



THE APOSTOLIC FAITH MISSION

INTERNATIONAL MINISTRIES (UK) MANCHESTER

Charity Registration No: 1146335

ANNUAL REPORT AND FINANCIAL STATEMENTS

31 March 2023

**THE APOSTOLIC FAITH MISSION INTERNATIONAL MINISTRIES (UK) MANCHESTER
TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st MARCH 2023**

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THE APOSTOLIC FAITH MISSION INTERNATIONAL MINISTRIES (UK) MANCHESTER TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st MARCH 2023

The Board of Trustees of The Apostolic Faith Mission UK Manchester presents its report and the independently examined financial statements for the year ended 31 March 2023.

Reference and Administrative details of the Charity, its Trustees and Advisors

Charity Name

The Apostolic Faith Mission International Ministries (UK) Manchester

Registered Charity No:

1146335

Registered & Principal Office:

2 Havercroft Park
Bolton
BL1 5AB

Trustees:

Dr Judith Kundodyiwa – Chairperson
Dr Purazen Chingombe

Elected Church Board:

Reverend Ranganai Charles Chipere - Chairperson
Dr Purazen Chingombe - Vice Chairman
Mr Fungai Taderera - Secretary
Mr Benjamin Kwangwari - Administrator
Mr Charles Matiba - Committee Member
Dr Timothy Webster Kundodyiwa - Committee Member

Independent Examiner:

Townley & Co Ltd
Warrington Business Centre
67 Bewsey Street
Warrington
WA2 7JQ

Bankers:

Barclays Bank
Wigan Branch
Wigan

Structure, Governance and Management

The church is a registered charity. It operates within the framework of 4 main Committees:

- The Board of Trustees (BOT)
- The Church Board
- Ladies Committee
- Youth Committee

The church is a member of The Apostolic Faith Mission International Ministries (UK) "AFM IM (UK)". It has 5 main governing documents:

- The Bible
- The Trust Deed registered on 30 October 2011
- Church constitution & Regulations
- Financial Management, Policies & Procedures handbook
- Church Member Discipline & appeal handbook

The method of appointment of the Board is set out in the constitution of AFM IM (UK). The Church Board is composed of 7 members excluding the Youth leader. All board members make corporate decisions on the day to day running of the church on behalf of the congregation. All church attendees are encouraged to become full members to be eligible for election.

Trustee induction

Following appointment and a new intake of Trustees, the first meeting includes an induction session led by the sitting Trustees and Office Bearers of the Church Board including explanations of the roles and responsibilities of trustees.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting.

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to;

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the

financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to the Independent Examiner

So far as each trustee is aware at the time this report is approved, there is no relevant audit information of which the charity's Independent Examiner is unaware. Each trustee has taken all the steps he/she ought to have taken to make him/her aware of any relevant audit information and to establish that the charity's Independent Examiner is aware of that information.

Objectives and activities:

- ❖ To Preach the Gospel of Jesus Christ to all nations
- ❖ To build a Spirit filled, God fearing church
- ❖ To engage with community holistically

Achievements and Performance

This financial year has been characterised by peace, tranquility and fruitfulness in all respects. The following groups or departments are effective at Manchester Assembly.

- Praise & Worship
- Sister's Union
- Men's Fellowship
- Young People's Union
- Couples Fellowship
- Children's Ministries
- Hospitality & Decorations
- Home Groups/Missions

Children's Ministries

Children's Ministry Leaders

- Mrs Taderera
- Mrs Kwangwari

Mrs Taderera and Mrs Kwangwari are our teachers. They are DBS cleared per government requirements. This is a thriving department with a lot of new children having joined the church with their families. However, some of the older ones have moved to the Youth department which has also been boosted by a new crop of young people. They use one of the classrooms at Albion Academy for lessons. In this state of the art and well-equipped classroom, children do bible related activities with the aid of modern technology and equipment. This has helped them improve their concentration and understanding of teachings from the bible. We also hold outdoor activities and trips with the aim of making our children realize that Christianity is part of life and it is not only confined to the church. Our Children's ministry department is participating in leading Children's Sunday services as allocated.

