

Charity registration number 1146158

Company registration number 07937704 (England and Wales)

YOUTH MINISTRY TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

YOUTH MINISTRY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr WM Howard Dame M Regan Sr K Matthews Dr S O'Neill Fr M Lyden-Smith Ms C Lawrence Mr E M Donnelly Rev M A Millward Ms F E Standfield	(Appointed 28 May 2023) (Appointed 24 July 2023) (Appointed 1 July 2023) (Appointed 1 May 2024)
Secretary	Mr WM Howard	
Charity number	1146158	
Company number	07937704	
Registered office	Emmaus Village Pemberton Road Allensford Consett County Durham England DH8 9BA	
Auditor	Robson Laidler Accountants Limited Fernwood House Fernwood Road Jesmond Newcastle upon Tyne Tyne and Wear England NE2 1TJ	

YOUTH MINISTRY TRUST

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YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 AUGUST 2023

The trustees present their annual report and financial statements for the year ended 31 August 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The YMT charity has two objectives:

- The advancement of the Roman Catholic religion particularly for the benefit of young people in the Diocese, or elsewhere, by such means as the Trustees think fit, and the provision of charitable support or services (whether in the Diocese or elsewhere) in furtherance of that object
- The advancement of the education of the public and especially young people in accordance with the principles and doctrines of the Roman Catholic religion particularly by the provision and support of schools and other educational establishments (in the Diocese and elsewhere) and the provision of facilities for the education of the public and especially young people as the Trustees shall from time to time think fit.

The principal activity streams which deliver our objectives are:

1. Direct delivery of services to young people

- a. Full school missions – a week-long mission based within a school
- b. Residential retreats – up to five day residential experience at Emmaus Village
- c. Festival Fortnight – a summertime experience for primary and secondary students
- d. World Youth Day – locally delivered programme in support of Vatican led World-wide action
- e. The Source – an evening event of prayer, spiritual leadership, reflection, music and socialising
- f. Faith in Action Award – a national programme which challenges young people to be pro-active in their schools, parishes and wider community
- g. Pope John Paul II Award – an international programme which accredits commitment to a faith community linked to social awareness projects
- h. Flame – a high profile event based in Wembley Arena with over 10,000 young participants
- i. Confirmation – YMT provides support for catechists and the young people they are preparing for this sacrament

2. Supporting others who support young people

- a. Youth Council – the voice of young people to the Bishop
- b. Transcend – a discipleship programme for those aged 16-21 wishing to be Catholic missionary disciples
- c. Co-workers – supporting adults in parishes and schools leading youth ministry in local areas
- d. Support of Youth Ministry Co-ordinators – by providing resources, development and networking

3. Building capacity to provide support for young people

- a. Mini-mission training – empowering young leaders to deliver primary school missions and other peer-to-peer activities
- b. Gap Year Formation Programme – providing accredited personal, spiritual and experiential growth for those who commit to a year-long volunteering commitment
- c. Young Educators Retreat – the opportunity for educators to replenish their energies in supporting young Catholics
- d. Catholic Certificate for Religious Studies – Youth Ministry Module, which supports the theology, principles and goals of youth ministry

Public benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities and setting the grant making policy for the year.

Use of volunteers

YMT is supported by young volunteers aged 18 plus, including some who commit to a 'Gap Year' residential experience as interns based at Emmaus Village. They are recruited both locally and from across the World and currently there are four interns living and working with Emmaus and the schools and parishes of the Diocese. In addition, there are some ten adult volunteers who take on aspects of leadership and delivery overseen by the Director of Youth Ministry, Tony Lawless, and the members of his team.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

Achievements and performance

The year saw the return to a full programme of activities for the first time since 2019. Across the year almost 4,000 children enjoyed residential retreats at the Emmaus Village, which has reinvigorated the work of the organisation. As there had been a reduction in staff during the pandemic due to concerns about viability at that time, there was also a need to recruit new staff to underpin the activities, particularly in support services such as kitchen staff. In common with many organisations, recruitment has proved challenging. In July 2023, the charity hosted its annual Festival at the village with over 4,200 young people camping on site across a two-week period.

