

Hoot Creative Arts

Charity number 1146358

A company limited by guarantee number 07980273

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Hoot Creative Arts

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Hoot Creative Arts

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Natasha McCreesh	Chair	
Amanda McKenzie		Resigned 3 December 2021
David Barnes	Treasurer	
Claire Richardson		
Jackie Astbury		Appointed 14 March 2022
Charity number	1146358	Registered in England and Wales
Company number	07980273	Registered in England and Wales

Registered and principal address

Bates Mill
Milford Street
Huddersfield
HD1 3DX

Bankers

The Co-operative bank
PO Box 200
Skelmersdale
WN8 6GH

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 7 March 2012. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

- 1) The advancement of the arts through, but not limited to, the provision of facilities, equipment and personnel to enable the public to participate in and observe music making, dance and other arts activities.
- 2) The advancement of health through, but not limited to, the provision of facilities, equipment and personnel to enable the public to participate in and observe music making, dance and other arts activities.

The charity's main activities

To provide arts activities to improve mental health and wellbeing.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the arts.

Achievements and performance

Introduction

hoot creative arts incorporated in 2002 when there was little credence or understanding (outside of the sector itself) that the arts promoted good mental health and wellbeing. Nowadays it is more accepted and usual to find creative activity as part of many approaches to supporting good mental health and emotional wellbeing. Indeed, Arts Council England have built it into their current 10-year strategy 'Let's create' and the newly establishing NHS structure for west Yorkshire (Integrated Care Service) is one of only two in the country working to build a Creative Strategy into its operational plans.

hoot has been a leading practitioner and at the forefront of this movement, pioneering a range of innovative applications of the arts in a range of settings where participatory arts and experiences of cultural activity really can change lives. We have also been beneficiaries of an enlightened and progressive commissioning strategy from Kirklees Council and the local NHS (to support voluntary sector organisations to be an integral part of adult mental health care provision) and NHS England in providing quality enrichment activities as part of their Offender Personality Disorder Pathway within prisons across the north of England. These commissioned elements of our delivery continue to provide a level of financial stability and reputational robustness that allows hoot to build other areas of delivery across the life-course.

So with a greater recognition of what participatory arts can bring to mental health care outcomes the objectives we wanted all our activities in 2021-22 to deliver are:

Support personal growth

We use the arts to explore creative and imaginative capacity, to shape or interpret personal experience, and to be curious, playful and experimental in the search for new possibilities

Normalise mental health

Mental Health is defined as a state of wellbeing in which every individual realises his or her own potential, can cope with the normal stresses of life, can work productively and fruitfully, and is able to make a contribution to their community.[1]

We believe that it is a normal and healthy human imperative to explore issues of identity, emotional wellbeing, purpose and meaning, not a symptom of illness. We aim to use creative participatory arts to provoke debate, challenge stigma, and shift perceptions about what it means to be healthy and well.

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Promote social change

We believe creative individuals make positive contributions to their home communities and help build a healthier, more resilient and cohesive society. Our aim is to achieve this through the following:

1. "Great Artists" : To promote growth of high quality arts practice in a wide range of health and social care settings with quality assurance to inform practice of other agencies too. Addresses Let's Create outcomes of : 'Creative & cultural country' and 'Creative people'
2. "Great People" : To reach out to the people and places where arts engagement is most needed due to health inequalities and low level of cultural engagements. Addresses Let's Create outcomes of : 'Cultural Communities' & 'Creative People'
3. "Great Ideas" : To develop new and innovative ways of working with people and spreading the word about the ability of the arts and creative participation to change lives. Addresses Let's Create outcomes of : 'Creative People' 'Creative & cultural country'

2021-22 was a year of transition for hoot staff and participants alike. We had already been through a whole calendar year of the pandemic, and it was still unclear how much longer it would continue and what societal and health changes it had made that would remain and continue to test people's mental and physical resilience. This including newly named conditions such as 'Long Covid' and 'Agile or Hybrid Working'.

In April 2021 all delivery was taking place remotely via Zoom and via our own platform 'hoot from home'.

At the start of the year, we did not know how long lockdown restrictions would persist or feel necessary as we were also taking particular care with participant health and staff wellbeing to control spread of infection and mitigate impact on the ability of hoot to maintain online delivery and look towards in-person delivery again.

With uncertainty around if, when and how we might return to in-person activities we prioritised our digital and IT infrastructure. Re-branding of logos and visual marketing required completely new digital/print visual resources, website design and IT connectivity and efficiency. These branding resources were also used later in the year to support the infection controls and zoning of building with clear branded signage as we transitioned back to in-person delivery and working.

So, hoot entered its 20th year with an average number of employees during the year of 14, equal to 7.8 full time equivalence. How and when the workforce would return to the building was something that would continue to be explored throughout the year.

With such fundamental societal change our core mission seemed even more appropriate:

To offer clear access to participation in and enjoyment of creative and cultural activity to everyone so they can (whenever possible) self-manage their mental health and emotional wellbeing to fully realise their personal and creative potential.

