quality affordable educational childcare for under 5s; developing the services of the Pre-School we provide. The Pre-School will continue to develop services through new initiatives. The Pre-School aims to provide a good working environment and experience for all our staff, supporting them to personally develop their knowledge, skills, and practices. The setting will continue to develop and meet the demands set by Government and the Local Authority as well as meeting demands from our growing local community. We will ensure to continue to maintain good working practices, management structure and financial stability, for our current children and our future children, and our local community within the London borough of Waltham Forest.

#### **Ways Forward**

We will continue to work on our parental engagement within the Pre-School with face-to-face parent meetings. We have brought back our activities with parents such as reading mornings, coffee mornings, fundraising, events, and visits.

The organization will work in the next year building a stronger Pre-School, developing the Company, facing and dealing with challenges along the way.

#### **Pre-School Managers report**

Over the past year the Pre-School went on some visits including Grow Wild where the children explored the outdoors which provided lots of resources to climb and explore. We once again visited the local Waterstones bookstore as part of World Book Day and made use of our local parks too. The Pre-School plans visits to different places that are relevant to the topic we are covering in the Pre-School curriculum.

The Pre-School had some fundraising events which included coffee mornings, Easter bonnet parade, sponsored Halloween search, photos and nativity play with a raffle. These fundraising events are essential for the Pre-School as it enables the organization to purchase resources that are needed to enhance children's learning.

The Pre-School provided some interesting things for parents/Carers to get involved in. Events held: Harvest festival, Remembrance with guest from the Royal British Legion. We continue with our reading mornings for parents/carers to come and read a short story together with their child. Having visits, events and home activities as part of the Pre-School curriculum contributes to the enrichment of the environment while supporting children's learning.

We have become a gold award tooth friendly setting involving children cleaning their teeth at Pre-School. Advocating a healthy diet, supporting and advising parents on taking their child/ren to a dentist.

Staff continued with their CPD attending regular training, updating staff, knowledge, skills and practice. This training includes food hygiene, safeguarding, health and safety as well as SEN training.

Karyn Hunter  
Pre-School Manager



# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

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The trustees' annual report and the strategic report were approved on 10 December 2024 and signed on behalf of the board of trustees by:

Matthew Bowden  
Trustee

# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of St Andrews Pre-School Higham Hill Limited**

**Year ended 31 March 2024**

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I report to the trustees on my examination of the financial statements of St Andrews Pre-School Higham Hill Limited ('the charity') for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

LESSER & CO  
Chartered Accountants & Business Advisors  
Independent Examiner

147 Station Road  
North Chingford  
London  
E4 6AG

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2024

		2024		2023
		Unrestricted	Total funds	Total funds
	Note	funds		
		£	£	£
<b>Income and endowments</b>				
Donations and legacies	5	152,111	152,111	139,176
Charitable activities	6	14,676	14,676	6,996
Other trading activities	7	2,504	2,504	6,955
<b>Total income</b>		<u>169,291</u>	<u>169,291</u>	<u>153,127</u>
<b>Expenditure</b>				
Expenditure on charitable activities	8,9	149,452	149,452	138,133
Other expenditure	10	2,127	2,127	1,947
<b>Total expenditure</b>		<u>151,579</u>	<u>151,579</u>	<u>140,080</u>
<b>Net income and net movement in funds</b>		<u>17,712</u>	<u>17,712</u>	<u>13,047</u>
<b>Reconciliation of funds</b>				
Total funds brought forward		80,436	80,436	67,389
<b>Total funds carried forward</b>		<u>98,148</u>	<u>98,148</u>	<u>80,436</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 12 to 19 form part of these financial statements.

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible fixed assets	15	834	521
<b>Current assets</b>			
Debtors	16	539	385
Cash at bank and in hand		100,403	82,447
		<u>100,942</u>	<u>82,832</u>
<b>Creditors: amounts falling due within one year</b>	17	<u>3,628</u>	<u>2,917</u>
<b>Net current assets</b>		<u>97,314</u>	<u>79,915</u>
<b>Total assets less current liabilities</b>		<u>98,148</u>	<u>80,436</u>
<b>Funds of the charity</b>			
Unrestricted funds		<u>98,148</u>	<u>80,436</u>
<b>Total charity funds</b>	19	<u>98,148</u>	<u>80,436</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 10 December 2024, and are signed on behalf of the board by:

Matthew Bowden  
Trustee

The notes on pages 12 to 19 form part of these financial statements.