In March 2023 the Flame conference took place with around a thousand young people travelling by train to Wembley Arena. This witness of the living Church is visible testament to the work of the charity in achieving its objectives. Similarly, other CYMFed initiatives such as the Pope John Paul II awards and Faith in Action have also engaged young people in the Diocese.

Some essential upgrades to the lodges were undertaken as part of the overall development and improvement project across the site. The newly refurbished lodges have proved popular both with those on residential retreats and those using the site as part of the weekend lettings.

The changes to in the Diocese during the year had some impact on the charity, albeit this was limited. During the year, an Apostolic Administrator was appointed who looked to refresh and strengthen the trustee body of the Diocese of Hexham and Newcastle, which in turn meant that some trustees of this charity retired (as they held office courtesy of their roles as Diocesan trustees). New trustees have been appointed which has broadened the skills base and experience of the Board.

The charity was fortunate to secure a grant from Porticus to support an audit of its safeguarding arrangements and to provide funds for a safeguarding post across the next two years. The audit was largely positive and provided a baseline of development areas as well as highlighting areas of good practice.

Financial review

The Trustees have sought to stabilise the financial position and to move the charity to the position of a retained surplus on its unrestricted reserves. This year saw that return to a positive position, due to increases in charitable activities and also grantfunding. The increase in revenue from the residential retreats back to full capacity saw the income from charitable activities increase by 25%, which has increased further in the current year. Control of costs remains a challenge, particularly given the high rate of inflation during the year with pressures on the costs of utilities and foodstuffs, as well as challenges around staff recruitment and pay. Some monies have been expended on the proposed new build project during the year. Plans for the proposed scheme were submitted to the local authority for approval with planning permission eventually being granted in early 2024. This is the transfer of £234,282 in respect of the Capital Asset.

Going concern

The Trustees have performed an assessment of the Trust's ability to continue as a going concern, by reference to forecasts and working capital requirements for a period of 12 months from the date of approval of these financial statements. The Trustees are satisfied that the going concern basis of preparation for these financial statements is appropriate.

Reserves policy

The Trust, as a not-for-profit organisation, has not established, as was envisaged, any major general reserves to date. As noted above, the Board is seeking to improve the quantity and quality of what is delivered while reducing costs. This strategy will serve to eliminate the current deficit in reserves.

Principal funding sources

The principal sources of funding for the Trust are donations from the Diocese and the general public, income from fundraising activities, income generated from overnight accommodation and going out into schools and parishes to deliver the objectives of the Trust.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

Financial risk management policy

The Trust's principal financial instruments comprise cash and cash equivalents. Other financial assets and liabilities, such as trade creditors and trade debtors, arise directly from the Trust's operating activities.

The main risks associated with the Trust's financial assets and liabilities are set out below. The Trust does not undertake any hedging activity and any significant financial risks are addressed on a case-by-case basis.

Interest rate risk

The Trust invests surplus cash in floating rate interest yielding bank accounts, therefore financial assets, interest income and cash flows can be affected by movements in interest rates. However, the Trustees do not consider there to be any significant exposure. The Trust has no bank borrowings.

Price risk

There is no significant exposure to changes in the carrying value of financial liabilities.

Credit risk

The Trust's policy is aimed at minimising such losses. Individual exposures and overdue debts are monitored with customers to ensure that the Trust's exposure to bad debts is not significant.

Liquidity risk

The Trust aims to mitigate liquidity risk by managing cash generated by its operations. Flexibility is maintained by retaining surplus cash in readily accessible bank deposit accounts. Limits on spending authority are in place.

Foreign currency risk

There are minimal transactions in foreign currency. As a result, no hedging activity is undertaken to mitigate this risk.

Investment policy

The Trust ensures that any investment strategy it adopts does not put at adverse risk any of the assets it is responsible for.

Funds are placed on deposit at the highest possible interest rates, consistent with cash flow requirements.

Plans for future periods

Following the appointment of Bishop Wright as the Bishop of Hexham and Newcastle, YMT is now on a sure footing as the youth ministry of the Diocese. In 2024, YMT will lead its first youth pilgrimage to Lourdes taking almost 50 young people as part of the Diocesan pilgrimage.

