



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st August 2019 To 31st July 2020

Charity name: Tolleshunt D'arcy Pre-School

Charity registration number: 1146436

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs. Instigating and adhering to and furthering the aims and objects of the Early Years Alliance
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We offer appropriate play, education and care facilities to children within the community whatever their race, culture, religion, means or ability. We pay for training courses for staff. We also provide a setting, equipment and opportunities, including outings, to support development in line with the EYFS.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		N/A
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have a 'Good' Ofsted rating. We offer 30 hour funding and are approved to offer 2 year funding. This has made a difference to our local community and surrounding villages as not all preschools offer this facility. We have been praised by local primary school teachers on our ability to ensure that when the children leave our setting for primary school, they are school ready and prepared for the transition. They have the necessary skills to embrace their next level in education.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
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Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	£27,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum and Articles of Association
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Incorporated company limited by guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers elected at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Tolleshunt D'arcy Pre-School
Other name the charity uses	
Registered charity number	1146436
Charity's principal address	TOLLESHUNT DARCY PRIMARY ACADEMY TOLLESBURY ROAD, TOLLESHUNT DARCY MALDON ESSEX CM9 8UB

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NINA CATASUS ESCRIBA	CHAIR		COMMITTEE AT AGM
2	ANGELA OWEN	TREASURER		
3	TRACY BAKER	SECRETARY		
4				
5				
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7				
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13				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		
N/A		
N/A		
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information



Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	NINA CATASUS ESCRIBA	ANGIE OWEN	
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER	

Date	04/12/2020
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**TOLLESHUNT D'ARCY PRE-SCHOOL
DIRECTORS' REPORT AND
UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020**

LPTA Limited

Chartered Certified Accountants

Priory Place
Priory Road
Colchester
Essex
CO5 0QE

**Tolleshunt D'arcy Pre-School
Directors' Report and Unaudited Financial Statements
For The Year Ended 31 July 2020**

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**Tolleshunt D'arcy Pre-School
Company Information
For The Year Ended 31 July 2020**

Directors	Mrs Angela Owen Mrs Nina Catusus-Escribas
Secretary	Ms Tracy Baker
Company Number	07556040
Registered Office	Tollesbury Road Tolleshunt D'arcy Maldon Essex CM9 8UB
Accountants	LPTA Limited Chartered Certified Accountants Priory Place Priory Road Colchester Essex CO5 0QE

Tolleshunt D'arcy Pre-School
Company No. 07556040
Directors' Report For The Year Ended 31 July 2020

The directors present their report and the financial statements for the year ended 31 July 2020.

Statement of Directors' Responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Principal Activity

The company's principal activity continues to be that of a Pre-school

Directors

The directors who held office during the year were as follows:

Mrs Angela Owen

Mrs Nina Catusus-Escribas

Small Company Rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

On behalf of the board

Mrs Angela Owen

Director

12th November 2020

Mrs Nina Catusus-Escribas

Director

**Tolleshunt D'arcy Pre-School
Accountant's Report
For The Year Ended 31 July 2020**

**Report to the directors on the preparation of the unaudited statutory accounts of
Tolleshunt D'arcy Pre-School For The Year Ended 31 July 2020**

To assist you to fulfil your duties under the Companies Act 2006, I have prepared for your approval the accounts of Tolleshunt D'arcy Pre-School which comprise the Income and Expenditure Account, the Balance Sheet and the related notes, from the company's accounting records and from information and explanations you have given us.

As a practising member of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>.

This report is made to the directors of Tolleshunt D'arcy Pre-School, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the accounts of Tolleshunt D'arcy Pre-School and state those matters that we have agreed to state to the directors of Tolleshunt D'arcy Pre-School, as a body, in this report in accordance with the Association of Chartered Certified Accountants as detailed at http://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.pdf. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Tolleshunt D'arcy Pre-School and its directors as a body for our work or for this report.

It is your duty to ensure that Tolleshunt D'arcy Pre-School has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit or loss of Tolleshunt D'arcy Pre-School. You consider that Tolleshunt D'arcy Pre-School is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Tolleshunt D'arcy Pre-School. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

12th November 2020

LPTA Limited
Chartered Certified Accountants

Priory Place
Priory Road
Colchester
Essex
CO5 0QE

**Tolleshunt D'arcy Pre-School
Income and Expenditure Account
For The Year Ended 31 July 2020**

	Notes	2020 £	2019 £
TURNOVER		76,182	61,681
Cost of sales		(2,912)	(3,516)
GROSS SURPLUS		73,270	58,165
Administrative expenses		(76,009)	(82,852)
Other operating income		-	-
OPERATING DEFICIT		(2,739)	(24,687)
Other interest receivable and similar income		63	140
DEFICIT FOR THE FINANCIAL YEAR		<u>(2,676)</u>	<u>(24,547)</u>

The notes on pages 7 to 9 form part of these financial statements.

Tolleshunt D'arcy Pre-School
Balance Sheet
As at 31 July 2020

		2020		2019	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible Assets	4		9,279		11,599
			9,279		11,599
CURRENT ASSETS					
Debtors	5	(324)		681	
Cash at bank and in hand		44,547		44,009	
			44,223	44,690	
Creditors: Amounts Falling Due Within One Year	6	(1,151)		(1,262)	
NET CURRENT ASSETS (LIABILITIES)			43,072		43,428
TOTAL ASSETS LESS CURRENT LIABILITIES			52,351		55,027
NET ASSETS			52,351		55,027
Income and Expenditure Account			52,351		55,027
MEMBERS' FUNDS			52,351		55,027

**Tolleshunt D'arcy Pre-School
Balance Sheet (continued)
As at 31 July 2020**

For the year ending 31 July 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

Mrs Angela Owen

Director

12th November 2020

Mrs Nina Catasus-Escribas

Director

The notes on pages 7 to 9 form part of these financial statements.

