

Registered number
07885475
Charity number
1146042

Al-Habib Islamic Educational and Cultural Centre Swindon
(A company limited by guarantee)

Report and Accounts

For the Year ended

31 March 2024

Oakensen Limited
Chartered Accountants
Bryer Ash Business Park
Trowbridge
Wiltshire
BA14 8HE



Al-Habib Islamic Educational and Cultural Centre Swindon
(A company limited by guarantee)
Trustees Annual Report

The trustees, who are also directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2024.

OBJECTIVES AND ACTIVITIES

Objectives and activities

The main objectives of the charity are to advance Islamic awareness for the benefit of the community in accordance with the statements of belief, advance the education of Muslim inhabitants, provide facilities for religious worship, secure the establishment of an Islamic centre, promote other charitable activities and provide general advice to residents in the Swindon area. The aim of the charity is to provide for the cultural and educational needs of Muslims with a view to creating a healthy existence amongst wider communities.

Achievements and performance

All volunteers have returned to normal responsibilities and have started post-pandemic activities in the upkeep of Al-Habib Islamic Centre and liaising with communities. While keeping health and safety measures in place, we were able to carry out some important events to support large charitable projects:

1. Organised a large representative event with all Muslim organisations in Swindon to support a new large cancer treatment hospital run by Imran Khan. This new modern hospital is being constructed in the city of Karachi, Pakistan, however a significant contribution has been made by communities living in the UK. We managed to collect significant funds for this good cause. We thank all the Councillors, Mayor and MPs in Swindon for their help with our efforts.
2. New schools visited us and others have shown interest in our activities.
3. Social events were held designed to bring life to "New normality."
4. Full restoration of religious and educational activities.

Financial Review

The total income received during the period was £128,758 (2023 - £156,322) and total expenses were £131,212 (2023 - £132,040) giving a net loss of £2,454 (2023 - £24,282) which is carried forward to next year.

Reserves policy

The charity has a reserve policy that the unrestricted reserves should be at least £25,000.

PLANS FOR FUTURE PERIODS

We will continue to draw a longer-term plan in association with Swindon Borough Council and our members on assessing the needs for the post pandemic period and for years to come. Until then we will continue to work safely with all communities, multifaith organisation and local authorities to further the welfare of Swindon inhabitants. We already have firm commitment to provide legal, social and general advice from our office located on Manchester Road, formerly known as Millen Advice Point. We aim to upgrade the building to comply with safety regulations and are drawing plans for facilities provisions for the future i.e. toilets, extension and maintenance.

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Trustees Annual Report

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 1146042
Company number: 07885475
Registered Office: 88 Chapel Street, Swindon, Wiltshire, SN2 8DA

Our Advisors

Examiners: Oakensen Limited, Unit 2 Bryer Ash Business Park, Trowbridge, Wiltshire, BA14 8HE
Bankers: Lloyds, 5 High Street, Swindon, SN1 3EN

Directors and trustees

Directors	Mr Abdul Latif Mr Syed Safdar Ali Naqvi Mr Khan Ahmad Nawaz
Elected trustees	Mr Mahmood Ahmad Mr Mohammad Jahangeer Mr Tariq Mahmood Mr Taimur Shahid Rafique Mr Muhammad Munir

Secretary Mr Abdul Latif

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Al-Habib Islamic Educational and Culture Centre Swindon is a company limited by guarantee, governed by its Memorandum and Articles of Association dated 16th December 2011, and amended by special resolutions dated 17th February 2012 and 8th July 2019. A code of conduct has been agreed by the management committee and it is a part of the governing document.

Appointment of Trustees

Trustees are appointed by the members and no more than 15 trustees can be elected at one time.

Risks

The charity relies on grants and donations, and rent from the hire of its premises, to fund its operations. As far as is possible the trustees limit expenditure to the availability of resources.

