

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

England & Wales · Charity number 1146311

Details

Other names	SEDCAT
Status	Registered
Legal form	Charitable company
Company number	07800298
Registered	2012-03-09
Register	View on the Charity Commission register

Contact

Address	Shopmobility Castlepoint Castle Lane West Bournemouth BH8 9XA
Phone	01202534027
Email	manager@sedcat.org.uk
Website	www.sedcat.org.uk

Activities

Objects: TO PROVIDE TRANSPORT FACILITIES IN BOURNEMOUTH AND SURROUNDING AREAS FOR PEOPLE WHO HAVE SPECIAL NEED OF SUCH FACILITIES BECAUSE OF AGE, SICKNESS OR DISABILITY (MENTAL OR PHYSICAL), OR POVERTY, PEOPLE WITH YOUNG CHILDREN, OR THOSE LIVING IN ISOLATED AREAS WHERE THERE ARE NO ADEQUATE PUBLIC TRANSPORT FACILITIES AND OTHERS SOCIALLY EXCLUDED FROM SOCIETY (BEING EXCLUDED FROM SOCIETY, OR PART OF SOCIETY, AS A RESULT OF BEING A MEMBER OF A SOCIALLY AND ECONOMICALLY DEPRIVED COMMUNITY).

Activities: We provide affordable accessible transport services in the BCP area to get vulnerable communitiy members to their vital medical, hospital and selfcare appointments and well as offer social outing trips, and through this promote social inclusion, independent living and a sense of community. We also offer hire of mobility equipment whilst shopping at Castlepoint Shopping Centre and on longer loan.

Classification

- **How:** Provides Services
- **What:** Disability, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups

Geography

- Dorset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£277,855	£285,097	-	-
2024-03-31	£229,337	£228,607	-	-
2023-03-31	£242,685	£191,764	-	-
2022-03-31	£154,096	£190,090	-	-
2021-03-31	£170,118	£153,372	-	-

Trustees

Name	Role	Appointed
HAZEL SHEILA WALKER	Chair	2011-12-22
David Hunt		2025-02-03
Derek Antony Rogers		2025-09-19
Jose Mary Rogers		2025-09-19
Michael Wood		2019-11-20

Accounts

Charity Registration No. 1146311

Company Registration No. 07800298 (England and Wales)

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025



10 Bridge Street
Christchurch
Dorset
BH23 1EF

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

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SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Ms H S Walker (Chair)	
	Mr D Hunt	(Appointed 3 February 2025)
	Mr M Wood	
	Ms J M Rogers	(Appointed 19 September 2025)
	Mr D Rogers	(Appointed 19 September 2025)
Country of incorporation	United Kingdom (England and Wales)	07800298
Charity registration	England and Wales	1146311
Registered office	Castlepoint Shopmobility Castle Lane West Bournemouth Dorset England BH8 9XA	
Independent examiner	TC Group 10 Bridge Street Christchurch Dorset BH23 1EF	

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Structure and governance

sedcat was set up in April 2012. Prior to that Community Transport had been run by Bournemouth Council for Voluntary Service (BCVS). On 1 April 2012 all the staff that had worked for Community Transport under BCVS were transferred to the new charity and the services continued as before. Funds were also transferred at that time.

sedcat is both a registered charity and a company limited by guarantee, and the directors for both are the same.

sedcat is governed by the Memorandum and Articles of Association dated 15 September 2011.

The services are available to anyone who is unable to use public transport due to disability, poor health or from a disadvantaged background.

The Board of Trustees currently has 5 members and meets at least 4 times a year.

Three places on the Board are retained for co-opted members who are recruited for specific skills. Those who are interested in becoming co-opted members of the Board are invited to visit the charity and to learn about its work. They are then interviewed to ensure their suitability for office. If successful they are invited to observe a Board meeting before being formally nominated and voted on to the Board.

New members of the Board are nominated and selected by the Directors at the Annual General Meeting. Currently, one third of the directors retires each year by rotation and is eligible for re-election.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate systems or procedures have been established to mitigate any impact they may have on the charity. Risks are minimised by the implementation of internal control procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are regularly reviewed to ensure they continue to meet the needs of the charity.

Charitable Objectives

To provide transport facilities in Bournemouth and surrounding areas for people who have special need of such facilities because of age, sickness or disability (mental or physical), poverty, people with young children, or those living in isolated areas where there are no adequate public transport facilities and others socially excluded from society (being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community).

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Public Benefit Statement

In considering its future strategy, aims and objectives, the charity trustees have paid due regard to the Charity Commission's guidance on Public Benefit. The trustees are satisfied that through its primary activities the charity provides identifiable benefits consistent with its charitable objects. The trustees do not consider that these activities produce any identifiable detriment or harm. The trustees are satisfied that any private benefit is incidental to its public benefit activity.

Aims

sedcat has four overall aims to achieve its vision and mission: -

1. To provide affordable fully accessible transport in South East Dorset
2. To regularly review the local demand for accessible transport and where possible operate and support services to meet it
3. To take a strategic lead to further the development and provision of accessible transport services in the local area
4. To act as a voice on behalf of local service users, community groups and voluntary and charitable organisations requiring accessible transport

How we have achieved our Aims over the last reporting period

To provide affordable fully accessible transport within South East Dorset

sedcat continues to provide transport services at reduced rates. **sedcat** also successfully now offers transport services within BH23 post codes. **sedcat** is planning to expand its services further within the postcode BH22 in the forthcoming year.

To regularly review the local demand for accessible transport and where possible operate and support services to meet it

sedcat have successfully forged collaborative partnerships with many other Charities and other associations that assist older people, people with disabilities and other vulnerable people, (both young and old) in the local area to seek to ensure that their transport needs are addressed.

sedcat also meets monthly with the local link workers and social prescribers and sits on various networking forums to assess the transport needs of the community and also accepts referrals to meet the demand where possible.

To take a strategic lead to further the development and provision of accessible transport services in the local area

sedcat sits on the **BCP Council Age Friendly Communities Forum** comprised of a group of committed local partners working together to adopt the World Health Organizations vision to become an Age Friendly Community.

Age Friendly Communities enable people to continue to live the life they wish by participating in the activities that they value, living in homes that meet their needs and have their experiences and knowledge valued by their communities. Transport is one of the key focus areas where the aim is to create better access to community transport and improve older adults' experience of transport thereby enabling them to feel part of their community.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

To act as a voice on behalf of local service users, community groups and voluntary and charitable organisations requiring accessible transport

Over the last reporting period **sedcat**, were a part of a project, where we investigated the impact and benefits of Community Transport in reducing loneliness by helping people maintain contact with friends, family, and the broader community. In order to give us an understanding of the experiences of people who are benefiting from community transport services a survey was designed to give us an understanding of the experiences of people who are benefiting from or supporting community transport services and the outcome was fed back to the BCP Age Friendly Community Forum to be analysed for future policies and transport strategies for the area.

Achievements and performance

During the reporting period, the charity made strategic provisions to grow our Hospital Hop service in response to increasing demand from the community and local healthcare providers. Recognising the essential role this service plays in improving access to medical appointments, especially for those with limited mobility, we have allocated additional funding and resources to support service expansion. This includes investment in new vehicles, recruitment of additional employed drivers, and development of partnerships with NHS trusts and local councils. These efforts reflect our ongoing commitment to reducing transport barriers to healthcare and enhancing the well-being of our service users.

During the reporting period **sedcat** also collaborated with Queen Elizabeth Foundation (QEF) who conducted Health and Safety assessments of all our vehicles and mobility equipment ensuring all our equipment and vehicles meet all safety standards.

sedcat has also been successful in **accessing Grants** from the following funders during the year and is extremely grateful for the help received during this period:-

sedcat has also been successful in **accessing Grants** from the following funders during the year and is extremely grateful for the help received during this period:-

BCP Council

sedcat were fortunate enough to secure another Grant from BCP Council. This restricted Grant goes towards the Core costs of offering our BAT Bus, Community Car and Shopmobility services within Bournemouth and without this valuable Grant **sedcat** could not offer the valuable service that we do.

Castlepoint Shopping Centre

This Grant assists us in running the Shopmobility service where we hire out mobility equipment at Castlepoint Shopping Centre also to anyone who requires mobility equipment a longer period. Castlepoint also provide in-kind assistance to **sedcat** through the provision of free office premises at the Shopping Centre and some utilities.

Motability Foundation

This very generous Grant is to enable **sedcat** to expand services even further into the Christchurch and Ferndown area and the funds are allocated towards Capital Costs for purchasing new vehicles, Building Capacity for growth as well as Overhead costs for a period of 3 years.

Talbot Village Trust & Alice Ellen Cooper Dean Charitable Trust

These two grants have enabled our Hospital Hop service to continue to operate. It enables vulnerable community members to comply with their care plans and supports timely healthcare access. In a wider context it also helps avoid missed appointments, which in turn allows our local hospitals to operate more efficiently and alleviates pressure on emergency services.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

SEDCAT SERVICE BREAKDOWN

In order to use [sedcat](#) services regularly, you need to become a member for a nominal fee of £12 annually. This ensures we are covered for insurance purposes under Public Liability cover. Over the past reporting period we have seen our membership grow a further 10% (2023/2024 we saw a growth of 37%). On two occasions during the period we had to hold taking on new members as we were struggling with capacity to deliver transport to our current client base and in anticipation of taking on the Poole client base of 180+ new members with the tender award from BCP Council from May 2025.

Sedcat membership breakdown

	2023/2024	2024/2025
BAT Bus New (BH1-11))	236	196
BAT Bus Renewal (BH1-11)	230	290
BAT Bus New Poole (BH12-18)	58	54
BAT Bus Renewal Poole (BH12-18)	17	31
BAT Bus New Christchurch (BH23)	109	67
BAT Bus Renewal Christchurch (BH23)	N/A	64
Shopmobility New	45	43
Shopmobility Renewal	26	30
Totals	<u>721</u>	<u>775</u>

BAT BUS

The BAT bus offers a door-to-door bus service making use of accessible buses that have a lift/ramp and accessible steps to make it easy to get on and off and are also suitable for people who use manual or powered wheelchairs. Carers, can also travel on BAT Bus.

Currently [sedcat](#), has two accessible Minibuses available which operate under a Section 19 Licence. [sedcat](#) also has access to a Minibus provided by BCP Council when required for which [sedcat](#) also holds the Section 19 licence.

Shopping trips are scheduled to run 4 days a week to Castlepoint and Boscombe Sovereign shopping Centres for residents within post codes BH1 – BH11 and once a week to either Sainsbury Christchurch or Castlepoint for BH23 residents.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

sedcat also offer a Lunch outing trip to local places of interest 3 days a week to residents within post codes BH1 – BH18.

In total **sedcat** provided **1940** passenger journeys on shopping outings and **3154** passenger journeys on lunch outings. (2023/2024: **1864** passenger journeys on shopping outings and **2180** passenger journeys on lunch outings)

OTHER OUTINGS

sedcat also collaborates with other Charitable organisations to offer group transport to those that need it most to reduce social isolation and loneliness. This service has grown considerably over the past year with **sedcat** forging relationships with charities such as Somerford Arc who hosts a weekly Community Lunch designed to bring together local residents, especially those who may be vulnerable or socially isolated, fostering a warm and inclusive environment.

In total **sedcat** provided **232** other outing trips to **3220** passengers during the reporting period. (2023/2024 = **123** trips to **663** passengers)

HOSPITAL HOP

The Hospital Hop Service was introduced in May 2017 to address poor provision of accessible transport to local hospitals and the need for this service continues to grow significantly.

Wheelchair accessible Multi-Purpose Vehicle transport to all BCP Hospitals is offered to registered service-users. **Sedcat** use paid drivers for this service as most of the service users are particularly vulnerable, have very poor mobility or are wheelchair users which requires drivers specifically trained in people manual handling.

Currently **sedcat** has five accessible MPV vehicles and one smaller vehicle (which was donated to us during the year) all operating under a Section 19 Licence. This service is accessible to residents within post codes BH1 – BH18 & BH23.

In total **sedcat** provided **7492** hospital passenger journeys. (2022/2023 – **2700** & 2023/2024 - **5016**)

COMMUNITY CAR SCHEME

The Community Car Scheme offers a door-to-door transport service by volunteers using their own cars to get clients to their medical or self-care appointments or to social groups and clubs. Volunteers are repaid for their mileage at the current HMRC agreed rate of 45p per mile. Clients are then charged via a post-code zoning charge.

In total **sedcat** provided **4222** passenger journeys. (2023/2024 - **3588**)

SHOPMOBILITY

In June 2021 **sedcat** signed a new peppercorn lease with the Landlords of Castlepoint and now occupy a new building at the newly renovated centre. This lease requires that in return we offer a Shopmobility service to the local residents who struggle with mobility issues so they may shop at Castlepoint at leisure. **sedcat** Shopmobility hires out battery operated scooters, power wheelchairs, push wheelchairs and other mobility equipment to people who need them not only at Castlepoint but to anyone requiring a mobility aid on a longer loan basis.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

*In the year 2024/25, Shopmobility hired **756** mobility aid on a single day hire at Castlepoint Shopping Centre. In addition, mobility aids were hired on a long loan basis (longer than 1 day) totalling **1197** days (2023/24: **706** single days & **1056** long loan days).*

sedcat are members of Shopmobility UK supported by Driving Mobility and our Chief Officer sits on the Shopmobility UK and Driving Mobility management boards forging collaborative relationships with pertinent stakeholders in assessment of all our mobility equipment ensuring they are of the highest standards.

VOLUNTEERS

sedcat values the people who volunteer their time and experience. All volunteers are interviewed, and appropriate DBS checks are undertaken, along with personal references. Most of the volunteers provide car journeys under the Social Car Scheme, so additional checks are made regarding suitability of car, insurance, driving licence etc. Other volunteers are deployed in the offices at Shopmobility, and they undertake a range of activities including general office work, hiring out mobility equipment etc. Members of our board of trustees also work for the charity on an entirely voluntary basis.

Over the past year, **sedcat's** 32 dedicated volunteers generously gave up a total of 4,660 hours to support the work of **sedcat**. This remarkable contribution has been instrumental in ensuring the continuity and reach of our services, from providing door-to-door transport for vulnerable individuals to supporting the logistics of our Hospital Hop service. The time and commitment of our volunteers not only reduce operational costs but also enhance the personal, community-focused nature of our service. Their involvement has enabled us to reach more people, improve access to essential services, and maintain a compassionate and responsive approach to community transport across BCP Council.

