

Church of England

**Parochial Church Council
Of the Ecclesiastical Parish of
Chalfont St. Peter**

**Annual Report and Accounts
For the year ending 31st December 2024**

Registered Charity No 1146043

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The Parochial Church Council of the Ecclesiastical Parish of Chalfont St. Peter

Trustees' Report for the year ending 31st December 2024

The Trustees present their report with the financial statements of the Charity for the year ended 31st December 2024. The Trustees have adopted the provision of the Accounting and reporting by Charities Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective 1st January 2019.

This report by your Parochial Church Council for our Annual Parochial Church Meeting (APCM) is prepared as the formal report required to be submitted to the Charity Commission for the year ended 31st December 2024 and is presented for approval at the APCM.

1.0 OBJECTIVES AND ACTIVITIES

Chalfont St. Peter Parochial Church Council (the PCC) has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, social and ecumenical. This includes maintaining the Parish Church of St. Peter, St Paul's Church, Horn Hill and All Saints' Church, Oval Way together with the Church Halls at the Parish Church and All Saints' and The Parsonage.

The PCC is committed to our Parish vision to be a "Christ-like Church" to encounter God, Encourage others and Engage Our World" and to see "sustained growth in God's Kingdom; people coming to faith in our community". A revised Mission Plan was adopted by the PCC in March 2018. This will be revised when a new Minister is appointed.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. Specifically, we try to enable ordinary people to live out their faith as part of our parish community through:-

- Worship and prayer, learning about the Gospel and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the Parish.
- Missionary and outreach work, including in Schools, Care Homes and other local activities as well as supporting work within the Diocese and mission abroad e.g. through making collections and grants.

2.0. ACHIEVEMENT & PERFORMANCE

2.1 Overview

With the support of our Revd Wendy Graham, and Revd Jennifer Locke we have succeeded in holding all regular services on Sundays and special festivals throughout the year with occasional support from Associate Archdeacon Chris Bull. This burden has been shared between our two associate priests due to the retirement from regular duties of Revd Jim King in June.

The death of Bishop Alan has been a great loss to our Parish as he had just been allowed to resume responsibility for our Parish by the Bishop of Oxford.

During the year, we have held consultation services and small group meetings to develop our parish profile and this has been uploaded in its final version of our website and the Diocesan website. "We Share" has allowed us to advertise for an Interim Priest in Charge as advised by Bishop Alan. You will have seen a notice advising of a suspension of the Benefice to allow the appointment of an Interim Priest in Charge.

An advertisement was placed in the Church Times in November but only one person expressed an interest but the timing was wrong for them. The post was re-advertised in January in the Church Times, the Diocesan website and the National Church of England Pathways website.

Andrea Lebrato has been appointed as Children and Families Minister and has moved into the vicarage on a temporary basis until The Parsonage has been vacated. She was licensed on 5 January 2025 for a period of two years in return for living in The Parsonage. She is beginning to build up a good following in the Font worship and is rebuilding relationships with the schools in the parish. Andrea is supported by Jessica Redman, Sheila Johnson and Gill Waite. Thanks are due to them for their ongoing support.

Mrs Samantha Carter, our parish administrator has continued with patience and good humour to provide excellent support to the Clergy Team and the PCC, managing lettings of the Halls and bringing in valuable income to support our marginal financial position.

Mrs Ann Ralph has continued to give valuable assistance as Bookkeeper in support of Peter Flory who has acted as our treasurer for the last three years. They have both decided to stand down.

The Parish Finances continue to cause concern and many are reluctant to restore their giving to the Stewardship Scheme. Consequently, a working group has entered into negotiation with the diocese to agree a new level of Parish Share until our financial position recovers.

The work of the Parish has continued with the loyal support given by our Organists, Choir, Sidesmen, Sacristans, Bellringers, Flower Team, Cleaners and others.

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Dr Michael Baxendine has continued in his position as Lay Vice-Chair and chaired both the Standing Committee and PCC meetings ably supported by Nicholas Thompson as Secretary.

We are most grateful for the ongoing financial support of the Friends of All Saints who fund raise through musical events led by visiting musicians and Richard King and the festival Choir.

There is also a need to resume the many activities which flourished in the past and to resume our inclusion in Village Affairs. This year CSP Churches were represented at St Peter's Feast Day, the Christmas Fun Night and a Civic Service is planned later in 2025 and we plan to participate in the 2025 Feast Day.

Several members of our congregation have continued to serve as Governors of Chalfont St Peter Church of England Academy, but there are some vacancies to be filled, so we are looking for volunteers.

2.2 The Vicar

As reported in last year's report the Vicar resigned on 31st July 2023 and in accordance with the usual practice the Area Dean and Churchwardens became Sequestrators of the Parish on 1st August.

Following the wish of the PCC the Diocese suspended the Benefice to allow for a Priest in Charge to be appointed for three years.

