

AMBLESIDE PARISH CENTRE

England & Wales · Charity number 1145971

Details

Status Registered

Legal form Charitable company

Company number [07640743](#)

Registered 2012-02-17

Register [View on the Charity Commission register](#)

Contact

Address Ambleside Parish Centre
Vicarage Road
Ambleside
LA22 9DH

Phone 01539434172

Email admin@amblesidepc.org.uk

Website www.amblesideparishcentre.org.uk

Activities

Objects: TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS PROVIDED ALWAYS THAT THE VILLAGE HALL SHALL NOT BE USED FOR WORSHIP OR ACTIVITIES BY ANY SECTOR GROUP WHOSE PRINCIPLES ARE INIMICAL TO THE PRINCIPLES OF THE CHURCH OF ENGLAND OR WOULD TEND TO OFFEND OR DENY REPUDIATE THE DOCTRINAL STANDARDS OF THE METHODIST CHURCH.

Activities: Ambleside Parish Centre provides very high quality space for voluntary organisations and churches for local people in Ambleside and the wider community.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Cumbria

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£121,412	£193,350	-	-
2024-03-31	£147,967	£177,440	-	-
2023-03-31	£96,970	£166,740	-	-
2022-03-31	£91,867	£115,903	-	-
2021-03-31	£180,165	£169,662	-	-

Trustees

Name	Role	Appointed
Christopher Powell		2024-11-27
David Stothard		2018-05-01
Dr Robert Ashworth		2013-08-29
Janice Griffiths		2024-11-27
MARION RILEY		2013-08-29
Michael Corin		2021-02-16
Rev Grace Cauldwell		2022-11-15
Rev Jane Natrass		2024-04-24

AMBLESIDE PARISH CENTRE

England & Wales - Charity number 1145971

Accounts

Ambleside Parish Centre

(A Company Limited by Guarantee)

Annual Report and Financial Statements

Year Ended 31 March 2025

Company Registration Number: 07640743
(England & Wales)

Registered Charity Number: 1145971

Ambleside Parish Centre

Contents

Page

Reference and Administrative Details

1

Trustees Report

2

Independent Auditor's Report on the Financial Statements

11

Statement of Financial Activities Incorporating Income & Expenditure Account

12

Balance Sheet

13

Notes to the Financial Statements

14



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025



Reference and Administrative Details

The Trustees, who are also directors for the purposes of company law, present their report and the financial statements of the company for the period ended 31 March 2025.

Trustees	Role	Appointed	Resigned
Dr Rob Ashworth	[Chair]		
Mrs Alison Pickering	[Treasurer]		27/11/2024
Mrs Margaret Burford			21/05/2024
Mrs Jennifer Harrop			
Mrs Linda Kingdon			14/06/2025
Mrs Allison Peak			
Mrs Catherine Powloski			04/03/2025
Mrs Marion Riley	[Ambleside Art Society]		
Mr Michael Corin			
Mr David Howard Stothard			
Rev. Grace Cauldwell			
Rev. Andrew Smith			
Rev. Jane Natrass		24/04/2024	
Rev. Emily Bagg		21/05/2024	20/05/2025
Mrs Janice Griffiths		27/11/2024	
Mr Christopher Powell		27/11/2024	

Company Secretary

Mrs Linda Kingdon 14/06/2025

Principal and Registered Office

Ambleside Parish Centre
Vicarage Road
Ambleside, Cumbria
LA22 9DH

Company Registration Number 07640743

Registered Charity Number 1145971

Independent Examiner

Saint and Co
The Old Police Station
Church Street
Ambleside, Cumbria
LA22 0BT

Solicitors

Davenport and Scott
Lancaster House
Lake Road
Ambleside, Cumbria
LA22 0AD



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025



1) Structure, Governance and Management

Ambleside Parish Centre was initially run by St Mary's Parish Centre [Ambleside] Trust, a registered charity [No 1093947]. Located on Vicarage Road, Ambleside LA22 9DH, the Centre is held on a 28-year lease from 1 January 2002 from the Carlisle Diocesan Board of Finance Limited as set out in a Declaration of Trust dated 10 October 2001, and a Lease and Trust Deed dated 29 January 2002 which set up the original Committee of Management.

These trusts were modified by further deeds of 2 April 2008 and 8 August 2008, which established the Sharing Agreement that incorporated the interests of Ambleside Methodist Church and that the Management Committee should include eight members, five elected and up to three co-opted, who could be drawn from the membership of the two named Churches.

A further trust, the Ambleside with Brathay Trust, was created on 25 October 2007 controlling the property of Ambleside Parish Centre, with its trustees drawn equally from the two Churches.

Ambleside Parish Centre was incorporated under the Companies Act 2006, limited by guarantee [No 7640743], and in this connection, has Articles of Association which closely mirror the governing deeds listed above. The company is a registered charity No 1145971 with its Articles establishing that the premises are available for the benefit of the wider community and not just for the two named Churches. The previous Management Committee was replaced by a Board of Directors.

On 1 April 2012 St Mary's Parish Centre [Ambleside] Trust gifted the whole of its assets and liabilities to the charitable company Ambleside Parish Centre and the charitable company carried on the activities of the former charitable trust as from that date.

On 1 April 2015 the Parish of St Mary's Church with Holy Trinity Brathay was dissolved and became the Parish of St Mary's Church Ambleside. This change is now reflected in our formal Constitution.

The members of the Board of Directors are as follows

- Five members from St Mary's Church to include the Vicar and a churchwarden [appointed at the Church's Annual General Meeting]
- Five members from Ambleside Methodist Church, including the Superintendent Minister [appointed by the Ambleside Methodist Church Council]
- The Head Teacher of Ambleside Primary School or his/her nominee
- Alternately, the Treasurer of St Mary's Church or the Treasurer of Ambleside Methodist Church or their nominee
- Up to five members elected from organisations using the Parish Centre
- Up to three co-opted members



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025 *cont.*



2) Responsibilities of the Trustees

The trustees (who are also the directors of Ambleside Parish Centre for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025 *cont.*



3) Members of the Management Committee 2024-25

* Dr Rob Ashworth	[Chair]	
* Mrs Alison Pickering	[Treasurer]	- resigned November 2024
* Mrs Jennifer Harrop		
* Mrs Linda Kingdon	[Secretary]	
* Mrs Allison Peak		
* Mrs Marion Riley		
* Mr Michael Corin		
* Mr David Stothard		
* Rev. Grace Cauldwell		
* Rev. Andrew Smith		
* Rev. Jane Nattress	[Appointed Nov 2024]	
* Rev. Emily Bagg		
* Mrs Janice Griffiths	[Appointed Nov 2024]	
* Mr Christopher Powell	[Appointed Nov 2024]	

* Denotes director of Ambleside Parish Centre

Members of Staff

Ali Hurst	Centre Manager [p/t] Appointed Mar 2025
Gale Chen	All Together Now and Stories Together Co-ordinator [p/t], Community Projects Co-ordinator [p/t] from Sept 2023 [Resigned Mar 25]
Mandy Dorman	Cleaner/caretaker [p/t]
Shan Porter	Events and Facilities Co-ordinator [p/t]
Einir Roberts	Finance Administrator [p/t]
Chris Shepherd	Food Project Support [p/t] from Aug 2023

Contracted Services

Ian Parr	YES (Youth Engagement Service) Lead Youth Worker [p/t]
----------	--

We are grateful for the service provided by our bankers:

NatWest Bank 699 Wilmslow Rd, Didsbury Manchester M20 6NW	Charities Investment Fund [COIF] CCLA 80 Cheap Street London EC2 6DZ
---	---

We would also like to thank our :

Accountants: Saint and Company The Old Police Station Church Street Ambleside Cumbria LA22 0BT	Solicitors: Davenport and Scott Lancaster House Lake Road Ambleside Cumbria LA22 0AD
---	---



Amleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025 cont.



4) Governance

Throughout this year the following Governance groups met in person, with the minutes being taken and circulated ahead of the relevant quarterly Board of Directors meetings:

- Facilities group – oversees the maintenance of the building and its fabric. In this subgroup there is one trustee, two co-opted members with relevant expertise and the Centre Manager.
- Finance group – oversees the financial position and projections of the Centre. In this subgroup are the Treasurer, Chair, Finance Administrator, and the Centre Manager.
- Youth [Our Place Youth Project] governance group – which provides governance for the Centre's youth work. YES, who have been contracted to provide the youth services since September 2015, continue to work with both the junior and senior youth groups that make up "Our Place". This sub group consists of two trustees, the Centre Manager and two representatives from YES.

5) Progress in Achieving Targets Set for 2024-25

As part of the analysis of this year, and financial planning for 2024-25, we identified the following aims.

- i. To ensure staff and Trustees have a structure in place to ensure robust and appropriate governance, known to all with all processes being followed. This will lead to renewal of the lease in due course.**

To actively promote our community groups and recruit new volunteers, with specific role profiles and duties to increase capacity and sustainability of the groups, whilst equipping existing volunteers with skills and resources required to fulfil their potential. Two new Community Directors were recruited to the Board with skills, experience and attributes that can contribute to the Centre's development.

- ii. Introduce accounting software with support of the Treasurer, Finance Administrator and Accountant.**

The Finance Administrator to worked with the accountants to set up and continue to maximise the use of QuickBooks to simplify financial recording and monitoring to ensure up to date financial information is more readily accessible.

- iii. Work towards ensuring the building is watertight and fit for purpose.**

With advice from the Facilities Governance Group, ensuring the appropriate number of quotes are available for Trustees to make informed decisions about all urgent and necessary repairs to ensure the building is watertight and attractive to users. Trustees continue to work with staff to identify appropriate grants to support the planned repairs and maintenance plan and identified improvements to the building. Work has been done to replace the roof Velux windows in the Loughrigg Hall showing signs of water ingress. All outside Painting work completed.

- iv. Reduce energy consumption and costs.**

Through fundraising and grant applications we have worked towards reducing the building's carbon footprint and reducing energy consumption by a "phased" replacement of all lighting in the building to LEDs, installing light sensors in all toilets and having clear signage to remind people to turn off lights and heating when they leave. Ensuring that the most cost-effective energy providers are identified and staff and Trustees continually work together to identify any cost-effective materials and opportunities to reduce ongoing costs.

