

ME & DEE

England & Wales · Charity number 1146147

Details

Status Registered

Legal form Other

Registered 2012-02-29

Register [View on the Charity Commission register](#)

Contact

Address Me & Dee Charity
18A Castle Lane
Melbourne
Derby
DE73 8JB

Phone 07834546496

Email admin@meanddee.co.uk

Website www.meanddee.co.uk

Activities

Objects: The Relief of people with life-limiting, and life-shortening health conditions through the provision of goods, support, and services, in particular, but not exclusively arranging special moment treats, when time is precious.

Activities: The aims of the charity shall be to provide memory making experiences, predominantly by free holidays, for adults and children facing life threatening, life shortening and terminal conditions. To offer a memory making experience to allay from the daily stress of pain, hospitals, finances and loss, to give families the time together to make memories when their time together is so precious.

Classification

- **How:** Other Charitable Activities
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£249,109	£277,480	-	-
2023-09-30	£193,896	£285,200	-	-
2022-09-30	£256,101	£227,951	-	-
2021-09-30	£218,708	£139,781	-	-
2020-09-30	£308,000	£249,000	-	-

Trustees

Name	Role	Appointed
Theresa Wilson-Szokalo	Chair	2026-02-11
Andrew Parker		2025-02-04
Laura Tucker		2026-02-11
Mrs Nikki Kinsey		2017-01-23
RICHARD IAN MORGAN		2025-09-10

ME & DEE

England & Wales - Charity number 1146147

Accounts

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 30 September 2024
for
Me & Dee

Bourne & Co
Chartered Accountants
6 Lichfield Street
Burton-on-Trent
Staffordshire
DE14 3RD

Contents of the Financial Statements
for the Year Ended 30 September 2024

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Report of the Trustees
for the Year Ended 30 September 2024

The trustees present their report with the financial statements of the charity for the year ended 30 September 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Invited to trustee meetings:

Miss Maria Hanson MBE (Founder/CEO unwaged)

Mr Mark Harrison (Head of Operations)

Our trustees are unpaid and work in a purely voluntary capacity. Their commitment includes attendance at quarterly board meetings, sub-committee meetings and associated tasks relating to the governance and promotion of the charity, all of which are performed without any declared conflicts of interest.

They each bring a wealth of knowledge and experience gained from their respective professional and personal capacities, including directors and owners of companies. Collectively, the trustees work together to provide support to Maria and the team, and to ensure that the aims and objectives of the charity are met, in an effective and compliant manner.

OUR MISSION STATEMENT

me&dee has a simple mission: to ensure families going through difficult and uncertain times are gifted with memories they can treasure, never losing sight of what truly matters; because it is those special moments shared with the ones we love, no matter how complicated the circumstances may be, that are most precious of all.

CHARITY ACTIVITY

The charity provides memory-making experiences for families facing short and uncertain futures together.

In recent years, this has included family breaks at a luxury lodge owned by the charity, located in Sherwood Hideaway Park, which has provided vital respite for the families that have stayed there.

As we approach our 19th year, we are re-focusing the types of activities we offer to better meet the evolving needs and types of support now required.

A big part of this is our "continuing care and support" programme which enables us to support a greater number of families with memory-making opportunities, whilst also creating an environment for peer support amongst families facing similar challenges.

We are also now working a lot more closely with the nursing and bereavement teams at local hospitals, providing the right, sensitive support when the worst imaginable happens. Our Hope Elephant continues to be an incredible support to so many, with her voice recorder in one ear and space for precious messages in the other. She can also hold a tin in her ear which can hold special items and even ashes for those who have been lost.

REPORTING ON PUBLIC BENEFIT

The charity was established in 2006 to provide low cost, but high impact, experiences for when time is short and precious. To date, and 19 years later, thousands of families have now been supported.

ACHIEVEMENTS / PERFORMANCE

During the last year we have supported a record number of families, with a range of memory-making experiences, and ongoing emotional support, including:

Me & Dee

Report of the Trustees for the Year Ended 30 September 2024

- 7 holidays at our lodge (incl. memory gifts)
- 325 Hope Elephants
- 25 overnight memory-making experiences (incl. stays at Drayton Manor and Gullivers)
- 37 memory-making day trips, including White Post Farm / Go Active Falconry
- 76 'continuing care' events, including swimming sessions at Moorways sensory pool

VOLUNTEERS / FUNDRAISING

We have a small and dedicated group of volunteers, known as "me&dee angels". This group is committed to assisting us with fundraising and promotion of the charity. Much of our fundraising activity is through events that we hold and that members of the public hold for us. As a self-funding charity, support such as this is vital and deeply appreciated.

Our annual ball, which was attended and thoroughly enjoyed by over 300 supporters again this year, provided us with the opportunity to raise the profile of the charity, celebrate our achievements and generate additional funds. That, along with many other smaller events (including craft fairs, quiz nights, golf days etc.) held throughout the year, has helped us to sustain good levels of income and secure further support for the charity.

We also have various schemes available on our website that enable supporters to donate a regular affordable sum between £20 and £250 + a month, or gift 'Hope' to the families we support. All are acknowledged and kept up to date on the charity's activities and functions.

OFFICE

We are secure in our office in the village of Melbourne, where our current lease runs through to 2028. This facility provides a practical and effective hub for the charity to be run from, which is only three miles from Maria's home. We have forged good working relationships with the business community in the village.

Administration costs are kept to a minimum, with the Founder, CEO and Life President being unsalaried, and a very small office team of three full time members of staff, along with volunteer support for practical office activities.

FINANCE

Our end of year report is attached.

Our total income for the year was £249,109 (2023: £193,896)

The majority of our income comprises donations from individuals and businesses. This includes over £20k from monthly business sponsors, whom we are very grateful to for their ongoing support. The remainder of our income was from other fundraising activities and small grants.

The Charity's policy is to hold a minimum of 50% of a full year's expenditure in reserve, which allows the charity to continue to operate at its current level of activity, and plan accordingly. At the end of the Financial year the charity had £214k in reserves, which is greater than the 50% level of reserves required.

The charity does not have any debts, and no funds are held by a custodian trustee.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Report of the Trustees
for the Year Ended 30 September 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1146147

Principal address
18A Castle Lane
Melbourne
Derbyshire
DE73 8JB

Trustees
N Kinsey
E M Horsey (resigned 1.2.25)
M Hutchings (resigned 9.9.24)
P G Male
T M Hibbert
D P Mather
T M Wilson-Szokalo (resigned 9.9.24)
S M Rice Trustee (appointed 28.11.23)
C Monk (appointed 28.11.23) (resigned 14.1.25)
A R A Siddiqui (appointed 4.2.25)
A Parker (appointed 4.2.25)

Independent Examiner
Bourne & Co
Chartered Accountants
6 Lichfield Street
Burton-on-Trent
Staffordshire
DE14 3RD

Approved by order of the board of trustees on 20 May 2025 and signed on its behalf by:

P G Male - Trustee

Independent Examiner's Report to the Trustees of
Me & Dee

Independent examiner's report to the trustees of Me & Dee

I report to the charity trustees on my examination of the accounts of Me & Dee (the Trust) for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Edwards ACA

Bourne & Co
Chartered Accountants
6 Lichfield Street
Burton-on-Trent
Staffordshire
DE14 3RD

20 May 2025

Me & Dee

Statement of Financial Activities
for the Year Ended 30 September 2024

		30.9.24 Unrestricted fund £	30.9.23 Total funds £
	Notes		
INCOME AND ENDOWMENTS FROM			
Donations and legacies		195,249	146,071
Charitable activities			
Grants and raffles		422	3,826
Other trading activities	2	49,586	43,225
Investment income	3	3,852	774
Total		<u>249,109</u>	<u>193,896</u>
EXPENDITURE ON			
Raising funds	4	183,293	202,115
Charitable activities			
Events and fundraising		83,631	64,270
Other		10,556	18,815
Total		<u>277,480</u>	<u>285,200</u>
NET INCOME/(EXPENDITURE)		(28,371)	(91,304)
RECONCILIATION OF FUNDS			
Total funds brought forward		242,198	333,502
TOTAL FUNDS CARRIED FORWARD		<u><u>213,827</u></u>	<u><u>242,198</u></u>

The notes form part of these financial statements

Me & Dee

Balance Sheet
30 September 2024

		30.9.24 Unrestricted fund £	30.9.23 Total funds £
	Notes		
FIXED ASSETS			
Tangible assets	7	121,710	118,102
CURRENT ASSETS			
Debtors	8	19,599	22,418
Cash at bank and in hand		107,043	130,783
		<u>126,642</u>	<u>153,201</u>
CREDITORS			
Amounts falling due within one year	9	(34,525)	(29,105)
		<u>92,117</u>	<u>124,096</u>
NET CURRENT ASSETS			
		213,827	242,198
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>213,827</u>	<u>242,198</u>
NET ASSETS			
		<u>213,827</u>	<u>242,198</u>
FUNDS	11		
Unrestricted funds		213,827	242,198
TOTAL FUNDS		<u>213,827</u>	<u>242,198</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 20 May 2025 and were signed on its behalf by:

P G Male - Trustee

Notes to the Financial Statements
for the Year Ended 30 September 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
Office equipment	- 25% on reducing balance
IT equipment	- 20% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Notes to the Financial Statements - continued
for the Year Ended 30 September 2024

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	30.9.24	30.9.23
	£	£
Fundraising events	49,565	43,225
Shop income	21	-
	<u>49,586</u>	<u>43,225</u>

3. INVESTMENT INCOME

	30.9.24	30.9.23
	£	£
Rents received	2,556	-
Deposit account interest	1,296	774
	<u>3,852</u>	<u>774</u>

4. RAISING FUNDS

Raising donations and legacies

	30.9.24	30.9.23
	£	£
Sherwood Hideaway costs	9,902	19,002
Insurance	1,599	345
Other expenses	21,236	31,838
Support costs	150,556	150,930
	<u>183,293</u>	<u>202,115</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2024

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2024 nor for the year ended 30 September 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2024 nor for the year ended 30 September 2023.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	146,071
Charitable activities	
Grants and raffles	3,826
Other trading activities	43,225
Investment income	774
Total	193,896
EXPENDITURE ON	
Raising funds	202,115
Charitable activities	
Events and fundraising	64,270
Other	18,815
Total	285,200
NET INCOME/(EXPENDITURE)	(91,304)
RECONCILIATION OF FUNDS	
Total funds brought forward	
As previously reported	335,074
Prior year adjustment	(1,572)
As restated	333,502
TOTAL FUNDS CARRIED FORWARD	242,198

