

ST PAULS PRE SCHOOL

England & Wales · Charity number 1146027

Details

Status Registered

Legal form Other

Registered 2012-02-21

Register [View on the Charity Commission register](#)

Contact

Address Invicta Community Hall
Strandfield Close
London
SE18 1LA

Phone 02083177809

Email stpaulspre-school@hotmail.com

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: The preschool operates from 8.30am ? 2.30pm for 38 weeks of the year. Children have access to a small fully enclosed and secure outdoor play area. The setting serves an economically deprived and diverse multicultural community and supports a number of children who have English as a second language. The setting supports a small number of children who have speech and language difficulties.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Greenwich

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	-	-	-	-
2023-12-31	£97,243	£77,126	-	-
2022-12-31	£76,383	£86,799	-	-
2021-12-31	£77,144	£87,339	-	-
2020-12-31	£101,105	£88,125	-	-
2019-12-31	£92,485	£92,084	-	-

Trustees

Name	Role	Appointed
JANET PEEL	Chair	2008-04-16
Maria Commane		2015-02-23
NATALIE CASSIDY		2008-04-16
Tia littlechild		2024-11-15
patricia Miller		2015-02-23

ST PAULS PRE SCHOOL

England & Wales - Charity number 1146027

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2023		31	December	2023

Section A Reference and administration details

Charity name

St Pauls Preschool

Other names charity is known by

Registered charity number (if any)

1146027

Charity's principal address

Invicta Hall	
Strandfield Close, Plumstead	
London	
Postcode	SE18 1LA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Peel	Chair		
2	Stacey Trueman	Secretary		
3	Natalie Cassidy	Treasurer		
4	Patricia Miller	Trustee		
5	Maria Commane	Trustee		
6	Craig Wright	Trustee		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Pre school Learning Alliance model pre – school Constitution adopted at AGM committee meeting February 2012
How the charity is constituted <small>(eg. trust, association, company)</small>	Unincorporated Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees were appointed or re-elected at the annual AGM held on 13 th November 2023

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All policies and procedures in place for Trustees and reviewed yearly.

DBS checks for all staff/ trustees/ committee members done in January 2023.

Member of the Early years Alliance.

Work with local authority and children's centres to deliver the Together for Two programme to families with 2 year olds in need of support.

Work with Local authority and HMRC to deliver the 30 free childcare scheme

Work with SALT, EYIT Social services & Health visitors to ensure that children with additional needs get access to the services they need.

Parents were supported to attend TAC meetings, engaging with support Services

Have a SLA with Greenwich Children's services for delivering free early learning places for two, three and four year olds

All trustees give their time voluntary and receive no remuneration or other benefits

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take

responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning

Trustees planned the activities and service development mindful of the public benefit requirement.

Worked with the local authority and Children’s Centres to expand on our provision for 2 year olds, providing support to families.

Work with Local authority and HMRC to deliver the 30 free childcare scheme

Training has enabled Early identification of any additional needs and Sign posting to services

Ideas for play activities at home

Role modelling behaviour management

Keep parents/ carers updated on what they can access through the Greenwich Local Offer service

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers support the preschool for all outings, helping the preschool maintain the 1:2 ratio .

Volunteers support the preschool by helping during promoting activities.

Parents / carers are requested to donate toys / cleaning products / snacks to the preschool.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We held our AGM for our committee members to hear all about what we have done, what we are doing and what we plan to do. We welcomed any feedback and suggestions – all of which are minuted.

We involved parents by holding induction meetings to explain how we deliver the curriculum to the children

We provide parents with parental feedback questionnaires which they are urged to complete and if they would prefer they are told they can do this anonymously.

The preschool attended the annual Teddys Bear picnic

The pre-school had visits from our local community which include our community dentist, speech and language therapists (ICAN)

Following traing delivered by the Local Authority, The pre school has started to deliver Talkboost for 3 and 4 year olds that have speech and communication delay.

The preschool has ensured that all the tracking, 2-year progress checks and supervisions for this year have all been completed on time. This ensures that staff feel supported and encourages them to further their knowledge and keep up to date with guidelines by attending relevant training

The preschool has formed a partnership with the local children's centres to ensure that all families in need are provided with the services and support they need

The preschool had a successful growing project that involves both children and staff

We maintained the building and where necessary replaced some of the outside paving and broken windows.