- v. Increase usability of Centre and income generation opportunities.**

To ensure that grant funding opportunities, and the considered use of donations made to the Centre, are allocated appropriately to Community Projects identified as being needed to support identified groups. To continue to look for ways to advertise and promote the Centre as a welcoming and attractive venue for hire for meetings, exhibitions, events and weddings. To continue and develop our work with regular users to maximize use of the building and increase room hire income year on year.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025 *cont.*



6) Centre Activity Report and other Achievements and Developments

Following the departure of Centre Manager Sophie Bryde, the Centre operated without a dedicated manager for much of this financial year. During this time, key responsibilities were shared among our dedicated staff and Trustees, whose commitment and teamwork have been invaluable. We extend our heartfelt thanks to everyone who stepped up to support the Centre during this transitional period.

After a successful recruitment campaign, we are delighted to have appointed two part-time Centre Development Managers. Ali Hirst joined us in March 2025, and Gen Drury will begin in April 2025. Their combined expertise and enthusiasm mark an exciting new chapter for the Centre.

Throughout the year, we continued to host popular events that bring our community together. The regular Craft Fair, organized by local artist Mandy Dorman, remains a highlight. It features a pop-up café run by our brilliant Hospitality Team, who contribute significantly to our fundraising efforts.

We have managed to secure grants that have supported the overall running of the Centre and our community groups—an essential lifeline for us as a Community Centre. We are very grateful to the funders who have made this possible, including those who have supported us year after year and those who are new to our journey. Their generosity has allowed us to maintain our facilities, deliver inclusive programming, and respond to the evolving needs of our community. We are deeply grateful for the ongoing support of local businesses; whose partnerships help us expand our impact and enrich our programming.

Looking ahead, we remain committed to fostering a welcoming space for all, strengthening our partnerships, and continuing to serve as a vibrant hub for our community.

7) Trust Run Projects and Groups

All Together

All Together is a weekly social group for people new to the UK along with local information and support with form filling and sign posting to services. We are a safe space to practice English conversation for those who need it and form a support system for people who are often a long way from friends and family. The group collectively decide the programme of activities and most sessions are led by members themselves drawing on their own cultural heritage and experience. Cooking and sharing food together remain one of their favourite things to do.

Stories Together

We have reached the end of the storytelling project funded by W&FC. We delivered a total of six stories focusing on the lives of refugees, four at the Centre and two in the park. We have enjoyed being part of the wider Cumbrian community supporting refugees and asylum seekers by providing books to the Penrith & Eden Refugee Network, sadly this has had to pause but we are looking to establish a similar system in Kendal and Barrow.

ESOL (English speakers of other languages)

We continue to attract new students who are making progress gaining confidence and building friendships within the group. Sadly, the grants we received last year will end with this year's academic year and we are not eligible to reapply to either fund, so we have a challenge ahead.

Evergreens

Evergreens is a popular social group for people over 60, with many of our regulars in their eighties and nineties. This year they have enjoyed quizzes, bingo and various presentations from outside speakers, as well as a chance to have a coffee and catch up with each other. In the new year they have done a gentle exercise class and made a trip to the Lakes Players Annual Pantomime of Cinderella.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025 cont.



7) Trust Run Projects and Groups (cont.)

Dementia Support

Dementia support monthly sessions continue to offer support both to people living with dementia and their families and carers as well as linking local organisations and information bodies. They continue to attract new people in need of their services.

Community Lunch

We have continued to host a community lunch on the last Thursday of every month. Volunteers prepare and serve a hot three course meal to a good number of diners seated at one communal table, offering both nourishment and companionship to anyone who wishes to join us. This project is delivered by three teams of skilled and dedicated volunteers and funded largely by the voluntary contributions of those who attend.

Community Café

The Community Café is held every Wednesday morning offering warm drinks, light refreshments and great conversation. Cakes and pastries are donated by local businesses as well as baked goods donated by our volunteers. While this is a valuable all year-round service the highlight of some people's week it becomes even more important through the colder months when this becomes a much-needed warm space for many residents.

Food Club

Our aim is to reduce food waste by redirecting surplus to members of our community struggling to meet the demands of the cost of living. Food Club is free to join and offers a bag of food each week to its members for a voluntary donation of £3. Bags are a mixture of surplus food from local businesses, packets and tins donated by members of the public and goods bought in and paid for by the Centre. In November we were given two of the largest donations we have ever received. One from Tesco and one from a food group in Sedbergh who had a surplus.

For the first time every food club member received a Christmas Hamper containing double the amount of their usual supplies topped up with some festive items. This was a huge undertaking, so I am grateful for all the help from staff and volunteers delivering these hampers. The new year followed an increase in demand for our help but also contact from various people who no longer need our help which is great.

Our Place Youth Club

The Junior Club is aimed at school Years 5 & 6. The club had 33 sessions in total. The club had 333 attendances. The average attendance was 11 with 18 members attending this year. The Senior Club is aimed at school Years 7 and above. The club had 33 sessions in total. The club had 365 attendances. The average attendance was 11 with 25 members attending this year. A qualified sports coach (Calvin) works with both groups for 45 minutes each session.

The usual activities are on offer each week, with each session following the same format with the group starting off with the baking. We've made honey shortbread, chocolate cake, and mostly choc chip cookies. We've decorated gingerbread chicks and pumpkins with icing, made sweet necklaces and decorated choc digestives to look like reindeers.

The other activities on offer each week include table tennis, table football, air hockey and pool.

There is a different craft activity each week. We have celebrated Chinese New Year, Mother's Day, Father's Day, made stress balls, sand art stars, made grass heads and friendship bracelets, to name a few. We make the most of playing on the park until the sports/ team games start at 5.30pm. Calvin usually starts off with dodge ball, followed by bucket ball and then finishes with football. Everyone joins in, with a small group choosing not to play football for the last 10 mins.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025 *cont.*



Our Place Youth Club (cont.)

The Senior Club is made up mostly of Year 7's and 8's. The group all get on well together. Football being the common interest. The group enjoy Calvin coming and engage well. After playing sports the members come back downstairs and enjoy a slice of pizza, play pool, table tennis, listen to music and have tuck shop. When they've got their breath back, they will go on the school playground to continue playing football. Cricket has been a big hit this summer term. The darker nights in the autumn allow the group to also play Manhunt.

The Senior Club members helped to make items for the Ambleside annual Christmas lights switch on. They made crackers filled with chocolates, filled festive mugs with teabags, and filled sweet cones. We sold sweets/ confectionery on the day and had a target game on offer. The day raised £124.00 which included a £5.00 donation by an elderly lady who lives locally.

We would like to thank everyone for their support this year. The donations and funding we have received has enabled these successful and popular clubs to remain open and benefit the young people of the Lakes Parish for another year.

7A) Working With Our Volunteers

All our community groups, and the community events that we deliver, are done thanks to the dedication and support of the Centre's volunteers. We are fortunate to have individuals who have been volunteering at the Centre for many years, and others who have only recently joined us. Thank you!

8) Management of Risk

We continue to be diligent in regularly assessing and monitoring our risk factors through the involvement of the trustees and the Centre Manager in each of the governance groups.

We continue to remain diligent in our governance and vigilant in our promotional work to offset our risks and strengthen our position.

Financial Scrutiny

We continue to work to a robust financial governance framework. Working with the relevant groups, our Finance Administrator works with the Treasurer to produce annual budgets for the office administration, maintenance, Our Place Youth Club and the community projects. Our Finance Administrator also prepares quarterly reports showing income and expenditure, which is scrutinized by the Finance governance group before being presented at the Board of Directors Management meetings. Trustees have a reserves policy which is attached as Appendix 1.

Maintaining Growth

An active and concerted effort is made to enhance and maximise use of the Centre as an attractive venue to hire. This includes commercially through room hire, aided by marketing and advertising, as well as engagement with our community groups and events.

Health and Safety of the Organisation

The Facilities group continues to monitor and plan for the Health & Safety requirements of the building. We continue to work within the Centre's Fire Safety and Safeguarding Policies and update all our policies regularly, including our Health and Safety Policy. The Maintenance Plan is used in the day to day running of the operation, this includes regular risk assessments being completed for the building and its fabric.

We continue to keep an incident book to record accidents and incidents, whilst the individual community groups carry out risk assessments for all their day and residential trips and activities.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025 *cont.*



9) Targets for 2025-26

As part of the analysis of this year, and financial planning for 2025-26, we identified the following aims.

i. Appoint a Treasurer with commensurate experience and at least two Community Directors.

In the absence of a Treasurer for the year 2025-26 there is an urgent need to find someone who [ideally] will be local and can offer time voluntarily to the Centre. Further advertisement is required for this.

We also need to recruit two new Community directors to the Board with skills, experience and attributes that can contribute to the Centre's development. These positions will need to fulfil the requirements set out in our Articles of Trust.

ii. Work towards a renewal of the Lease with updated Trust objectives.

To negotiate and secure the renewal of the Lease, ensuring that the terms and conditions align with the Trust's updated objectives, long-term vision, and evolving operational requirements. As a Board it is important that we try to bring about the renewal of the Lease as soon as possible and set a timetable to progress this during 2025-26.

iii. Explore new ways of updating our website and rebranding Ambleside Parish Centre.

Explore new and creative ways to update our website and refresh the branding of APC, ensuring our online presence effectively reflects our vision, activities and community values.

iv. Continue to work to ensure that the building is watertight and fit for purpose.

With advice from the Facilities Governance Group, ensuring the appropriate number of quotes are available for Trustees to make informed decisions about all urgent and necessary repairs to ensure the building is watertight and attractive to users. Trustees continue to work with staff to identify appropriate grants to support the planned repairs and maintenance plan and identified improvements to the building.

v. Reduce energy consumption and costs.

Through fundraising and grant applications continue to work towards reducing the building's carbon footprint and reducing energy consumption by a "phased" replacement of all lighting in the building to LEDs, ensuring that the most cost-effective energy providers are identified and staff and Trustees continually work together to identify any cost-effective materials and opportunities to reduce ongoing costs.

vi. Increase usability of Centre and income generation opportunities.

To ensure that grant funding opportunities, and the considered use of donations made to the Centre, are allocated appropriately to Community Projects identified as being needed to support identified groups. To continue to look for ways to advertise and promote the Centre as a welcoming and attractive venue for hire for meetings, exhibitions, events and weddings. To continue and develop our work with regular users to maximize use of the building and increase room hire income year on year.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2025 *cont.*



10) Reserves Policy 2024-25

The Ambleside Parish Centre Board of Directors has an established Reserves Policy which helps to explain how Unrestricted Funds are managed and provide better clarity in the APC accounts for potential Grant Funders.