Notes to the Financial Statements - continued
for the Year Ended 30 September 2024

7. TANGIBLE FIXED ASSETS

	Freehold property £	Office equipment £	IT equipment £	Totals £
COST				
At 1 October 2023	115,000	978	2,688	118,666
Additions	-	4,620	143	4,763
At 30 September 2024	115,000	5,598	2,831	123,429
DEPRECIATION				
At 1 October 2023	-	127	437	564
Charge for year	-	601	554	1,155
At 30 September 2024	-	728	991	1,719
NET BOOK VALUE				
At 30 September 2024	115,000	4,870	1,840	121,710
At 30 September 2023	115,000	851	2,251	118,102

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.24 £	30.9.23 £
Other debtors	80	796
Prepayments	19,519	21,622
	19,599	22,418

Notes to the Financial Statements - continued
for the Year Ended 30 September 2024

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.24	30.9.23
	£	£
Bank loans and overdrafts (see note 10)	3,474	5,489
Taxation and social security	1,585	1,566
Other creditors	29,466	22,050
	<u>34,525</u>	<u>29,105</u>

10. LOANS

An analysis of the maturity of loans is given below:

	30.9.24	30.9.23
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>3,474</u>	<u>5,489</u>

11. MOVEMENT IN FUNDS

	At 1.10.23 £	Net movement in funds £	At 30.9.24 £
Unrestricted funds			
General fund	242,198	(28,371)	213,827
	<u>242,198</u>	<u>(28,371)</u>	<u>213,827</u>
TOTAL FUNDS	<u>242,198</u>	<u>(28,371)</u>	<u>213,827</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	249,109	(277,480)	(28,371)
	<u>249,109</u>	<u>(277,480)</u>	<u>(28,371)</u>
TOTAL FUNDS	<u>249,109</u>	<u>(277,480)</u>	<u>(28,371)</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2024

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.22 £	Prior year adjustment £	Net movement in funds £	At 30.9.23 £
Unrestricted funds				
General fund	335,074	(1,572)	(91,304)	242,198
TOTAL FUNDS	<u>335,074</u>	<u>(1,572)</u>	<u>(91,304)</u>	<u>242,198</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	193,896	(285,200)	(91,304)
TOTAL FUNDS	<u>193,896</u>	<u>(285,200)</u>	<u>(91,304)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.22 £	Prior year adjustment £	Net movement in funds £	At 30.9.24 £
Unrestricted funds				
General fund	335,074	(1,572)	(119,675)	213,827
TOTAL FUNDS	<u>335,074</u>	<u>(1,572)</u>	<u>(119,675)</u>	<u>213,827</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2024

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	443,005	(562,680)	(119,675)
TOTAL FUNDS	<u>443,005</u>	<u>(562,680)</u>	<u>(119,675)</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2024.

Me & Dee

Detailed Statement of Financial Activities
for the Year Ended 30 September 2024

	30.9.24 £	30.9.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations and sponsorships	195,249	146,071
Other trading activities		
Fundraising events	49,565	43,225
Shop income	21	-
	49,586	43,225
Investment income		
Rents received	2,556	-
Deposit account interest	1,296	774
	3,852	774
Charitable activities		
Grants and raffles	422	3,826
Total incoming resources	249,109	193,896
EXPENDITURE		
Raising donations and legacies		
Sherwood Hideaway costs	9,902	19,002
Insurance	1,599	345
Other expenses	21,236	31,838
	32,737	51,185
Charitable activities		
Events and fundraising costs	47,073	26,856
Gifts and donations	36,558	37,414
	83,631	64,270
Other		
Holiday and caravan costs	7,609	16,739
Bank loan interest	115	230
	7,724	16,969

This page does not form part of the statutory financial statements

Me & Dee

Detailed Statement of Financial Activities
for the Year Ended 30 September 2024

	30.9.24 £	30.9.23 £
Support costs		
Management		
Wages	100,726	86,695
Social security	3,367	3,232
Staff recruitment and training costs	409	1,912
Equipment expenses	-	(1,553)
Rent	16,465	11,289
Rates	317	-
Light and heat	3,860	2,754
Postage and couriers	1,435	1,668
Stationery and printing	2,652	4,407
Telephone, fax and broadband	4,879	4,549
Subscriptions	1,277	1,222
Motor and travel expenses	12,198	11,958
Premises repairs and maintenance	109	401
	147,694	128,534
Finance		
Bank charges	-	(18)
Other		
Depreciation of tangible fixed assets	1,155	564
Impairment losses for tangible fixed assets	-	22,900
	1,155	23,464
Governance costs		
Solicitor Fees	1,707	(1,050)
Accountancy and legal fees	2,832	1,846
	4,539	796
Total resources expended		
	277,480	285,200
Net expenditure		
	(28,371)	(91,304)

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<http://www.virtualcabinetportal.com/WhatIsUTC>

Signature 1

Signed by Paul Male using authentication code NFZoaUF3P2csbilD at IP address 80.41.85.49, on 2025/05/20 07:56:01 Z.

Paul Male's e-mail address is: paul.male@procuredsolutions.co.uk.

ME & DEE

England & Wales - Charity number 1146147

Accounts

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 30 September 2023
for
Me & Dee

Bourne & Co
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Report of the Trustees
for the Year Ended 30 September 2023

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The charity provides memory-making experiences for families facing short and uncertain futures together.

In recent years, this has included family breaks at a luxury lodge owned by the charity, located in Sherwood Hideaway Park, which has provided vital respite for the families that have stayed there.

As we approach our 18th year, we are expanding the types of activities we offer to better meet the evolving needs and varied types of support now required.

A big part of this is our new "continuing care and support" programme which enables us to support a greater number of families with memory-making opportunities, whilst also creating an environment for peer support amongst families facing similar challenges.

We are also now working a lot more closely with the nursing and bereavement teams at local hospitals, providing the right, sensitive support when the worst imaginable happens. Our Hope elephant continues to be an incredible support to so many, with her voice recorder in one ear and space for precious messages in the other. She can also hold a tin in her ear which can hold special items and even ashes for those who have been lost.

REPORTING ON PUBLIC BENEFIT

The charity was established in 2006 to provide low cost, but high impact, experiences for when time is short and precious. To date, and 18 years later, thousands of families have now been supported.

ACHIEVEMENTS / PERFORMANCE

During the last year we have supported a record number of families, with a range of memory-making experiences, and ongoing emotional support, including:

- 46 holidays at our lodge* (incl. memory gifts)

Me & Dee

Report of the Trustees for the Year Ended 30 September 2023

- 232 Hope Elephants
- 207 'comfort packs' to support the nursing and bereavement teams at local hospitals
- 25 overnight memory-making experiences (incl. stays at Drayton Manor and Gullivers)
- 120 memory-making day trips, including White Post Farm / Go Active Falconry
- 195 'continuing care' events, including swimming sessions at Moorways sensory pool

*We are proud to report that we have had 100% positive feedback from every family who has benefited from a holiday at our lodge. In addition, we were also able to bring Easter happiness to over 220 families across Derby & Burton Hospitals and Longdon School, by providing them with Easter Eggs.

VOLUNTEERS / FUNDRAISING

We have a small and dedicated group of volunteers, known as "me&dee angels". This group is committed to assisting us with fundraising and promotion of the charity. Much of our fundraising activity is through events that we hold and that members of the public hold for us. As a self-funding charity, support such as this is vital and deeply appreciated.

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OFFICE

We are secure in our office in the village of Melbourne, where our current lease runs through to 2028. This facility provides a practical and effective hub for the charity to be run from, which is only three miles from Maria's home. We have forged good working relationships with the business community in the village. Administration costs are kept to a minimum, with the Founder and CEO being unsalaried, two full time members of staff, one part-time events coordinator and one part-time administrator, along with volunteer support for practical office activities.

FINANCE

Our end of year report is attached.

Our total income for the year was £193,896 (2022 £256,101)

The majority of our income comprises donations from individuals and businesses. This includes over £20k from monthly business sponsors, whom we are very grateful to for their ongoing support. The remainder of our income was from other fundraising activities and small grants.

The Charity's policy is to hold a minimum of 50% of a full year's expenditure in reserve, which allows the charity to continue to operate at its current level of activity, and plan accordingly. At the end of the Financial year the charity had £242k in reserves, which is greater than the 50% level of reserves required. The charity does not have any debts, and no funds are held by a custodian trustee.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Me & Dee

Report of the Trustees
for the Year Ended 30 September 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1146147

Principal address
18A Castle Lane
Melbourne
Derbyshire
DE73 8JB

Trustees
N Kinsey
E M Horsey
M Hutchings
P G Male
T M Hibbert (appointed 30.1.23)
D P Mather (appointed 17.7.23)
T M Wilson-Szokalo (appointed 17.7.23)
S M Rice (appointed 28.11.23)
C Monk (appointed 28.11.23)

Independent Examiner
Bourne & Co
Chartered Accountants
6 Lichfield Street
Burton-on-Trent
Staffordshire
DE14 3RD

Approved by order of the board of trustees on 19 July 2024 and signed on its behalf by:

P G Male - Trustee

Independent Examiner's Report to the Trustees of
Me & Dee

Independent examiner's report to the trustees of Me & Dee

I report to the charity trustees on my examination of the accounts of Me & Dee (the Trust) for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Edwards ACA

Bourne & Co
Chartered Accountants
6 Lichfield Street
Burton-on-Trent
Staffordshire
DE14 3RD

19 July 2024

Me & Dee

Statement of Financial Activities
for the Year Ended 30 September 2023

		30.9.23 Unrestricted fund £	30.9.22 Total funds as restated £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		146,071	193,761
Charitable activities			
Grants and raffles		3,826	8,226
Other trading activities	2	43,225	54,080
Investment income	3	774	34
Total		<u>193,896</u>	<u>256,101</u>
EXPENDITURE ON			
Raising funds	4	203,961	158,168
Charitable activities			
Grants and raffles		-	21,757
Events and fundraising		64,270	27,868
Other		16,969	20,158
Total		<u>285,200</u>	<u>227,951</u>
NET INCOME/(EXPENDITURE)		(91,304)	28,150
RECONCILIATION OF FUNDS			
Total funds brought forward			
As previously reported		335,074	167,452
Prior year adjustment	7	(1,572)	137,900
As restated		<u>333,502</u>	<u>305,352</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>242,198</u></u>	<u><u>333,502</u></u>

