

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020**

FOR

**BETHESDA BAPTIST CHURCH
NARBERTH**

Registered Charity Number 1146039



**BETHESDA BAPTIST CHURCH
NARBERTH**

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BETHESDA BAPTIST CHURCH NARBERTH
Charity Number 1146039

Reference and Administrative Information

| | |
|----------------------------------|----------------------------------|
| Charity Name | Bethesda Baptist Church Narberth |
| Registered Charity Number | 1146039 |

| |
|---|
| Charity's Principal Address: |
| The church building is situated in High Street, Narberth, Pembrokeshire SA67 7AS. |
| All correspondence relating to this report however, should be sent to the church treasurer at: The Green, Redstone Road, Narberth, Pembrokeshire SA67 7ES. |

| |
|--|
| Managing Trustees |
| Rev. Chris P Rees - Minister & Chairman of the Trustees. |
| Mr Robert Lewis-Jones |
| Mrs Olga D Adams -Joint treasurer |
| Mr. Timothy Vlismas- Deacon |
| Mrs. M G June John- Joint treasurer |

| Holding / Property Trustees | |
|-----------------------------|---------------------------------|
| Christopher Paul Rees | Aaron Jonathan Davies Whitfield |
| Robert Wynne Thomas | Eifion Cynddylan Perkins |
| Ian Philip Middlemist | Paul Michael David |
| Andrew Paul Millership | Martin Williams |
| Timothy Vlismas | John Alwyn Lesley Lewis |

| |
|---|
| Principal Bankers |
| Barclays Bank plc. 32 High Street, Haverfordwest, Pembrokeshire, SA61 2DA |

| |
|--|
| Independent Examiner |
| Llewelyn Davies Chartered Accountants Yelverton House, St John Street Whitland SA34 0AW |

BETHESDA BAPTIST CHURCH NARBERTH
Charity Number 1146039

Trustee Report

Year ended 31st December 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)

Objectives and Activities

The Charity objects are:

- To advance the Christian faith in accordance with the Statement of Faith in such ways and in such parts of the United Kingdom or the World as the Trustees from time to time think fit;
- To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including through the provision of counselling and support in such parts of the UK or the world as the Trustees from time to time think fit;
- To advance education in such ways and in such parts of the UK or the world as the Trustees from time to time think fit;

Activities, Performance and Achievements

Over the year we have managed to continue with our objectives in spite of COVID. The holding of meetings on Sunday and mid-week, although for a period this was carried on in the open-air meetings. Building work for new extension was ongoing. Different societies managed to carry on holding meetings at Bethesda and for a brief period a Sunday School was held. Modern technology was used for the first time to provide services and a food bank was in operation for the first few weeks of COVID from the Church when the local food bank failed to open.

Public Benefit

The Trustees have had regard to the Charity Commissions guidance on public benefit.

Financial Review

In common with many charities, the COVID pandemic have resulted in significant financial challenges for Bethesda Baptist Church Narberth. The inability to hold services in the early stages significantly affected weekly collections but thankfully our members and friends have been very supportive and total annual donations to the general church fund are only marginally reduced compared to 2019. There have been some reductions in general church fund expenditure and it is satisfying that the year end deficit has been limited to £642.

BETHESDA BAPTIST CHURCH NARBERTH
Charity Number 1146039

In 2019 we commenced the development of the chapel rear extension. We have been fortunate to secure significant grant funding as well as substantial donations and our thanks go to all contributors. We expect that the building project will be complete by Mid 2021.

Free reserves are reserves available to the charity that are readily convertible into cash and may be used for non-restricted purposes. Free reserves do not therefore include our restricted building fund. As at the year end, our free reserves amounted to £67,393. This equates to approximately 1.5 times our annual charitable expenditure. Our policy is to retain reserves equivalent to 2 times annual expenditure in order to secure the provision of service during times of fluctuation income, and to meet unforeseen costs. At this point in time, we are some £20,000 short of our target.

The trustees are satisfied that these accounts should be prepared on the Going Concern basis.

Risk Management

Risk management has been reviewed in terms of child protection policies, risk assessments of events and trips, the undertaking of Criminal Record Bureau checks and health and safety issues. The trustees feel that they have taken all reasonable steps to protect beneficiaries, staff, volunteers and the organisation itself.

Financial risks have been reviewed and procedures put in place accordingly. A reserves policy has been established in line with the identified risks.

