



South East Dorset Community Accessible Transport

Annual report and financial statements

31 March 2022

South East Dorset Community Accessible Transport

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For the year ended 31 March 2022

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South East Dorset Community Accessible Transport

Legal and administrative details
For the year ended 31 March 2022

**Charity trustees:
(Directors)**

Hazel Walker – (Chair)
Paul Payne (resigned 14 September 2022)
Caroline King
Martin Davies (resigned 24 May 2022)
Phillip Tarrant
Judith Bacon (resigned 7 January 2022)
Vivienne Aird
Michael Wood

Company number 07800298

Charity number 1146311

Registered office Shopmobility Castlepoint
Castlepoint Shopping Park
Castle Lane West
Bournemouth
BH8 9XA

Operational offices Shopmobility Castlepoint
Castlepoint Shopping Park
Castle Lane West
Bournemouth
BH8 9XA

Accountants Saffery Champness LLP
Midland House
2 Poole Road
Bournemouth
Dorset
BH2 5QY

Bankers Co-operative Bank

South East Dorset Community Accessible Transport

Legal and administrative details For the year ended 31 March 2022

Staff	Natascha Mc Allister	sedcat Chief Officer
	Judith Thorpe	Administrator/ Assistant
	Kim Martin	Assistant/ Booking clerk
	Cherie Savage	Assistant/Booking clerk
	Beverley Best	Saturday Shopmobility clerk
	Nick Farley	Driver/ Support staff
	Harvey Harkishin	Casual Driver/Fleet Supervisor
	Michael Odey	Casual Driver
	Adrian Bramley	Casual Driver
	Sam Sansome	Casual Driver

We are of course indebted to the many volunteers who give their time so willingly to enable **sedcat** to offer its services.

The Trustees present their report, together with the accounts for the year to 31 March 2022.

Structure and governance

sedcat was set up in April 2012. Prior to that Community Transport had been run by Bournemouth Council for Voluntary Service (BCVS). The trustees of BCVS felt that the service would be better suited to be a standalone charity and steps were taken during 2011/12 to enable the setting up of **sedcat**. Some of the BCVS trustees became trustees of **sedcat**. On 1 April 2012 all the staff that had worked for Community Transport under BCVS were transferred (TUPE) to the new charity and the services continued as before. Funds were also transferred at that time.

sedcat is both a registered charity and a company limited by guarantee, and the directors for both are the same.

sedcat is governed by the Memorandum and Articles of Association dated 15 September 2011.

The service is one available to anyone who is unable to use public transport due to disability, poor health or from a disadvantaged background.

The Local Authority originally Bournemouth Borough Council (now BCP Council) provided funding under a contract for the services while part of BCVS and BCP Council agreed that the contract and funding be continued with **sedcat**.

The Board of Trustees currently has 7 members and meets at least 3 times a year. There is 1 vacancy on the Board.

Three places on the Board are retained for co-opted members who are recruited for specific skills. Those who are interested in becoming co-opted members of the Board are invited to visit the charity and to learn about its work. They are then interviewed to ensure their suitability for office. If successful they are invited to observe a Board meeting before being formally nominated and voted on to the Board.

New members of the Board are nominated and selected by the Directors at the Annual General Meeting. Currently, one third of the directors retires each year by rotation and is eligible for re-election.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate systems or procedures have been established to mitigate any impact they may have on the charity. Risks are minimised by the implementation of internal control procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are regularly reviewed to ensure they continue to meet the needs of the charity.

Charitable Objectives

To provide transport facilities in Bournemouth and surrounding areas for people who have special need of such facilities because of age, sickness or disability (mental or physical), poverty, people with young children, or those living in isolated areas where there are no adequate public transport facilities and

others socially excluded from society (being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community).

Public Benefit Statement

In considering its future strategy, aims and objectives, the charity trustees have paid due regard to the Charity Commission's guidance on Public Benefit. The trustees are satisfied that through its primary activities the charity provides identifiable benefits consistent with its charitable objects. The trustees do not consider that these activities produce any identifiable detriment or harm. The trustees are satisfied that any private benefit is incidental to its public benefit activity.