Ladies Union

Sisters Union Committee

- Senior Deaconess Agnes Chipere (Chair)
- Mrs Margaret Chingombe (Vice Chair)
- Mrs Lyvonia Dzvene (Treasurer)
- Mrs Taderera (Secretary)
- Mrs Kwangwari (Committee member)
- Mrs Gussha (Committee member)

The ladies' department is an integral part of the church and is always championing the role of the women. The department has been the mainstay of support to ladies in and outside the church through activities such as Monthly fellowships, early morning prayers, home visits, and spiritual support. They also donated kitchen utensils to new members who are settling in the UK. Having high teas and dinner outings together is a key fellowship feature. They also assist with eats at special events and after Sunday service teas.

Young People's Union

Youth Committee

- Miss S Chipere (Youth Leader)
- Miss N Charova (Treasurer)
- Miss S Mazando (Secretary)

The youth have been able to organize several outdoor activities and eating out together. The department has come of age with the youth actively participating in church services, particularly in Praise and Worship and IT services. They have participated in Regional and National Youth events. There is general excitement with youth activities such as Youth Saturday's fellowship and barbecues being popular. These meetings are open and free for anyone to attend. Many of the members are maturing and going to university and we have also witnessed several graduations as the young people mature into adult life. On-going support is required in intercession and bible study. Furthermore, they have been instrumental in introducing interactive debates on life and spirituality during Youth Sundays.

Intercession Department

The intercession Team is led by Mrs Mazando and has more than 10 consistent members

Prayer is central to the life of the church and its spirituality. As such, an intercession team was instituted by the Church leadership and their role is to organise prayer sessions. The Team members also lead the Sunday intercession program as directed by the Pastor. Going forward, we strongly believe that through the intercession ministry lives will continue to be transformed as we call upon the Lord to bring total salvation to believers and the world at large.

Couples Fellowship

Committee

- Rev & Mrs Chipere
- Dr and Mrs Kundodyiwa

Couples fellowship group meets regularly for marriage enrichment programs. These include teachings on various marriage topics as well as social activities to encourage couple bonding. A special highlight was the couples' outing and seminar held over the Valentine weekend. More than twenty couples attended this refreshing event.

Conferences

We are a member of AFMIM (UK). Manchester Assembly is actively involved in the Northern Region Network of churches as well as at national level. Our church participated in the Dunamis Family Conference held in May 2022 at the Doncaster dome.

Manchester Glory Zone Activity Review for period April 2022 to March 2023

The year in review was being run with the theme: THE YEAR OF SUPERNATURAL FORMATION: THOROUGHbred WITH GRACE FOR THE RACE. The main focus of this theme was discipleship through spiritual formation.

Church Activities

Church services were conducted throughout the year and these were generally well attended with numbers of new members increasing. The average attendance was approximately 70-80 people per service. Special events included Prayer Rallies, M60 Prayer Drive, Revivals, Family Day out, Couples meetings, Women and Girls' Dinner, Board prayers and fellowship, Men's Fellowship Sundays, Children's Sundays, Ladies' Sundays, Youth Sundays and having a Christmas party as a church family.

In addition, other regional activities for which the local church participated were All Night Prayer Meetings, Regional Big Sunday Service, Easter Conference.

Board/BOT/Regional Workers Council/National Workers Council

Various meetings were recorded for the Board/BOT/RWC/NWC during the year. While local meetings are mandatory for designated officials to attend, other regional engagements were well attended by local representatives. All these meetings were duly constituted.

Public benefit statement

The trustees have paid due regard to the Charity Commission guidance on public benefit. The church preaches and carries on its activities to benefit the public and mankind.

