



THE APOSTOLIC FAITH MISSION

INTERNATIONAL MINISTRIES (UK) MANCHESTER

Charity Registration No: 1146335

ANNUAL REPORT AND FINANCIAL STATEMENTS

31 March 2021

**THE APOSTOLIC FAITH MISSION INTERNATIONAL MINISTRIES (UK) MANCHESTER
TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st MARCH 2021**

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THE APOSTOLIC FAITH MISSION INTERNATIONAL MINISTRIES (UK) MANCHESTER TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st MARCH 2021

The Board of Trustees of The Apostolic Faith Mission UK Manchester presents its report and the independently examined financial statements for the year ended 31 March 2021.

Reference and Administrative details of the Charity, its Trustees and Advisors

Charity Name

The Apostolic Faith Mission International Ministries (UK) Manchester

Registered Charity No:

1146335

Registered & Principal Office:

2 Havercroft Park
Bolton
BL1 5AB

Trustees:

Dr Judith Kundodyiwa – Chairperson
Dr Purazen Chingombe
Mrs Miranda Chimbizi

Elected Church Board:

Reverend Ranganai Charles Chipere - Chairperson
Dr Purazen Chingombe - Vice Chairman
Mr Fungai Taderera - Secretary
Mr Benjamin Kwangwari - Administrator
Mr Macdonald Chimbizi - Youth Leader
Mr Cuthbert Mazando - Committee Member
Dr Timothy Webster Kundodyiwa - Committee Member

Independent Examiner:

Townley & Co Ltd
Warrington Business Centre
67 Bewsey Street
Warrington
WA2 7JQ

Bankers:

Barclays Bank
Wigan Branch
Wigan

Structure, Governance and Management

The church is a registered charity. It operates within the framework of 4 main Committees:

- The Board of Trustees (BOT)
- The Church Board
- Ladies Committee
- Youth Committee

The church is a member of The Apostolic Faith Mission International Ministries (UK) "AFM IM (UK)". It has 5 main governing documents:

- The Bible
- The Trust Deed registered on 30 October 2011
- Church constitution & Regulations
- Financial Management, Policies & Procedures handbook
- Church Member Discipline & appeal handbook

The method of appointment of the Board is set out in the constitution of AFM IM (UK). The Church Board is composed of 8 members including the Youth leader. All board members make corporate decisions on the day to day running of the church on behalf of the congregation. All church attendees are encouraged to become full members to be eligible for election.

Trustee induction

Following appointment and a new intake of Trustees, the first meeting includes an induction session led by the sitting Trustees and Office Bearers of the Church Board including explanations of the roles and responsibilities of trustees.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting.

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to;

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the

financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to the Independent Examiner

So far as each trustee is aware at the time this report is approved, there is no relevant audit information of which the charity's Independent Examiner is unaware. Each trustee has taken all the steps he/she ought to have taken to make him/her aware of any relevant audit information and to establish that the charity's Independent Examiner is aware of that information.

Objectives and activities:

- ❖ To Preach the Gospel of Jesus Christ to all nations
- ❖ To build a Spirit filled, God fearing church
- ❖ To engage with community holistically

Achievements and Performance

This financial year has been characterised by peace, tranquility and fruitfulness in all respects. The following groups or departments are effective at Manchester Assembly.

- Praise & Worship
- Sister's Union
- Men's Fellowship
- Young People's Union
- Couples Fellowship
- Children's Ministries
- Hospitality & Decorations
- Home Groups/Missions

Children's Ministries

Children's Ministry Leaders

- Mrs Taderera
- Mrs Kwangwari

Mrs Taderera and Mrs Kwangwari continue to make great effort to ensure progress in the children's ministry. We are very much grateful for the support from all members of Glory Zone Assembly. The Church Board has a classroom availed to Children's Ministry in its rental package with Albion Academy. In this state of the art and well-equipped classroom, children do bible related activities with the aid of modern technology. However, due to the Covid-19 pandemic our normal in-person activities were disrupted. Nevertheless, we had to resort to doing our Sunday School classes on Zoom. We managed to do games and activities which are internet based.