2.3 Religious Activities- Provision of Services

2.3.1. Policy The PCC is committed to enabling and encouraging as many people as possible to worship in our three churches, the associated halls, in local schools and elsewhere in the Community such as Care Homes.

2.3.2 Organisation

The Ministry Team during the year consisted of:-

Revd Wendy Graham Non Stipendiary Minister with PTO

Revd Jennifer Locke Non Stipendiary Minister with PTO

Revd James King CBE Non Stipendiary Minister with PTO (retired from regular duties in June but remains available to take Services if required).

We are also very grateful to Revd Chris Bull (Associate Archdeacon of Buckingham) and other local Clergy who presided at Services when required.

2.3.3 Worship

Very gradually members are returning to worship in our Parish churches but many continue to be wary to do so until the appointment of the Interim Priest in Charge.

Services have been held in all three churches

- All Saints' Church Said Communion at 8am every week and Sung Eucharist on the first Sunday of the month.
- The Font in St Peter's Church Hall
- St Peter's Church Family Service on the first Sunday of the month at 10am and Sung at 11am

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- St Paul's Church Evensong at 4pm with a Sung Eucharist on the fourth Sunday of the month at 4pm
- Additional occasional services have been held at Christmas and Easter with Taize Services and other contemplative worship.

Attendances have averaged at 77 adults and 20 children which is an improvement of about 50% over 2023. Services at Christmas and Easter attended by a total of 694 adults and 128 Children.

2.3.4 Occasional services

In 2024, we held 13 Baptisms, 1 marriage, conducted 19 funerals (including 10 at the local crematorium) and one burial of ashes.

There are already 2 baptisms and 8 weddings planned for 2025.

2.4 The General Public/ Mankind- makes grants to organisations

2.4.1 Policy

In previous years the PCC gave 10% of specified income to various charities. This policy was suspended in 2020 due to circumstances and it has not been possible to resume such payments. A grant was made during the year to the Royal British Legion Poppy Appeal supported by donations.

2.4.2 Performance

A gift of a Bible was made to all those leaving our Academy to move to secondary education.

2.5 Provides Buildings/Facilities/Open Spaces

2.5.1 Policy

The PCC aims to maintain all buildings within its care to a high standard and meeting the needs of all users.

2.5.2 Performance

Open Doors

The Parish Church is open for private prayer on Monday, Wednesday and Friday mornings at the same time as the Office is open. All Saints' Church is also open on Wednesday and Friday mornings. In the longer term we would ideally like to open every weekday using volunteers.

General

Maintenance and servicing of fire equipment, servicing and certification of gas and oil boilers and like items continued and is recorded centrally in the Parish Office electronically. Essential works have been carried out as identified in the Quinquennial Report together with other work as finances permit. Quinquennial Reports on all three Churches were compiled in November and a programme of works prepared to deal with items identified in the timescale.

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All Saints' Parsonage

The house continued to be let to the third party tenant during the year. At the end of the year the tenants were served with a Section 21 Notice to enable the house to be occupied by our recently appointed Children & Families Minister.

67 Fieldway

At the start of the year the house was let to Revd & Mrs Adrian Manning who moved to their own property in February. A great deal of work was the carried out and a new tenant was found in May.

The Vicarage

This is not a PCC property and at the beginning of the year the Churchwardens made regular checks of the building. In March the Diocese let the house on a short term basis to a very satisfactory tenant. At the end of the year the Diocese agreed to the house being occupied by our new Children and Families Minister pending the PCC securing occupancy of the Parsonage.

3.FINANCIAL REVIEW.

3.1 Financial position: The accompanying financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)" (as amended for accounting period commencing from 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

Overview: Overall, the year ended with an increase in funds of £85,408.46, comprising:

	2024	2023
Operating surplus/(deficit)	37,700.27	13,493.15
Grants received	0.00	9,024.00
Unrealised Gains /(losses) on Investments	4,412.25	13,496.06
Increase in Insurer's Property Valuations	43,797.71	17,921.70
CHANGE IN FUNDS	85,910.23	53,934.91

Total income was £146,320.11 (2023: £136,952.79). Both planned giving and collections increased compared to 2023.

Income from lettings of Church Halls was £43,950 (2023: £39,682), and of the Parsonage £23,640 (2023: £23,640).

No Grants were received of from the Curate's Endowment Fund (2023: £9,000)

Other Investments performed satisfactorily and no significant change to the portfolio is planned.

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The book values of the properties (Parish Church Hall, All Saints' Hall and The Parsonage) reflects a small increase in the insured property values over the year. It is recognised that a more appropriate index should be used and the properties revalued.

Curate's Endowment Fund: While not part of the PCC Charity, the Curate's Endowment Fund (CEF) exists to support the mission of the PCC and give grants to the PCC, No grants were received in 2024 to maintain its operations.

3.2 Budget Forecasting: Budgeting for the year broadly assumed continuation of income/ expenditure as the previous year but was made uncertain by the unresolved issues within the Parish.