Any movement within the Designated Reserves needs to be agreed at a Board meeting of Directors and Trustees, and the decision minuted.

For clarity the agreed purposes of the Designated Reserves are as below:

Operation and Contingency Fund

APC can continue to operate its core activities (office and maintenance plus a contingency for any staffing issues) and to support key community projects, for a period of 6 months from its Unrestricted Funds. This approach is taken to mitigate any event that could result in lack of Grants and income being received, plus providing time for the APC Directors to review and amend the appropriate business strategies.

Community Projects Cash Flow Fund

This is for community projects to help with the timing of Grants received and associated cash flow problems.

Building Development Fund

This would enable future development of rooms and facilities to further the Charitable aims of the APC.

Major Repairs Fund

To help cover major structural repairs and (for example) replacement of the lift. Accessibility to all levels in the building by a reliable lift is a necessity within the Ambleside Parish Centre community setting.

Equipment Fund

Providing the ability to purchase or replace key equipment which helps to generate funds.

During the financial year 2024/25 there were no transfers between the Trustees Designated Reserves and the Unrestricted Centre Fund.

<u>Fund</u>	<u>Balance as at 31 Mar 2024</u> £	<u>Transfers</u> £	<u>Balance as at 31 Mar 2025</u> £
Operation and contingency	43,556.00	-	43,556.00
Community projects cash flow fund	1,522.00	-	1,522.00
Building development fund	6,000.00	-	6,000.00
Major repair fund	3,992.00	-	3,992.00
Equipment	4,365.00	-	4,365.00
Total	59,435.00	-	59,435.00

In line with the Reserves Policy it is the Board's intention to continue to use the contingency Fund to support urgent costs with the provision that the fund should be topped up over an unspecified number of years as and when funds allow.

The Centre's unrestricted general funds at the year-end were £10,426, a reduction from £25,120 the end of the previous year.

Signed by order of the Trustees:

18.11.25 Date

Rev Grace Cauldwell
Chair

Ambleside Parish Centre

Independent Examiner's Report on the Financial Statements to the Trustees of Ambleside Parish Centre

I report on the accounts of the charity for the year ended 31 March 2025 which are set out on the following pages.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's statement


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Darren Little (FCA)
Independent Examiner
Saint & Co
Chartered Accountants
& Registered Auditors

The Old Police Station
Church Street
Ambleside
Cumbria
LA22 0BT

18/11/2025 Date

Ambleside Parish Centre

Statement of Financial Activities for the Year Ended 31 March 2025

(Including Income and Expenditure Account)

		Unrestricted Funds	Restricted General Funds	Total 2025	Total 2024
	Note	£	£	£	£
Income and endowments from:					
Donations	2	10,793	11,658	22,451	19,364
Grants	3	-	42,484	42,484	73,565
Charitable activities	4	43,070	3,857	46,927	45,407
Other trading activities	5	5,852	142	5,994	6,525
Investments	6	3,556	-	3,556	3,106
Total		<u>63,271</u>	<u>58,141</u>	<u>121,412</u>	<u>147,967</u>
Expenditure on:					
Charitable activities	8	85,716	106,353	192,069	176,297
Other trading activities	7	681	600	1,281	1,143
Total		<u>86,397</u>	<u>106,953</u>	<u>193,350</u>	<u>177,440</u>
Net income / (expenditure)		(23,126)	(48,812)	(71,938)	(29,473)
Transfers between funds		-	-	-	-
Net movement in funds		<u>(23,126)</u>	<u>(48,812)</u>	<u>(71,938)</u>	<u>(29,473)</u>
Reconciliation of funds					
Total funds brought forward	14	96,053	328,024	424,077	453,550
Total funds carried forward	14	<u>72,927</u>	<u>279,212</u>	<u>352,139</u>	<u>424,077</u>

All of the charity's activities derive from continuing operations during the above two financial periods.

Ambleside Parish Centre

Balance Sheet as at 31 March 2025

Company Number 07640743

	Note	2025 £	2025 £	2024 £	2024 £
Fixed assets					
Tangible assets	10		244,718		296,540
Current assets					
Debtors	11	5,949		3,076	
Cash at bank and in hand	12	<u>111,447</u>		<u>133,115</u>	
		117,396		136,191	
Liabilities					
Creditors: Amount falling due within one year	13	<u>(9,975)</u>		<u>(8,654)</u>	
Net current assets			<u>107,421</u>		<u>127,537</u>
Total assets less current liabilities			<u>352,139</u>		<u>424,077</u>
Total net assets			<u><u>352,139</u></u>		<u><u>424,077</u></u>
Funds of the charity:					
Restricted funds					
Restricted income funds	14	279,212		328,024	
Total restricted funds			279,212		328,024
Unrestricted income funds					
Unrestricted funds	14	10,426		25,120	
Designated funds	14	<u>62,501</u>		<u>70,933</u>	
Total unrestricted funds			72,927		96,053
Total funds			<u><u>352,139</u></u>		<u><u>424,077</u></u>

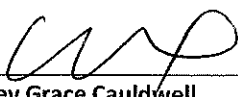
For the financial year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees, and authorised for issue on 18 November 2025 and signed on their behalf by:



 Rev Grace Cauldwell
 Chair

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025

1. Statement of Accounting Policies

Basis of Preparation

These financial statements have been prepared on the historical cost basis in compliance with FRS102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland", the Charities SORP(FRS102) Statement of Recommended Practice applicable to charities and the Charities Act 2011.

The financial statements have been prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fixed assets

Tangible fixed assets gifted by St Mary's Parish Centre (Ambleside) Trust were added on 1 April 2012 at the net book value stated in the Trust's financial statements as at 31 March 2012. All other assets, which cost £200 or more or are gifted with a value of £200 or more, are capitalised as tangible fixed assets.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the estimated useful life of that asset as follows:

Leasehold Property	- straight line over the remaining term of the lease ending 31 December 2029 (leasehold depreciation commenced on the date of practical completion of the building of the property by St Mary's Parish Centre (Ambleside) Trust on 8 June 2006)
Centre Fixtures Fittings & Equipment	- 25% reducing balance, commencing when the assets are brought into use
Youth Equipment	- 25% reducing balance

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Income given specifically to provide a fixed asset is initially allocated to the appropriate restricted fund. If the use of the asset then acquired is restricted there is no movement on the restricted fund; if the use of the asset is unrestricted the expenditure is reflected by a transfer from the restricted fund to the appropriate unrestricted fund.

Expenditure

This is included in the statements on an accruals basis as a liability is incurred. Governance costs are allocated entirely to the Unrestricted Centre General Reserve.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

1. Statement of Accounting Policies (Continued)

Community Projects

Details of Community Projects are shown in the notes to the accounts. Any restricted Community Project income and expenditure is allocated to the relevant Restricted Fund.

Deferred Income

Grants and other funding received for the charities activities for a period spanning the year end are deferred pro-rata to the relevant periods in order to match the funding to the period in which the costs of charitable activities are incurred.

Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Financial Instruments

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the charity and their measurement basis are as follows:

Financial assets – trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in the notes. Prepayments are not financial instruments.

Cash at bank – is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in the notes. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to charity's wholly owned subsidiary are held at face value less any impairment.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

2. Donations

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Ambleside Players	-	-	-	150
Ambleside Athletics	-	100	100	-
Co-op Members	-	1,449	1,449	2,702
Cumbria Local Arts	-	-	-	200
Epic Kidz	-	500	500	-
Friends Aloud	-	-	-	476
Friends of Ambleside Parish Centre	1,840	-	1,840	1,605
Gift Aid tax	749	770	1,519	579
Grasmere Parochial Church Council	-	-	-	500
Impact Aid	-	100	100	-
Love Ambleside	1,461	-	1,461	-
South Lakes Circuit	1,500	1,000	2,500	1,500
St Mary's Church	1,700	200	1,900	1,500
St Oswald's Church	-	-	-	399
The Inn Collection Group	-	-	-	1,000
Zeffirellis	-	-	-	100
Miscellaneous donations	3,543	7,540	11,083	8,653
	<u>10,793</u>	<u>11,658</u>	<u>22,451</u>	<u>19,364</u>
2024 total	<u>7,711</u>	<u>11,653</u>	<u>19,364</u>	

3. Grants

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Agnes Backhouse Annuity Fund	-	4,000	4,000	2,000
Ambleside Welfare Charity	-	1,000	1,000	-
Benefact Trust	-	1,750	1,750	-
Bryan Lancaster Trust	-	-	-	700
Cumbria Community Foundation	-	6,460	6,460	4,500
Cumbria Development Education Centre	-	1,000	1,000	500
Frieda Scott Charitable Trust	-	4,000	4,000	4,000
Grasmere Parochial Church Council	-	220	220	-
Kelsick Trust	-	650	650	500
Lakes Parish Council	-	2,250	2,250	500
National Lottery Community	-	-	-	41,510
South Lakes Methodist Circuit	-	-	-	1,000
The Hadfield Charitable Trust	-	-	-	1,875
The Roselands Trust	-	1,600	1,600	500
Ambleside Kirkstone Rotary Club	-	-	-	500
Westmorland and Furness Council	-	19,554	19,554	14,980
Windermere and Ambleside Lions	-	-	-	500
Other grants	-	-	-	-
	<u>-</u>	<u>42,484</u>	<u>42,484</u>	<u>73,565</u>
2024 total	<u>7,500</u>	<u>66,065</u>	<u>73,565</u>	

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

4. Income from Charitable Activities	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Room hire	43,070	-	43,070	42,099
Subs and entry fees	-	1,000	1,000	1,467
Door admissions	-	1,300	1,300	923
Trips and residentials	-	1,557	1,557	918
	43,070	3,857	46,927	45,407
2024 total	42,099	3,308	45,407	
5. Other Trading Activities	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Toilet and photocopying receipts	202	-	202	247
Fairs and entertainment	5,224	142	5,366	4,968
Book sales	-	-	-	6
Annual general meeting	-	-	-	-
Coffee machine	426	-	426	1,304
	5,852	142	5,994	6,525
2024 total	6,519	6	6,525	
6. Investment Income	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Bank interest receivable	3,556	-	3,556	3,106
Other interest receivable	-	-	-	-
	3,556	-	3,556	3,106
2024 total	3,106	-	3,106	
7. Cost of Other Trading activities	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Fairs and entertainment	483	600	1,083	799
Annual general meeting	-	-	-	-
Coffee machine expenses	155	-	155	286
Coffee machine depreciation	43	-	43	58
	681	600	1,281	1,143
2024 total	1,143	-	1,143	