The financial position of the charity is also more stable following a commitment of funding from the Diocese for a further year. Additional potential sources of income have also been identified in seeking to optimise the site at times when it is not being used, such as weekends and school holidays in order to enhance the financial position.

Work continues on the capital projects planned including the grotto, new hall and other site developments which are longer term in nature.

Structure, governance and management

Governing document

The Trust is a charitable company limited by guarantee and was incorporated on 6 February 2012. It is governed by Articles of Association as adopted on 6 February 2012.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr WM Howard	
Msgr AJ Faley	(Resigned 31 May 2023)
Rev S Lerche	(Resigned 31 May 2023)
Ms DM Fox	(Resigned 31 January 2024)
Dame M Regan	
Sr K Matthews	
Mr D Leane	(Resigned 24 November 2023)
Dr S O'Neill	
Fr M Lyden-Smith	
Ms C Lawrence	(Appointed 28 May 2023)
Mr E M Donnelly	(Appointed 24 July 2023)
Rev M A Millward	(Appointed 1 July 2023)
Ms F E Standfield	(Appointed 1 May 2024)

Recruitment and appointment of new trustees

From time to time it is necessary for the Trust to recruit new Trustees to replace those that have either resigned during their term of office, or by way of anticipating planned retirements after the completion of either a single term of three years, or a maximum period of six years, being two terms of three years.

When a vacancy occurs, the Board will determine the mix of skills and experience needed so as to ensure a fully functioning team of Trustees and will seek to identify individuals who appear to have the qualities and interest in what we do. Although not strictly a public appointment, when setting out the essential requirements of potential Trustees, the Trust chooses to make known that it expects appointees to follow the seven principles of public life as defined by the Committee on Standards in Public Life.

After fair assessment by a panel of the Board, a proposed applicant is recommended to the Bishop for appointment.

Organisational structure

The Youth Ministry Trust is a registered charity and a Company Limited by Guarantee. The Diocese of Hexham and Newcastle is the defined Member under the Articles of Association. The Bishop appoints trustees including the Chair of the Board and has a controlling role in the appointment of leadership staff. He is thus identified as a Person of Significant Influence under company law. The Board composition is detailed in the Articles of Association, to include at least two members who are also directors/trustees of the Diocese of Hexham and Newcastle (registered company co. no. 7732977, registered charity no.1143450), and meetings are only quorate when at least one of those Board members is present.

The role of the Board is summarised as being responsible for managing the resources, regulation, risk, reputation and resilience of the charity. Trustees are appointed for a three-year term with new trustees being identified for consideration by the Bishop either when a vacancy arises or when a need for additional skills is identified. Trustees are appointed for a three-year term.

The composition of the Board is such that it includes representatives of key stakeholders and people appointed for the expertise and experience they can bring. The Board sets the strategic direction and policies of the company which are then delivered by the Directors of Youth Ministry and Operations, who attend all Board meetings.

An annual Business Plan and Budget is prepared for approval by the Board of the Diocese of Hexham and Newcastle with interim termly reports provided.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

Induction and training of new trustees

The induction and training of Trustees is the responsibility of the Chairman and is arranged on an individual or collective basis as appropriate. The Board of Trustees has recently approved the introduction of formal training sessions for the Board as a whole, and one-to-one appraisals undertaken by the Chairman.

All Trustees, as well as certain senior staff, are required to declare, and maintain as continuing to be accurate, a declaration of interests. The Trustees review the Register of Interests on an annual basis.

Risk management

The Trust has adopted a risk management strategy. The risk management strategy forms part of Trust's overall internal control structure and corporate governance arrangements. The strategy provides definitions of relevant terminology and details responsibility and accountability within the Trust. The strategy also describes the management process, including the identification and measurement of risk and the main reporting arrangements.

Risks are categorised in one of seven areas: strategic, operational, reputational, financial, physical, people, and regulatory.

Risk Appetite is the term used to determine the amount of risk that is appropriate for the Trust. Risks are considered on an individual basis using a risk model to determine the impact and likelihood of a potential risk and the appropriate response to the outcome of measuring each risk.