Within this climate, and remembering that both the Parsonage and the CEF house at 67 Field Way are currently providing crucial income, along with hall rentals, provision for additional team-members, e.g., families' minister, curate, assistant administrator is unlikely to be made without drawing down from investments.

3.3 Staff Salaries and Pensions: Operation of the pensions scheme introduced in 2015 has continued smoothly. Our administrator's salary was reviewed in the year to reflect increased responsibilities.

3.4 Reserves Policy: The PCC budgets over the long term to use its income in the pursuit of its charitable activities.

The PCC continues to consider the appropriate level of reserves, seeking to balance the long-term ability to sustain ministry in the Parish with the short-term operational requirements.

3.5 Risk Policy: The PCC assesses risks to its affairs.

Fabric is regularly assessed, routine certification maintained, and Quinquennial inspections took place in 2024. Safeguarding matters and governance are given a high priority. The primary operational risk is that of being unable to provide the services and pastoral care to which we are committed because of lack of personnel. The PCC, advised by the Archdeacon, continually reviews the situation.

3.6 Parish Share: A partial payment of the Parish Share to the value of £3,000.00 was made in 2024. The PCC are in discussion with the Diocese regarding an agreeable strategy for payments, given our financial situation.

4. STRUCTURE, GOVERNANCE, AND MANAGEMENT

4.1 Organisational Structure

The PCC had the following Sub-Committees during the year:- Standing Committee and a Finance & Fabric Committee (until July when its functions were taken over by the Standing Committee)

A Team Meeting comprising Clergy and the Administrator met regularly

4.2 Membership

Everyone is welcome to attend our regular services. Registering on the Electoral Roll confers the rights set out by the Church of England including attendance and participation in the Annual Parochial Church Meeting. The current number on the Electoral Roll is 154. A new roll will be compiled for every Parish in 2025.

4.3 Parochial Church Council

The method of appointment is set out in the Church Representation Rules

4.4 Deanery Synod

In addition to our Clergy we are entitled to three seats on the Amersham Deanery Synod. These lay members are ex-officio members of the PCC and form a useful link to the wider Church. At the 2024 APCM we were able to elect our full complement.

4.5 Safeguarding

Formal Obligation

The PCC complied with the duty under Section 5 of the Safeguarding & Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops guidance on safeguarding children and Vulnerable adults)

It has not been possible to appoint a Parish Safeguarding Officer but contact numbers are displayed in each Church and Hall.

Safer recruitment and people management

The Parish registered with Parish Safeguarding Dashboards in 2021. This is an on-line system that helps parishes to ensure that they are complying with statutory requirements and Church of England policies.

The Parish ensures that DBS checks are made every three years on all PCC members and all those dealing with children and vulnerable adults. All necessary checks have been made during the year and regular reports are made to the PCC. The Diocesan safeguarding Officer has checked our procedures and was satisfied by them.

4.6 GDPR

There were no compliance issues during the year and our registration with the Information Commissioner was renewed.

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4.7 Information Technology

The contract with Beyond Networks was not renewed and a less comprehensive contract was signed with KeyInsite.

4.8 Treasurer

We are extremely grateful to Mr Peter Flory for undertaking this task on an interim basis and will not continue after completing the 2024 accounts. A replacement is being urgently sought.

4.9 Independent Examiner

Caladine Ltd has been appointed for this year- see Section 5.

4.10 Verger

This post remains vacant.

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5.ADMINISTRATIVE INFORMATION

5.1 PCC Members who served at any time from 1st January to 31 December 2024

Ex-Officio	Vacancy Mr John Harwood Mr Matthew Locke	Vicar Churchwarden Churchwarden	Chairman
Elected Members			
Deanery Synod	<u>Elected May 2023</u>		
To serve to 2026	Mrs Sheila King (to May 2024) Mr Nicholas Thompson		PCC Secretary
	<u>Elected May 2024</u> Mrs Wynne Thorndike Mrs Caroline Wiggins		
PCC Members			
	<u>Elected 2021</u> Dr Michael Baxendine (re-elected May 2024)		Vice Chairman
	<u>Elected 2022</u> Mrs Jessica Redman		
	<u>Elected 2023</u> Mrs Ann Geary Mrs Ann Middleton		
	<u>Elected 2024</u> Dr Michael Baxendine Mr Richard Coward Mrs Meriel Garnham Mrs Paddy Hague		Vice Chairman
Co-opted Members			
	Revd Wendy Graham Revd James King (to May 2024) Mr Peter Flory (from May 2024)		PCC Treasurer

5.2 Standing Committee

Dr Michael Baxendine	Revd Wendy Graham	Mr John Harwood
Mr Matthew Locke	Mrs Ann Middleton	Mr Nicholas Thompson
Revd Jennifer Locke	(From July 2024)	

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Finance & Fabric Committee

To June 2024

Dr Michael Baxendine	Revd James King	Mrs Paddy Hague
Mr Peter Flory	Mr Matthew Locke	Mr John Harwood
Mrs Ann Middleton	Mrs Jessica Redman	Mr Kenneth Hodgson

From June 2024

The PCC decided that the duties of the Committee should be undertaken by the Standing Committee

5.3 Correspondence Address

Church Office
Parish Church Hall
Church Lane
Chalfont St. Peter
Buckinghamshire
SL9 9RJ

Telephone No.:- 01753 880067

email:- office@csp.church

Registered Charity No. is 1146043

St Peter's Church is situated in
High St. Chalfont St. Peter SL9 9RA

All Saints' Church is situated in
Oval Way, Chalfont St. Peter SL9 5PZ

St. Paul's Church, Horn Hill is situated in
Rickmansworth Lane, Horn Hill, Chalfont St. Peter SL9 0RG

5.4 Relevant Organisations

Bankers

Barclays Bank UK plc
Leicester
LE87 2BB

Insurers

Ecclesiastical Insurance Office plc
Benefact House
2000 Pioneer Avenue
Gloucester Business Park
Brockworth
Gloucester
GL3 4AW

Independent Examiner

Caladine Ltd
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1PF

5.5 Connected Charity

Chalfont St. Peter Curate's Endowment Fund- Registered Charity No. 1093547

6.0 Acknowledgments and Approval

As noted above in the overview, The PCC takes this opportunity to record their sincere thanks to our Non-Stipendiary Clergy who have carried out their duties unstintingly through the difficult period and have been joined by those who have taken part in the recovery process in so many ways- our Parish Administrator, Sacristans, Organists, Choir, Bellringers, Flower Arrangers, Catering and Coffee rota volunteers, Cleaners and all those who undertake other tasks (often unnoticed) to keep the Parish operating.

The Trustees Annual Report was approved by the Parochial Church Council on 14/05/2025 and signed on behalf of the Trustees by:-

Position Vice Chairman

Signature *Michael Baxendine*

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**Independent Examiner's report to the trustees of the Parochial Church Council of the
Ecclesiastical Parish of Chalfont St Peter**

I report to the Charity Trustees on my examination of the accounts of the Parochial Church Council of The Ecclesiastical Parish of Chalfont St Peter (the Church) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Church as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Caladine FCCA CTA FCIE
Caladine Ltd
Chantry House,
22 Upperton Road,
Eastbourne,
East Sussex,
BN21 1BF

Date: 4 June 2025

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STATEMENT OF FINANCIAL ACTIVITIES

Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Income from:										
<i>Incoming resources from donors</i>	2(a) 66,103.53	0.00	1,000.78	0.00	67,104.31	49,427.83	0.00	4,355.26	0.00	53,783.09
<i>Other voluntary incoming resources</i>	2(b) 1,981.00	0.00	0.00	0.00	1,981.00	618.60	0.00	0.00	0.00	618.60
<i>Income from charitable and ancillary trading</i>	2(c) 71,244.24	0.00	2,753.81	0.00	73,998.05	67,852.22	0.00	692.48	0.00	68,544.70
<i>Other ordinary incoming resources</i>	2(d) 0.00	0.00	0.00	0.00	0.00	9,024.00	2,000.00	0.00	0.00	11,024.00
<i>Income from investments</i>	2(e) 3,236.75	0.00	0.00	0.00	3,236.75	2,982.40	0.00	0.00	0.00	2,982.40
Total Income from:	<u>142,565.52</u>	<u>0.00</u>	<u>3,754.59</u>	<u>0.00</u>	<u>146,320.11</u>	<u>129,905.05</u>	<u>2,000.00</u>	<u>5,047.74</u>	<u>0.00</u>	<u>136,952.79</u>
Expenditure on:										
<i>Grants</i>	3(a) 827.00	0.00	3,259.59	0.00	4,086.59	1,341.13	0.00	3,817.74	0.00	5,158.87
<i>Activities directly relating to the work of the church</i>	3(b) 88,928.55	2,000.00	495.00	0.00	91,423.55	92,080.89	0.00	1,230.00	0.00	93,310.89
<i>Costs of generating funds</i>	3(c) 12,805.33	0.00	304.37	0.00	13,109.70	15,840.03	0.00	125.85	0.00	15,965.88
Total Expenditure on:	<u>102,560.88</u>	<u>2,000.00</u>	<u>4,058.96</u>	<u>0.00</u>	<u>108,619.84</u>	<u>109,262.05</u>	<u>0.00</u>	<u>5,173.59</u>	<u>0.00</u>	<u>114,435.64</u>
Net Income/ (Expenditure) Resources before Transfer	40,004.64	-2,000.00	-304.37	0.00	37,700.27	20,643.00	2,000.00	-125.85	0.00	22,517.15
Unrealised gains/losses on investments	4,227.18	0.00	0.00	185.07	4,412.25	12,795.23	0.00	0.00	700.83	13,496.06
Net Income/ (Expenditure)	<u>44,231.82</u>	<u>-2,000.00</u>	<u>-304.37</u>	<u>185.07</u>	<u>42,112.52</u>	<u>33,438.23</u>	<u>2,000.00</u>	<u>-125.85</u>	<u>700.83</u>	<u>36,013.21</u>
Other recognised gains/losses Gains on revaluation of fixed assets	33,126.50	0.00	0.00	10,671.21	43,797.71	32,463.70	0.00	0.00	-14,542.00	17,921.70
Transfers										
Gross Transfer between Funds - In	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
Gross Transfer between Funds - Out	0.00	0.00	0.00	0.00	0.00	-10,000.00	0.00	0.00	0.00	-10,000.00
Net movement in Funds	<u>77,358.32</u>	<u>-2,000.00</u>	<u>-304.37</u>	<u>10,856.28</u>	<u>85,910.23</u>	<u>55,901.93</u>	<u>2,000.00</u>	<u>9,874.15</u>	<u>-13,841.17</u>	<u>53,934.91</u>
Reconciliation of Funds										
Total Funds Brought Forward	1,737,152.29	2,000.00	10,657.15	516,238.46	2,266,047.90	1,681,250.36	0.00	783.00	530,079.63	2,212,112.99
Total Funds Carried Forward	<u>1,814,510.61</u>	<u>0.00</u>	<u>10,352.78</u>	<u>527,094.74</u>	<u>2,351,958.13</u>	<u>1,737,152.29</u>	<u>2,000.00</u>	<u>10,657.15</u>	<u>516,238.46</u>	<u>2,266,047.90</u>