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

8. Charitable Activities	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Direct Costs				
Staff costs	-	-	-	-
Contracted staff costs	-	7,560	7,560	8,916
Staff expenses	-	-	-	-
Depreciation	956	50,822	51,778	52,236
Project expenses	-	23,591	23,591	14,516
Rates and water	-	-	-	-
Repairs and renewals	-	-	-	-
Heat and light	-	12	12	16,207
Office expenses	-	-	-	-
Telephone and internet	-	-	-	-
Training expenses	-	-	-	823
Sundry expenses	-	-	-	-
Room hire - internal recharge from central fund	-	8,223	8,223	6,886
	<u>956</u>	<u>90,208</u>	<u>91,164</u>	<u>99,584</u>
Support Costs				
Staff costs	28,107	11,142	39,249	54,106
Rates and water	2,366	-	2,366	2,530
Heat and light	12,103	-	12,103	52
Insurance	2,124	-	2,124	2,039
Repairs and renewals	37,127	4,448	41,575	11,409
Lift insurance	536	-	536	327
Office expenses	2,395	-	2,395	2,595
Telephone and internet	993	-	993	1,168
Cleaning expenses	2,427	-	2,427	2,619
Sundry expenses	558	276	834	1,481
Volunteer expenses	-	-	-	-
Travel and subsistence	-	-	-	-
Advertising	492	59	551	373
Room hire - internally charged to projects	(8,223)	-	(8,223)	(6,886)
	<u>81,005</u>	<u>15,925</u>	<u>96,930</u>	<u>71,813</u>
Support Costs - governance				
Accountancy and assurance fees	3,307	220	3,527	4,528
Bank charges	142	-	142	36
Regulatory fees	306	-	306	336
	<u>3,755</u>	<u>220</u>	<u>3,975</u>	<u>4,900</u>
Total direct and support costs	<u>85,716</u>	<u>106,353</u>	<u>192,069</u>	<u>176,297</u>
2024 total	<u>38,093</u>	<u>138,204</u>	<u>176,297</u>	
			2025	2024
Fees paid to the Independent Examiner			£	£
Payroll services			599	312
Accountancy and Independent Examination			2,928	4,216
			<u>3,527</u>	<u>4,528</u>

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

9. Staff

Staff costs	Charitable Activities 2025 £	Raising Funds 2025 £	Total 2025 £	Total 2024 £
Payroll:				
Salaries & Wages	38,857	-	38,857	53,531
National insurance costs (net of employer's allowance)	-	-	-	-
Employer's pension defined contributions	392	-	392	575
	<u>39,249</u>	<u>-</u>	<u>39,249</u>	<u>54,106</u>
Contract:				
Youth Engagement Service	7,560	-	7,560	8,916
	<u>46,809</u>	<u>-</u>	<u>46,809</u>	<u>63,022</u>

No employee received remuneration of £60,000 or more during the year.
The average number of employees during the year was 6 (2024: 7).

10. Tangible Fixed Assets

Cost	Short Leasehold Land & Buildings £	Centre Furniture Fittings & Equipment £	Our Place Furniture Fittings & Equipment £	Total £
As at 1 April 2024	902,826	30,700	4,165	937,691
Additions	-	-	-	-
Disposals	-	-	-	-
As at 31 March 2025	<u>902,826</u>	<u>30,700</u>	<u>4,165</u>	<u>937,691</u>
Depreciation				
As at 1 April 2024	610,284	26,948	3,919	641,151
Charge in year	50,822	938	62	51,822
Disposals	-	-	-	-
As at 31 March 2025	<u>661,106</u>	<u>27,886</u>	<u>3,981</u>	<u>692,973</u>
Net book values				
As at 31 March 2025	<u>241,720</u>	<u>2,814</u>	<u>184</u>	<u>244,718</u>
As at 1 April 2024	<u>292,542</u>	<u>3,752</u>	<u>246</u>	<u>296,540</u>

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

11. Debtors	2025	2024
	£	£
Grants receivable	-	-
Donations receivable	-	-
Room hire	433	-
Gift aid tax	662	599
PAYE	4,043	2,032
Prepayments	811	445
	<u>5,949</u>	<u>3,076</u>

12. Cash in hand and in bank	2025	2024
	£	£
COIF investment account	75,339	71,783
Bank community accounts	35,841	61,075
Building society accounts	-	-
Cash	267	257
	<u>111,447</u>	<u>133,115</u>

13. Creditors: Amounts falling due within one year	2025	2024
	£	£
Trade creditors	-	823
PAYE	-	-
Pensions	69	-
Accruals	4,914	6,528
Deferred income	4,992	1,303
	<u>9,975</u>	<u>8,654</u>

Deferred Income	2025	2024
	£	£
Accruals and deferred income includes:		
Deferred income at 1 April 2024	1,303	2,415
Resources deferred in the year	4,992	1,303
Amounts released from previous years	(1,303)	(2,415)
Deferred income at 31 March 2025	<u>4,992</u>	<u>1,303</u>

Deferred income comprises:

Room hire

4,992
<u>4,992</u>

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

14. Funds	Balance at 01 Apr 2024 £	Incoming resources £	Resources expended £	Gains, Losses and Transfers £	Balance at 31 Mar 2025 £
Restricted General Funds					
Leasehold property	292,541	-	(50,822)	-	241,719
Centre grants and donations	2,775	7,698	(5,086)	(2,702)	2,685
Community projects					
All Together Now	6,380	10,216	(11,604)	1,919	6,911
Evergreen	1,662	5,797	(3,900)	1,353	4,912
Food Club	13,291	12,678	(17,840)	644	8,773
Games For Men	-	-	-	-	-
Hospital and Medical Transport	3,534	2,950	(3,170)	-	3,314
Hot Meals and Holiday Food	-	-	-	-	-
Our Place Youth	3,779	17,802	(14,114)	300	7,767
Packed Lunches	-	-	-	-	-
Recovery and Resilience	2,124	-	-	-	2,124
Dementia Group	1,938	1,000	(417)	(1,514)	1,007
The Village	-	-	-	-	-
Total Restricted Funds	328,024	58,141	(106,953)	-	279,212
Unrestricted Funds					
Unrestricted general funds	25,120	63,271	(77,965)	-	10,426
Centre grants and donations	7,500	-	(7,432)	-	68
Designated community projects					
All Together Now	-	-	-	-	-
Evergreen	-	-	-	-	-
Food Club	-	-	-	-	-
Games For Men	-	-	-	-	-
Our Place Youth	-	-	-	-	-
Dementia Group	-	-	-	-	-
The Village	-	-	-	-	-
Youth equipment	246	-	(62)	-	184
Centre fixtures, fittings and equipment	3,752	-	(938)	-	2,814
Trustees designated reserves policy					
Operation and contingency	43,556	-	-	-	43,556
Community projects cash flow fund	1,522	-	-	-	1,522
Building development fund	6,000	-	-	-	6,000
Major repairs fund	3,992	-	-	-	3,992
Equipment fund	4,365	-	-	-	4,365
Total Unrestricted Funds	96,053	63,271	(86,397)	-	72,927
Total Funds	424,077	121,412	(193,350)	-	352,139

Details of transfers are shown below

- The transfers in the year relate to the reallocation of funds by the trustees, where the amounts relate to restricted funds the relevant funder was contacted for approval which was subsequently granted.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

Fund Details

Leasehold property - Restricted

This represents the lease for the premise taken on by the trust from St Mary's Parish Centre (Ambleside).

Trustees designated reserves policy

This is a group of designated funds by the trustees for specific purposes which includes a provision to cover the on going expenses of the trust for 9 months and repairs and upgrades to the premise.

Other funds

The remaining funds either relate to designated fixtures, fittings and equipment or the various services and projects the trust provide to the local community.

Funds in Deficit

None

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 01 Apr 2023 £	Incoming resources £	Resources expended £	Gains, Losses and Transfers £	Balance at 31 Mar 2024 £
Restricted General Funds					
Leasehold property	343,503	-	(50,962)	-	292,541
Centre grants and donations	9,217	44,712	(51,154)	-	2,775
Community projects					
All Together Now	4,188	7,711	(5,812)	293	6,380
Evergreen	757	3,722	(3,553)	736	1,662
Food Club	7,145	10,035	(10,230)	6,341	13,291
Games For Men	200	886	(1,175)	89	-
Hospital and Medical Transport	5,490	-	(1,956)	-	3,534
Hot Meals and Holiday Food	582	-	(965)	383	-
Our Place Youth	1,580	13,036	(11,956)	1,119	3,779
Packed Lunches	383	-	-	(383)	-
Recovery and Resilience	1,232	892	-	-	2,124
Dementia Group	2,130	38	(237)	7	1,938
The Village	150	-	(204)	54	-
Total Restricted Funds	376,557	81,032	(138,204)	8,639	328,024
Unrestricted Funds					
Unrestricted general funds	(8,153)	59,435	(37,903)	11,741	25,120
Centre grants and donations	-	7,500	-	-	7,500
Designated community projects					
All Together Now	293	-	-	(293)*	-
Evergreen	736	-	-	(736)*	-
Food Club	6,675	-	-	(6,675)*	-
Games For Men	89	-	-	(89)*	-
Our Place Youth	1,119	-	-	(1,119)*	-
Dementia Group	7	-	-	(7)*	-
The Village	54	-	-	(54)*	-
Youth equipment	328	-	(82)	-	246
Centre fixtures, fittings and equipment	4,669	-	(1,251)	334	3,752
Trustees designated reserves policy					
Operation and contingency	51,709	-	-	(8,153)	43,556
Community projects cash flow fund	1,864	-	-	(342)	1,522
Building development fund	6,000	-	-	-	6,000
Major repairs fund	7,238	-	-	(3,246)	3,992
Equipment fund	4,365	-	-	-	4,365
Total Unrestricted Funds	76,993	66,935	(39,236)	(8,639)	96,053
Total Funds	453,550	147,967	(177,440)	-	424,077

Details of transfers are shown below

- £8,153 was transferred from the Trustees designated reserve operation and contingency fund to the unrestricted general funds to cover the brought forward deficit.
- £3,246 was transferred from the Trustees designated reserve major repairs fund to the unrestricted general funds in respect of repairs to the bay window woodwork.
- Due to a change in policy the designated community projects from the 1 April 2023 are recognised as restricted funds. Any brought forward balances have been transferred to the respective restricted funds. These are denoted with an asterisk.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

15. Analysis of Net Assets Between Funds

Fund balances at 31 March 2025 are represented by:

	Unrestricted Funds	Restricted General Funds	Total Funds
	£	£	£
Tangible fixed assets	3,000	241,718	244,718
Current assets	79,902	37,494	117,396
Current liabilities	(9,975)	-	(9,975)
Non-current liabilities	-	-	-
Total Net Assets	72,927	279,212	352,139

Comparative information in respect of the preceding period is as follows:

	Unrestricted Funds	Restricted General Funds	Total Funds
	£	£	£
Tangible fixed assets	3,999	292,541	296,540
Current assets	100,708	35,483	136,191
Current liabilities	(8,654)	-	(8,654)
Non-current liabilities	-	-	-
Total Net Assets	96,053	328,024	424,077

16. Members' Liability

Ambleside Parish Centre is a company limited by guarantee, each member's contribution not exceeding £10 on dissolution.

