

Charity Commission

Annual report suggested info and statutory info

Suggested info

The Annual Report need not be lengthy. A good Annual Report explains the charity's aims and how it is going about achieving them. It meets all the legal requirements and provides a balanced view of the charity's structure, aims, objectives, activities and performance. Importantly, it brings the charity to life and for those charities that rely on voluntary income as their primary source of funding provides donors with the opportunity to understand how their money was spent and the difference it has made.

Charities with a gross income of over £25,000 but not exceeding £250,000 in the relevant financial year.

Basis of preparation: Accounts must be prepared either on the receipts and payments or the accruals basis; if on an accruals basis, they must be prepared in accordance with the 2008 Regulations and the SORP. The Commission provides packs for receipts and payments or accrual accounting by non-company charities which are available through the website. These provide a template to produce accounts in the required form.

External scrutiny: Accounts must be subject to outside scrutiny but trustees may choose either independent examination or audit by a registered auditor, unless the charity's governing document stipulates one or the other. In exceptional circumstances, we have the power to require an audit.

Type of Annual Report:

An Annual Report must be prepared but it may be simplified (see section H);

Information to be sent to the Commission:

These charities must complete an Annual Return.

The named charity contact on our records will receive an Annual Return notification. Submission of the Annual Return is online.

The Annual Return, Annual Report and accounts must be filed with us, within 10 months of the end of the charity's financial year.

1. Reference and administrative details of the charity, its trustees and advisers.
 - The charity's name, which in the case of a registered charity means the name under which it is registered. Any other name which a charity uses should also be given.
 - The charity registration number, and if applicable, the company registration number.
 - The address of the principal office of the charity, and in the case of a charitable company, the address of its registered office.
 - The names of all those who were the charity's trustees or custodian trustees on the date the report was approved. Where there are more than 50 trustees, the names of at least 50 of the trustees (including all the officers of the

charity, eg chair, treasurer etc). Where the trustee is a body corporate, the names of any person who is a director of the body corporate are give.

2. Structure, governance and management.

- The Annual Report should provide the reader with an understanding of how the charity is constituted, its organisational structure and how its trustees are

appointed and trained and assist the reader to understand how the charity's

decision-making processes work. The level of detail provided may well depend on the size and complexity of the charity and be proportionate to the

needs of the report's readers.

- Particulars, including the date if known, of the nature of the governing document (eg trust deed, memorandum and articles of association etc) and how the charity is (or its trustees are) constituted (eg limited company,

unincorporated association etc).

- The methods adopted for the recruitment and appointment of new trustees, including details of any constitutional provisions relating to

appointments, for example, election to post. Where any other person or body external to the charity is entitled to appoint one or more of the trustees this should

be explained together with the name of that person or body (subject to section 1

above if permission not to disclose has been obtained).

3. A financial review containing:

- Policy on reserves stating the level of reserves held and why they are held.

Where material funds have been designated, the reserves policy statement

should quantify and explain the purposes of these designations, and where set

aside for future expenditure, the likely timing of the expenditure.

Where no

reserves policy is in place, a statement should be made to that effect.

- Where any fund is materially in deficit, the circumstances giving rise to the deficit and details of the steps being taken to eliminate the deficit.

4. Public benefit statement

Objectives and activities Charities that are not subject to a statutory audit requirement may limit their disclosures within this section to a summary description of the purposes of the charity (its objects) and the main activities undertaken by the charity to further its

charitable purposes for the public benefit.

5. Achievements and performance.

Charities that are not subject to a statutory audit requirement may limit their

disclosures within this section to a brief summary of the achievements of the charity during the year in relation to its objects.

The report should provide the following additional reference and administrative information about the charity, its trustees and advisers

- The name of any chief executive officer or other senior staff members to whom day-to-day management of the charity is delegated by the trustees.

- The names and addresses of any other relevant organisations or persons. This should include the names and addresses of those acting as bankers, solicitors, auditor (or independent examiner) and investment or other principal advisers.

6. The report should provide the following additional information about the structure, governance and management of the charity

- The policies and procedures adopted for the induction and training of trustees and, where no such policies have been adopted, a statement to that effect.

- The organisational structure of the charity and how decisions are made. For example, which types of decision are taken by the trustees and which are delegated to staff.

- A statement confirming that the major risks to which the charity is exposed, as identified by the trustees, have been reviewed, and systems or procedures have been established to manage those risks.