Aims

sedcat has four overall aims to achieve its vision and mission: -

1. Provide affordable fully accessible transport in South East Dorset
2. Regularly review the local demand for accessible transport and where possible operate and support services to meet it
3. To take a strategic lead to further the development and provision of accessible transport services in the local area
4. Act as a voice on behalf of local service users, community groups and voluntary and charitable organisations requiring accessible transport

How we have achieved our Aims over the last reporting period

Provide affordable fully accessible transport in South East Dorset

Continuing to provide transport services at drastically reduced rates. The trustees have made a decision not to increase **sedcat** prices for the time being taking into consideration the increase in living costs our service users face in these current uncertain economic times and the impact this is having on their disposable funds.

Regularly review the local demand for accessible transport and where possible operate and support services to meet it

sedcat conducted a survey during the pandemic to assess the need for a Hospital Hop service based in Poole. The outcome of the survey concluded that 12% of people cancel their important health appointments due to the lack of being able to access transport which is higher than the stated statistics. With this **sedcat** will be starting a Hospital hop service based in the Poole area.

sedcat also meets with the local link workers and social prescribers monthly to assess the transport needs of the community and rely on referrals to ensure we are meeting the needs of the community. In our engagements with the local NHS transport management, we are also able to continue assessing the need for Hospital transport services and how we can better serve the community. The pandemic highlighted the importance of providing a service that enables people to access vital medical appointments, including receiving Covid vaccinations.

To take a strategic lead to further the development and provision of accessible transport services in the local area

sedcat sit on various forums in the area that further the development and provision of accessible transport services. During this reporting period sedcat participated in Government's National Bus Strategy: Bus Back Better sessions which enhanced partnerships with BCP and Dorset council to highlight the importance of including Community Transport in these discussions. Accessible Community Transport has been included as an alternative to public transport services and Dorset Council submitted the required Bus Service Improvement Plan (BSIP) for consideration by the DfT which outlines the Council's vision and funding requirements.

Act as a voice on behalf of local service users, community groups and voluntary and charitable organisations requiring accessible transport

Over the last reporting period **sedcat** have forged relationships with many other charitable organisations, to mention some, MyTime Young Carers, Help & Care, Abbeyfield Wessex, Prama Life. This has given us the opportunity to understand the needs of the community better and act as a voice to those that don't have the platform to share the needs of accessible transport. With this **sedcat** endeavour to participate in local council forums which look at improving transport services to the public.

Achievements and performance

The Novel Coronavirus (COVID-19), declared by the World Health Organisation as a "Global Pandemic" on the 11 March 2020 continued to impact the charity in various ways throughout 2021. Travel restrictions continued throughout the first half of 2021. Services slowly resumed as normal from June 2021 and staff who were on 'furlough' were brought back earlier than anticipated.

The following measures were taken by the charity to protect resources and retain services into 2021 and beyond:-

- COVID19 recovery grants were sought.
- Meetings with Trustees and senior Management took place monthly or more often as required.
- All activities and services risk assessed and reviewed on a regular basis throughout the pandemic.
- Cutbacks in expenditure were maintained as far as possible.
- Regular communication to be maintained with members, stakeholders and the wider community to meet their transport needs.
- An awareness of the need to identify any further opportunities of paid work available to the charity

In light of the uncertainties our finance team have provided more frequent financial updates to the Trustees who have assessed the potential financial implications of the pandemic for 2021 and beyond. We have assessed that the Charity has sufficient resources to allow it to continue in operation.

South East Dorset Community Accessible Transport

Annual report of the Trustees For the year ended 31 March 2022

The 'Not for Profit' services have a high proportion of older staff and volunteers. The generation of income continued to be badly affected during the first half of 2021. **sedcat** has received support from the following funders and is extremely grateful for the help received during this period:-

Power to Change
Talbot Village Trust
Clothworkers
Leathersellers Company Charitable Trust

With the surplus unrestricted funds we received during the period **sedcat** were able to upgrade all computer systems including having a new database developed on the Microsoft Access platform to better manage and schedule trips and bookings since the database that was used previously was no longer compatible with Microsoft updates and obsolete.

BAT BUS

Currently there are three Section 19 vehicles in service and registered to **sedcat** including a 2018 Fiat Ducato provided by the Department for Transport Minibus Fund which came into service during 2018. Shopping trips are scheduled to run 4 days a week to Castlepoint and Sovereign Centre shopping venues, a monthly trip to Wimborne Town Centre and twice weekly 'mini trips' run to local places of interest. The COVID19 pandemic had impacted heavily on the provision of these services during 2021 and it has only been possible to offer transport when government guidelines have allowed.