Al-Habib Islamic Educational and Cultural Centre Swindon
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Trustees Annual Report

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Al-Habib Islamic Educational and Cultural Centre Swindon for the purpose of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on

15th Dec, 2024



Mr Abdul Latif
Trustee



Mr Mahmood Ahmad
Trustee

Al-Habib Islamic Educational and Cultural Centre Swindon
(A company limited by guarantee)
Independent examiner's report

I report on the accounts of the charity for the year ended 31 March 2024, set out on pages 5 to 10.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Oakensen FCA
Independent Examiner

Oakensen Limited
Chartered Accountants
Bryer Ash Business Park
Trowbridge
Wiltshire
BA14 8HE

15 December 2024

Al-Habib Islamic Educational and Cultural Centre Swindon

(A company limited by guarantee)

Statement of Financial Activities (including Income and Expenditure account)

for the year ended 31 March 2024

		Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
INCOME AND ENDOWMENTS FROM:					
Income from donations and legacies	2	74,814	-	74,814	122,060
Income from charitable activities	3	51,826	-	51,826	33,947
Interest receivable		2,118	-	2,118	315
Other operating income	4	-	-	-	-
TOTAL INCOME AND ENDOWMENTS		128,758	-	128,758	156,322
EXPENDITURE ON:					
Direct charitable expenditure	5	128,613	-	128,613	129,555
Management and administration	6	2,599	-	2,599	2,485
TOTAL EXPENDITURE		131,212	-	131,212	132,040
Net income		(2,454)	-	(2,454)	24,282
Gains and losses on revaluation of fixed assets		-	19,632	19,632	(43,813)
		(2,454)	19,632	17,178	(19,531)
Reconciliation of funds:					
Total funds at 1 April 2023		925,487	184,187	1,109,674	1,129,205
Total funds at 31 March 2024		923,033	203,819	1,126,852	1,109,674

Al-Habib Islamic Educational and Cultural Centre Swindon
(Company Number 07885475)
(A company limited by guarantee)
Balance Sheet
as at 31 March 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	7	502,156	519,304
Investments	8	422,139	402,507
		<u>924,295</u>	<u>921,811</u>
Current assets			
Debtors	9	5,753	27,387
Cash at bank and in hand		226,793	195,058
		232,546	222,445
Creditors: amounts falling due within one year	10	(29,989)	(34,582)
Net current assets		<u>202,557</u>	<u>187,863</u>
Net assets		<u>1,126,852</u>	<u>1,109,674</u>
Represented by:			
Unrestricted funds	11	923,033	925,487
Restricted funds - other reserves	12	203,819	184,187
		<u>1,126,852</u>	<u>1,109,674</u>

The trustees are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective July 2014).



Mr Mahmood Ahmad

President

Approved by the board on

15th Dec, 2024

Al-Habib Islamic Educational and Cultural Centre Swindon
(A company limited by guarantee)
Notes to the Accounts
for the year ended 31 March 2024

1 Accounting policies

Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Income from investments is included in the year in which it is receivable.

Charitable expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Tangible fixed assets and depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land and investment property, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Land and buildings	straight line over 50 years
Plant and machinery	25% straight line

Investment property

Investment property is initially recognised at cost and then carried at fair value, derived from the current market prices for comparable property determined annually by the trustees using observable market prices, adjusted if necessary for any difference in the nature, location or condition of the specific asset. Changes in fair value are recognised in the statement of financial activities.

Al-Habib Islamic Educational and Cultural Centre Swindon
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Notes to the Accounts
for the year ended 31 March 2024

Funds

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Expenditure which meets these criteria is charged to the fund. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Short term debtors are measured at transaction price, which is usually the invoice price, less any impairment losses for bad and doubtful debts.

Creditors

Short term creditors are measured at transaction price, which is usually the invoice price.

Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Depreciation is provided at rates calculated to write down the cost of each asset to its eliminated residual value over its expected useful life.