We have a local gardener who maintains grass and weeds on a termly basis

Section E

Financial review

Brief statement of the charity's policy on reserves

The Pre-school aims to maintain 2 months running costs in reserves to allow for fluctuations in the numbers of children attending the pre-school.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The preschools main source of income continues to come from the governments free 15 and 30 hours per child a week schemes, administered through Greenwich Local authority.

We had to replace some outdoor paving and replace 3 broken windows.

We had a mural painted on the front door and the paving outside the nursery to make it more attractive for children attending and for new parents visiting

In a bid to increase the number of children we produced marketing material and distributed this around the local area. This proved to be successful as our numbers rapidly increased.

We received Pupil premium funding and a deprivation grant from the Local Authority to support the development of the children in our preschool this was used to purchase additional equipment and toys.

Section F Other optional information

Future plans

Get fencing redecorated with alphabet and numbers for children to see when they are playing outside

We do a daily risk assessment to check toys / equipment are still safe and replace any broken items.

We plan to attend the Teddy Bears picnic and the Make Merry festival in 2024 to provide children and families with a fun day out and also to promote our preschool.

We will continue to offer flexible hours to parents in a bid to increase our numbers

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Janet Peel	
Full name(s)	Janet Peel	
Position (eg Secretary, Chair, etc)	Chair	
Date	28/10/2023	

St Pauls Pre-school

INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER 2023

<u>INCOME</u>	<u>£</u>	<u>2023</u> <u>£</u>
Headcount	96,458.00	
Local Authority Grant	557.00	
Fees	228.00	
Total Income		97,243.00
<u>EXPENDITURE</u>		
Food and Children's Welfare	4,819.78	
Children's art and craft, toys equipment	7,941.53	
Marketing / Advertising	1110.00	
Staff Salaries	49,242.40	
Rent	4,060.00	
Insurance	560.84	
OFSTED/DBS updates	112.40	
Training	371.34	
Accountant Fees	300.00	
Telephone / Internet	543.31	
Printing/ Stationery/ Ink	322.49	
Repairs & Renewals	7,100.00	
Affiliation fees / subscriptions	101.88	
Office equipment depreciation	540.20	
Total Expenditure		-77,126.17

St Pauls Pre-school

Excess expenditure over income

20,116.83

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Independent examiner's report to the trustees of St Pauls Preschool
Charity number 1146027

I report on the accounts of the charity for the year ended 31 December 2023 which are set out on pages 1 to 6

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

29/10/2024

Name:

Jazmin Bispham

Relevant professional qualification(s) or body (if any):

AAT Levels 1 & 2
Sage Levels 2 & 3
Current Finance Assistant

Address:

85 Courtland Grove

Thamesmead

SE28 8PD

ST PAULS PRE SCHOOL

England & Wales - Charity number 1146027

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2022		31	December	2022

Section A Reference and administration details

Charity name	St Pauls Preschool
Other names charity is known by	
Registered charity number (if any)	1146027
Charity's principal address	Invicta Hall
	Strandfield Close, Plumstead
	London
	Postcode SE18 1LA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Peel	Chair		
2	Stacey Trueman	Secretary		
3	Natalie Cassidy	Treasurer		
4	Patricia Miller	Trustee		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Pre school Learning Alliance model pre – school Constitution adopted at AGM committee meeting February 2012
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Trustees were appointed or re-elected at the annual AGM held on 15 th November 2021

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>All policies and procedures in place for Trustees and reviewed yearly.</p> <p>DBS checks for all staff/ trustees/ committee members done in January 2022.</p> <p>Member of the Early years Alliance.</p> <p>Work with local children’s centres to deliver the Together for Two programme to families with 2 year olds in need of support.</p> <p>Work with Local authority and HMRC to deliver the 30 free childcare scheme</p> <p>Work with SALT, EYIT Social services & Health visitors to ensure that children with additional needs get access to the services they need.</p> <p>Parents were supported to attend TAC meetings, engaging with support Services</p> <p>Have a SLA with Greenwich Children’s services for delivering free early learning places for two, three and four year olds</p> <p>All trustees give their time voluntary and receive no remuneration or other benefits</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <p>(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take</p>
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responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning

Trustees planned the activities and service development mindful of the public benefit requirement.

Worked with the local authority and Children's Centres to expand on our provision for 2 year olds, providing support to families.

Work with Local authority and HMRC to deliver the 30 free childcare scheme

Training has enabled Early identification of any additional needs and Sign posting to services

Ideas for play activities at home

Role modelling behaviour management

Keep parents/ carers updated on what they can access through the Greenwich Local Offer service

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Volunteers support the preschool for all outings, helping the preschool maintain the 1:2 ratio .

Volunteers support the preschool by helping during promoting activities.

Parents / carers are requested to donate toys / cleaning products / snacks to the preschool.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Covid still has an impact on our number of children attending this year, as some families still feel it is safer to keep their children at home

We held our AGM for our committee members to hear all about what we have done, what we are doing and what we plan to do. We welcomed any feedback and suggestions – all of which are minuted.

We involved parents by holding induction meetings to explain how we deliver the curriculum to the children

We provide parents with parental feedback questionnaires which they are urged to complete and if they would prefer they are told they can do this anonymously.

The preschool attended the annual Teddys Bear picnic

The pre-school had visits from our local community which include our community dentist, speech and language therapists (ICAN)

The preschool has ensured that all the tracking, 2-year progress checks and supervisions for this year have all been completed on time. This ensures that staff feel supported and encourages them to further their knowledge and keep up to date with guidelines by attending relevant training

The preschool has formed a partnership with the local children's centres to ensure that all families in need are provided with the services and support they need

The preschool had a successful growing project that involves both children and staff

We maintained the building and where necessary replaced some of the outside fencing,

We have a local gardener who maintains grass and weeds on a termly basis

Section E

Financial review

Brief statement of the charity's policy on reserves

The Pre-school aims to maintain 2 months running costs in reserves to allow for fluctuations in the numbers of children attending the pre-school.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The preschools main source of income continues to come from the governments free 15 and 30 hours per child a week schemes, administered through Greenwich Local authority.

We had to invest in new fencing as weather damaged the previous fencing

Our cleaning bill this year was significantly less than in 2021 as we didn't need any specialised Deep Cleans of the building.

In a bid to increase the number of children we produced marketing material and distributed this around the local area

We received Pupil premium funding and a deprivation grant from the Local Authority to support the development of the children in our preschool this was used to purchase additional equipment.

Section F Other optional information

Future plans

Get fencing redecorated with alphabet and numbers for children to see when they are playing outside

We do a daily risk assessment to check toys / equipment are still safe and replace any broken items.

We plan to attend the Teddy Bears picnic and the Make Merry festival in 2023 to provide children and families with a fun day out and also to promote our preschool.

We will continue to offer flexible hours to parents in a bid to increase our numbers

Section G Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Janet Peel	
Position (eg Secretary, Chair, etc)	Chair	
Date	24/10/2023	

St Pauls Pre-school

INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER 2022

		2022
<u>INCOME</u>	<u>£</u>	
<u>£</u>		
Headcount	75,897.00	
Local Authority Grant	486.00	
Fees	0.00	
Total Income		76,383.00
<u>EXPENDITURE</u>		
Food and Children's Welfare	5,273.63	
Children's art and craft, toys equipment	8,070.51	
Marketing / Advertising	750.00	
Staff Salaries	57,879.34	
Rent	3,014.55	
Insurance	523.51	
Cleaning	270.85	
Telephone	76.83	
Printing / Stationery/Ink	362.73	
Repairs & Renewals	8,741.89	
Affiliation fees / Subscriptions	106.34	
OFSTED & DBS updates	263.60	
Training	355.00	
Accountant Fees	350.00	
Office equipment depreciation	760.30	
Total Expenditure		-
86,799.08		
<u>Excess expenditure over income</u>		-
10,416.08		

Signed:		Date:	29/10/23
Name:	JARMIN BISHAM		
Relevant professional qualification(s) or body (if any):	AAT LEVEL 2 SAGE LEVELS 1+2 ACCOUNTS ASSISTANT		
Address:	22 LYNDBURST GARDENS NEWBURY PARK, IG2 7DH.		