The provision of secure parking for 2 vehicles is provided by the Sovereign Centre at Boscombe and drivers are permitted to park free of charge whilst working. Payment by phone when booking transport has minimised hand to hand contact between passenger and driver

We continue to request the wearing of masks to all our service users and make use of on-board hand gels and continue to maintain social distancing where we can.

In total **1937** passenger journeys were made in 2021/22 (2020/21: 747).

sedcat has also officially launched our commercial outings which sees us collaborating with other Charities in providing much needed accessible transport to those that need it most to get them out of social isolation and loneliness.

BUDDIES ON THE BUS PROJECT

sedcat was funded for a period of 2 years by People's Health trust using money raised through The Health Lottery in the Southwest to deliver the project 'Buddies on the Bus' to help alleviate loneliness and isolation amongst older men in the local area. The project encouraged older men to take part in trips and activities to increase social opportunities, make ties and help to shape and develop the project. Funding was due to end in October 2020, but the funding period had been extended to July 2021 to allow for the project to resume and reach intended outcomes.

HOSPITAL HOP

The Section 19 Hospital Hop Service was introduced in May 2017 to address poor provision of accessible transport to local hospitals. Wheelchair accessible MPV transport to Bournemouth, Christchurch and Poole Hospitals was offered to registered service-users during weekdays.

sedcat continued to operate the Hospital Hop service for essential medical appointments, risk assessing and applying safety measures including a sealed bulkhead screen between driver and passenger and providing basic PPE. Weekly rapid testing has been available to drivers from mid-February 2021 through BCP council and drivers continue to be tested. **sedcat** endeavour to offer this service to Poole residents in the future.

In total **1,948** passenger journeys were made in 2021/22 (2020/21: 1,217).

SHOPMOBILITY

Based at Castlepoint Shopping Park on the east side of Bournemouth, Shopmobility hires battery operated scooters, power wheelchairs and push wheelchairs to people who need them.

In the year 2021/22, Shopmobility hired **401** vehicles (2020/21: 118 vehicles). In addition, vehicles were hired on a long loan (longer than 1 day) totalling **917** days (2020/21: 354 days).

The current Shopmobility unit at Castlepoint Shopping Park was relocated to a new purpose-built property within the ground floor car park of Castlepoint Shopmobility. **sedcat** signed a new peppercorn lease with the Landlords of Castlepoint and occupied the new building in June 2021.

sedcat endeavour to grow the use of our mobility equipment for longer loan purposes since usage at Castlepoint has dropped dramatically since the pandemic but also due to the ongoing building work that is happening at the centre which has hindered public access to the new building.

COMMUNITY CAR SCHEME

The Community Car Scheme offers a door-to-door service by volunteers using their own cars. Volunteers are repaid for their mileage at the current HMRC agreed rate of 45p per mile. Clients are charged based on their mileage.

Two thirds of volunteer drivers withdrew their service at the start of the pandemic and 30% have not returned in 2021 which has left a gap to fill. **sedcat** is registered with Community Action Network and Dorset Community Action and will use these resources to help recruit new volunteers as well as promoting opportunities whenever possible. The demand for social journeys increased again with the relaxing of the Covid regulations. **sedcat** prioritized medical appointments with the remaining shortage of volunteer drivers and endeavour to go on a recruitment drive to source more volunteer drivers to fill any gaps.

During 2021/22, **1305** (2020/21: 596) journeys were made.

VOLUNTEERS

sedcat values the people who volunteer their time and experience. All volunteers are interviewed, and appropriate DBS checks are undertaken, along with personal references. Most of the volunteers provide car journeys under the Social Car Scheme, so additional checks are made regarding suitability of car, insurance, driving licence etc. Other volunteers are deployed in the offices at Shopmobility, and they undertake a range of activities including general office work, hiring out mobility equipment etc.

We continue to assess volunteering opportunities as **sedcat** has identified the impact volunteering opportunities have on people, providing a platform to give people an opportunity to give back to the community and at the same time bring them too out of loneliness.