AMBLESIDE PARISH CENTRE

England & Wales - Charity number 1145971

Accounts

Ambleside Parish Centre

(A Company Limited by Guarantee)

Annual Report and Financial Statements

Year Ended 31 March 2024

Company Registration Number: 07640743
(England & Wales)

Registered Charity Number: 1145971

Ambleside Parish Centre

Contents

Page

Reference and Administrative Details	1
Trustees Report	2
Independent Auditor's Report on the Financial Statements	13
Statement of Financial Activities Incorporating Income & Expenditure Account	14
Balance Sheet	15
Notes to the Financial Statements	16



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024



Reference and Administrative Details

The Trustees, who are also directors for the purposes of company law, present their report and the financial statements of the company for the period ended 31 March 2024.

Trustees	Role	Appointed	Resigned
Dr Rob Ashworth	[Chair]		
Mrs Alison Pickering	[Treasurer]		
Mrs Margaret Burford			
Mrs Jennifer Harrop			
Mrs Linda Kingdon	[Secretary]		
Mrs Allison Peak			
Mrs Catherine Powloski			
Mrs Marion Riley	[Ambleside Art Society]		
Mr Michael Corin			
Mr David Howard Stothard			
Rev. Grace Cauldwell			
Rev. Andrew Smith		21/11/2023	

Company Secretary

Mrs Linda Kingdon

Principal and Registered Office

Ambleside Parish Centre
Vicarage Road
Ambleside, Cumbria
LA22 9DH

Company Registration Number 07640743

Registered Charity Number 1145971

Independent Examiner

Saint and Co
The Old Police Station
Church Street
Ambleside, Cumbria
LA22 0BT

Solicitors

Davenport and Scott
Lancaster House
Lake Road
Ambleside, Cumbria
LA22 0AD



Ambleside Parish Centre
Company Limited by Guarantee
Trustees Annual Report for the Year Ended 31 March 2024



1) Structure, Governance and Management

Ambleside Parish Centre was initially run by St Mary's Parish Centre [Ambleside] Trust, a registered charity [No 1093947]. Located on Vicarage Road, Ambleside LA22 9DH, the Centre is held on a 28 year lease from 1 January 2002 from the Carlisle Diocesan Board of Finance Limited as set out in a Declaration of Trust dated 10 October 2001, and a Lease and Trust Deed dated 29 January 2002 which set up the original Committee of Management.

These trusts were modified by further deeds of 2 April 2008 and 8 August 2008, which established the Sharing Agreement that incorporated the interests of Ambleside Methodist Church and that the Management Committee should include eight members, five elected and up to three co-opted, who could be drawn from the membership of the two named Churches.

A further trust, the Ambleside with Brathay Trust, was created in 25 October 2007 controlling the property of Ambleside Parish Centre, with its trustees drawn equally from the two Churches.

Ambleside Parish Centre was incorporated under the Companies Act 2006, limited by guarantee [No 7640743], and in this connection, has Articles of Association which closely mirror the governing deeds listed above. The company is a registered charity No 1145971 with its Articles establishing that the premises are available for the benefit of the wider community and not just for the two named Churches. The previous Management Committee was replaced by a Board of Directors.

On 1 April 2012 St Mary's Parish Centre [Ambleside] Trust gifted the whole of its assets and liabilities to the charitable company Ambleside Parish Centre and the charitable company carried on the activities of the former charitable trust as from that date.

On 1 April 2015 the Parish of St Mary's Church with Holy Trinity Brathay was dissolved and became the Parish of St Mary's Church Ambleside. This change is now reflected in our formal Constitution.

The members of the Board of Directors are as follows

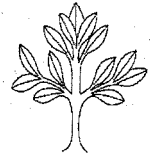
- Five members from St Mary's Church to include the Vicar and a churchwarden [appointed at the Church's Annual General Meeting]
- Five members from Ambleside Methodist Church, including the Superintendent Minister [appointed by the Ambleside Methodist Church Council]
- The Head Teacher of Ambleside Primary School or his/her nominee
- Alternately, the Treasurer of St Mary's Church or the Treasurer of Ambleside Methodist Church or their nominee
- Up to five members elected from organisations using the Parish Centre
- Up to three co-opted members



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



2) Responsibilities of the Trustees

The trustees (who are also the directors of Ambleside Parish Centre for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations..

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



3) Members of the Management Committee 2023-24

* Dr Rob Ashworth	[Chair]
* Mrs Alison Pickering	[Treasurer]
* Mrs Margaret Burford	
* Mrs Jennifer Harrop	
Lady Renna Kellaway	Resigned with no replacement [Lake District Summer Music]
* Mrs Linda Kingdon	[Secretary]
* Mrs Allison Peak	
* Mrs Catherine Powloski	
* Mrs Marion Riley	[Ambleside Art Society]
* Mr Michael Corin	
* Mr David Howard Stothard	
* Rev. Grace Cauldwell	
* Rev. Andrew Smith	[Appointed Nov 2023]

* Denotes director of Ambleside Parish Centre

Members of Staff

Sophie Bryde	Centre Manager [p/t] Returned to work 5 Jun 2023, after first period of Maternity Leave from 16 Jun 2022. Second period of Maternity Leave commenced 25 Jan 2024
Laura Firth	Community Support Co-ordinator [p/t] until 6 Sept 2023. Acting Centre Manager (Maternity Cover) from 16 Jun 2022 - 5 Jun 2023
Gale Chen	All Together Now and Stories Together Co-ordinator [p/t], Community Projects Co-ordinator [p/t] from Sept 2023
Mandy Dorman	Cleaner/caretaker [p/t]
Shan Porter	Events and Facilities Co-ordinator [p/t]
Einir Roberts	Finance Administrator [p/t]
Chris Shepherd	Games for Men Co-ordinator [p/t] until Jul 2023 and Food Project Support [p/t] from Aug 2023

Contracted Services

Ian Parr	YES (Youth Engagement Service) Lead Youth Worker [p/t]
Sarah Cutts	YES Youth Worker [p/t]

We are grateful for the service provided by our bankers:

NatWest Bank
699 Wilmslow Rd,
Didsbury
Manchester
M20 6NW

Charities Investment Fund [COIF]
CCLA
80 Cheap Street
London EC2 6DZ

We would also like to thank our :

Accountants:
Saint and Company
The Old Police Station
Church Street
Ambleside
Cumbria LA22 0BT

Solicitors:
Davenport and Scott
Lancaster House
Lake Road
Ambleside
Cumbria LA22 0AD



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



4) Governance

Throughout this year the following Governance groups met in person, with the minutes being taken and circulated ahead of the relevant quarterly Board of Directors meetings:

- Facilities group – oversees the maintenance of the building and its fabric. In this subgroup there is one trustee, two co-opted members with relevant expertise and the Centre Manager.
- Finance group – oversees the financial position and projections of the Centre. In this subgroup are the Treasurer, Chair, Finance Administrator, and the Centre Manager.
- Youth [Our Place Youth Project] governance group – which provides governance for the Centre’s youth work. YES, who have been contracted to provide the youth services since September 2015, continue to work with both the junior and senior youth groups that make up “Our Place”. This sub group consists of two trustees, the Centre Manager and two representatives from YES.

5) Progress in Achieving Targets Set for 2023-24

i. Explore and implement new ways of generating our own income, beyond room hire and grant funding

Through a collaborative and creative team planning process, to identify new and different income streams that can be trialed or piloted in 2024-25, to increase our resilience and ability to match income with expenditure.

Outcome:

The Trustees and Staff held business planning sessions in the Autumn of 2023 to gather ideas on how to generate a realistic new revenue stream, and what that would look like. Overnight residential stays for supervised groups were considered, for instance a Scout group had shown an interest and made a booking but was cancelled at short notice for reasons outside of our control. It was considered wise to build on existing successful activities which both supported the community and generated an income, for example to re-launch of the Friends of APC Scheme which subsequently raised £1,000 more than it had done in the previous year. Increasing the scope of the community cafe was explored during the planning sessions but was not progressed.

ii. Expand and strengthen our volunteer base

To actively promote our community groups and recruit new volunteers, with specific role profiles and duties to increase capacity and sustainability of the groups, whilst equipping existing volunteers with skills and resources required to fulfil their potential. Also look to recruit new Directors to the Board with skills, experience and attributes that can contribute to the Centre’s development.

Outcome:

From September 2023 the Community Projects Coordinator ensured a training plan was implemented and she identified further areas for training of both staff and volunteers. Although interest was sought for new members to join the Board, there were no new members appointed during this period, apart from the newly appointed Vicar at St Mary’s Church.

iii. Gain a better understanding as to who the community is that we serve

To begin to carry out market research to identify who is, and who isn’t, currently engaged with the Centre and in what ways. This should include permanent residents, visitors, transient workers, second homeowners, service providers, businesses and other charitable organisations.

Outcome:

During the business planning meetings in the Autumn of 2023, discussion took place on rebranding and market research. Changes of staffing have not enabled us to take this forward but it continues to be an identified need.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



5) Progress in Achieving Targets Set for 2023-24 (*cont.*)

iv. Consider ways in which we can become more environmentally and economically sustainable in both our operation and charitable work

To identify and implement where possible in our day-to-day ways of working, the maintenance and improvement of the building and our generation of income.

Outcome:

Quotes were gathered for the replacement of lighting to more energy efficient LED fittings throughout the building to enable us to apply for grant funding. The Facilities Governance group continuously update the maintenance plan and have worked with the Treasurer to produce an up to date list of quotes to maintain and improve the building, as well as plan to reduce energy costs.