Structure, Governance and Management

Bethesda Baptist Church has existed in Narberth for over 200 years. It is an independent Baptist church is an unincorporated organisation, governed by an updated Constitution which was adopted by the church members on 12th September 2011. It was granted charity status by the Charity Commission on 2nd February 2012, but functioned as an unregistered charity prior to this date. A separate document entitled Church Covenants Guidelines and Roles covering more detail of the covenants of faith and membership subscribed to by members of the church was issued in February 2013.

There is one paid worker, the minister/pastor of the church who is responsible for preaching and teaching the truths of God's Word, leading the worship of God and other pastoral duties. The managing trustees are responsible for the management of the charity. They choose from amongst themselves a secretary and a treasurer. The latter is responsible for keeping all financial records and accounts and reporting them to the other trustees.

The managing trustees form the finance committee and are consulted on all aspects of accounting, policies and procedures and are involved in the decision-making regarding the day-to-day running of the church.

BETHESDA BAPTIST CHURCH NARBERTH
Charity Number 1146039

Appointment of Management Trustees

Management trustees are appointed as set out in the Constitution and Guidelines and Roles documents. The minimum number of management trustees is three individuals with a maximum number determined by the Minister depending upon the needs of the church at the time. All management trustees must be members of the church and must subscribe and adhere to the Statement of Faith, in belief and lifestyle.

As part of their induction all Managing Trustees are CRB checked as appropriate to their work within the church and are shown the relevant documentation regarding the running of the charity.

Statement of Committee of Management Responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charity and of its financial activities for that period. In preparing those financial statements the trustees are required to:

- (i) Select suitable accounting policies and then apply them consistently,
- (ii) Make judgements and estimates that are reasonable and prudent;
- (iii) Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with applicable Accounting Standards and the regulations made under the Charities Act. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Approved by order of the Board of Trustees on 29/10/2021 and signed on its behalf by:



Rev Christopher P Rees - Trustee

Independent examiner's report to the Trustees of Bethesda Baptist Church Narberth

I report to the trustees on my examination of the accounts of the charity for the year ended 31st December 2020, which are set out on pages 6 to 13

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C R John FCA FCCA
Llewelyn Davies
Chartered Accountants,
Yelverton House,
St. John Street,
Whitland
SA34 0AW

Date ^{u.} 30 October 2021

BETHESDA BAPTIST CHURCH, NARBERTH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2020

| | Unrestricted funds £ | Restricted income funds £ | Total funds £ | Prior year funds - as restated £ |
|---|----------------------------|------------------------------------|------------------|---|
| Incoming resources (Note 3) | | | | |
| Income and endowments from: | | | | |
| Donations and legacies | 41,400 | 383,207 | 424,607 | 74,986 |
| Charitable activities | - | 926 | 926 | - |
| Investments | 490 | 907 | 1,397 | 1,741 |
| Other | 115 | 940 | 1,055 | 843 |
| Total | 42,005 | 385,980 | 427,985 | 77,570 |
| Resources expended (Note 6) | | | | |
| Expenditure on: | | | | |
| Charitable activities | 42,647 | - | 42,647 | 46,513 |
| Total | 42,647 | - | 42,647 | 46,513 |
| Net income/(expenditure) before investment gains/(losses) | (642) | 385,980 | 385,338 | 31,057 |
| Investment Gains / Losses | - | - | - | - |
| Net income/(expenditure) | (642) | 385,980 | 385,338 | 31,057 |
| Transfers between funds | - | - | - | - |
| Net movement in funds | (642) | 385,980 | 385,338 | 31,057 |
| Reconciliation of funds(note 10): | | | | |
| Total funds brought forward | 68,035 | 197,021 | 265,056 | 233,999 |
| Total funds carried forward | 67,393 | 583,001 | 650,394 | 265,056 |


BETHESDA BAPTIST CHURCH, NARBERTH - (Charity Number 1146039)

