

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	09	2023		31	08	2024

## Section A Reference and administration details

**Charity name** St John's Methodist Church, Parkfield

**Other names charity is known by**

**Registered charity number (if any)** 1146373

**Charity's principal address** St John's Methodist Church

Wolverhampton Road East

Wolverhampton

**Postcode**

**WV4 6AA**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Brown	Social		Church Council
3	Irene Brumley	General		Church General Meeting
4	Martine Caffyn	Pastoral Administrator		Church Council
5	Evan Carney	Steward		Church General Meeting
6	Geneva Carney	Steward		Church General Meeting
7	Basil Coward	Steward		Church General Meeting
8	André Burns	Circuit Steward		Circuit Meeting
9	Ian Priest	Treasurer		Church Council
10	Rev Steve Jackson	Chair and Minister		Circuit Meeting
11	Pamela Flavell	Welcome Group		Church Council
12	Lianne French	Young People		Church Council
14	Marcus Hemans	AV		Church Council
15	Sandra Faulkner	Safeguarding		Church Council
16	Norma Levett	Steward		Church General Meeting
17	Paul Levett	Steward		Church General Meeting
18	Elizabeth Macer-Wright	Pastoral Worker		Church Council/ Circuit Meeting
19	Ethel Mudzonga	General		Church General Meeting
	Rev Rosemary Nash	Reserve Chair		Circuit Meeting
20	Jean Oakley	Mission		Church Council
21	David Punfield	Property Steward		Church Council
22	Janet Punfield	Senior Steward		Church General Meeting
23	Dalsie Robinson	Steward		Church General Meeting
24	Hugo Robinson	Property		Church Council
25	Rev David Wheeler	Supernumerary		Circuit Meeting

26	Emma Veiro	Communion Steward		Church Council

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Deed of Union (1932) and Methodist Church Act (1976) adopted 2W49/1932
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment by Church Council or General Church Meeting; Chairperson appointed by the Wolverhampton Methodist Circuit

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

The objectives of St. John's Methodist Church are the advancement of: (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church; (b) any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church; (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church; (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities of the church are: (a) The provision of regular public acts of worship open to members of the church and non-members alike; (b) Promoting the whole mission of the church through engagement with the wider community including older people, parents and toddlers and other specific need groups; (c) The teaching of Christianity through sermons, courses and small groups; (d) Pastoral work including visiting the sick and bereaved; (e) The provision of women's meetings, men's meetings etc with a Christian ethos. In carrying out the church's activities, the trustees have had regard to the Charity Commission Guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Once again, we have had a very successful year at St. John's with all groups meeting regularly. These include the Uniformed organisations, Young Church, Stay and Play, Keep Fit, Dance Classes, Youth Club (newly formed ages 7-15), Dementia Café, Slimming World, Bhangra Dance Group and Pastures Green wellbeing group. Our weekly and monthly Community coffee morning continues to meet offering a welcoming place for people to gather in a friendly environment. Weddings and funerals have also taken place.

As well as St. John's providing weekly worship, the Seventh Day Adventists, the Punjabi Christian Fellowship, the Selah Tamil Church and the Mustard Seed Church have continued to worship at St. John's throughout this year.

Our sick, bereaved and vulnerable members of our church have received visits from our minister, pastoral worker and church visitors and we have continued to collect donations of food and toiletries for the Good Shepherd Ministry which have all been gratefully received.

Our property stewards have continued to maintain and take care of our church premises.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

In order to plan for the financial stability of the church, the Church Council keeps under review the level of reserves it should retain, taking account of expected income available to fund likely costs, and the need to cover forecast deficits, cashflow variations and contingencies. Reserves are being retained to take account of the need for major maintenance and renewals over the next five years or so.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>S. Jackson</i>	<i>J. Punfield</i>
<b>Full name(s)</b>	Rev Steve Jackson	Mrs Janet Punfield
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Senior Steward
<b>Date</b>	12/6/25	

ACCOUNTS

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

St John's Methodist Church, Parkfield, Wolverhampton

FOR THE YEAR ENDED

31 AUGUST 2024

Wolverhampton Circuit	Circuit no.	28/01
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Registered Charity - Charity Registration

1146373

Minister:

Rev. Steve Jackson

Church Stewards:

J Punfield	P Levett
G Carney	N Levett
S Faulkner	B Coward
D. Robinson	

Treasurer:

**Vacancy** (Temporary - Rev Steve Jackson)

**ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024**  
**St John's Methodist Church, Parkfield, Wolverhampton**

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Offerings and Tax recovered		31,967	0	31,967	32,407
a3	Bank and CFB interest and Investment income		2,206	0	2,206	931
a4	Lettings		21,445	0	21,445	18,545
a5	Other receipts		3,491	0	3,491	7,012
a6	<b>TOTAL RECEIPTS</b>		<b>59,108</b>	<b>0</b>	<b>59,108 (a7)</b>	<b>58,895</b>

SECTION B			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	PAYMENTS		£	£	£	£
b2	Circuit Assessment or Share		38,603	0	38,603	35,546
b3	Donations		0	0	0	0
b4	Repairs and Maintenance		886	0	886	2,363
b5	Utilities (Insurances, water charges, heating & lighting)		12,581	0	12,581	10,985
b6			0	0	0	0
b7	Other payments		6,991	420	7,411	6,107
b8	<b>TOTAL PAYMENTS</b>		<b>59,062</b>	<b>420</b>	<b>59,482 (b9)</b>	<b>55,002</b>

SECTION C			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	46	(420)	(374)	3,893
c2	Total funds brought forward from last year		87,411	526	87,937 (c6)	84,044
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>87,457</b>	<b>106</b>	<b>87,563</b>	<b>87,937</b>
c4	Transfers and adjustments		(305)	305	0 (c8)	0
c5	<b>TOTAL FUNDS AT END OF YEAR (c3+c4)</b>		<b>87,152</b>	<b>411</b>	<b>87,563 (c7)</b>	<b>87,937 (c6)</b>

SECTION D			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts are not to be included in total receipts/payments figures above)					
d1	Balance brought forward from last year				0	0
d2	Offerings/Gifts - received for external organisations				276	635
d3	Offerings/Gifts - passed to external organisations				276	635
d4	<b>BALANCE STILL TO BE PAID (d1+d2-d3)</b>				<b>0</b>	<b>0</b>



# St John's Methodist Church, Parkfield, Wolverhampton

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

### SECTION E

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	<b>Benvolence Fund</b>	165	400	(235)		647	411
e2				0			0
e3				0			0
e4				0			0
e5				0			0
e6				0			0
e7				0			0
e8	Sub total of Internal Organisations funds	165	400	(235)	0	647 (e11)	411 (e12)
e9	<b>Church accounts (totals brought forward from page 2 - totals column)</b>	59,108 (a7)	59,482 (b9)	(374)	0 (c8)	87,937 (c6)	87,563 (c7)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	59,273	59,882	(609)	0	88,583 (x)	87,974 (y)

### SECTION F

#### STATEMENT OF ASSETS AND LIABILITIES

##### CHURCH - CASH FUNDS HELD at 31 August 2024

	OPENING BALANCE	CLOSING BALANCE
f1 Cash in hand	0	0
f2 Bank Current Account	55,318	21,874
f3 Bank Deposit Account		
f4 Central Finance Board	15,380	52,343
f5 Trustees for Methodist Church Purposes	13,346	13,346
f6 Other funds	0	0
f7 <b>SUB TOTAL - Church accounts</b>	84,044 (c6)	87,563 (c7)
f8 (the closing balance total from above)	647 (e11)	411 (e12)
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	84,691 (x)	87,974 (y)

### SECTION G

#### OTHER ASSETS and LIABILITIES

g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 year end		
g5 Other Liabilities		

## DECLARATIONS

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

S J

Name

Rev Steve Jackson

Date

8th October 2024

Address

Greenacres, Dudley DY3

### Presentation to the St John's Church Council for approval

I confirm that the Accounts have been presented to the Church and were approved.

Signature of Chair

S J

Name of Chair

Rev S Jackson

Date

8th October 2024

## **Independent Examiner's Report to the Trustees of the St John's Methodist Church, Parkfield, Wolverhampton**

This Report is on the Church Accounts for the year ended 31st August 2024

### **Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair'

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

Name

Signature

Relevant Professional qualification or body

Address

Date



**Independent Examiner's Report to the Trustees of the  
St John's Methodist Church, Parkfield, Wolverhampton**

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It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
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- to state whether particular matters have come to my attention.

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*\* Please delete the words in the brackets if they do not apply appropriate*

Name

Signature 

Relevant Professional qualification or body

Address

Date