We continue to assess volunteering opportunities as **sedcat** has identified the impact volunteering opportunities have on people, providing a platform to give people an opportunity to give back to the community and at the same time bring them too, out of loneliness.

Ensuring that services remain relevant and accessible to the public

All **sedcat** services are promoted widely using a varied range of media, outlets, displays etc. **sedcat** undertakes surveys among their clients, and actively promotes feedback and complaints from users. We strive to meet current need as well as identifying gaps in services. **Sedcat** is a member of the CTA (Community Transport Association) and one of the providers of community transport services that fulfil a social purpose and community benefit. The CTA provide their members with new ways and opportunities to develop community led solutions that will improve access and inclusion within transport and **sedcat** actively engages with other Community Transport members to share and learn from best practice.

Identify gaps in service

The organisation is guided by its charitable objectives and services are measured for mission impact and value to beneficiaries.

sedcat forges many relationships with other Charitable organizations to identify any gaps and during the previous reporting period Christchurch (post codes BH23) area was identified as a significant area where the demographic of older persons was far higher than other areas within the BCP County. We were approached by another Charity, Christchurch Community Partnership to take over the provision of transport services for vulnerable community members within post codes BH23 to get them to vital medical, hospital and self-care appointments. We successfully expanded into this area.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Sedcat also sits on various Link Worker and Social Prescriber forums and other networking forums who support vulnerable communities to identify gaps in transport services in the area.

Plans for the future

The Trustees and management of **sedcat** conducted a face to face strategy meeting and the following focus areas have been identified for the next reporting period:

1. Review of all Policies and Procedures with particular focus on Health and Safety
2. Strong focus on driver training (People Manual Handling, Risk Assessment, First Aid, & Fire Fighting) to ensure they are fully equipped to fulfil their duties as a driver
3. Build further capacity on Hospital Hop services to service the most vulnerable community members across all areas of BCP Council as well as Ferndown and Wimborne
4. Build capacity to take on management of 200+ Poole Community Clients previously managed by BCP Council through new Tender awarded
5. Grow our Human Capital Resources to support our growth and focus on training and development of staff and volunteer skills
6. Become disability ambassadors for various disabilities and find partners to collaborate with to create awareness around various disabilities so we can better support our client needs
7. Grow our Social Media presence through Marketing initiatives

Financial review

BCP Council provide some funding to **sedcat**, namely towards the BAT bus, Shopmobility and Social Car Scheme. In addition, Castlepoint Shopmobility receives a small grant from the Castlepoint Management /tenants and this includes costs for a service on Saturdays. The Castlepoint landlords also provide a serviced office space. The Charity recognise that additional funds need to be raised, and this is done by a combination of applying for Grants, donations, and client charges.

During the year total income raised was £277,855. Other Grants received during the reporting period equated to £78,049. Fundraising and donations equated to £4,332. Income from charitable activities is split between income raised for the Social Car Scheme, Bournemouth Accessible Transport and Castlepoint Shopmobility. Expenditure during the year was £285,097 which meant a deficit of -£7,242, this is a variance of -£555 compared to the budgeted loss of -£6,687

It has been a particularly difficult financial year for the Charity with much higher than budgeted Vehicle insurance costs and Vehicle repair costs due to an aging fleet. Also, as the demand for our Hospital Hop service has grown exponentially over the past year it meant our monthly salaries increased dramatically and the charity took a decision to increase Hospital Hop fees to ensure the continued support of the service to the most vulnerable community members. **sedcat** applied for additional Grants during the financial year of £62,441 to offset the deficit, all of which were unsuccessful.

Reserves policy

In line with the Charity Commission advice **sedcat** has a reserves policy to ensure viability beyond the immediate future and to provide continuity of service over the longer term. Unspent money is allocated to 2 different types of funds in the accounts - designated and unrestricted. **sedcat** is particularly aware of the need to cover contingency liabilities such as gaps in funding streams, cash flow and meeting the redundancy payments to staff in the event that the services come to an end, or that **sedcat** itself should be forced to close and holds unrestricted reserves equivalent to approximately six months operating costs.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

At the year-end Restricted funds equated to £73,094. Unrestricted reserves equated to £28,234 of which an amount of £23,590 is designated to redundancy costs and other liabilities in the event of closure. Deferred income of £21,392 yet to be released to the accounts. Capital and reserves equated to £101,328 with cash in the bank equating to £81,956.

Trustee's responsibility

The overall legal responsibility for **sedcat** rests with trustees (who are also directors of **sedcat** for the purposes of company law). The current board members will be eligible to stand for re-election and there is a further vacancy for a new trustee.

We are required under Company Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing these financial statements we are required to; -

- Select suitable accounting policies and apply them consistently
- Make reasonable and prudent judgements and estimates
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to be in business

We are responsible for

- Keeping proper accounting records
- Safeguarding the company's assets
- Taking reasonable steps for the prevention and detection of fraud

Structure, governance and management

The charity is a company limited by guarantee

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Ms H S Walker (Chair)

Mr D Hunt (Appointed 3 February 2025)

Ms V Aird (Resigned 29 September 2025)

Mr M Wood

Ms C King (Resigned 30 September 2025)

Mr M Beavan (Resigned 1 September 2024)

Mr B Coates (Appointed 3 January 2025 and resigned 22 April 2025)

Mr R Darrington (Resigned 25 February 2025)

Mr A Douglas (Resigned 27 June 2024)

Ms J M Rogers (Appointed 19 September 2025)

Mr D Rogers (Appointed 19 September 2025)

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees' report was approved by the Board of Trustees.

Ms H S Walker (Chair)

Trustee

20 November 2025

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

I report to the trustees on my examination of the financial statements of South East Dorset Community Accessible Transport (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

TC Group

10 Bridge Street

Christchurch

Dorset

BH23 1EF

4 December 2025

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
Income and endowments from:							
Donations and legacies	2	4,090	-	4,090	1,028	-	1,028
Charitable activities	3	103,313	168,829	272,142	79,463	145,117	224,580
Other trading activities	4	242	-	242	3,730	-	3,730
Other income	5	-	1,381	1,381	-	-	-
Total income		107,645	170,210	277,855	84,221	145,117	229,338
Expenditure on:							
Charitable activities	6	73,939	211,158	285,097	75,249	153,360	228,609
Total expenditure		73,939	211,158	285,097	75,249	153,360	228,609
Net income/(expenditure)		33,706	(40,948)	(7,242)	8,972	(8,243)	729
Transfers between funds		(39,319)	39,319	-	-	-	-
Net movement in funds	7	(5,613)	(1,629)	(7,242)	8,972	(8,243)	729
Reconciliation of funds:							
Fund balances at 1 April 2024		33,847	74,723	108,570	24,875	82,966	107,841
Fund balances at 31 March 2025		28,234	73,094	101,328	33,847	74,723	108,570

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

BALANCE SHEET

AS AT 31 MARCH 2025

		2025	2024
	Notes	£	£
Fixed assets			
Tangible assets	10	26,488	18,781
Current assets			
Stocks	11	305	305
Debtors	12	17,442	52,824
Cash at bank and in hand		81,989	72,223
		99,736	125,352
Creditors: amounts falling due within one year	13	(24,896)	(35,563)
Net current assets		74,840	89,789
Total assets less current liabilities		101,328	108,570
The funds of the charity			
Restricted income funds	14	73,094	74,723
Unrestricted funds	15	28,234	33,847
		101,328	108,570

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 20 November 2025

Ms H S Walker (Chair)
Trustee

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

South East Dorset Community Accessible Transport is a private company limited by guarantee incorporated in England and Wales. The registered office is Castlepoint Shopmobility, Castle Lane West, Bournemouth, Dorset, England, BH8 9XA.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	25% Straight Line
Motor vehicles	25% Straight Line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Income from donations and legacies

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Donations and gifts	4,090	1,028
Donations and gifts		
Bournemouth Accessible Transport	3,304	316
Castlepoint Shopmobility	86	112
Social Car Scheme	700	600
	4,090	1,028

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

3 Income from charitable activities

	Bournemouth h Accessible Transport	Castlepoint Shopmobilit y	Social Car Scheme	Total	Bournemouth h Accessible Transport	Castlepoint Shopmobilit y	Social Car Scheme	Total
	2025 £	2025 £	2025 £	2025 £	2024 £	2024 £	2024 £	2024 £
Fees	-	-	22,396	22,396	-	-	18,795	18,795
Membership	6,847	881	-	7,728	6,460	822	-	7,282
Fares	53,979	-	-	53,979	38,206	-	-	38,206
Grant Income	129,607	10,984	28,238	168,829	97,211	18,335	29,571	145,117
Fuel	3,616	-	-	3,616	2,689	-	-	2,689
Vistor/Long Term Rental	-	11,797	-	11,797	-	9,033	-	9,033
Other Income	1,406	2,391	-	3,797	1,107	2,351	-	3,458
	195,455	26,053	50,634	272,142	145,673	30,541	48,366	224,580
Analysis by fund								
Unrestricted funds	65,848	15,069	22,396	103,313	48,462	12,206	18,795	79,463
Restricted funds	129,607	10,984	28,238	168,829	97,211	18,335	29,571	145,117
	195,455	26,053	50,634	272,142	145,673	30,541	48,366	224,580

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

4 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Income from fundraising	242	3,730
	<u> </u>	<u> </u>

5 Other income

	Restricted funds 2025 £	Restricted funds 2024 £
Net gain on disposal of tangible fixed assets	1,381	-
	<u> </u>	<u> </u>

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

6 Expenditure on charitable activities

	Bournemouth Accessible Transport	Castlepoint Mobility	Social Car Scheme	Total	
	2025	2025	2025	2025	2024
	£	£	£	£	£
Direct costs					
Staff costs	138,962	17,490	33,138	189,590	148,454
Depreciation and impairment	8,582	353	263	9,198	3,922
Staff training and recruitment	621	-	-	621	1,527
Volunteer and staff expenses	1,441	592	14,326	16,359	16,041
Print, postage & stationary	754	722	734	2,210	3,312
Telephone	738	718	838	2,294	2,258
Insurance	627	627	627	1,881	1,651
Advertising	261	335	261	857	1,566
Vehicle expenses	45,558	1,173	328	47,059	35,734
Office equipment	84	87	53	224	769
Premises expenses	683	519	39	1,241	315
Bank charges	539	663	538	1,740	1,684
Cleaning	447	556	37	1,040	954
IT support	660	635	635	1,930	1,408
Sundry expenses	149	90	85	324	419
Membership	78	50	-	128	191
	<u>200,184</u>	<u>24,610</u>	<u>51,902</u>	<u>276,696</u>	<u>220,205</u>
Share of support and governance costs					
Governance & Support costs	2,801	2,817	2,783	8,401	8,404
	<u>202,985</u>	<u>27,427</u>	<u>54,685</u>	<u>285,097</u>	<u>228,609</u>
Analysis by fund					
Unrestricted funds	54,194	6,821	12,924	73,939	74,429
Restricted funds	148,791	20,606	41,761	211,158	153,360
	<u>202,985</u>	<u>27,427</u>	<u>54,685</u>	<u>285,097</u>	<u>227,789</u>

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

7	Net movement in funds	2025	2024
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the independent examination of the charity's financial statements	-	-
	Depreciation of owned tangible fixed assets	9,198	3,922
	Profit on disposal of tangible fixed assets	(1,381)	-
		<u></u>	<u></u>

8 Employees

The average monthly number of employees during the year was:

2025	2024
Number	Number
17	17
<u></u>	<u></u>

Employment costs	2025	2024
	£	£
Wages and salaries	189,590	148,454
	<u></u>	<u></u>

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2025	2024
	£	£
Aggregate compensation	40,774	36,621
	<u></u>	<u></u>

9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

10 Tangible fixed assets

	Plant and equipment	Motor vehicles	Total
	£	£	£
Cost			
At 1 April 2024	9,522	119,200	128,722
Additions	-	17,000	17,000
Disposals	-	(15,390)	(15,390)
At 31 March 2025	9,522	120,810	130,332
Depreciation and impairment			
At 1 April 2024	7,817	102,125	109,942
Depreciation charged in the year	762	8,436	9,198
Eliminated in respect of disposals	-	(15,296)	(15,296)
At 31 March 2025	8,579	95,265	103,844
Carrying amount			
At 31 March 2025	943	25,545	26,488
At 31 March 2024	1,704	17,077	18,781

11 Stocks

	2025	2024
	£	£
Finished goods and goods for resale	305	305

12 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	17,442	52,824

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

13 Creditors: amounts falling due within one year

	2025 £	2024 £
Other taxation and social security	2,331	2,012
Trade creditors	-	126
Other creditors	1,173	632
Accruals and deferred income	21,392	32,793
	<u>24,896</u>	<u>35,563</u>

14 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
Social car scheme	(23,340)	28,237	(41,824)	36,927	-
Castlepoint shopmobility	10,081	18,416	(20,664)	-	7,833
Bournemouth Accessible Transport (BAT)	90,374	123,557	(148,670)	-	65,261
Department for transport minibus	(2,392)	-	-	2,392	-
	<u>74,723</u>	<u>170,210</u>	<u>(211,158)</u>	<u>39,319</u>	<u>73,094</u>

Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Social Car Scheme	(9,944)	29,571	(55,834)	12,867	(23,340)
Castlepoint Shopmobility	(8,942)	18,335	(23,178)	23,866	10,081
Bournemouth Accessible Transport (BAT)	32,644	97,211	(74,348)	34,867	90,374
Department for Transport	(2,392)	-	-	-	(2,392)
Minibus Mobility Grant	71,600	-	-	(71,600)	-
	<u>82,966</u>	<u>145,117</u>	<u>(153,360)</u>	<u>-</u>	<u>74,723</u>

SOUTH EAST DORSET COMMUNITY ACCESSIBLE TRANSPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

15 Designated Funds

	At 31 March 2025	At 31 March 2024
	£	£
Funds set aside to protect against the loss of currently funded projects		8,973
Funds set aside for redundancy costs and other liabilities in the event of closure	23,590	24,874
Total designated funds	23,590	33,847

16 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 March 2025:			
Tangible assets	-	26,488	26,488
Current assets/(liabilities)	28,234	46,606	74,840
	28,234	73,094	101,328
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	-	18,781	18,781
Current assets/(liabilities)	33,847	55,942	89,789
	33,847	74,723	108,570

17 Related party transactions & Trustees' expenses

There were no disclosable related party transactions during the year (2024 - none).