Financial Review

Total receipts were £35,812 (general fund £33,476, designated fund £0 and restricted fund £2,336) compared to £45,516 (general fund £42,580, designated fund £482 and restricted fund £2,454) for the previous year. This is a decrease of 16%. Detailed income lines are shown in notes 2 to 5 of the accounts. The total payments were £42,989, compared to £34,460 in the previous year. The increase in expenditure is mainly due to an increase in other costs and charitable expenditure. The year ended with a deficit of £11,511 (surplus in 2022 £9,789).

Reserves Policy

The trustees have considered the reserves policy in light of the activities and resources available to the church. Whilst working towards building reserves equating to 6 months expenditure, the Trustees have taken a view to maintain operations whilst expanding the work. The reserves at 31 March 2023, of £72,224 are in excess of £25,000 representing 6 months expenditure.

By order of the Board

Trustee 

Name Dr Judith Kundodyiwa

Date: 28th January 2024

Independent Examiner's Report to the Trustees (hereinafter "trustees" of Apostolic Faith Mission International Ministries UK Manchester. Charity Registration Number: 1146335

This report on the financial statements of the charity for the year ended 31st March 2023, which are set out on pages 10 to 14, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and examiner

As trustees of the charity you are responsible for the preparation of the accounts. You consider that the audit requirements of section 145 of the Charities Act 2011 (the Act) do not apply and that an independent examination is needed.

It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations and to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act;
- State whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act and the Regulations have not been met; or
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Townley & Co Ltd
Warrington Business Centre
67 Bewsey Street, Warrington
WA2 7JQ

The Apostolic Faith Mission International Ministries (UK) Manchester
Receipts and Payments for the Year ended 31 March 2023

	Notes	Unrestricted Fund 2023	Designated Fund 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
Receipts						
Voluntary receipts	2	33,476	-	2,317	35,793	40,928
Activities for generating funds	3	-	-	-	-	-
Incoming resources from charitable activities	4	-	-	-	-	-
Other income	5	-	-	19	19	4,588
		33,476	-	2,336	35,812	45,516
Payments						
Spiritual Leadership	6	20,196	-	-	20,196	22,784
Cost of generating funds	7	-	-	-	-	-
Charitable activities	8	4,989	-	-	4,989	4,998
Church running costs	9	9,761	-	-	9,761	1,115
Community Building	10	6,767	-	-	6,767	250
Other Costs	11	299	-	-	299	3,245
Governance costs	12	240	-	-	240	240
Supports Costs	13	737	-	-	737	1,828
		42,989	-	-	42,989	34,460
Surplus/(Deficit) for the period	-	9,513	-	2,336	- 7,177	11,056
Transfers between funds		145	- 579	434	-	-
Other adjusting transactions	-	4,334	-	-	- 4,334	- 1,267
Surplus /(Deficit) after transfers between funds	-	13,702	- 579	2,770	- 11,511	9,789
Bank and cash balances at 1 April 2022		51,768	579	12,921	65,268	
Bank and cash balances at 31 March 2023		38,066	-	15,691	53,757	

THE Apostolic Faith Mission International Ministries (UK) Manchester
List of Assets and Liabilities as at 31 March 2023

	Unrestricted Fund 2023	Designated Fund 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
Monetary Assets					
Bank Accounts	38,066	-	15,691	53,757	65,268
Other Assets					
Musical Instruments at cost	10,309	-	-	10,309	10,309
Computer equipment	6,528			6,528	2,339
Website	2,485			2,485	2,485
	19,322	-	-	19,322	15,133
Current Assets					
Gift Aid tax reclaimed	-	-	-	-	-
JRS Grant	-	-	-	-	-
	-	-	-	-	-
Current Liabilities					
AFMIM National Building fund	180	-	-	180	180
Independent Examination fee	240	-	-	240	240
Net Wages	-	-	-	-	-
Social Security Costs	397	-	-	397	397
Pension	38	-	-	38	38
	855	-	-	855	855

Approved and authorised for issue by the Board of Trustees on 28/01/24 and
signed on their behalf by: (Chair) Dr Judith Kundodyiwa Signature 