Ladies Union

Sisters Union Committee

- Senior Deaconess Agnes Chipere (Chair)
- Mrs Margaret Chingombe (Vice Chair)
- Mrs Lyvonja Dzvene (Treasurer)
- Mrs Taderera (Secretary)
- Mrs Kwangwari (Committee member)
- Mrs Gusha (Committee member)

The ladies' department is an integral part of the church and is always championing the role of the women. The department has been the mainstay of support to ladies in and outside the church through activities such as monthly fellowships, all night prayers, home visits, and spiritual support. The Ladies' department was equally impacted by the Covid-19 pandemic, hence they resorted to do their meetings on Zoom and Facebook. In response to the pandemic, the ladies' department successfully applied for the National Lottery fund to run a 12 month project to tackle COVID-19 related issues such as loneliness, isolation and boredom within the BAME community. The project, Better Together, has so far held programmes and activities such as online zoom sessions on promoting fitness and wellbeing, mental health awareness and fun games. In addition, the project has also delivered food hampers to families who were isolating due to covid-19.

Young People's Union

Youth Committee

- Mr M Chimbizi (Youth leader)
- Mr T Gusha (Treasurer)
- Mr S Chipere (Secretary)

The youth have been able to organise their meetings and activities via zoom and Facebook due to the Covid-19 restrictions. With the help of community funding, the youth were able to do activities to reduce isolation and address mental health issues affecting young people. These included internet games and quizzes.

Intercession Department

The intercession Team

Mr Mazando

Mr Chimbizi

Pastor Chipere

And other attendees

Due to Covid-19 restrictions, the intercession segment migrated to the Zoom platform. This is the first segment of the church service where all members get together to pray. The main focus of our prayers was the need for God's protection over the Global community especially poor communities which are impacted more by Covid-19.

Couples Fellowship

Committee

- Rev & Mrs Chipere
- Dr and Mrs Kundodyiwa

Couples fellowship group meets regularly for marriage enrichment programs. These include teachings on various marriage topics as well as social activities to encourage couple bonding. The couple's meetings also migrated to the Zoom platform and by so doing the department attracted participation from couples based in other communities outside Manchester and the UK. Besides teachings and interactive discussions, we also had quizzes and games with some getting prizes.

Conferences

We are a member of AFMIM (UK). Manchester Assembly is actively involved in the Northern Region Network of churches as well as at national level. Conferences organised for and by Ladies and Youth departments were held virtually. The church also participated at the general conference virtually also.

Manchester Glory Zone Activity Review for period April 2019 to March 2020

The year in review was being run with the theme: The Year of Supernatural Restoration: Marred, Mended and Moving on (Isaiah 58:9-12, Habakkuk 3:2, Joel 2:23-29). This theme was casted on the backdrop of the impact of Covid-19 pandemic on people's health and livelihoods. This was meant to encourage our members and the community surrounding us that God is able to restore what Covid-19 destroyed in our lives.

Church Activities

Church services were conducted virtually throughout the year due to the Covid-19 pandemic. Zoom meetings were well-attended by the regular and virtual visitors. It was difficult to fully ascertain actual attendance as some families preferred to be in church service via one gadget.

The main national events for the church are the Annual General Conference, National Ladies' Conference and the National Youth Conference. All these events took place virtually also.

In addition, other regional activities for which the local church participated virtually were All Night Prayer Meetings, Regional Big Sunday Service and Easter Conference.

Board/BOT/Regional Workers Council/National Workers Council

Various meetings were run virtually for the Board/BOT/RWC/NWC during the year. While local meetings are mandatory for designated officials to attend, other regional engagements were well attended virtually by local representatives.

Public benefit statement

The trustees have paid due regard to the Charity Commission guidance on public benefit. The church preaches and carries on its activities to benefit the public and mankind.