ST PAULS PRE SCHOOL

England & Wales - Charity number 1146027

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2021		31	December	2021

Section A Reference and administration details

Charity name St Pauls Preschool

Other names charity is known by

Registered charity number (if any) 1146027

Charity's principal address

Invicta Hall
 Strandfield Close, Plumstead
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Postcode SE18 1LA

Names of the charity trustees who manage the charity

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre school Learning Alliance model pre - school Constitution adopted at AGM committee meeting February 2012
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Trustee selection methods (eg. appointed by, elected by)	Trustees were appointed or re-elected at the annual AGM held on 15 th November 2021

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <input type="checkbox"/> policies and procedures adopted for the induction and training of trustees; <input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works; <input type="checkbox"/> relationship with any related parties; <input type="checkbox"/> trustees' consideration of major risks and the system and procedures to manage them. 	<p>All policies and procedures in place for Trustees and reviewed yearly.</p> <p>DBS checks for all staff/ trustees/ committee members done in March 2015. DBS update services were all renewed as and when needed this year</p> <p>Member of the Pre- school Learning Alliance.</p> <p>Work with local children's centres to deliver the Together for Two programme to families with 2 year olds in need of support.</p> <p>Work with Local authority and HMRC to deliver the 30 free childcare scheme</p> <p>Work with SALT, EYIT Social services & Health visitors to ensure that children with additional needs get access to the services they need.</p> <p>Parents were supported to attend TAC meetings, engaging with support Services</p> <p>Have a SLA with Greenwich Children's services for delivering free early learning places for two, three and four year olds</p> <p>All trustees give their time voluntary and receive no remuneration or other benefits</p>
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Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees planned the activities and service development mindful of the public benefit requirement.

Worked with the local authority and Children's Centres to expand on our provision for 2 year olds, providing support to families.

Work with Local authority and HMRC to deliver the 30 free childcare scheme

Training has enabled Early identification of any additional needs and Sign posting to services

Ideas for play activities at home

Role modelling behaviour management

Keep parents/ carers updated on what they can access through the Greenwich Local Offer service

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers support the preschool for all outings, helping the preschool maintain the 1:2 ratio . this was suspended this year due to covid

Volunteers support the preschool by helping during promoting activities - this was suspended this year due to covid

Parents / carers were advised not to donate toys / cleaning products / snacks to the preschool this due to Covid

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Covid had a huge impact on our number of children attending this year.. The number of children attending has dropped this year as parents were either working from home or were too scared to send their children out

Via Zoom Parents and partners are encouraged to attend our committee meetings to hear all about what we have done, what we are doing and what we plan to do. We welcome any feedback and suggestions – all of which are minuted.

We also involved parents by holding induction meetings these were done outside the nursery door with appropriate PPE and the emergency doors at the back were opened so parents could view the nursey. We provide parents with parental feedback questionnaires which they are urged to complete and if they would prefer they are told they can do this anonymously.

The preschool had to cancel all open days where families from the local area are invited to come in to see the service offered and speak to practitioners due to Covid.

The preschool attended the annual Teddys Bear picnic

All visits from our local community which include our community dentist, speech and language therapists and firefighters from our local fire station were cancelled this year due to Covid

The preschool has ensured that all the tracking, 2-year progress checks and supervisions for this year have all been completed on time. This ensures that staff feel supported and encourages them to further their knowledge and keep up to date with guidelines by attending relevant training

The preschool has formed a partnership with the local children's centres to ensure that all families in need are provided with the services and support they need

The preschool had a successful growing project that involves both children and staff

We maintained and where necessary repaired and updated a lot of the outside area and the grass area

We updated the chill out area in the nursery to ensure children have a quiet place to sit and re focus if they need to

We had a mural painted on the front entrance to thank the NHS and to make the area more attractive

Section E

Financial review

Brief statement of the charity's policy on reserves

The Pre-school aims to maintain 2 months running costs in reserves to allow for fluctuations in the numbers of children attending the pre-school.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The preschools main source of income continues to come from the governments free 15 and 30 hours per child a week schemes, administered through Greenwich Local authority

Covid continues to have a huge impact on our finances this year. In March 2020 we were advised to throw away any material type toys/ cloth based furnishings etc. This had to all be replaced later in the year.

Covid also added to our financial outlay with things like , PPE, cleaning products,sanitizers and 3 specialised Deep Cleans of the building

We received Pupil premium funding and a deprivation grant from the Local Authority to support the development of the children in our preschool this was used to purchase additional equipment.

We received over £2450 in fees this year due to the governments childcare voucher scheme

Section F Other optional information

Future plans

We will be doing a leaflet drop in the area advertising our Preschool and put banners back up

We will do a risk assessment to check toys / equipment are still safe and replace any broken items.

We plan to attend the Teddy Bears picnic and the Make Merry festival in 2022 to provide children and families with a fun day out and also to promote our preschool.

We will continue to offer flexible hours to parents in a bid to increase our numbers

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Janet Peel	
Position (eg Secretary, Chair, etc)	Chair	
Date	26/09/2022	

St Pauls Pre-school

INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER 2021

2021

INCOME

£

£

Headcount	74,408.00	
Local Authority Grant	286.00	
Fees	2,450.00	
Total Income		77,144.00

EXPENDITURE

Food and Children's Welfare	6,264.00	
Children's art and craft, toys equipment	9,494.00	
Marketing / Advertising	0.00	
Staff Salaries	55,323.00	
Rent	3,416.00	
Insurance	521.00	
Cleaning	8,312.00	
Telephone	42.00	
Printing / Stationery/Ink	354.00	
Repairs & Renewals	3,305.00	
Affiliation fees	193.00	
OFSTED & DBS updates	50.00	
Office equipment depreciation	395.30	
Total Expenditure		-
87,339.30		

Excess expenditure over income

10,195.30

-

Independent examiner's report to the trustees of St Pauls Preschool
Charity number 1146027

I report on the accounts of the charity for the year ended 31 December 2021 which are set out on pages 1 to 6

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

21/10/22

Name:

JAZMIN HEADLAM-BISPTIAM

Relevant professional qualification(s) or body (if any):

AAT QUALIFICATION
ACCOUNT TECHNICIAN

Address:

50 COMMONWEALTH WAY
SE2 0LB.

ST PAULS PRE SCHOOL

England & Wales - Charity number 1146027

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2020		31	December	2020

Section A Reference and administration details

Charity name	St Pauls Preschool		
Other names charity is known by			
Registered charity number (if any)	1146027		
Charity's principal address	Invicta Hall		
	Strandfield Close, Plumstead		
	London		
	Postcode	SE18 1LA	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Peel	Chair		
2	Stacey Trueman	Secretary		
3	Natalie Cassidy	Treasurer		
4	Patricia Miller	Trustee		
5	Maria Commane	Trustee		
6	Craig Wright	Trustee		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre school Learning Alliance model pre - school Constitution adopted at AGM committee meeting February 2012
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-elected at the annual AGM held on 17 th November 2020

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <input type="checkbox"/> policies and procedures adopted for the induction and training of trustees; <input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works; <input type="checkbox"/> relationship with any related parties; <input type="checkbox"/> trustees' consideration of major risks and the system and procedures to manage them. 	<p>All policies and procedures in place for Trustees and reviewed yearly.</p> <p>DBS checks for all staff/ trustees/ committee members done in March 2015. DBS update services were all renewed as and when needed this year</p> <p>Member of the Pre- school Learning Alliance.</p> <p>Work with local children's centres to deliver the Together for Two programme to families with 2 year olds in need of support.</p> <p>Work with Local authority and HMRC to deliver the 30 free childcare scheme</p> <p>Work with SALT, EYIT Social services & Health visitors to ensure that children with additional needs get access to the services they need.</p> <p>Parents were supported to attend TAC meetings, engaging with support Services</p> <p>Have a SLA with Greenwich Children's services for delivering free early learning places for two, three and four year olds</p> <p>All trustees give their time voluntary and receive no remuneration or other benefits</p>
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Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees planned the activities and service development mindful of the public benefit requirement.

Worked with the local authority and Children's Centres to expand on our provision for 2 year olds, providing support to families.