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Statement of Cash Flows

Year ended 31 March 2024

	2024 £	2023 £
<b>Cash flows from operating activities</b>		
Net income	17,712	13,047
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	278	173
<i>Changes in:</i>		
Trade and other debtors	(154)	(267)
Trade and other creditors	711	(276)
Cash generated from operations	18,547	12,677
Net cash from operating activities	18,547	12,677
<b>Cash flows from investing activities</b>		
Purchase of tangible assets	(591)	–
Net cash used in investing activities	(591)	–
<b>Net increase in cash and cash equivalents</b>	17,956	12,677
<b>Cash and cash equivalents at beginning of year</b>	82,447	69,770
<b>Cash and cash equivalents at end of year</b>	100,403	82,447

The notes on pages 12 to 19 form part of these financial statements.

# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

**Year ended 31 March 2024**

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#### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is St Andrews Christian Centre, 8 Church Road, Walthamstow, E17 6AR.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

There are no material uncertainties about the charity's ability to continue.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

**Year ended 31 March 2024**

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#### **3. Accounting policies** *(continued)*

##### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

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#### 3. Accounting policies *(continued)*

##### **Tangible assets *(continued)***

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 25% reducing balance

##### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

##### **Financial instruments**

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.



# **St Andrews Pre-School Higham Hill Limited**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

**Year ended 31 March 2024**

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#### **3. Accounting policies** *(continued)*

##### **Financial instruments** *(continued)*

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

##### **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### **4. Limited by guarantee**

St Andrews Pre-School Higham Hill Limited was incorporated on 2 April 2012 under the Companies Act 2006 as a private company. The company is limited by guarantee and consequently does not have share capital.

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

#### 5. Donations and legacies

	Unrestricted Funds £	<b>Total Funds 2024 £</b>	Unrestricted Funds £	Total Funds 2023 £
<b>Grants</b>				
Grants	148,425	148,425	137,615	137,615
Pupil Premium	3,686	3,686	1,561	1,561
	<u>152,111</u>	<u>152,111</u>	<u>139,176</u>	<u>139,176</u>

#### 6. Charitable activities

	Unrestricted Funds £	<b>Total Funds 2024 £</b>	Unrestricted Funds £	Total Funds 2023 £
Fees from parents/carers	14,676	14,676	6,996	6,996

#### 7. Other trading activities

	Unrestricted Funds £	<b>Total Funds 2024 £</b>	Unrestricted Funds £	Total Funds 2023 £
Fundraising	541	541	266	266
Other income	1,963	1,963	6,689	6,689
	<u>2,504</u>	<u>2,504</u>	<u>6,955</u>	<u>6,955</u>

#### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	<b>Total Funds 2024 £</b>	Unrestricted Funds £	Total Funds 2023 £
Support costs	149,452	149,452	138,133	138,133

#### 9. Expenditure on charitable activities by activity type

		<b>Total funds 2024 £</b>	Total funds 2023 £
	Support costs		
	£	£	£
Governance costs	149,452	149,452	138,133

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2024

#### 10. Other expenditure

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Photocopier, stationery and other office costs	161	161	235	235
Catering Costs	383	383	170	170
Consumables	541	541	716	716
Subscriptions	—	—	121	121
Other expenditure	1,042	1,042	705	705
	<u>2,127</u>	<u>2,127</u>	<u>1,947</u>	<u>1,947</u>

#### 11. Net income

Net income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	<u>278</u>	<u>173</u>

#### 12. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>3,024</u>	<u>2,904</u>

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	114,523	109,126
Employer contributions to pension plans	<u>3,196</u>	<u>3,070</u>
	<u>117,719</u>	<u>112,196</u>

The average head count of employees during the year was 8 (2023: 8). The average number of full-time equivalent employees during the year is analysed as follows:

	2024 No.	2023 No.
Number of staff	<u>8</u>	<u>8</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

#### 14. Trustee remuneration and expenses

No remuneration was received by any trustee.