Annual report of the Trustees For the year ended 31 March 2022

Ensuring that services remain relevant and accessible to the public

All **sedcat** services are promoted widely using a varied range of media, outlets, displays etc. **sedcat** undertakes surveys among their clients, and actively promotes feedback and complaints from users. We strive to meet current need as well as identifying gaps in services. **sedcat** is a member of the CTA (Community Transport Association) and one of the providers of community transport services that fulfil a social purpose and community benefit. The CTA provide their members with new ways and opportunities to develop community led solutions that will improve access and inclusion within transport and **sedcat** actively engages with other Community Transport members to share and learn from best practice.

Identify gaps in service

The organisation is guided by its charitable objectives and services are measured for mission impact and value to beneficiaries.

Since **sedcat** has forged relationships with local Social Health prescribers and link workers within the Poole area, the need for a weekly planned social outing within the area has been highlighted as a pertinent need in the area. Since the pandemic the number of people at risk of social isolation and loneliness has increased tenfold and this is leading to other health problems which heighten the burden on the NHS. **sedcat** thus endeavour to apply for funding and start a weekly lunch outing within the Poole area.

Plans for the future

It is recognised within the charity that operational resilience to respond, adapt and develop must be maintained for the future whilst working within the constraints of the virus, tight regulation, and resources. The following priorities prevail:-

1. To build on capacity to deliver services to meet the needs of individuals, groups, and organisations to help achieve our stated outcomes.
2. **sedcat** will continue to develop projects that help reduce social isolation and loneliness amongst specific groups of people and measure outcomes.
3. To improve evaluation of services, for measurement of quality and improvement of services.
4. To develop the Hospital Hop provision within Poole.
5. To start a weekly lunch outing service within Poole.
6. To develop Shopmobility outreach services where there is an identified need.
7. To continue developing partnerships with voluntary and other Health and Social care services where there is a need for accessible transport.
8. There is a need to recruit additional voluntary drivers to provide unmet community car need.
9. To ensure an even spread of services across the whole of the BCP conurbation.
10. Launch a **sedcat** MIDAS Training academy offering MIDAS training to external organizations who require it. This will provide **sedcat** with another income generating stream.

Financial review

BCP Council provide some funding to **sedcat**, namely towards the BAT bus, Shopmobility and Social Car Scheme. In addition, Castlepoint Shopmobility receives a small grant from the Castlepoint Management /tenants and this includes costs for a service on Saturdays. The Castlepoint landlords also provide a serviced office space. The Charity recognise that additional funds need to be raised, and this is done by a combination of applying for Grants, donations, and client charges.

The overall legal responsibility for **sedcat** rests with trustees (who are also directors of **sedcat** for the purposes of company law). The current board members will be eligible to stand for re-election and there is a further vacancy for a new trustee.

Reserves policy

In line with the Charity Commission advice **sedcat** has a reserves policy to ensure viability beyond the immediate future and to provide continuity of service over the longer term. Unspent money is allocated to 2 different types of fund in the accounts - designated and unrestricted. **sedcat** is particularly aware of the need to cover contingency liabilities such as gaps in funding streams, cash flow and meeting the redundancy payments to staff in the event that the services come to an end, or that **sedcat** itself should be forced to close and holds unrestricted reserves equivalent to approximately six months operating costs. At the year-end unrestricted reserves equated to £49,690 (2021: £67,722) of which an amount of £33,865 is designated to redundancy costs and other liabilities in the event of closure.

Trustee's responsibility

We are required under Company Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing these financial statements we are required to; -

- Select suitable accounting policies and apply them consistently
- Make reasonable and prudent judgements and estimates
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to be in business

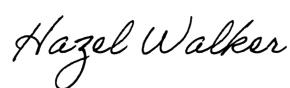
We are responsible for

- Keeping proper accounting records
- Safeguarding the company's assets
- Taking reasonable steps for the prevention and detection of fraud

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

This report was approved by the Board on 28 November 2022



Hazel Walker
Chairman

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages 11 to 20.