The notes form part of these financial statements

Me & Dee

Balance Sheet
30 September 2023

		30.9.23 Unrestricted fund £	30.9.22 Total funds as restated £
FIXED ASSETS	Notes		
Tangible assets	8	118,102	137,900
CURRENT ASSETS			
Debtors	9	22,418	5,822
Cash at bank and in hand		130,783	218,354
		<u>153,201</u>	<u>224,176</u>
CREDITORS			
Amounts falling due within one year	10	(29,105)	(28,574)
NET CURRENT ASSETS		<u>124,096</u>	<u>195,602</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		242,198	333,502
NET ASSETS		<u>242,198</u>	<u>333,502</u>
FUNDS	12		
Unrestricted funds		242,198	333,502
TOTAL FUNDS		<u>242,198</u>	<u>333,502</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 19 July 2024 and were signed on its behalf by:

P G Male - Trustee

Notes to the Financial Statements
for the Year Ended 30 September 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
IT equipment	- 20% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	30.9.23	30.9.22 as restated
	£	£
Fundraising events	43,225	38,080
Caravan sales	-	16,000
	<u>43,225</u>	<u>54,080</u>

3. INVESTMENT INCOME

	30.9.23	30.9.22 as restated
	£	£
Deposit account interest	<u>774</u>	<u>34</u>

4. RAISING FUNDS

Raising donations and legacies

	30.9.23	30.9.22 as restated
	£	£
Sherwood Hideaway costs	19,002	15,078
Insurance	345	1,821
Other expenses	33,684	26,731
Support costs	<u>150,930</u>	<u>114,538</u>
	<u>203,961</u>	<u>158,168</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2023 nor for the year ended 30 September 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2023 nor for the year ended 30 September 2022.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund as restated £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	193,761
Charitable activities	
Grants and raffles	8,226
Other trading activities	54,080
Investment income	34
Total	256,101
EXPENDITURE ON	
Raising funds	158,168
Charitable activities	
Grants and raffles	21,757
Events and fundraising	27,868
Other	20,158
Total	227,951
NET INCOME	28,150
RECONCILIATION OF FUNDS	
Total funds brought forward	
As previously reported	167,452
Prior year adjustment	137,900
As restated	305,352

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund as restated £
	<u>£</u>
TOTAL FUNDS CARRIED FORWARD	<u>333,502</u>

7. PRIOR YEAR ADJUSTMENT

Dating back to the 2016 year-end the Me & Dee has purchased several holiday lodges to enable them to provide children and their families with precious family holidays while experiencing the effects of life shortening or limiting illnesses.

Due to the size of the Me & Dee during these years, the Charity has been able to take advantage of the receipts and payments reporting regime until 1st October 2020 which has resulted in a cumulative value of purchases of £240,939 being recognised within "Other expenditure" and subsequently sales of these holiday lodges totalling £85,291 shown within "Other trading activities"

At the balance sheet date, Me & Dee owned the final remaining holiday lodge and this has been reflected in these financial statements via a prior period adjustment. Due to operational challenges due to the short amount of time users of these lodges may have left with their families, Me & Dee are currently looking to sell this final remaining lodge to enable them to provide a wider range of options for their families at much shorter notice to ensure that the families are provided with the best opportunity possible to experience these precious remaining family moments.

8. TANGIBLE FIXED ASSETS

	Freehold property £	Office equipment £	IT equipment £	Totals £
COST				
At 1 October 2022	137,900	-	-	137,900
Additions	-	978	2,688	3,666
Impairments	(22,900)	-	-	(22,900)
	<u>115,000</u>	<u>978</u>	<u>2,688</u>	<u>118,666</u>
At 30 September 2023	115,000	978	2,688	118,666
DEPRECIATION				
Charge for year	-	127	437	564
	<u>-</u>	<u>127</u>	<u>437</u>	<u>564</u>
NET BOOK VALUE				
At 30 September 2023	<u>115,000</u>	<u>851</u>	<u>2,251</u>	<u>118,102</u>
At 30 September 2022	<u>137,900</u>	<u>-</u>	<u>-</u>	<u>137,900</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.23	30.9.22 as restated
	£	£
Other debtors	796	600
Prepayments	21,622	5,222
	<u>22,418</u>	<u>5,822</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.23	30.9.22 as restated
	£	£
Bank loans and overdrafts (see note 11)	5,489	7,389
Taxation and social security	1,566	1,195
Other creditors	22,050	19,990
	<u>29,105</u>	<u>28,574</u>

11. LOANS

An analysis of the maturity of loans is given below:

	30.9.23	30.9.22 as restated
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>5,489</u>	<u>7,389</u>

12. MOVEMENT IN FUNDS

	At 1.10.22 £	Prior year adjust ment £	Net movement in funds £	At 30.9.23 £
Unrestricted funds				
General fund	335,074	(1,572)	(91,304)	242,198
	<u>335,074</u>	<u>(1,572)</u>	<u>(91,304)</u>	<u>242,198</u>
TOTAL FUNDS	<u>335,074</u>	<u>(1,572)</u>	<u>(91,304)</u>	<u>242,198</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	193,896	(285,200)	(91,304)
TOTAL FUNDS	<u>193,896</u>	<u>(285,200)</u>	<u>(91,304)</u>

Comparatives for movement in funds

	At 1.10.21 £	Prior year adjustment £	Net movement in funds £	At 30.9.22 £
Unrestricted funds				
General fund	167,452	137,900	28,150	333,502
TOTAL FUNDS	<u>167,452</u>	<u>137,900</u>	<u>28,150</u>	<u>333,502</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	256,101	(227,951)	28,150
TOTAL FUNDS	<u>256,101</u>	<u>(227,951)</u>	<u>28,150</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2023

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.21 £	Prior year adjustment £	Net movement in funds £	At 30.9.23 £
Unrestricted funds				
General fund	167,452	136,328	(63,154)	240,626
TOTAL FUNDS	<u>167,452</u>	<u>136,328</u>	<u>(63,154)</u>	<u>240,626</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	449,997	(513,151)	(63,154)
TOTAL FUNDS	<u>449,997</u>	<u>(513,151)</u>	<u>(63,154)</u>

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2023.

Me & Dee

Detailed Statement of Financial Activities
for the Year Ended 30 September 2023

	30.9.23 £	30.9.22 as restated £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations and sponsorships	146,071	193,761
Other trading activities		
Fundraising events	43,225	38,080
Caravan sales	-	16,000
	43,225	54,080
Investment income		
Deposit account interest	774	34
Charitable activities		
Grants and raffles	3,826	8,226
Total incoming resources	193,896	256,101
EXPENDITURE		
Raising donations and legacies		
Sherwood Hideaway costs	19,002	15,078
Insurance	345	1,821
Other expenses	33,684	26,731
	53,031	43,630
Charitable activities		
Events and fundraising costs	26,856	25,746
Gifts and donations	37,414	21,757
	64,270	47,503
Other		
Holiday and caravan costs	16,739	19,931
Bank loan interest	230	227
	16,969	20,158

This page does not form part of the statutory financial statements

Me & Dee

Detailed Statement of Financial Activities
for the Year Ended 30 September 2023

	30.9.23	30.9.22 as restated
	£	£
Support costs		
Management		
Wages	86,695	71,711
Social security	3,232	703
Staff recruitment and training costs	1,912	1,771
Equipment expenses	(1,553)	1,553
Rent	11,289	8,840
Rates	-	357
Light and heat	2,754	2,163
Postage and couriers	1,668	2,122
Stationery and printing	4,407	2,054
Telephone, fax and broadband	4,549	4,264
Subscriptions	1,222	1,157
Motor and travel expenses	11,958	10,292
	128,133	106,987
Finance		
Bank charges	(18)	21
Information technology		
Premises repairs and maintenance	401	1,060
Other		
Plant and machinery	127	-
Computer equipment	437	-
Impairment losses for tangible fixed assets	22,900	-
	23,464	-
Governance costs		
Solicitor Fees	(1,050)	8,592
Total resources expended	285,200	227,951
Net (expenditure)/income	(91,304)	28,150

This page does not form part of the statutory financial statements

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Signature 1

Signed by Paul Male using authentication code NFZoaUF3P2csbilD at IP address 188.208.24.42, on 2024/07/19 12:52:56 Z.

Paul Male's e-mail address is: paul.male@procuredsolutions.co.uk.

ME & DEE

England & Wales - Charity number 1146147

Accounts

Me & Dee

Charity No. 1146147

Trustees' Report and Unaudited

Accounts 30 September 2022

The trustees present their report with the unaudited financial statements of the charity for the year ended 30 September 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1146147

Trustees

The following trustees served during the year:

1. Mr Paul Male (Chairman)
2. Mr Matthew Hutchings (Vice-Chairman)
3. Mrs Nicola Kinsey (Secretary)
4. Mrs Elizabeth Horsey (Treasurer)
5. Mr James Austin
6. Mrs Joanna Blanc
7. Mr John Bricknell
8. Mr James Gardener
9. Mrs Tracey Hallam
10. Mr Andrew Rudkin

Minutes Secretary

Mrs Karen Hannon

Invited to trustee meetings:

Miss Maria Hanson MBE Founder/CEO unwaged

Mr Mark Harrison Head of Operations

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Our trustees are unpaid and work in a purely voluntary capacity. Their commitment includes attendance at quarterly board meetings, sub-committee meetings and associated tasks relating to the governance and promotion of the charity, all of which are performed without any declared conflicts of interest. They each bring a wealth of knowledge and experience gained from their respective professional and personal capacities, including directors and owners of companies, as well as those working within the volunteer sector. Collectively, the trustees work together to provide support to Maria and the team, and to ensure that the aims and objectives of the charity are met, in an effective and compliant manner.

OUR MISSION STATEMENT

Me & dee has a simple mission: to ensure families going through difficult and uncertain times are gifted with memories they can treasure, never losing sight of what truly matters; because it is those special moments shared with the ones we love, no matter how complicated the circumstances may be, that are most precious of all.

CHARITY ACTIVITY

The charity provides memory making experiences for families facing short and uncertain futures together. This includes family breaks at a lodge, owned by the charity, situated on the Sherwood Hideaway Park, close to Sherwood Forest and day out amenities. It is a small, secluded site, with a small number of lodges, well-spaced out and no communal meeting places on site.

It is a luxury lodge that gives a place of space and extreme peace to spend time together as a family facing a short or uncertain future together. Every need as far as we can has been addressed to mirror the service we offer. There is a large decking with a hot tub, facing straight into the forest, that can only be seen from above. We use the site's excellent housekeeping staff for beautifully made-up beds, fluffy white towels, and cleaning to give a wow factor to families as they enter the lodge. There is a washing machine as incontinence is a factor for many of our families, a large fridge for medication storage and one room has had a twin bed taken out to allow room for medical equipment where appropriate.