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

#### 15. Tangible fixed assets

	Equipment £
<b>Cost</b>	
At 1 April 2023	1,822
Additions	591
<b>At 31 March 2024</b>	<u>2,413</u>
<b>Depreciation</b>	
At 1 April 2023	1,301
Charge for the year	278
<b>At 31 March 2024</b>	<u>1,579</u>
<b>Carrying amount</b>	
<b>At 31 March 2024</b>	<u>834</u>
At 31 March 2023	<u>521</u>

#### 16. Debtors

	2024 £	2023 £
Trade debtors	<u>539</u>	<u>385</u>

#### 17. Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	<u>3,628</u>	<u>2,917</u>

#### 18. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,196 (2023: £3,070).

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2024

#### 19. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	At 31 March 2024 £
General funds	80,436	169,291	(151,579)	98,148

	At 1 April 2022 £	Income £	Expenditure £	At 31 March 2023 £
General funds	67,389	153,127	(140,080)	80,436

#### 20. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2024 £
Tangible fixed assets	834	834
Current assets	100,942	100,942
Creditors less than 1 year	(3,628)	(3,628)
<b>Net assets</b>	<b>98,148</b>	<b>98,148</b>

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	521	521
Current assets	82,832	82,832
Creditors less than 1 year	(2,917)	(2,917)
<b>Net assets</b>	<b>80,436</b>	<b>80,436</b>

#### 21. Analysis of changes in net debt

	At 1 Apr 2023 £	Cash flows £	At 31 Mar 2024 £
Cash at bank and in hand	82,447	17,956	100,403

# **St Andrews Pre-School Higham Hill Limited**

**Company Limited by Guarantee**

**Management Information**

**Year ended 31 March 2024**

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**The following pages do not form part of the financial statements.**

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Grants	148,425	137,615
Pupil Premium	3,686	1,561
	<u>152,111</u>	<u>139,176</u>
 <b>Charitable activities</b>		
Fees from parents/carers	<u>14,676</u>	<u>6,996</u>
 <b>Other trading activities</b>		
Fundraising	541	266
Other income	<u>1,963</u>	<u>6,689</u>
	<u>2,504</u>	<u>6,955</u>
 <b>Total income</b>	<u><u>169,291</u></u>	<u><u>153,127</u></u>
 <b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Wages and salaries	114,523	109,126
Pension costs	3,196	3,070
Rent	19,781	17,878
Insurance	810	787
Legal and professional fees	3,835	3,347
Telephone	1,002	2,806
Other office costs	1,980	445
Depreciation	278	174
Equipment	694	33
Computer consumables	773	205
Teaching resources	<u>2,580</u>	<u>262</u>
	<u>149,452</u>	<u>138,133</u>
 <b>Other expenditure</b>		
Photocopier, stationery and other office costs	161	235
Catering Costs	383	170
Consumables	541	716
Subscriptions	—	121
Other expenditure	<u>1,042</u>	<u>705</u>
	<u>2,127</u>	<u>1,947</u>
 <b>Total expenditure</b>	<u><u>151,579</u></u>	<u><u>140,080</u></u>

# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2024

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	2024 £	2023 £
Net income	<u>17,712</u>	<u>13,047</u>

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# St Andrews Pre-School Higham Hill Limited

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
<b>Expenditure on charitable activities</b>		
<b>Governance costs</b>		
Staff costs	114,523	109,126
Pension Costs	3,196	3,070
Rent	19,781	17,878
Insurance	810	787
Governance costs - accountancy fees	3,024	2,904
Legal and other professional fees	410	70
Payroll Administration	401	373
Other premises costs	1,002	2,806
Staff Training	1,980	445
Depreciation	278	174
Equipment	694	33
Computer Consumables	773	205
Teaching Resources	2,580	262
	<u>149,452</u>	<u>138,133</u>
<b>Expenditure on charitable activities</b>	<u>149,452</u>	<u>138,133</u>