

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

Trustees' Report and Accounts

For the year ended 30 June 2025

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

Report of the Trustees

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30 June 2025.

Objects

The advance of the Christian faith in accordance with the statement of belief contained in the Members Handbook.

Government

Final decisions on the policies and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the Trust and review decisions made by the Church Leadership Team (CLT).

The incumbent Trustees appoint New Co-optative Trustees. Ex-Officio Trustees who are the elected Secretary/Administrator and Treasurer are appointed as officers of the Church. One Nominative Trustee is appointed from within the deaconate/leadership team.

The Trust is recognised in the name of Chinnor Congregational Christian Fellowship (CCCF), but the operating name is Chinnor Community Church (CCC).

The Trustees of CCCF are also Trustees of Chinnor Congregational Church Chapel Fund which owns the Chinnor Community Church Building and Manse.

Trustees' and Responsibilities

The Trust is governed by a Board of Trustees. The following are the present trustees who have served throughout the year under review.

Stephen Ludlow (until 11 November 2025)	William Austin
Susan Kelsey (until 6 June 2025)	Stephen Jeffereyes
Prof. Richard Reynolds (from 6 June 2025)	Sophia Botchway (until 30 June 2025)
Fhulufhelo Gloria Croxall (from 6 June 2025)	Jean Sutcliffe

The Church is actively involved in ensuring the upkeep of the premises and the Trustees recognise that they have a legal duty of care as landlords to ensure this is maintained. The Trustees have complied with the duty to have due regard to the public benefit guidance published by the Charity Commission.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities. We operate both a child protection policy and health and safety policy. The trustees are also covered by indemnity insurance.

Vision and Ongoing Activities

Our vision is to see the whole church taking the whole gospel to the whole community. We are passionate about sharing the gospel message in our village, across the Chilterns and to the ends of the Earth.

CCC is committed to sending teams to minister both in the United Kingdom and overseas. Chinnor Community Church; its Trustees, CLT and Members are committed to the restoration of the New Testament principles which reveal the Church as a community of people, properly taught and cared for, who love and serve the Lord Jesus Christ. We are committed to love and care for each other, support each other and encourage spiritual growth through 'doing life together'.

The Church has two Sunday morning meetings. An early Café style discussion meeting followed by a main Sunday Morning Meeting that is attended by most of the fellowship unless other groups (e.g. for young people) are taking place at the same time. In addition, there are a range of other activities that take place throughout the week including small 'home' groups, bible studies, prayer meetings, discipleship and ministry groups, mission meetings, social groups and a parent/carer and toddler group.

CCC continues to support several mission projects including Frontiers, London City Mission, Tearfund, Wycliffe Bible Translators in the UK and Sweden, and projects in Erseke and Korce in Albania.

The project in Erseke is run by Emanuel Mission Church who provide essential food supplies to people living in deprived, oppressive conditions. The project in Korce is a radio station which broadcasts to remote areas of the country taking the Gospel message of Jesus Christ to people groups who would otherwise not be reached. Members of our Fellowship have visited the overseas projects and have good relationships with the support recipients. CCC involvement with the projects in Albania ceased at the end of 30 June 2025.

At year end, the Church had one full time paid employee: the Pastor who leads the CLT and conducts many of our meetings. We are still in search of a new youth and family worker.

Review of The Year

During the year acoustic sound boards were installed in the lounge area.

Future Plans

The Church will continue to meet in a blended (i.e. Zoom and face-to-face) manner because this has become a useful option for those who cannot attend CCC in person.

We have been preserving some of our Gift Aid claims for major works. We plan to use these on our next major building works which are renovating our current kitchen and refurbishing the lounge next year.

Pastor Pete has given notice to the Church that he will be retiring at the end of September 2026. Accordingly, the Church is actively recruiting a replacement.

Financial Review

Total income during the year was £86,248 (2024: £109,995) with total expenditure of £78,380 (2024: £68,921). This left a balance in all bank accounts of £79,677 of which £64,872 (2024: £57,023) was unrestricted at year end.

Reserves Policy

The Trustees have agreed that sufficient reserves will be held by the church to cover three times the monthly essential operating costs of the church, namely salaries and associated employee costs together with insurances and essential safety checks and testing. The levels of reserves will be monitored by the Trustees in the monthly financial report that is circulated to Trustees and the Church Leadership Team, and the policy will be reviewed at 12 monthly intervals. We are pleased to confirm that we currently have the minimum of 3 months of reserve funds set aside.