During the year no remuneration was paid to the Trustees and no Trustee received reimbursement for expenditure (2024 - None).

Accounts

Company Registered number: 07800298
Charity number: 1146311



South East Dorset Community Accessible Transport

Annual report and financial statements

For the year ending 31 March 2023

South East Dorset Community Accessible Transport

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For the year ended 31 March 2023

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South East Dorset Community Accessible Transport

Legal and administrative details

**Charity trustees:
(Directors)**

Hazel Walker – (Chair)
Paul Payne – (resigned – 14/09/2022)
Caroline King
Martin Davies – (resigned – 24/05/2022)
Phillip Tarrant
Vivienne Aird
Michael Wood
Rodney Darrington – (appointed – 01/06/23)

Company number 07800298

Charity number 1146311

Registered office Shopmobility Castlepoint
Castlepoint Shopping Park
Castle Lane West
Bournemouth
BH8 9XA

Operational offices Shopmobility Castlepoint
Castlepoint Shopping Park
Castle Lane West
Bournemouth
BH8 9XA

Independent examiner Saffery LLP
Midland House
2 Poole Road
Bournemouth
Dorset
BH2 5QY

Bankers Co-operative Bank

South East Dorset Community Accessible Transport

Legal and administrative details

Staff	Natascha Mc Allister	sedcat Chief Officer
	Mark Bennett	Office Supervisor
	Kim Martin	Assistant/ Booking clerk
	Cherie Savage	Assistant/Booking clerk
	Faith Marriott	Assistant/Booking clerk
	Beverley Best	Saturday Shopmobility clerk
	Nick Farley	Driver/ Support staff
	Harvey Harkishin	Casual Driver/Fleet Supervisor
	Michael Odey	Casual Driver
	Adrian Bramley	Casual Driver
	Sam Sansome	Casual Driver
	Andy Blackmore	Casual Driver
	Pedro Neves	Casual Driver

We are of course indebted to the many volunteers who give their time so willingly to enable **sedcat** to offer its services.

Trustees Report

The Trustees present their report, together with the accounts for the year to 31 March 2023.

Structure and governance

sedcat was set up in April 2012. Prior to that Community Transport had been run by Bournemouth Council for Voluntary Service (BCVS). Trustees of BCVS felt that the service would be better suited to be a standalone charity and steps were taken during 2011/12 to enable the setting up of **sedcat**. Some of the BCVS trustees became trustees of **sedcat**. On 1 April 2012 all the staff that had worked for Community Transport under BCVS were transferred (TUPE) to the new charity and the services continued as before. Funds were also transferred at that time.

sedcat is both a registered charity and a company limited by guarantee, and the directors for both are the same.

sedcat is governed by the Memorandum and Articles of Association dated 15 September 2011.

The services are available to anyone who is unable to use public transport due to disability, poor health or from a disadvantaged background.

The Local Authority originally Bournemouth Borough Council (now BCP Council) provided funding under a contract for the services while part of BCVS and BCP Council agreed that the contract and funding be continued with **sedcat**.

The Board of Trustees currently has 6 members and meets at least 3 times a year. There are 2 vacancies on the Board.

Three places on the Board are retained for co-opted members who are recruited for specific skills. Those who are interested in becoming co-opted members of the Board are invited to visit the charity and to learn about its work. They are then interviewed to ensure their suitability for office. If successful they are invited to observe a Board meeting before being formally nominated and voted on to the Board.

New members of the Board are nominated and selected by the Directors at the Annual General Meeting. Currently, one third of the directors retires each year by rotation and is eligible for re-election.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate systems or procedures have been established to mitigate any impact they may have on the charity. Risks are minimised by the implementation of internal control procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are regularly reviewed to ensure they continue to meet the needs of the charity.

Charitable Objectives

To provide transport facilities in Bournemouth and surrounding areas for people who have special need of such facilities because of age, sickness or disability (mental or physical), poverty, people with young children, or those living in isolated areas where there are no adequate public transport facilities and others socially excluded from society (being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community).

South East Dorset Community Accessible Transport

Public Benefit Statement

In considering its future strategy, aims and objectives, the charity trustees have paid due regard to the Charity Commission's guidance on Public Benefit. The trustees are satisfied that through its primary activities the charity provides identifiable benefits consistent with its charitable objects. The trustees do not consider that these activities produce any identifiable detriment or harm. The trustees are satisfied that any private benefit is incidental to its public benefit activity.

Aims

sedcat has four overall aims to achieve its vision and mission: -

1. Provide affordable fully accessible transport in South East Dorset
2. Regularly review the local demand for accessible transport and where possible operate and support services to meet it
3. To take a strategic lead to further the development and provision of accessible transport services in the local area
4. Act as a voice on behalf of local service users, community groups and voluntary and charitable organisations requiring accessible transport

How we have achieved our Aims over the last reporting period

Provide affordable fully accessible transport within South East Dorset

Continuing to provide transport services at drastically reduced rates. The trustees made a decision again not to increase **sedcat** prices taking into consideration the increase in the cost of living our service users face in these current uncertain economic times and the impact this is having on their disposable funds.

Regularly review the local demand for accessible transport and where possible operate and support services to meet it

Sedcat's aim is to forge collaborative partnerships with other Charities and other associations that assist older people, people with disabilities and other vulnerable people, young and old in the local area ensuring their transport needs are addressed.

sedcat meets with the local link workers and social prescribers monthly to assess the transport needs of the community and rely on referrals to ensure we are meeting the needs of the community.

To take a strategic lead to further the development and provision of accessible transport services in the local area

sedcat sits on the **BCP Council Age Friendly Communities Forum** who are a group of committed local partners working together to adopt the World Health Organizations vision to become an Age Friendly Community.

Age Friendly Communities enable people to continue to live the life they wish by participating in the activities that they value, living in homes that meet their needs and have their experiences and knowledge valued by their communities. Transport is one of the key focus areas where the aim is to improve older adults' experience of public and community transport and their ability to feel part of their community and create better access to community transport.

South East Dorset Community Accessible Transport

Act as a voice on behalf of local service users, community groups and voluntary and charitable organisations requiring accessible transport

Over the last reporting period **sedcat** were a part of a project where we investigated the impact and benefits of Community Transport in helping people maintain contact with friends, family and the broader community and reducing loneliness. The survey was designed to give us an understanding of the experiences of people who are benefiting from or supporting community transport services.

There is a growing interest in the impact of community-led solutions in driving inclusive transport and the final outcomes were presented at a national event which showcased the results of the Tackline Loneliness through Community Transport project which delivered support to around 2000 people across the England.

Achievements and performance

sedcat continued to grow our services in the Poole area (BH12 – BH18) and through the generous Grant from the Community Transport Association we were able to also offer lunch outings to the Poole residents. Our membership base also grew in the Poole area and we now have 56 new members from the area

sedcat launched its MIDAS (Minibus Driver Awareness Scheme) Training programme and this year trained 4 of our own drivers as well as 3 external candidates. The Drivers are trained to the national standard for driving minibuses as permitted within the scope of their Driving Licenses, up to a maximum capacity of 16 passengers and includes an element of Accessibility and how to strap in wheelchairs whilst in transit.

sedcat has also been successful in accessing Grants from the following funders and is extremely grateful for the help received during this period:-

Castlepoint Shopping Centre

This Grant assists us in running the Shopmobility side of the Charity where we hire out mobility equipment not only at Castlepoint Shopping Centre but also to anyone who requires mobility equipment on a longer loan period. Castlepoint also provide **sedcat** with the use of premises at the Shopping Centre and electricity.

Alice Ellen Cooper Dean Charitable Trust

The Albert Hunt Trust

These two Grants received went towards providing a Hospital Transport service in the Poole area

Community Transport Association

This project was a sub-Grant through the DfT (Department for Transport) to investigate the impact and benefits of Community Transport in helping people maintain contact with friends, family and the broader community and reducing loneliness. This Grant enabled us to have the funding to offer a lunch outing service in the Poole area, contributed towards our Bournemouth Lunch outings as well as support to recruit more volunteer drivers.

Motability Scheme

This very generous Grant is to enable **sedcat** to expand services even further into the Christchurch and Ferndown area and the funds are allocated towards Capital Costs for purchasing 2 new vehicles and Human Capital Development as well as Overhead costs for a period of 3 years.

South East Dorset Community Accessible Transport

SEDCAT SERVICE BREAKDOWN

In order to use **sedcat** services regularly you need to become a member for a nominal fee of £10 annually. This ensures we are covered for insurance purposes under Public Liability cover. Over the past reporting period we have seen our membership grow by 27% again post the pandemic.

	2021/2022	2022/2023
BAT Bus New (BH)	158	217
BAT Bus Ren (BH)	187	207
BAT Bus New (P)	0	37
Shopmobility New	38	42
Shopmobility Ren	30	22
Totals	<u>413</u>	<u>525</u>

BAT BUS

The BAT bus offers a door-to-door bus service making use of accessible buses that have a lift/ramp and accessible steps to make it easy to get on and off and are also suitable for people who use manual or powered wheelchairs. Carers, can also travel on BAT Bus.

Currently **sedcat**, has two accessible Minibuses available which operate under a Section 19 License. **sedcat** also has access to a Minibus provided by BCP Council when required for which **sedcat** also holds the Section 19 license for.

Shopping trips are scheduled to run 4 days a week to Castlepoint and Boscombe Sovereign shopping centres, and twice weekly Lunch outing trips to local places of interest. During the reporting period **sedcat** also offered Lunch outing Trips to the Poole area twice a month.

The provision of secure parking for 2 vehicles is provided by the Sovereign Centre at Boscombe and drivers are permitted to park free of charge whilst working. The other minibus is parked at Castlepoint Shopping Centre.

In total **1552** BAT Bus Lunch Outings and **1612** BAT Bus Shopping Outing passenger journeys were made in 2022/23, (2021/22 collectively = 1937).

OTHER OUTINGS

sedcat also officially launched Other Outings which sees us collaborating with other Charities in providing much needed accessible transport to those that need it most to get them out and about, helping to reduce social isolation and loneliness.

In total **sedcat** provided **82** other outing trips to **361** passengers during the reporting period.

South East Dorset Community Accessible Transport

HOSPITAL HOP

The Hospital Hop Service was introduced in May 2017 to address poor provision of accessible transport to local hospitals. Wheelchair accessible MPV transport to Bournemouth, Christchurch and Poole Hospitals was offered to registered service-users during weekdays. Currently **sedcat** has two accessible MPV vehicles operating under a Section 19 License. This service is accessible to residents within post codes BH1 – BH18.

In total **3038** passenger journeys were made in 2022/23 (2021/22: **1948**).

SHOPMOBILITY

In June 2021 **sedcat** signed a new peppercorn lease with the Landlords of Castlepoint and now occupy a building at the newly renovated centre. This lease requires that in return we offer a Shopmobility service to the local residents who struggle with mobility issues so they may shop at Castlepoint with leisure. **sedcat** Shopmobility hires battery operated scooters, power wheelchairs and push wheelchairs to people who need them.

In the year 2022/23, Shopmobility hired **706** vehicles (2021/22: 401 vehicles). In addition, vehicles were hired on a long loan (longer than 1 day) totalling **1056** days (2021/22: 971 days).

sedcat Long Loan scheme has really grown over the last reporting period, as Bournemouth is a favourite summer destination for tourists. We are one of the most prominent Shopmobility schemes in the area and re-joined Shopmobility UK as a member and our Chief Officer now sits on the Shopmobility UK management board.

COMMUNITY CAR SCHEME

The Community Car Scheme offers a door-to-door service by volunteers using their own cars. Volunteers are repaid for their mileage at the current HMRC agreed rate of 45p per mile. Clients are charged based on their mileage.

During 2022/2023, **2650** (2021/22: **1305**) journeys were made.

Breakdown of Stats of the last two reporting periods

	2021/2022	2022/2023	
Community Cars	1305	2650	103% increase
Hospital Hop	1948	3038	56% increase
BAT BUS Lunch outing	488	1552	218% increase
BAT BUS Shopping outing	1394	1612	16% increase
Outings other	12	82	583% increase

sedcat are happy to report the increase in services again since the affects of the pandemic have subsided but now more than ever has it been vital to provide a service to get people out of social isolation and loneliness.

South East Dorset Community Accessible Transport

VOLUNTEERS

sedcat values the people who volunteer their time and experience. All volunteers are interviewed, and appropriate DBS checks are undertaken, along with personal references. Most of the volunteers provide car journeys under the Social Car Scheme, so additional checks are made regarding suitability of car, insurance, driving licence etc. Other volunteers are deployed in the offices at Shopmobility, and they undertake a range of activities including general office work, hiring out mobility equipment etc.

We continue to assess volunteering opportunities as **sedcat** has identified the impact volunteering opportunities have on people, providing a platform to give people an opportunity to give back to the community and at the same time bring them too, out of loneliness.

Ensuring that services remain relevant and accessible to the public

All **sedcat** services are promoted widely using a varied range of media, outlets, displays etc. **sedcat** undertakes surveys among their clients, and actively promotes feedback and complaints from users. We strive to meet current need as well as identifying gaps in services. **Sedcat** is a member of the CTA (Community Transport Association) and one of the providers of community transport services that fulfil a social purpose and community benefit. The CTA provide their members with new ways and opportunities to develop community led solutions that will improve access and inclusion within transport and **sedcat** actively engages with other Community Transport members to share and learn from best practice.

Identify gaps in service

The organisation is guided by its charitable objectives and services are measured for mission impact and value to beneficiaries.

Since **sedcat** has forged relationships with other Charitable organizations to identify any gaps the Christchurch (BH23) area has been identified as an area of growth to offer our services in and it is with this that we were approached by another Charity, Christchurch Community Partnership to take over the provision of transport services to get vulnerable community members in BH 23 to their vital medical, hospital and self-care appointments and in the new year will be expanding into the area.