Work with Local authority and HMRC to deliver the 30 free childcare scheme

Training has enabled Early identification of any additional needs and Sign posting to services

Outings – enabling quality time for families were suspended this year

Ideas for play activities at home

Role modelling behaviour management

Keep parents/ carers updated on what they can access through the Greenwich Local Offer service

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers support the preschool for all outings, helping the preschool maintain the 1:2 ratio . this was suspended this year due to covid

Volunteers support the preschool by helping during promoting activities - this was suspended this year due to covid

Parents / carers were advised not to donate toys / cleaning products / snacks to the preschool this due to Covid

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Covid had a huge impact on our number of children attending this year. We had to close the preschool for 3 months and then re opened for key workers children and SEN children. So we had only 3 children attending for some months as parents were either working from home or were too scared to send their children out

Vis Zoom Parents and partners are encouraged to attend our committee meetings to hear all about what we have done, what we are doing and what we plan to do. We welcome any feedback and suggestions – all of which are minuted. We also involved parents by holding induction meetings these were done outside the nursery door with appropriate PPE and the emergency doors at the back were opened so parents could view the nurse. We provide parents with parental feedback questionnaires which they are urged to complete and if they would prefer they are told they can do this anonymously.

The preschool had to cancel all open days where families from the local area are invited to come in to see the service offered and speak to practitioners due to Covid.

The preschool had to cancel the annual Teddys Bear picnic due to Covid

All visits from our local community which include our community dentist, speech and language therapists and firefighters from our local fire station were cancelled this year due to Covid

The preschool has ensured that all the tracking, 2-year progress checks and supervisions for this year have all been completed on time. This ensures that staff feel supported and encourages them to further their knowledge and keep up to date with guidelines by attending relevant training

The preschool has formed a partnership with the local children's centres to ensure that all families in need are provided with the services and support they need

The preschool had to cancel this year's growing project that involves both children and adults due to covid.

We repaired and updated a lot of the outside area and repainted the numbers and letters on the outside floor

We invested in and made a chill out area in the nursery to ensure children have a quiet place to sit and re focus if they need to

We had a mural painted in the children's bathroom which shows the children the stages of washing and drying their hands in line with Covid instructions

Our yearly bill with BT for phone and internet was reduced this year as a goodwill gesture because we had to close the building

Brief statement of the charity's policy on reserves

The Pre-school aims to maintain 3 months running costs in reserves to allow for fluctuations in the numbers of children attending the pre-school.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The preschools main source of income continues to come from the governments free 15 and 30 hours per child a week schemes, administered through Greenwich Local authority

Covid had a huge impact on our finances this year. In March 2020 we were advised to throw away any material type toys/ cloth based furnishings etc. This had to all be replaced later in the year.

Covid also added to our financial outlay with things like signage, PPE, a Mural and 3 specialised Deep Cleans of the building

We received Pupil premium funding and a deprivation grant from the Local Authority to support the development of the children in our preschool this was used to purchase additional equipment.

We received over £3000 in fees this year a much higher figure than we have had previously due to the governments childcare voucher scheme

Section F Other optional information

Future plans

We will be doing a leaflet drop in the area advertising our Preschool and put banners back up

We will do a risk assessment to check toys / equipment are still safe and replace any broken items.

We plan to attend the Teddy Bears picnic and the Make Merry festival in 2021 to provide children and families with a fun day out and also to promote our preschool.

We are looking at designing a new entrance to the outside of the nursery to make it look more stimulating and "a Live" as we believed after lockdown it looked very uninviting and depressing

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Janet Peel	
Position (eg Secretary, Chair, etc)	Chair	
Date	12/07/2021	

St Pauls Pre-school

INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER 2020

2020

INCOME

£

£

Headcount	94,783.50	
Local Authority Grant	3,307.05	
Fees	3,015.00	
Total Income		101,105.55

EXPENDITURE

Food and Children's Welfare	7,905.99
Children's art and craft, toys equipment	12,384.98
Marketing / Advertising	210.00
Staff Salaries	53,230.06
Rent	2,250.00
Insurance	509.36
Cleaning	7,175.00
Telephone	29.50
Internet	178.00
Printing / Stationery/Ink	537.00
Repairs & Renewals	3,000.90
Affiliation fees	159.99
OFSTED & DBS updates	89.00
Office equipment depreciation	465.30

Total Expenditure

88,125.08

-

Excess expenditure over income

12,980.47

Independent examiner's report to the trustees of St Pauls Preschool
Charity number 1146027

I report on the accounts of the charity for the year ended 31 December 2018, which are set out on pages 1 to 6

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

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Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

24/02/22

Name:

JAZMIN HEADLAM-BISPHAM

Relevant professional qualification(s) or body (if any):

310 BEDONWELL ROAD
BELVEDERE
KENT DA17 5PE

Address:

AAT LEVEL 2
SAGE LEVEL 1+2