Delivery in 2021-22

Our success in securing funds from various Covid recovery funding schemes during this time allowed SMT to work closely with our Marketing, Communications and Administrative staff to deliver notable change in our building's interior and our marketing / PR resources. These included:

Full rebrand for hoot creative arts including:

- Roadmap to develop and expand promo materials
- Launch of a new website including updated content, imagery, and structure
- Part of the support team in developing and initiating the MO365 merger
- Generating original 'How To' videos and guides for all aspects of the system
- 1:1 staff support for specific items
- Array of newly designed posters, flyers and promotional items for
 - All projects and groups
 - End of term/year showcases and celebrations
 - Outreach and external events

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Increased social media follower numbers across platforms (Facebook, Instagram & Twitter)

Relaunched our social media posts in line with our new brand guidelines / easy friendly tone / simple text

Hosted campaigns to raise awareness e.g. Mental Health awareness days, volunteer week, Dementia Action Week etc

Supported the return to in person sessions after the pandemic as well as supporting hoot from home with:

New informational leaflets on safety measures

New signage around the building

Filters, masks, hand sanitiser points

Produced a video for Working Together Better partnership including information on the 7 partner organisations

Full redesign of quarterly and annual reports for commissioned service with more interactive elements

Executing the ordering of a full set of new IT and office equipment for the whole staff team

Prepping the building and premises for return – cleaning, rearranging of offices into Covid safe spaces, setting up hot desking

Project Delivery continued flexing between online and in-person as and when it was safe to do so. This included:

Out of the Blue (OOB) - Adult Mental health Work stream

<https://www.hootcreativearts.co.uk/projects/out-of-the-blue>

OOB is for those aged 18+ living in Kirklees with a mental health condition or wanting to support their wellbeing. This programme offers a wealth of creative groups and activities plus one to ones with experienced Creative Support Workers.

2021-22 has been a year of Covid transition for hoot, for the community and for the country. hoot moved back to fully in-person groups by the Autumn of 2021 although the popularity of our online platform has led us to keep that running concurrently. Co-production has been in every step: questionnaires were sent to all participants before we re-opened and we have formed our Covid approach accordingly. Our Covid safety measures have included: ventilation, HEPA filters, hand sanitisers, encouraging LFTs, mask wearing and requesting that people move to online sessions if they are unwell. We are happy to say that no one has caught Covid at hoot.

Groups spanned online, in person and outdoors and these settings allowed us to continue to explore diverse art forms: stop motion animation; stencil; embroidery; punk music; wind chime making; digital jamming; soundscapes; creative writing; outdoors-art using natural elements and many more. We also held regular volunteer peer support sessions with our team of volunteers.

Hoot continued to work amongst partners in the Working Together Better partnership and as well as monthly meetings to share expertise and experience we worked together on several joint events including an International Women's Day event and a Job Centre Plus staff wellbeing day.

"I was very isolated during lockdown. Being part of hoot online and now in person is good for me as I get to leave my house, see other people and to achieve something by making in art means so much to me as it means I do not have to be alone at home that day." (Participant)

You can read a full report of OOB stats via the project annual report [HERE](#)

<https://www.hootcreativearts.co.uk/sites/default/files/2022-10/21-22 Out of the Blue and Breathing Space Annual Report.pdf>

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Below are some artform specifics :

Visual Art

Delivered online throughout covid, until January 2022, posting one blogpost a week. During 2020- 21 we made quite involved weekly videos, mailed out tailored art packs to participants so they could follow the online sessions with materials supplied by hoot.

We encouraged participants to post their work on the site (hoot from home) and meet at the online weekly live chat to discuss their own work and that of others in the group. By December 2021 blogposts had become shorter, not always containing video, sometimes just prompts about what to look out for or how to make work using materials and wide-ranging techniques.

By January 2022, we were back to delivering in person indoors, initially only in our Huddersfield base but then also in Dewsbury. Since then, the visual art group has gone from strength to strength. We continue to deliver 2 group sessions (North & South Kirklees) and in addition freelance artists deliver a Wednesday group. Participant numbers continue to grow in all the VA groups and as we encourage the social side alongside the creative the rooms are vibrant with an increasing amount of chat and laughter. Participants have been enjoying a wide range of art forms: drawing with home-made inks and natural materials; design & printmaking with textiles; exploring texture and pattern through clay work; and casting with plaster of Paris.

Online group work continues, and we now align Wednesday visual art live chat with the hoot from home blogposts (that go up online every Monday) together with the fantastic work made during the sessions. This is to try to help people who cannot attend in person feel they are still connected as a member of the participant group. It enables their work to be seen when they post it and be talked about during the live chats. We also encourage discussion about art in a wider context, what have they seen, visited, watched on TV etc. The live chats serve a fantastic role in encouraging participants to go that little bit further and to connect with each other. We also deliver a 'group draw' via the zoom platform, which is a fun collective experience.

