



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **22 February 2023** To **31 July 2024**

Charity name: Sacred Heart Catholic Primary School (New Malden) PSA

Charity registration number: 1146443

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils of Sacred Heart Catholic Primary School, Burlington Road, New Malden, KT3 and to connect them with the wider local community
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity has organised many fundraisers and community activities for our school throughout the year we are reporting on to raise money to support the school in several of its initiatives to improve the experience of students at Sacred Heart. This include a long term project to refurbish the playground which will benefit all members of our community, from the children to their guardians.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to this policy.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PSA's principal income stream is generated through social events and fundraisers for the parents and children of Sacred Heart School. The charity and its trustees have worked very hard to raise funds to support the school in several initiatives, including:</p> <ul style="list-style-type: none"> • Early years (EYS) setting refurbishment • Annual Art Competition • Various subscriptions to allow the school to streamline and manage professional subscriptions and communication systems with parents • Playground refurbishment including replacement padding and EYS playframe replacement <p>We have done this by organising fairs, quiz nights and activities for the children and their families.</p> <p>This has not only benefitted the current school community but will also benefit new intake into the school for years to come.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See published accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PSA has no investments other than cash at the bank. This comprises a Business current account and a Business savings account. We donate all our profit to the school. The funds held in reserve are modest and are required for funding the events we run. The trustees have therefore considered it is prudent that funds should be retained as cash held in a bank account. Sufficient reserves are retained to cover the charity's regular expenditure for the next year along with money that will be used to contribute towards specific projects outlined for the next academic year.
Amount of reserves held	Para 1.22	No more than £5000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee posts are advertised in our school community via the school newsletter, whatsapp parent groups, email and word of mouth. Trustees are voted in at an AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sacred Heart Catholic Primary School (New Malden) PSA
Other name the charity uses	
Registered charity number	1146443
Charity's principal address	Sacred Heart RC Primary School Burlington Road New Malden KT3 4ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samantha Dekker	Chair		PSA members
2	Irene Custodio	Treasurer		PSA members
3	Gaby Avila	Co-Treasurer		PSA members
4	Siobhan Eagle	Secretary		PSA members
5	Daniela Magliocchetti	Secretary		PSA members
6	Melanie Giltrow	Trustee	July 2024 only	PSA members
7	Karina Murphy	Deputy Chair	July 2023 to May 2024	PSA members
8	Jigna Umeria	Donations Manager	July 2023 to January 2024	PSA members
9				
10				
11				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Samantha Dekker	
Position (eg Secretary, Chair, etc)	Chair	
Date	28 May 2025	

Sum of Amount	Income/Expense		
Event	Income	Expense	Total Result
Summer Fair 24	8185.76	-2880.9	5304.86
Summer Fair 23	8242.21	-3389.01	4853.2
Mini Marathon	4380.24	-13.32	4366.92
Donations	3459.85		3459.85 (Donations)
Christmas Fair	3418.15	-235.53	3182.62
Royal Parks Marathon	3052.56	-749.75	2302.81
Movies & Munchies	2953.22	-706.16	2247.06
Quiz Night	3331.33	-1137.48	2193.85
Dads Event	2896.65	-893.85	2002.8
Disco and Easter	1757.54	-566.39	1191.15
Uniform Sale	846.28	-122.98	723.3
Standing Order	615		615 (Donations)
Mufti Day	607.99		607.99
International Event	691.53	-116	575.53
Christmas Cards	487.75		487.75
Cake Sale	375.01		375.01
Amazon Smile	290.3		290.3
I pledge	250		250
Doughies	247		247
Easter Egg	123.55	-20	103.55
Other	61.18		61.18
Year 6 2025	40.33		40.33
Disco	35		35
Welcome Bags		-39.23	-39.23
School		-141.6	-141.6
Subscription		-173	-173
Year 6	389	-3815.44	-3426.44
School Dev Plan		-17439	-17439
Total Result	46737.43	-32439.64	14297.79

Total for donations (includes Standing orders)
£4,075

Total Charitable activities
£42,663

Total Investments
£25

SACRED HEART RC SCHOOL PSA
INCOME & EXPENDITURE FOR THE period 22/02/2023 to 31/07/2024

Activity

Summer Fair 24

Summer Fair 23

Mini Marathon

Donations

Christmas Fair

Royal Parks Marathon

Movies & Munchies

Quiz Night

Dads Event

Disco and Easter

Uniform Sale

Standing Order

Mufti Day

International Event

Christmas Cards

Cake Sale

Amazon Smile

I pledge

Doughies

Easter Egg

Other

Year 6 2025

Disco

Welcome Bags

School

Subscription

Year 6

Sub total charitable fundraising

Other income (Bank savings interest) (03/06/24)