Approval

This report was approved by the Trustees on 13 April 2026 and signed on their behalf by:



William Austin (Joint Chair of Trustees)

Independent Examiner's Report to the Trustees of Chinnor Congregational Christian Fellowship

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2025 which are set out on pages 4 to 7.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Peng Lim FCCA
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13 April 2026

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

Receipts and Payments Account

Year ended 30 June 2025

	Notes	2025 Restricted Funds £	2025 Unrestricted Fund £	2025 Total Funds £	2024 Total Funds £
Receipts					
Voluntary receipts:					
Grants and gifts received		-	81,715	81,715	72,875
Tax refund		-	3,137	3,137	36,739
		-	84,852	84,852	109,614
Investment income					
Interest on bank deposit		19	1,377	1,396	381
Total Receipts		19	86,229	86,248	109,995
Payments					
Payments in furtherance of church's objectives					
Direct costs	2	-	63,155	63,155	51,613
Grants paid	3	-	15,225	15,225	17,308
Total Payments		-	78,380	78,380	68,921
Net Receipts/(Payments)		19	7,849	7,868	41,074
Fund Balances brought forward at 1 July 2024		14,786	£57,023	£71,809	30,735
Fund Balances carried forward at 30 June 2025	6	£14,805	£64,872	£79,677	£71,809

The notes on pages 6 and 7 form part of these financial statements

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

Statement of Assets and Liabilities

As at 30 June 2025

	Note	2025 £	2024 £
1. Fixed Assets			
Office equipment		<u>2,464</u>	<u>1,965</u>
(No significant value change)			
Land and buildings are owned by Chinnor Congregational Church, Chapel Fund.			
		2025 £	2024 £
2. Bank and Cash Balances			
Held at Bank:			
Current Account		12,558	5,861
Savings Account		52,314	51,162
Chapel Fund Current Account		<u>14,805</u>	<u>14,786</u>
		<u>79,677</u>	<u>71,809</u>
		2025 £	2024 £
3. Other Assets and Liabilities			
Assets			
Gift Aid Claim		<u>3,055</u>	<u>16,183</u>
Liabilities			
PAYE & NIC due to HMRC		<u>2,197</u>	-

Approved by the trustees on 13 April 2026 and
signed on their behalf by:



William Austin
Trustee

The notes on pages 6 and 7 form part of these financial statements

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

Notes to the Accounts

Year ended 30 June 2025

1. Accounting policy

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities.

2. Direct Costs

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Staff costs (Note 4)	34,856	-	34,856	32,343
Church building costs	2,818	-	2,818	-
Utilities and Maintenance	12,465	-	12,465	8,152
Office costs	7,784	-	7,784	4,634
Professional Fees (incl. insurance)	3,616	-	3,616	4,620
Youth and children work	-	-	-	251
Ministry costs	1,616		1,616	1,613
	£63,155	-	£63,155	£51,613

3. Grants Paid (Mission)

Individuals	1,975	-	1,975	2,400
Institutions	13,250	-	13,250	14,908
	£15,225	-	£15,225	£17,308

Included within the grant figures above were the following donations of £1,000 or more:

Tearfund	£2,070
Frontiers	£4,150
London City Mission	£2,000
Wycliffe	£3,860
Albania (Four Square)	£1,170

Tearfund - to support their work in bringing relief to some of the most poverty-stricken areas of the world.

Frontiers – to support their work with Christians in Muslim countries.

London City Mission – to support their work with underprivileged people groups in the Inner city.

Wycliffe Bible Translators – to support their work to provide all nations with access to the Bible in their own language.

Albania – to support Emanuel Church in Erseke, who work among the poor and disadvantaged in that area; and to contribute to purchase of new radio aerials and equipment for 'Radio Emanuel' in Korce, in their broadcasting of the Gospel in the region.

4. Staff and Trustees

The charity had one full-time employee during the year being the Pastor of the church. We are still actively searching for a youth and family worker.

No remuneration was paid to any trustee during the year nor to any person connected to them.

5. Agency Funds – held for Chinnor Congregational Church Chapel Fund (CCCF)

	£
Held on behalf of the Chapel Fund at 30 June 2024	14,786
Received on behalf of Chapel Fund during the year	<u>19</u>
Held on behalf of the Chapel Fund at 30 June 2025	<u>£14,805</u>

6. Movement of Funds

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	£
Balance 1 July 2023	14,716	16,019	30,735
Receipts	70	109,925	109,995
Payments	-	(68,921)	(68,921)
Balance 30 June 2024	14,786	57,023	71,809
Receipts	19	86,229	86,248
Payments	-	(78,380)	(78,380)
Balance 30 June 2025	<u>£14,805</u>	<u>£64,872</u>	<u>£79,677</u>