The Risk Register continues to be developed during the year and is regularly discussed at Trustee meetings.

Statement of trustees' responsibilities

The trustees, who are also the directors of Youth Ministry Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with the company's articles, a resolution proposing that Robson Laidler Accountants Limited be reappointed as auditor of the company will be put at a General Meeting.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 AUGUST 2023*

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



Mr WM Howard
Trustee

28 May 2024

YOUTH MINISTRY TRUST

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF YOUTH MINISTRY TRUST

Opinion

We have audited the financial statements of Youth Ministry Trust (the 'charity') for the year ended 31 August 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

YOUTH MINISTRY TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF YOUTH MINISTRY TRUST

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

The risk of material misstatement due to error or fraud has been assessed in conjunction with how internal controls may mitigate any such risk. These controls are reviewed as part of the audit by performing systems walkthroughs to ensure they are operating effectively. Other substantive testing is also performed on all material balances and therefore any instances of non-compliance should be identified or considered as insignificant.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, the audit engagement team;

- obtained an understanding of the nature of the industry and sector, including the legal and regulatory framework, in which the charitable company operates and how the charitable company complies with that legal and regulatory framework
- inquired with management and those charged with governance about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud
- discussed with management and those charged with governance any non-compliance with laws and regulations and how fraud might occur including assessments of how and where the financial statements may be susceptible to fraud.

The risk of management override of controls was also considered an area of potential misstatement due to fraud. Audit procedures performed included testing of manual journal entries and other adjustments and evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business.

YOUTH MINISTRY TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF YOUTH MINISTRY TRUST

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Nicholas Cunningham FCCA (Senior Statutory Auditor)
for and on behalf of Robson Laidler Accountants Limited

28 May 2024

Statutory Auditor

Fernwood House
Fernwood Road
Jesmond
Newcastle upon Tyne
Tyne and Wear
England
NE2 1TJ

YOUTH MINISTRY TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

Current financial year

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
<u>Income and endowments from:</u>					
Donations and legacies	2	212,929	221,044	433,973	1,705,671
Charitable activities	3	599,831	3,619	603,450	480,407
Other trading activities	4	21,795	-	21,795	18,225
Investments		81	-	81	-
Other income		2,204	-	2,204	1,800
Total income		836,840	224,663	1,061,503	2,206,103
<u>Expenditure on:</u>					
Raising funds	5	30,433	-	30,433	20,208
Charitable activities	6	706,831	54,963	761,794	592,121
Total expenditure		737,264	54,963	792,227	612,329
Net incoming resources before transfers		99,576	169,700	269,276	1,593,774
Gross transfers between funds		234,282	(234,282)	-	-
Net income/(expenditure) for the year/ Net movement in funds		333,858	(64,582)	269,276	1,593,774
Fund balances at 1 September 2022		(24,836)	1,528,121	1,503,285	(90,489)
Fund balances at 31 August 2023		309,022	1,463,539	1,772,561	1,503,285

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

YOUTH MINISTRY TRUST

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

Prior financial year

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes			
Income and endowments from:				
Donations and legacies	2	147,608	1,558,063	1,705,671
Charitable activities	3	480,407	-	480,407
Other trading activities	4	18,225	-	18,225
Other income		1,800	-	1,800
Total income		648,040	1,558,063	2,206,103
Expenditure on:				
Raising funds	5	20,208	-	20,208
Charitable activities	6	530,601	61,520	592,121
Total expenditure		550,809	61,520	612,329
Net incoming resources before transfers		97,231	1,496,543	1,593,774
Gross transfers between funds		10,409	(10,409)	-
Net income/(expenditure) for the year/ Net movement in funds		107,640	1,486,134	1,593,774
Fund balances at 1 September 2021		(132,476)	41,987	(90,489)
Fund balances at 31 August 2022		(24,836)	1,528,121	1,503,285