**ANNUAL REPORT & FINANCIAL ACCOUNTS OF CHALFONT ST. PETER'S PAROCHIAL CHURCH COUNCIL
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BALANCE SHEET

	Note	Unrestricted £	Designated £	Restricted £	Endowment £	2024 £	2023 £
Fixed assets							
Tangible assets	4	1,610,579.20			518,824.21	2,129,403.41	2,085,821.48
Investments							
CBF Investment Income Fund		98,447.67			8,270.53	106,718.20	104,330.24
CBF Investment Accumulation Fund		41,677.24				41,677.24	39,652.95
		<u>1,750,704.11</u>	<u>0.00</u>	<u>0.00</u>	<u>527,094.74</u>	<u>2,277,798.85</u>	<u>2,229,804.67</u>
Current assets							
Debtors							
Trade debtors		4,929.69		131.72		5,061.41	5,812.52
Tax						0.00	0.00
Prepayments						0.00	0.00
		<u>4,929.69</u>	<u>0.00</u>	<u>131.72</u>	<u>0.00</u>	<u>5,061.41</u>	<u>5,812.52</u>
Cash at bank and in hand							
Current Accounts at bank		59,446.43	0.00	10,697.31		70,143.74	34,864.50
Deposit Accounts at bank		8,896.29				8,896.29	5,883.99
Petty Cash Imprest		104.55				104.55	27.73
		<u>68,447.27</u>	<u>0.00</u>	<u>10,697.31</u>	<u>0.00</u>	<u>79,144.58</u>	<u>40,776.22</u>
		<u>73,376.96</u>	<u>0.00</u>	<u>10,829.03</u>	<u>0.00</u>	<u>84,205.99</u>	<u>46,588.74</u>
Liabilities							
Creditors: Amounts falling due in one year							
Trade creditors		9,143.17		476.25		9,619.42	10,074.26
Other creditors		427.29				427.29	271.25
		<u>9,570.46</u>	<u>0.00</u>	<u>476.25</u>	<u>0.00</u>	<u>10,046.71</u>	<u>10,345.51</u>
Net current assets		<u>63,806.50</u>	<u>0.00</u>	<u>10,352.78</u>	<u>0.00</u>	<u>74,159.28</u>	<u>36,243.23</u>
Total assets less current liabilities		<u>1,814,510.61</u>	<u>0.00</u>	<u>10,352.78</u>	<u>527,094.74</u>	<u>2,351,958.13</u>	<u>2,266,047.90</u>
Total net assets		<u>1,814,510.61</u>	<u>0.00</u>	<u>10,352.78</u>	<u>527,094.74</u>	<u>2,351,958.13</u>	<u>2,266,047.90</u>
Represented by							
General Fund		1,814,510.61	0.00	0.00	0.00	1,814,510.61	1,737,152.29
St Paul's Upkeep Fund		0.00	0.00	0.00	0.00	0.00	2,000.00
Oval Way Parsonage Building		0.00	0.00	0.00	518,824.21	518,824.21	508,153.00
Aldworth-Wood Trust		0.00	0.00	0.00	8,270.53	8,270.53	8,085.46
Connie Hardy - Children's Society		0.00	0.00	352.78	0.00	352.78	657.15
Baker Legacy		0.00	0.00	10,000.00	0.00	10,000.00	10,000.00
Specified		0.00	0.00	0.00	0.00	0.00	0.00
Funds of the church	5	<u>1,814,510.61</u>	<u>0.00</u>	<u>10,352.78</u>	<u>527,094.74</u>	<u>2,351,958.13</u>	<u>2,266,047.90</u>

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1: ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the PCC's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the PCC.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

INCOME

Income is recognised when the PCC is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the PCC has been notified of the donation unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or GASDS is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the PCC has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

EXPENDITURE

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The Diocesan Parish Share is accounted for when due and with any amount unpaid at 31 December provided for as an operational (though not a legal) liability.

