

Charity Registration No. 1146158

Company Registration No. 07937704 (England and Wales)

YOUTH MINISTRY TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

YOUTH MINISTRY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mr WM Howard
Fr DJ Donnelly
Msgr AJ Faley
Rev S Lerche
Ms DM Fox (Appointed 14 July 2021)
Dame M Regan (Appointed 14 July 2021)
Sr K Matthews (Appointed 14 July 2021)
Mr D Leane (Appointed 11 February 2022)

Dr S O'Neill (Appointed 1 December 2021)

Fr M Lydon-Smith (Appointed 23 September 2021)

Secretary

Mr WM Howard

Charity number

1146158

Company number

07937704

Registered office

Emmaus Village
Pemberton Road
Allensford
Consett
County Durham
England
DH8 9BA

Auditor

Robson Laidler Accountants Limited
Fernwood House
Fernwood Road
Jesmond
Newcastle Upon Tyne
Tyne and Wear
England
NE2 1TJ

YOUTH MINISTRY TRUST

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YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 AUGUST 2021

The trustees present their annual report and financial statements for the year ended 31 August 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The YMT charity has two objectives:

- The advancement of the Roman Catholic religion particularly for the benefit of young people in the Diocese, or elsewhere, by such means as the Trustees think fit, and the provision of charitable support or services (whether in the Diocese or elsewhere) in furtherance of that object
- The advancement of the education of the public and especially young people in accordance with the principles and doctrines of the Roman Catholic religion particularly by the provision and support of schools and other educational establishments (in the Diocese and elsewhere) and the provision of facilities for the education of the public and especially young people as the Trustees shall from time to time think fit.

The principal activity streams which deliver our objectives are:

1. Direct delivery of services to young people

- a. Full school missions - a week-long mission based within a school
- b. Residential retreats - up to five day residential experience at Emmaus Village
- c. Festival Fortnight - a summertime experience for primary and secondary students
- d. World Youth Day - locally delivered programme in support of Vatican led World-wide action
- e. The Source - an evening event of prayer, spiritual leadership, reflection, music and socialising
- f. Faith in Action Award - a national programme which challenges young people to be pro-active in their schools, parishes and wider community
- g. Pope John Paul II Award - an international programme which accredits commitment to a faith community linked to social awareness projects
- h. Flame - a high profile event based in Wembley Arena with over 10,000 young participants
- i. Confirmation - YMT provides support for catechists and the young people they are preparing for this sacrament

2. Supporting others who support young people

- a. Youth Council - the voice of young people to the Bishop
- b. Transcend - a discipleship programme for those aged 16-21 wishing to be Catholic missionary disciples
- c. Co-workers - supporting adults in parishes and schools leading youth ministry in local areas
- d. Support of Youth Ministry Co-ordinators - by providing resources, development and networking

3. Building capacity to provide support for young people

- a. Mini-mission training - empowering young leaders to deliver primary school missions and other peer-to-peer activities
- b. Gap Year Formation Programme - providing accredited personal, spiritual and experiential growth for those who commit to a year-long volunteering commitment
- c. Leadership Training (20's-30s) - empowering YMT "graduates" to promote youth ministry in roles such as chaplaincy, teaching, youth work and Diocesan administration
- d. Young Educators Retreat - the opportunity for educators to replenish their energies in supporting young Catholics
- e. Catholic Certificate for Religious Studies - Youth Ministry Module, which supports the theology, principles and goals of youth ministry

Public benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities and setting the grant making policy for the year.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Use of volunteers

YMT is supported by over 30 young (18+) volunteers: about a dozen commit to a year's residential experience as "Gap Year Volunteers" - recruited locally and from across the World; others operate within parishes across the Diocese. In addition, there are some ten adult volunteers who take on aspects of leadership and delivery.

Achievements and performance

The period 1st September 2020 to 31st August 2021 has been dominated by what can be safely and realistically achieved during periods of pandemic lockdown and restricted access. As reported last year, staffing numbers were reduced from 20 to 5 in a redundancy programme which meant our approach to delivery was very much from a zero-base.

The reporting period has seen three main strands.

