

**SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

Company Registration No. 7565045 (England and Wales)

Charity Registration No. 1146109

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE

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SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual directors' report and accounts for the year ended 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The association is established:

To promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Selby District and its environs and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.

To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

The Trustees confirmed that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Selby District AVS continues with the modernisation process ensuring a number of small but significant changes in the way that the trustee board and the organisation have operated and fulfilled its duties as the Local Support and Development Organisation to the voluntary and community sector within the district.

Mission Statement

"To enable the development of a strong, accessible and dynamic voluntary and community sector enabling residents to get the highest quality support services they need".

The Aims of Selby District Association of Voluntary Service are:

- To develop organisations, support the identification of needs in the local community, and facilitate innovation and improvement in service provision to meet those needs
- To support organisations and community groups to fulfil their missions more effectively
- To facilitate opportunities for collaboration through consultation, liaison and networking between groups and other sectors
- To influence policies, plans and practices that have an impact on organisations and their beneficiaries

Selby District Association of Voluntary Service meets its aims in the following ways:

Development

Selby District AVS supports the identification of needs in the local community and facilitates innovation and improvements in service provision to meet those needs. We do this through our networking and partnership working and on the response from our members. When possible we seek to fill these gaps through project development work with an individual organisation to increase capacity using volunteers or by working with individual or multiple organisations to support partnership working to provide these services.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Support

The organisation supports local voluntary organisations and community groups to fulfil their missions more effectively. We offer governance and fundraising advice, management of organisations, business planning, bespoke and general training.

A key part of our service involves making complex information simple and relevant to the sector, we use a variety of communication channels to ensure that all our members receive the information in a way that works for them. We also signpost members when appropriate and provide information about the range of services of other agencies provided by the voluntary and community organisations in Selby District.

We also operate an equipment loan service, and through our social enterprise, Community House, offer meeting, conference and interview rooms. We also provide an online monthly newsletter, face book page and website to promote the work of the sector, highlight local events and issues relevant to service delivery.

Collaboration

The organisation facilitates effective communication and collaboration amongst local voluntary organisations and community groups and between different sectors. We do this through local events and various County networks.

We Chair the following partnerships;

- Selby District Equality Network
- York and Selby Police Independent Advisory Group
- Selby District Anti-Poverty Partnership
- Selby District Dementia Action

We work closely with North Yorkshire County Council, Selby District Council, Selby District Disability Forum, Selby Advice Network, North Yorkshire Police and Your Consortium.

We have a wide range of organisations who are registered to receive our media publications, updates and news bulletins. The majority of members are voluntary and community groups but we have some individual, corporate and statutory members.

We use this membership to highlight the benefit of networking and deliver local events to encourage cross sector awareness.

Influence

The organisation supports local voluntary organisations and community groups to influence policies, plans and practices that have an impact on their organisations and beneficiaries. We support other voluntary sector representatives in their roles on other bodies.

We take part in local consultations and surveys and actively seek contribution from members about local issues. We monitor the developments of statutory authorities and keep our members informed about the bigger picture and what might affect them. Members told us that being involved in our networks raises their profile and voice so we have continued to provide our forums and events for our members to discuss developments that will affect them, their communities and client groups.

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Achievements and performance



COVID – 19

This has dominated our work since early March 2020. We responded quickly to ensure we became a relevant and useful resource for the community. The staff team have been inspirational, supportive, positive, and kind throughout. We became a Community Support Organisation in late March. We received a monthly grant from NYCC to contribute towards staffing costs.

Special thanks need to be given to our Chair, Kay Goodwin, who has been an ongoing source of support and motivation for the staff team.

- Acting as a Community Support Organisation it became apparent just how much community support was needed and this continues. From an individual perspective we continued to support people, be it through Social Prescribing, ATI or just being at the end of the phone for a friendly chat and advice. So many people have struggled with mental health, finance, housing etc.
- We became an agent for North Yorkshire Local Assistance Fund other than just the COVID- 19 emergency grant of which there were over 170 applications not considering the numerous food parcels that were distributed as a partner with Selby Food Bank.
- Monday to Friday 8.30am – 5.00pm we provided telephone and email support. Throughout the day we updated our Facebook page with the latest information we received from NYCC, SDC and other organisations.
- Each evening we produced a Daily Update bringing together all the latest news received.
- We supported a number of community support initiatives. This included providing identity lanyards, parking permits, marketing and problem solving.
- SDC deferred CEF funding for us to distribute to provide financial support for PPE, travel expenses for community support initiatives.
- We established our own volunteer shopping, prescription delivery and telephone befriending service for Selby Town Centre.
- We supported NYCC with their register of vulnerable people, trying to contact clients whom they have not been able to reach by telephone.
- Chris provided information for our National Organisation NAVCA regarding the work and resources being used.
- In addition, Chris took part in Chief Officer sessions facilitated by the Institute for Voluntary Action Research, discussing the impact of COVID – 19 on the voluntary and community sector.
- Selby Big Local developed an information leaflet detailing what we provide and the befriending support they were offering. This was distributed to every household in the Big Local area.

We managed a range of issues that people have needed support with including:

- Poverty issues including financial worries, food, digital exclusion

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FOR THE YEAR ENDED 31 MARCH 2021

- Mental health issues including self-harming, suicidal thoughts and attempts, eating disorders, addiction issues, and relationship breakdowns
- Practical support with shopping, food vouchers, Foodbank, prescriptions, and medical appointments
- Issues regarding employment, furloughing, benefits, access to advice services
- Supporting families through bereavement, both emotionally and practically
- Community Organisations needing assistance with funding, grant applications, Covid-19 risk management, sustainability, staffing issues, service provision and information sharing
- Assisting people who wish to volunteer, linking them with appropriate opportunities.
- Providing assistance to new volunteering initiatives, established in response to Covid-19, including service development, health and safety, policies and procedures and problem solving.
- We supplied information and data to County, regional and national forums, bodies and partnerships. This has included numerous surveys to capture the impact of Covid-19 on our local community, service provision and our own ongoing sustainability.

CSO Enquiries – April 2020 – March 2021 we dealt with 10,622 enquiries.

Strategic Partnership Development and Funding Opportunities

During 2020 SDAVS was successful in securing external funding from several sources in response to the Covid-19 pandemic. This was both to cover core costs as result of loss income, but also to deliver wider services in response to community need.

Funder	Total Value	SDAVS Value	Breakdown of funds
North Yorkshire County Council	£54,000	£54,000	Staff costs (core costs)
Two Ridings Coronavirus Community Fund	£10,000	£10,000	Staff costs (core costs)
Tesco Bags of Help	£500	£500	IT equipment
NAVCA	£3,000	£3,000	Staff costs (core costs)
The National Lottery Coronavirus Fund: Partnership - SDAVS, MTH, SBL	£23,290	£16,900	SDAVS: One-to-One Covid Support (staffing)
			SDAVS: Career Development Support (staffing)
			SDAVS operational costs
			Making Things Happen: Peer Support
			Selby Big Local: Befriending
Two Ridings: Coronavirus Community Fund DCMS (Big Night In)	£14,792	£14,792	Core funding - Staffing: CHN: 12hrs/wk; EH: 10hrs/wk; BB: 10hrs/month
			Project: Social Prescribing: 20 visits
			Room Hire: £48 per day - interview room (2 days per week x 26 weeks)
			IT Resources
TOTAL SDAVS FUNDING		£99,192	

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We participated in several strategic meetings with funders and representatives from the sector across North Yorkshire to share these concerns and insights and to hopefully influence support and funding in the pipeline. Over the last six months, SDAVS has been funded to participate in the VCSEP Information Networks, contributing to a shared understanding of challenges at a regional level. The VCSEP has compiled regional insights to feed into national decision-making.

Voluntary and Community Sector Emergencies Partnership

We received funding through NAVCA to complete a fortnightly needs analysis regarding service provision and future capacity. VCSEP collated the data which was submitted to different government departments as well as summary data shared with all participants.