There is a large, ramped decking from the private car parking space to the double doors at the back of the lodge.

Many of our families are Midlands-based and nearing palliative care, along with intensive treatment. The location of the lodge sees it close to Nottingham Hospital for families who unfortunately need urgent medical / hospital treatment whilst they are on their break.

In addition to the lodge holidays, which provide vital respite for families who stay there, we have broadened the types of experiences supported by the charity, to ensure that those who are unable to benefit from the lodge due to physical or time constraints, are still presented with an opportunity to make precious memories together.

ACHIEVEMENTS / PERFORMANCE

During the last year we have supported a record number of families, with a range of memory-making experiences, and ongoing emotional support, including:

- 60 holidays at our lodge* (incl. memory gifts)
- 60 trips to White Post Farm / Go Active Falconry
- 18 other holidays (incl. caravan stays at Mablethorpe and Chapel St Leonard)
- 8 overnight memory-making experiences (incl. stays at Drayton Manor and Gullivers)
- 24 day-out memory-making experiences across a broad range of locations
- Christmas events (incl. Santa Bike Rides, Breakfast with Santa etc) covering 55 families
- 19 'money can't buy' experiences (incl. plane flights and Sporting Bears 'dream rides')
- 97 treat packs for Fountains High School
- 37 other memory-making gifts, vouchers and treats
- 'Hero Town' and 'Back to School' parties for 17 families

*We are proud to report that we have had 100% positive feedback from every family who has benefited from a holiday at our lodge.

In addition, we were also able to bring Easter happiness to over 220 families across Derby & Burton Hospitals and Longdon School, by providing them with Easter Eggs.

VOLUNTEERS / FUNDRAISING

We have a small and dedicated group of volunteers, known as "me & dee angels". This group is committed to assisting us with fundraising and promotion of the charity. Much of our fundraising activity is through events that we hold and that members of the public hold for us. As a self-funding charity, support such as this is vital and deeply appreciated.

We were incredibly fortunate to be supported by the Miles For Smiles team again this year, who raised significant funds for the charity by walking 440 miles, visiting 33 football stadiums along the way, in 16 days. We are eternally grateful for their time, efforts, and friendship.

Our annual ball, which was attended and thoroughly enjoyed by over 300 supporters again this year, provided us with the opportunity to raise the profile of the charity, celebrate our achievements and generate additional funds. That, along with many other smaller events (including craft fairs, quiz nights etc.) held throughout the year, has helped us to sustain good levels of income and secure further support for the charity.

We also have various schemes available on our website that enable supporters to donate a regular affordable sum between £20 and £250 + a month. All are acknowledged and kept up to date on the charity's activities and functions.

REPORTING ON PUBLIC BENEFIT

The charity was established in 2006 to provide low cost, but high impact, experiences for when time is short and precious. To date, and 16 years later, over 3,000 families have now been supported.

We assist with bereavement holidays where appropriate and support the families we have come to know, with after-death care by means of attending funerals, supporting parents who need a coffee and a chat, or need signposting to other relevant services.

We conduct a follow-up procedure to allow us to make any necessary improvements, or add any further services, and are acutely aware and empathetic to the needs of those who are trying to make the most of their remaining time together.

We have forged strong links also across the Midlands Hospitals and Hospices, working closely with palliative care nurses and medical staff for nominations.

As part of the charity's ongoing development, we continue to review and assess the most impactful way by which we can create memory-making opportunities for those we support, and will adjust and refine our offerings and support, accordingly, to support their evolving needs.

OFFICE

We are secure in our office in the village of Melbourne with a recently extended five-year lease, running until 2028. This facility provides a practical and effective hub for the charity to be run from, which is only three miles from Maria's home. We have forged good working relationships with the companies in the village and with the Melbourne Assembly Rooms where we are able to hold events and fundraise at their open markets. Administration costs are kept to a minimum, with the Founder and CEO being unsalaried, two full time members of staff, and one part time events administrator, along with volunteer support for practical office activities.

FINANCE

Our end of year report is attached.

Our total income for the year was £256,101 (2021 £218,708)

The majority of our income comprises donations from individuals and businesses. This includes over £20k from monthly business sponsors, whom we are very grateful to for their ongoing support. It also includes a significant amount that was raised through the amazing efforts of the Miles For Smiles team, for the second year running. The remainder of our income was from other fundraising activities and small grants.

Our running costs represent 53.4% of our total fundraising.

The Charity's policy is to hold a minimum of 50% of a full year's expenditure in reserve, which allows the charity to continue to operate at its current level of activity, and plan accordingly. At the end of the Financial year the charity had £167.5k in reserves, which is greater than the 50% level of reserves required.

The charity does not have any debts, and no funds are held by a custodian trustee.

Signed on behalf of the charity's trustees

A handwritten signature in dark ink, appearing to be 'P. Male', enclosed within a faint, hand-drawn oval border.

P. Male

Trustee

30 September 2022

Independent Examiner's Report to the trustees of Me & Dee Charity Number 1146147

I report to the trustees on my examination of the financial statements of Me & Dee for the year ended 30 September 2022 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Neil M King FCCA
Cedar + Co.
The Greenhouse
106 - 108 Ashbourne Road
Derby
DE22 3AG

26 July 2023

Me & Dee
Statement of Financial Activities
for the year ended 30 September 2022

		Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
	Notes			
Income and endowments from:				
Donations and legacies	3	193,761	193,761	151,319
Charitable activities	4	8,226	8,226	53,198
Other trading activities	5	54,080	54,080	14,184
Investments	6	34	34	7
Total		256,101	256,101	218,708
Expenditure on:				
Raising funds	7	43,479	43,479	25,663
Charitable activities	8	47,622	47,622	30,122
Other	9	136,850	136,850	83,996
Total		227,951	227,951	139,781
Net gains on investments		-	-	-
Net income		28,150	28,150	78,927
Transfers between funds		-	-	-
Net income before other gains/(losses)		28,150	28,150	78,927
Other gains and losses				
Net movement in funds		28,150	28,150	78,927
Reconciliation of funds:				
Total funds brought forward		167,452	167,452	88,526
Total funds carried forward		195,602	195,602	167,453

Me & Dee
Balance Sheet

At 30 September 2022

Charity No. 1146147

		2022	2021
		£	£
Current assets			
Debtors	11	5,822	2,239
Cash at bank and in hand		218,354	188,799
		<u>224,176</u>	<u>191,038</u>
Creditors: Amount falling due within one year	12	(28,574)	(23,585)
Net current assets		<u>195,602</u>	<u>167,452</u>
Total assets less current liabilities		<u>195,602</u>	<u>167,452</u>
Net assets excluding pension asset or liability		<u>195,602</u>	<u>167,452</u>
Total net assets		<u>195,602</u>	<u>167,452</u>
The funds of the charity			
Restricted funds	13		
Unrestricted funds	13		
General funds		195,602	167,452
		<u>195,602</u>	<u>167,452</u>
Reserves	13		
Total funds		<u>195,602</u>	<u>167,452</u>

Approved by the trustees on 30 September 2022

And signed on their behalf by:



P. Male

Trustee

30 September 2022

for the year ended 30 September 2022

1 Accounting policies**Basis of preparation**

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2021 £	Total funds 2021 £
Income and endowments from:		
Donations and legacies	151,319	151,319
Charitable activities	53,198	53,198
Other trading activities	14,184	14,184
Investments	7	7
Total	218,708	218,708
Expenditure on:		
Raising funds	25,663	25,663
Charitable activities	30,122	30,122
Other	83,996	83,996
Total	139,781	139,781
Net income	78,927	78,927
Net income before other gains/(losses)	78,927	78,927
Other gains and losses:		
Net movement in funds	78,927	78,927
Reconciliation of funds:		
Total funds brought forward	88,525	88,525
Total funds carried forward	167,452	167,452

3 Income from donations and legacies

Unrestricted	Total 2022	Total 2021
£	£	£
193,761	193,761	151,319
193,761	193,761	151,319

4 Income from charitable activities

Unrestricted	Total 2022	Total 2021
£	£	£
8,226	8,226	53,198
8,226	8,226	53,198

5 Income from other trading activities

Unrestricted	Total 2022	Total 2021
£	£	£
54,080	54,080	14,184
54,080	54,080	14,184

6 Income from investments

unrestricted	Total 2022	Total 2021
£	£	£
34	34	7
34	34	7

7 Expenditure on raising funds

unrestricted	Total 2022	Total 2021
£	£	£
<i>Fundraising trading costs</i>		
43,479	43,479	25,663
43,479	43,479	25,663

8 Expenditure on charitable activities

unrestricted	Total 2022	Total 2021
£	£	£
<i>Expenditure on charitable activities</i>		
47,622	47,622	30,122
<i>Governance costs</i>		
47,622	47,622	30,122

9 Other expenditure

Unrestricted	Total 2022	Total 2021
£	£	£
19,963	19,963	16,570
Other interest payable	227	2
Employee costs	74,185	41,857
Motor and travel costs	10,292	5,256
Premises costs	12,420	10,428
General administrative costs	11,171	9,763
Legal and professional costs	8,592	120
136,850	136,850	83,996

Me & Dee
Notes to the Accounts

10 Staff costs

	2022	2021
Salaries and wages	71,711	39,977
Social security costs	703	-
	<u>72,414</u>	<u>39,977</u>

No employee received emoluments in excess of £60,000.