Music

July 2021 saw the release of the first 'hoot from home' compilation record, a culmination of a year of online working. Participants joining via zoom all composed music together, then went away and recorded themselves at home. Having uploaded the recordings, we then worked together online to produce and mix the songs. This remote way of working created some successful songs and inspired some participants to record their own individual tracks and albums, also featuring on the compilation.

<https://hootsoundmove.bandcamp.com/album/hoot-from-home-year-one>
<https://hootsoundmove.bandcamp.com/album/textures-on-a-big-canvas>

This year also saw the return of in person sessions, with groups taking part in a wide variety of composition and song writing sessions. In collaboration with students from Leeds Conservatoire, groups wrote a collection of punk songs, which can also be found on the hoot Band camp page. The sessions allowed participants the opportunity to create simple, fun-to-play music and lyrics and lose themselves in the performance. The recordings are all live and show the groups having a great time being together and making music together.

<https://hootsoundmove.bandcamp.com/album/punk>

Singing

Singing Online has continued throughout 21-22, featuring a wide variety of singing leaders including Jess Baker, Moira Wade, Fran Andre and Penny Stone. This variety means the groups have sung songs from all around the world, whilst never having to leave their front room!

Singing in person commenced with in house singers Jess and Moira, who welcomed the groups back with some old favourites and some exciting new material. The sessions initially took place outside at a local community allotment, often round a fire, building back a real sense of camaraderie in the group. Since then we have moved back inside, with the Huddersfield group in particular showing increases in numbers and participation.

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Creative Writing

The group did not transfer successfully online, so has only been “back in action” since January but is now thriving since we came back to delivering in person! Numbers are good. We have had a good variety of methods of writing with a few different writers- covering zine writing, poetry, short stories, a whole host of visual prompts to create their work.

Participation & Progression Development

When appropriate and through co-productive conversation we can facilitate progression to greater independence to ensure that people live fuller more enriching lives because of engagement with the arts at hoot.

Volunteers were continued to be supported remotely whilst sessions were running online only with opportunities to meet as a group and speak 1:1 with staff to discuss concerns about a return to their roles or adjustments that might need to be made. Volunteers were matched up with their previous groups or better suited groups for their new circumstances. 4/7 returned to volunteering in person with 2 being supported to exit volunteering due to life events, or a desire to progress to other opportunities. One volunteer remains on hiatus due to organisational Covid-19 policy restricting the numbers in groups. Alongside this, a review of all volunteering policy and procedure began to reflect the new “post-Covid” environment hoot is now operating in.

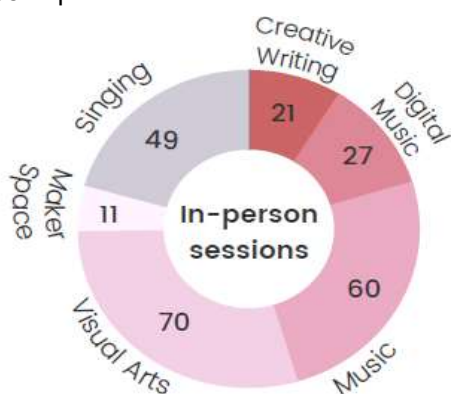
Feedback continued to be monitored quarterly for inclusion in reports, and summaries of common themes or topic areas being provided to the delivery team to discuss and consider integrating into the programme. A review of the “Customer Feedback Loop” began to identify where feedback mechanisms are working well and following through to decision making, and gaps where this currently is not actioned. The review will be completed in Q2 2022 for internal discussion.

Links with other organisations in the sector are being developed strategically in close conversation with the Project Manager and the Marketing and Admin team to ensure resource is used effectively and is most likely to hit our goals.

Outcomes and Outputs

208 people accessed the Out of the Blue service

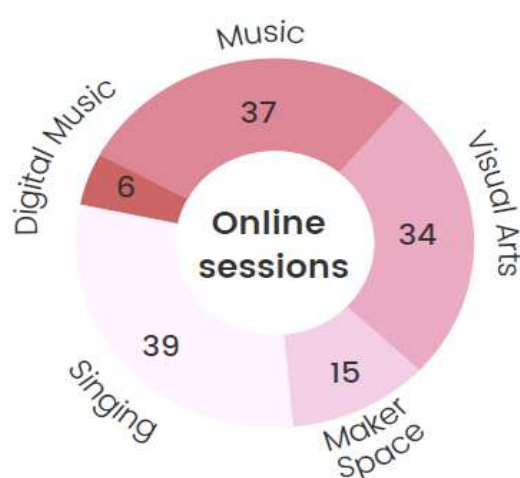
238 In person creative sessions :



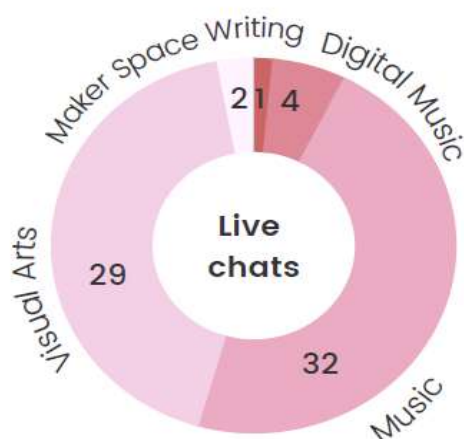
Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

131 hoot from home on line creative sessions and 68 on line chats :



2471 site visits	
512 comments/replies	
493 posts to the site	
56 people accessed online	
>765 hours spent online	
>1740 hours spent being creative offline	



Other project delivery included :

Breathing Space (dementia service) - Older People Work stream

Stats:

Participants – 17

Wellbeing calls - 65, 22 hrs

Phone singing – 8 calls, 4hrs

Total 1500 minutes

In person sessions = 18 = 27 hours

The pandemic impacted on the delivery of Breathing Space sessions which adopted a mixture of in person and telephone sessions.

Wellbeing calls – a short phone call to check in with people

How do you like your tea? – a more focused phone call designed to illicit more in-depth reminiscence and conversation. A series of prompts/questions guided the conversation over several weeks and starting with asking how they like their tea. Conversations very much governed by where the conversation went.

Phone singing – this developed organically for one participant when the 'how do you like your tea' format didn't work so well for them. They would sometimes remember songs from the previous group and would also bring a song that they liked to sing together.

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Highlight.

A collection of colourful windmills was created by past and present Breathing Space participants and installed in the Arts in the Woods exhibition as part of Holmfirth Art festival. hoot musician Rob Crisp visited the exhibition writing a bright and breezy windmill song with participants and visitors. Listen to the song

<https://youtu.be/7BCNGAg708>

In person sessions

The windmill making sessions were the first in person sessions in the hoot building post lockdown and they provided opportunities to test out and evaluate the Covid-19 protocols introduced.

Other in person sessions included visual art exploring textiles and textures by combining natural materials like moss, twigs and grasses with other fabric and objects. Techniques including threading, gluing, and sewing, were used to fasten materials to hessian. They also worked with clay and imprinted patterns and textures on the flattened clay. Once dried the pieces were incorporated into an existing piece of work on the hoot wall.

Music sessions used the art works as inspiration for group song writing. Participants played instruments to find the sounds and patterns they wanted and created and recorded a unique music piece culminating with a joyous clout on a gong.

In other sessions colours provided the theme with participants talking about colours and words and feelings they associated with them. These musings were developed as a group into the lyrics of a song. Each participant contributed using voice, keyboards and percussion.

Other delivery within Older People work stream included:

Walk in my shoes

A partnership project with Lawrence Batley Theatre. Walk in my shoes was an intergenerational project which brought teens and older people together to share and compare life experiences. The project involved a series multi art form sessions led by a poets and theatre artists. A film maker attended sessions and capturing fly on the wall footage and conducting interviews with participants during sessions. His footage was then compiled into a film which was premiered Hollywood style at Lawrence Batley Theatre where all participants received the Walk in my shoes equivalent of an Oscar: a golden foil wrapped Lindt bunny. Feedback from the project and the resulting film was extremely positive. Preliminary planning is currently underway on a continuation and expansion of the project.

6 sessions and 1 film premier. 10 adults and 7 teenagers took part

<https://youtu.be/4zUuhSmmLJY>

Celebrating Age III

Working in several older persons residential care settings across Kirklees. The partnership made with the CCG and the staff member seconded to hoot was a major contributor to this projects success and considering the timescale in which a large number of creative sessions were still delivered during the pandemic was a real testament to the staff involved. On more than one occasion a session would need to be cancelled when a care setting went into lockdown because of a Covid-19 outbreak, but despite this unpredictability the project was a real success and has led to discussions with Kirklees Care Association and Cooperative Care Colne Valley about developing the work further in coming years..

Group sessions included music and song, South Asian dance and visual art. In one setting a story/theatre artist worked one to one with an isolated resident with learning disabilities and this prompted huge improvement to their engagement with staff and the residential community.

55 creative sessions were delivered in 6 different care settings in just a 3 month period. Approx. 170 residents engaged with the activities.

A report was presented to regional and local Older people's Care For a and there is strong interest in the work continuing and developing, including Creative Care Planning as an initiative.

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Events attended or exhibited at

Holmfirth Arts Festival, art in the landscape - <https://www.youtube.com/watch?v=7BCNGAg708w>

Baring Foundation Treasury of arts activity for older people - P113,
<https://baringfoundation.org.uk/resource/treasury-of-arts-activities-for-older-people-volume-2/>

Kirklees Dementia action week online

Young dementia forum focus group – end of session group sing

Job centre skills and wellbeing event

Network Developments

Meetings attended include:

Dementia Friendly Communities meeting

Kirklees Dementia practitioner forum meeting

Both meetings are attended by Kirklees Dementia Hub – the contracted dementia support and advice service for Kirklees, Admiral nurse, Young onset dementia manager, Kirklees dementia strategic partnership manager

Dementia referral and mapping meetings

LBT – development conversations/meetings with Jenny Goodman regarding the continuation of the intergenerational sessions

Creative Pathways – Learning Disability Work stream

Creative Pathways project focuses on offering creative activities for wellbeing to people with enduring mental health difficulties who are receiving inpatient care, or living within supported accommodation and who have higher care and support needs.