2 Income from donations and legacies

	Unrestricted	Restricted	2024	2023
	£	£	£	£
Donations	74,814	-	74,814	122,060
	<u>74,814</u>	<u>-</u>	<u>74,814</u>	<u>122,060</u>

3

Income from charitable activities

	Unrestricted	Restricted	2024	2023
	£	£	£	£
Rent received	50,450	-	50,450	20,050
Gift aid tax refunds	1,376	-	1,376	13,897
	<u>51,826</u>	<u>-</u>	<u>51,826</u>	<u>33,947</u>

Al-Habib Islamic Educational and Cultural Centre Swindon

(A company limited by guarantee)

Notes to the Accounts

for the year ended 31 March 2024

4 Expenditure on charitable activities	Unrestricted	Restricted	2024	2023
	£	£	£	£
Wages and salaries	38,653	-	38,653	26,370
Pensions	692	-	692	521
Refreshments	3,496	-	3,496	3,883
Speakers	3,000	-	3,000	3,500
Travel	600	-	600	2,090
Rates	307	-	307	742
Water	2,011	-	2,011	241
Light and heat	29,754	-	29,754	22,911
Insurance	2,391	-	2,391	2,101
Repairs and maintenance	17,049	-	17,049	20,541
Telephone and internet	925	-	925	807
Postage and stationery	345	-	345	167
Website	-	-	-	-
Charitable donations	12,242	-	12,242	28,532
Depreciation	17,148	-	17,148	17,149
	<u>128,613</u>	<u>-</u>	<u>128,613</u>	<u>129,555</u>
5 Other expenditure	Unrestricted	Restricted	2024	2023
	£	£	£	£
Accountancy	1,680	-	1,680	1,500
Border agency fees	-	-	-	0
Payroll and professional fees	408	-	408	408
Sundry expenses	307	-	307	301
Bank charges	204	-	204	276
	<u>2,599</u>	<u>-</u>	<u>2,599</u>	<u>2,485</u>
6 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel			2024	2023
			£	£
Staff salaries and wages			38,653	26,370
Pension costs			692	521
			<u>39,345</u>	<u>26,891</u>

No employees had employee benefits in excess of £60,000 (2023: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

The charity trustees were not paid or received any other benefits from employment with the Trust or its subsidiary in the year (2023: £nil) neither were they reimbursed expenses during the year (2023: £nil). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

The average monthly head count was 3 staff (2023: 2 staff) and all staff are involved in the running of the charity's activities.

Al-Habib Islamic Educational and Cultural Centre Swindon
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Notes to the Accounts
for the year ended 31 March 2024

7 Tangible fixed assets

	Land and buildings £	Plant and machinery £	Total £
Cost			
At 1 April 2023	714,097	42,836	756,933
At 31 March 2024	714,097	42,836	756,933
Depreciation			
At 1 April 2023	199,346	38,283	237,629
Charge for the year	14,068	3,080	17,148
At 31 March 2024	213,414	41,363	254,777
Net book value			
At 31 March 2024	500,683	1,473	502,156
At 31 March 2023	514,751	4,553	519,304

8 Investment Property

	Other investments £
Cost	
At 1 April 2023	402,507
Revaluation	19,632
At 31 March 2024	422,139
Historical cost	
At 31 March 2023	218,320

9 Debtors

	2024 £	2023 £
Other debtors	5,753	27,387

10 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxes and social security costs	918	319
Other creditors	29,071	34,263
	29,989	34,582

11 Unrestricted funds

	Balance as at 1 April 2023 £	Income £	Expenditure £	Balance as at 31 March 2024 £
Unrestricted	925,487	128,758	(131,212)	923,033
	925,487	128,758	(131,212)	923,033

Al-Habib Islamic Educational and Cultural Centre Swindon
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Notes to the Accounts
for the year ended 31 March 2024

12 Non-distributable revenue reserve	2024
	£
At 1 April 2023	184,187
Arising on revaluation during the year	19,632
At 31 March 2024	<u>203,819</u>

13 Company limited by guarantee

Al-Habib Islamic Educational and Cultural Centre Swindon is a company limited by guarantee and accordingly does not have any share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

15 Analysis of net assets between funds

	Fixed assets £	Net current assets £	Total £
Restricted funds	203,819	-	203,819
Unrestricted funds	720,476	202,557	923,033
Net assets at the end of the year	<u>924,295</u>	<u>202,557</u>	<u>1,126,852</u>