GOING CONCERN

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

**ANNUAL REPORT & FINANCIAL ACCOUNTS OF CHALFONT ST. PETER'S PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2024**

TANGIBLE FIXED ASSETS

Tangible fixed assets (excluding property) are initially measured at cost and subsequently depreciated. Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

Consecrated and beneficed property of any kind is excluded from the financial statements by s.96(2)(a) of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life (initially 20 years) on a straight-line basis.

All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings acquired before 2000, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment are reviewed individually to determine if they should be capitalised or expensed to the profit and loss account.

Buildings are held at revalued amount, based on insurance valuations (see note 12). The trustees see this as a reasonable proxy to their replacement cost and no depreciation is charged on these assets.

TAXATION

The charity is exempt from tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Details are shown on the Balance Sheet.

Endowment funds can only be used for the purposes stipulated within the objects of the endowment. Details are shown on the Balance Sheet.

**ANNUAL REPORT & FINANCIAL ACCOUNTS OF CHALFONT ST. PETER'S PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2024**

Grant funding of activity comprised for relief and development £186.11 (£1,278.39 in 2023), for home mission and other church £2,043.48 (£1,560.17 in 2023) and for Secular Charities £1,857.00 (£2,320.31 in 2023).

The freehold and buildings comprise the Parsonage at Oval Way, Chalfont St Peter and two church halls. All three properties were last formally revalued at their insurance valuations as of 31 December 2019 and resulting increases totalling £781,739 were added to the accounts in 2020. The revaluations were undertaken on behalf of Ecclesiastical Insurance by their surveyor Mr Mike Deane BA(Hons), Dip CII, Tech IOSH and will be repeated in 2024.

Ecclesiastical Insurance have advised an index-linked increase in the insured value of The Parsonage of 2.1% for the year 2024, which has been reflected in the accounts and the same % uplift has been applied to the valuation of the two church halls.

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expended as incurred.

**ANNUAL REPORT & FINANCIAL ACCOUNTS OF CHALFONT ST. PETER'S PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2024**

NOTE2: INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £	2023 £
2 Income From:						
2(a) Incoming resources from donors						
Income from Individuals						
Planned Giving	43,711.14				43,711.14	34,348.25
Collections	9,495.48		1,000.78		10,496.26	9,878.23
Gift Aid Refund	12,896.91				12,896.91	9,556.61
GASDS					0.00	0.00
	66,103.53	0.00	1,000.78	0.00	67,104.31	53,783.09
2(b) Other voluntary incoming resources						
Donations	1,981.00				1,981.00	618.60
	1,981.00	0.00	0.00	0.00	1,981.00	618.60
2(c) Income from charitable and ancillary trading						
Lettings of Church Halls	43,950.24				43,950.24	39,682.22
Letting of Parsonage	23,640.00				23,640.00	23,640.00
Private hire of church	420.00				420.00	980.00
Fees from Occasional Offices	3,234.00				3,234.00	3,495.00
Fund Raising Events			2,753.81		2,753.81	692.48
Other					0.00	55.00
	71,244.24	0.00	2,753.81	0.00	73,998.05	68,544.70
2(d) Other ordinary incoming resources						
Legacies					0.00	2,000.00
Grant from Curate Endowment's Fund					0.00	9,000.00
Grant from Revd George Gleed Fund					0.00	24.00
	0.00	0.00	0.00	0.00	0.00	11,024.00
2(e) Income from investments						
Dividends Received & Bank Interest	3,236.75				3,236.75	2,982.40
	3,236.75	0.00	0.00	0.00	3,236.75	2,982.40
Total Income from:	142,565.52	0.00	3,754.59	0.00	146,320.11	136,952.79

**ANNUAL REPORT & FINANCIAL ACCOUNTS OF CHALFONT ST. PETER'S PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2024**