1. A shift from physical to e-based delivery of services
2. Preparing for the 2021-22 academic year
3. Investing in our future

Service Delivery

Historically, over 90% of delivery has been in schools, parishes and in the residential facilities in the Village. All these avenues of access were curtailed. In their place the remaining staff team with some volunteer support switched to a broad and deep e-contact programme which offered regular and seasonal programmes. This new approach has been extremely well-received and will be embedded in our future delivery plans.

Financial review

From Spring 2021 it became clear that the severity of restrictions was lifting gradually, if spasmodically. The Board and leadership staff have committed to building a new model of face-to-face delivery in what will be a different scenario. Our biggest customer base is schools: in the Hexham and Newcastle Diocese, all schools are being incorporated into one of four multi-academy trusts (Catholic Education Trusts). This will enable a far more structured approach to what YMT can deliver to primary and secondary schools across the North East.

We held a couple of residential weekend events to "test the water" after the long closure period thus ensuring our physical assets and staffing systems met customer and legislative requirements. Parallel to this, we started a recruitment programme to appoint some additional staff to meet the expected delivery needs of the 2021-22 academic year. We are rebuilding our staffing cadre and contracted services base with a mind to ensuring maximum flexibility in how we deliver a 24/7 operation over 50 weeks every year.

The financial statements for the year to 31 August 2021 show a net surplus of £103,009.

Future development

The Emmaus Village site is now over ten years old. While the Trustees have been diligent tenants in this Diocese-owned asset in terms of repairs and renewals, there comes a time when substantial refurbishment and capital improvement is required. Also experience over the decade has shown where sensible expansion and improvement will drastically improve the efficiency and quality of what we deliver. In August 2021, the Trustees were delighted to be awarded some £1.5m (spread over a three year period) by the Significance charity which will be used for a major capital works programme starting in 2022.

Going concern

The Trustees have performed an assessment of the Trust's ability to continue as a going concern, by reference to forecasts and working capital requirements for a period of 12 months from the date of approval of these financial statements. The Coronavirus pandemic has created a significant detrimental impact on the Trust's ability to trade, however with the help from the government and the ongoing support from the Diocese of Hexham and Newcastle, the Trustees are satisfied that the going concern basis of preparation for these financial statements is appropriate.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 AUGUST 2021**

Reserves policy

The Trust, as a not-for-profit organisation, has not established, as was envisaged, any major general reserves to date. As noted above, the Board is seeking to improve the quantity and quality of what is delivered while reducing costs. This strategy will serve to eliminate the current deficit in reserves.

Principal funding sources

The principal sources of funding for the Trust are donations from the Diocese and the general public, income from fundraising activities, income generated from overnight accommodation and going out into schools and parishes to deliver the objectives of the Trust.

Financial risk management policy

The Trust's principal financial instruments comprise cash and cash equivalents. Other financial assets and liabilities, such as trade creditors and trade debtors, arise directly from the Trust's operating activities.

The main risks associated with the Trust's financial assets and liabilities are set out below. The Trust does not undertake any hedging activity and any significant financial risks are addressed on a case-by-case basis.

Interest rate risk

The Trust invests surplus cash in floating rate interest yielding bank accounts, therefore financial assets, interest income and cash flows can be affected by movements in interest rates. However, the Trustees do not consider there to be any significant exposure. The Trust has no bank borrowings.

Price risk

There is no significant exposure to changes in the carrying value of financial liabilities.

Credit risk

The Trust's policy is aimed at minimising such losses. Individual exposures and overdue debts are monitored with customers to ensure that the Trust's exposure to bad debts is not significant.

Liquidity risk

The Trust aims to mitigate liquidity risk by managing cash generated by its operations. Flexibility is maintained by retaining surplus cash in readily accessible bank deposit accounts. Limits on spending authority are in place.

Foreign currency risk

There are minimal transactions in foreign currency. As a result, no hedging activity is undertaken to mitigate this risk.

Investment policy

The Trust ensures that any investment strategy it adopts does not put at adverse risk any of the assets it is responsible for.

Funds are placed on deposit at the highest possible interest rates, consistent with cash flow requirements.

Plans for future periods

As described above, our scale of operations and therefore direct costs were dramatically reduced, while financial support from the Diocese plus Government pandemic support has provided a sound income stream. The outcome is that we have reduced the accumulated deficit by some £103k after allowing for restricted income committed to expenditure in 2021-22.

Looking to the future, the Trustees have two strands to manage:

1. Creating a new operating model where revenue income safely matches expenditure
2. Maximising the long-term benefits of the £1.5mn donation.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 AUGUST 2021**

Structure, governance and management

Governing document

The Trust is a charitable company limited by guarantee and was incorporated on 6 February 2012. It is governed by Articles of Association as adopted on 6 February 2012.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr JM Foster	(Resigned 14 July 2021)
Mrs M Matthews	(Resigned 14 July 2021)
Rev CS Warren	(Resigned 14 July 2021)
Rev TJ McHale	(Resigned 14 July 2021)
Mrs E Scannell	(Resigned 14 July 2021)
Sister PA Bell	(Resigned 6 December 2020)
Mr WM Howard	
Fr DJ Donnelly	
Msgr AJ Faley	
Rev S Lerche	
Ms DM Fox	(Appointed 14 July 2021)
Dame M Regan	(Appointed 14 July 2021)
Sr K Matthews	(Appointed 14 July 2021)
Mr D Leane	(Appointed 11 February 2022)
Dr S O'Neill	(Appointed 1 December 2021)
Fr M Lydon-Smith	(Appointed 23 September 2021)

Recruitment and appointment of new trustees

From time to time it is necessary for the Trust to recruit new Trustees to replace those that have either resigned during their term of office, or by way of anticipating planned retirements after the completion of either a single term of three years, or a maximum period of six years, being two terms of three years.

When a vacancy occurs, the Board will determine the mix of skills and experience needed so as to ensure a fully functioning team of Trustees and will seek to identify individuals who appear to have the qualities and interest in what we do. Although not strictly a public appointment, when setting out the essential requirements of potential Trustees, the Trust chooses to make known that it expects appointees to follow the seven principles of public life as defined by the Committee on Standards in Public Life.

After fair assessment by a panel of the Board, a proposed applicant is recommended to the Bishop for appointment.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

Organisational structure

The Trust is governed by a Board of Trustees. The Chairman of the Board and its trustees are appointed by the Bishop of Hexham and Newcastle Diocese, being the Member of this Trust and deemed a Person of Significant Control under company law.

The role of the Board is summarised as being responsible for managing the Resources, Regulation, Risk, Reputation and Resilience of the Charity.

The Bishop of the Diocese of Hexham and Newcastle is the defined Member of the Youth Ministry Trust company. He appoints trustees and has a controlling role in the appointment of leadership staff. He is thus identified as a person of significant influence.

Trustees are appointed for a three-year term with new trustees being identified for consideration by the Bishop.

An annual Business Plan and Budget is prepared for approval by the Board of the Diocese of Hexham and Newcastle (registered company co. no. 7732977, registered charity no.1143450) with interim termly reports provided.

The composition of the Board is such that it includes representatives of key stakeholders and people appointed for the expertise and experience they can bring. The Board sets the strategic direction and policies of the company which are then delivered by the Directors of Youth Ministry and Operations, who attend all Board meetings.

Induction and training of new trustees

The induction and training of Trustees is the responsibility of the Chairman and is arranged on an individual or collective basis as appropriate. The Board of Trustees has recently approved the introduction of formal training sessions for the Board as a whole, and one-to-one appraisals undertaken by the Chairman.

All Trustees, as well as certain senior staff, are required to declare, and maintain as continuing to be accurate, a declaration of interests. The Trustees review the Register of Interests on an annual basis.

Risk management

The Trust has adopted a risk management strategy. The risk management strategy forms part of Trust's overall internal control structure and corporate governance arrangements. The strategy provides definitions of relevant terminology and details responsibility and accountability within the Trust. The strategy also describes the management process, including the identification and measurement of risk and the main reporting arrangements.

Risks are categorised in one of seven areas: strategic, operational, reputational, financial, physical, people, and regulatory.

Risk Appetite is the term used to determine the amount of risk that is appropriate for the Trust. Risks are considered on an individual basis using a risk model to determine the impact and likelihood of a potential risk and the appropriate response to the outcome of measuring each risk.