In March we successfully bid for an additional role with the VCSEP (£4k over 3 months to cover staff costs) to act as the Specialist Lead on Food for the North Cell. This will place us in a unique position to gather insight and good practice from across the region and participate in the National Food Group. In parallel we have been developing several strategic partnerships that we hope will develop into funded project activity during 2021. Updates on these projects/partnerships are provided below:

We are working towards strengthening our existing District-wide partnerships in response to emerging need and the changing landscape of local organisations. Through generous leadership we are keen to raise awareness of the partnerships and opportunity for meaningful participation.

There are several new networks in the district, and it is important that each has a valuable and unique role to play. We are working with partners to review and define the TOR for each and to develop set priorities for the coming year. Added capacity through our Kick Start placements will support this activity.

Selby District Anti – Poverty Partnership

COVID – 19 has highlighted the many ways in which poverty affects people in the District. To this end we established a new Anti-Poverty Partnership. Key partners include Selby Big Local, Citizens Advice, Selby Foodbank, North Yorkshire County Council. Additional meetings have taken place with the new Coordinator of Selby Foodbank, which have been extremely positive.

The group has been supporting the implementation of the Community Fridge Project, new partnerships with DWP to support young unemployed people and the expansion of services within Citizens Advice.

Financial Hardship North Yorkshire

Staff took part in a series of meetings to explore strategies to address families in financial hardship. This has included a streamlining of information to focus on a campaign that between Citizens Advice and ourselves we can ensure everyone gets to who they need to get to, regardless of the issues they have.

Selby District Equality Network

We have seen an increase in new participants. A successful meeting was held with Citizens Advice, it was agreed that the Network will be merged into the Equality Network to strengthen participation. Citizens Advice will continue to oversee the online resource that the Advice Network developed.

Selby District Equality Champions

Chris continued to work with Inspector Martin Wedgwood to promote this service and encourage people to report Hate Crime. Over the past year we have seen a 50% increase in Hate Crime reporting across Selby District.

York and Selby District Independent Advisory Group

Chris continues to Chair this partnership, with online meetings held. Discussions took place regarding tensions increasing linked to Brexit and COVID, additional police resourcing, and the opportunities for increased collaboration across organisations

The group has been working with York University on a second piece of research developing resources to promote the reporting of Hate Crime incidents.

North Yorkshire Hate Crime Partnership



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Chris continued to attend these meetings. The focus was preparing case studies and activities as part of Hate Crime Awareness week in October. During the week our National Lottery funded services were promoted.

Counter Terrorist Advisory Group for the North East

Chris was formally invited by Superintendent Mark Khan to join this newly formed partnership. There will be a series of training sessions across 2021 to increase awareness and enable greater understanding of the role of the partnership. SDAVS is acting as the representative for North Yorkshire.

Selby District Dementia Action Group

The group continued to meet virtually to discuss the impact of COVID on people living with dementia and their carers. Focus has been on the promotion of services, expansion of opportunities for people living with Dementia and the importance of supporting the SDAVS Covid Community survey.

Selby District Green Spaces Partnership

This new partnership is to oversee a range of green spaces and environmental initiatives across the District. Moving forwards there are a variety of pieces of land that NYCC and SDC are keen to support them moving into community ownership. SDAVS Chair the partnership which includes representatives from Selby Hands of Hope, Groundworks, Project WILD, Big Local, NYCC, and SDC.

Kick Start

The Kickstart Scheme provides funding to create new job placements for 16-to-24-year olds on Universal Credit who are at risk of long-term unemployment. The funding received by employers covers 100% of the National Minimum Wage (or the National Living Wage depending on the age of the participant) for 25 hours per week for a total of 6 months, and associated employer National Insurance contributions.

In partnership with Better Connect, SDAVS led a proposal to host 12 placements, each supporting a different project/local organisation, adding valuable capacity to the third sector and equipping participants with the skills and enthusiasm to pursue a career in the community sector. SDAVS will offer additional training and mentoring for all Kick Start participants throughout their time on the programme. Placements will be offered to work alongside:

Selby Hands of Hope	Selby District Open Spaces Partnership
Selby Big Local	Just Transition programme
Selby Community Fridge	Equality Network and Equality Champions
Selby District Disability Forum	Anti-Poverty Partnership
Project Wild C.I.C	Health and Wellbeing partners

DWP – Youth Hub

SDAVS has been invited to submit a proposal to host a DWP 'Youth Hub' at Community House. This will entail a DWP Work Coach being based full-time at Community House, working alongside SDAVS staff to offer a triage of support, referrals, and work-focused mentoring support, to increase the number of currently unemployed 18-24-year olds accessing employment.

The 'youth hub' will build upon the recent employability programmes and career coaching offered by SDAVS and will be able to link up with a significant number of other district-based organisations, increasing the opportunity for young people to address any barriers they face to entering employment. The programme is likely to start by October 2021 for an initial year.

Enabling a community-led approach to the Just Transition

SDAVS and Selby Big Local were approached by Forum for the Future and Involve, to participate in a national pilot programme (to be run in two areas, one of which would be Selby) funded by the Friends Provident Foundation and Joseph Rowntree Charitable Trust. The programme will focus on communities in Selby Town, Thorpe Willoughby, Barlby and Brayton to:

- Demonstrate that the transition to a net zero economy is possible and can be positive for communities in different ways from jobs and skills to public health and the environment

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- Demonstrate that local economies can decarbonise with the potential for better social outcomes if shaped by the local community
- Understand how local actors - such as business, communities, public authorities, and wider stakeholders - can best work together to shape and achieve a fair and equitable transition to a net zero economy.

Staff Developments

COVID has highlighted a number of changes needed to maximise the use of the small staff resources that we have. This has also incorporated a full review of staff roles and job descriptions in consultation with each staff member and the Chair. These are as follows.

Emily Havercroft - Operations Manager

Tanya handed in her notice in February and left in March. We brought in Emily on a temporary basis to ensure a detailed handover and smooth transition. Emily has grasped the role quickly and has assisted significantly with all aspects of COVID and our CSO role. Emily has now been offered the position on a permanent basis.

Alison Hartley - Support and Advice Coordinator

This new role is to oversee ATI clients, Social Media, minutes of partnerships, volunteer management, social prescribing, and assistance with Community Transport.

Nick Atherton – ATI Key Worker

Our ATI project staffing hours have built up to enable us to fully utilise all of the hours available. Nick runs Project Wild – an educational not for profit organisation working with schools and communities on environmental and filming projects – additional skills that we have been able to successfully take advantage of!

Lindsay Brown - ATI Key Worker

Increasingly we have clients who struggle with their Maths and English, who also lack the confidence to access adult learning group courses. Lindsay is a qualified teacher with over 20 years' experience in a variety of different settings and locations. We are delighted to be able to use her skills in this way and hopefully can support everyone to improve their skills to better enable them to reach their potential.

Bryony Boyle Strategy and Partnerships Manager

Throughout COVID Bryony successfully assisted with a range of new funding applications and the development of new partnership bids.

From April she will be employed to develop the organisation's strategic vision, partnerships, and programme opportunities to enable the organisation to flourish and deliver against its objectives.

Charlotte Jones - Community Fridge Project Coordinator, Big Local Worker, Just Transition Community Project Coordinator

Charlotte commenced working for the Community Fridge in November and has hit the ground running. Additional hours were offered through Selby Big Local to support the staff team. In March Charlotte was successfully appointed as the Community Project Coordinator.

Nikki Kelly and Dave Havercroft are being utilised to assist us with our marketing strategy and financial procedures.