SUBTOTAL INCOME GROSS

SUBTOTAL EXPENDITURE

TOTAL INCOME NET

Charitable Expenditure:

Dec 2023 - https://drive.google.com/file/d/1hYonlSSc8swdtoxnDj8JP-T2nrIf_Q9R/view?usp=sharing

Little Wandle Letters and Sounds SDP1* £995.00

Online Access to Big Cat Reading Books SDP1* £700.00

Merton Music Foundation/Sing Up SDP1* £505.00

Early Years Refurbishment (September 2023) SDP1* £8,000.00

March 2023 https://drive.google.com/file/d/1_UrgSIsKD4JIARmUAF95Ev1uRltGJU_p/view?u

Timestable Rockstars/Numbots SDP1* £230.00

Literacy Toolbox Online SDP1* £260.00

Kapow (Art, DT, Geography & Wellbeing) SDP1* £850.00

Annual art competition SDP1* £450.00

Survey Monkey Subscription SDP1* £264.00

The Key Support for Leaders SDP3* £835.00

Extending wifi to Rainbow Room SDP3* £900.00

July 2023 <https://drive.google.com/file/d/11jcOB5NYdPqbrdMeYzKobhvTzPG8yVY3/view?u>

Target tracker subscription

White Rose Maths Subscription

Jigsaw PSHE (1 year)

Replacement Padding for 2 x Playground Posts

Feast of Sacred Heart

Arbor payments plus feature

TOTAL CHARITABLE EXPENDITURE

Total expenditure (Charitable plus other)

Total income minus ALL expenditure

Total income (in year)

Net Income (in year)

Net Income minus charitable expenditure

Bank balance as at 22 Feb 23

Bank balance as at 31 July 24

PLUS Business Savings account

TOTAL BANK BALANCE

Figures for online return:

Donations

Charitable activities

Other income (Bank savings interest) (03/06/24)

Charitable expenditure - the stuff that got paid to the school

Other expenditure

TOTAL NET

Year 22 February 2023 to 31 July 2024

Income	Expenditure	NET
£	£	
8,185.76	(2,880.90)	£5,304.86
8,242.21	(3,389.01)	£4,853.20
4,380.24	(13.32)	£4,366.92
3,459.85		£3,459.85
3,418.15	(235.53)	£3,182.62
3,052.56	(749.75)	£2,302.81
2,953.22	(706.16)	£2,247.06
3,331.33	(1,137.48)	£2,193.85
2,896.65	(893.85)	£2,002.80
1,757.54	(566.39)	£1,191.15
846.28	(122.98)	£723.30
615.00		£615.00
607.99		£607.99
691.53	(116.00)	£575.53
487.75		£487.75
375.01		£375.01
290.30		£290.30
250.00		£250.00
247.00		£247.00
123.55	(20.00)	£103.55
61.18		£61.18
40.33		£40.33
35.00		£35.00
0.00	(39.23)	-£39.23
0.00	(141.60)	-£141.60
0.00	(173.00)	-£173.00
389.00	(3,815.44)	-£3,426.44
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£46,737.43	-£15,000.64	£31,736.79
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£25.06		£25.06
£46,762.49		
<hr/>		
	-£15,000.64	
<hr/>		
		£31,761.85

[\)=sharing](#)

-£995.00
-£700.00
-£505.00
-£8,000.00

isp=sharing

-£230.00
-£260.00
-£850.00
-£450.00
-£264.00
-£835.00
-£900.00

isp=sharing

-£1,200.00
-£220.00
-£1,128.00
-£362.00
-£200.00
-£340.00

-17439.00

-17439.00

-£32,439.64

£46,737.43
£31,761.85
£14,322.85

£10,387.01

10,387.01

£15,849.30
£8,860.56

£24,709.86

£14,322.85

£4,074.85	
£42,662.58	
£25.06	
-£17,439.00	
-£15,000.64	

£14,322.85

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Sacred Heart Catholic Primary School (New Malden) PSA

On accounts for the year ended

July 2024

**Charity no
(if any)**

1146443

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 07 / 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of Chartered Institute Of Management Accounts

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Gary White

Date:

23/5/25

Name:

Gary White ACMA CGMA

Relevant professional qualification(s) or body

Associate Chartered Management Accountant (CIMA)
Chartered Global Management Accountant

(if any):

Address:

14 BLENHEIM ROAD
LONDON SW20 9BB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE