

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 30 September 2023
for
Me & Dee

Bourne & Co
Chartered Accountants
6 Lichfield Street
Burton-on-Trent
Staffordshire
DE14 3RD

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for the Year Ended 30 September 2023

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Report of the Trustees
for the Year Ended 30 September 2023

The trustees present their report with the financial statements of the charity for the year ended 30 September 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Invited to trustee meetings:

Miss Maria Hanson MBE (Founder/CEO unwaged)

Mr Mark Harrison (Head of Operations)

Our trustees are unpaid and work in a purely voluntary capacity. Their commitment includes attendance at quarterly board meetings, sub-committee meetings and associated tasks relating to the governance and promotion of the charity, all of which are performed without any declared conflicts of interest.

They each bring a wealth of knowledge and experience gained from their respective professional and personal capacities, including directors and owners of companies, as well as those working within the volunteer sector. Collectively, the trustees work together to provide support to Maria and the team, and to ensure that the aims and objectives of the charity are met, in an effective and compliant manner.

OUR MISSION STATEMENT

me&dee has a simple mission: to ensure families going through difficult and uncertain times are gifted with memories they can treasure, never losing sight of what truly matters; because it is those special moments shared with the ones we love, no matter how complicated the circumstances may be, that are most precious of all.

CHARITY ACTIVITY

The charity provides memory-making experiences for families facing short and uncertain futures together.

In recent years, this has included family breaks at a luxury lodge owned by the charity, located in Sherwood Hideaway Park, which has provided vital respite for the families that have stayed there.

As we approach our 18th year, we are expanding the types of activities we offer to better meet the evolving needs and varied types of support now required.

A big part of this is our new "continuing care and support" programme which enables us to support a greater number of families with memory-making opportunities, whilst also creating an environment for peer support amongst families facing similar challenges.

We are also now working a lot more closely with the nursing and bereavement teams at local hospitals, providing the right, sensitive support when the worst imaginable happens. Our Hope elephant continues to be an incredible support to so many, with her voice recorder in one ear and space for precious messages in the other. She can also hold a tin in her ear which can hold special items and even ashes for those who have been lost.

REPORTING ON PUBLIC BENEFIT

The charity was established in 2006 to provide low cost, but high impact, experiences for when time is short and precious. To date, and 18 years later, thousands of families have now been supported.

ACHIEVEMENTS / PERFORMANCE

During the last year we have supported a record number of families, with a range of memory-making experiences, and ongoing emotional support, including:

- 46 holidays at our lodge* (incl. memory gifts)

Report of the Trustees
for the Year Ended 30 September 2023

- 232 Hope Elephants
- 207 'comfort packs' to support the nursing and bereavement teams at local hospitals
- 25 overnight memory-making experiences (incl. stays at Drayton Manor and Gullivers)
- 120 memory-making day trips, including White Post Farm / Go Active Falconry
- 195 'continuing care' events, including swimming sessions at Moorways sensory pool

*We are proud to report that we have had 100% positive feedback from every family who has benefited from a holiday at our lodge. In addition, we were also able to bring Easter happiness to over 220 families across Derby & Burton Hospitals and Longdon School, by providing them with Easter Eggs.

VOLUNTEERS / FUNDRAISING

We have a small and dedicated group of volunteers, known as "me&dee angels". This group is committed to assisting us with fundraising and promotion of the charity. Much of our fundraising activity is through events that we hold and that members of the public hold for us. As a self-funding charity, support such as this is vital and deeply appreciated.

Our annual ball, which was attended and thoroughly enjoyed by over 300 supporters again this year, provided us with the opportunity to raise the profile of the charity, celebrate our achievements and generate additional funds. That, along with many other smaller events (including craft fairs, quiz nights, golf days etc.) held throughout the year, has helped us to sustain good levels of income and secure further support for the charity.