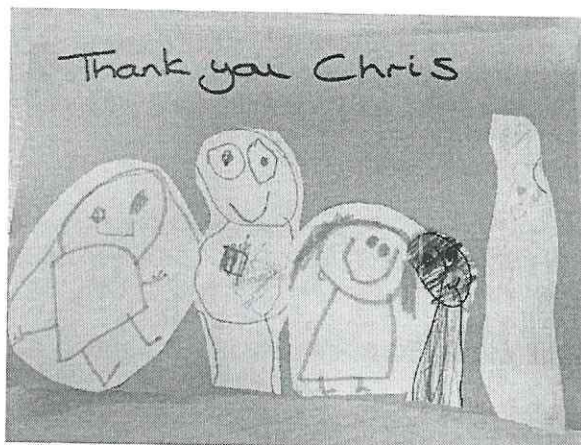
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Support and Development Work

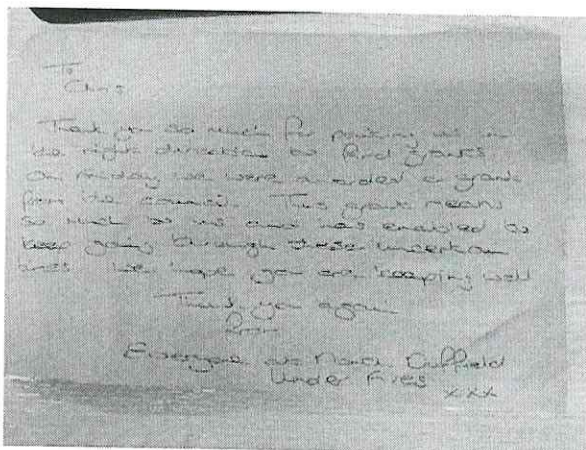
We have continued to support a wide range of organisations with a key focus being funding, safety measures, marketing, policies and procedures, service changes.

We saw an expansion in new groups responding to COVID and supported them with their practical and emotional needs.



Organisation supported include:

NY Health and Adult Services, Project WILD CIC, Wosley Court, Dementia Forward, Tadcaster and Villages U3A, MESMAC, Selby District Disability Forum, York University, North Yorkshire Police, Yorkshire Energy Dr, The Diana Award, Hall for Hemingbrough, Strive, St. Francis Thorpe Willoughby, Selby Swans, Castle Communications, Monk Fryston and Hillam Community Centre, Inspiring Healthy Lifestyles, Sleep Safe, Selby Foodbank, Hambleton Village Hall, Selby Bowling Club, Spirit of Christmas, Training for Employment, Carers Count, Everyday Enable, Second Chance, Worker Bee, Flinton's Landscaping, Little Smeaton Parish Council, Womersley Parish Council, Drax and Carlton Churches, Tadcrafters, Carers' Resource, Bright, Barlby Village Helpers, The Clothing Bank, Hambleton COVID Support, Hemingbrough COVID Support, Barlby and Osgodby Village Helpers, Musical Moments, Selby Abbey Volunteers, Riccall Football Club, Peter Pan Nursery, Monk Fryston and Hillam Sustainability Project, Mrs B teaching, Thorpe Willoughby Pre – School, North Duffield Under 5s, Citizens Advice, Communicate, MESMAC, Selby Abbey, Clarity Comms, Selby College, Groundworks, Census 2021, Toy Box Project, Selby Hands of Hope, WEA, Brayton Wellbeing Café, Yorkshire Energy Dr, Kyra Women's Project. The Diana Awards, Sam Cullen Enterprises, Probation Service, Two Ridings Foundation, Three Swans Recruitment Ltd, Second Chance Ostomy Yorkshire, Selby District Disability Forum, Everyday Enable, Inner balance, Hall For Hemingbrough, Portholme Church, Citizens Advice, Dementia Forward, Carers Count, York University



Service Provision

European Social Fund Community Opportunity Project

The yearlong programme to offer volunteering opportunities for unemployed people continued through to June. Online support sessions were provided during lockdown. Several participants are continuing as volunteers for SDAVS, others have gone on to paid work or longer-term training.

Overall, we had twenty candidates from Sept 2019 until June 2020. Out of those the following progression figures apply, Employment 4, Further Education 2, Volunteering 6

Action Towards Inclusion

We continued to support our ATI clients throughout Lockdown – offering one to one support via telephone, Zoom. Chris developed an online Career Development programme of activities which proved to be very popular. Some clients became a cause for concern at times and referrals had to be made to Adult Social Care and the Mental health crisis teams.

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Several participants have now finished ATI securing paid work, setting up their own business or commenced full time education. The ATI team have supported the development of a number of new organisations-

- Jimmy – established Flintons Landscaping – SDAVS is providing a weekly support service to assist with paperwork and finances.
- Jackie – set up the charity Second Chance Ostomy Yorkshire – Alison has become a Trustee and Chris has delivered Trustee training.
- Jo – has set up Everyday Enable CIC – this will provide advice and training to organisations to ensure they are fully accessible. Training has been provided for the Board of Directors and they have an office in Community House. Nick has prepared a promotional film about the new organisation.
- Robert – set up the company Worker Bee. This will create an online app to link employers seeking temporary staff with potential employees. Nick has created an animation film explaining how Worker Bee operates. They have an office in Community House.

Since the launch of ATI 22 candidates have been signed up. The outcome stats as follows,

- Further Education, 2
- Self-employment, 2
- Employment, 1
- Charity set up, 1
- CIC set up, 1
- Withdrawn, 3
- Ongoing, 12

We received the news that ATI has been extended until June 2023 with an additional 1.7 million pounds being given across the project.

Body and Soul ATI Program

Body & Soul group sessions, have covered topics such as the importance of sleep; human metabolism; sugars impact on wellbeing; and the interconnectivity between diet, sleep, mental health and physical health.

ATI Teaching Intervention

Lindsay offers tutoring sessions by using Zoom for an hour each week of bespoke learning to suit their individual needs.

ATI Film Making

Two of our ATI clients have set up new organisations to raise awareness of improved access to services for people living with a disability and the other to support people who have an ostomy. Nick has produced a series of promotional films that will be used on their websites.

Selby District Council Community Engagement Forums

It was disappointing to receive the news that the CEF contract for SDAVS to provide community development support to four of the CEF Partnerships is not continuing. Chris has been supporting the CEFs for the past 8 years.

CEF funding grants have ceased and during COVID-19 have been reallocated to support groups with PPE and other COVID – 19 related needs. We have been administering this fund and providing regular updates for SDC. At present this is currently continuing.

COVID – 19 Specialist Support Service

We secured funding from the National Lottery to provide a 6-month package of support in partnership with Selby Big Local and Making Things Happen CIC.

Alison provided individual support for people across the week and Chris provided online Career Development support. The new services ran from October 2020 to March 2021.

SELBY DISTRICT ASSOCIATION OF VOLUNTEERS TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

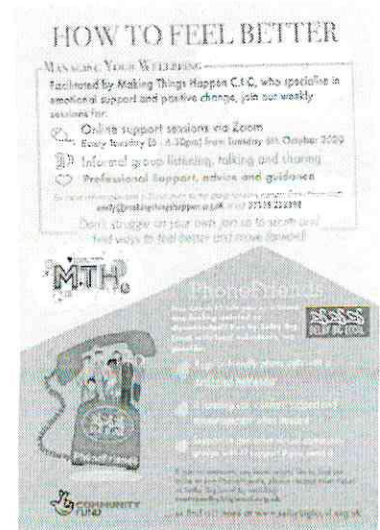
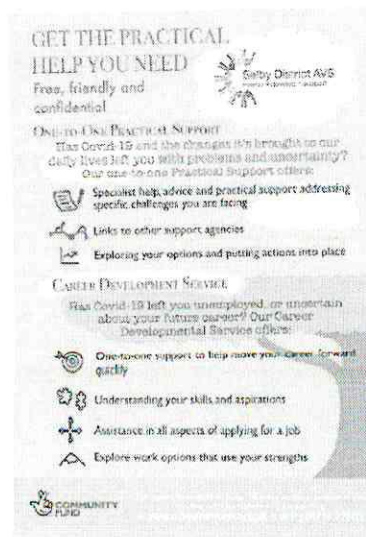
IT Support Suite

COVID highlighted the amount of Digital Poverty across the District. To help to tackle this issue we have built in IT equipment in all our recent funding applications.

Throughout COVID – 19 we have made available our laptops to ensure people can access Zoom meetings, online support and activities.

Selby Hands of Hope

Support has continued to be provided including training sessions for staff, advice on a new governance structure, funding applications and support. Staff from Hands of Hope have worked consistently with SDAVS to support individuals throughout COVID – 19.



Social Prescribing

Social Prescribing has continued through a number of our different projects. We have done five full assessments, but we have helped people in many other ways due to the pandemic. Many people that have come to us through ATI have received help in various ways.

We are having to have the SDAVS Database updated for our Social Prescribing service. During the last four months we have had five social prescribing cases. They have needed support with housing, energy and the foodbank.

Community Development

Alison has been working with many other partners across the district and trying to build up relationships with those organisations. The Anti-Poverty Partnership, the Equality Network, Hands of Hope, Selby foodbank, CAB and the Community Furniture Store to name a few. There has been a steady increase of people through the door needing help and support. The areas of support required have mainly been, housing, finance and food poverty, signposting to other services where necessary.

Early Prevention Initiative with North Yorkshire Police

A new team has been created to support families with children with adverse childhood experiences where there is an increased need for early intervention.

Chris met with the team and proposed that we pilot one of our staff team accompanying a Police Officer on a home visit, utilising a similar method to our Social Prescribing home visits. This new scheme will commence in April.

Enabling a community-led approach to the Just Transition

The Just Transition project was approved and will formally start in April 2021. Just Transition is a national pilot programme led by Forum for the Future and Involve, funded by the Friends Provident Foundation and Joseph Rowntree Charitable Trust. There is considerable interest nationally in the concept of a 'just transition' and the programme's innovative approach so findings from the pilot will be shared through national learning networks. The programme, that will focus on communities in Selby Town, Thorpe Willoughby, Barby and Brayton, aims to:

- Demonstrate that the transition to a net zero economy is possible and can be positive for communities in different ways from jobs and skills to public health and the environment
- Demonstrate that local economies can decarbonise with the potential for better social outcomes if shaped by the local community

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- Understand how local actors - such as business, communities, public authorities, and wider stakeholders - can best work together to shape and achieve a fair and equitable transition to a net zero economy.

There is growing interest and momentum in a number of local and sub-regional environmental and climate change projects and policy, and this project, in addition to our existing activity through the Selby District Open Spaces Partnership, places us a strong position for future programme development.

Brayton Community Centre

In March we were contacted by Brayton Parish Council, suggested by Martin Legg, as they had concerns over the Community Centre. The Trustees and Manager have resigned.

Meetings have been held with the Parish Council Clerk and discussions are taking place to explore options to secure a sustainable future for the Centre. The venue includes a large hall with stage, kitchen, meeting rooms, café area, large carpark, basketball court and play area.

Community Transport

Up until May of 2020, our Community Transport bookings system had been outsourced to Tadcaster Volunteer Car Scheme. In April they wrote to us, to say that the contract was no longer viable and that they were unable to continue to carry this out.

Since then, the contract has been ended and we have brought the booking system back in-house, set this up, and built it into the reception role.

2020-2021 we provided 1,604 journeys and supported an additional 29 new clients.

Covid has had an impact on the Community Transport service, however, it has continued to be used, and remains a vital service to many of the most vulnerable people in our community.

Marketing of the service, as well as volunteer recruitment, will be developed over the coming year.

Covid Specialist Support Service for residents

In light of the lockdown, Community House become a walk-in centre for advice and support. Some people have become social prescribing clients with many being signposted from other agencies who are not offering face to face appointments. Many need support with their finances and energy bills.

We have carried out referrals to the Yorkshire Energy Doctor for many and now we can issue foodbank vouchers we have been doing those also. We keep some emergency food parcels at Community House, which we can hand out and we let the foodbank have the E Voucher number and weight. We have also done a referral to SDC for a homeless person who has since been put into emergency accommodation.

Many people are coming in to make use of digital equipment for courses and personnel needs. People are lonely as physically groups have stopped but some are doing online meetings, hence people needing the access to digital equipment. I have done several referrals to Groundworks for the loan of laptops.

Volunteers

Brian helps with general day to day maintenance in the building as well as driving the minibus to collect produce for the fridge project.

Luke helps with any digital issues we may be having and the Community Fridge on a Monday. Some of the ATI clients are also helping with the fridge project on various days.

Another Luke approached us wanting to offer his skills. From April he will be volunteering a day a week to provide guitar lessons and IT support to those who are struggling.



**SELBY
COMMUNITY TRANSPORT**

WE NEED VOLUNTEER DRIVERS!

**Interested in becoming a
Volunteer Driver?**

If you have your own vehicle and some time to give, then
you are just what we need!

We will provide you with ongoing training and full support.
Drivers can claim their mileage allowance which covers the
cost of fuel.

To be part of this essential growing service you must have a
clean license, be over 25 years of age and have 2 years
driving experience.

**FOR MORE INFORMATION
CALL 01757 291111**

 Selby District AVS
www.selbydistrictavs.org.uk

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Community House

COVID - 19 Response and Recovery

Community House remained available for licensees to use, as they chose to, throughout the lockdown. We were able to run a virtual service with our team, to continue to support licensees and regular users of the building, whilst also running the CSO, with our staff working from home.

We have been open to the public since 1st June, having worked hard to secure the building, putting measures in place to make it as safe as possible, with ongoing improvements being made continually, in line with advice as it changes.

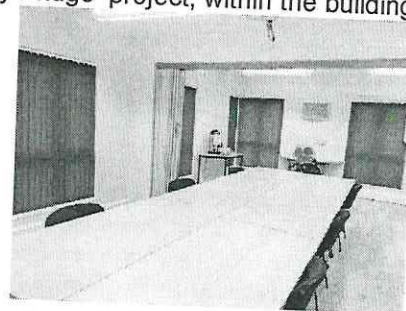
Room Hire

Understandably, Covid has had a big impact on our meeting room hire. However, through March 2021 we have already seen that this is gradually increasing again, as organisations and groups are tentatively restarting services. We have continued to have new people approaching us for space which has been great, some starting new things, with others unable to use their usual venues. Covid has been tough for both office space and room hire, however we are continually working on ways to combat this, whilst ensuring everyone's safety, but maximising income potential.

Building contract and maintenance work

We have had a full access review of our accessible toilets and are making changes to enhance this. Fantastic new blinds have been installed throughout the building, bringing colour, personality and much neater fully working blinds to each room. These have smartened everywhere up no end, and we have received lots of lovely comments about them.

We worked closely with Big Local to support the launch of the 'Community Fridge' project, within the building.



IT contract and ongoing communications work

We have now fully crossed over to Office 365, reducing risks carried by using our old server, and making team-based file work far easier and more functional.

We have been supporting significant digital inclusion work locally, providing IT equipment in-house, for people to access safely whilst being supported, those who would otherwise be completely cut off. We are developing an IT suite and recruited IT volunteers.

Marketing

Throughout COVID - 19 we have been producing a Daily Mail Out as well as regular updates via our Facebook Page. This has proven to be very successful with 781 followers and over 300 people / organisations receiving our daily updates.

In addition, we have prepared several films.

- How to get support relating to COVID - 19
- The impact of our ATI Project
- The work of Selby District AVS and Community House
- The new COVID - 19 support services funded by the National Lottery
- Our support for Everyday Enable

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

- Having a career in the voluntary and community sector

We have some clear messages that we need to deliver – that we are an independent Charity, that monies raised through Community House directly go to supporting community organisations and individuals across Selby District.

Our Facebook page currently has 722 likes. During lockdown there was an average of 105 posts per month. For those posts we reached over 5,000 people each month.

Selby Big Local

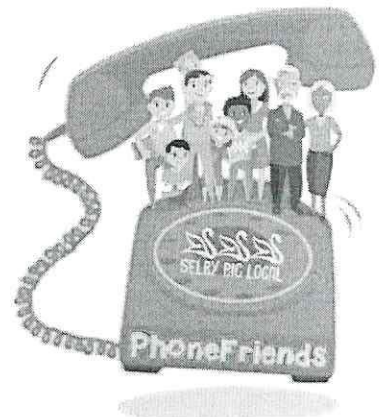
In July 2020, Local Trust approved the 2020-21 Community Action Plan, which outlines Selby Big Local's strategic direction for the next 18 months, provides an operational budget for this period, and begins to scope the legacy plan for Big Local.