NOTE 3: EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £	2023 £
3 Expenditure on:						
3(a) Grants						
Chalfont St Peter Academy	193.00		795.00		988.00	1,304.13
Christian Aid			186.11		186.11	244.88
Compassion UK	384.00				384.00	352.00
Crisis			238.94		238.94	443.31
Food Bank			217.00		217.00	0.00
MacMillan			161.47		161.47	246.94
RNLI			50.00		50.00	0.00
The Children's Society			263.85		263.85	0.00
The Poppy Appeal	250.00				250.00	250.00
Fairtrade			181.50		181.50	153.74
Urban Promise			407.63		407.63	256.04
Dream Holidays			230.00		230.00	0.00
Transform			372.31		372.31	0.00
IJM			155.78		155.78	0.00
Ukraine					0.00	280.13
Wateraid					0.00	276.38
MS Society					0.00	425.13
Greenfingers					0.00	287.31
Sense					0.00	237.50
Barnabus Aid					0.00	70.00
Street Kids					0.00	331.38
	827.00	0.00	3,259.59	0.00	4,086.59	5,158.87
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £	2023 £
3(b) Activities directly relating to the work of the church						
Parish Share	3,000.00				3,000.00	13,398.58
Staff Payroll and Costs:-						
Children & Families' minister					0.00	0.00
Office (Admin. Manager & Outreach Manager)	19,464.02				19,464.02	18,932.08
Children & Families' Minister accommodation	2,260.99				2,260.99	0.00
Churches Running Costs	12,899.14	871.69	495.00		14,265.83	15,942.00
Management & Administration	13,753.57				13,753.57	14,199.79
Disbursement of Occasional Office fees					0.00	1,230.00
Churches maintenance	13,174.07				13,174.07	7,479.93
Church hall maintenance	5,529.57				5,529.57	4,744.95
Upkeep of Services	10,753.41	328.31			11,081.72	9,959.50
Churchyards maintenance	4,429.00	800.00			5,229.00	1,865.00
Clergy & Ministers' expenses	1,199.00				1,199.00	3,257.06
Parish Magazine expenditure					0.00	0.00
Training Costs, Mission & Education					0.00	70.00
Depreciation on All Saints Piano	215.78				215.78	212.00
Independent Examination Fee	2,250.00				2,250.00	2,020.00
	88,928.55	2,000.00	495.00	0.00	91,423.55	93,310.89

**ANNUAL REPORT & FINANCIAL ACCOUNTS OF CHALFONT ST. PETER'S PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2024**

NOTE 3: EXPENDITURE (Cont'd)

	Funds £	Funds £	Funds £	Funds £	2024 £	2023 £
3(c) Costs of generating funds						
Fund Raising Events	42.00		304.37		346.37	125.85
Church Halls Running cost	11,888.76				11,888.76	13,621.82
Parsonage running costs	874.57				874.57	2,218.21
	<u>12,805.33</u>	<u>0.00</u>	<u>304.37</u>	<u>0.00</u>	<u>13,109.70</u>	<u>15,965.88</u>
Total Expenditure on:	<u>102,560.88</u>	<u>2,000.00</u>	<u>4,058.96</u>	<u>0.00</u>	<u>108,619.84</u>	<u>114,435.64</u>
Analysis of 3(a)						
Relief and Development agencies	186.11					
Home missions and other church	2,043.48					
Secular charities	<u>1,857.00</u>					
	<u>4,086.59</u>					

NOTE 4: FIXED ASSETS

	Buildings		Plant & Machinery	2024	2023
	£	£	£	£	£
FIXED ASSETS					
Cost or valuation					
At 1st January 2024					
Parsonage, Oval Way	508,153.00				
Parish Church Hall	1,037,422.98				
All Saints Church Hall	<u>540,029.72</u>				
		2,085,605.70		2,085,605.70	2,067,684.00
Revaluation					
Parsonage, Oval Way	10,671.21				
Parish Church Hall	21,785.88				
All Saints Church Hall	<u>11,340.62</u>				
		43,797.71		43,797.71	17,921.70
All Saints Piano			4,250.00	4,250.00	4,250.00
Disposals		0.00		0.00	0.00
At 31st December 2024					
Parsonage, Oval Way	518,824.21				
Parish Church Hall	1,059,208.86				
All Saints Church Hall	<u>551,370.34</u>				
		<u>2,129,403.41</u>	<u>4,250.00</u>	<u>2,133,653.41</u>	<u>2,089,855.70</u>
Depreciation					
At 1st January 2024			4,034.22	4,034.22	3,822.22
Charge for the Year - All Saints Piano			215.78	215.78	212.00
Disposals			0.00	0.00	0.00
At 31st December 2024			4,250.00	4,250.00	4,034.22
Net Book Value					
At 31st December 2024		<u>2,129,403.41</u>	<u>0.00</u>	<u>2,129,403.41</u>	<u>2,085,821.48</u>
2024 Index Linked valuation	2.10	%			

**ANNUAL REPORT & FINANCIAL ACCOUNTS OF CHALFONT ST. PETER'S PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2024**