Financial Review

Total receipts were £54,714 (general fund £51,387, designated fund £5 and restricted fund £3,322) compared to £67,341 (general fund £65,397, designated fund £713 and restricted fund £1,231) for the previous year. This is a decrease of 19%. Detailed income lines are shown in notes 2 to 5 of the accounts. The total payments were £23,837, compared to £41,444 in the previous year. The fall in expenditure is mainly due to no rental payments this year (2020 £7,826), no community building contributions (2020 £3,443) and a reduction in employment costs. The year ended with a surplus of £29,218 (2020 £19,291).

Reserves Policy

The trustees have considered the reserves policy in light of the activities and resources available to the church. Whilst working towards building reserves equating to 6 months expenditure, the Trustees have taken a view to maintain operations whilst expanding the work. The reserves at 31 March 2021, of £68,490 are in excess of £25,000 representing 6 months expenditure.

By order of the Board

Trustee 

Name Dr Judith Kundodyiwa

Date: 31st January 2022

Independent Examiner's Report to the Trustees (hereinafter "trustees" of Apostolic Faith Mission International Ministries UK Manchester. Charity Registration Number: 1146335

This report on the financial statements of the charity for the year ended 31st March 2021, which are set out on pages 10 to 14, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and examiner

As trustees of the charity you are responsible for the preparation of the accounts. You consider that the audit requirements of section 145 of the Charities Act 2011 (the Act) do not apply and that an independent examination is needed.

It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations and to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act;
- State whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act and the Regulations have not been met; or
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Townley & Co Ltd
Warrington Business Centre
67 Bewsey Street, Warrington
WA2 7JQ

The Apostolic Faith Mission International Ministries (UK) Manchester
Receipts and Payments for the Year ended 31 March 2021

	Notes	Unrestricted Fund 2021	Designated Fund 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
Receipts						
Voluntary receipts	2	30,805	5	3,318	34,128	56,676
Activities for generating funds	3	-	-	-	-	-
Incoming resources from charitable activities	4	-	-	-	-	724
Other income	5	20,582	-	4	20,586	9,941
		51,387	5	3,322	54,714	67,341
Payments						
Spiritual Leadership	6	18,676	-	-	18,676	26,568
Cost of generating funds	7	-	-	-	-	143
Charitable activities	8	850	-	-	850	-
Church running costs	9	969	-	-	969	8,653
Community Building	10	-	-	-	-	3,443
Other Costs	11	2,094	635	6	2,735	2,361
Governance costs	12	-	-	-	-	240
Supports Costs	13	593	14	-	607	36
		23,182	649	6	23,837	41,444
Surplus/(Deficit) for the period		28,205	-	644	30,877	25,897
Transfers between funds	-	125	125	-	-	-
Purchase of assets	-	1,659	-	-	-	1,659
Surplus /(Deficit) after transfers between funds		26,421	-	519	3,316	29,218
Bank and cash balances at 1 April 2020		18,132	978	7,151	26,261	
Bank and cash balances at 31 March 2021		44,553	459	10,467	55,479	

THE Apostolic Faith Mission International Ministries (UK) Manchester
List of Assets and Liabilities as at 31 March 2021

	Unrestricted Fund 2021	Designated Fund 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
Monetary Assets					
Bank Accounts	44,553	459	10,467	55,479	26,261
Other Assets					
Musical Instruments at cost	10,309	-	-	10,309	10,309
Computer equipment	2,339			2,339	680
Website	2,485			2,485	2,485
	15,133	-	-	15,133	13,474
Current Assets					
Gift Aid tax reclaimed	-	-	-	-	-
JRS Grant	853	-	-	853	-
	853	-	-	853	-
Current Liabilities					
AFMIM National Building fund	180	-	-	180	180
Independent Examination fee	480	-	-	480	240
Net Wages	1,594	-	-	1,594	-
Social Security Costs	683	-	-	683	-
Pension	38	-	-	38	-
	2,975	-	-	2,975	420

Approved and authorised for issue by the Board of Trustees on 31st January 2022 and
signed on their behalf by: (Chair) Dr Judith Kundodyiwa Signature.....