11 Debtors

	2022	2021
	£	£
Prepayments and accrued income	5,822	2,239
	<u>5,822</u>	<u>2,239</u>

12 Creditors:

amounts falling due within one year

	2022	2021
	£	£
Bank loans and overdrafts	7,389	9,292
Other taxes and social security	1,195	864
Other creditors	6,060	1,800
Accruals	-	632
Deferred income	13,930	10,997
	<u>28,574</u>	<u>23,585</u>

13 Movement in funds

	At 1 October 2021	Incoming resources (including other gains/losses) £	Resources expended £	At 30 September 2022 £
Restricted funds:				
Unrestricted funds:				
General funds	167,452	256,101	(227,951)	195,602
Total funds	<u>167,452</u>	<u>256,101</u>	<u>(227,951)</u>	<u>195,602</u>

14 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	195,602	195,602
	<u>195,602</u>	<u>195,602</u>

15 Reconciliation of net debt

	At 1 October	Cash flows	At 30
	2021		September
	£	£	2022
Cash and cash equivalents	188,799	29,555	218,354
	188,799	29,555	218,354
Bank loans	(9,292)	1,903	(7,389)
	(9,292)	1,903	(7,389)
Net debt	179,507	31,458	210,965

Me & Dee
Statement of Cash flows
for the year ended 30 September 2022

	2022	2021
	£	£
Cash flows from operating activities		
Net income per Statement of Financial Activities	28,150	78,927
Adjustments for:		
Dividends, interest and rents from investments	(34)	(7)
(Increase)/Decrease in trade and other receivables	(3,583)	100
Increase in trade and other payables	3,959	1,699
Net cash provided by operating activities	28,492	<u>80,719</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	34	7
Net cash from investing activities	34	<u>7</u>
Cash flows from financing activities		
Repayment of borrowings	(1,903)	(3,708)
Net cash used in financing activities	(1,903)	<u>(3,708)</u>
Net increase in cash and cash equivalents	26,623	77,018
Cash and cash equivalents at the beginning of the year	188,799	102,439
Cash and cash equivalents at the end of the year	<u>215,422</u>	<u>179,457</u>
Components of cash and cash equivalents		
Cash and bank balances	218,354	188,799
	<u>218,354</u>	<u>188,799</u>

Me & Dee
Detailed Statement of Financial Activities
for the year ended 30 September 2022

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income and endowments from:			
Donations and legacies	193,761	193,761	151,319
	193,761	193,761	151,319
Charitable activities	8,226	8,226	53,198
	8,226	8,226	53,198
Other trading activities	54,080	54,080	14,184
	54,080	54,080	14,184
Investments	34	34	7
	34	34	7
Total income and endowments	256,101	256,101	218,708
Expenditure on:			
Costs of other trading activities	43,479	43,479	25,663
	43,479	43,479	25,663
Total of expenditure on raising funds	43,479	43,479	25,663
Charitable activities	47,622	47,622	30,122
	47,622	47,622	30,122
Total of expenditure on charitable activities	47,622	47,622	30,122
Other expenditure	19,963	19,963	16,570
Other interest payable	227	227	2
	20,190	20,190	16,572
Employee costs			
Salaries/wages	71,711	71,711	39,977
Employer's NIC	703	703	-
Staff recruitment	1,675	1,675	1,872
Staff training	96	96	8
	74,185	74,185	41,857
Motor and travel costs			
Travel and subsistence	10,292	10,292	5,256
	10,292	10,292	5,256
Premises costs			

Me & Dee**Detailed Statement of Financial Activities**

Rent	8,840	8,840	8,860
Rates	357	357	-
Light, heat and power	2,163	2,163	1,446
Premises repairs and maintenance	1,060	1,060	122
	<u>12,420</u>	<u>12,420</u>	<u>10,428</u>
General administrative costs, including depreciation and amortisation			
Bank charges	21	21	-
Equipment expensed	1,553	1,553	1,094
Postage and couriers	2,054	2,054	2,634
Stationery and printing	2,122	2,122	1,635
Subscriptions	1,157	1,157	1,096
Telephone, fax and broadband	4,264	4,264	3,304
	<u>11,171</u>	<u>11,171</u>	<u>9,763</u>
Legal and professional costs			
Solicitor's fees	8,592	8,592	120
	8,592	8,592	<u>120</u>
Total of expenditure of other costs	136,850	136,850	<u>83,996</u>
Total expenditure	227,951	227,951	139,781
Net gains on investments	-	-	-
Net income	28,150	28,150	78,927
Net income before other gains/(losses)	28,150	28,150	78,927
Other Gains	-	-	-
Net movement in funds	28,150	28,150	78,927
Reconciliation of funds:			
Total funds brought forward	167,452	167,452	88,526
Total funds carried forward	<u>195,602</u>	<u>195,602</u>	<u>167,453</u>

MeDee_Final Accounts_30-09-2022_Accounts

Final Audit Report

2023-07-27

Created:	2023-07-27
By:	Mark Harrison (mark@meanddee.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_Ph8b_5axsKsuhAR3AoLX59Fcm_DI565

"MeDee_Final Accounts_30-09-2022_Accounts" History

 Document created by Mark Harrison (mark@meanddee.co.uk)

2023-07-27 - 9:01:32 AM GMT- IP address: 185.120.55.214

 Document emailed to paul.male@procuredsolutions.co.uk for signature

2023-07-27 - 9:02:37 AM GMT

 Email viewed by paul.male@procuredsolutions.co.uk

2023-07-27 - 9:18:41 AM GMT- IP address: 104.28.30.136

 Signer paul.male@procuredsolutions.co.uk entered name at signing as Paul Male

2023-07-27 - 9:24:32 AM GMT- IP address: 94.65.70.229

 Document e-signed by Paul Male (paul.male@procuredsolutions.co.uk)

Signature Date: 2023-07-27 - 9:24:34 AM GMT - Time Source: server- IP address: 94.65.70.229

 Agreement completed.

2023-07-27 - 9:24:34 AM GMT

ME & DEE

England & Wales - Charity number 1146147

Accounts

Me & Dee

Charity No. 1146147

Trustees' Report and Unaudited Accounts

30 September 2021

Me & Dee
Audit Report Unqualified

The trustees present their report with the unaudited financial statements of the charity for the year ended 30 September 2021.

REFERENCE AND ADMINISTRATIVE DETAILS
Charity No. 1146147

TRUSTEE'S REPORT
30th September 2021

me&dee charity 1146147

Address: me&dee charity, 18A Castle Lane, Melbourne, Derby. DE73 8JB

TRUSTEES

Following a trustee recruitment campaign in August 2021, we have updated our board as follows:

1. Mr Paul Male (Chairman)
2. Mrs Nicola Kinsey (Secretary)
3. Mrs Elizabeth Horsey (Treasurer)
4. Mr James Austin
5. Mrs Joanna Blanc
6. Mr James Gardener
7. Mrs Tracey Hallam
8. Mr Matthew Hutchings
9. Mr Andrew Rudkin

Minutes Secretary
Mrs Karen Hannon

Invited to trustee meetings:

Miss Maria Hanson MBE Founder/CEO unwaged

Mr Mark Harrison Head of Operations

Accountants
SRB Accountancy
Limited The Lower
Stables Main Street
Sudbury
Derbyshire
DE6 1BW

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Our trustees are unpaid and work in a purely voluntary capacity. They have a regular commitment to board meetings, to the promotion and support of the charity and charity events and tasks without any declared conflict of interest.

They each have a wealth of experience through their professional and personal capacities. They include directors and owners of companies along with those working in the volunteer sector. All bring different strengths from predominantly corporate and social backgrounds to promote fluent and transparent working systems, to ensure that the aims and objectives are met, along with overseeing accounts and that the legal systems are adhered to within the operating and running of the charity.

OUR MISSION STATEMENT

me&dee has a simple mission: to ensure families going through difficult and uncertain times are gifted with memories they can treasure, never losing sight of what truly matters; because it is those special moments shared with the ones we love, no matter how complicated the circumstances may be, that are most precious of all.

CHARITY ACTIVITY

The charity provides memory making experiences for families facing short and uncertain futures together.

This is predominantly through the gifting of a free holiday break in our lodge, owned by the charity, situated on the Sherwood Hideaway Park, close to Sherwood Forest and day out amenities. It is a small, secluded site, a small number of lodges well-spaced out and no communal meeting places on site.

It is a luxury lodge that gives a place of space and extreme peace to spend time together as a family facing a short or uncertain future together. Every need as far as we can has been addressed to mirror the service we offer. There is a large decking with a hot tub, facing straight into the forest, that can only be seen from above.

We use the site's excellent housekeeping staff for beautifully made-up beds, fluffy white towels, and cleaning to give a wow factor to families as they enter the lodge. There is a washing machine as incontinence is a factor for many of our families, a large fridge for medication storage and one room has had a twin bed taken out to allow room for medical equipment where appropriate.

There is a large, ramped decking from the private car parking space to the double doors at the back of the lodge.

Many of our families are Midlands-based and nearing palliative care along with intensive treatment. The location of the lodge sees it close to Nottingham Hospital for families who unfortunately need urgent medical/hospital treatment whilst they are on their break.

Audit Report Unqualified

The lodge site is open 52 weeks of the year meaning that we can support up to 80 families a year in this way by including short breaks for those who can only manage a few days away due to their condition or treatment. We are proud to report that we have had 100% positive feedback from every family supported by a holiday in our lodge.

ACHIEVEMENTS/PERFORMANCE

Through the lock down periods and Covid – 19 restrictions where the lodge site was closed, we sought other ways to support our families in isolation facing short and uncertain futures. We initiated three very successful schemes:

- ‘Surprise boxes.’ We liaised with a local small business to provide a large box full of little gifts such as colouring books, small games, and a large helium balloon that floated out of the box once open. We have wonderful testimonials and smiles from the 14 families who received these.
- ‘Holiday at home package’. These were particularly aimed at families with extremely poorly children who had siblings affected by this situation but impacted by the need of isolation for the whole family. The package included an indoor tepee, blankets and cushions, torches, story books and rainy-day toys. These created great fun and bonding for the families and have been able to be utilised outdoors when weather has allowed. Some of these children have since passed away, leaving lovely memories for the families.
- ‘Bespoke wellbeing treats packs.’ Again, the focus for these have been for families in isolation who fit our criteria and to include siblings. Maria worked with the parents (74 to the present day) to create a pack for each child based on age, capability, and condition to use alone or to share as an activity with siblings/the family. These contain items for longevity, for example a painted bird feeder with a book to identify birds using it, cress gardens and such, a personal notebook to write in worries, dreams, wishes etc with a 4-colour pen, a uniquely designed teddy in a hug t shirt with a label saying, “while we cannot give real hugs, we can give you a bear hug”. An accompanying pack contains a cone of hot chocolate mix for each member of the family and a pack of handmade biscuits. We have used a local business for these. Trustees and volunteers have taken these out for a doorstep delivery.

VOLUNTEERS/FUNDRAISING

We have a small and dedicated group of volunteers. One of our previous trustees, Anita Marbrow has implemented a volunteer group called “me&dee angel volunteers”. This group is committed to assisting us for fundraising and promotion purposes. Much of our fundraising activity is through events that we hold and that members of the public hold for us. As a self-funding charity, support such as this is vital and deeply appreciated.

We have also been incredibly fortunate to be supported by the Miles For Smiles team this year, who have raised significant funds for the charity by walking 300 miles from Edinburgh to Woodville in ten days. We are eternally grateful for their time, efforts, and friendship.

With most of the Covid 19 restrictions behind us, we were finally able to hold our annual ball in November, which was an enjoyable and successful event attended by over 300 supporters. That, along with many other smaller events (including craft fairs) held throughout the year has helped us to sustain good levels of income and generate further support for the charity.