7. Objectives and activities

The Annual Report should help the reader understand the aims and objectives set by the charity, and the strategies and activities undertaken to achieve them. The report may also, where relevant, explain how the objectives set for the year relate to longer term strategies and objectives set by the charity. Where significant activities take place through subsidiary

undertakings, these should be explained in the report. In particular, the report should provide:

- A summary of the objects of the charity as set out in its governing document.
- An explanation of the charity's aims including the changes or differences it seeks to make through its activities.
- An explanation of the charity's main objectives for the year.
- An explanation of the charity's strategies for achieving the stated objectives.
- A review of the significant activities (including its main programmes, projects or services provided) undertaken by the charity to further its charitable purposes for the public benefit. The details provided should focus on

the

activities that the trustees consider significant in terms of the charity as a whole. The Annual Report should, as a minimum, explain the objectives, activities, projects or services identified within the analysis note accompanying the charitable activities set out in the Statement of Financial Activities (SoFA).

Where the charity conducts a significant amount of its activities through grantmaking, a statement should be provided setting out its grantmaking policies.

Where social or programme-related investment activities are material in the context of the charitable activities undertaken, the investment policies should be explained.

Where a charity uses volunteers to a significant extent in its charitable or income generating activities, this should be noted. Unpaid voluntary contributions are not included in the SoFA, because of the difficulties in attributing a monetary value to them, but it is important that readers of the report are able to understand the role and contribution of volunteers. The information may therefore explain the activities with which volunteers help, quantify their contribution in terms of hours or paid staff equivalents, and may present an indicative value of their contribution.

Registered Number 07905909

HOLLYWOOD CHRISTIAN LIFE CENTRE

Abbreviated Accounts

31 December 2022

Abbreviated Balance Sheet as at 31 December 2021

	Notes	2022	2021
		£	£
Current Assets			
Cash at bank and in hand		<u>144,524</u>	<u>107,374</u>
		<u>144,524</u>	<u>107,374</u>
Net current assets (liabilities)		<u>144,524</u>	<u>107,374</u>
Total assets less current liabilities		<u>144,524</u>	<u>107,374</u>
Total net assets (liabilities)		<u>144,524</u>	<u>107,374</u>
Reserves			
Income and expenditure account		<u>144,524</u>	<u>107,374</u>
Members' funds		<u>144,524</u>	<u>107,374</u>

For the year ended 31 December 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on...15/5/23.....

And signed on their behalf by:

Andrew John Wright, Director



Notes to the Abbreviated Accounts for the period 31 December 2022

1 Accounting Policies

Basis of measurement and preparation of accounts

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities effective April 2008.

2 Company limited by guarantee

Company is limited by guarantee and consequently does not have share capital.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

Hollywood Christian Life Centre

**Annual Report
and**

Financial Statements

for the year ended 31 December 2022

Independent examiner:

Mr. Brian Wilkins, ACIB
3 Springdale Gardens
Selly Oak
Birmingham
B29 6DG

Independent Examiner's Report to the trustees/members of Hollywood Christian Life Centre

This report on the accounts of the charity for the year ended 31 December 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(s)(b) of the Charities Act) and to state whether particular matters have come to my attention.

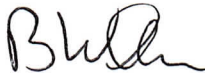
Basis of independent examiner's report

My examination was carried out in accordance with the General directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the requirements of the Act and the Regulations have not been met;
or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brian Wilkins
ACIB
12th May 2023

Hollywood Christian Life Centre

Statement of Financial Activities

For the year ended 31st December 2022

<u>INCOMING RESOURCES</u>	Unrestricted Funds	Restricted Funds	Total	2021
Voluntary income	135,672	20,221	155,893	86,348
Activities for generating funds			0	0
Income from investments	518		518	462
Incoming resources from charitable activities			0	0
Other income			0	0
TOTAL INCOMING RESOURCES	136,190	20,221	156,411	86,810

RESOURCES EXPENDED

Cost of generating voluntary income			0	0
Charitable activities	102,256	6,597	108,853	93,870
Governance costs	1,517		1,517	2,037
Other resources used	523	8,368	8,891	5,107
TOTAL RESOURCES EXPENDED	104,296	14,965	119,261	101,014

TRANSFERS

NET INCOMING RESOURCES	31,894	5,256	37,150	-14,204
OTHER GAINS OR LOSSES			0	0
NET MOVEMENT IN FUNDS	31,894	5,256	37,150	-14,204
BALANCES B/FWD 1.1.22	85,194	22,180	107,374	121,578
BALANCE C/FWD 31.12.22	117,088	27,436	144,524	107,374

