

# **AGE CONCERN TODMORDEN**

**Charity Number    1145993**

**Company Number    07881902**

## **Annual Report and Financial Statements**

**For the year ended 31 March 2021**

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## **AGE CONCERN TODMORDEN**

### **Trustees' report for the year ended March 31<sup>st</sup> 2021**

#### **Trustees**

Sarah Pennie	Chair
Ruth Goldthorpe	Secretary
Keith Coates	Treasurer
Barbara Rudman	
Paul Suthers	
Godfrey Pickles	
Stephanie Booth	

#### **Registered Office**

11 Burnley Road ,Todmorden, West Yorkshire OL14 7BU

#### **Bankers**

TSB plc

#### **Structure, governance and management**

The charity is a company limited by guarantee and was formed on 14<sup>th</sup> December 2011. It is governed by a Memorandum and Articles of Association. The liability of the members in the event of the company being wound up is limited to a sum of £1.

#### **Method of recruitment and appointment of trustees**

The trustees of the charity are also directors for the purposes of company law and are appointed by the members at the AGM.

## **Trustees report for the year to March 31<sup>st</sup> 2021 ( continued)**

### **Objectives and activities**

#### **The Charity's objects**

The objects for which the charity is established are to promote the following purposes for the benefit of older people in and around Todmorden ("the area of benefit").

- i) Preventing or relieving the poverty of older people
- ii) Advancing education
- iii) Preventing or relieving sickness, disease or suffering of older people (whether emotional, mental or physical)
- iv) Promoting equality and diversity
- v) Assisting older people in need by reason of ill health disability, financial; hardship, social exclusion or other disadvantages and
- vi) Such other charitable purposes to the benefit of older people as the Trustees may from time to time decide the outcome of this being the promotion of the well-being of older people

#### **The charity's main activities**

A range of activities and services are provided to improve the physical and mental well-being of older people in the Todmorden area. Some of the main activities are providing lunch clubs and afternoon teas and arranging trips for the housebound. Some limited advice and assistance is also given.

#### **Public benefit statement**

In setting objectives and planning activities the Trustees give serious consideration to the Charity Commission's general guidance on public benefit and in particular on provision of services for elderly persons.

#### **Financial review**

The year was dominated by the covid crisis and the lockdown. Despite the need for restrictions in the office advice and support services were delivered throughout the year. However, lunch clubs, trips and other social activities were suspended; although it was possible to arrange Christmas parcel deliveries.

The result of suspension of services was a significant reduction in expenditure from about £44,400 to about £36,800. In contrast, despite the reduction in income from activities, there was an overall increase in income from £45,686 to £47,780. That resulted from an increase in donations and two large covid related grants whilst grants from the Abraham Ormerod fund, and Calderdale and Todmorden Councils continued.

Overall there was a surplus of almost £11,000 on the year. As a result there were total funds of £52,740 at the end of the year which included £16,250 held in reserve in accordance with Charity Commission guidelines.

#### **Reserves policy**

The trustees ensure that there are adequate reserves to meet any winding up costs should the charity need to close. They are satisfied that there are more than adequate reserves for that purpose.

**Reserves are needed to:**

1. Meet contractual commitments should the company have to close. This includes redundancy, amounts due to creditor and commitments under leases.
2. To meet unexpected costs such as break down of essential office equipment, essential staff cover for illness and legal costs for defending the trust's interests
3. To replace equipment.
4. To ensure the continuation of a quality service to the elderly of Todmorden area.

**Statement of Trustee's responsibilities**

The trustees, who are also the directors for the purpose of company law, are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the affairs of the company and of the incoming resources and application of resources, including the income and expenditure for the year. In these financial statements the trustees are required to:

select suitable accounting policies and apply them consistently

observe the methods and principles in the Charities SORP

make judgements and estimates that are reasonable and prudent

state whether applicable UK accounting standards have been followed, subject to any material

prepare the accounts on an ongoing basis unless it is inappropriate to presume the company will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP FRS102) and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

The accounts have been examined in accordance with Charity Commission guidelines for charities with a gross income of less than £250,000 and it was found that all necessary accounting records were kept; the accounts agree with the records and there were no matters of material concern.