BALANCE SHEET

AT AT 31ST DECEMBER 2020

| | Unrestricted funds £ | Restricted income funds £ | Total this year £ | Total last year - as restated £ |
|--|----------------------------|------------------------------------|-------------------------|--|
| Fixed assets | | | | |
| Tangible assets (Note 8) | - | 432,997 | 432,997 | 70,955 |
| Total fixed assets | - | 432,997 | 432,997 | 70,955 |
| Current assets | | | | |
| Cash at bank and in hand (Note 9) | 67,393 | 150,004 | 217,397 | 194,101 |
| Total current assets | 67,393 | 150,004 | 217,397 | 194,101 |
| Creditors: amounts falling due within one year | - | - | - | - |
| Net current assets/(liabilities) | 67,393 | 150,004 | 217,397 | 194,101 |
| Total assets less current liabilities | 67,393 | 583,001 | 650,394 | 265,056 |
| Creditors: amounts falling due after one year | - | - | - | - |
| Provisions for liabilities | - | - | - | - |
| Total net assets | 67,393 | 583,001 | 650,394 | 265,056 |
| Funds of the Charity | | | | |
| Restricted income funds (Note 10) | - | 583,001 | 583,001 | 197,021 |
| Unrestricted funds | 67,393 | - | 67,393 | 68,035 |
| Total funds | 67,393 | 583,001 | 650,394 | 265,056 |

These financial statements were approved by the Board of Trustees and were signed on their behalf by:


 CHRISTOPHER PAUL REES
 Dated
 28/10/2021

BETHESDA BAPTIST CHURCH, NARBERTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland, and the Charities Act 2011.

Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

The following specific policies have been applied to particular categories of income:

Voluntary income by way of grants, donations and gifts is included in full in the Statement of Financial Activity when receivable

Donated Services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income is included when receivable

Resources Expended

Expenditure is accounted for on an accruals basis. Charitable expenditure comprises the costs incurred by the charity in the delivery of activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

Tangible Fixed assets

Depreciation is provided as follows:

| | |
|-------------------|---|
| Freehold Property | 5% on Cost starting in the year of completion of the relevant asset |
|-------------------|---|

Taxation

The charity is exempt from Corporation Tax on its Charitable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Prior year adjustment

In 2019, expenditure on a building extension was reported as charitable expenditure in the year. In order to comply with the requirements of FRS102 this expenditure is now restated to reflect the expenditure as an addition to freehold

BETHESDA BAPTIST CHURCH, NARBERTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

2 Reconciliation of funds per previous GAAP to funds determined

| | Start of period £ | End of period £ |
|--------------------------------------|-------------------------|-----------------------|
| Fund balances as previously | 233,999 | 194,101 |
| Adjustments: | | |
| Re 2019 - Capitalisation of Building | | 70,955 |
| Fund balance as restated | <u>233,999</u> | <u>265,056</u> |

Reconciliation of net income/(net

| | End of period £ |
|--|-----------------------|
| Net income/(expenditure) as previously | (39,898) |
| Adjustments: | 70,955 |
| Previous period net | <u>31,057</u> |

3 ANALYSIS OF INCOME

| | Unrestricted funds £ | Restricted income funds £ | Total funds £ | Prior year £ |
|----------------------------|-------------------------|------------------------------|------------------|-----------------|
| Donations and gifts | 33,606 | 59,860 | 93,466 | 51,526 |
| Charitable activities | | 926 | 926 | |
| Gift Aid | 7,794 | 3,872 | 11,666 | 6,960 |
| General grants provided by | - | 319,474 | 319,474 | 16,500 |
| Other | 115 | 940 | 1,055 | 843 |
| Sub Total | <u>41,515</u> | <u>385,072</u> | <u>426,587</u> | <u>75,829</u> |
| Interest income | 490 | 908 | 1,398 | 1,741 |
| | - | - | - | - |
| Sub Total | <u>490</u> | <u>908</u> | <u>1,398</u> | <u>1,741</u> |
| TOTAL | <u>42,005</u> | <u>385,980</u> | <u>427,985</u> | <u>77,570</u> |

GRANTS

| | 2020 £ | 2019 £ |
|---------------------------------------|----------------|---------------|
| Welsh Assembly Government | 232,000 | - |
| Listed Places of Worship Grant Scheme | 52,474 | - |
| Other | 35,000 | 16,500 |
| | <u>319,474</u> | <u>16,500</u> |

BETHESDA BAPTIST CHURCH, NARBERTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

4 ANALYSIS OF CHARITABLE EXPENDITURE

| | 2020 | 2019 |
|------------------------------|---------------|---------------|
| | £ | £ |
| Staff Costs | 25,383 | 25,222 |
| Premises Costs | 8,232 | 8,374 |
| Utilities | 3,377 | 3,315 |
| Other Charitable Expenditure | 4,074 | 7,860 |
| Support Costs | 640 | 600 |
| Donations | 940 | 1,142 |
| | 42,647 | 46,513 |

Support costs comprise :

| | 2020 | 2019 |
|-------------------------------|-------------|-------------|
| | £ | £ |
| Administrative and accounting | 540 | 500 |
| Independent examination fee | 100 | 100 |
| | 640 | 600 |

5 TRUSTEE REMUNERATION AND BENEFITS

There were no Trustees' remuneration or other benefits and expenses for 2019 and 2020 other than the amounts payable to Rev C.P. Rees under contract of employment for his services as Minister of Religion for Bethesda Baptist Church Narberth.