The issue of digital exclusion has been highlighted time and time again, with many residents in the Big Local area lacking IT access, devices and connectivity.

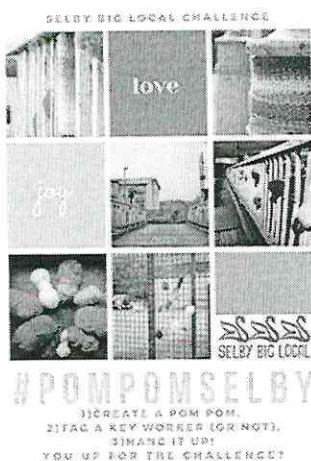
Selby Big Local runs a weekly online quiz and virtual café for residents. Both started in May.

Selby Big Local developed PhoneFriends, a telephone based befriending service supported by Big Local volunteers. The feedback has been very positive and SDAVS played a valuable role in referring residents to the service. In total 163 phone calls were provided

A story about PhoneFriends was included in Selby Times Thursday 3rd Dec.



Selby Big Local was successful in securing external funding from Defra (to set up the Selby Community Fridge) and from Leeds Community Foundation via the Community Partnering Fund, to deliver a community cookery and fuel poverty project from April 2021.



During lockdown Selby Big Local ran #pompomselby, encouraging residents to make pom poms and decorate local open spaces to raise spirits. The social media campaign captured lots of media interest and raised the profile of Big Local.

Our Space

Despite the challenges of meeting online, work on Our Space (the resident-led space on Flaxley Road) has continued.

Priority continues to be developing the business plan for the space and securing external capital funding. Selby Big Local was successful in securing

additional funding and development support via the Bright Ideas Support Fund.

Planning permission WAS secured with no unexpected development conditions. The quantity surveyor has prepared phased costings in the anticipation of phasing redevelopment in light of financial pressures.



SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Partnership is working with Let's Dance, a community focused creative agency, to develop the brand and identity for the building.

A short series of films have been produced to help promote and raise awareness of the project: <https://www.youtube.com/watch?v=2Va2c1iJIYA&t=2s>

In March 2021, Selby Big Local successfully secured £10,000 to support the development and running of the Community Fridge for the rest of the calendar year (please see separate update).

Love Where You Live Art Competition - was launched on 1st March and invited Selby Town residents of all ages and abilities to create an A4 sized design that represents what they love about Selby and what Our Space means to them.

St James' Community Garden

In September, planning permission was secured for the St James' Community Garden led by Selby Big Local. Groundwork cleared the site in November and work started before Christmas preparing the site for development with pupils volunteering from Selby High school.

Just before the New Year we had a ground-breaking ceremony at site. Matt is working with Josh Scarlett from Groundworks to set out a programme of engagement events to put into action.

Big Aspirations

This year Selby Big Local ran a smaller-scale Big Aspirations programme with the three primary schools in the Big Local area, adapting to the strict guidance around school visits and external visitors. A bespoke programme for each school enabled content to be designed around school needs.

Community Chest Fund

Big Local worked with SDAVS to run a virtual Funders Fair. We had 14 people attend with contributions from 3 funders to raise awareness and encourage applications from projects in Selby and delivering in Selby.

Community Chest awards have been made to:

- Sleepsafe Selby to fund crisis support to homeless and rough sleepers
- Rural Arts – to create a team of Community Digital Champions
- A Little Print Relief – to run 6 art therapy sessions for 6 Key Workers from the Big Local area.
- A Spanish Experience in Selby - to help sustain and improve a weekly activity session held on Facebook that includes learning Spanish and cooking a Spanish influenced meal.
- Talk Tonight Selby – a peer-to-peer support group for people with mental health conditions, providing a safe space for people to come together and talk about their thoughts and feelings.
- Everyday Enable & Second Chance Ostomy Yorkshire - to help Selby businesses improve their accessible toilets
- Spirit of Christmas - awarded to put up shelving and help organise their Banana Box Toy project – for low-income families throughout the year.



SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

- Paw for Pals - to prepare a detailed proposal, plans, and costings for a community dog park in Selby. Paws for Pals is a dog owning group with over 500 members, that shares knowledge, friendship, organises walks and provides therapy dogs.

Digital Inclusion

Selby Big Local partners identified that doing something about Digital Inclusion in the short term and long term will help tackle the social, aspirational, and financial inequalities residents in Selby face.

In Partnership with Rural Arts and Groundworks we loaned 36 of the 42 iPads to deserving residents from the Big Local area. The Groundworks devices are on a 3-month loan and the Rural Arts are on a 12-month loan. Once these agreements are ended, they devices will belong to Selby Big Local/SDAVS. We will extend the loan contracts for the time being unless the recipient wants to return them.

We are signed up the NYCC Citizens Online project that supports Digital Champions and offers training and a ReBoot project to recycle and refurbish laptops and smart phones and donate them to the who need them.

Litter Picking

A Litter Picking session led by resident Gill Butler and MF took place on Tuesday 15 December – meeting 10am at Community House to pick the town centre area. Litter grabbers, PPE and HI Vis was provided by SDC Aimi Brookes. This will become a monthly activity.



Community Fridge Project

The aim is to create a 'hub', a social space where our appeal is wide. This way, we are providing a place for anyone to come and be listened to, share thoughts, ideas, stories, recipes and of course, food. This is made most achievable by the premise of the Community Fridge ethos being 'no means tested' and completely open to anyone, as anyone accessing the food is in

fact, helping save that produce go to waste.



Charlotte has worked to build our social media networks on both Instagram and Facebook which has gained a positive response from the community with some posts reaching over 10,000 local residents with around 60 people sharing our message. This also led to an interview with BBC Radio York to discuss the development of the project.

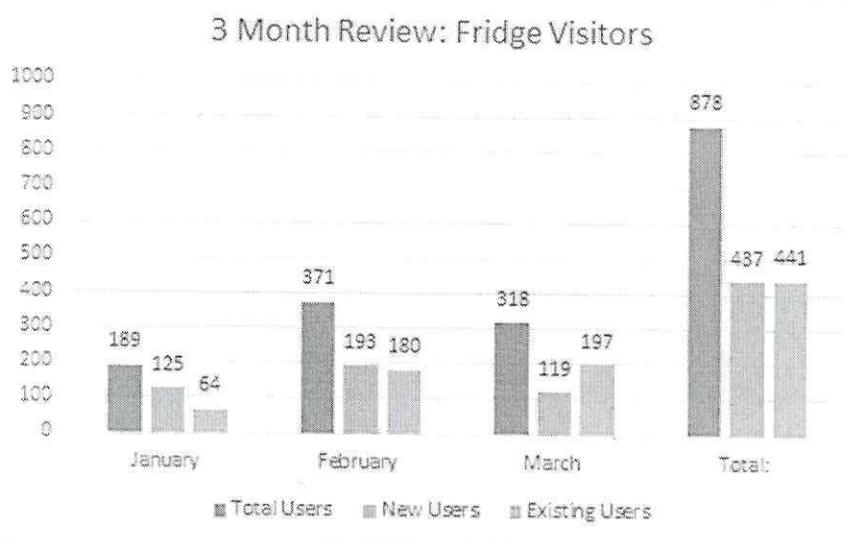


SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

With the help of the Community Transport volunteer and minibus, we are collecting food waste from: C Dawsons & Sons, Aldi, Co-op, Tesco's, Morrison's and Sainsbury's, 17 collections per week.

We have redistributed a total of 21 tonnes of wasted food and counting! We have an average of 27 people utilising the fridge per opening, 81 people per week, and 324 people per month.



Total fridge users over the last 3 months.

"I came in yesterday for the first time and you are fab! I felt relaxed and welcomed with no judgement" – Fridge Visitor

Community Podcast

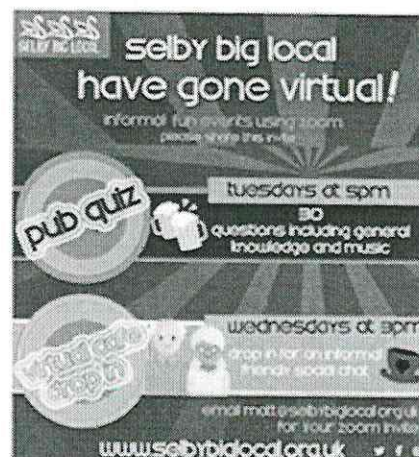
Creating Community Podcasts can be a way of engaging a new and wider audience for Selby Big Local. Also, written word and printed information are not accessible options for many people in our community so an audio version can be created to widen access to key information.