The Risk Register continues to be developed during the year and is regularly discussed at Trustee meetings.

YOUTH MINISTRY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

Statement of trustees' responsibilities

The trustees, who are also the directors of Youth Ministry Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

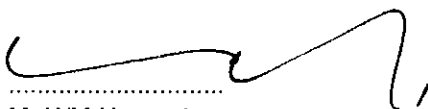
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with the company's articles, a resolution proposing that Robson Laidler Accountants Limited be reappointed as auditor of the company will be put at a General Meeting.

The trustees' report was approved by the Board of Trustees.



Mr WM Howard

Trustee

Date:

26th April 2022

YOUTH MINISTRY TRUST

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF YOUTH MINISTRY TRUST

Opinion

We have audited the financial statements of Youth Ministry Trust (the 'charity') for the year ended 31 August 2021 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

YOUTH MINISTRY TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF YOUTH MINISTRY TRUST

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The risk of material misstatement due to error or fraud has been assessed in conjunction with how internal controls may mitigate any such risk. These controls are reviewed as part of the audit by performing systems walkthroughs to ensure they are operating effectively. Other substantive testing is also performed on all material balances and therefore any instances of non-compliance should be identified or considered as insignificant. Manual journal entries are scrutinised by data analytics software used as part of the audit.

The laws and regulations which are considered to be significant to the entity relate to health and safety. Discussions are held with management to determine whether any breaches have occurred as well as legal expenditure being scrutinised for any evidence on non-compliance.

The audit was considered capable of identifying irregularities only to the extent of the substantive testing performed and from discussions with management.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

YOUTH MINISTRY TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF YOUTH MINISTRY TRUST

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Michael T Moran BA FCA (Senior Statutory Auditor)
for and on behalf of Robson Laidler Accountants Limited

26 April 2022

Chartered Accountants
Statutory Auditor

Fernwood House
Fernwood Road
Jesmond
Newcastle Upon Tyne
Tyne and Wear
England
NE2 1TJ

Robson Laidler Accountants Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

YOUTH MINISTRY TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2021

Current financial year

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
<u>Income from:</u>					
Donations and legacies	2	384,650	33,770	418,420	830,379
Charitable activities	3	10,326	-	10,326	236,853
Other trading activities	4	1,206	-	1,206	3,107
Total income		396,182	33,770	429,952	1,070,339
<u>Expenditure on:</u>					
Raising funds	5	8,986	-	8,986	21,613
Charitable activities	6	317,957	-	317,957	671,462
Total resources expended		326,943	-	326,943	693,075
Net income for the year/ Net movement in funds		69,239	33,770	103,009	377,264
Fund balances at 1 September 2020		(201,715)	8,217	(193,498)	(570,762)
Fund balances at 31 August 2021		(132,476)	41,987	(90,489)	(193,498)

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

YOUTH MINISTRY TRUST

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2021

Prior financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes			
Income from:				
Donations and legacies	2	830,379	-	830,379
Charitable activities	3	236,853	-	236,853
Other trading activities	4	3,107	-	3,107
Total income		1,070,339	-	1,070,339
Expenditure on:				
Raising funds	5	21,613	-	21,613
Charitable activities	6	670,988	474	671,462
Total resources expended		692,601	474	693,075
Net income for the year/ Net movement in funds		377,738	(474)	377,264
Fund balances at 1 September 2019		(579,453)	8,691	(570,762)
Fund balances at 31 August 2020		(201,715)	8,217	(193,498)

YOUTH MINISTRY TRUST

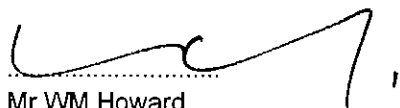
BALANCE SHEET

AS AT 31 AUGUST 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	10		26,142		41,478
Current assets					
Debtors	11	19,180		29,824	
Cash at bank and in hand		31,804		32,217	
		50,984		62,041	
Creditors: amounts falling due within one year	12	(117,615)		(150,517)	
Net current liabilities			(66,631)		(88,476)
Total assets less current liabilities			(40,489)		(46,998)
Creditors: amounts falling due after more than one year	13		(50,000)		(146,500)
Net liabilities			(90,489)		(193,498)
Income funds					
Restricted funds	14		41,987		8,217
Unrestricted funds			(132,476)		(201,715)
			(90,489)		(193,498)

The financial statements were approved by the Trustees on

24th April 2022



Mr WM Howard
Trustee

Company Registration No. 07937704

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

1 Accounting policies

Charity information

Youth Ministry Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Emmaus Village, Pemberton Road, Allensford, Consett, County Durham, DH8 9BA, England.