6 STAFF COSTS

| | 2020 | 2019 |
|---|---------------|---------------|
| | £ | £ |
| Salaries and wages | 22,490 | 22,680 |
| Social security costs | 1,753 | 1,938 |
| Pension costs (defined contribution scheme) | 1,332 | 1,332 |
| Other employee benefits | 1,262 | 1,210 |
| Total staff costs | 26,837 | 27,160 |

BETHESDA BAPTIST CHURCH, NARBERTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

7 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - YEAR ENDED 31ST DECEMBER 2019

| | Unrestricted funds £ | Restricted income funds £ | Total funds - as restated £ |
|--|----------------------------|------------------------------------|-----------------------------------|
| Incoming resources | | | |
| Income and endowments from: | | | |
| Donations and legacies | 43,355 | 31,631 | 74,986 |
| Charitable activities | - | - | - |
| Other trading activities | - | - | - |
| Investments | 1,321 | 420 | 1,741 |
| Other | | 843 | 843 |
| Total | 44,676 | 32,894 | 77,570 |
| Resources expended (Note 6) | | | |
| Expenditure on: | | | |
| Raising funds | - | - | - |
| Charitable activities | 46,513 | - | 46,513 |
| Total | 46,513 | - | 46,513 |
| Net income/(expenditure) before investment gains/(losses) | (1,837) | 32,894 | 31,057 |
| Net gains/(losses) on investments | - | - | - |
| Net income/(expenditure) | (1,837) | 32,894 | 31,057 |
| Transfers between funds | - | - | - |
| Other recognised gains/(losses): | | | |
| Gains and losses on revaluation of fixed assets for the charity's own use | - | - | - |
| Other gains/(losses) | - | - | - |
| Net movement in funds | (1,837) | 32,894 | 31,057 |
| Reconciliation of funds: | | | |
| Total funds brought forward - | 69,872 | 164,127 | 233,999 |
| Total funds carried forward | 68,035 | 197,021 | 265,056 |

BETHESDA BAPTIST CHURCH, NARBERTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

8 TANGIBLE FIXED ASSETS

| | Freehold property £ |
|-----------------------------------|------------------------|
| COST | |
| At 1st January 2020 - as restated | 70,955 |
| Additions | 362,042 |
| At 31st December 2020 | <u>432,997</u> |
| DEPRECIATION | |
| At 1st January 2020 | 0 |
| This year | 0 |
| At 31st December 2020 | <u>0</u> |
| NET BOOK VALUE | |
| At 31st December 2020 | <u>432,997</u> |
| At 31st December 2019 | <u>70,955</u> |

Depreciation not applied as the work was not complete as at the year end date

9 ANALYSIS OF CASH AND CASH EQUIVALENTS

| | 2020 £ | 2019 £ |
|--|------------------|------------------|
| Short term cash investments (less than 3 months maturity date) | 217,396 | 194,101 |

10 MOVEMENT IN FUNDS

| | At 01.01.20 £ | Net Movement £ | At 31.12.20 £ |
|---------------------------|------------------|----------------------|------------------|
| Unrestricted Funds | | | |
| General church Fund | 68,035 | -642 | 67,393 |
| Restricted Funds | | | |
| Building Fund | 197,021 | 385,980 | 583,001 |
| TOTAL FUNDS | <u>265,056</u> | <u>385,338</u> | <u>650,394</u> |

BETHESDA BAPTIST CHURCH, NARBERTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

11 COMPARATIVES FOR MOVEMENT OF FUNDS

Year ended 31st December 2019

| | At 01.01.19 | Net Movement | At 31.12.19 |
|---------------------------|----------------|-----------------|----------------|
| | £ | £ | £ |
| Unrestricted Funds | | | |
| General church Fund | 69,872 | -1,837 | 68,035 |
| Restricted Funds | | | |
| Building Fund | 164,127 | 32,894 | 197,021 |
| TOTAL FUNDS | <u>233,999</u> | <u>31,057</u> | <u>265,056</u> |

The Restricted Building Fund relates to grants and Donations received for the specific purpose of building the rear extension to the Chapel