Plans for the future

The Trustees and management of **sedcat** conducted a face to face strategy meeting and the following focus areas have been identified for the next reporting period:

1. Review of all Policies and Procedures with focus on Health and Safety
2. To develop the Hospital Hop and Community Car provision within the Christchurch, Ferndown and Wimborne areas.
3. Create more awareness to pertinent stakeholders in the BCP Conurbation, ie: NHS ICP (Independent Care Partnership), BCP Councillors and link with BCP's 5 year strategic plan
4. Focus on recruiting more diverse Board of Trustees
5. Grow our Human Capital Resources to support our growth and focus on training and development of staff and volunteer skills
6. Become disability ambassadors for various disabilities and find partners to collaborate with to create awareness around various disabilities so we can better support our client needs
7. Grow our Social Media presence through Marketing initiatives

Financial review

BCP Council provide some funding to **sedcat**, namely towards the BAT bus, Shopmobility and Social Car Scheme. In addition, Castlepoint Shopmobility receives a small grant from the Castlepoint Management /tenants and this includes costs for a service on Saturdays. The Castlepoint landlords also provide a serviced office space. The Charity recognise that additional funds need to be raised, and this is done by a combination of applying for Grants, donations, and client charges.

During the year total income raised was £242,685. Voluntary income increased significantly to £76,097, largely due to a generous grant from Motability.

Income from charitable activities is split between income raised for the Social Car Scheme, Bournemouth Accessible Transport and Castlepoint Shopmobility.

Expenditure during the year was £191,764 which meant a surplus of £50,921 was generated. This will be spent during 2023.

Reserves policy

In line with the Charity Commission advice **sedcat** has a reserves policy to ensure viability beyond the immediate future and to provide continuity of service over the longer term. Unspent money is allocated to 2 different types of fund in the accounts - designated and unrestricted. **sedcat** is particularly aware of the need to cover contingency liabilities such as gaps in funding streams, cash flow and meeting the redundancy payments to staff in the event that the services come to an end, or that **sedcat** itself should be forced to close and holds unrestricted reserves equivalent to approximately six months operating costs. At the year-end Restricted funds equated to £82,966 (2022: £7,229). Unrestricted reserves equated to £24,874 (2022: £49,690) of which an amount of £23,590 is designated to redundancy costs and other liabilities in the event of closure. Capital and reserves equated to £107,840 and cash in bank equated to £151,240.

Trustee's responsibility

The overall legal responsibility for **sedcat** rests with trustees (who are also directors of **sedcat** for the purposes of company law). The current board members will be eligible to stand for re-election and there is a further vacancy for a new trustee.

We are required under Company Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing these financial statements we are required to;

- Select suitable accounting policies and apply them consistently
- Make reasonable and prudent judgements and estimates
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to be in business

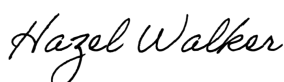
We are responsible for

- Keeping proper accounting records
- Safeguarding the company's assets
- Taking reasonable steps for the prevention and detection of fraud

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

This report was approved by the Board on 28 November 2023



Hazel Walker

Chairman

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages 11 to 20.

Respective responsibilities of trustees and examiner

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C Baleri ACA CTA
For and on behalf of
Saffery LLP
Midland House
2 Poole Road
Bournemouth
BH2 5QY

Date: 30 November 2023

South East Dorset Community Accessible Transport

Statement of financial activities For the year to 31 March 2023

	Notes	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Income from:					
Donations	2	4,497	71,600	76,097	5,782
Activities for raising funds	4	298	-	298	474
Charitable activities	3	58,393	107,897	166,290	147,840
Total income		63,188	179,497	242,685	154,096
Expenditure on:					
Charitable activities	5	88,004	103,760	191,764	190,090
Total resources expended	6	88,004	103,760	191,764	190,090
Net income / (expenditure)		(24,816)	75,737	50,921	(35,994)
Transfers		-	-	-	-
Net movement in funds		(24,816)	75,737	50,921	(35,994)
Total funds at 1 April 2022		49,690	7,229	56,919	92,913
Total funds at 31 March 2023		24,874	82,966	107,840	56,919

South East Dorset Community Accessible Transport

Company Registration Number: 07800298

The notes on pages 13 to 20 form part of these financial statements

Balance sheet

As at 31 March 2023

	Notes	2023	2022
		£	£
Fixed assets			
Tangible fixed assets	8	2,303	3,504
Current assets			
Stock		150	150
Debtors and prepayments	9	3,444	3,488
Cash at bank, Building Society and in hand		151,240	70,219
		<u>154,834</u>	<u>73,857</u>
Creditors – amounts falling due with one year			
Creditors and accruals	10	49,297	20,442
		<u>105,537</u>	<u>53,415</u>
Net current assets			
		<u>107,840</u>	<u>56,919</u>
Funds			
Unrestricted	12	24,874	49,690
Restricted	11	82,966	7,229
		<u>107,840</u>	<u>56,919</u>

In preparing these financial statements:

- The directors are of the opinion that the charitable company is entitled to exemption from audit conferred by Section 477 of the Companies Act 2006.
- No notice has been deposited under Section 476 of the Companies Act 2006, and
- The director acknowledges her responsibilities for:
 - ensuring the company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006, and
 - preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 394 and 395 of the Companies Act 2006.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors on 28/11/2023 and signed on their behalf by:

Hazel Walker
Hazel Walker

**Notes to the accounts
For the year ended 31 March 2023**

1 Accounting policies

a) Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and Charities Act 2011.

South East Dorset Community Accessible Transport constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) Cashflow statement

The charity has taken the exemption provided in Update Bulletin 1 updating Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) allowing small charities not to prepare a cash flow statement.

c) Voluntary income

Donations represent voluntary amounts received during the period.

d) Grants receivable

Income from grants is included in the accounts in the year of receipt, with adjustments for amounts received in advance being carried forward as deferred funding.

e) Expenditure

All expenditure is classified under the Charity's principal categories of charitable and other expenditure and by the type of expense.

f) Operating leases

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the income and expenditure account as incurred.

Notes to the accounts
For the year ended 31 March 2023

g) **Fund accounting**

General unrestricted funds comprise the accumulated surplus or deficit on income and expenditure account. They are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Restricted funds are funds subject to specific restricted conditions imposed by donors.

Designated funds are funds which have been set aside at the discretion of the Trustees for specific purposes.

h) **Tangible fixed assets**

Expenditure on fixed assets for use by the Charity is capitalised.

Depreciation is charged at the following rates:

Equipment	25% straight line over expected period of use
Vehicles	25% straight line over expected period of use

i) **Taxation**

The Charity is not liable to direct taxation (Income Tax) on its income as it falls within the various exemptions available to registered charities.

The Charity is not registered for Value Added Tax (VAT) and is therefore unable to reclaim any input tax it suffers on its purchases. Expenditure in the Accounts is therefore shown inclusive of VAT where appropriate.

j) **Stock**

Stock of stationery is valued at the lower of cost and net realisable value.

k) **Financial instruments**

The charity has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are recognised initially in the accounts at transaction price, including any transaction costs. At the end of each accounting period, basic financial instruments are recognised at amortised cost. For debt instruments this is calculated using the effective interest rate method.

l) **Reserves policy**

The charity's reserves policy is in line with the Charity Commission advice to ensure viability beyond the immediate future and to provide continuity of service over the longer term. **Sedcat** is particularly aware of the need to cover contingency liabilities such as leases, loans and redundancy payments to staff in the event that the services come to an end, or that **sedcat** itself should be forced to close.

Notes to the accounts

For the year ended 31 March 2023

m) **Pension scheme**

Employer contributions to the South East Dorset Community Accessible Transport Personal Pension Plan, employees' personal pensions and other agreed schemes are charged to the Statement of Financial Expenditure as incurred in the accounting year.

n) **Critical estimates and judgements and key courses of estimation uncertainty**

In the application of the Charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision effects both current and future periods.

2 Voluntary income

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	2023 £	£	£	2022 £
Bournemouth Accessible Transport	666	-	666	20	-	20
Social Car Fund	810	-	810	5,360	-	5,360
General donations	3,021	-	3,021	402	-	402
Motability income	-	71,600	71,600	-	-	-
	<u>4,497</u>	<u>71,600</u>	<u>76,097</u>	<u>5,782</u>	<u>-</u>	<u>5,782</u>

South East Dorset Community Accessible Transport

Notes to the accounts For the year ended 31 March 2023

3 Incoming resources from charitable activities

	Unrestricted	Restricted	Total 2023	Unrestricted	Restricted	Total 2022
	£	£	£	£	£	£
Social Car Scheme						
Grants	-	19,571	19,571	-	20,614	20,614
Fees	13,117	-	13,117	5,167	-	5,167
Membership	10	-	10	140	-	140
Bournemouth Accessible Transport (BAT)						
Bournemouth Council	-	37,791	37,791	-	37,791	37,791
Health Trust Grant	-	-	-	-	1,195	1,195
Other Grants	3,333	32,200	35,533	16,667	12,098	28,765
Membership fees	3,019	-	3,019	3,168	-	3,168
Fares	24,913	-	24,913	18,451	-	18,451
Fuel Rebate	1,932	-	1,932	1,815	-	1,815
Castlepoint Shopmobility						
Grants	-	18,335	18,335	1,000	19,938	20,938
Visitor and longer loan hire	8,648	-	8,648	6,894	-	6,894
Membership	826	-	826	781	-	781
Other income	2,445	-	2,445	1,804	-	1,804
Trade income	150	-	150	317	-	317
Total	58,393	107,897	166,290	56,204	91,636	147,840

4 Incoming resources from activities for generating funds

	Total 2023 £	Total 2022 £
Castlepoint Shopmobility – fundraising	89	5
Social Car Scheme - fundraising	124	469
Bournemouth Accessible Transport	85	-
	298	474

Incoming resources from activities for generating funds were unrestricted in both years.

South East Dorset Community Accessible Transport

Notes to the accounts For the year ended 31 March 2023

5 Costs of charitable activities

	Unrestricted £	Restricted £	Total 2023 £	Unrestricted £	Restricted £	Total 2022 £
Staff salaries, pensions and expenses	81,734	55,860	137,594	68,353	47,857	116,210
Staff training	-	60	60	-	1,800	1,800
Volunteer expenses	454	10,233	10,687	40	4,244	4,284
Post & stationery	-	1,998	1,998	-	2,458	2,458
Subscriptions	236	153	389	17	161	178
Telephone	-	1,900	1,900	-	3,943	3,943
Insurance	-	1,248	1,248	-	2,016	2,016
Advertising	-	1,574	1,574	-	1,444	1,444
Vehicle hire	-	290	290	-	304	304
Vehicle expenses	-	20,852	20,852	-	25,583	25,583
Depreciation	1,300	-	1,300	1,674	9,818	11,492
Office equipment	-	677	677	-	1,568	1,568
Recruitment	446	-	446	1,029	-	1,029
Rates	93	186	279	-	396	396
Refreshments	291	-	291	200	-	200
Premises expenses	-	286	286	100	1,273	1,373
Bank charges	1,111	-	1,111	937	-	937
Cleaning	-	1,357	1,357	-	757	757
IT support	2,127	1,203	3,330	7,809	937	8,746
Central support costs	-	3,723	3,723	-	3,300	3,300
Trade equipment	-	-	-	20	-	20
Sundry expenses	-	-	-	71	-	71
Accountancy	212	2,160	2,372	242	1,739	1,981
	<u>88,004</u>	<u>103,760</u>	<u>191,764</u>	<u>80,492</u>	<u>107,582</u>	<u>188,074</u>

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2023

6 Total resources expended by activity

	Unrestricted	Restricted	Total 2023	Unrestricted	Restricted	Total 2022
	£	£	£	£	£	£
Social Car scheme	31,201	18,957	50,158	19,385	21,885	41,270
Bournemouth Accessible Transport (BAT)	34,960	63,955	98,915	40,101	55,800	95,901
Castlepoint Shopmobility	21,843	20,848	42,691	21,006	22,096	43,102
BAT - Department of Transport minibus	-	-	-	-	9,817	9,817
	<u>88,004</u>	<u>103,760</u>	<u>191,764</u>	<u>80,492</u>	<u>109,598</u>	<u>190,090</u>

7 Staff costs

	2023 £	2022 £
Salaries, NIC and pensions	135,957	115,847
Staff expenses	1,637	363
Staff training	60	1,800
	<u>137,654</u>	<u>118,010</u>

Included in the above are social security costs of £6,456 (2022: £4,296).

The average number of employees during the year was 14 (2022: 13).

No employees received emoluments in excess of £60,000 in the period (2022: none).

South East Dorset Community Accessible Transport

Notes to the accounts For the year ended 31 March 2023

8 Tangible fixed assets

	Equipment £	Vehicles £	Total £
Cost			
1 April 2022	8,127	100,096	108,223
Additions	100	-	100
Disposals	-	-	-
31 March 2023	8,227	100,096	108,323
Depreciation			
1 April 2022	6,839	97,880	104,719
Charge for the period	376	925	1,301
On disposals	-	-	-
31 March 2023	7,215	98,805	106,020
Net Book Value			
31 March 2023	1,012	1,291	2,303
31 March 2022	1,288	2,216	3,504

9 Debtors and prepayments

	2023 £	2022 £
Trade Debtors	250	-
Outstanding project income	223	260
Other debtors	2,971	3,228
	3,444	3,488

10 Creditors and accruals

	2023 £	2022 £
Trade creditors	-	2,212
Accruals and deferred income	45,151	15,563
PAYE and NI	3,520	2,158
Pensions	626	509
	49,297	20,442

All creditors are due within one year.

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2023

11 Restricted funds

Current year

	01/04/2022	Incoming	Outgoing	Transfer	31/03/23
	£	£	£	£	£
Social Car Scheme	(558)	19,571	28,957	-	(9,944)
Castlepoint Shopmobility	(6,429)	18,335	20,848	-	(8,942)
Bournemouth Accessible Transport (BAT)	16,608	69,991	53,955	-	32,644
BAT - Department for Transport Minibus	(2,392)	-	-	-	(2,392)
Motability grant	-	71,600	-	-	71,600
	<u>7,229</u>	<u>179,497</u>	<u>103,760</u>	<u>-</u>	<u>82,966</u>

Restricted funds in deficit above continue to be funded post year-end.

A grant from Motability was received in early 2023 which will be utilised over the next financial year.