3rd and final year of this phase of the project funded by Lloyds Foundation allowed us to deliver the remaining 18 sessions to 18 participants at Enfield Down. We were successful in receiving a grant from Third Sector Leaders to work with Mencap and Kirklees College to provide some taster sessions where we also carried out some consultation with the participants. In this year, we delivered 4 visual arts sessions to a total of 11 participants.

hoot is seeking funding for a development of this refined 'near-residency' approach utilised in Enfield Down during the pandemic. Towards the end of the year we had progressed to submitting a 3 year funding proposal as a Stage 2 application. Creative Residencies will work in a similar way, with one artist delivering activities across an entire year in two settings – with time specifically allocated to project staff for spending time developing the co-productive elements of the work with participants and delivering CPD to setting staff.

This model of digital delivery is robust and has the possibility of delivering many types of visual arts or creative writing activities in a number of in-patient or supported housing settings locally, regionally, nationally, and perhaps even internationally. With more technical equipment, there is also capacity for further growth in order that more people with enduring mental health needs can benefit from improved wellbeing and social connection through participation in creative arts activities. In our evaluative conversations NHS colleagues said that they would highly recommend other services engaging with **hoot** using this methodology.

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Offender Personality Disorder Pathway (OPDP) - National Scale Up

There were lots of challenges for the year 2021-22. We were briefly allowed back into some prison estate buildings to deliver in-person sessions, but these were cut short by settings having to go back into lockdown.

We were able to deliver in one setting, with a session in Dec to the music committee and staff members (9 people) for them to experience what we do and build hoot into their programme. We then ran a one-off session as a goodbye to the unit, to support the residents as they were moving across the prison the following day. Around 26 people took part in this session. We finally delivered a block of sessions starting in March 2022.

We were able to deliver 2 sessions in another setting in December before it locked back down. (smaller groups due to pandemic – 6 people)

Towards the end of 2021-22 we were commissioned by settings as part of the Restoration and Recovery funding (R&R) allocated to support residents. (28 sessions in total from the R&R pot to be delivered in 2022-

REACH/NESTA: As we weren't able to deliver our sessions as usual this year, we turned our attention to looking at ways to expand our programme to include other regions of the UK. We secured initial funding for a period of scoping work from **nesta** (Reach fund to be done in collaboration with a consultant. Resulting from this scoping work we secured funding from the OPDP commissioners from the South region to run a one year pilot programme across 4 of their settings in 2022-23.

Other delivery that took place during the year includes:

Overgate Hospice: in person sessions recommenced and hoot delivered 2 sessions (music and singing) to 27 participants.

Evoke partnership: creative sessions delivered in secondary school as part of the creative and mental health and wellbeing. We delivered a total of 6 music sessions to 8 children/young people.

Creative, Health & Wellbeing Alliance: delivered an online singing and a music workshop at their international conference. Gavin, CEO was also part of a panel speaking about partnership and place-based work in UK <https://youtu.be/b-pO3bhZivM>

Staff Training & HR

Senior Management Team delivered an ongoing and detailed conversation with staff (surveys and follow up 2:1 meetings) about how we best prepare the building for in-person delivery once again and in the development of an Agile Working Policy that will form part of the Employee Handbook when it is completed.

On going CPD (Training and development): hoot continue to support all staff with training opportunities and to represent hoot in a wide range of contexts to increase skills and experience. Courses and opportunities engaged with during the year include;

Non Violent Communication course (6 weeks) for whole staff team

LGBTQIA+ training

Carbon Literacy Training for CEO

Singing for Lung Health Training which will help us address Long Covid and its impact on mental health

Reflective Supervision (external provider)

Continues as an essential part of **hoot** support provided for all staff that choose to take this up. It was particularly important during Covid where many staff were juggling caring responsibilities while working from home; or confronting loneliness if they were home alone; and managing anxieties around Covid heightened if they had underlying health conditions. Managing the fast changing context in relation to Covid was stressful for majority of the team at one point or another.

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Looking Ahead

What's Next?

We will continue to incorporate the Arts Council's new strategic Outcomes and Investment principles in a transition year (ACE announced an extension to current NPO period covering 2022-23) that build and align well with our own outcomes and principles.

We are hopeful that the Business Plan required to secure the extension funding will clearly illustrate our alignment with ACE strategy and that when the NPO renewal application is due in May 2022 we can build a compelling case for an uplift in our funding for 2023-26.