We also have various schemes on our website to allow supporters to donate a regular affordable sum between £20 and £250 + a month. All are acknowledged and kept up to date for the charity activities and functions.

REPORTING ON PUBLIC BENEFIT

The charity was established in 2006 to give low cost but high impact experiences for when time is short and precious. To date, and 15 years later, over 3,000 families have been supported. We assist with bereavement holidays where appropriate and support the families we have come to know with after death care by means of attending funerals, supporting parents who need a coffee and a chat, or need signposting to other relevant services.

We conduct a follow up procedure to allow us to make any necessary improvements, or add any further services, aware and empathetic to the needs of those taking potentially, a last holiday together.

We have forged strong links also across the Midlands Hospitals and Hospices, working closely with palliative care nurses and medical staff for nominations.

OFFICE

We are secure in our office in the village of Melbourne with a five-year lease until 2023 at least. We have three parking spaces; our own kitchen and toilet facility and it is only three miles from Maria's home. Beside the convenience of this, it has also meant a great reduction in fuel costs compared to our previous office in Derby with a twenty-mile round trip a day. We have forged good working relationships with the companies in the village and with the Melbourne Assembly Rooms where we are able to hold events and fundraise at their open markets.

Administration costs are kept to a minimum with the founder unsalaried, two full time members of staff, and one self-employed part time administrator along with volunteer support for practical office activities.

FINANCE

Our end of year report is attached.

Our total income for the year is £218,708 (2020 £307,181)

The majority of our income is made up of small donations from individuals and businesses as well as grants. The remainder of our income is from other fundraising activities, including a significant amount raised through the efforts of the Miles For Smiles team.

Our running costs represents 38.4% of our fundraising.

The Charities policy is to have 50% of a full year's expenditure in reserve, which will allow the charity to continue to operate at its current level of activity. At the end of the financial year the charity had £167.5k in reserves, which is greater than the 50% level of reserves required.

The charity does not have any debts.

No funds are held by a custodian trustee.

Signed on behalf of the charity's trustees



Paul Male

Trustee Chairman

30 September 2021

Independent Examiner's Report to the trustees of Me & Dee - Charity Number 1146147

I report to the trustees on my examination of the financial statements of Me & Dee for the year ended 30 September 2021 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Signed: Al Brown Date: 8 July 2022

Relevant professional qualification(s) or body (if any):

ASSOCIATION OF CHARTERED MANAGEMENT ACCOUNTANTS (ACMA)

Address:

3 THE CROFT
MARSH BALDON
OXFORD

Postcode: OX44 9LN.

Me & Dee
Statement of Financial Activities
for the year ended 30 September 2021

		Unrestricted		
		funds	Total funds	Total funds
		2021	2021	2020
	Notes	£	£	£
Income and endowments				
from:				
Donations and legacies	3	151,319	151,319	164,155
Charitable activities	4	53,198	53,198	75,812
Other trading activities	5	14,184	14,184	66,403
Investments	6	7	7	24
Other	7	-	-	787
Total		218,708	218,708	307,181
Expenditure on:				
Raising funds	8	25,663	25,663	27,192
Charitable activities	9	30,122	30,122	138,254
Other	10	83,996	83,996	82,699
Total		139,781	139,781	248,145
Net gains on investments		-	-	-
Net income		78,927	78,927	59,036
Transfers between funds		-	-	-
Net income before other gains/(losses)		78,927	78,927	59,036
Other gains and losses				
Net movement in funds		78,927	78,927	59,036
Reconciliation of funds:				
Total funds brought forward		88,525	88,525	29,489
Total funds carried forward		167,452	167,452	88,525

Me & Dee
Balance Sheet

at 30 September 2021

Charity No. 1146147

		2021	2020
		£	£
Current assets			
Debtors	12	2,239	2,339
Cash at bank and in hand		188,799	102,439
		<u>191,038</u>	<u>104,778</u>
Creditors: Amount falling due within one year	13	(23,586)	(16,253)
Net current assets		<u>167,452</u>	<u>88,525</u>
Total assets less current liabilities		<u>167,452</u>	<u>88,525</u>
Net assets excluding pension asset or liability		<u>167,452</u>	<u>88,525</u>
Total net assets		<u><u>167,452</u></u>	<u><u>88,525</u></u>
The funds of the charity			
Restricted funds	14		
Unrestricted funds	14		
General funds		167,452	88,525
		<u>167,452</u>	<u>88,525</u>
Reserves	14		
Total funds		<u><u>167,452</u></u>	<u><u>88,525</u></u>

Approved by the trustees on 30 September 2021

And signed on their behalf by:



Paul Male
Trustee Chairman
30 September 2021

Me & Dee
Notes to the Accounts
for the year ended 30 September 2021

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2020 £	Total funds 2020 £
Income and endowments from:		
Donations and legacies	164,155	164,155
Charitable activities	75,812	75,812
Other trading activities	66,403	66,403
Investments	24	24
Other	787	787
Total	307,181	307,181
Expenditure on:		
Raising funds	27,192	27,192
Charitable activities	138,254	138,254
Other	82,699	82,699
Total	248,145	248,145
Net income	59,036	59,036
Net income before other gains/(losses)	59,036	59,036
Other gains and losses:		
Net movement in funds	59,036	59,036
Reconciliation of funds:		
Total funds brought forward	29,489	29,489
Total funds carried forward	88,525	88,525

3 Income from donations and legacies

Unrestricted	Total 2021	Total 2020
£	£	£
151,319	151,319	164,155
151,319	151,319	164,155

4 Income from charitable activities

Unrestricted	Total 2021	Total 2020
£	£	£
53,198	53,198	75,812
53,198	53,198	75,812

5 Income from other trading activities

Unrestricted	Total 2021	Total 2020
£	£	£
14,184	14,184	66,403
<u>14,184</u>	<u>14,184</u>	<u>66,403</u>

6 Income from investments

Unrestricted	Total 2021	Total 2020
£	£	£
7	7	24
<u>7</u>	<u>7</u>	<u>24</u>

7 Other income

Total 2021	Total 2020
£	£
-	787
<u>-</u>	<u>787</u>

8 Expenditure on raising funds

Fundraising trading costs

Unrestricted	Total 2021	Total 2020
£	£	£
25,663	25,663	27,192
<u>25,663</u>	<u>25,663</u>	<u>27,192</u>

9 Expenditure on charitable activities

Expenditure on charitable activities

Governance costs

Unrestricted	Total 2021	Total 2020
£	£	£
30,122	30,122	138,254
<u>30,122</u>	<u>30,122</u>	<u>138,254</u>

10 Other expenditure

	Unrestricted	Total 2021	Total 2020
	£	£	£
Other Expenditure	16,570	16,570	9,967
Other interest payable	2	2	-
Employee costs	41,857	41,857	38,177
Motor and travel costs	5,256	5,256	11,315
Premises costs	10,428	10,428	13,438
General administrative costs	9,763	9,763	8,275
Legal and professional costs	120	120	1,527
	<u>83,996</u>	<u>83,996</u>	<u>82,699</u>

11 Staff costs

	2021	2020
	£	£
Salaries and wages	39,977	38,177
	<u>39,977</u>	<u>38,177</u>

No employee received emoluments in excess of £60,000.

12 Debtors

	2021	2020
	£	£
Prepayments and accrued income	2,239	2,339
	<u>2,239</u>	<u>2,339</u>

13 Creditors:

amounts falling due within one year

	2021	2020
	£	£
Bank loans and overdrafts	9,292	13,000
Other taxes and social security	864	655
Other creditors	1,800	400
Accruals	633	543
Deferred income	10,997	1,655
	<u>23,586</u>	<u>16,253</u>

14 Movement in funds

	At 1 October	Incoming resources (including other gains/losses	Resources expended	At 30 September 2021
	2020	) £	£	£
Restricted funds:				
Unrestricted funds:				
General funds	88,525	218,708	(139,781)	167,452
Total funds	<u>88,525</u>	<u>218,708</u>	<u>(139,781)</u>	<u>167,452</u>

15 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	167,452	167,452
	<u>167,452</u>	<u>167,452</u>

16 Reconciliation of net debt

	At 1 October 2020 £	Cash flows £	At 30 September 2021 £
Cash and cash equivalents	102,439	86,360	188,799
	<u>102,439</u>	<u>86,360</u>	<u>188,799</u>
Bank loans	(13,000)	3,708	(9,292)
	<u>(13,000)</u>	<u>3,708</u>	<u>(9,292)</u>
Net debt	<u>89,439</u>	<u>90,068</u>	<u>179,507</u>

Me & Dee
Statement of Cash flows
for the year ended 30 September 2021

	2021	2020
	£	£
Cash flows from operating activities		
Net income per Statement of Financial Activities	78,927	59,036
Adjustments for:		
Dividends, interest and rents from investments	(7)	(811)
Decrease/(Increase) in trade and other receivables	100	(2,339)
Increase in trade and other payables	11,041	3,235
Net cash provided by operating activities	<u>90,061</u>	<u>59,121</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	7	811
Net cash from investing activities	<u>7</u>	<u>811</u>
Cash flows from financing activities		
Repayment of borrowings	(3,708)	13,000
Net cash (used in)/from financing activities	<u>(3,708)</u>	<u>13,000</u>
Net increase in cash and cash equivalents	86,360	72,932
Cash and cash equivalents at the beginning of the year	102,439	29,507
Cash and cash equivalents at the end of the year	<u>188,799</u>	<u>102,439</u>
Components of cash and cash equivalents		
Cash and bank balances	188,799	102,439
	<u>188,799</u>	<u>102,439</u>

Me & Dee
Detailed Statement of Financial Activities
for the year ended 30 September 2021

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income and endowments from:			
Donations and legacies	151,319	151,319	164,155
	<u>151,319</u>	<u>151,319</u>	<u>164,155</u>
Charitable activities	53,198	53,198	75,812
	<u>53,198</u>	<u>53,198</u>	<u>75,812</u>
Other trading activities	14,184	14,184	66,403
	<u>14,184</u>	<u>14,184</u>	<u>66,403</u>
Investments	7	7	24
	<u>7</u>	<u>7</u>	<u>24</u>
Other	-	-	787
	<u>-</u>	<u>-</u>	<u>787</u>
Total income and endowments	218,708	218,708	307,181
Expenditure on:			
Costs of other trading activities	25,663	25,663	27,192
	<u>25,663</u>	<u>25,663</u>	<u>27,192</u>
Total of expenditure on raising funds	25,663	25,663	27,192
Charitable activities	30,122	30,122	138,254
	<u>30,122</u>	<u>30,122</u>	<u>138,254</u>
Total of expenditure on charitable activities	30,122	30,122	138,254
Other expenditure			
Other expenditure	16,570	16,570	9,967
Other interest payable	2	2	-
	<u>16,572</u>	<u>16,572</u>	<u>9,967</u>
Employee costs			
Salaries/wages	39,977	39,977	38,177
Staff recruitment	1,872	1,872	-
Staff training	8	8	-
	<u>41,857</u>	<u>41,857</u>	<u>38,177</u>
Motor and travel costs			