Prior Year

	01/04/21	Incoming	Outgoing	Transfer	31/03/22
	£	£	£	£	£
Social Car Scheme	713	20,614	21,885	-	(558)
Castlepoint Shopmobility	(4,271)	19,938	22,096	-	(6,429)
Bournemouth Accessible Transport (BAT)	21,324	51,084	55,800	-	16,608
BAT - Department for Transport Minibus	7,425	-	9,817	-	(2,392)
	<u>25,191</u>	<u>91,636</u>	<u>109,598</u>	<u>-</u>	<u>7,229</u>

12 Unrestricted funds

	2023	2022
	£	£
Designated funds		
Funds set aside to protect against the loss of currently funded projects	1,284	9,379
Funds set aside for redundancy costs and other liabilities in the event of closure	23,590	33,865
General unrestricted funds	-	6,446
	<u>24,874</u>	<u>49,690</u>

13 Trustees' expenses and related party transactions

During the year no remuneration was paid to the Trustees and no Trustee received reimbursement for expenditure (2022: none).

There were no related party transactions during the year (2022: nil).

Accounts



South East Dorset Community Accessible Transport

Annual report and financial statements

31 March 2022

South East Dorset Community Accessible Transport

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South East Dorset Community Accessible Transport

Legal and administrative details
For the year ended 31 March 2022

Charity trustees:
(Directors)

Hazel Walker – (Chair)
Paul Payne (resigned 14 September 2022)
Caroline King
Martin Davies (resigned 24 May 2022)
Phillip Tarrant
Judith Bacon (resigned 7 January 2022)
Vivienne Aird
Michael Wood

Company number 07800298

Charity number 1146311

Registered office Shopmobility Castlepoint
Castlepoint Shopping Park
Castle Lane West
Bournemouth
BH8 9XA

Operational offices Shopmobility Castlepoint
Castlepoint Shopping Park
Castle Lane West
Bournemouth
BH8 9XA

Accountants Saffery Champness LLP
Midland House
2 Poole Road
Bournemouth
Dorset
BH2 5QY

Bankers Co-operative Bank

South East Dorset Community Accessible Transport

Legal and administrative details For the year ended 31 March 2022

Staff	Natascha Mc Allister	sedcat Chief Officer
	Judith Thorpe	Administrator/ Assistant
	Kim Martin	Assistant/ Booking clerk
	Cherie Savage	Assistant/Booking clerk
	Beverley Best	Saturday Shopmobility clerk
	Nick Farley	Driver/ Support staff
	Harvey Harkishin	Casual Driver/Fleet Supervisor
	Michael Odey	Casual Driver
	Adrian Bramley	Casual Driver
	Sam Sansome	Casual Driver

We are of course indebted to the many volunteers who give their time so willingly to enable **sedcat** to offer its services.

The Trustees present their report, together with the accounts for the year to 31 March 2022.

Structure and governance

sedcat was set up in April 2012. Prior to that Community Transport had been run by Bournemouth Council for Voluntary Service (BCVS). The trustees of BCVS felt that the service would be better suited to be a standalone charity and steps were taken during 2011/12 to enable the setting up of **sedcat**. Some of the BCVS trustees became trustees of **sedcat**. On 1 April 2012 all the staff that had worked for Community Transport under BCVS were transferred (TUPE) to the new charity and the services continued as before. Funds were also transferred at that time.

sedcat is both a registered charity and a company limited by guarantee, and the directors for both are the same.

sedcat is governed by the Memorandum and Articles of Association dated 15 September 2011.

The service is one available to anyone who is unable to use public transport due to disability, poor health or from a disadvantaged background.

The Local Authority originally Bournemouth Borough Council (now BCP Council) provided funding under a contract for the services while part of BCVS and BCP Council agreed that the contract and funding be continued with **sedcat**.

The Board of Trustees currently has 7 members and meets at least 3 times a year. There is 1 vacancy on the Board.

Three places on the Board are retained for co-opted members who are recruited for specific skills. Those who are interested in becoming co-opted members of the Board are invited to visit the charity and to learn about its work. They are then interviewed to ensure their suitability for office. If successful they are invited to observe a Board meeting before being formally nominated and voted on to the Board.

New members of the Board are nominated and selected by the Directors at the Annual General Meeting. Currently, one third of the directors retires each year by rotation and is eligible for re-election.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate systems or procedures have been established to mitigate any impact they may have on the charity. Risks are minimised by the implementation of internal control procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are regularly reviewed to ensure they continue to meet the needs of the charity.

Charitable Objectives

To provide transport facilities in Bournemouth and surrounding areas for people who have special need of such facilities because of age, sickness or disability (mental or physical), poverty, people with young children, or those living in isolated areas where there are no adequate public transport facilities and

others socially excluded from society (being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community).

Public Benefit Statement

In considering its future strategy, aims and objectives, the charity trustees have paid due regard to the Charity Commission's guidance on Public Benefit. The trustees are satisfied that through its primary activities the charity provides identifiable benefits consistent with its charitable objects. The trustees do not consider that these activities produce any identifiable detriment or harm. The trustees are satisfied that any private benefit is incidental to its public benefit activity.

Aims

sedcat has four overall aims to achieve its vision and mission: -

1. Provide affordable fully accessible transport in South East Dorset
2. Regularly review the local demand for accessible transport and where possible operate and support services to meet it
3. To take a strategic lead to further the development and provision of accessible transport services in the local area
4. Act as a voice on behalf of local service users, community groups and voluntary and charitable organisations requiring accessible transport

How we have achieved our Aims over the last reporting period

Provide affordable fully accessible transport in South East Dorset

Continuing to provide transport services at drastically reduced rates. The trustees have made a decision not to increase **sedcat** prices for the time being taking into consideration the increase in living costs our service users face in these current uncertain economic times and the impact this is having on their disposable funds.

Regularly review the local demand for accessible transport and where possible operate and support services to meet it

sedcat conducted a survey during the pandemic to assess the need for a Hospital Hop service based in Poole. The outcome of the survey concluded that 12% of people cancel their important health appointments due to the lack of being able to access transport which is higher than the stated statistics. With this **sedcat** will be starting a Hospital hop service based in the Poole area.

sedcat also meets with the local link workers and social prescribers monthly to assess the transport needs of the community and rely on referrals to ensure we are meeting the needs of the community. In our engagements with the local NHS transport management, we are also able to continue assessing the need for Hospital transport services and how we can better serve the community. The pandemic highlighted the importance of providing a service that enables people to access vital medical appointments, including receiving Covid vaccinations.

To take a strategic lead to further the development and provision of accessible transport services in the local area

sedcat sit on various forums in the area that further the development and provision of accessible transport services. During this reporting period sedcat participated in Government's National Bus Strategy: Bus Back Better sessions which enhanced partnerships with BCP and Dorset council to highlight the importance of including Community Transport in these discussions. Accessible Community Transport has been included as an alternative to public transport services and Dorset Council submitted the required Bus Service Improvement Plan (BSIP) for consideration by the DfT which outlines the Council's vision and funding requirements.

Act as a voice on behalf of local service users, community groups and voluntary and charitable organisations requiring accessible transport

Over the last reporting period **sedcat** have forged relationships with many other charitable organisations, to mention some, MyTime Young Carers, Help & Care, Abbeyfield Wessex, Prama Life. This has given us the opportunity to understand the needs of the community better and act as a voice to those that don't have the platform to share the needs of accessible transport. With this **sedcat** endeavour to participate in local council forums which look at improving transport services to the public.

Achievements and performance

The Novel Coronavirus (COVID-19), declared by the World Health Organisation as a "Global Pandemic" on the 11 March 2020 continued to impact the charity in various ways throughout 2021. Travel restrictions continued throughout the first half of 2021. Services slowly resumed as normal from June 2021 and staff who were on 'furlough' were brought back earlier than anticipated.

The following measures were taken by the charity to protect resources and retain services into 2021 and beyond:-

- COVID19 recovery grants were sought.
- Meetings with Trustees and senior Management took place monthly or more often as required.
- All activities and services risk assessed and reviewed on a regular basis throughout the pandemic.
- Cutbacks in expenditure were maintained as far as possible.
- Regular communication to be maintained with members, stakeholders and the wider community to meet their transport needs.
- An awareness of the need to identify any further opportunities of paid work available to the charity

In light of the uncertainties our finance team have provided more frequent financial updates to the Trustees who have assessed the potential financial implications of the pandemic for 2021 and beyond. We have assessed that the Charity has sufficient resources to allow it to continue in operation.

South East Dorset Community Accessible Transport

Annual report of the Trustees For the year ended 31 March 2022

The 'Not for Profit' services have a high proportion of older staff and volunteers. The generation of income continued to be badly affected during the first half of 2021. **sedcat** has received support from the following funders and is extremely grateful for the help received during this period:-

Power to Change
Talbot Village Trust
Clothworkers
Leathersellers Company Charitable Trust

With the surplus unrestricted funds we received during the period **sedcat** were able to upgrade all computer systems including having a new database developed on the Microsoft Access platform to better manage and schedule trips and bookings since the database that was used previously was no longer compatible with Microsoft updates and obsolete.

BAT BUS

Currently there are three Section 19 vehicles in service and registered to **sedcat** including a 2018 Fiat Ducato provided by the Department for Transport Minibus Fund which came into service during 2018. Shopping trips are scheduled to run 4 days a week to Castlepoint and Sovereign Centre shopping venues, a monthly trip to Wimborne Town Centre and twice weekly 'mini trips' run to local places of interest. The COVID19 pandemic had impacted heavily on the provision of these services during 2021 and it has only been possible to offer transport when government guidelines have allowed.

The provision of secure parking for 2 vehicles is provided by the Sovereign Centre at Boscombe and drivers are permitted to park free of charge whilst working. Payment by phone when booking transport has minimised hand to hand contact between passenger and driver

We continue to request the wearing of masks to all our service users and make use of on-board hand gels and continue to maintain social distancing where we can.

In total **1937** passenger journeys were made in 2021/22 (2020/21: 747).

sedcat has also officially launched our commercial outings which sees us collaborating with other Charities in providing much needed accessible transport to those that need it most to get them out of social isolation and loneliness.

BUDDIES ON THE BUS PROJECT

sedcat was funded for a period of 2 years by People's Health trust using money raised through The Health Lottery in the Southwest to deliver the project 'Buddies on the Bus' to help alleviate loneliness and isolation amongst older men in the local area. The project encouraged older men to take part in trips and activities to increase social opportunities, make ties and help to shape and develop the project. Funding was due to end in October 2020, but the funding period had been extended to July 2021 to allow for the project to resume and reach intended outcomes.

HOSPITAL HOP

The Section 19 Hospital Hop Service was introduced in May 2017 to address poor provision of accessible transport to local hospitals. Wheelchair accessible MPV transport to Bournemouth, Christchurch and Poole Hospitals was offered to registered service-users during weekdays.

sedcat continued to operate the Hospital Hop service for essential medical appointments, risk assessing and applying safety measures including a sealed bulkhead screen between driver and passenger and providing basic PPE. Weekly rapid testing has been available to drivers from mid-February 2021 through BCP council and drivers continue to be tested. **sedcat** endeavour to offer this service to Poole residents in the future.

In total **1,948** passenger journeys were made in 2021/22 (2020/21: 1,217).

SHOPMOBILITY

Based at Castlepoint Shopping Park on the east side of Bournemouth, Shopmobility hires battery operated scooters, power wheelchairs and push wheelchairs to people who need them.

In the year 2021/22, Shopmobility hired **401** vehicles (2020/21: 118 vehicles). In addition, vehicles were hired on a long loan (longer than 1 day) totalling **917** days (2020/21: 354 days).

The current Shopmobility unit at Castlepoint Shopping Park was relocated to a new purpose-built property within the ground floor car park of Castlepoint Shopmobility. **sedcat** signed a new peppercorn lease with the Landlords of Castlepoint and occupied the new building in June 2021.

sedcat endeavour to grow the use of our mobility equipment for longer loan purposes since usage at Castlepoint has dropped dramatically since the pandemic but also due to the ongoing building work that is happening at the centre which has hindered public access to the new building.

COMMUNITY CAR SCHEME

The Community Car Scheme offers a door-to-door service by volunteers using their own cars. Volunteers are repaid for their mileage at the current HMRC agreed rate of 45p per mile. Clients are charged based on their mileage.

Two thirds of volunteer drivers withdrew their service at the start of the pandemic and 30% have not returned in 2021 which has left a gap to fill. **sedcat** is registered with Community Action Network and Dorset Community Action and will use these resources to help recruit new volunteers as well as promoting opportunities whenever possible. The demand for social journeys increased again with the relaxing of the Covid regulations. **sedcat** prioritized medical appointments with the remaining shortage of volunteer drivers and endeavour to go on a recruitment drive to source more volunteer drivers to fill any gaps.

During 2021/22, **1305** (2020/21: 596) journeys were made.

VOLUNTEERS

sedcat values the people who volunteer their time and experience. All volunteers are interviewed, and appropriate DBS checks are undertaken, along with personal references. Most of the volunteers provide car journeys under the Social Car Scheme, so additional checks are made regarding suitability of car, insurance, driving licence etc. Other volunteers are deployed in the offices at Shopmobility, and they undertake a range of activities including general office work, hiring out mobility equipment etc.

We continue to assess volunteering opportunities as **sedcat** has identified the impact volunteering opportunities have on people, providing a platform to give people an opportunity to give back to the community and at the same time bring them too out of loneliness.

Annual report of the Trustees For the year ended 31 March 2022

Ensuring that services remain relevant and accessible to the public

All **sedcat** services are promoted widely using a varied range of media, outlets, displays etc. **sedcat** undertakes surveys among their clients, and actively promotes feedback and complaints from users. We strive to meet current need as well as identifying gaps in services. **sedcat** is a member of the CTA (Community Transport Association) and one of the providers of community transport services that fulfil a social purpose and community benefit. The CTA provide their members with new ways and opportunities to develop community led solutions that will improve access and inclusion within transport and **sedcat** actively engages with other Community Transport members to share and learn from best practice.

Identify gaps in service

The organisation is guided by its charitable objectives and services are measured for mission impact and value to beneficiaries.

Since **sedcat** has forged relationships with local Social Health prescribers and link workers within the Poole area, the need for a weekly planned social outing within the area has been highlighted as a pertinent need in the area. Since the pandemic the number of people at risk of social isolation and loneliness has increased tenfold and this is leading to other health problems which heighten the burden on the NHS. **sedcat** thus endeavour to apply for funding and start a weekly lunch outing within the Poole area.