A team of volunteers will be making their first Podcast and Vodcast, a version with video, in April. The Podcasts will be interview based and feature a range of personal and historical interest stories. These will be available on social media and our YouTube Channel.



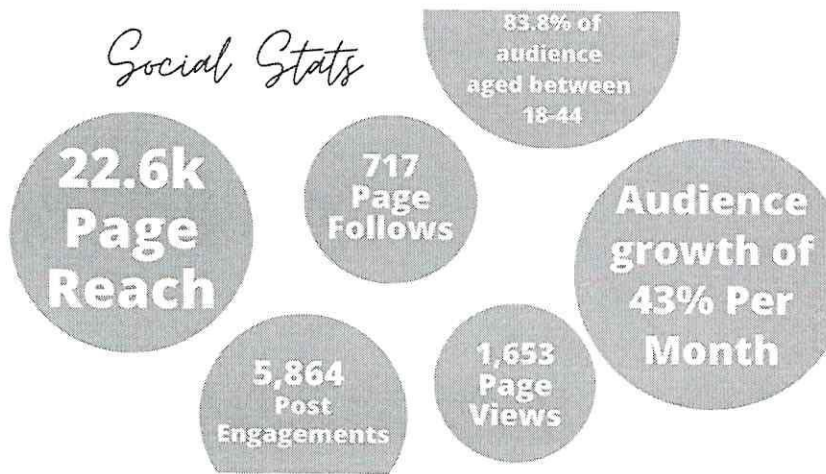
Virtual Events

Weekly Virtual Pub Quiz 5pm Tuesdays and Weekly Virtual Café 3pm Wednesdays Two Virtual Craft sessions have run successfully. This will become a monthly feature at the Virtual Café.



SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021



Partnership with The Selby District Period Project

The Selby Community Fridge has teamed up with The Selby District Period Project to provide free period products aiming to remove barriers our residents face around accessing period products.

For International Women's Day 2021, Charlotte joined Rebecca, the founder of The Selby District Period Project on BBC Radio York to speak about our collaborative work in tackling period poverty, barriers of access and how the fridge provides a safe point of contact.

Expanding our Cooking Offer_Tesco Community Cookery School

The Selby Community Fridge was offered the wonderful opportunity to participate in The Tesco Community Cookery School developed through partnership work with FareShare UK and Tesco's. This has provided the resources for us to help, assist and inspire our Fridge Community with cookery skills enabling 15 participants to make nutritious, healthy and cost-effective meals at home.

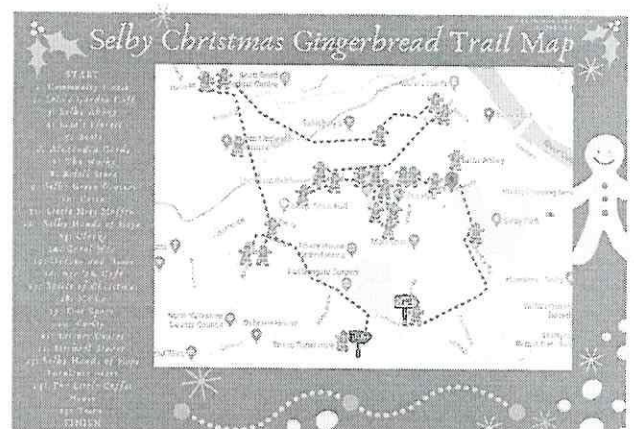
We have facilitated one lesson so far, teaching via Zoom with our interactive demonstration video and takeaway recipe cards, how to cook up a veggie chilli con carne! These recipe, informal videos will be additionally uploaded to our social media channel to inspire our online community of 700+ people to get cooking too.

This has additionally provided the opportunity, whilst filming these recipes, to batch cook the home-cooked meal to portion up and give away at the fridge opening. So far, we have done this once, and our 27 meals flew out the Community Fridge, encouraging us to plan a cook up every Thursday ready for the fridge Friday opening.

Selby Gingerbread Trail

Over the Christmas period Charlotte worked with Worker Bee to develop our Selby Christmas Gingerbread Trail. The aim was to encourage families and children of all ages to get out in the fresh air to have some festive fun.

We developed Selby Gingerbread Trail packs, with a map and worksheet inside with prizes to be won which encouraged heightened interaction with the trail. The trail was a huge success, with Social Media promotion reaching 13,000 engagements with such fantastic designs which captured the inspiration of residents to join in the festive fun.



SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Financial review

Overall income for the financial period decreased from the previous year. This decrease was largely due to the impact of COVID-19 and the resulting reduction in demand for services at Community House. The income from leases and rentals fell by £75,000 compared to 2019/20. Overall expenditure rose in this financial year and this was due to repayments of funds totalling £106,703 relating to income received from Selby Big Local in previous years which has not been spent. As a result of the lower income and the repayment of funds, there was a net deficit of expenditure over income of £103,151. Without the one off cost previously mentioned though, there would have been a small surplus which reflects the hard work put in by the whole team to achieve a positive impact despite the COVID-19 crisis.

Selby District A.V.S is dependent upon many different sources of funding, much of it subject to fixed term agreements and frequent re-negotiation. In the circumstances as trustees, we consider it prudent to work towards a level of unrestricted reserves amounting to no less than three months expenditure for the charity as a whole. As at 31 March 2021 this target would be £77,000, the financial statements show the free reserves on unrestricted funds remain over three month's expenditure at £245,412.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Plans for future periods

We have continued to respond to COVID acting as a Community Support Organisation. This role, funded by NYCC, will continue until at least the end of March 2022.

We have collaborated with Citizens Advice to develop the Equality and Advice Network Partnership, which continues to grow in membership.

With the end of District Councils being agreed, we will continue to work with SDC and NYCC during this transition period, ensuring we continue to support and develop a strong voluntary and community sector.

We have an exciting future ahead with the management of Brayton Community Centre, a fully occupied Community House, the ongoing development of Our Space, a new partnership with the DWP, and the expansion of our staff team.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

The charity is a company limited by guarantee governed by its articles of association.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mrs K Goodwin	(Chairman)
Mr M Legg	(Treasurer) (resigned 12 October 2021)
Mrs M Craik	
Mrs A Rhodes	
Mrs F Conor	
Mrs J Cross	
Mr M Wedgwood	

Chief Officer:

Mr C Hailey Norris

Registered Office:

Community House, Portholme Road, Selby YO8 4QQ

Charity Number: 505380

Company Number: 7565045

Independent Examiner:

Nigel Everard BA FCA, Hunter Gee Holroyd, Club Chambers, Museum Street, York YO1 7DN

Bankers:

Unity Trust Bank plc, Nine Brindleyplace, 4 Oozells Square, Birmingham B1 2HB

The members appoint trustees and retire annually but shall be eligible for re-election at the AGM. The trustee board meets no less than four times a year. At the meetings, the trustees agree the broad strategy and areas of activity for the Association, including the reserves and risk management policies.

New Trustees are encouraged to have one to one sessions with the Chief Officer and the Finance Officer in order to clarify any queries they may have about the organisation, its structure and areas of work. Trustees are given an induction by the Chief Officer. The Chief Officer is appointed by the trustees to manage the day-to-day administration of the charity. To facilitate effective operations, the Chief Officer has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and service delivery.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2021**

Statement of trustees' responsibilities

The trustees, who are also the directors of Selby District Association of Voluntary Service for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

.....
Mrs K Goodwin

Trustee

Dated:

.....
Mrs F Conor

Trustee

Dated:.....