Me & Dee**Detailed Statement of Financial Activities**

Travel and subsistence	5,256	5,256	11,315
	<u>5,256</u>	<u>5,256</u>	<u>11,315</u>
Premises costs			
Rent	8,860	8,860	9,059
Light, heat and power	1,446	1,446	1,630
Premises repairs and maintenance	122	122	2,749
	<u>10,428</u>	<u>10,428</u>	<u>13,438</u>
General administrative costs, including depreciation and amortisation			
Equipment expensed	1,094	1,094	-
Postage and couriers	2,634	2,634	1,158
Stationery and printing	1,635	1,635	2,292
Subscriptions	1,096	1,096	1,432
Telephone, fax and broadband	3,304	3,304	3,393
	<u>9,763</u>	<u>9,763</u>	<u>8,275</u>
Legal and professional costs			
Accountancy and bookkeeping	-	-	1,177
Solicitor's fees	120	120	350
	<u>120</u>	<u>120</u>	<u>1,527</u>
Total of expenditure of other costs	<u>83,996</u>	<u>83,996</u>	<u>82,699</u>
Total expenditure	<u>139,781</u>	<u>139,781</u>	<u>248,145</u>
Net gains on investments	-	-	-
	<u>78,927</u>	<u>78,927</u>	<u>59,036</u>
Net income			
Net income before other gains/(losses)	<u>78,927</u>	<u>78,927</u>	<u>59,036</u>
Other Gains	-	-	-
Net movement in funds	<u>78,927</u>	<u>78,927</u>	<u>59,036</u>
Reconciliation of funds:			
Total funds brought forward	88,525	88,525	29,489
Total funds carried forward	<u>167,452</u>	<u>167,452</u>	<u>88,525</u>

medee Accounts 2020-21-Final

Final Audit Report

2022-07-13

Created:	2022-07-13
By:	Mark Harrison (mark@meanddee.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8KQNFauXcnyy4rfQeFqFT6FyFK05tdR2

"medee Accounts 2020-21-Final" History

-  Document created by Mark Harrison (mark@meanddee.co.uk)
2022-07-13 - 09:41:02 GMT- IP address: 86.171.7.227
-  Document emailed to paul.male@procuredsolutions.co.uk for signature
2022-07-13 - 09:44:36 GMT
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2022-07-13 - 09:51:16 GMT- IP address: 92.9.188.177
-  Document e-signed by Paul Male (paul.male@procuredsolutions.co.uk)
Signature Date: 2022-07-13 - 09:52:30 GMT - Time Source: server- IP address: 92.9.188.177
-  Agreement completed.
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ME & DEE

England & Wales - Charity number 1146147

Accounts

Me & Dee

Charity No. 1146147

Trustees' Report and Unaudited Accounts

30 September 2020

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Balance Sheet	8
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Statement of Cashflows	16
Detailed Financial Activities	17

The Trustees present their report with the unaudited financial statements of the charity for the year ended 30 September 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1146147

Trustees

The following Trustees served during the year:

N. Kinsey
A.L. Marbrow
K. Moody
H. Skripek

Accountants

SRB Accountancy Limited
Compton Offices
King Edward Street
Ashbourne
Derbyshire
DE6 1BW

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Our trustees are unpaid and work in a purely voluntarily capacity. They have a regular commitment to board meetings, to the promotion and support of the charity and charity events and tasks without any declared conflict of interest.

They each have a wealth of experience through their professional and personal capacities. They include directors and owners of companies along with those working in the volunteer sector. All bring different strengths from predominantly corporate and social backgrounds to promote fluent and transparent working systems, to ensure that the aims and objectives are met, along with overseeing accounts and that the legal systems are adhered to within the operating and running of the charity.

With the circumstances and effects of Covid -19 , their support and involvement has never been more crucial to fulfil me&dee's mission.

OUR MISSION STATEMENT

me&dee has a simple mission: to ensure families going through difficult and uncertain times are gifted with memories they can treasure, never losing sight of what truly matters; because it is those special moments shared with the ones we love, no matter how complicated the circumstances may be, that are most precious of all.

CHARITY ACTIVITY

The charity provides memory making experiences for families facing short and uncertain futures together. This is predominantly through the gifting of a free holiday break in our Lodge, owned by the charity, situated on the Sherwood Hideaway Park, close to Sherwood Forest and day out amenities. It is a small, secluded site, a small number of Lodges well-spaced out and no communal meeting places on site.

It is a luxury Lodge that gives a place of space and extreme peace to spend time together as a family facing a short future together. Every need as far as we can has been addressed to mirror the service we offer. There is a large decking with a hot tub, facing straight into the forest, that can only be seen from above.

We use the site's excellent housekeeping staff for beautifully made-up beds, fluffy white towels, and cleaning to give a wow factor to families as they enter the Lodge. There is a washing machine as incontinence is a factor for many of our families, a large fridge for medication storage and one room has had a twin bed taken out to allow room for medical equipment where appropriate.

There is a large, ramped decking from the private car parking space to the double doors at the back of the Lodge.

Many of our families are Midlands based and nearing palliative care along with intensive treatment. The location of the Lodge sees it close to Nottingham Hospital for families who unfortunately need urgent medical/hospital treatment whilst they are on their break.

The Lodge site is open 52 weeks of the year meaning that we can support up to 80 families a year in this way by including short breaks for those who can only manage a few days away due to their condition or treatment. We are proud to report that we have had 100% positive feedback from every family supported by a holiday in our Lodge.

ACHIEVEMENTS/PERFORMANCE

Through the lockdown periods and Covid – 19 restrictions where the Lodge site has been closed, we have sought other ways to support our families in isolation facing short and uncertain futures. We initiated three very successful schemes:

- 'Surprise boxes.' We liaised with a local small business to provide a large box full of little gifts such as colouring books, small games, and a large helium balloon that floated out of the box once open. We have wonderful testimonials and smiles from the 14 families who received these.
- 'Holiday at home package'. These were particularly aimed at families with extremely poorly children who had siblings affected by this situation but impacted by the need of isolation for the whole family. The package included an indoor tepee, blankets and cushions, torches, story books and rainy-day toys. These created great fun and bonding for the families and have been able to be utilised outdoors when weather has allowed. Some of these children have since passed away, leaving lovely memories for the families.

Trustees Annual Report

- ‘Bespoke wellbeing treats packs.’ Again, the focus for these have been for families in isolation who fit our criteria and to include siblings. Maria worked with the parents (74 to the present day) to create a pack for each child based on age, capability, and condition to use alone or to share as an activity with siblings/the family. These contain items for longevity, for example a painted bird feeder with a book to identify birds using it, cress gardens and such, a personal notebook to write in worries, dreams, wishes etc with a 4-colour pen, a uniquely designed teddy in a hug t shirt with a label saying, “while we cannot give real hugs, we can give you a bear hug”. An accompanying pack contains a cone of hot chocolate mix for each member of the family and a pack of handmade biscuits. We have used a local business for these. Trustees and volunteers have taken these out for a doorstep delivery.

VOLUNTEERS/FUNDRAISING

We have a small and dedicated group of volunteers. One of our trustees, Anita Marbrow is implementing a volunteer group which will be called “me&dee angel volunteers”. This group will be committed to assisting us for fundraising and promotion purposes. Much of our fundraising activity is through events that we hold and that members of the public hold for us. As a self-funding charity, support such as this is vital and deeply appreciated. We have resurrected a logo design from 10 years ago to define this group.

In this current climate around the Covid 19, we have lost a great deal of income, proposed to come through from all organised events that have since been cancelled. We have set up various schemes to engage the public which are going quite well. We have our annual ball, postponed from last year, going ahead for November this year. We also have a craft fair and smaller events arranged and have various members of the public who are arranging their own events or partaking in others along with those making donations from birthdays and in lieu of funeral flowers.

We also have various schemes on our website to allow supporters to donate a regular affordable sum between £50 and £250 + a month. All are acknowledged and kept up to date for the charity activities and functions.

REPORTING ON PUBLIC BENEFIT

The charity was established in 2006 to give low cost but high impact experiences for when time is short and precious. To date, and 15 years later, over 3,000 families have been supported. We assist with bereavement holidays where appropriate and support the families we have come to know with after death care by means of attending funerals, supporting parents who need a coffee and a chat, or need signposting to other relevant services.

We conduct a follow up procedure to allow us to make any necessary improvements, or add any further services, aware and empathetic to the needs of those taking potentially, a last holiday together.

We have forged strong links also across the Midlands Hospitals and Hospices, working closely with palliative care nurses and medical staff for nominations

OFFICE

We are secure in our office in the village of Melbourne with a five-year lease until 2023 at least. We have three parking spaces; our own kitchen and toilet facility and it is only three miles from Maria’s home. Beside the convenience of this, it has also meant a great reduction in fuel costs compared to our previous office in Derby with a twenty mile round trip a day. We have forged good working relationships with the companies in the village and with the Melbourne Assembly Rooms where we are able to hold events and fundraise at their open markets.

Administration costs are kept to a minimum with the founder unsalaried, one full time member of staff, and one self-employed part time administrator along with volunteer support for practical office activities.

FINANCE

Our end of year report is attached.

Our total income for the year is £307,182 (2019 £212,547)

The majority of our income is made up of small donations from individuals and businesses as well as grants.

The remainder of our income is from other fundraising activities.

Our running costs represents 26.9% of our fundraising.

The Charities policy is to have 50% of a full years expenditure in reserve, which will allow to charity to continue to operate at its current level of activity. At the end of the Financial year the charity had £88.5k in reserves, which is greater than the 50% level of reserves required.

The charity does not have any debts.

No funds are held by a custodian trustee.

Signed on behalf of the charity's trustees


Nikki Kinsey (Sep 20, 2021 14:09 GMT+1)

Nikki Kinsey

Trustee

30 September 2020

Independent Examiner's Report to the trustees of Me & Dee

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2021, which are set out on pages 1 to 18.