1.1 Accounting convention

Youth Ministry Trust meets the definition of a public benefit entity entry under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The company has applied the following accounting policies:

1.2 Going concern

The financial statements have been prepared on a going concern basis following the guarantee of continued financial support from Diocese of Hexham and Newcastle. The Trustees have considered a period of 12 months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	25% straight line
Fixtures and fittings	25% straight line
Computers	33% straight line
Motor vehicles	20% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

Fixed assets are reviewed for impairment if events or changes in circumstances indicate that the carrying amount of such assets may not be recoverable. If there is an indication of possible impairment, the recoverable amount of any affected asset is estimated and compared against its carrying amount. Where the estimated recoverable amount is lower, an impairment loss is recognised immediately in profit and loss.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Taxation

As a charity, the company is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

1.10 Leases

Assets obtained under hire purchase contracts or finance leases are capitalised in the Balance Sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is shorter.

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease

1.11 Debtors and creditors

Trade debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due. Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2021 £	2021 £	2021 £	2020 £
Donations and gifts	47,818	33,770	81,588	34,802
Grants	336,832	-	336,832	795,577
	<u>384,650</u>	<u>33,770</u>	<u>418,420</u>	<u>830,379</u>
Grants receivable for core activities				
Diocese of Hexham and Newcastle	230,000	-	230,000	653,333
Government grants	106,832	-	106,832	142,244
	<u>336,832</u>	<u>-</u>	<u>336,832</u>	<u>795,577</u>

3 Charitable activities

	School accommodation 2021 £	Room hire and other income 2021 £	Total 2021 £	Total 2020 £
Retreat income	<u>728</u>	<u>9,598</u>	<u>10,326</u>	<u>236,853</u>

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Bar and shop income	<u>1,206</u>	<u>3,107</u>

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

5 Raising funds

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Fundraising and publicity		
Costs of raising funds	8,056	18,486
Other fundraising costs	930	3,127
	<hr/>	<hr/>
Fundraising and publicity	8,986	21,613
	<hr/>	<hr/>
	8,986	21,613
	<hr/>	<hr/>

6 Charitable activities

	Charitable activities	Charitable activities
	2021	2020
	£	£
Staff costs	158,087	444,771
Retreat expenses	28,434	54,225
Festival and event expenses	2,853	13,498
Gap year expenses	17,961	20,487
	<hr/>	<hr/>
	207,335	532,981
	<hr/>	<hr/>
Share of support costs (see note 7)	110,622	138,481
	<hr/>	<hr/>
	317,957	671,462
	<hr/>	<hr/>
Analysis by fund		
Unrestricted funds	317,957	670,988
Restricted funds	-	474
	<hr/>	<hr/>

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

7 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Management and administration	4,501	-	4,501	15,237	-	15,237
Premises and office costs	72,315	-	72,315	84,415	-	84,415
Audit fees	3,600	-	3,600	3,870	-	3,870
Consultancy and professional fees	6,687	-	6,687	3,183	-	3,183
Depreciation of tangible fixed assets	23,519	-	23,519	31,776	-	31,776
	<u>110,622</u>	<u>-</u>	<u>110,622</u>	<u>138,481</u>	<u>-</u>	<u>138,481</u>
Analysed between Charitable activities	<u>110,622</u>	<u>-</u>	<u>110,622</u>	<u>138,481</u>	<u>-</u>	<u>138,481</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Administrative staff	<u>5</u>	<u>20</u>

During the year, the amount paid to key management totalled £42,658 (2020: £42,884).

There were no employees whose annual remuneration was more than £60,000.