We also have various schemes available on our website that enable supporters to donate a regular affordable sum between £20 and £250 + a month, or gift 'Hope' to the families we support. All are acknowledged and kept up to date on the charity's activities and functions.

OFFICE

We are secure in our office in the village of Melbourne, where our current lease runs through to 2028. This facility provides a practical and effective hub for the charity to be run from, which is only three miles from Maria's home. We have forged good working relationships with the business community in the village.

Administration costs are kept to a minimum, with the Founder and CEO being unsalaried, two full time members of staff, one part-time events coordinator and one part-time administrator, along with volunteer support for practical office activities.

FINANCE

Our end of year report is attached.

Our total income for the year was £193,896 (2022 £256,101)

The majority of our income comprises donations from individuals and businesses. This includes over £20k from monthly business sponsors, whom we are very grateful to for their ongoing support. The remainder of our income was from other fundraising activities and small grants.

The Charity's policy is to hold a minimum of 50% of a full year's expenditure in reserve, which allows the charity to continue to operate at its current level of activity, and plan accordingly. At the end of the Financial year the charity had £242k in reserves, which is greater than the 50% level of reserves required.

The charity does not have any debts, and no funds are held by a custodian trustee.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Report of the Trustees
for the Year Ended 30 September 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1146147

Principal address
18A Castle Lane
Melbourne
Derbyshire
DE73 8JB

Trustees
N Kinsey
E M Horsey
M Hutchings
P G Male
T M Hibbert (appointed 30.1.23)
D P Mather (appointed 17.7.23)
T M Wilson-Szokalo (appointed 17.7.23)
S M Rice (appointed 28.11.23)
C Monk (appointed 28.11.23)

Independent Examiner
Bourne & Co
Chartered Accountants
6 Lichfield Street
Burton-on-Trent
Staffordshire
DE14 3RD

Approved by order of the board of trustees on 19 July 2024 and signed on its behalf by:

P G Male - Trustee

Independent Examiner's Report to the Trustees of
Me & Dee

Independent examiner's report to the trustees of Me & Dee

I report to the charity trustees on my examination of the accounts of Me & Dee (the Trust) for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Edwards ACA

Bourne & Co
Chartered Accountants
6 Lichfield Street
Burton-on-Trent
Staffordshire
DE14 3RD

19 July 2024

Statement of Financial Activities
for the Year Ended 30 September 2023

		30.9.23 Unrestricted fund £	30.9.22 Total funds as restated £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		146,071	193,761
Charitable activities			
Grants and raffles		3,826	8,226
Other trading activities	2	43,225	54,080
Investment income	3	774	34
Total		<u>193,896</u>	<u>256,101</u>
EXPENDITURE ON			
Raising funds	4	203,961	158,168
Charitable activities			
Grants and raffles		-	21,757
Events and fundraising		64,270	27,868
Other		16,969	20,158
Total		<u>285,200</u>	<u>227,951</u>
NET INCOME/(EXPENDITURE)		(91,304)	28,150
RECONCILIATION OF FUNDS			
Total funds brought forward			
As previously reported		335,074	167,452
Prior year adjustment	7	(1,572)	137,900
As restated		<u>333,502</u>	<u>305,352</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>242,198</u></u>	<u><u>333,502</u></u>

The notes form part of these financial statements

Me & Dee

Balance Sheet
30 September 2023

		30.9.23 Unrestricted fund £	30.9.22 Total funds as restated £
FIXED ASSETS	Notes		
Tangible assets	8	118,102	137,900
CURRENT ASSETS			
Debtors	9	22,418	5,822
Cash at bank and in hand		130,783	218,354
		<u>153,201</u>	<u>224,176</u>
CREDITORS			
Amounts falling due within one year	10	(29,105)	(28,574)
NET CURRENT ASSETS		<u>124,096</u>	<u>195,602</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		242,198	333,502
NET ASSETS		<u>242,198</u>	<u>333,502</u>
FUNDS	12		
Unrestricted funds		242,198	333,502
TOTAL FUNDS		<u>242,198</u>	<u>333,502</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 19 July 2024 and were signed on its behalf by:

P G Male - Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 30 September 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
IT equipment	- 20% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	30.9.23	30.9.22 as restated
	£	£
Fundraising events	43,225	38,080
Caravan sales	-	16,000
	<u>43,225</u>	<u>54,080</u>

3. INVESTMENT INCOME

	30.9.23	30.9.22 as restated
	£	£
Deposit account interest	<u>774</u>	<u>34</u>

4. RAISING FUNDS

Raising donations and legacies

	30.9.23	30.9.22 as restated
	£	£
Sherwood Hideaway costs	19,002	15,078
Insurance	345	1,821
Other expenses	33,684	26,731
Support costs	<u>150,930</u>	<u>114,538</u>
	<u>203,961</u>	<u>158,168</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2023 nor for the year ended 30 September 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2023 nor for the year ended 30 September 2022.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund as restated £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	193,761
Charitable activities	
Grants and raffles	8,226
Other trading activities	54,080
Investment income	34
	<hr/>
Total	256,101
	<hr/>
EXPENDITURE ON	
Raising funds	158,168
Charitable activities	
Grants and raffles	21,757
Events and fundraising	27,868
Other	20,158
	<hr/>
Total	227,951
	<hr/>
NET INCOME	28,150
	<hr/>
RECONCILIATION OF FUNDS	
Total funds brought forward	
As previously reported	167,452
Prior year adjustment	137,900
	<hr/>
As restated	305,352

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund as restated £
	<u>£</u>
TOTAL FUNDS CARRIED FORWARD	<u>333,502</u>

7. PRIOR YEAR ADJUSTMENT

Dating back to the 2016 year-end the Me & Dee has purchased several holiday lodges to enable them to provide children and their families with precious family holidays while experiencing the effects of life shortening or limiting illnesses.

Due to the size of the Me & Dee during these years, the Charity has been able to take advantage of the receipts and payments reporting regime until 1st October 2020 which has resulted in a cumulative value of purchases of £240,939 being recognised within "Other expenditure" and subsequently sales of these holiday lodges totalling £85,291 shown within "Other trading activities"

At the balance sheet date, Me & Dee owned the final remaining holiday lodge and this has been reflected in these financial statements via a prior period adjustment. Due to operational challenges due to the short amount of time users of these lodges may have left with their families, Me & Dee are currently looking to sell this final remaining lodge to enable them to provide a wider range of options for their families at much shorter notice to ensure that the families are provided with the best opportunity possible to experience these precious remaining family moments.

8. TANGIBLE FIXED ASSETS

	Freehold property £	Office equipment £	IT equipment £	Totals £
COST				
At 1 October 2022	137,900	-	-	137,900
Additions	-	978	2,688	3,666
Impairments	(22,900)	-	-	(22,900)
	<u>115,000</u>	<u>978</u>	<u>2,688</u>	<u>118,666</u>
At 30 September 2023	115,000	978	2,688	118,666
DEPRECIATION				
Charge for year	-	127	437	564
	<u>-</u>	<u>127</u>	<u>437</u>	<u>564</u>
NET BOOK VALUE				
At 30 September 2023	115,000	851	2,251	118,102
	<u>115,000</u>	<u>851</u>	<u>2,251</u>	<u>118,102</u>
At 30 September 2022	137,900	-	-	137,900
	<u>137,900</u>	<u>-</u>	<u>-</u>	<u>137,900</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.23	30.9.22 as restated
	£	£
Other debtors	796	600
Prepayments	21,622	5,222
	<u>22,418</u>	<u>5,822</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.23	30.9.22 as restated
	£	£
Bank loans and overdrafts (see note 11)	5,489	7,389
Taxation and social security	1,566	1,195
Other creditors	22,050	19,990
	<u>29,105</u>	<u>28,574</u>

11. LOANS

An analysis of the maturity of loans is given below:

	30.9.23	30.9.22 as restated
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>5,489</u>	<u>7,389</u>

12. MOVEMENT IN FUNDS

	At 1.10.22 £	Prior year adjustment £	Net movement in funds £	At 30.9.23 £
Unrestricted funds				
General fund	335,074	(1,572)	(91,304)	242,198
	<u>335,074</u>	<u>(1,572)</u>	<u>(91,304)</u>	<u>242,198</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	193,896	(285,200)	(91,304)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>193,896</u>	<u>(285,200)</u>	<u>(91,304)</u>

Comparatives for movement in funds

	At 1.10.21 £	Prior year adjustment £	Net movement in funds £	At 30.9.22 £
Unrestricted funds				
General fund	167,452	137,900	28,150	333,502
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>167,452</u>	<u>137,900</u>	<u>28,150</u>	<u>333,502</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	256,101	(227,951)	28,150
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>256,101</u>	<u>(227,951)</u>	<u>28,150</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.21 £	Prior year adjustment £	Net movement in funds £	At 30.9.23 £
Unrestricted funds				
General fund	167,452	136,328	(63,154)	240,626
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>167,452</u>	<u>136,328</u>	<u>(63,154)</u>	<u>240,626</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	449,997	(513,151)	(63,154)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>449,997</u>	<u>(513,151)</u>	<u>(63,154)</u>

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2023.

Detailed Statement of Financial Activities
for the Year Ended 30 September 2023

	30.9.23 £	30.9.22 as restated £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations and sponsorships	146,071	193,761
Other trading activities		
Fundraising events	43,225	38,080
Caravan sales	-	16,000
	<hr/>	<hr/>
	43,225	54,080
Investment income		
Deposit account interest	774	34
Charitable activities		
Grants and raffles	3,826	8,226
	<hr/>	<hr/>
Total incoming resources	193,896	256,101
EXPENDITURE		
Raising donations and legacies		
Sherwood Hideaway costs	19,002	15,078
Insurance	345	1,821
Other expenses	33,684	26,731
	<hr/>	<hr/>
	53,031	43,630
Charitable activities		
Events and fundraising costs	26,856	25,746
Gifts and donations	37,414	21,757
	<hr/>	<hr/>
	64,270	47,503
Other		
Holiday and caravan costs	16,739	19,931
Bank loan interest	230	227
	<hr/>	<hr/>
	16,969	20,158

This page does not form part of the statutory financial statements

Detailed Statement of Financial Activities
for the Year Ended 30 September 2023

	30.9.23	30.9.22 as restated
	£	£
Support costs		
Management		
Wages	86,695	71,711
Social security	3,232	703
Staff recruitment and training costs	1,912	1,771
Equipment expenses	(1,553)	1,553
Rent	11,289	8,840
Rates	-	357
Light and heat	2,754	2,163
Postage and couriers	1,668	2,122
Stationery and printing	4,407	2,054
Telephone, fax and broadband	4,549	4,264
Subscriptions	1,222	1,157
Motor and travel expenses	11,958	10,292
	<hr/>	<hr/>
	128,133	106,987
 Finance		
Bank charges	(18)	21
 Information technology		
Premises repairs and maintenance	401	1,060
 Other		
Plant and machinery	127	-
Computer equipment	437	-
Impairment losses for tangible fixed assets	22,900	-
	<hr/>	<hr/>
	23,464	-
 Governance costs		
Solicitor Fees	(1,050)	8,592
	<hr/>	<hr/>
Total resources expended	285,200	227,951
	<hr/>	<hr/>
Net (expenditure)/income	(91,304)	28,150
	<hr/> <hr/>	<hr/> <hr/>

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Signature 1

Signed by Paul Male using authentication code NFZoaUF3P2csbilD at IP address 188.208.24.42, on 2024/07/19 12:52:56 Z.

Paul Male's e-mail address is: paul.male@procuredsolutions.co.uk.