



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	09	2021		31	08	2022

## Section A Reference and administration details

**Charity name** St John's Methodist Church, Parkfield

**Other names charity is known by**

**Registered charity number (if any)** 1146373

**Charity's principal address** St John's Methodist Church

Wolverhampton Road East

Wolverhampton

**Postcode**

**WV4 6AA**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Brown	Social		Church Council
2	Marcus Brown	General		Church General Meeting
3	Irene Brumley	General		Church General Meeting
4	Martine Caffyn	Pastoral Administator		Church Council
5	Evan Carney	Steward		Church General Meeting
6	Geneva Carney	Steward		Church General Meeting
7	Basil Coward	Steward		Church General Meeting
8	Rev William Davis	Reserve Chair		Circuit Meeting
9	Andre Burns	Circuit Steward		Circuit Meeting
10	Ian Priest	Treasurer		Church Council
11	Rev Steve Jackson	Chair and Minister		Circuit Meeting
12	Pamela Flavell	Welcome Group		Church Council
13	Lianne French	Young People		Church Council
14	Ken Gough	General		Church General Meeting
15	Marcus Hemans	AV		Church Council
16	Sandra Faulkner	Safeguarding		Church Council
17	Norma Levett	Steward		Church General Meeting
18	Paul Levett	Steward		Church General Meeting
19	Elizabeth Macer-Wright	Pastoral Worker		Church Council/ Circuit Meeting
20	Ethel Mudzonga	General		Church General Meeting
21	Jean Oakley	Mission		Church Council
22	David Punfield	Property Steward		Church Council

23	Janet Punfield	Senior Steward		Church General Meeting
24	Dalsie Robinson	Steward		Church General Meeting
25	Hugo Robinson	Property		Church Council
26	Rev David Wheeler	Supernumerary		Circuit Meeting
27	Emma Veiro	Communion Steward		Church Council

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B management

## Structure, governance and

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Deed of Union (1932) and Methodist Church Act (1976) adopted 2W49/1932
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment by Church Council or General Church Meeting; Chairperson appointed by the Wolverhampton Methodist Circuit

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of St. John's Methodist Church are the advancement of: (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church; (b) any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church; (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church; (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities of the church are: (a) The provision of regular public acts of worship open to members of the church and non-members alike; (b) Promoting the whole mission of the church through engagement with the wider community including older people, parents and toddlers and other specific need groups; (c) The teaching of Christianity through sermons, courses and small groups; (d) Pastoral work including visiting the sick and bereaved; (ei The provision of women's meetings, men's meetings etc with a Christian ethos. In carrying out the church's activities, the trustees have had regard to the Charity Commission Guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Following the Coronavirus pandemic, the church re-opened fully in July 2021, and services resumed, and the groups began to meet regularly again. These included the Stay and Play Group, the Uniformed Organisations, Prayer Group, Keep Fit Class and Dance Groups.

The Punjabi Christian Fellowship and Seventh Day Adventist Church have continued to meet for worship. The sick, bereaved and vulnerable have received visits from the minister, pastoral worker and church members. Our property stewards have continued to take care of our church premises and oversee the completion of the property refurbishment Atrium project.

The Church celebrated its 60<sup>th</sup> Anniversary in the summer of 2022 and also commemorated the Queens 70<sup>th</sup> Jubilee Celebration. A weekly Community Coffee Morning was started in the spring of 2022 as well as a monthly Dementia Café. Since the refurbishment the Church has seen a significant increase in community lettings, all of which serve the local community in various ways.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

In order to plan for the financial stability of the church, the Church Council keeps under review the level of reserves it should retain, taking account of expected income available to fund likely costs, and the need to cover forecast deficits, cashflow variations and contingencies. The level of reserves as planned reduced significantly in the year in order to contribute to the costs of the major property improvement programme. However, reserves are being retained to take account of the need for major maintenance and renewals over the next five years or so.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The closure of the church buildings due to Covid resulted in a deficit in the church's Unrestricted Funds. The church is fortunate in this context to have reserves but is conscious of major maintenance and renewal expenditure required in the next few years. The church's property renewal project Phase 3 commenced in September 2021 and was completed in February 2022. A Grant of £50,000.00 was obtained from Enovert towards the works on Phase 3.

## Section F

## Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	S. Jackson	J. Punfield
Full name(s)	Rev Steve Jackson	Mrs Janet Punfield
Position (eg Secretary, Chair, etc)	Chair	Senior Church Steward
Date	9 <sup>th</sup> March 2023	

## DECLARATIONS

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer



Name

Ian Priest

Date

4/12/22

Address

195 Tettenhall Road,

### Presentation to the St John's Church Council for approval

I confirm that the Accounts have been presented to the Church Council on  
and were approved.

22-09-22

Signature of Chair



Name of Chair

Rev S Jackson

Date

9/12/22



## Independent Examiner's Report to the Trustees of the St John's Methodist Church, Parkfield, Wolverhampton

This Report is on the Church Accounts for the year ended 31st August 2022

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

Name

B Roberts

Signature



Relevant Professional qualification or body

FCA

Address

Coneybury Munslow Craven Arms  
Shropshire SY7 9ET

Date

26.1.23