Hollywood Christian Life Centre

Balance Sheet as at 31st December 2022

	2022	2021
FIXED ASSETS		0
CURRENT ASSETS		
Bank & Cash	144,524	107,374
Debtors	-	0
Total Current assets	144,524	107,374
CURRENT LIABILITIES		
Creditors	-	0
NET ASSETS	<u>144,524</u>	<u>107,374</u>
PARISH FUNDS		
Unrestricted	117,088	85,194
Restricted	27,436	22,180
	<u>144,524</u>	<u>107,374</u>

For the year ended 31st December 2022 the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

(continued)

Hollywood Christian Life Centre

(A company limited by Guarantee and with no share capital)

BALANCE SHEET AS AT 31st December 2022 (continued)

The Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006


The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Advantage has been taken of the exemption conferred by Companies Act 2006 on the grounds that, in the opinion of the directors, the company is entitled to the benefit of those exemptions as a small company.

The notes referred to above form part of the financial statements in preparing these financial statements the directors have taken advantage of special exemptions applicable to small companies, conferred by parts 15 & 16 of the Companies Act 2006. The directors have done so on the grounds that, in their opinion, the company is entitled the benefit of those exemptions because it meets the qualifying conditions for small companies as stated in the Companies Act 2006.

These financial statements were approved by the board on 15/5/23 and signed on its behalf.



Director

15/5/23

Date

Hollywood Christian Life Centre

Notes to the financial statement

For the year ended 31st December 2022

GENERAL FUND

INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	Total	2021
Activities for generating funds		0	0	0
Total		0	0	0

Voluntary Income:

Gift Aid	83,397		83,397	55,153
Donations appeals etc		11,375	11,375	
Other income	36,213	8,846	45,059	5,209
Tax recovered	16,063		16,063	13,578
Total	135,672	20,221	155,894	73,940

Income from investments

Interest	518		518	992
Total	518		518	992

Total incoming resources **136,190** **20,221** **156,412** **74,932**

GENERAL FUND

RESOURCES EXPENDED

Cost of generating voluntary income:

Fellowship lunches & other events	0	0	0	0
Total	0	0	0	0

Charitable activities:

			Total	2021
Catering	71		71	27
Friends & Neighbours			0	
Home Mission in Community	2,217		2,217	1,218
Missionary Societies	11,922		11,922	10,380
Sunday School			0	
Donations appeals etc	0	0	0	
ReAct/ReNu			0	
SNL/Youth	2,158		2,158	2,125
Events		0	0	
Pastor & Youth Pastor	67,924		67,924	66,075
Administrator salary			0	
Pastors expenses	1,212		1,212	1,323
Education			0	
Church training & mission	2,116		2,116	749
Equipment			0	
Cleaning			0	
Upkeep of churchyard			0	
Administration	759		759	912
Governance			0	
Magazine/Web-site/Advertising			0	
Hall running costs	9,304		9,304	7,128
General expenses	4,573		4,573	3,272
Total	102,256	0	102,256	93,209

	Unrestricted Funds	Restricted Funds	Total
Pastors house rent			0
Governance costs:	1,517		1,517
Governance costs examination/audit fee			0
Total	<u>1,517</u>		<u>1,517</u>

Other resources used:			
Hall + Furniture & Equipment	523		523
Total	<u>523</u>		<u>523</u>

TOTAL UNRESTRICTED PAYMENTS	<u>104,296</u>	<u>0</u>	<u>104,296</u>
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Transfer			0
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NET UNRESTRICTED PAYMENTS	<u>31,894</u>	<u>20,221</u>	<u>52,116</u>
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MISSION RESTRICTED FUND

INCOMING RESOURCES

	Restricted Funds	2021
Voluntary income:		
Gift Aid		
Regular gift days		
Other income	8,846	5,172
Donations appeals	11,375	7,236
Total	<u>20,221</u>	<u>12,408</u>

RESOURCES EXPENDED

Cost of generating voluntary income:		
Fellowship lunches & other events	8,368	4,848
Total	<u>8,368</u>	<u>4,848</u>

Charitable activities:		
Giving to missionary societies		
Giving- relief and development agencies	6,597	661
Home mission in Community		
Total	<u>6,597</u>	<u>661</u>

Total Resources Expended	<u>14,965</u>	<u>5,509</u>
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Transfer		0
Net Restricted Funds	<u>5,256</u>	<u>6,899</u>