Tolleshunt D'arcy Pre-School
Notes to the Financial Statements
For The Year Ended 31 July 2020

1. Accounting Policies

1.1. Basis of Preparation of Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the FRS 102 Section 1A Small Entities - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

1.2. Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

Sale of goods

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

Rendering of services

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

1.3. Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery	20% Reducing Balance Basis
Fixtures & Fittings	20% Reducing Balance Basis

Tolleshunt D'arcy Pre-School
Notes to the Financial Statements (continued)
For The Year Ended 31 July 2020

1.4. Government Grant

Government grants are recognised in the income and expenditure account in an appropriate manner that matches them with the expenditure towards which they are intended to contribute.

Grants for immediate financial support or to cover costs already incurred are recognised immediately in the income and expenditure account. Grants towards general activities of the entity over a specific period are recognised in the income and expenditure account over that period.

Grants towards fixed assets are recognised over the expected useful lives of the related assets and are treated as deferred income and released to the income and expenditure account over the useful life of the asset concerned.

All grants in the income and expenditure account are recognised when all conditions for receipt have been complied with.

2. Staff Costs

Staff costs, including directors' remuneration, were as follows:

	2020	2019
	£	£
Wages and salaries	61,692	63,027
	<u>61,692</u>	<u>63,027</u>

3. Average Number of Employees

Average number of employees, including directors, during the year was: 6 (2019: 5)

4. Tangible Assets

	Plant & Machinery	Fixtures & Fittings	Total
	£	£	£
Cost			
As at 1 August 2019	13,369	13,111	26,480
As at 31 July 2020	<u>13,369</u>	<u>13,111</u>	<u>26,480</u>
Depreciation			
As at 1 August 2019	7,928	6,953	14,881
Provided during the period	1,088	1,232	2,320
As at 31 July 2020	<u>9,016</u>	<u>8,185</u>	<u>17,201</u>
Net Book Value			
As at 31 July 2020	<u>4,353</u>	<u>4,926</u>	<u>9,279</u>
As at 1 August 2019	<u>5,441</u>	<u>6,158</u>	<u>11,599</u>

Tolleshunt D'arcy Pre-School
Notes to the Financial Statements (continued)
For The Year Ended 31 July 2020

5. Debtors

	2020	2019
	£	£
Due within one year		
Prepayments and accrued income	92	681
Outstanding School Fees	(416)	-
	<u>(324)</u>	<u>681</u>

6. Creditors: Amounts Falling Due Within One Year

	2020	2019
	£	£
Trade creditors	168	-
Other taxes and social security	143	296
Accruals and deferred income	840	966
	<u>1,151</u>	<u>1,262</u>

7. Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

8. General Information

Tolleshunt D'arcy Pre-School is a private company, limited by guarantee, incorporated in England & Wales, registered number 07556040. The registered office is Tollesbury Road, Tolleshunt D'arcy, Maldon, Essex, CM9 8UB.

Tolleshunt D'arcy Pre-School
Detailed Income and Expenditure Account
For The Year Ended 31 July 2020

	2020		2019	
	£	£	£	£
TURNOVER				
School Fees		12,276		11,866
Grant Funding		63,047		48,539
T Shirt Sales		-		839
Fundraising Events		859		437
		<u>76,182</u>		<u>61,681</u>
COST OF SALES				
Educational Supplies & Purchases	1,952		2,363	
Trips and Advertising	<u>960</u>		<u>1,153</u>	
		<u>(2,912)</u>		<u>(3,516)</u>
GROSS SURPLUS		73,270		58,165
Administrative Expenses				
Wages and salaries	61,692		63,027	
Travel and Entertainment	240		325	
Rent & Insurance	5,803		5,762	
Premises Maintenance	1,083		5,059	
Printing, postage and stationery	494		1,515	
Training seminars and workshops	576		345	
Telecommunications and data costs	933		1,399	
Professional fees	1,653		1,656	
Subscriptions	1,202		852	
Depreciation	2,320		2,899	
Sundry expenses	<u>13</u>		<u>13</u>	
		<u>(76,009)</u>		<u>(82,852)</u>
OPERATING DEFICIT		(2,739)		(24,687)
Other interest receivable and similar income				
Bank interest receivable	<u>63</u>		<u>140</u>	
		<u>63</u>		<u>140</u>
DEFICIT FOR THE FINANCIAL YEAR		<u>(2,676)</u>		<u>(24,547)</u>



Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

Tolleshunt D'arcy Pre-school

On accounts for the year
ended

31st July 2020

Charity no.:

1146436

Company no.:

07556040

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the charity trustees on my examination of the accounts of the Company for the year ended **31st July 2020**.

Responsibilities and
basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent
examiner's statement

[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

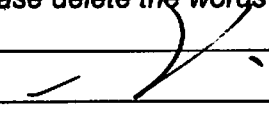
I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

02/03/2021

Name:

Lee Palmer

Relevant professional qualification(s) or body (if any):

Association of Chartered Certified Accountants

Address:

Priory Place, Priory Road

Tiptree

Essex, CO5 0QE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.