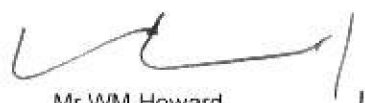
YOUTH MINISTRY TRUST

BALANCE SHEET

AS AT 31 AUGUST 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	10		321,415		29,604
Current assets					
Stocks	11	23,396		-	
Debtors	12	1,546,536		1,487,274	
Cash at bank and in hand		120,928		100,743	
		1,690,860		1,588,017	
Creditors: amounts falling due within one year	13	(239,714)		(64,336)	
Net current assets			1,451,146		1,523,681
Total assets less current liabilities			1,772,561		1,553,285
Creditors: amounts falling due after more than one year	14		-		(50,000)
Net assets			1,772,561		1,503,285
Income funds					
Restricted funds	15		1,463,539		1,528,121
<u>Unrestricted funds</u>					
Designated funds	16	241,383		10,409	
General unrestricted funds		67,639		(35,245)	
			309,022		(24,836)
			1,772,561		1,503,285

The financial statements were approved by the Trustees on 28 May 2024



Mr WM Howard
Trustee

Company registration number 07937704

YOUTH MINISTRY TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from operations	18		379,791		92,727
Investing activities					
Purchase of tangible fixed assets		(309,886)		(25,588)	
Proceeds from disposal of tangible fixed assets		199		1,800	
Investment income received		81		-	
Net cash used in investing activities			(309,606)		(23,788)
Financing activities					
Repayment of borrowings		(50,000)		-	
Net cash used in financing activities			(50,000)		-
Net increase in cash and cash equivalents			20,185		68,939
Cash and cash equivalents at beginning of year			100,743		31,804
Cash and cash equivalents at end of year			120,928		100,743

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

Charity information

Youth Ministry Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Emmaus Village, Pemberton Road, Allensford, Consett, County Durham, DH8 9BA, England.

1.1 Accounting convention

Youth Ministry Trust meets the definition of a public benefit entity entry under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The company has applied the following accounting policies:

1.2 Going concern

The financial statements have been prepared on a going concern basis following the guarantee of continued financial support from Diocese of Hexham and Newcastle. The Trustees have considered a period of 12 months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	4% to 25% straight line
Fixtures and fittings	20% to 25% straight line
Computers	10% to 33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

Fixed assets are reviewed for impairment if events or changes in circumstances indicate that the carrying amount of such assets may not be recoverable. If there is an indication of possible impairment, the recoverable amount of any affected asset is estimated and compared against its carrying amount. Where the estimated recoverable amount is lower, an impairment loss is recognised immediately in profit and loss.

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Taxation

As a charity, the company is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Debtors and creditors

Trade debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due. Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023 £	2023 £	2023 £	2022 £	2022 £	2022 £
Donations and gifts	27,929	41,181	69,110	13,608	1,539,998	1,553,606
Grants	185,000	179,863	364,863	134,000	18,065	152,065
	<u>212,929</u>	<u>221,044</u>	<u>433,973</u>	<u>147,608</u>	<u>1,558,063</u>	<u>1,705,671</u>
Donations and gifts						
Significance Trust	-	-	-	-	1,530,000	1,530,000
Sisters of Mercy	-	40,000	40,000	-	-	-
Society of Sacred Heart of Jesus	3,000	-	3,000	-	-	-
Other	24,929	1,181	26,110	13,608	9,998	23,606
	<u>27,929</u>	<u>41,181</u>	<u>69,110</u>	<u>13,608</u>	<u>1,539,998</u>	<u>1,553,606</u>
Grants receivable for core activities						
Diocese of Hexham and Newcastle	185,000	-	185,000	130,000	-	130,000
Government grants	-	4,800	4,800	4,000	-	4,000
William Leech Foundation	-	20,000	20,000	-	10,000	10,000
Koch Foundation	-	-	-	-	8,065	8,065
Porticus	-	155,063	155,063	-	-	-
	<u>185,000</u>	<u>179,863</u>	<u>364,863</u>	<u>134,000</u>	<u>18,065</u>	<u>152,065</u>