NOTE 5: FUND MOVEMENTS

	Opening Balances £	Income £	Expenditure £	Transfers £	Gains & Losses £	Closing Balances £
Unrestricted Funds						
General	1,737,152.29	142,565.52	102,560.88	0.00	37,353.68	1,814,510.61
	<u>1,737,152.29</u>	<u>142,565.52</u>	<u>102,560.88</u>	<u>0.00</u>	<u>37,353.68</u>	<u>1,814,510.61</u>
Designated Funds						
St. Paul's Upkeep Fund	2,000.00	0.00	2,000.00	0.00	0.00	0.00
	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Restricted Funds						
Connie Hardy - Children's Society	657.15	0.00	304.37	0.00	0.00	352.78
Baker Legacy	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Specified	0.00	3,754.59	3,754.59	0.00	0.00	0.00
	<u>10,657.15</u>	<u>3,754.59</u>	<u>4,058.96</u>	<u>0.00</u>	<u>0.00</u>	<u>10,352.78</u>
Endowment Funds						
Oval Way Parsonage Building	508,153.00	0.00	0.00	0.00	10,671.21	518,824.21
Aldworth-Wood Trust	8,085.46	0.00	0.00	0.00	185.07	8,270.53
	<u>516,238.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,856.28</u>	<u>527,094.74</u>
	<u>2,266,047.90</u>	<u>146,320.11</u>	<u>108,619.84</u>	<u>0.00</u>	<u>48,209.96</u>	<u>2,351,958.13</u>

NOTE 6: FUND DETAILS

Endowment Funds

Oval Way Parsonage Building

This building is on church land and was built using funds given to the PCC as an Endowment for the purpose of providing accommodation for the benefit of the PCC. The Endowment value brought forward in the accounts, (£508,153) represents the insurance valuation advised at renewal in February 2024.

Aldworth-Wood Trust

This fund represents the cumulation of various endowments and was last formalised by the Charity Commission Letter of Concurrence dated 01.09.2006. The funds are held in the Aldworth-Wood Trust and are held as investment in CCLA CBF Investment Fund and are available for the upkeep of St Paul's Church and Churchyard.

Designated Funds

St Paul's Upkeep Fund

This fund was created in response to a designated legacy gift for the upkeep of St Paul's Church and Churchyard and was exhausted and closed in 2024.

Restricted Funds

Connie Hardy – Children's Society

The fund was created by the legacy of Mrs Connie Hardy and is for the fund-raising expenses of the church's Children's Society Committee.

Baker Legacy

The fund was created from a legacy gift for upgrading the welcome area of the Parish Church.

Specified

A transit fund for restricted giving and fundraising.

NOTE 7: RELATED PARTY DISCLOSURES

Donations received in the year from the PCC members and related parties via the bank totalled £11,618.23 (2023: £10,663.00). Cash donations made through the offerings are anonymous so cannot be analysed as to whether they have been donated by a Trustee. All donations received were without conditions.

Expenses reimbursed via the charity's expenses system in the year totalled £0.00 (2023: £3,257.06). This was for the clergy team, lay ministers and members of the staff team and relates to various costs such as mileage, accommodation, telephone, Internet, and postage.

Specific small items purchased by individuals for the PCC and charges were also reimbursed through payment requisitions. These items include miscellaneous cleaning consumables, sundry maintenance items, and flowers

NOTE 8: CONNECTED CHARITIES

Chalfont St Peter Curate's Fund (Charity Registration No: 1093547) is a connected charity.

NOTE 9: EMPLOYEE BENEFIT OBLIGATIONS

The PCC operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the PCC. The contributions payable by the PCC are charged to the Statement of Financial Activities as they are incurred.

NOTE 10: PENSIONS

Chalfont St Peter Parish Churches participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2024: £1,075.57, 2023: £924.00).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a surplus of £34.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2025, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 2.7% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2024. There is no requirement for deficit payments at the current time.

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The next valuation is due as at 31 December 2025.

For the Pension Builder 2014 section, the valuation revealed a surplus of £8.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Chalfont St Peter Parish Churches could become responsible for paying a share of the failed employer's pension liabilities.

NOTE 11: STAFF COSTS

	2024	2023
	£	£
Wages & Salaries	18,535.00	17,266.16
Social security cost (after Employer Allowance)	355.22	741.92
Other pension cost paid by Employer	1075.57	924.00
	<u>19,965.79</u>	<u>18,932.08</u>

No employees received remuneration of more than £60,000 (2023: none).

The number of employees during this period is 1 (2023: 1).

NOTE 12: EQUIPMENT LEASE

Minimum lease payments under non-cancellable operating

	2024	2023
	£	£
Within one year	3,672.00	3,672.00
Between one and five years	4,590.00	8,262.00
	<u>8,262.00</u>	<u>11,934.00</u>

NOTE 13: TRUSTEES' DONATIONS

	2024	2023
	£	£
Total giving of PCC members and their spouses	11,618.23	10,663.00
	<u>11,618.23</u>	<u>10,663.00</u>

The financial statements were approved by the Parochial Church Council on 14/05/2025 and signed on behalf of the Trustees by:-

Position: Vice Chairman

Signature *Michael Baxendine*