Plans for the future

It is recognised within the charity that operational resilience to respond, adapt and develop must be maintained for the future whilst working within the constraints of the virus, tight regulation, and resources. The following priorities prevail:-

1. To build on capacity to deliver services to meet the needs of individuals, groups, and organisations to help achieve our stated outcomes.
2. **sedcat** will continue to develop projects that help reduce social isolation and loneliness amongst specific groups of people and measure outcomes.
3. To improve evaluation of services, for measurement of quality and improvement of services.
4. To develop the Hospital Hop provision within Poole.
5. To start a weekly lunch outing service within Poole.
6. To develop Shopmobility outreach services where there is an identified need.
7. To continue developing partnerships with voluntary and other Health and Social care services where there is a need for accessible transport.
8. There is a need to recruit additional voluntary drivers to provide unmet community car need.
9. To ensure an even spread of services across the whole of the BCP conurbation.
10. Launch a **sedcat** MIDAS Training academy offering MIDAS training to external organizations who require it. This will provide **sedcat** with another income generating stream.

Financial review

BCP Council provide some funding to **sedcat**, namely towards the BAT bus, Shopmobility and Social Car Scheme. In addition, Castlepoint Shopmobility receives a small grant from the Castlepoint Management /tenants and this includes costs for a service on Saturdays. The Castlepoint landlords also provide a serviced office space. The Charity recognise that additional funds need to be raised, and this is done by a combination of applying for Grants, donations, and client charges.

The overall legal responsibility for **sedcat** rests with trustees (who are also directors of **sedcat** for the purposes of company law). The current board members will be eligible to stand for re-election and there is a further vacancy for a new trustee.

Reserves policy

In line with the Charity Commission advice **sedcat** has a reserves policy to ensure viability beyond the immediate future and to provide continuity of service over the longer term. Unspent money is allocated to 2 different types of fund in the accounts - designated and unrestricted. **sedcat** is particularly aware of the need to cover contingency liabilities such as gaps in funding streams, cash flow and meeting the redundancy payments to staff in the event that the services come to an end, or that **sedcat** itself should be forced to close and holds unrestricted reserves equivalent to approximately six months operating costs. At the year-end unrestricted reserves equated to £49,690 (2021: £67,722) of which an amount of £33,865 is designated to redundancy costs and other liabilities in the event of closure.

Trustee's responsibility

We are required under Company Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing these financial statements we are required to; -

- Select suitable accounting policies and apply them consistently
- Make reasonable and prudent judgements and estimates
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to be in business

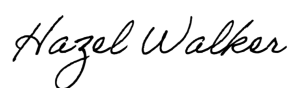
We are responsible for

- Keeping proper accounting records
- Safeguarding the company's assets
- Taking reasonable steps for the prevention and detection of fraud

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

This report was approved by the Board on 28 November 2022



Hazel Walker
Chairman

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages 11 to 20.

Respective responsibilities of trustees and examiner

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

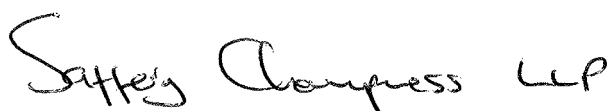
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



N Fernyhough

For and on behalf of

Saffery Champness LLP Chartered Accountants

Midland House

2 Poole Road

Bournemouth

BH2 5QY

6 December 2022

South East Dorset Community Accessible Transport

Statement of financial activities For the year to 31 March 2022

	Notes	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
Income from:					
Donations	2	5,782	-	5,782	1,015
Activities for raising funds	4	474	-	474	907
Charitable activities	3	56,204	91,636	147,840	168,196
Total income		62,460	91,636	154,096	170,118
Expenditure on:					
Charitable activities	5	80,492	109,598	190,090	153,372
Total resources expended	6	80,492	109,598	190,090	153,372
Net (expenditure)/income		(18,032)	(17,962)	(35,994)	16,746
Transfers		-	-	-	-
Net movement in funds		(18,032)	(17,962)	(35,994)	16,746
Total funds at 1 April 2021		67,722	25,191	92,913	76,167
Total funds at 31 March 2022		49,690	7,229	56,919	92,913

South East Dorset Community Accessible Transport

Balance sheet As at 31 March 2022

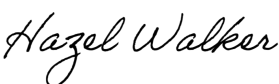
	Notes	2022 £	2021 £
Fixed assets			
Tangible fixed assets	8	3,504	13,660
Current assets			
Stock		150	150
Debtors and prepayments	9	3,488	6,530
Cash at bank, Building Society and in hand		70,219	87,650
		<u>73,857</u>	<u>94,330</u>
Creditors – amounts falling due with one year			
Creditors and accruals	10	20,442	15,077
		<u>53,415</u>	<u>79,253</u>
Net current assets			
		<u>56,919</u>	<u>92,913</u>
Net assets			
Funds			
Unrestricted	12	49,690	67,722
Restricted	11	7,229	25,191
		<u>56,919</u>	<u>92,913</u>

In preparing these financial statements:

- The directors are of the opinion that the charitable company is entitled to exemption from audit conferred by Section 477 of the Companies Act 2006.
- No notice has been deposited under Section 476 of the Companies Act 2006, and
- The director acknowledges her responsibilities for:
 - ensuring the company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006, and
 - preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 394 and 395 of the Companies Act 2006.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors on 29/11/2022 and signed on their behalf by:

Hazel Walker 

Company Registration Number: 07800298

The notes on pages 13 to 20 form part of these financial statements

**Notes to the accounts
For the year ended 31 March 2022**

1 Accounting policies

a) Basis of accounting

The financial statements have been prepared under the historical cost convention, with the exception of listed investments which are included at their market value. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and Charities Act 2011.

South East Dorset Community Accessible Transport constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) Cashflow statement

The charity has taken the exemption provided in Update Bulletin 1 updating Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) allowing small charities not to prepare a cash flow statement.

c) Voluntary income

Donations represent voluntary amounts received during the period.

d) Grants receivable

Income from grants is included in the accounts in the year of receipt, with adjustments for amounts received in advance being carried forward as deferred funding.

e) Expenditure

All expenditure is classified under the Charity's principal categories of charitable and other expenditure and by the type of expense.

f) Operating leases

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the income and expenditure account as incurred.

Notes to the accounts
For the year ended 31 March 2022

g) Fund accounting

General unrestricted funds comprise the accumulated surplus or deficit on income and expenditure account. They are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Restricted funds are funds subject to specific restricted conditions imposed by donors.

Designated funds are funds which have been set aside at the discretion of the Trustees for specific purposes.

h) Tangible fixed assets

Expenditure on fixed assets for use by the Charity is capitalised.

Depreciation is charged at the following rates:

Equipment	straight line over expected period of use
Vehicles	straight line over expected period of use

i) Taxation

The Charity is not liable to direct taxation (Income Tax) on its income as it falls within the various exemptions available to registered charities.

The Charity is not registered for Value Added Tax (VAT) and is therefore unable to reclaim any input tax it suffers on its purchases. Expenditure in the Accounts is therefore shown inclusive of VAT where appropriate.

j) Stock

Stock of stationery is valued at the lower of cost and net realisable value.

k) Financial instruments

The charity has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are recognised initially in the accounts at transaction price, including any transaction costs. At the end of each accounting period, basic financial instruments are recognised at amortised cost. For debt instruments this is calculated using the effective interest rate method.

l) Reserves policy

The charity's reserves policy is in line with the Charity Commission advice to ensure viability beyond the immediate future and to provide continuity of service over the longer term. **Sedcat** is particularly aware of the need to cover contingency liabilities such as leases, loans and redundancy payments to staff in the event that the services come to an end, or that **sedcat** itself should be forced to close.

Notes to the accounts

For the year ended 31 March 2022

m) **Pension scheme**

Employer contributions to the South East Dorset Community Accessible Transport Personal Pension Plan, employees' personal pensions and other agreed schemes are charged to the Statement of Financial Expenditure as incurred in the accounting year.

n) **Critical estimates and judgements and key courses of estimation uncertainty**

In the application of the Charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision effects both current and future periods.

2 Voluntary income

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	2022	£	£	2021
			£			£
Bournemouth Accessible Transport	20	-	20	193	-	193
Social Car Fund	5,360	-	5,360	685	-	685
General donations	402	-	402	137	-	137
	<u>5,782</u>	<u>-</u>	<u>5,782</u>	<u>1,015</u>	<u>-</u>	<u>1,015</u>

South East Dorset Community Accessible Transport

Notes to the accounts For the year ended 31 March 2022

3 Incoming resources from charitable activities

	Unrestricted	Restricted	Total 2022	Unrestricted	Restricted	Total 2021
	£	£	£	£	£	£
Social Car Scheme						
Grants	-	20,614	20,614	-	36,008	36,008
Fees	5,167	-	5,167	4,811	-	4,811
Membership	140	-	140	-	-	-
Bournemouth Accessible Transport (BAT)						
Bournemouth Council	-	37,791	37,791	-	37,791	37,791
Health Trust Grant	-	1,195	1,195	-	2,390	2,390
Other Grants	16,667	12,098	28,765	-	45,573	45,573
Membership fees	3,168	-	3,168	3,476	-	3,476
Fares	18,451	-	18,451	8,067	-	8,067
Fuel Rebate	1,815	-	1,815	1,661	-	1,661
Castlepoint Shopmobility						
Grants	1,000	19,938	20,938	-	24,783	24,783
Visitor and longer loan hire	6,894	-	6,894	1,768	-	1,768
Membership	781	-	781	691	-	691
Other income	1,804	-	1,804	1,045	-	1,045
Trade income	317	-	317	132	-	132
Total	56,204	91,636	147,840	21,651	146,545	168,196

4 Incoming resources from activities for generating funds

	Total 2022 £	Total 2021 £
Castlepoint Shopmobility – fundraising	5	28
Social Car Scheme - fundraising	469	488
Bournemouth Accessible Transport	-	391
	474	907

Incoming resources from activities for generating funds were unrestricted in both years.

South East Dorset Community Accessible Transport

Notes to the accounts For the year ended 31 March 2022

5 Costs of charitable activities

	Unrestricted £	Restricted £	Total 2022 £	Unrestricted £	Restricted £	Total 2021 £
Staff salaries, pensions and expenses	68,353	47,857	116,210	5,349	100,445	105,794
Staff training	-	1,800	1,800	15	-	15
Volunteer expenses	40	4,244	4,284	8	1,685	1,693
Post & stationery	-	2,458	2,458	-	2,085	2,085
Subscriptions	17	161	178	18	372	390
Telephone	-	3,943	3,943	-	2,699	2,699
Insurance	-	2,016	2,016	-	1,303	1,303
Advertising	-	1,444	1,444	-	1,579	1,579
Vehicle hire	-	304	304	-	78	78
Vehicle expenses	-	25,583	25,583	-	10,780	10,780
Depreciation	1,674	9,818	11,492	760	12,069	12,829
Office equipment	-	1,568	1,568	-	1,256	1,256
Recruitment	1,029	-	1,029	24	-	24
Rates	-	396	396	-	455	455
Refreshments	200	-	200	66	-	66
Premises expenses	100	1,273	1,373	-	102	102
Bank charges	937	-	937	459	-	459
Cleaning	-	757	757	-	1,482	1,482
IT support	7,809	937	8,746	-	974	974
Central support costs	-	3,300	3,300	-	3,432	3,432
Trade equipment	20	-	20	106	-	106
Sundry expenses	71	-	71	2,401	-	2,401
Bad Debt	-	-	-	140	-	140
Accountancy	242	1,739	1,981	-	3,230	3,230
	<u>80,492</u>	<u>109,598</u>	<u>190,090</u>	<u>9,346</u>	<u>144,026</u>	<u>153,372</u>

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2022

6 Total resources expended by activity

	Unrestricted	Restricted	Total 2022	Unrestricted	Restricted	Total 2021
	£	£	£	£	£	£
Social Car scheme	19,385	21,885	41,270	2,723	33,638	36,361
Bournemouth Accessible Transport (BAT)	40,101	55,800	95,901	532	69,261	69,793
Castlepoint Shopmobility	21,006	22,096	43,102	6,091	29,054	34,145
BAT - Department of Transport minibus	-	9,817	9,817	-	12,073	12,073
	<u>80,492</u>	<u>109,598</u>	<u>190,090</u>	<u>9,346</u>	<u>144,026</u>	<u>153,372</u>

7 Staff costs

	2022 £	2021 £
Salaries, NIC and pensions	115,847	105,537
Staff expenses	363	257
Staff training	1,800	15
	<u>118,010</u>	<u>105,809</u>

Included in the above are social security costs of £4,296 (2021: £3,242).

The average number of employees during the year was 13 (2021: 12).

No employees received emoluments in excess of £60,000 in the period (2021: none).

South East Dorset Community Accessible Transport

Notes to the accounts For the year ended 31 March 2022

8 Tangible fixed assets

	Equipment £	Vehicles £	Total £
Cost			
1 April 2020	7,027	99,896	106,923
Additions	1,100	200	1,300
Disposals	-	-	-
31 March 2021	8,127	100,096	108,223
Depreciation			
1 April 2020	6,297	86,966	93,263
Charge for the period	542	10,914	11,456
On disposals	-	-	-
31 March 2021	6,839	97,880	104,719
Net Book Value			
31 March 2022	1,288	2,216	3,504
31 March 2021	730	12,930	13,660

9 Debtors and prepayments

	2022 £	2021 £
Outstanding project income	260	235
Other debtors	3,228	6,295
	3,488	6,530

10 Creditors and accruals

	2022 £	2021 £
Trade creditors	2,212	-
Accruals and deferred income	15,563	14,185
PAYE and NI	2,158	892
Pensions	509	-
	20,442	15,077

All creditors are due within one year.

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2022

11 Restricted funds

Current year

	01/04/2021	Incoming	Outgoing	Transfer	31/03/22
	£	£	£	£	£
Social Car Scheme	713	20,614	21,885	-	(558)
Castlepoint Shopmobility	(4,271)	19,938	22,096	-	(6,429)
Bournemouth Accessible Transport (BAT)	21,324	51,084	55,800	-	16,608
BAT - Department for Transport Minibus	7,425	-	9,817	-	(2,392)
	<u>25,191</u>	<u>91,636</u>	<u>109,598</u>	<u>-</u>	<u>7,229</u>

Restricted funds in deficit above continue to be funded post year-end.