Respective responsibilities of trustees and examiner

As the charity's trustees of Me & Dee you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
to follow the procedures laid down in the general Directions given by the Charity Commission under
- section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
to prepare accounts which accord with the accounting records and comply with the accounting
- requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Signed Neil Coupland (Sep 20, 2021 14:12 GMT+1) Date Sep 20, 2021

N. Coupland FCA DChA
RWB, Chartered Accountants
Nottingham

Me & Dee
Statement of Financial Activities
for the year ended 30 September 2020

		Unrestricted funds	Total funds	Total funds
		2020	2020	2019
	Notes	£	£	£
Income and endowments from:				
Donations and legacies	3	164,155	164,155	122,612
Charitable activities	4	75,812	75,812	25,900
Other trading activities	5	66,403	66,403	64,012
Investments	6	24	24	23
Other	7	787	787	-
Total		307,181	307,181	212,547
Expenditure on:				
Raising funds	8	27,192	27,192	37,831
Charitable activities	9	138,254	138,254	84,290
Other	10	82,699	82,699	90,091
Total		248,145	248,145	212,212
Net gains on investments		-	-	-
Net income		59,036	59,036	335
Transfers between funds		-	-	-
Net income before other gains/(losses)		59,036	59,036	335
Other gains and losses				
Net movement in funds		59,036	59,036	335
Reconciliation of funds:				
Total funds brought forward		29,489	29,489	29,154
Total funds carried forward		88,525	88,525	29,489

Me & Dee**Balance Sheet****at 30 September 2020****Charity No. 1146147**

		2020	2019
		£	£
Current assets			
Debtors	12	2,339	-
Cash at bank and in hand		102,439	29,507
		<u>104,778</u>	<u>29,507</u>
Creditors: Amount falling due within one year	13	(16,253)	(18)
Net current assets		<u>88,525</u>	<u>29,489</u>
Total assets less current liabilities		<u>88,525</u>	<u>29,489</u>
Net assets excluding pension asset or liability		<u>88,525</u>	<u>29,489</u>
Total net assets		<u><u>88,525</u></u>	<u><u>29,489</u></u>
The funds of the charity			
Restricted funds	14		
Unrestricted funds	14		
General funds		88,525	29,489
		<u>88,525</u>	<u>29,489</u>
Reserves	14		
Total funds		<u><u>88,525</u></u>	<u><u>29,489</u></u>

Approved by the trustees on 30 September 2020

And signed on their behalf by:

Trustee

30 September 2020

1 Accounting policies**Basis of preparation**

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2019 £	Total funds 2019 £
Income and endowments from:		
Donations and legacies	122,612	122,612
Charitable activities	25,900	25,900
Other trading activities	64,012	64,012
Investments	23	23
Total	212,547	212,547
Expenditure on:		
Raising funds	37,831	37,831
Charitable activities	84,290	84,290
Other	90,091	90,091
Total	212,212	212,212
Net income	335	335
Net income before other gains/(losses)	335	335
Other gains and losses:		
Net movement in funds	335	335
Reconciliation of funds:		
Total funds brought forward	29,154	29,154
Total funds carried forward	<u>29,489</u>	<u>29,489</u>

3 Income from donations and legacies

Unrestricted	Total 2020	Total 2019
£	£	£
164,155	164,155	122,612
<u>164,155</u>	<u>164,155</u>	<u>122,612</u>

4 Income from charitable activities

Unrestricted	Total 2020	Total 2019
£	£	£
75,812	75,812	25,900
<u>75,812</u>	<u>75,812</u>	<u>25,900</u>

5 Income from other trading activities

Unrestricted	Total 2020	Total 2019
£	£	£
66,403	66,403	64,012
<u>66,403</u>	<u>66,403</u>	<u>64,012</u>

6 Income from investments

Unrestricted	Total 2020	Total 2019
£	£	£
24	24	23
<u>24</u>	<u>24</u>	<u>23</u>

7 Other income

Unrestricted	Total 2020	Total 2019
£	£	£
787	787	-
<u>787</u>	<u>787</u>	<u>-</u>

8 Expenditure on raising funds

Fundraising trading costs

Unrestricted	Total 2020	Total 2019
£	£	£
27,192	27,192	37,831
<u>27,192</u>	<u>27,192</u>	<u>37,831</u>

9 Expenditure on charitable activities

*Expenditure on charitable activities**Governance costs*

Unrestricted	Total 2020	Total 2019
£	£	£
138,254	138,254	84,290
<u>138,254</u>	<u>138,254</u>	<u>84,290</u>

10 Other expenditure

	Unrestricted	Total 2020	Total 2019
	£	£	£
	9,967	9,967	2,787
Employee costs	38,177	38,177	44,876
Motor and travel costs	11,315	11,315	9,997
Premises costs	13,438	13,438	16,848
General administrative costs	8,275	8,275	13,327
Legal and professional costs	1,527	1,527	2,256
	<u>82,699</u>	<u>82,699</u>	<u>90,091</u>

11 Staff costs

Salaries and wages	38,177	44,737
	<u>38,177</u>	<u>44,737</u>

No employee received emoluments in excess of £60,000.

12 Debtors

	2020	2019
	£	£
Prepayments and accrued income	2,339	-
	<u>2,339</u>	<u>-</u>

13 Creditors:

amounts falling due within one year

	2020	2019
	£	£
Bank loans and overdrafts	13,000	-
Other taxes and social security	655	-
Other creditors	400	18
Accruals and deferred income	2,198	-
	<u>16,253</u>	<u>18</u>

14 Movement in funds

	At 1 October 2019	Incoming resources (including other gains/losses) £	Resources expended £	At 30 September 2020 £
Restricted funds:				
Unrestricted funds:				
General funds	29,489	307,181	(248,145)	88,525
Revaluation Reserves:				
Total funds	<u>29,489</u>	<u>307,181</u>	<u>(248,145)</u>	<u>88,525</u>

15 Analysis of net assets between funds

	Unrestricted funds	Total
	£	£
Net current assets	88,525	88,525
	<u>88,525</u>	<u>88,525</u>

16 Reconciliation of net debt

	At 1 October 2019	Cash flows	At 30 September 2020
	£	£	£
Cash and cash equivalents	29,507	72,932	102,439
	<u>29,507</u>	<u>72,932</u>	<u>102,439</u>
Bank loans	-	(13,000)	(13,000)
	<u>-</u>	<u>(13,000)</u>	<u>(13,000)</u>
Net debt	<u>29,507</u>	<u>59,932</u>	<u>89,439</u>

Me & Dee
Statement of Cash flows
for the year ended 30 September 2020

	2020	2019
	£	£
Cash flows from operating activities		
Net income per Statement of Financial Activities	59,036	335
Adjustments for:		
Dividends, interest and rents from investments	(811)	(23)
Increase in trade and other receivables	(2,339)	-
Increase in trade and other payables	3,235	18
Net cash provided by operating activities	<u>59,121</u>	<u>330</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	811	23
Net cash from investing activities	<u>811</u>	<u>23</u>
Cash flows from financing activities		
Repayment of borrowings	13,000	-
Net cash from financing activities	<u>13,000</u>	<u>-</u>
Net increase in cash and cash equivalents	72,932	353
Cash and cash equivalents at the beginning of the year	29,507	-
Cash and cash equivalents at the end of the year	<u>102,439</u>	<u>353</u>
Components of cash and cash equivalents		
Cash and bank balances	102,439	29,507
	<u>102,439</u>	<u>29,507</u>

Me & Dee
Detailed Statement of Financial Activities
for the year ended 30 September 2020

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:			
Donations and legacies	164,155	164,155	122,612
	<u>164,155</u>	<u>164,155</u>	<u>122,612</u>
Charitable activities	75,812	75,812	25,900
	<u>75,812</u>	<u>75,812</u>	<u>25,900</u>
Other trading activities	66,403	66,403	64,012
	<u>66,403</u>	<u>66,403</u>	<u>64,012</u>
Investments	24	24	23
	<u>24</u>	<u>24</u>	<u>23</u>
Other	787	787	-
	<u>787</u>	<u>787</u>	<u>-</u>
Total income and endowments	307,181	307,181	212,547
Expenditure on:			
Costs of other trading activities	27,192	27,192	37,831
	<u>27,192</u>	<u>27,192</u>	<u>37,831</u>
Total of expenditure on raising funds	27,192	27,192	37,831
Charitable activities	138,254	138,254	84,290
	<u>138,254</u>	<u>138,254</u>	<u>84,290</u>
Total of expenditure on charitable activities	138,254	138,254	84,290
Other expenditure	9,967	9,967	2,787
	<u>9,967</u>	<u>9,967</u>	<u>2,787</u>
Employee costs			
Salaries/wages	38,177	38,177	44,737
Staff training	-	-	139
	<u>38,177</u>	<u>38,177</u>	<u>44,876</u>
Motor and travel costs			
Travel and subsistence	11,315	11,315	9,997
	<u>11,315</u>	<u>11,315</u>	<u>9,997</u>

Me & Dee**Detailed Statement of Financial Activities**

Premises costs			
Rent	9,059	9,059	12,766
Light, heat and power	1,630	1,630	-
Premises repairs and maintenance	2,749	2,749	4,082
	<u>13,438</u>	<u>13,438</u>	<u>16,848</u>
General administrative costs, including depreciation and amortisation			
Bank charges	-	-	2,089
General insurances	-	-	1,192
Postage and couriers	1,158	1,158	1,225
Software, IT support and related costs	-	-	1,877
Stationery and printing	2,292	2,292	2,088
Subscriptions	1,432	1,432	1,005
Telephone, fax and broadband	3,393	3,393	3,851
	<u>8,275</u>	<u>8,275</u>	<u>13,327</u>
Legal and professional costs			
Accountancy and bookkeeping	1,177	1,177	1,151
Solicitor's fees	350	350	-
Other legal and professional costs	-	-	1,105
	<u>1,527</u>	<u>1,527</u>	<u>2,256</u>
Total of expenditure of other costs	<u>82,699</u>	<u>82,699</u>	<u>90,091</u>
Total expenditure	<u>248,145</u>	<u>248,145</u>	<u>212,212</u>
Net gains on investments	-	-	-
	<u>59,036</u>	<u>59,036</u>	<u>335</u>
Net income			
Net income before other gains/(losses)	<u>59,036</u>	<u>59,036</u>	<u>335</u>
Other Gains	-	-	-
Net movement in funds	<u>59,036</u>	<u>59,036</u>	<u>335</u>
Reconciliation of funds:			
Total funds brought forward	29,489	29,489	29,154
Total funds carried forward	<u>88,525</u>	<u>88,525</u>	<u>29,489</u>