This uplift will enable hoot to consolidate the new work streams around Children and Young People (via EVOKE network) and Learning Disability (via Creative Pathways) while we also look to re-develop our Older People's work stream addressing the hangover of Covid for this particularly vulnerable group.

We will continue to explore how we build an Action Plan to ensure IDEA is acted upon consistently and this will support recruitment to fill roles and increase the numbers within the Trustee body.

A skills gap at Board level exists around fundraising, IT, Research and other areas and we will focus on meeting this need.

The NHS restructure to Integrated Care services (formerly CCGs) will go live in June 2022 and we are involved in discussion via Third Sector Leaders and Mental Health Alliance to see how our voice can be best heard within the new structures.

The hoot premises (we returned in August) will continue to be refurbished as we transition back to in office working.

We have continued our partnership working with existing and potential new partners. In particular as a result of the CEO's strategic development work carried out during the year. Some of which will not reach delivery phase until 2021 - 2024, but development work was completed this year.

Working Together Better (Commissioned services by Kirklees Council and NHS) working towards a more coherent and potentially unified hub n spoke model with a newly incorporated entity overseeing the re-tender in 2024 with key staff shared across the partnership.

Evoke: Children & Young Peoples work stream making good progress as CEO continues close involvement. Discussion has started for a pilot drop-in service in partnership with CAMHS.

Kirklees Council: Year of Music 2023, which hoot will lead the (Mental) Health and Wellbeing work stream including a new team member. Recruitment was successful, but the post holder had to resign due to personal reasons, and we are in midst of readvertising.

Finance & Fundraising

While hoot's funding model may face challenges like all similar scale organisations operating across agendas in the arts, local authority and health sectors considering a whole raft of changes to Local Authority funding, competition for Trusts & Foundation grant income and NHS operational and commissioning structures. Continuing post Covid transition period brings much economic uncertainty, but hoot have healthy reserves that can now be increased to plan for any similar period of closure due to reintroduction of Covid control measures or a new pandemic emerging.

Strong fiscal management and improved project development skills will allow hoot to continue exploring diversification of income streams to reduce our reliance on single or dominant sources and hoot has been phenomenally successful in taking advantage of a wide range of support and recovery funding made available during the pandemic (2020-21) that continued into this fiscal year.

New income also included :

Funding from Arts Council for the Celebrating Age III work, £26,035

Following from the Nesta's Reach funding, the board approved hoot to apply for a Cultural Impact Development Loan and grant

Third Sector Leaders, £900 grant

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Financial review

The net expenditure for the year was £20,684, including net income of £208 on unrestricted funds and net expenditure of £20,892 on restricted funds after transfers.

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £202,229.

Hoot needs reserves to:

- Meet contractual liabilities should the organisation have to close.

- To meet unexpected costs

- To replace or upgrade equipment as it wears out including upgrades of IT & telecoms systems

- Ensure that the organisation can continue to provide a stable and quality service to those who need them.

- To provide working capital when funding is paid in arrears and place the organisation in a position where it could bid for other funding which can be paid up to 6 months in arrears.

As previously agreed by trustees, the minimum level of reserves should be the equivalent of three months and ideally 6 months operating costs.

Hoot Creative Arts

Trustees' report (continued) for the year ended 31 March 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 12/12/2022

David R Barnes (Trustee)

Hoot Creative Arts

Independent examiner's report to the trustees of Hoot Creative Arts

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 16 to 23.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

13/12/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Hoot Creative Arts

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	41,277	76,482	117,759	295,761
Contracts		225,937	-	225,937	174,411
Sales and fees		1,171	-	1,171	3,335
Bank interest		52	-	52	355
Total income		268,437	76,482	344,919	473,862
Expenditure on:					
Salaries and NIC and pensions	(3)	196,586	69,235	265,821	250,485
Freelance fees and sub contractors		17,858	5,025	22,883	7,226
Travel expenses		914	79	993	51
Training		2,674	107	2,781	750
Rent, rates and room hire		18,293	7,224	25,517	24,587
Insurance		1,676	519	2,195	1,776
Telephone, fax and internet		2,175	380	2,555	2,400
Printing, stationery and postage		730	11	741	496
IT support and repairs		2,592	-	2,592	6,956
Advertising and promotion		984	-	984	1,011
Building maintenance		2,313	-	2,313	161
Project costs		2,782	-	2,782	2,690
Volunteer and user expenses		139	-	139	-
Refreshments		88	62	150	15
Equipment and materials		1,539	438	1,977	3,954
Accountancy and independent examination		1,710	-	1,710	1,710
Legal and professional		1,046	-	1,046	23
Evaluation fees		750	-	750	350
Consultancy		1,685	10,950	12,635	29,496
Subscriptions and membership		2,780	-	2,780	1,826
Depreciation		7,778	-	7,778	7,778
Working from home expenses		1,082	-	1,082	2,241
Other expenses		480	68	548	-
Grant repayment (underspent)		-	2,851	2,851	-
Total expenditure		268,654	96,949	365,603	345,982
Net income / (expenditure)		(217)	(20,467)	(20,684)	127,880
Transfers between funds		425	(425)	-	-
Net movement in funds		208	(20,892)	(20,684)	127,880
Fund balances brought forward		209,798	80,117	289,915	162,035
Fund balances carried forward	(4)	210,006	59,225	269,231	289,915

All incoming resources and resources expended derive from continuing activities.