**Signed on behalf of the board of trustees:**

Signed

(Trustee and Treasurer)

Keith G Coates

Date 20<sup>th</sup> July 2021

## Age Concern Todmorden

### Statement of Financial activities (including summary income and expenditure account) for the year ended March 31st 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Income</b>					
Grants		37761	3686	41447	30324
Donations		5179		5179	2304
Fundraising		245		245	2266
Tai Chi		540		540	2472
Lunch Club		354		354	7078
Trips				-	963
Other Activities					264
Bank interest		15		15	15
<b>Total income</b>		<b>44094</b>	<b>3686</b>	<b>47780</b>	<b>45686</b>
<b>Expenditure</b>					
Salaries inc NIC		22560	300	22860	20420
Pensions		994		994	1044
Rent		4500		4500	4500
Water Rates		214		214	194
Insurance		228		228	429
Light and heat		1299		1299	793
Cleaning		294		294	335
Advertising and publicity		227	207	434	1003
Telephone and broadband		708		708	579
General expenses/maintenance		536	280	816	960
Tablets				-	593
Lunch Club-Meal		-	1528	1528	6776
- Room Hire		42	508	550	810
- Taxis			183	183	1341
Tai Chi -Tutor		120		120	1290
-Room Hire		23		23	609
Other Activities		420	680	1100	1182
Trips				-	1055
Other		338		338	400
Grant Refund		500		500	
Membership fees/subscriptions		96		96	106
<b>Total Expenditure</b>		<b>33099</b>	<b>3686</b>	<b>36785</b>	<b>44407</b>
<b>Fund balances brought forward</b>		<b>41985</b>	<b>-</b>	<b>41985</b>	<b>40706</b>
<b>Fund balances carried forward</b>		<b>52980</b>	<b>-</b>	<b>52980</b>	<b>41985</b>
All incoming and expended resources derive from continuing activities					

## Age Concern Todmorden

### Balance Sheet at March 31<sup>st</sup> 2021

	2021 Unrestricted	2021 Restricted	2021 Total	2020
Total	£	£	£	£
Current assets				
<u>Cash at bank and in hand</u>	53030		53030	42135
Total current assets	53030		53030	42135
Current Liabilities:				
Amounts falling due within one year				
<u>Creditors and accruals</u>			286	596
Total current liabilities			286	596
Net assets			52744	41719
<u>Funds</u>				
Unrestricted funds	53030		52744	41719
Restricted funds			-	-
Total funds	53030		52744	41719

For the year ending March 31<sup>st</sup> 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on ~/.20<sup>th</sup> July 2021

Signed

Name Keith G. Coates  
(Trustee and Treasurer)

**Age Concern Todmorden**  
**Notes to the accounts for year ended March 31st 2021**

**1.Accounting policies**

**Basis of accounting**

**Going Concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources and the monetary value can be measured with sufficient reliability.

**Grants and Donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

**Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is most probable that there is a legal obligation to pay out the resources and the obligation can be measured with reasonable certainty.

**Taxation**

As a charity the organisation benefits from rate relief and is generally exempt from income tax and capital gains tax but not from VAT which is included in the cost of items to which it relates.

**Pensions**

A defined contribution scheme is operated for the benefit of its employees and contribution costs are shown in the year they are payable.

**Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in accordance with the objectives of the charity

Restricted funds are subject to restrictions imposed by the donor on their use.

**Age Concern Todmorden****Notes to the accounts for the year ended March 31<sup>st</sup> 2021 (continued)**

<b>2.Grants</b>	<b>2021 Unrestricted Funds £</b>	<b>2021 Restricted Funds £</b>	<b>2021 Total Funds £</b>	<b>2020 Total Funds £</b>
Covid Discretionary Grant	10000		10000	
Lottery Covid Response	9606		9606	
Community Foundation	2776		2776	
CMBC-Adult Health and Social Care		2606	2606	2507
Calderdale MBC		780	780	
Abraham Ormerod	15000		15000	15000
Coop Local Community Fund	379		379	8853
Todmorden Town Council		300	300	3450
Happy to Chat				245
Hebden Community Association				277
	<b>37761</b>	<b>3686</b>	<b>41447</b>	<b>30332</b>

<b>3.Staff costs and numbers</b>	<b>2021 £</b>	<b>2020 £</b>
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Gross salaries	22860	20420
Pensions	994	1044

The average number of employees during the year was 2  
There were no employees with emoluments above £60,000

**Defined contribution pension scheme**

Cost of the scheme to the charity	994	1044
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## **EXAMINER`S REPORT**

### **AGE CONCERN TODMORDEN**

#### **Independent examiner`s report to the trustees of The Fielden Centre Association on the accounts for the year ended 31 October 2020**

I am satisfied that the charity is not subject to an audit under company law and is eligible for independent examination I have examined the accounts in accordance section 145 of the 2011 Act following procedures set out in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

I have reviewed the accounting records and compared the accounts presented with those records. This does not cover all the evidence required in an audit and, therefore, no opinion is given as to whether the accounts present “ a true and fair view” and the report is limited to the matters set out below.

As a result of the examination no matter has come to my attention which:

1.gives reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006 and to prepare accounts which accord with the accounting records and comply with the Charities SORP (FRS102) have not been met

or

2. to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Andrew J Robertson