Respective responsibilities of trustees and examiner

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

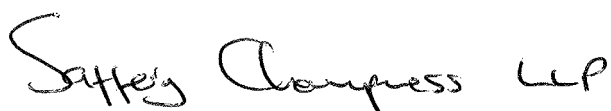
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



N Fernyhough

For and on behalf of

Saffery Champness LLP Chartered Accountants

Midland House

2 Poole Road

Bournemouth

BH2 5QY

6 December 2022

South East Dorset Community Accessible Transport

Statement of financial activities For the year to 31 March 2022

	Notes	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
Income from:					
Donations	2	5,782	-	5,782	1,015
Activities for raising funds	4	474	-	474	907
Charitable activities	3	56,204	91,636	147,840	168,196
Total income		62,460	91,636	154,096	170,118
Expenditure on:					
Charitable activities	5	80,492	109,598	190,090	153,372
Total resources expended	6	80,492	109,598	190,090	153,372
Net (expenditure)/income		(18,032)	(17,962)	(35,994)	16,746
Transfers		-	-	-	-
Net movement in funds		(18,032)	(17,962)	(35,994)	16,746
Total funds at 1 April 2021		67,722	25,191	92,913	76,167
Total funds at 31 March 2022		49,690	7,229	56,919	92,913

South East Dorset Community Accessible Transport

Balance sheet As at 31 March 2022

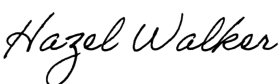
	Notes	2022 £	2021 £
Fixed assets			
Tangible fixed assets	8	3,504	13,660
Current assets			
Stock		150	150
Debtors and prepayments	9	3,488	6,530
Cash at bank, Building Society and in hand		70,219	87,650
		<u>73,857</u>	<u>94,330</u>
Creditors – amounts falling due with one year			
Creditors and accruals	10	20,442	15,077
		<u>53,415</u>	<u>79,253</u>
Net current assets			
		<u>56,919</u>	<u>92,913</u>
Net assets			
Funds			
Unrestricted	12	49,690	67,722
Restricted	11	7,229	25,191
		<u>56,919</u>	<u>92,913</u>

In preparing these financial statements:

- The directors are of the opinion that the charitable company is entitled to exemption from audit conferred by Section 477 of the Companies Act 2006.
- No notice has been deposited under Section 476 of the Companies Act 2006, and
- The director acknowledges her responsibilities for:
 - ensuring the company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006, and
 - preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 394 and 395 of the Companies Act 2006.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors on 29/11/2022 and signed on their behalf by:

Hazel Walker 

Company Registration Number: 07800298

The notes on pages 13 to 20 form part of these financial statements

Notes to the accounts

For the year ended 31 March 2022

1 Accounting policies

a) Basis of accounting

The financial statements have been prepared under the historical cost convention, with the exception of listed investments which are included at their market value. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and Charities Act 2011.

South East Dorset Community Accessible Transport constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) Cashflow statement

The charity has taken the exemption provided in Update Bulletin 1 updating Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) allowing small charities not to prepare a cash flow statement.

c) Voluntary income

Donations represent voluntary amounts received during the period.

d) Grants receivable

Income from grants is included in the accounts in the year of receipt, with adjustments for amounts received in advance being carried forward as deferred funding.

e) Expenditure

All expenditure is classified under the Charity's principal categories of charitable and other expenditure and by the type of expense.

f) Operating leases

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the income and expenditure account as incurred.

Notes to the accounts
For the year ended 31 March 2022

g) **Fund accounting**

General unrestricted funds comprise the accumulated surplus or deficit on income and expenditure account. They are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Restricted funds are funds subject to specific restricted conditions imposed by donors.

Designated funds are funds which have been set aside at the discretion of the Trustees for specific purposes.

h) **Tangible fixed assets**

Expenditure on fixed assets for use by the Charity is capitalised.

Depreciation is charged at the following rates:

Equipment	straight line over expected period of use
Vehicles	straight line over expected period of use

i) **Taxation**

The Charity is not liable to direct taxation (Income Tax) on its income as it falls within the various exemptions available to registered charities.

The Charity is not registered for Value Added Tax (VAT) and is therefore unable to reclaim any input tax it suffers on its purchases. Expenditure in the Accounts is therefore shown inclusive of VAT where appropriate.

j) **Stock**

Stock of stationery is valued at the lower of cost and net realisable value.

k) **Financial instruments**

The charity has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are recognised initially in the accounts at transaction price, including any transaction costs. At the end of each accounting period, basic financial instruments are recognised at amortised cost. For debt instruments this is calculated using the effective interest rate method.

l) **Reserves policy**

The charity's reserves policy is in line with the Charity Commission advice to ensure viability beyond the immediate future and to provide continuity of service over the longer term. **Sedcat** is particularly aware of the need to cover contingency liabilities such as leases, loans and redundancy payments to staff in the event that the services come to an end, or that **sedcat** itself should be forced to close.