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE

I report to the trustees on my examination of the financial statements of Selby District Association of Voluntary Service (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Hunter Gee Holroyd

Nigel Everard BA FCA
Club Chambers
Museum Street
York
YO1 7DN

Dated:

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds general £	Unrestricted funds Designated £	Restricted funds £	Total 2021 £	Total 2020 £
<u>Income from:</u>						
Voluntary income	3	68,080	-	139,997	208,077	264,601
Charitable activities	4	107,196	-	32,927	140,123	173,822
Total income		175,276	-	172,924	348,200	438,423
<u>Expenditure on:</u>						
Charitable activities	5	180,878	28,673	241,800	451,351	377,163
Net (outgoing)/incoming resources before transfers		(5,602)	(28,673)	(68,876)	(103,151)	61,260
Gross transfers between funds	9	44,416	-	(44,416)	-	-
Net income/(expenditure) for the year/ Net movement in funds		38,814	(28,673)	(113,292)	(103,151)	61,260
Fund balances at 1 April 2020		206,598	1,317,377	225,311	1,749,286	1,688,026
Fund balances at 31 March 2021		245,412	1,288,704	112,019	1,646,135	1,749,286

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	10		1,330,919		1,368,588
Current assets					
Debtors	11	26,799		33,171	
Cash at bank and in hand		357,584		375,039	
		384,383		408,210	
Creditors: amounts falling due within one year	13	(69,167)		(27,512)	
Net current assets			315,216		380,698
Total assets less current liabilities			1,646,135		1,749,286
Income funds					
Restricted funds	14	112,019		225,311	
Unrestricted funds - Designated	15	1,288,704		1,317,377	
General unrestricted funds		245,412		206,598	
			1,646,135		1,749,286

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on

.....
Mrs K Goodwin
Trustee

.....
Mrs F Conor
Trustee

Company Registration No. 7565045

SELBY DIST ASSOC OF VOLUNTARY SERVICE
SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	18		(17,455)		90,526
Investing activities					
Purchase of tangible fixed assets		-		(24,894)	
Net cash used in investing activities			-		(24,894)
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(17,455)		65,632
Cash and cash equivalents at beginning of year			375,039		309,407
Cash and cash equivalents at end of year			<u>357,584</u>		<u>375,039</u>

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Selby Dist Assoc Of Voluntary Service is a private company limited by guarantee incorporated in England and Wales. The registered office is Community House, Portholme Road, Selby, YO8 4QQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold property	2% and 5% straight line
Office equipment and computers	15% reducing balance, 3 and 5 years straight line
Minibuses	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

3 Voluntary income

	Unrestricted funds general £	Restricted funds £	Total 2021 £	Total 2020 £
Grants receivable for core activities	68,080	139,997	208,077	262,615
Other	-	-	-	1,986
	<u>68,080</u>	<u>139,997</u>	<u>208,077</u>	<u>264,601</u>
For the year ended 31 March 2020	<u>14,937</u>	<u>249,664</u>		<u>264,601</u>

Restricted grant income in relation to funds received for Selby Big Local Fund includes amounts which have been incorrectly allocated across the past 3 financial years. Upon reflection the trustees consider that if the income had been correctly allocated the impact would have been a £17,000 surplus in 2018/19, a £30,000 surplus in 2019/20 and an £8,000 deficit in 2020/21.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities	Services and support		Services provided to other charities		Transport		Total 2021		Services and support		Services provided to other charities		Transport		Total 2020	
	2021	£	2021	£	2021	£	£	£	2020	£	2020	£	2020	£	2020	£
Transport hire and training fees	-		-		17,100		17,100		-		-		18,395		18,395	
Services provided under contract	15,000		-		-		15,000		-		-		-		-	
Community House lease and rental income	70,727		-		-		70,727		145,395		-		-		145,395	
ATI and other income	37,254		42		-		37,296		7,815		2,217		-		10,032	
	122,981		42		17,100		140,123		153,210		2,217		18,395		173,822	
Analysis by fund																
Unrestricted funds - general	107,154		42		-		107,196		152,439		2,217		-		154,656	
Restricted funds	15,827		-		17,100		32,927		771		-		18,395		19,166	
	122,981		42		17,100		140,123		153,210		2,217		18,395		173,822	

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

5 Charitable activities

	Services and support 2021 £	Transport 2021 £	Total 2021 and support £	Services and support 2020 £	Transport 2020 £	Total 2020 £
Staff costs	48,906	10,939	59,845	51,409	9,173	60,582
Depreciation and impairment	313	2,848	3,161	389	3,797	4,186
Rent and room hire	-	-	-	527	-	527
Motor and travel expenses	-	-	-	552	-	552
Office costs	3,937	622	4,559	3,837	338	4,175
Staff expenses	8,450	-	8,450	8,244	-	8,244
Other direct charitable expenses	-	996	996	-	8,919	8,919
Marketing and publicity costs	3,900	-	3,900	5,119	-	5,119
Training and consultancy	14,175	-	14,175	8,720	360	9,080
Big Local Steering Group	-	-	-	19,707	-	19,707
Project running costs	35,253	-	35,253	75,935	-	75,935
Repayment of funds	106,703	-	106,703	-	-	-
Bad debts	1,986	-	1,986	475	42	517
Motor vehicle expenses	-	3,965	3,965	-	3,625	3,625
Insurance	-	-	-	1,894	-	1,894
	<u>223,623</u>	<u>19,370</u>	<u>242,993</u>	<u>176,808</u>	<u>26,254</u>	<u>203,062</u>
Share of support costs (see note 6)	204,019	-	204,019	169,986	-	169,986
Share of governance costs (see note 6)	2,788	1,551	4,339	3,796	319	4,115
	<u>430,430</u>	<u>20,921</u>	<u>451,351</u>	<u>350,590</u>	<u>26,573</u>	<u>377,163</u>
Analysis by fund						
Unrestricted funds - general	180,878	-	180,878	150,800	-	150,800
Unrestricted funds - Designated	28,673	-	28,673	28,372	-	28,372
Restricted funds	220,879	20,921	241,800	171,418	26,573	197,991
	<u>430,430</u>	<u>20,921</u>	<u>451,351</u>	<u>350,590</u>	<u>26,573</u>	<u>377,163</u>

The repayment of funds of £106,703 relates to income received from Selby Big Local in previous years which has not been spent.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

6 Support costs

	Support costs	Governance costs	2021	2020	Basis of allocation
	£	£	£	£	
Staff costs	99,477	-	99,477	61,553	Staff time
Depreciation	34,508	-	34,508	32,444	Usage
Light and heat	10,771	-	10,771	14,337	Usage
Insurance	5,923	-	5,923	2,922	Usage
Telephone	3,692	-	3,692	5,469	Usage
Cleaning and catering	11,616	-	11,616	10,674	Usage
Repairs and maintenance	31,768	-	31,768	30,176	Usage
Other office costs	5,738	-	5,738	8,236	Usage
Staff expenses	76	-	76	1,405	Usage
Consultancy	450	-	450	2,770	Usage
Independent Examiner's fees	-	1,696	1,696	1,588	Governance
Accountancy	-	1,200	1,200	1,100	Governance
Bookkeeping fees	-	1,344	1,344	1,338	Governance
Bank charges	-	99	99	89	Governance
	<u>204,019</u>	<u>4,339</u>	<u>208,358</u>	<u>174,101</u>	
Analysed between					
Charitable activities	<u>204,019</u>	<u>4,339</u>	<u>208,358</u>	<u>174,101</u>	

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	10	8
	<u>10</u>	<u>8</u>
Employment costs	2021 £	2020 £
Wages and salaries	159,322	122,135
	<u>159,322</u>	<u>122,135</u>

There were no employees whose annual remuneration was £60,000 or more.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

9 Transfers

Transfers of £44,416 were made from restricted funds to the General fund to cover salaries, charges and expenses incurred by Community House.