Hoot Creative Arts
Balance sheet
as at 31 March 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	7,777	-	7,777	15,555
Total fixed assets		<u>7,777</u>	<u>-</u>	<u>7,777</u>	<u>15,555</u>
Current assets					
Debtors and prepayments	(6)	8,204	-	8,204	9,384
Cash at bank and in hand	(7)	387,214	62,125	449,339	357,467
Total current assets		<u>395,418</u>	<u>62,125</u>	<u>457,543</u>	<u>366,851</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	165,985	2,900	168,885	92,491
Total current liabilities		<u>165,985</u>	<u>2,900</u>	<u>168,885</u>	<u>92,491</u>
Net current assets		<u>229,433</u>	<u>59,225</u>	<u>288,658</u>	<u>274,360</u>
Creditors: amounts falling due after one year	(9)	<u>27,204</u>	<u>-</u>	<u>27,204</u>	<u>-</u>
Net assets		<u>210,006</u>	<u>59,225</u>	<u>269,231</u>	<u>289,915</u>
Funds					
Unrestricted funds		210,006	-	210,006	209,798
Restricted funds		-	59,225	59,225	80,117
Total funds		<u>210,006</u>	<u>59,225</u>	<u>269,231</u>	<u>289,915</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 12/12/2022

David R Barnes (Trustee)

Hoot Creative Arts

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £2,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Hoot Creative Arts

Notes to the accounts continued for the year ended 31 March 2022

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Arts Council	40,905	32,248	73,153	96,827
Kirklees Metropolitan Council (KMC)	-	10,000	10,000	23,225
Nesta Fund	-	-	-	14,800
Cultural Impact Development Loans Ltd	-	33,334	33,334	-
Third Sector Leaders Kirklees (TSL)	-	900	900	-
HM Revenue and Customs	-	-	-	5,478
Julia Hans Rausing Trust	-	-	-	66,872
Lloyds Bank Foundation	-	-	-	25,000
Power to Change Trust	-	-	-	50,000
The Baring Foundation	-	-	-	12,000
Other donations	372	-	372	1,559
	<u>41,277</u>	<u>76,482</u>	<u>117,759</u>	<u>295,761</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	241,548	229,120
Social security costs	16,336	14,334
Employment allowance	(4,000)	(4,000)
Pensions	11,937	11,031
	<u>265,821</u>	<u>250,485</u>

The average number of employees during the year was 14, being an average of 7.8 full time equivalent (2021: 15, 8.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	11,937	11,031
Amount of any contributions outstanding at the year end	2,269	-

Hoot Creative Arts

Notes to the accounts continued for the year ended 31 March 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Lloyds Foundation	12,847	-	12,847	-	-
Arts and Music (LCC and KMC)	6,979	-	2,651	-	4,328
Julia Hans Rausing Trust	2,941	-	144	-	2,797
Power to Change Trust	5,936	-	5,936	-	-
Kirklees Libraries	13,225	-	-	-	13,225
Nesta Reach Fund	14,800	-	14,800	-	-
Arts Council Culture Recovery	23,389	6,213	29,602	-	-
Arts Council Celebrating Age	-	26,035	25,610	(425)	-
KMC YoM	-	10,000	4,532	-	5,468
Cultural Impact Development	-	33,334	-	-	33,334
TSL fund	-	900	827	-	73
	<u>80,117</u>	<u>76,482</u>	<u>96,949</u>	<u>(425)</u>	<u>59,225</u>

Fund name	Purpose of restriction
Lloyds Foundation	Towards salaries and project delivery costs.
Arts and Music (LCC and KMC)	Joint funding towards arts and music projects.
Julia Hans Rausing Trust	Funding & contribution towards core costs, overheads and IT & website upgrade.
Power to Change Trust	Funding & contribution towards core costs, overheads and IT & website upgrade.
Kirklees Libraries	Delivery of creative activities across a number of Kirklees Libraries.
Nesta Reach Fund	Funding to explore investment readiness and opportunities of scaling up of the OPDP programme.
Arts Council Culture Recovery	Funding and contribution towards core costs, IT and website upgrade and business and staff development.
Arts Council Celebrating Age	Towards delivery of new activities for older people addressing loneliness and social isolation. The transfer relates to management charges.
KMC YoM	Towards development and delivery of the health and wellbeing strand of the Year of Music 2023 initiative.
Cultural Impact Development	The advancement of the charitable purpose of promoting the arts and, in particular, for the purpose of scaling its existing Offender Personality Disorder Pathway programme for offenders in custodial settings to the East and South of England and in London. The funder has agreed that the initial expenditure can be to further the overall aims of the charity.
TSL fund	Funding from Third Sector Leaders (TSL) towards creative taster sessions.