Notes to the accounts

For the year ended 31 March 2022

m) **Pension scheme**

Employer contributions to the South East Dorset Community Accessible Transport Personal Pension Plan, employees' personal pensions and other agreed schemes are charged to the Statement of Financial Expenditure as incurred in the accounting year.

n) **Critical estimates and judgements and key courses of estimation uncertainty**

In the application of the Charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision effects both current and future periods.

2 Voluntary income

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	2022	£	£	2021
			£			£
Bournemouth	20	-	20	193	-	193
Accessible						
Transport						
Social Car Fund	5,360	-	5,360	685	-	685
General donations	402	-	402	137	-	137
	<u>5,782</u>	<u>-</u>	<u>5,782</u>	<u>1,015</u>	<u>-</u>	<u>1,015</u>

South East Dorset Community Accessible Transport

Notes to the accounts For the year ended 31 March 2022

3 Incoming resources from charitable activities

	Unrestricted	Restricted	Total 2022	Unrestricted	Restricted	Total 2021
	£	£	£	£	£	£
Social Car Scheme						
Grants	-	20,614	20,614	-	36,008	36,008
Fees	5,167	-	5,167	4,811	-	4,811
Membership	140	-	140	-	-	-
Bournemouth Accessible Transport (BAT)						
Bournemouth Council	-	37,791	37,791	-	37,791	37,791
Health Trust Grant	-	1,195	1,195	-	2,390	2,390
Other Grants	16,667	12,098	28,765	-	45,573	45,573
Membership fees	3,168	-	3,168	3,476	-	3,476
Fares	18,451	-	18,451	8,067	-	8,067
Fuel Rebate	1,815	-	1,815	1,661	-	1,661
Castlepoint Shopmobility						
Grants	1,000	19,938	20,938	-	24,783	24,783
Visitor and longer loan hire	6,894	-	6,894	1,768	-	1,768
Membership	781	-	781	691	-	691
Other income	1,804	-	1,804	1,045	-	1,045
Trade income	317	-	317	132	-	132
Total	56,204	91,636	147,840	21,651	146,545	168,196

4 Incoming resources from activities for generating funds

	Total 2022 £	Total 2021 £
Castlepoint Shopmobility – fundraising	5	28
Social Car Scheme - fundraising	469	488
Bournemouth Accessible Transport	-	391
	474	907

Incoming resources from activities for generating funds were unrestricted in both years.

South East Dorset Community Accessible Transport

Notes to the accounts For the year ended 31 March 2022

5 Costs of charitable activities

	Unrestricted £	Restricted £	Total 2022 £	Unrestricted £	Restricted £	Total 2021 £
Staff salaries, pensions and expenses	68,353	47,857	116,210	5,349	100,445	105,794
Staff training	-	1,800	1,800	15	-	15
Volunteer expenses	40	4,244	4,284	8	1,685	1,693
Post & stationery	-	2,458	2,458	-	2,085	2,085
Subscriptions	17	161	178	18	372	390
Telephone	-	3,943	3,943	-	2,699	2,699
Insurance	-	2,016	2,016	-	1,303	1,303
Advertising	-	1,444	1,444	-	1,579	1,579
Vehicle hire	-	304	304	-	78	78
Vehicle expenses	-	25,583	25,583	-	10,780	10,780
Depreciation	1,674	9,818	11,492	760	12,069	12,829
Office equipment	-	1,568	1,568	-	1,256	1,256
Recruitment	1,029	-	1,029	24	-	24
Rates	-	396	396	-	455	455
Refreshments	200	-	200	66	-	66
Premises expenses	100	1,273	1,373	-	102	102
Bank charges	937	-	937	459	-	459
Cleaning	-	757	757	-	1,482	1,482
IT support	7,809	937	8,746	-	974	974
Central support costs	-	3,300	3,300	-	3,432	3,432
Trade equipment	20	-	20	106	-	106
Sundry expenses	71	-	71	2,401	-	2,401
Bad Debt	-	-	-	140	-	140
Accountancy	242	1,739	1,981	-	3,230	3,230
	<u>80,492</u>	<u>109,598</u>	<u>190,090</u>	<u>9,346</u>	<u>144,026</u>	<u>153,372</u>