10 Tangible fixed assets

	Freehold property £	Office equipment and computers £	Minibuses £	Total £
Cost				
At 1 April 2020	1,556,396	42,364	36,001	1,634,761
At 31 March 2021	1,556,396	42,364	36,001	1,634,761
Depreciation and impairment				
At 1 April 2020	219,015	22,548	24,610	266,173
Depreciation charged in the year	28,673	6,148	2,848	37,669
At 31 March 2021	247,688	28,696	27,458	303,842
Carrying amount				
At 31 March 2021	1,308,708	13,668	8,543	1,330,919
At 31 March 2020	1,337,381	19,816	11,391	1,368,588

11 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	15,430	22,525
Prepayments and accrued income	11,369	10,646
	26,799	33,171

12 Loans and overdrafts

	2021 £	2020 £
Other loans	20,000	20,000
Payable within one year	20,000	20,000

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Borrowings	20,000	20,000
Trade creditors	41,401	2,805
Accruals and deferred income	7,766	4,707
	<u>69,167</u>	<u>27,512</u>

14 Restricted funds

The income funds of the charity include restricted funds that can only be used for restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

	Balance at 1 April 2020 £	Incoming resources £	Movement in funds Resources expended £	Transfers £	Balance at 31 March 2021 £
Transport	24,016	17,100	(15,283)	(3,088)	22,745
Minibuses	11,391	-	(2,848)	-	8,543
Selby Big Local Trust	130,433	58,889	(185,176)	(4,146)	-
SPS Drax 2019	19,860	-	-	(1,341)	18,519
CEF Funding	20,425	8,000	(4,216)	(815)	23,394
Selby Big Local Bright Ideas	7,914	-	(5,993)	-	1,921
Pocket Parks	11,272	-	-	-	11,272
ESF Comm Grants	-	8,598	(8,128)	-	470
Covid19 Emergency Fund	-	15,000	(5,258)	-	9,742
NYCC Volunteer Expenses	-	4,022	(2,547)	-	1,475
Bright Ideas Covid19 Support Fund	-	3,950	(2,806)	(500)	644
ESOL	-	3,700	-	-	3,700
SBL Income and Donations	-	970	(500)	-	470
NYCC DEFRA Food Project	-	6,970	(3,572)	(1,493)	1,905
National Lottery	-	23,290	(4,550)	(18,740)	-
Big Night In Fund	-	14,793	(500)	(14,293)	-
Second Chance Ostomy Yorkshire	-	1,414	(423)	-	991
Community Partnering Fund	-	6,125	-	-	6,125
Community Fridge Donations	-	103	-	-	103
	<u>225,311</u>	<u>172,924</u>	<u>(241,800)</u>	<u>(44,416)</u>	<u>112,019</u>

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

14 Restricted funds

(Continued)

The Transport Fund represents the Community Transport Service funded by North Yorkshire County Council to provide transport to clients who are unable to use public transport easily. The minibus brokerage scheme brings together organised sharing of community transport for organisations who require transport or those who have a minibus. It also provides volunteer minibus driver training to the MiDAS standard.

A.V.S. Minibus. Provides funds for the sustainability of the Brokerage Scheme.

CEF fund provides support to the four Community Engagement Forums in their work across their respective geographical areas.

Selby Big Local Trust is an exciting opportunity for residents in 150 areas around England to use £1million to make a lasting positive difference to their communities. Big Local is funded by the Big Lottery Fund and managed by Local Trust. Big Local is not about government or national organisations determining how the money is spent; it is not about individual groups fixing their own problems without consulting widely with the local community and it is not about short term thinking - Big Local areas have 10 years or more to plan and deliver the best options for their area.

Instead, Big Local puts the local community, and most importantly residents, firmly into the driving seat allowing them to identify local needs, take action and make a difference. Selby District AVS is a Local Trusted Organisation which manages the finances for the Big local and will employ and line manage staff for Big local in the coming months.

SPS - Drax 2019

The Social Prescribing Service was funded by Drax. Referrals come from Health Practitioners, advise organisations and self referrals. The Social Prescribing practitioner will visit the patient in their home and carry out an assessment of need and put the patient in touch with an appropriate source of help. This could be a local self-help group, library, exercise classes, reading group etc. The Service has been extremely successful and it is hoped that we can continue to obtain funding for the Service.

Selby Big Local - Bright Ideas

In April 2019 Selby Big Local secured £15,000 from the Bright Ideas Fund via Power to Change. The grant fund is managed by Groundwork UK. This funding was secured to enable the development of 58 Flaxley Road, our new resident-led space. The funding was allocated for professional services from Thread Architects and Let's Dance, and to support resident engagement activity.

ESF Comm Grants

Grant to support people in the community by letting them volunteer in SDAVS which would help them to gain employability skills.

Pocket Parks

In March 2019 Selby Big Local secured £14,000 from the Pocket Parks Fund to develop a community garden on disused land adjacent to St James's Church in Selby. The funding was held by Selby District Council until transferred to Selby Big Local to manage in March 2020. The development of the garden is underway (though delayed due to Covid-19) and due to complete in Spring 2021.

Covid19 Emergency Fund

Funds to be used as a 'community float', offering financial assistance to local volunteer groups and networks who are responding to the Covid-19 crisis.

NYCC Volunteer Expenses

Funds to be used as a 'community float', to cover costs incurred by Volunteers who are supporting vulnerable people in the Community due to the Covid-19 crisis.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

14 Restricted funds

(Continued)

Bright Ideas Covid19 Support

Selby Big Local secured additional funding from Power to Change through the Bright Ideas Support Fund. This funding has supported business planning for Our Space, responding to the challenges of Covid-19.

SBL Income and donations

Earned income and donations for Selby Big Local, external from the core funding received from the National Lottery Community Fund via Local Trust.

NYCC DEFRA Food Project

Funding secured by Selby Big Local to develop and establish the Selby Community Fridge.

National Lottery

Selby District AVS secured funding from The National Lottery Partnership Fund in response to the Covid-19 pandemic. Working in partnership with Making Things Happen CIC and Selby Big Local, the grant funded one-to-one client support, befriending and an online peer support group.

Big Night In

Funding secured by Selby District AVS to cover staffing and operational costs in response to Covid-19.

ESOL

Funding for training courses to help people improve their English Skills.

2nd Chance Ostomy

Funding to Support 2nd Chance Ostomy Yorkshire

Community Partnering Fund

Funding secured by Selby Big Local to develop the Selby Community Fridge and run a series of community cookery courses.

Community Fridge Donations

Financial donations received by Selby Community Fridge.

15 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020	Resources expended	Balance at 31 March 2021
Community House Building Fund	1,317,377	(28,673)	1,288,704
	<u>1,317,377</u>	<u>(28,673)</u>	<u>1,288,704</u>

The Community House Building fund reflects the value of the building (net of depreciation and loans), initially the funds received for the purpose of building Community House were accounted for as a restricted fund. Following the completion of the property, the trustees are happy that the restriction has been discharged and the asset has been transferred to unrestricted funds.

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by:

	Unrestricted funds	Designated funds	Restricted funds	Total	Unrestricted funds	Designated funds	Restricted funds	Total
	2021	2021	2021	2021	2020	2020	2020	2020
	£	£	£	£	£	£	£	£
Tangible assets	13,202	1,308,704	9,013	1,330,919	19,038	1,337,377	12,173	1,368,588
Current assets/(liabilities)	212,210	-	103,006	315,216	187,560	(20,000)	213,138	380,698
Long term liabilities	20,000	(20,000)	-	-	-	-	-	-
	<u>245,412</u>	<u>1,288,704</u>	<u>112,019</u>	<u>1,646,135</u>	<u>206,598</u>	<u>1,317,377</u>	<u>225,311</u>	<u>1,749,286</u>

SELBY DISTRICT ASSOCIATION OF VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

17 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	37,026	29,927

18 Cash generated from operations

	2021 £	2020 £
(Deficit)/surplus for the year	(103,151)	61,260
Adjustments for:		
Depreciation and impairment of tangible fixed assets	37,669	36,630
Movements in working capital:		
Decrease/(increase) in debtors	6,372	(10,870)
Increase in creditors	41,655	3,506
Cash (absorbed by)/generated from operations	(17,455)	90,526

19 Analysis of changes in net funds

	At 1 April 2020 £	Cash flows £	At 31 March 2021 £
Cash at bank and in hand	375,039	(17,455)	357,584
Loans falling due within one year	(20,000)	-	(20,000)
	355,039	(17,455)	337,584