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

3 Charitable activities

	School accommodation 2023 £	Room hire and other income 2023 £	Other festivals 2023 £	Total 2023 £	Total 2022 £
Retreat income	324,934	126,549	151,967	603,450	480,407
Analysis by fund					
Unrestricted funds	324,934	126,549	148,348	599,831	480,407
Restricted funds	-	-	3,619	3,619	-
	324,934	126,549	151,967	603,450	480,407

4 Other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Bar and shop income	21,795	18,225

5 Raising funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
<u>Fundraising and publicity</u>		
Costs of raising funds	15,200	12,776
Other fundraising costs	15,233	7,432
Fundraising and publicity	30,433	20,208
	30,433	20,208

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

6 Charitable activities

	Charitable activities 2023 £	Charitable activities 2022 £
Staff costs	272,612	225,940
Retreat expenses	117,989	86,482
Festival and event expenses	145,852	51,064
Gap year expenses	26,021	21,856
	<u>562,474</u>	<u>385,342</u>
Share of support costs (see note 7)	199,320	206,779
	<u>761,794</u>	<u>592,121</u>
Analysis by fund		
Unrestricted funds	706,831	530,601
Restricted funds	54,963	61,520
	<u>761,794</u>	<u>592,121</u>

7 Support costs

	Support costs £	Governance costs £	2023 £	Support costs £	Governance costs £	2022 £
Depreciation	18,076	-	18,076	21,479	-	21,479
Management and administration	18,911	-	18,911	17,936	-	17,936
Premises and office costs	118,659	-	118,659	153,455	-	153,455
Audit fees	3,600	-	3,600	3,600	-	3,600
Consultancy and professional fees	40,074	-	40,074	10,309	-	10,309
	<u>199,320</u>	<u>-</u>	<u>199,320</u>	<u>206,779</u>	<u>-</u>	<u>206,779</u>
Analysed between Charitable activities	<u>199,320</u>	<u>-</u>	<u>199,320</u>	<u>206,779</u>	<u>-</u>	<u>206,779</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

9 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Administrative staff	13	9

Employment costs

	2023 £	2022 £
Wages and salaries	242,897	200,416
Social security costs	17,129	14,311
Other pension costs	12,586	11,213
	272,612	225,940

During the year, the amount paid to key management totalled £53,405 (2022: £52,952).

There were no employees whose annual remuneration was more than £60,000.

10 Tangible fixed assets

	Leasehold improvements £	Fixtures and fittings £	Computers £	Total £
Cost				
At 1 September 2022	45,039	29,602	45,964	120,605
Additions	235,975	1,957	71,954	309,886
At 31 August 2023	281,014	31,559	117,918	430,491
Depreciation and impairment				
At 1 September 2022	34,736	20,908	35,356	91,000
Depreciation charged in the year	6,935	3,776	7,365	18,076
At 31 August 2023	41,671	24,684	42,721	109,076
Carrying amount				
At 31 August 2023	239,343	6,875	75,197	321,415
At 31 August 2022	10,303	8,693	10,608	29,604

11 Stocks

	2023 £	2022 £
Work in progress	23,396	-

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

12 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	54,472	33,534
Prepayments and accrued income	1,492,064	1,453,740
	<u>1,546,536</u>	<u>1,487,274</u>

Included within debtors due within one year is an amount of £1,479,833 (2022: £1,446,994) owed in relation to accrued income. The income is expected to be provided within 12 months of the balance sheet date.

13 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	5,635	5,287
Trade creditors	70,192	19,817
Other creditors	-	4,070
Accruals and deferred income	163,887	35,162
	<u>239,714</u>	<u>64,336</u>

Included in accrued expenses is deferred income totalling £151,295 (2022: £18,347) which represents incoming resources for which the related services have yet to be provided. The services are expected to be provided within 12 months of the balance sheet date.