6) Centre Activity Report and other Achievements and Developments

Because of a number of significant changes, 2023-2024 has not been the easiest of years for staff and Trustees. Despite these changes and the impact of these, Ambleside Parish Centre has continued to play a vital role in the community for our regular and committed users, and our supported Community Projects. We have had an increasing number and variety of booking for events including parties, weddings, a successful fundraising ceilidh in December 2023 and many running events which are held, or pass through Ambleside.

After doing a brilliant job juggling her Community Coordinator role and being Acting Centre Manager during Sophie Bryde's first maternity leave, Laura Firth left in September 2023 to take up a new post at Ambleside Primary School. Our Community groups missed Laura's energy and input and we are grateful to her for everything she did. Gale Chen, who was already coordinating the All Together Now and Stories Together projects, applied and was appointed as our new Community Projects Coordinator. Since September 2023 Gale has worked tirelessly to coordinate, support and effectively manage all of our Community Projects, as well as becoming increasingly skilled and successful in applying for grant funding.

Sophie Bryde returned to work as Centre Manager in June 2023 after her Maternity Leave. Within just a few months she successfully applied for what was a significant amount of grant funding which began to help stabilise the Centre's worrying financial position at this time. Business meetings she coordinated during Autumn 2023 with staff and Trustees identified new ways of working to further strengthen the Centre's long term financial future. Whilst it was unfortunate for the Centre, it was wonderful for her and her family, when Sophie left in January 2024 to begin her second period of Maternity Leave since joining APC. Since she left in January 2024, the key tasks and roles that Sophie carried out as Centre Manager have continued to be shared across a number of staff and Trustees.

Throughout the year, our regular and well attended Craft Fairs have continued. Organised and advertised locally by Mandy Dorman, they have continued to demonstrate the enormous creative talent that exists locally. At each Craft Fair, an incredible committed team of volunteers who make up our "Hospitality Team", make cakes and serve refreshments and make a valuable contribution to the Centre's annual fund raising.

The annual Ambleside Art Society's Exhibition in October each year is a firm favourite. Many locals and visitors to Ambleside come to see the variety of inspirational artwork produced by local artists and we continue to be one of the venues used during the Lake District Music Summer Festival when people come from far and wide to listen to an excellent variety of musical talent. Delicious Afternoon Teas for local people have been provided at the Centre by the Ambleside and Kirkstone Rotary and the Royal British Legion.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



6) Centre Activity Report and other Achievements and Developments (cont.)

The Centre has become a place that provides hospitality and support and at times this has been at incredibly short notice. One unplanned and unforgettable event during the year illustrated why the Parish Centre is now the identified Hub and Emergency Centre for the local Council and Police. Together with St Mary's Church, the Centre was contacted and opened to become a place of refuge and support on Saturday December 2nd 2023 when a sudden and heavy snowfall brought the area to a standstill. Practical support was given to over 100 stranded motorists and passers-by as staff and volunteers recognised an urgent need for help, and quickly sprang into action to provide a warm and safe space for the night. Local shops and restaurants brought food to the Centre, Facebook was used to alert local people who turned up with armfuls of duvets and pillows or a snow shovel. There was an overwhelming willingness from everyone in the Ambleside Community to help and it was wonderful to see how this was facilitated by the staff and the many volunteers who gave up their time to make sure so many people were warm, safe and well fed.

7) Trust Run Projects and Groups

All Together

All Together is a weekly social group for people new to the UK along with local information and support with form filling and sign posting to services. We are a safe space to practice English conversation for those who need it and form a support system for people who are often a long way from friends and family. The group collectively decide the programme of activities and most sessions are led by members themselves.

The group continues to be very diverse with a core of long term regulars as well as people who join us for a short while then move on or find their feet within the wider community and no longer need us. 47 people from 20 different countries have attended sessions over the course of the year including people from: Australia, Bolivia, Bulgaria, China, Colombia, Ecuador, Hungary, Japan, Latvia, Malawi, Mexico, Morocco, Poland, Singapore, Spain, Romania, Taiwan, Thailand, UK, USA and Ukraine.

Popular activities have included: Karaoke, printmaking, hiking, table tennis, badminton and Zumba. The group have made lip balm and easter decorations and have continued a project started last year with the library which involved writing and illustrating stories in the traditional Japanese style of Kamishibi, drawing on each person's own cultural heritage and experience.

Stories Together

Stories Together is a diverse focused children's library with a collection of 450 books in 38 languages. Learning from past years' experience we understood that our outdoor sessions were much more well attended than our indoor wet weather alternative sessions, so this year we tried to do as many outdoor sessions as possible and experimented with offering some double sessions in the school holiday.

With the good weather we managed a total of 24 well attended outdoor library and craft sessions attracting up to 21 children. Out of a total of 40 sessions in the year, 16 of these were held indoors due to poor weather and were attended by fewer children.

We have made real progress in establishing a relationship with Ambleside Primary School and PERN (Penrith and Eden Refugee Network) and expect to begin delivering activities and books to both organisations later this year.

Next year, our plan is to offer 40 sessions next year made up of outdoor library and craft activities including more of our popular double session, storytelling events with school and outreach service to PERN. We will not offer any rainy-day alternative sessions.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



7) Trust Run Projects and Groups (*cont.*)

ESOL (English speakers of other languages)

This has been a very tough year for the group who come to the English for Speakers of Other Language classes. Funds ran out in September 2023 and, until December, our ESOL Tutor provided classes at his own expense with support from APC waiving the room cost. This could not carry on long term and, as the weather became colder and the cost of heating the room increased, it was agreed that we would have to stop classes until they could once again be fully funded.

Evergreens

Evergreens is a popular social group for people over 60, with many of our regulars in their eighties and nineties. This year they have enjoyed quizzes, bingo and presentations from Ambleside Oral History group and Judith from Ambleside Players. They prepared shoe boxes for the Boxes of Hope appeal and visited Ambleside Library and Blackpool. They prepared exhibits for the Ambleside Flower Show and had a sunny picnic in the park.

Dementia Support

Dementia support monthly sessions continue to offer support both to people living with dementia and their families and carers as well as linking local organisations and information bodies. They continue to attract new people in need of their services.

Community Lunch

We have continued to host a community lunch on the last Thursday of every month. Volunteers prepare and serve a hot three course meal to an average of 20 diners seated at one communal table, offering both nourishment and companionship to anyone who wishes to join us. This project is delivered by three teams of skilled and dedicated volunteers and funded largely by the voluntary contributions of those who attend.

Community Café

The Community Café is held every Wednesday morning offering warm drinks, light refreshments and great conversation. Cakes and pastries are donated by local businesses as well as homemade soups and baked goods donated by our volunteers. While this is a valuable all year round service the highlight of some people's week it becomes even more important through the colder months when this becomes a much-needed warm space for many local residents.

Food Club

Our aim is to reduce food waste by redirecting surplus to members of our community struggling to meet the demands of the cost of living. Food Club is free to join and offers a bag of food each week to its members for a voluntary donation of £3. Bags are a mixture of surplus food from local businesses, packets and tins donated by members of the public and goods bought in and paid for by the Centre. This year has been particularly challenging as we have seen demand rising to an all-time high with in excess of 20 households on our list at one point, whilst at the same time donations of surplus food dwindled to very little and prices continuing to rise. We are now having to source more and more money to buy in food and much of my time this year has been dedicated to trying to source more donated food. This has not proved easy but we are hopeful that things will improve next year.

Our Place Youth Club Report April 2023 – March 2024

Junior Youth Club

The Junior Youth Club is aimed at school Years 5 & 6. The club had 33 sessions in total (2 sessions had no attendance due to a school residential and trip). The club had 608 attendances. The average weekly attendance was 18 with 31 young people signed up for the club this year.

Each session follows the same format with the group starting off with the baking. The group have made choc chip cookies, fairy cakes, decorated marshmallows to look like snowmen, and chocolate biscuit Rudolfs, to name but a few.

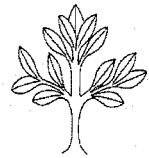
They have also enjoyed many craft activities; they have made poppies out of felt and buttons, grassheads and stress balls. Friendship bracelets and hammer beads are the firm favourites.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



7) Trust Run Projects and Groups (cont.)

Our Place Youth Club Report April 2023 – March 2024 (cont.)

Junior Youth Club (cont.)

The Nintendo Switch, table tennis, pool, table football and air hockey are always available throughout each session. We made the most of the light nights and played on the park until the sports started. There are 3 distinct groups, the 'Footballers', the 'Hide and Seekers' and the 'Play grounders'.

Calvin (qualified sports worker) is certainly looked forward to. The majority will do the whole 45 minutes, with a small group choosing not to play football for the last 10 mins.

Senior Youth Club

The Senior Club is aimed at school Years 7 and above. The club had 32 sessions in total. The club had 326 attendances. The average weekly attendance was 10 with 42 young people signed up this year.

The Senior Club is made up of Year 7's and 8's- with a Year 6 attending also- friendship group. The group all get on well together. The group enjoy Calvin coming and engage well, 2 females attend but don't partake in the games, etc.

After Calvin the members play pool, table tennis, listen to music and have tuck shop. When they've got their breath back, they will go on the school playground to continue playing football. The youth workers have been joining in- much to the group's amusement. The darker nights allowed the group to also play Manhunt.

Ambleside Christmas Lights November 2023

The Senior Club members helped to make items for the Ambleside annual Christmas lights switch on. They made crackers filled with chocolates, filled festive mugs with teabags, and filled sweet cones. We sold sweets/ confectionery on the day and had a target game on offer. The day raised £124.00 which included a £5.00 donation by an elderly lady who lives locally.

Jumprush Trampoline Park

There were 8 Seniors Club members who enjoyed a day in Morecambe during the October half term 2023. The group arrived by minibus and then enjoyed an hour of trampolining, followed by a KFC. The day ended with a visit to the arcades.

WE WOULD LIKE TO THANK EVERYONE FOR THEIR SUPPORT THIS YEAR

The donations and funding we have received has enabled these successful and popular clubs to remain open and benefit the young people of the Lakes Parish for another year.

Cumbria Community Foundation : Hadfield Trust: Lakes Parish Council : Ambleside Players Westmorland & Furness Council : Kelsick Educational Foundation, the Co-op and EPIC Events

Working with Volunteers

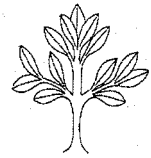
All of our community groups, and the community events that we deliver, are done thanks to the dedication and support of the Centre's volunteers. We are fortunate to have individuals who have been volunteering at the Centre for many years, and others who have only recently joined us. Thank you!