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2022

6 Total resources expended by activity

	Unrestricted	Restricted	Total 2022	Unrestricted	Restricted	Total 2021
	£	£	£	£	£	£
Social Car scheme	19,385	21,885	41,270	2,723	33,638	36,361
Bournemouth Accessible Transport (BAT)	40,101	55,800	95,901	532	69,261	69,793
Castlepoint Shopmobility	21,006	22,096	43,102	6,091	29,054	34,145
BAT - Department of Transport minibus	-	9,817	9,817	-	12,073	12,073
	<u>80,492</u>	<u>109,598</u>	<u>190,090</u>	<u>9,346</u>	<u>144,026</u>	<u>153,372</u>

7 Staff costs

	2022 £	2021 £
Salaries, NIC and pensions	115,847	105,537
Staff expenses	363	257
Staff training	1,800	15
	<u>118,010</u>	<u>105,809</u>

Included in the above are social security costs of £4,296 (2021: £3,242).

The average number of employees during the year was 13 (2021: 12).

No employees received emoluments in excess of £60,000 in the period (2021: none).

South East Dorset Community Accessible Transport

Notes to the accounts For the year ended 31 March 2022

8 Tangible fixed assets

	Equipment £	Vehicles £	Total £
Cost			
1 April 2020	7,027	99,896	106,923
Additions	1,100	200	1,300
Disposals	-	-	-
31 March 2021	8,127	100,096	108,223
Depreciation			
1 April 2020	6,297	86,966	93,263
Charge for the period	542	10,914	11,456
On disposals	-	-	-
31 March 2021	6,839	97,880	104,719
Net Book Value			
31 March 2022	1,288	2,216	3,504
31 March 2021	730	12,930	13,660

9 Debtors and prepayments

	2022 £	2021 £
Outstanding project income	260	235
Other debtors	3,228	6,295
	3,488	6,530

10 Creditors and accruals

	2022 £	2021 £
Trade creditors	2,212	-
Accruals and deferred income	15,563	14,185
PAYE and NI	2,158	892
Pensions	509	-
	20,442	15,077

All creditors are due within one year.

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2022

11 Restricted funds

Current year

	01/04/2021	Incoming	Outgoing	Transfer	31/03/22
	£	£	£	£	£
Social Car Scheme	713	20,614	21,885	-	(558)
Castlepoint Shopmobility	(4,271)	19,938	22,096	-	(6,429)
Bournemouth Accessible Transport (BAT)	21,324	51,084	55,800	-	16,608
BAT - Department for Transport Minibus	7,425	-	9,817	-	(2,392)
	<u>25,191</u>	<u>91,636</u>	<u>109,598</u>	<u>-</u>	<u>7,229</u>

Restricted funds in deficit above continue to be funded post year-end.

Prior Year

	01/04/20	Incoming	Outgoing	Transfer	31/03/21
	£	£	£	£	£
Social Car Scheme	(1,657)	36,008	33,638	-	713
Boscombe Shopmobility	(92)	-	-	92	-
Castlepoint Shopmobility	-	24,783	29,054	-	(4,271)
Bournemouth Accessible Transport (BAT)	4,831	85,754	69,261	-	21,324
BAT - Department for Transport Minibus	19,498	-	12,073	-	7,425
	<u>22,580</u>	<u>146,545</u>	<u>144,026</u>	<u>92</u>	<u>25,191</u>

12 Unrestricted funds

	2022	2021
	£	£
Designated funds		
Funds set aside to protect against the loss of currently funded projects	9,379	4,271
Funds set aside for redundancy costs and other liabilities in the event of closure	33,865	36,000
General unrestricted funds	6,446	27,451
	<u>49,690</u>	<u>67,722</u>

13 Trustees' expenses and related party transactions

During the year no remuneration was paid to the Trustees and no Trustee received reimbursement for expenditure (2021: none)

There were no related party transactions during the year (2021: none)