Prior Year

	01/04/20	Incoming	Outgoing	Transfer	31/03/21
	£	£	£	£	£
Social Car Scheme	(1,657)	36,008	33,638	-	713
Boscombe Shopmobility	(92)	-	-	92	-
Castlepoint Shopmobility	-	24,783	29,054	-	(4,271)
Bournemouth Accessible Transport (BAT)	4,831	85,754	69,261	-	21,324
BAT - Department for Transport Minibus	19,498	-	12,073	-	7,425
	<u>22,580</u>	<u>146,545</u>	<u>144,026</u>	<u>92</u>	<u>25,191</u>

12 Unrestricted funds

	2022	2021
	£	£
Designated funds		
Funds set aside to protect against the loss of currently funded projects	9,379	4,271
Funds set aside for redundancy costs and other liabilities in the event of closure	33,865	36,000
General unrestricted funds	6,446	27,451
	<u>49,690</u>	<u>67,722</u>

13 Trustees' expenses and related party transactions

During the year no remuneration was paid to the Trustees and no Trustee received reimbursement for expenditure (2021: none)

There were no related party transactions during the year (2021: none)

Accounts

Company Registered number: 07800298
Charity number: 1146311

South East Dorset Community Accessible Transport

Annual report and financial statements

31 March 2021

South East Dorset Community Accessible Transport

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For the year ended 31 March 2021

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South East Dorset Community Accessible Transport

**Legal and administrative details
For the year ended 31 March 2021**

**Charity trustees:
(Directors)**

Hazel Walker – (Chair)
Paul Payne
Roger Strong
Caroline King
Martin Davies
Phillip Tarrant
Judith Bacon
Vivienne Aird
Michael Wood

Company number

07800298

Charity number

1146311

Registered office

Castlepoint Shopmobility
Castle Lane West
Bournemouth
BH8 9XA

Operational offices

Castlepoint Shopmobility
Castle Lane West
Bournemouth
BH8 9XA

Independent examiners

Saffery Champness LLP
Midland House
2 Poole Road
Bournemouth
Dorset
BH2 5QY

Bankers

Co-operative Bank

South East Dorset Community Accessible Transport

Legal and administrative details For the year ended 31 March 2021

Staff	Natascha McAllister	Chief Officer (appointed 31 August 2021)
	Suzanne Leighton	Chief Officer (resigned 31 August 2021)
	Judith Thorpe	Administrator/ Assistant
	Kim Martin	Assistant/ Booking clerk
	Ruth Haigh	Assistant/ Booking clerk
	Nick Farley	Driver/ Support staff
	Alan Leeland	Casual Driver
	Michael Odey	Casual Driver
	Adrian Bramley	Casual Driver
	Sam Sansome	Casual Driver

We are of course indebted to the volunteers who give their time so willingly to enable **sedcat** to offer its services.

South East Dorset Community Accessible Transport

Annual report of the Trustees For the year ended 31 March 2021

The Trustees present their report, together with the accounts for the year to 31 March 2021.

Structure and governance

sedcat was set up in April 2012. Prior to that Community Transport had been run by Bournemouth Council for Voluntary Service (BCVS). The trustees of BCVS felt that the service would be better suited to be a standalone charity in its own right and steps were taken during 2011/12 to enable the setting up of **sedcat**. Some of the BCVS trustees became trustees of **sedcat**. On 1 April 2012 all the staff that had worked for Community Transport under BCVS were transferred (TUPE) to the new charity and the services continued as before. Funds were also transferred at that time.

sedcat is both a registered charity and a company limited by guarantee, and the directors for both are the same.

sedcat is governed by the Memorandum and articles of Association dated 15 September 2011.

The service is one available to anyone who is unable to use public transport due to disability etc.

The local authority (Bournemouth Borough Council) provided funding under a contract for the services while part of BCVS and Bournemouth Borough Council agreed that the contract and funding be continued with **sedcat**.

The Board of Trustees currently has 8 members and meets at least 3 times a year. There is 1 vacancy on the Board.

Three places on the Board are retained for co-opted members who are recruited for specific skills. Those who are interested in becoming co-opted members of the Board are invited to visit the charity and to learn about its work. They are then interviewed to ensure their suitability for office. If successful they are invited to observe a Board meeting before being formally nominated and voted on to the Board.

Members of the Board are nominated and elected by the membership at the Annual General Meeting. Currently, one third of the directors retires each year by rotation and is eligible for re-election.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate systems or procedures have been established to mitigate any impact they may have on the charity. Risks are minimised by the implementation of internal control procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are regularly reviewed to ensure they continue to meet the needs of the charity. The trustees have considered the risks presented by the COVID19 pandemic and the potential impact on the charity and this is further addressed under 'Plans for the future'. The trustees will take all necessary action to protect the charity and minimise impact on the services.

Charitable Objectives

To provide transport facilities in Bournemouth and surrounding areas for people who have special need of such facilities because of age, sickness or disability (mental or physical), poverty, people with young children, or those living in isolated areas where there are no adequate public transport facilities and others socially excluded from society (being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community).

South East Dorset Community Accessible Transport

Annual report of the Trustees For the year ended 31 March 2021

Public Benefit Statement

In considering its future strategy, aims and objectives, the charity trustees have paid due regard to the Charity Commission's guidance on Public Benefit. The trustees are satisfied that through its primary activities the charity provides identifiable benefits consistent with its charitable objects. The trustees do not consider that these activities produce any identifiable detriment or harm. The trustees are satisfied that any private benefit is incidental to its public benefit activity.

Aims

sedcat has four overall aims to achieve its vision and mission; -

1. Provide affordable fully accessible transport in Bournemouth and surrounding areas
2. Regularly review the local demand for accessible transport and where possible operate and support services to meet it
3. To take a strategic lead to further the development and provision of accessible transport services in the local area
4. Act as a voice on behalf of local service users, community groups and voluntary and charitable organisations requiring accessible transport

Achievements and performance

The outbreak of the Novel Coronavirus (COVID-19), declared by the World Health Organisation as a "Global pandemic" on the 11 March 2020 impacted the charity in various ways throughout the whole of 2020 and continues to have an effect in 2021.

Travel restrictions came into force and the beneficiaries 'members' were mostly assigned 'at risk' status. All services were temporarily suspended from the 23rd March 2020 and four part-time members of staff, 1 sessional project worker and 4 'casual' workers were 'furloughed' under the Government Job Retention Scheme. The charity immediately sought to identify and offer help with getting shopping/medicines to isolated members not able to access other help locally. A 'Shop and Drop' service was introduced on 25th March for vulnerable members with help from volunteers and those staff not 'furloughed'.

The following measures have been taken by the charity to protect resources and retain services into 2020 and beyond: -

- 4 Part time, 1 sessional worker and 4 casual workers have been 'furloughed' under the Government Job Retention Scheme.
- COVID-19 emergency grants have been applied for from the community and from The Lottery.
- COVID-19 recovery grants have been sought.
- Meetings with Trustees and senior Management to take place twice a month initially or more often as required.
- All activities and services risk assessed and reviewed on a regular basis throughout the pandemic.
- Cutbacks in expenditure have been maintained as far as possible.
- Regular communication to be maintained with members, stakeholders and the wider community.
- An awareness of the need to identify any further opportunities of paid work available to the charity

In light of the current uncertainties our finance team have provided more frequent financial updates to the Trustees who have assessed the potential financial implications of the pandemic for 2021 and beyond. We have assessed that the Charity has sufficient resources to allow it to continue in operation.

South East Dorset Community Accessible Transport

Annual report of the Trustees For the year ended 31 March 2021

The 'Not for Profit' services have a high proportion of older staff and volunteers. The generation of income has been badly affected during 2020/21 with an 80% reduction in usage on some services throughout the period. **sedcat** has received support from the following funders and is extremely grateful for the help received during this difficult period: -

Dorset Community Foundation
Talbot Village Trust
The Valentine Trust
Legal and General supported by CAF
The Stanley Hunt Trust
Tesco (Groundwork UK)
Co-op Communities
Aviva
The National Lottery
Asda

The charity applied for discretionary funding from BCP council under the Government's COVID-19 Additional restrictions Grant, for the loss of Shopmobility income, a service which supports the disabled leisure industry across BCP. This was refused.

BAT BUS

Currently there are three Section 19 vehicles in service and registered to **sedcat** including a 2018 Fiat Ducato provided by the Department for Transport Minibus Fund which came into service during 2018. Shopping trips are scheduled to run 4 days a week to Castlepoint and Sovereign Centre shopping venues, a monthly trip to Wimborne Town Centre and twice weekly 'mini trips' run to local places of interest with outside seating. The COVID-19 pandemic has impacted heavily on the provision of these services during 2020/21 and it has only been possible to offer the transport when government guidelines have allowed. The provision of secure parking for 2 vehicles is provided by the Sovereign Centre at Boscombe and 2 drivers are permitted to park free of charge whilst working.

The BAT bus shopping service was re-introduced in July 2020 as government restrictions were eased. All services were further risk assessed in line with COVID-19 guidelines and new requirements on wearing of masks, use of on-board hand gels and maintaining a 2-metre social distancing were introduced. Payment by phone when booking transport has minimised hand to hand contact between passenger and driver.

The social trips addressing loneliness and isolation had to be suspended however demand from service users for some type of limited social interaction and an escape from the home saw the introduction of outdoor 'mini trips' in August 2020. The growing severity of the virus curbed all social trips from November onwards. 180 passenger journeys 'mini trips' took place between Apr 20 –Mar 21

In total 747 passenger journeys were made in 2020/21 (2019/20: 6032).

BUDDIES ON THE BUS PROJECT

sedcat have been funded for a period of 2 years by People's Health trust using money raised through The Health Lottery in the Southwest to deliver the project 'Buddies on the Bus' to help alleviate loneliness and isolation amongst older men in the local area. The project encourages older men to take part in trips and activities to increase social opportunities, make ties and help to shape and develop the project. Funding was due to end in October 2020, but the funding period has been extended to July 2021 to allow for the project to resume and reach intended outcomes.

South East Dorset Community Accessible Transport

Annual report of the Trustees For the year ended 31 March 2021

HOSPITAL HOP

The Section 19 Hospital Hop Service was introduced in May 2017 to address poor provision of accessible transport to local hospitals. Wheelchair accessible MPV transport to Bournemouth & Christchurch Hospitals is offered to registered service-users during weekday afternoons. During the pandemic, 1217 passenger journeys were made in 2020/21 (2019/20: 1719).

sedcat continued to operate the Hospital Hop service for essential medical appointments, risk assessing and applying safety measures including a sealed bulkhead screen between driver and passenger and providing basic PPE and driver training at Royal Bournemouth Hospital. Weekly rapid testing has been available to drivers from mid-February 2021 through BCP council and drivers continue to be tested.

The MPV was helpful to both RBH and Poole Hospitals from April to July in transporting hospital patients' home and others to and from pre-operative COVID-19 tests. Bookings came directly from the hospitals and included requests to transport a few staff between sites. Funding was given to **sedcat** by Dorset Community Foundation and Talbot Village Trust to help the NHS and therefore no charge was made to the NHS. 67 journeys were requested by RBH & Poole Hospitals in the period April-July 2020.

During this period, most car schemes across Dorset stopped operating due to withdrawal of volunteers and therefore with help from some National Emergencies funding, **sedcat** was able to step up and offer transport to medical appointments across BCP and East Dorset areas demonstrating the importance of the service in enabling people to continue to access key services. In total 98 passenger journeys were made from areas outside of Bournemouth Apr- Dec 2020.

SHOPMOBILITY

Based at Castlepoint Shopping Park on the east side of Bournemouth, Shopmobility hires battery operated scooters, power wheelchairs and push wheelchairs to people who need them. In the year 2020/21, Shopmobility hired 118 vehicles (2019/20: 897 vehicles). In addition, vehicles were hired on a long loan (longer than 1 day) totalling 354 days (2019/20: 620 days).

A decision was taken by the Board to withdraw the service at Boscombe Sovereign Centre from 1 April 2018 due to rising costs and declining usage. It was felt that the charity did not have the necessary financial resources at that time to continue to support 2 Shopmobility bases within Bournemouth the Boscombe unit was closed on 31 March 2018.

The current Shopmobility unit at Castlepoint Shopping Park will be replaced by a new purpose -built property within the ground floor car park of Castlepoint Shopmobility. **sedcat** will sign a new peppercorn lease with the Landlords of Castlepoint and occupy the new building in May 2021.

SOCIAL CAR SCHEME

The Social Car Scheme offers a door-to-door service by volunteers using their own cars, and in 2020/21, 596 (2019/20: 4801) journeys were made. Volunteers are repaid for their mileage at the current HMRC agreed rate of 45p per mile. Clients are charged based on their mileage.

Two thirds of volunteer drivers withdrew their service at the start of the pandemic and 50% have not returned in 2021 which has left a gap to fill. **sedcat** is registered with Community Action Network and Dorset Community Action and will use these resources to help recruit new volunteers as well as promoting opportunities whenever possible. The demand for social journeys ceased during 2020 as clubs closed and groups could not meet. As the restrictions ease, it is anticipated that demand will return.

South East Dorset Community Accessible Transport

Annual report of the Trustees For the year ended 31 March 2021

Use of volunteers

sedcat values the people who volunteer their time and experience. All volunteers are interviewed, and appropriate DBS checks are undertaken, along with personal references. Most of the volunteers provide car journeys under the Social Car Scheme, so additional checks are made regarding suitability of car, insurance, driving licence etc. Other volunteers are deployed in the offices at Shopmobility, and they undertake a range of activities including general office work, loans etc.

Ensuring that services remain relevant and accessible to the public

All **sedcat** services are promoted widely using a varied range of media, outlets, displays etc. **sedcat** undertakes surveys among their clients, and actively promotes feedback and complaints from users. We strive to meet current need as well as identifying gaps in services. **sedcat** is a member of the CTA (Community Transport Association) and one of the providers of community transport services that fulfil a social purpose and community benefit. The CTA provide their members with new ways and opportunities to develop community led solutions that will improve access and inclusion within transport and **sedcat** actively engages with other members to share and learn from best practice.

A donation from a Trustee in 2020 to help improve the company website resulted in a new site built by Omnisector Ltd, which has helped to promote the business and provide the possibility of improving functional booking systems in the future.

The charity has further engaged with Omnisector Ltd to report on the value and benefits of the services and this report is available on the **sedcat** website. The report points to considerable benefits for individuals, stakeholders and the wider community and recommendations will inform plans for 2021.

Identify gaps in service

The organisation is guided by its charitable objectives and services are measured for mission impact and value to beneficiaries.

There continues to be a gap in the need for a Shopmobility base in Bournemouth Town Centre and we continue to push this need with the Local Authority and other funding sources. **sedcat** has liaised with other agencies such as Access Dorset to give this a higher profile than it currently has and will continue to do so in the future despite the current economic climate.

