



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/04/21** Period start date To **31/03/22**  
Period end date

**Charity name: Matt's Mission**

**Charity registration number: 1146267**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The charity supports children from 0-17 years with cancer, complex needs or other serious illnesses.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Princess hair donations Gifts, wishes and trips Caravan holidays granted Sensory boxes Hampers Supporting local hospitals/hospices/SEN schools with easter eggs and other seasonal gifts Winter funland</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees received guidance issued by charity commission and guidance from Anthony in July 2021. This was disseminated to all trustees and discussed in meetings.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The charity does not give out cash grants Must be a joint decision between trustees for a wish to be accepted, marked against a criteria</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>Volunteers play a key part in collection and events such as princess hair donations. Matthew denning continues as a volunteer in his part of Matt's Mission</b>

		by reaching out to organisations as part of events and funding.
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Throughout the financial year, we have provided 45 caravan holidays in rainbow retreat to provide respite for families of children with cancer, physical disabilities, or serious illnesses.</p> <p>We have supported local hospices with donations of requested items to enhance their hydrotherapy pool offerings, items for their kitchens, and to support the delivery of food to large number of families, also supplying everyday essentials, such as nappies.</p> <p>We took 159 Families to winter fun land as part of a community engagement activity through the company winter funland west midlands ltd</p> <p>We supplied sensory boxes as part of a community engagement programme to local schools, hospices, children with SEN out of education and Matt's Mission's families.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	<p>Fundraising was limited due to covid, we were still able to hold one princess hair event. The charity was supported by Barclays with a price match scheme and was also supported by the local community who held a number of events to raise funds for Matt's Mission to include Coventry lions who held a bonfire event.</p>
Investment performance against objectives	Para 1.41	N/A

Other		<b>N/A</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Stable financial year, Charity caravan is generating funds for charity as well as providing opportunity for family breaks. Although income has dropped, outgoings have been reduced due to covid, running costs have been reduced by no longer having a charity vehicle, larger trips to Lapland or Disney did not take place reducing the expenditure and larger group trips locally took place instead to be more cost effective.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for ongoing operating costs which include maintenance and site fees for the two charity caravans. Reserves also cover wish applications and upfront costs for running events.</b>
Amount of reserves held	Para 1.22	<b>The charity holds cash reserves of £22,238.</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Hair donations awards, caravan holidays, sales of hampers/sensory boxes, fundraising from local communities (lions, Heins, Barclays)</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>Risks have been the declining events due to covid-19 and previously cancelled holidays which have been rebooked for 2022/23.</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Governing constitution</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are elected via the general AGM process with nominations to be seconded or voted by existing trustees. This is a unanimous decision after reviewing CV's and DBS' and holding a meeting.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustees are sent the trustee code of conduct handbook to review their responsibilities and make them aware of what the roles entitle. They are also sent a copy of the GDPR confidentiality and safeguarding policies to review. Safeguarding and GDPR training is offered to new trustees who do not currently hold this qualification.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Matt's Mission
Other name the charity uses	Matt's Mission Children's Charity
Registered charity number	1146267
Charity's principal address	2021 only: Spitfire house, Castle vale B357pr 2022: 14 holme road St helens

	Wa105fj (Temporary until local base centre address secured)
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## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jade Stokes		02/07/2020 till current	Matt Denning and Raymond Goodwin
2	Raymond Goodwin		02/07/2020 till 2022	Claire Stokes and Matt Denning
3	Claire Stokes		02/04/2020 till current	Matt Denning and Raymond Goodwin
4				
5				
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15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	/
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	/

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Matt Denning
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

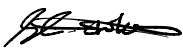
N/A



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jade Stokes	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	26/01/2023	



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	Charity Name Matt's Mission		
<b>On accounts for the year ended</b>	31 <sup>st</sup> March 2022	<b>Charity no (if any)</b>	1146267
<b>Set out on pages</b>	CC16a Receipts and Payments accounts (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2022.

**Responsibilities and basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 26/01/2023

**Name:** Malcolm Winston

**Relevant professional qualification(s) or body (if any):** FCCA

**Address:** UHY Hacker Young (Birmingham) LLP  
9-11 Vittoria Street  
Birmingham, B1 3ND

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Matt's Mission

1146267

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2021

To

31/03/2022

### Section A Receipts and payments

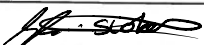
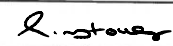
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	27,322	-	-	27,322	29,669
Fundraising	3,444	-	-	3,444	14,125
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>30,766</b>	<b>-</b>	<b>-</b>	<b>30,766</b>	<b>43,794</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	1,100
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,100</b>
<b>Total receipts</b>	<b>30,766</b>	<b>-</b>	<b>-</b>	<b>30,766</b>	<b>44,894</b>
<b>A3 Payments</b>					
Cost of projects	15,810	-	-	15,810	9,471
Cost of fundraising	1,548	-	-	1,548	1,293
Gifts, wishes and trips	2,223	-	-	2,223	9,136
Insurance	369	-	-	369	397
Telephone	1,612	-	-	1,612	1,032
Post and Stationary	123	-	-	123	244
Advertising	277	-	-	277	633
Motor Expenses	-	-	-	-	370
Travel and Subsistence	181	-	-	181	3,697
Computer and website	-	-	-	-	265
Sundry expenses	396	-	-	396	2,469
Accountancy	1,800	-	-	1,800	1,800
Bank charges	-	-	-	-	-
Subscriptions	96	-	-	96	180
	-	-	-	-	-
<b>Sub total</b>	<b>24,435</b>	<b>-</b>	<b>-</b>	<b>24,435</b>	<b>30,987</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Laptop	260	-	-	260	-
	-	-	-	-	-
<b>Sub total</b>	<b>260</b>	<b>-</b>	<b>-</b>	<b>260</b>	<b>-</b>
<b>Total payments</b>	<b>24,695</b>	<b>-</b>	<b>-</b>	<b>24,695</b>	<b>30,987</b>
<b>Net of receipts/(payments)</b>	<b>6,070</b>	<b>-</b>	<b>-</b>	<b>6,070</b>	<b>13,907</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>16,168</b>	<b>-</b>	<b>-</b>	<b>16,168</b>	<b>2,261</b>
<b>Cash funds this year end</b>	<b>22,238</b>	<b>-</b>	<b>-</b>	<b>22,238</b>	<b>16,168</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		22,238	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	22,238	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
<b>B4 Assets retained for the charity's own use</b>				
<b>B5 Liabilities</b>				
	Fees payable to Independent Examiner	Unrestricted	2,244	
	Finance Lease Payable	Unrestricted	1,000	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		JADE STOKES	26.01.2023
		Claire Stokes	26.01.23