The Apostolic Faith Mission International Ministries (UK) Manchester
Accounting Policies and Notes to the accounts for the Year ended 31 March 2021

1 Accounting Policies

The financial statements have been prepared on the historical cost basis using Receipts and Payments. The financial statements include all transactions, assets and liabilities for which the trustees are responsible in law.

a Voluntary Income

Voluntary income is accounted for on receipt.

b Funds

General funds are unrestricted funds which are to be used for general purposes of the charity. Designated funds refer to funds earmarked for departmental activities. Restricted funds are to be used for specific purposes intended by the donor.

	Unrestricted Fund 2021	Designated Fund 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
2 VOLUNTARY INCOME					
Tithes	21,059	-	-	21,059	11,985
Gift Aid	-	-	-	-	20,798
Donations Received	9,746	5	3,318	13,069	23,893
	30,805	5	3,318	34,128	56,676
3 ACTIVITIES FOR GENERATING FUNDS					
Fundraising	-	-	-	-	-
4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES					
Conference/Retreat Fees	-	-	-	-	724
5 OTHER INCOME					
Grants	9,989	-	-	9,989	9,930
Job Retention Scheme Grant	10,593	-	-	10,593	-
Sundry income	-	-	4	4	11
	20,582	-	4	20,586	9,941
TOTAL RECEIPTS	51,387	5	3,322	54,714	67,341

The Apostolic Faith Mission International Ministries (UK) Manchester
Notes to the accounts for the Year ended 31 March 2021

	Unrestricted Fund 2021	Designated Fund 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
PAYMENTS					
6 SPIRITUAL LEADERSHIP					
Employment costs	18,676	-	-	18,676	26,568
	18,676	-	-	18,676	26,568
7 COST OF GENERATING VOLUNTARY INCOME					
Fundraising costs	-	-	-	-	143
8 CHARITABLE ACTIVITIES					
Charitable activity costs	850	-	-	850	-
9 CHURCH RUNNING COSTS					
Church Hall Rent	-	-	-	-	7,826
Honorarium	939	-	-	939	-
Pastor's Travel	30	-	-	30	627
Repairs and maintenance	-	-	-	-	200
	969	-	-	969	8,653
10 COMMUNITY BUILDING					
AFM National Youth	-	-	-	-	123
AFMIM International contributions	-	-	-	-	950
AFMIM Regional contributions	-	-	-	-	320
Conference and retreat costs	-	-	-	-	2,050
	-	-	-	-	3,443
11 OTHER COSTS					
Miscellaneous	65	635	-	700	613
Funeral costs	1,620	-	-	1,620	-
Insurance	409	-	-	409	288
Bank charges	-	-	6	6	-
Other payments-Regional payments	-	-	-	-	1,460
	2,094	635	6	2,735	2,361

THE Apostolic Faith Mission International Ministries (UK) Manchester
Notes to the accounts for the Year ended 31 March 2021

	Unrestricted Fund 2021	Designated Fund 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
12 GORVERNANCE COSTS					
Independent Examiner's fee	-	-	-	-	240
13 SUPPORT COSTS					
Postage	9	14	-	23	-
Computer costs	584	-	-	584	36
	593	14	-	607	36
TOTAL EXPENSES	22,332	649	6	22,987	41,444
14 Analysis of Funds	Balance 01-Apr-20	Funds in	Funds out	Transfers	Balance 31-Mar-21
Restricted Funds					
Building Fund	7,151	3,322	- 6	-	10,467
Designated Funds					
Youth	978	5	- 649	125	459
Unrestricted Funds					
General	31,186	52,240	- 25,737	- 125	57,564
Total Funds	39,315	55,567	- 26,392	-	68,490