14 Creditors: amounts falling due after more than one year

	2023 £	2022 £
Other loans	-	50,000
	<u>-</u>	<u>50,000</u>

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 September 2022	Incoming resources	Resources expended	Transfers	Balance at 31 August 2023
	£	£	£	£	£
Chapel fund	14,412	-	-	-	14,412
Grotto fund	23,493	40,966	(1,062)	-	63,397
Team training fund	8,350	-	(3,081)	-	5,269
Awards fund	5,730	3,834	(3,208)	-	6,357
Connectedness 2 - Interaction fund	-	20,000	(14,939)	-	5,061
Koch Foundation fund	1,115	-	-	-	1,115
Significance fund	1,475,021	-	(25,515)	(234,282)	1,215,224
Porticus	-	155,063	(7,159)	-	147,904
DCC Tree Fund	-	4,800	-	-	4,800
	<u>1,528,121</u>	<u>224,663</u>	<u>(54,963)</u>	<u>(234,282)</u>	<u>1,463,539</u>

Chapel fund

This fund represents donations received to fund the build and repairs of the chapel.

Grotto fund

This fund represents donations received to fund the build of the new grotto.

Team training fund

This fund represents donations received for providing team training which had not been possible during to the pandemic.

Awards fund

This fund represents donations received for the Pope John Paul II awards.

Connectedness 2 - Interaction fund

This fund represents monies received from The William Leech Foundation for the support of the "Connectedness 2" project.

Koch Foundation fund

This fund represents monies received from The Koch Foundation for the "To support a Youth Ministry" project.

Significance fund

This fund represents monies received from the Significance Trust to contribute to modernising and developing the facilities at the Emmaus Youth Village.

Porticus

This represents a grant to support an audit of safeguarding with the charity as well as funding of salary for a safeguarding post.

DCC Tree Fund

This is a grant to plant trees on the site as Durham County Council's woodland revival project.

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

15 Restricted funds

(Continued)

Transfer between funds

The transfer between restricted and unrestricted funds represents capital expenditure in the period funded by the Significance Fund.

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 September 2022 £	Resources expended £	Transfers £	Balance at 31 August 2023 £
Capital asset fund	10,409	(3,308)	234,282	241,383
	<u>10,409</u>	<u>(3,308)</u>	<u>234,282</u>	<u>241,383</u>

17 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total Unrestricted funds 2023 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 August 2023 are represented by:					
Tangible assets	321,415	-	321,415	29,604	29,604
Current assets/(liabilities)	(12,393)	1,463,539	1,451,146	(4,440)	1,523,681
Long term liabilities	-	-	-	(50,000)	(50,000)
	<u>309,022</u>	<u>1,463,539</u>	<u>1,772,561</u>	<u>1,528,121</u>	<u>1,503,285</u>

18 Cash generated from operations

	2023 £	2022 £
Surplus for the year	269,276	1,593,774
Adjustments for:		
Investment income recognised in statement of financial activities	(81)	-
Gain on disposal of tangible fixed assets	(200)	(1,800)
Depreciation and impairment of tangible fixed assets	18,076	22,143
Movements in working capital:		
(Increase) in stocks	(23,396)	-
(Increase) in debtors	(59,262)	(1,468,094)
Increase/(decrease) in creditors	175,378	(53,296)
Cash generated from operations	<u>379,791</u>	<u>92,727</u>

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

19 Analysis of changes in net funds

	At 1 September 2022 £	Cash flows £	At 31 August 2023 £
Cash at bank and in hand	100,743	20,185	120,928
Loans falling due after more than one year	(50,000)	50,000	-
	<u>50,743</u>	<u>70,185</u>	<u>120,928</u>

20 Related party transactions

The Diocese of Hexham and Newcastle is identified as a member of the Trust.

The activities of the Trust are run through properties owned by the Diocese of Hexham and Newcastle. No rent is charged to the Trust for the use of these facilities.

During the year, there was income received from the Diocese of Hexham and Newcastle totalling a £185,000 (2022: £130,000) in grant funding towards the general running costs.

Included within creditors is an amount of £Nil (2022: £50,000) owed to the Diocese of Hexham and Newcastle, which is in relation to a loan provided by the Diocese to facilitate the set up of the Trust and to cover the cost of start-up activities. The loan has no fixed repayment terms or interest. The loan has been written off in the current year by the Diocese of Hexham and Newcastle and has been included within the grant income in the year.

The Charity also received £40,000 (2022: £Nil) from Sisters of Mercy Sunderland, where K Matthews also holds a position on the Trustee board.