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



8) Management of Risk

We continue to be diligent in regularly assessing and monitoring our risk factors through the involvement of the trustees and the Centre Manager in each of the governance groups.

We continue to remain diligent in our governance and vigilant in our promotional work to offset our risks and strengthen our position.

Financial Scrutiny

We continue to work to a robust financial governance framework. Working with the relevant groups, our Finance Administrator works with the Treasurer to produce annual budgets for the office administration, maintenance, Our Place Youth Club and the community projects. Our Finance Administrator also prepares quarterly reports showing income and expenditure, which is scrutinized by the Finance governance group before being presented at the Board of Directors Management meetings. Trustees have a reserves policy which is attached as Appendix 1.

Maintaining Growth

An active and concerted effort is made to enhance and maximise use of the Centre as an attractive venue to hire. This includes commercially through room hire, aided by marketing and advertising, as well as engagement with our community groups and events.

Health and Safety of the Organisation

The Facilities group continues to monitor and plan for the Health & Safety requirements of the building. We continue to work within the Centre's Fire Safety and Safeguarding Policies and update all our policies regularly, including our Health and Safety Policy. The Maintenance Plan is used in the day to day running of the operation, this includes regular risk assessments being completed for the building and its fabric.

We continue to keep an incident book to record accidents and incidents, whilst the individual community groups carry out risk assessments for all their day and residential trips and activities.

9) Targets for 2024-25

As part of the analysis of this year, and financial planning for 2024-25, we identified the following aims;

- i. To ensure staff and Trustees have a structure in place to ensure robust and appropriate governance, known to all with all processes being followed. This will lead to renewal of the lease in due course.**

To actively promote our community groups and recruit new volunteers, with specific role profiles and duties to increase capacity and sustainability of the groups, whilst equipping existing volunteers with skills and resources required to fulfil their potential. Also look to recruit new Directors to the Board with skills, experience and attributes that can contribute to the Centre's development.

- ii. Introduce accounting software with support of the Treasurer, Finance Administrator and Accountant.**

With the support of the Board, the Treasurer and Finance Administrator to work with the Accountants to set up and maximise the use of Quickbooks to simplify financial recording and monitoring to ensure up to date financial information is more readily accessible.

- iii. Work towards ensuring the building is watertight and fit for purpose.**

With advice from the Facilities Governance Group, to ensure the appropriate number of quotes are available for Trustees to make informed decisions about all urgent and necessary repairs to ensure the building is watertight and attractive to users. Trustees to work with staff to identify appropriate grants to support the planned repairs and maintenance plan and identified improvements to the building.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



9) Targets for 2024-25 (*cont.*)

iv. Reduce energy consumption and costs.

Through fundraising and grant applications to work towards reducing the building's carbon footprint and reducing energy consumption by replacing all lighting in the building to LEDs, installing light sensors in all toilets and having clear signage to remind people to turn off lights and heating when they leave. Ensure that the most cost effective energy providers are identified and staff and Trustees continually work together to identify any cost effective materials and opportunities to reduce ongoing costs.

v. Increase usability of Centre and income generation opportunities.

To ensure that grant funding opportunities, and the considered use of donations made to the Centre, are allocated appropriately to Community Projects identified as being needed to support identified groups. To continue to look for ways to advertise and promote the Centre as a welcoming and attractive venue for hire for meetings, exhibitions, events and weddings. To continue and develop our work with regular users to maximize use of the building and increase room hire income year on year.

10) Reserves Policy 2023-24

The Ambleside Parish Centre Board of Directors has an established Reserves Policy which helps to explain how Unrestricted Funds are managed and provide better clarity in the APC accounts for potential Grant Funders.

Any movement within the Designated Reserves needs to be agreed at a Board meeting of Directors and Trustees, and the decision minuted.

For clarity the agreed purposes of the Designated Reserves are as below:

Operation and Contingency Fund

APC has the ability to continue to operate its core activities (office and maintenance plus a contingency for any staffing issues) and to support key community projects, for a period of 9 months from its Unrestricted Funds. This approach is taken to mitigate any event that could result in lack of Grants and income being received, plus providing time for the APC Directors to review and amend the appropriate business strategies.

Community Projects Cash Flow Fund

This is for community projects to help with the timing of Grants received and associated cash flow problems.

Building Development Fund

This would enable future development of rooms and facilities to further the Charitable aims of the APC.

Major Repairs Fund

To help cover major structural repairs and (for example) replacement of the lift. Accessibility to all levels in the building by a reliable lift is a necessity within the Ambleside Parish Centre community setting.

Equipment Fund

Providing the ability to purchase or replace key equipment which helps to generate funds (for example a coffee machine - the working life of which may be assumed to be five years)



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2024 *cont.*



9) Reserves Policy 2023-24 (*cont.*)

Within the financial year 2023/24 the funds in the Trustees Designated Reserves were modified as below with movement being transferred to the Unrestricted Centre Fund.

Fund	Balance as at	Transfers	Balance as at
	31 March 2023		31 March 2024
	£	£	£
Operation and contingency	51,709.00	(8,153.00)	43,556.00
Community projects cash flow fund	1,864.05	(342.00)	1,522.05
Building development fund	6,000.00	-	6,000.00
Major repair fund	7,237.85	(3,245.85)	3,992.00
Equipment	4,364.49	-	4,364.49
Total	71,175.39	(11,740.85)	59,434.54

With the agreement of the Board and minuted as such, the previous year's deficit in unrestricted funds of £8,153.00 was offset using the Contingency Fund. The Games for Men Project required £342.00 and work took place requiring £3,245.85 from the Major Repairs Reserve to fix rotting wooden window frames.

In line with the Reserves Policy it is the Board's intention to continue to use the Contingency Fund to support urgent costs with the provision that the fund should be topped up over an unspecified number of years as and when funds allow.

The Centre's unrestricted general funds at the year-end was £25,120 plus £7,500 to carry forward as an unrestricted Centre grant. In previous years this has been referred to as the Centre General Reserve.

Signed by order of the Trustees:

Dr Rob Ashworth
Chair

6th 11. 2024. Date

Ambleside Parish Centre

Independent Examiner's Report on the Financial Statements to the Trustees of Ambleside Parish Centre

I report on the accounts of the charity for the year ended 31 March 2024 which are set out on the following pages.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's statement


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Darren Little (FCA)
Independent Examiner
Saint & Co
Chartered Accountants
& Registered Auditors

The Old Police Station
Church Street
Ambleside
Cumbria
LA22 0BT

06/11/2024 Date

Ambleside Parish Centre

Statement of Financial Activities for the Year Ended 31 March 2024

(Including Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted General Funds £	Total 2024 £	Total 2023 £
Income and endowments from:					
Donations	2	7,711	11,653	19,364	10,951
Grants	3	7,500	66,065	73,565	42,458
Charitable activities	4	42,099	3,308	45,407	37,425
Other trading activities	5	6,519	6	6,525	4,737
Investments	6	3,106	-	3,106	1,391
Total		<u>66,935</u>	<u>81,032</u>	<u>147,967</u>	<u>96,962</u>
Expenditure on:					
Charitable activities	8	38,093	138,204	176,297	165,536
Other trading activities	7	1,143	-	1,143	1,202
Total		<u>39,236</u>	<u>138,204</u>	<u>177,440</u>	<u>166,738</u>
Net income / (expenditure)		27,699	(57,172)	(29,473)	(69,776)
Transfers between funds		(8,639)	8,639	-	-
Net movement in funds		<u>19,060</u>	<u>(48,533)</u>	<u>(29,473)</u>	<u>(69,776)</u>
Reconciliation of funds					
Total funds brought forward	14	76,993	376,557	453,550	523,326
Total funds carried forward	14	<u>96,053</u>	<u>328,024</u>	<u>424,077</u>	<u>453,550</u>

All of the charity's activities derive from continuing operations during the above two financial periods.

Ambleside Parish Centre

Balance Sheet as at 31 March 2024

Company Number 07640743

	Note	2024 £	2024 £	2023 £	2023 £
Fixed assets					
Tangible assets	10		296,540		348,500
Current assets					
Debtors	11	3,076		5,034	
Cash at bank and in hand	12	<u>133,115</u>		<u>108,523</u>	
		136,191		113,557	
Liabilities					
Creditors: Amount falling due within one year	13	<u>(8,654)</u>		<u>(8,507)</u>	
Net current assets			<u>127,537</u>		<u>105,050</u>
Total assets less current liabilities			<u>424,077</u>		<u>453,550</u>
Total net assets			<u><u>424,077</u></u>		<u><u>453,550</u></u>
Funds of the charity:					
Restricted funds					
Restricted income funds	14	328,024		376,557	
Total restricted funds			328,024		376,557
Unrestricted income funds					
Unrestricted funds	14	25,120		(8,153)	
Designated funds	14	<u>70,933</u>		<u>85,146</u>	
Total unrestricted funds			96,053		76,993
Total funds			<u><u>424,077</u></u>		<u><u>453,550</u></u>

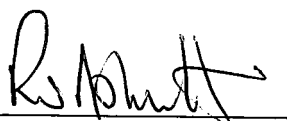
For the financial year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

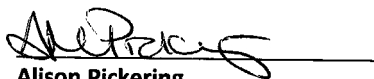
The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees, and authorised for issue on 6th Nov. 2024 and signed on their behalf by:



Dr Robert Ashworth
Chair



Alison Pickering
Treasurer

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024

1. Statement of Accounting Policies

Basis of Preparation

These financial statements have been prepared on the historical cost basis in compliance with FRS102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland", the Charities SORP(FRS102) Statement of Recommended Practice applicable to charities and the Charities Act 2011.

The financial statements have been prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fixed assets

Tangible fixed assets gifted by St Mary's Parish Centre (Ambleside) Trust were added on 1 April 2012 at the net book value stated in the Trust's financial statements as at 31 March 2012. All other assets, which cost £200 or more or are gifted with a value of £200 or more, are capitalised as tangible fixed assets.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the estimated useful life of that asset as follows:

Leasehold Property	- straight line over the remaining term of the lease ending 31 December 2029 (leasehold depreciation commenced on the date of practical completion of the building of the property by St Mary's Parish Centre (Ambleside) Trust on 8 June 2006)
Centre Fixtures Fittings & Equipment	- 25% reducing balance, commencing when the assets are brought into use
Youth Equipment	- 25% reducing balance

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Income given specifically to provide a fixed asset is initially allocated to the appropriate restricted fund. If the use of the asset then acquired is restricted there is no movement on the restricted fund; if the use of the asset is unrestricted the expenditure is reflected by a transfer from the restricted fund to the appropriate unrestricted fund.