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

10 Tangible fixed assets

	Leasehold improvements	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 September 2020	81,059	79,322	46,170	12,882	219,433
Additions	-	4,351	4,559	-	8,910
At 31 August 2021	81,059	83,673	50,729	12,882	228,343
Depreciation and Impairment					
At 1 September 2020	63,091	70,809	35,667	8,388	177,955
Depreciation charged in the year	9,014	5,232	7,432	2,568	24,246
At 31 August 2021	72,105	76,041	43,099	10,956	202,201
Carrying amount					
At 31 August 2021	8,954	7,632	7,630	1,926	26,142
At 31 August 2020	17,968	8,513	10,503	4,494	41,478

11 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	225	1,966
Prepayments and accrued income	18,955	27,858
	19,180	29,824

12 Creditors: amounts falling due within one year

	2021	2020
	£	£
Notes		
Obligations under finance leases	-	1,151
Other taxation and social security	2,844	6,091
Trade creditors	20,559	23,417
Other creditors	78	6,892
Accruals and deferred income	94,134	112,966
	117,615	150,517

Included in accrued expenses is deferred income totalling £87,214 (2020: £88,703) which represents incoming resources for which the related services have yet to be provided. The services are expected to be provided within 12 months of the balance sheet date.

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

13 Creditors: amounts falling due after more than one year

	2021 £	2020 £
Other loans	50,000	146,500

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 September 2019 £	Resources expended £	Balance at 1 September 2020 £	Movement in funds Incoming resources £	Balance at 31 August 2021 £
Chapel fund	8,691	(474)	8,217	6,195	14,412
Grotto fund	-	-	-	15,995	15,995
Team training fund	-	-	-	5,850	5,850
Awards fund	-	-	-	5,730	5,730
	<u>8,691</u>	<u>(474)</u>	<u>8,217</u>	<u>33,770</u>	<u>41,987</u>

Chapel fund

This fund represents donations received to fund the build and repairs of the chapel.

Grotto fund

This fund represents donations received to fund the build of the new grotto.

Team training fund

This fund represents donations received for providing team training which had not been possible during to the pandemic.

Awards fund

This fund represents donations received for the Pope John Paul II awards.

YOUTH MINISTRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

15 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 August 2021 are represented by:						
Tangible assets	26,142	-	26,142	41,478	-	41,478
Current assets/ (liabilities)	(108,618)	41,987	(66,631)	(96,693)	8,217	(88,476)
Long term liabilities	(50,000)	-	(50,000)	(146,500)	-	(146,500)
	<u>(132,476)</u>	<u>41,987</u>	<u>(90,489)</u>	<u>(201,715)</u>	<u>8,217</u>	<u>(193,498)</u>

16 Related party transactions

Transactions with related parties

The Trust has a connection with the Diocese of Hexham and Newcastle by virtue of the Trust's objectives in promoting the Roman Catholic religion and through the involvement of common Trustees and influence the Diocese has over the Trust. The Diocese is deemed the controlling party of the Trust. The activities of the Trust are run through properties owned by the Diocese of Hexham and Newcastle. No rent is charged to the Trust for the use of these facilities.

During the year, there was income generated from the Diocese of Hexham and Newcastle totalling £214 (2020: £1,438) for retreat and conference facilities and a £230,000 (2020: £653,333) grant towards the running costs. Resources expended with the Diocese of Hexham and Newcastle totalled £797 (2020: £797) for the re-charge of costs incurred on behalf of the Trust.

Included within creditors is an amount of £50,000 (2020: £146,500) owed to the Diocese of Hexham and Newcastle, which is in relation to a loan provided by the Diocese to facilitate the set up of the Trust and to cover the cost of start-up activities. The loan has no fixed repayment terms or interest.

Included within trade creditors due within one year is an amount of £13,503 (2020: £20,303) owed to the Diocese of Hexham and Newcastle, which is in relation to the purchase of the minibus and other various equipment.

During the year, the trust made sales to St Mary's Catholic School Trust of £Nil (2020: £13,725) of which J M Foster is also a trustee. There is no balance outstanding at the year end.

During the year, the trust made sales to St Mary and St Thomas Aquinas School of £63 (2020: £352) of which E Scannell is the headteacher. There is no balance outstanding at the year end.