Plans for the future

It is recognised within the charity that operational resilience to respond, adapt and develop must be maintained for the future whilst working within the constraints of the virus, tight regulation and resources. The following priorities prevail: -

1. To build on capacity to deliver services to meet the needs of individuals, groups and organisations to help achieve our stated outcomes.
2. **sedcat** will continue to develop projects that help reduce social isolation and loneliness amongst specific groups of people and measure outcomes.
3. To improve evaluation of services, for measurement of quality and improvement of services.
4. To develop the Hospital Hop provision in Poole.
5. To develop Shopmobility outreach services where there is an identified need.
6. To develop partnerships with voluntary and other Health and Social care services where there is a need for accessible transport.
7. There is a need to recruit additional voluntary drivers to provide unmet community car need.
8. To ensure an even spread of services across the whole of the BCP conurbation.

South East Dorset Community Accessible Transport

Annual report of the Trustees For the year ended 31 March 2021

Financial review

BCP Council provide some funding to **sedcat**, namely towards the BAT bus, Boscombe Shopmobility and Social Car Scheme. In addition, Castlepoint Shopmobility receives a small grant from the Castlepoint Management /tenants and this includes costs for a service on Saturdays. The Castlepoint landlords also provide a serviced office space at a peppercorn rent. The Charity recognise that additional funds need to be raised, and this is done by a combination of fundraising, donations and client charges.

The overall legal responsibility for **sedcat** rests with trustees (who are also directors of **sedcat** for the purposes of company law). The current board members will be eligible to stand for re-election and there is a further vacancy for a new trustee.

Reserves policy

In line with the Charity Commission advice **sedcat** has a reserves policy to ensure viability beyond the immediate future and to provide continuity of service over the longer term. Unspent money is allocated to 2 different types of fund in the accounts - designated and unrestricted. **sedcat** is particularly aware of the need to cover contingency liabilities such as gaps in funding streams, cash flow and meeting the redundancy payments to staff in the event that the services come to an end, or that **sedcat** itself should be forced to close. At the year-end unrestricted reserves were £67,722 (2020: £53,587) of which an amount of £36,000 is designated to redundancy costs and other liabilities in the event of closure.

Trustee's responsibility

We are required under Company Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing these financial statements we are required to; -

- Select suitable accounting policies and apply them consistently
- Make reasonable and prudent judgements and estimates
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to be in business

We are responsible for

- Keeping proper accounting records
- Safeguarding the company's assets
- Taking reasonable steps for the prevention and detection of fraud

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

This report was approved by the Board on

Hazel Walker
Chairman

South East Dorset Community Accessible Transport

Independent examiners' report for the year to 31 March 2021

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 10 to 19.

Respective responsibilities of trustees and examiner

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N Fernyhough

For and on behalf of

Saffery Champness LLP Chartered Accountants

Midland House

2 Poole Road

Bournemouth

BH2 5QY

South East Dorset Community Accessible Transport

Statement of financial activities For the year to 31 March 2021

	Notes	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Income from:					
Donations	2	1,015	-	1,015	1,512
Activities for raising funds	4	907	-	907	1,734
Charitable activities	3	21,651	146,545	168,196	149,481
Total income		23,573	146,545	170,118	152,727
Expenditure on:					
Charitable activities	5	9,346	144,026	153,372	176,173
Total resources expended	6	9,346	144,026	153,372	176,173
Net income expenditure		14,227	2,519	16,746	(23,446)
Transfers		(92)	92	-	
Net movement in funds		14,135	2,611	16,746	(23,446)
Total funds at 1 April 2020		53,587	22,580	76,167	99,613
Total funds at 31 March 2021		67,722	25,191	92,913	76,167

South East Dorset Community Accessible Transport

Balance sheet As at 31 March 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible fixed assets	8	13,660	23,580
Current assets			
Stock		150	7
Debtors and prepayments	9	6,530	15,181
Cash at bank, Building Society and in hand		87,650	52,647
		94,330	67,835
Creditors – amounts falling due with one year			
Creditors and accruals	10	15,077	15,248
Net current assets		79,253	52,587
Net assets		92,913	76,167
Funds			
Unrestricted	12	67,722	53,587
Restricted	11	25,191	22,580
		92,913	76,167

In preparing these financial statements:

- The directors are of the opinion that the charitable company is entitled to exemption from audit conferred by Section 477 of the Companies Act 2006.
- No notice has been deposited under Section 476 of the Companies Act 2006, and
- The director acknowledges her responsibilities for:
 - ensuring the company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006, and
 - preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 394 and 395 of the Companies Act 2006.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors on and signed on their behalf by:

Hazel Walker

Company Registration Number: 07800298

The notes on pages 12 to 19 form part of these financial statements

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2021

1 Accounting policies

a) Basis of accounting

The financial statements have been prepared under the historical cost convention, with the exception of listed investments which are included at their market value. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and Charities Act 2011.

South East Dorset Community Accessible Transport constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) Cashflow statement

The charity has taken the exemption provided in Update Bulletin 1 updating Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) allowing small charities not to prepare a cash flow statement.

c) Voluntary income

Donations represent voluntary amounts received during the period.

d) Grants receivable

Income from grants is included in the accounts in the year of receipt, with adjustments for amounts received in advance being carried forward as deferred funding.

e) Expenditure

All expenditure is classified under the Charity's principal categories of charitable and other expenditure and by the type of expense.

f) Operating leases

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the income and expenditure account as incurred.

Notes to the accounts

For the year ended 31 March 2021

g) Fund accounting

General unrestricted funds comprise the accumulated surplus or deficit on income and expenditure account. They are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Restricted funds are funds subject to specific restricted conditions imposed by donors.

Designated funds are funds which have been set aside at the discretion of the Trustees for specific purposes.

h) Tangible fixed assets

Expenditure on fixed assets for use by the Charity is capitalised.

Depreciation is charged at the following rates:

Equipment	straight line over expected period of use
Vehicles	straight line over expected period of use

i) Taxation

The Charity is not liable to direct taxation (Income Tax) on its income as it falls within the various exemptions available to registered charities.

The Charity is not registered for Value Added Tax (VAT) and is therefore unable to reclaim any input tax it suffers on its purchases. Expenditure in the Accounts is therefore shown inclusive of VAT where appropriate.

j) Stock

Stock of stationery is valued at the lower of cost and net realisable value.

k) Financial instruments

The charity has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are recognised initially in the accounts at transaction price, including any transaction costs. At the end of each accounting period, basic financial instruments are recognised at amortised cost. For debt instruments this is calculated using the effective interest rate method.

l) Reserves policy

The charity's reserves policy is in line with the Charity Commission advice to ensure viability beyond the immediate future and to provide continuity of service over the longer term. **Sedcat** is particularly aware of the need to cover contingency liabilities such as leases, loans and redundancy payments to staff in the event that the services come to an end, or that **sedcat** itself should be forced to close.

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2021

m) Pension scheme

Employer contributions to the South East Dorset Community Accessible Transport Personal Pension Plan, employees' personal pensions and other agreed schemes are charged to the Statement of Financial Expenditure as incurred in the accounting year.

n) Critical estimates and judgements and key courses of estimation uncertainty

In the application of the Charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision effects both current and future periods.

2 Voluntary income

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	2021	£	£	2020
			£			£
Bournemouth Accessible Transport	193	-	193	171	-	171
Social Car Fund	685	-	685	-	-	-
General donations	137	-	137	841	500	1,341
	<u>1,015</u>	<u>-</u>	<u>1,015</u>	<u>1,012</u>	<u>500</u>	<u>1,512</u>

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2021

3 Incoming resources from charitable activities

	Unrestricted	Restricted	Total 2021	Unrestricted	Restricted	Total 2020
	£	£	£	£	£	£
Social Car Scheme						
Grants	-	36,008	36,008	-	19,571	19,571
Fees	4,811	-	4,811	20,980	-	20,980
Bournemouth Accessible Transport (BAT)						
Bournemouth Council	-	37,791	37,791	-	37,791	37,791
Health Trust Grant	-	2,390	2,390	-	13,719	13,719
Other Grants	-	45,573	45,573	-	-	-
Membership fees	3,476	-	3,476	3,802	-	3,802
Fares	8,067	-	8,067	23,144	-	23,144
Fuel Rebate	1,661	-	1,661	1,277	-	1,277
Castlepoint Shopmobility						
Tenants & Landlord contribution	-	24,783	24,783	-	18,122	18,122
Visitor and longer loan hire	1,768	-	1,768	5,380	-	5,380
Membership	691	-	691	1,606	-	1,606
Other income	1,045	-	1,045	2,924	-	2,924
Trade income	132	-	132	1,165	-	1,165
Total	21,651	146,545	168,196	60,278	89,203	149,181

4 Incoming resources from activities for generating funds

	Total 2021 £	Total 2020 £
Castlepoint Shopmobility – fundraising	28	1,192
Social Car Scheme - fundraising	488	10
Bournemouth Accessible Transport	391	532
	907	1,734

Incoming resources from activities for generating funds were unrestricted in both years.

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2021

5 Costs of charitable activities

	Unrestricted £	Restricted £	Total 2021 £	Unrestricted £	Restricted £	Total 2020 £
Staff costs	5,349	100,445	105,794	33,113	70,560	103,673
Staff training	15	-	15	295	-	295
Volunteer expenses	8	1,685	1,693	17,899	88	17,987
Post & stationery	-	2,085	2,085	1,429	1,020	2,449
Subscriptions	18	372	390	2,142	229	2,371
Telephone	-	2,699	2,699	50	2,939	2,989
Insurance	-	1,303	1,303	1,331	172	1,503
Advertising	-	1,579	1,579	361	615	976
Vehicle hire	-	78	78	156	2,695	2,851
Vehicle expenses	-	10,780	10,780	7,599	6,010	13,609
Depreciation	760	12,069	12,829	6,571	11,781	18,352
Office equipment	-	1,256	1,256	293	-	293
Recruitment	24	-	24	86	-	86
Rates	-	455	455	90	450	540
Refreshments	66	-	66	264	-	264
Premises expenses	-	102	102	160	193	353
Bank charges	459	-	459	495	4	499
Cleaning	-	1,482	1,482	175	-	175
IT support	-	974	974	170	255	425
Central support costs	-	3,432	3,432	2,695	-	2,695
Trade equipment	106	-	106	1,068	-	1,068
Sundry expenses	2,401	-	2,401	221	699	920
Bad Debt	140	-	140	-	-	-
Accountancy	-	3,230	3,230	1,200	600	1,800
	<u>9,346</u>	<u>144,026</u>	<u>153,372</u>	<u>77,863</u>	<u>98,310</u>	<u>176,173</u>

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2021

6 Total resources expended by activity

	Unrestricted	Restricted	Total 2021	Unrestricted	Restricted	Total 2020
	£	£	£	£	£	£
Social Car scheme	2,723	33,638	36,361	28,150	21,728	49,878
Bournemouth Accessible Transport (BAT)	532	69,261	69,793	33,987	46,679	80,666
Castlepoint Shopmobility	6,091	29,054	34,145	15,726	18,122	33,848
BAT - Department of Transport minibuses	-	12,073	12,073	-	11,781	11,781
	<u>9,346</u>	<u>144,026</u>	<u>153,372</u>	<u>77,863</u>	<u>98,310</u>	<u>176,173</u>

7 Staff costs

	2021 £	2020 £
Salaries, NIC and pensions	105,537	102,820
Staff expenses	257	853
Staff training	15	295
	<u>105,809</u>	<u>103,968</u>

Included in the above are social security costs of £3,242 (2020: £3,476).

The average number of employees during the year was 12 (2020: 13).

No employees received emoluments in excess of £60,000 in the period (2020: none).

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2021

8 Tangible fixed assets

	Equipment £	Vehicles £	Total £
Cost			
1 April 2020	6,368	97,646	104,014
Additions	659	2,250	2,909
Disposals	-	-	-
31 March 2021	7,027	99,896	106,923
Depreciation			
1 April 2020	6,088	74,346	80,434
Charge for the period	209	12,620	12,829
On disposals	-	-	-
31 March 2021	6,297	86,966	93,263
Net Book Value			
31 March 2021	730	12,930	13,660
31 March 2020	280	23,300	23,580

9 Debtors and prepayments

	2021 £	2020 £
Outstanding project income	235	2,143
Other debtors	6,295	13,038
	6,530	15,181

10 Creditors and accruals

	2021 £	2020 £
Accruals and deferred income	14,185	13,916
PAYE creditor	892	1,332
	15,077	15,248

All creditors are due within one year.

South East Dorset Community Accessible Transport

Notes to the accounts

For the year ended 31 March 2021

11 Restricted funds

Current year

	01/04/20	Incoming	Outgoing	Transfer	31/03/21
	£	£	£	£	£
Social Car Scheme	(1,657)	36,008	33,638	-	713
Boscombe Shopmobility	(92)	-	-	92	-)
Castlepoint Shopmobility	-	24,783	29,054	-	(4,271)
Bournemouth Accessible Transport (BAT)	4,831	85,754	69,261	-	21,324
BAT - Department for Transport Minibus	19,498	-	12,073	-	7,425
	<u>22,580</u>	<u>146,545</u>	<u>144,026</u>	<u>92</u>	<u>25,191</u>

Restricted funds in deficit above continue to be funded post year-end.

Prior year

	01/04/19	Incoming	Outgoing	Transfer	31/03/20
	£	£	£	£	£
Social Car Scheme	-	20,071	21,728	-	(1,657)
Boscombe Shopmobility	(92)	-	-	-	(92)
Castlepoint Shopmobility	-	18,122	18,122	-	-
Bournemouth Accessible Transport (BAT)	-	51,510	46,679	-	4,831
BAT - Department for Transport Minibus	31,279	-	11,781	-	19,498
	<u>31,187</u>	<u>89,703</u>	<u>98,310</u>	<u>-</u>	<u>22,580</u>

12 Unrestricted funds

	2021	2020
	£	£
Designated funds		
Funds set aside to protect against the loss of currently funded projects	4,271	1,749
Funds set aside for redundancy costs and other liabilities in the event of closure	36,000	34,000
General unrestricted funds	27,451	17,838
	<u>67,722</u>	<u>53,587</u>

13 Trustees' expenses

During the year no remuneration was paid to the Trustees.

During the year no Trustee received reimbursement for travelling expenditure (2020: none).