Hoot Creative Arts

Notes to the accounts continued

for the year ended 31 March 2022

5 Tangible assets

	Office equipment	Total
<u>Cost</u>	£	£
At 1 April 2021	30,491	30,491
Additions	-	-
At 31 March 2022	<u>30,491</u>	<u>30,491</u>
<u>Depreciation</u>		
At 1 April 2021	14,936	14,936
Charge for year	<u>7,778</u>	<u>7,778</u>
At 31 March 2022	<u>22,714</u>	<u>22,714</u>
<u>Net book value</u>		
At 31 March 2022	<u>7,777</u>	<u>7,777</u>
At 31 March 2021	<u>15,555</u>	<u>15,555</u>

6 Debtors and prepayments

	2022	2021
	£	£
Debtors	7,537	8,809
Prepayments	<u>667</u>	<u>575</u>
	<u>8,204</u>	<u>9,384</u>

7 Cash at bank and in hand

	2022	2021
	£	£
Cash at bank	449,211	357,311
Cash in hand	<u>128</u>	<u>156</u>
	<u>449,339</u>	<u>357,467</u>

8 Creditors and accruals

	2022	2021
	£	£
Creditors	14,256	16,309
Accruals	-	1,710
Deferred income (see note 10 for analysis)	148,499	74,472
Cultural Impact Development Loan	<u>6,130</u>	<u>-</u>
	<u>168,885</u>	<u>92,491</u>

9 Creditors: amounts falling due after one year

	2022	2021
	£	£
Cultural Impact Development Loan	<u>27,204</u>	<u>-</u>
	<u>27,204</u>	<u>-</u>

Hoot Creative Arts

Notes to the accounts continued

for the year ended 31 March 2022

10 Deferred income

	Released from last year £	Deferred to next year £
Contracts	69,208	148,499
Service income	1,000	-
Earnings	323	-
	<u>70,531</u>	<u>148,499</u>

Item name	Reason for deferral
Contracts	Portion of contract not yet delivered

11 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received were £48,246 (previous year: £42,153).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Other related party transactions

Other transactions with trustees or related parties			2022 £	2021 £
Name of trustee or related party	Relationship to charity	Description of transaction		
Victoria McKenzie	Sister of Amanda McKenzie (Resigned 3 December 2021)	Employee	18,018	15,985
			<u>18,018</u>	<u>15,985</u>

Hoot Creative Arts

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	41,277	64,464	76,482	231,297	117,759	295,761
Contracts	225,937	174,411	-	-	225,937	174,411
Sales and fees	1,171	3,335	-	-	1,171	3,335
Bank interest	52	355	-	-	52	355
Total income	268,437	242,565	76,482	231,297	344,919	473,862
Expenditure						
Salaries and NIC and pensions	196,586	164,180	69,235	86,305	265,821	250,485
Freelance fees and sub contractors	17,858	6,043	5,025	1,183	22,883	7,226
Travel expenses	914	-	79	51	993	51
Training	2,674	85	107	665	2,781	750
Rent, rates and room hire	18,293	11,744	7,224	12,843	25,517	24,587
Insurance	1,676	1,004	519	772	2,195	1,776
Telephone, fax and internet	2,175	1,954	380	446	2,555	2,400
Printing, stationery and postage	730	471	11	25	741	496
IT support and repairs	2,592	2,068	-	4,888	2,592	6,956
Advertising and promotion	984	544	-	467	984	1,011
Building maintenance	2,313	161	-	-	2,313	161
Project costs	2,782	609	-	2,081	2,782	2,690
Volunteer and user expenses	139	-	-	-	139	-
Refreshments	88	15	62	-	150	15
Equipment and materials	1,539	665	438	3,289	1,977	3,954
Accountancy and independent exam.	1,710	1,423	-	287	1,710	1,710
Legal and professional	1,046	23	-	-	1,046	23
Evaluation fees	750	350	-	-	750	350
Consultancy	1,685	200	10,950	29,296	12,635	29,496
Subscriptions and membership	2,780	1,362	-	464	2,780	1,826
Depreciation	7,778	7,778	-	-	7,778	7,778
Working from home expenses	1,082	1,025	-	1,216	1,082	2,241
Other expenses	480	-	68	-	548	-
Grant repayment (underspent)	-	-	2,851	-	2,851	-
Total expenditure	268,654	201,704	96,949	144,278	365,603	345,982
Net income / (expenditure)	(217)	40,861	(20,467)	87,019	(20,684)	127,880
Transfers between funds	425	24,470	(425)	(24,470)	-	-
Net movement in funds	208	65,331	(20,892)	62,549	(20,684)	127,880
Fund balances brought forward	209,798	144,467	80,117	17,568	289,915	162,035
Fund balances carried forward	210,006	209,798	59,225	80,117	269,231	289,915