The Apostolic Faith Mission International Ministries (UK) Manchester
Accounting Policies and Notes to the accounts for the Year ended 31 March 2023

1 Accounting Policies

The financial statements have been prepared on the historical cost basis using Receipts and Payments. The financial statements include all transactions, assets and liabilities for which the trustees are responsible in law.

a Voluntary Income

Voluntary income is accounted for on receipt.

b Funds

General funds are unrestricted funds which are to be used for general purposes of the charity. Designated funds refer to funds earmarked for departmental activities. Restricted funds are to be used for specific purposes intended by the donor.

	Unrestricted Fund 2023	Designated Fund 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
2 VOLUNTARY INCOME					
Tithes	15,959	-	-	15,959	18,856
Gift Aid	-	-	-	-	-
Donations Received	17,517	-	2,317	19,834	22,072
	<u>33,476</u>	<u>-</u>	<u>2,317</u>	<u>35,793</u>	<u>40,928</u>
3 ACTIVITIES FOR GENERATING FUNDS					
Fundraising	-	-	-	-	-
4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES					
Conference/Retreat Fees	-	-	-	-	-
5 OTHER INCOME					
Grants	-	-	-	-	-
Job Retention Scheme Grant	-	-	-	-	4,587
Sundry income	-	-	19	19	1
	<u>-</u>	<u>-</u>	<u>19</u>	<u>19</u>	<u>4,588</u>
TOTAL RECEIPTS	<u>33,476</u>	<u>-</u>	<u>2,336</u>	<u>35,812</u>	<u>45,516</u>

The Apostolic Faith Mission International Ministries (UK) Manchester
Notes to the accounts for the Year ended 31 March 2023

	Unrestricted Fund 2023	Designated Fund 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
PAYMENTS					
6 SPIRITUAL LEADERSHIP					
Employment costs	20,196	-	-	20,196	22,784
	20,196	-	-	20,196	22,784
7 COST OF GENERATING VOLUNTARY INCOME					
Fundraising costs	-	-	-	-	-
8 CHARITABLE ACTIVITIES					
Charitable activity costs	4,989	-	-	4,989	4,998
9 CHURCH RUNNING COSTS					
Church Hall Rent	7,964	-	-	7,964	-
Honorarium	200	-	-	200	1,000
Travel Costs	1,597	-	-	1,597	115
Repairs and maintenance	-	-	-	-	-
	9,761	-	-	9,761	1,115
10 COMMUNITY BUILDING					
AFM National Youth	-	-	-	-	-
AFMIM International contributions	-	-	-	-	-
AFMIM Regional contributions	2,077	-	-	2,077	-
Conference and retreat costs	4,690	-	-	4,690	250
	6,767	-	-	6,767	250
11 OTHER COSTS					
Miscellaneous	5	-	-	5	1,203
Funeral costs	-	-	-	-	-
Insurance	294	-	-	294	598
Bank charges	-	-	-	-	-
Other payments	-	-	-	-	1,444
	299	-	-	299	3,245

THE Apostolic Faith Mission International Ministries (UK) Manchester
Notes to the accounts for the Year ended 31 March 2023

	Unrestricted Fund 2023	Designated Fund 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
12 GORVERNANCE COSTS					
Independent Examiner's fee	240	-	-	240	240
13 SUPPORT COSTS					
Postage	-	-	-	-	25
Computer costs	737	-	-	737	1,803
	737	-	-	737	1,828
TOTAL EXPENSES	38,000	-	-	38,000	29,462
14 Analysis of Funds	Balance 01-Apr-22	Funds in	Funds out	Transfers	Balance 31-Mar-23
Restricted Funds					
Building Fund	12,921	2,336	-	-	15,257
Designated Funds					
Youth	579	-	-	-	579
Unrestricted Funds					
General	66,047	33,476	-	42,989	-
Total Funds	79,547	35,812	-	42,989	-
				579	71,791