Expenditure

This is included in the statements on an accruals basis as a liability is incurred. Governance costs are allocated entirely to the Unrestricted Centre General Reserve.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

1. Statement of Accounting Policies (Continued)

Community Projects

Details of Community Projects are shown in the notes to the accounts. Any restricted Community Project income and expenditure is allocated to the relevant Restricted Fund.

Deferred Income

Grants and other funding received for the charities activities for a period spanning the year end are deferred pro-rata to the relevant periods in order to match the funding to the period in which the costs of charitable activities are incurred.

Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Financial Instruments

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the charity and their measurement basis are as follows:

Financial assets – trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in the notes. Prepayments are not financial instruments.

Cash at bank – is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in the notes. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to charity's wholly owned subsidiary are held at face value less any impairment.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

2. Donations

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Ambleside Players	-	150	150	-
Co-op Members	-	2,702	2,702	-
Cumbria Local Arts	200	-	200	-
Epic Events	-	-	-	500
Friends Aloud	476	-	476	-
Friends of Ambleside Parish Centre	1,605	-	1,605	445
Gift Aid tax	609	(30)	579	1,084
Grasmere Parochial Church Council	-	500	500	-
South Lakes Circuit	1,500	-	1,500	-
St Mary's Church	1,500	-	1,500	1,641
St Oswald's Church	-	399	399	-
The Inn Collection Group	-	1,000	1,000	-
Zeffirellis	-	100	100	-
Miscellaneous donations	1,821	6,832	8,653	7,281
	<u>7,711</u>	<u>11,653</u>	<u>19,364</u>	<u>10,951</u>
2023 total	<u>8,144</u>	<u>2,807</u>	<u>10,951</u>	

3. Grants

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Agnes Backhouse Annuity Fund	-	2,000	2,000	2,000
Bryan Lancaster Trust	-	700	700	-
Cumbria Community Foundation	-	4,500	4,500	2,000
Cumbria County Council	-	-	-	8,000
Cumbria Development Education Centre	-	500	500	-
Frieda Scott Charitable Trust	-	4,000	4,000	-
John Gilpin Trust	-	-	-	2,000
Kelsick Trust	-	500	500	-
Lakes Parish Council	-	500	500	3,603
National Lottery Community	-	41,510	41,510	9,948
South Lakes District Council	-	-	-	2,350
South Lakes Methodist Church	-	-	-	7,437
South Lakes Methodist Circuit	-	1,000	1,000	1,000
The Hadfield Charitable Trust	-	1,875	1,875	-
The Roselands Trust	-	500	500	1,500
Ambleside Kirkstone Rotary Club	-	500	500	-
Westmorland and Furness Council	7,500	7,480	14,980	-
Windermere and Ambleside Lions	-	500	500	-
Other grants	-	-	-	2,620
	<u>7,500</u>	<u>66,065</u>	<u>73,565</u>	<u>42,458</u>
2023 total	<u>200</u>	<u>42,258</u>	<u>42,458</u>	

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

4. Income from Charitable Activities	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Room hire	42,099	-	42,099	34,250
Subs and entry fees	-	1,467	1,467	1,399
Door admissions	-	923	923	1,167
Trips and residentials	-	918	918	609
	42,099	3,308	45,407	37,425
2023 total	37,425	-	37,425	
5. Other Trading Activities	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Toilet and photocopying receipts	247	-	247	313
Fairs and entertainment	4,968	-	4,968	3,708
Book sales	-	6	6	-
Annual general meeting	-	-	-	82
Coffee machine	1,304	-	1,304	634
	6,519	6	6,525	4,737
2023 total	4,737	-	4,737	
6. Investment Income	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Bank interest receivable	3,106	-	3,106	1,391
Other interest receivable	-	-	-	-
	3,106	-	3,106	1,391
2023 total	1,391	-	1,391	
7. Cost of Other Trading activities	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Fairs and entertainment	799	-	799	865
Annual general meeting	-	-	-	-
Coffee machine expenses	286	-	286	260
Coffee machine depreciation	58	-	58	77
	1,143	-	1,143	1,202
2023 total	1,202	-	1,202	

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

8. Charitable Activities	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Direct Costs				
Staff costs	-	-	-	15,323
Contracted staff costs	-	8,916	8,916	12,802
Staff expenses	-	-	-	22
Depreciation	1,275	50,961	52,236	52,411
Project expenses	200	14,316	14,516	9,012
Rates and water	-	-	-	409
Repairs and renewals	-	-	-	755
Heat and light	-	16,207	16,207	3,044
Office expenses	-	-	-	284
Telephone and internet	-	-	-	262
Training expenses	-	823	823	216
Sundry expenses	-	-	-	276
Room hire - internal recharge from central fund	-	6,886	6,886	5,274
	<u>1,475</u>	<u>98,109</u>	<u>99,584</u>	<u>100,090</u>
Support Costs				
Staff costs	17,691	36,415	54,106	41,463
Rates and water	1,050	1,480	2,530	1,303
Heat and light	52	-	52	8,452
Insurance	2,039	-	2,039	1,869
Repairs and renewals	11,409	-	11,409	7,261
Lift insurance	327	-	327	317
Office expenses	1,268	1,327	2,595	1,050
Telephone and internet	1,168	-	1,168	865
Cleaning expenses	2,619	-	2,619	2,472
Sundry expenses	981	500	1,481	301
Volunteer expenses	-	-	-	9
Travel and subsistence	-	-	-	-
Advertising	-	373	373	222
Room hire - internally charged to projects	(6,886)	-	(6,886)	(5,274)
	<u>31,718</u>	<u>40,095</u>	<u>71,813</u>	<u>60,310</u>
Support Costs - governance				
Accountancy and assurance fees	4,528	-	4,528	5,030
Bank charges	36	-	36	30
Regulatory fees	336	-	336	76
	<u>4,900</u>	<u>-</u>	<u>4,900</u>	<u>5,136</u>
Total direct and support costs	<u>38,093</u>	<u>138,204</u>	<u>176,297</u>	<u>165,536</u>
2023 total	<u>72,639</u>	<u>92,897</u>	<u>165,536</u>	
			2024	2023
Fees paid to the Independent Examiner			£	£
Payroll services			312	264
Accountancy and Independent Examination			4,216	4,766
			<u>4,528</u>	<u>5,030</u>

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

9. Staff

Staff costs	Charitable Activities 2024 £	Raising Funds 2024 £	Total 2024 £	Total 2023 £
Payroll:				
Salaries & Wages	53,531	-	53,531	56,022
National insurance costs (net of employer's allowance)	-	-	-	-
Employer's pension defined contributions	575	-	575	763
	<u>54,106</u>	<u>-</u>	<u>54,106</u>	<u>56,785</u>
Contract:				
Youth Engagement Service	8,916	-	8,916	12,802
	<u>63,022</u>	<u>-</u>	<u>63,022</u>	<u>69,587</u>

No employee received remuneration of £60,000 or more during the year.
The average number of employees during the year was 7 (2023: 8).

10. Tangible Fixed Assets

Cost	Short Leasehold Land & Buildings £	Centre Furniture Fittings & Equipment £	Our Place Furniture Fittings & Equipment £	Total £
As at 1 April 2023	902,826	30,366	4,165	937,357
Additions	-	334	-	334
Disposals	-	-	-	-
As at 31 March 2024	<u>902,826</u>	<u>30,700</u>	<u>4,165</u>	<u>937,691</u>
Depreciation				
As at 1 April 2023	559,323	25,697	3,837	588,857
Charge in year	50,961	1,251	82	52,294
Disposals	-	-	-	-
As at 31 March 2024	<u>610,284</u>	<u>26,948</u>	<u>3,919</u>	<u>641,151</u>
Net book values				
As at 31 March 2024	<u>292,542</u>	<u>3,752</u>	<u>246</u>	<u>296,540</u>
As at 1 April 2023	<u>343,503</u>	<u>4,669</u>	<u>328</u>	<u>348,500</u>

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

11. Debtors	2024	2023
	£	£
Grants receivable	-	-
Donations receivable	-	-
Room hire	-	1,324
Gift aid tax	599	1,084
PAYE	2,032	2,200
Prepayments	445	426
	<u>3,076</u>	<u>5,034</u>
12. Cash in hand and in bank	2024	2023
	£	£
COIF investment account	71,783	68,677
Bank community accounts	61,075	39,659
Building society accounts	-	-
Cash	257	187
	<u>133,115</u>	<u>108,523</u>
13. Creditors: Amounts falling due within one year	2024	2023
	£	£
Trade creditors	823	-
PAYE	-	-
Accruals	6,528	6,092
Deferred income	1,303	2,415
	<u>8,654</u>	<u>8,507</u>
Deferred Income	2024	2023
	£	£
Accruals and deferred income includes:		
Deferred income at 1 April 2023	2,415	2,393
Resources deferred in the year	1,303	2,415
Amounts released from previous years	(2,415)	(2,393)
Deferred income at 31 March 2024	<u>1,303</u>	<u>2,415</u>
Deferred income comprises:		
Room hire	<u>1,303</u>	
	<u>1,303</u>	

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

14. Funds	Balance at 01 Apr 2023 £	Incoming resources £	Resources expended £	Gains, Losses and Transfers £	Balance at 31 Mar 2024 £
Restricted General Funds					
Leasehold property	343,503	-	(50,962)	-	292,541
Centre grants and donations	9,217	44,712	(51,154)	-	2,775
Community projects					
All Together Now	4,188	7,711	(5,812)	293	6,380
COVID-19	-	-	-	-	-
Evergreen	757	3,722	(3,553)	736	1,662
Food Club	7,145	10,035	(10,230)	6,341	13,291
Games For Men	200	886	(1,175)	89	-
Hospital and Medical Transport	5,490	-	(1,956)	-	3,534
Hot Meals and Holiday Food	582	-	(965)	383	-
Older Persons Project	-	-	-	-	-
Our Place Youth	1,580	13,036	(11,956)	1,119	3,779
Packed Lunches	383	-	-	(383)	-
Recovery and Resilience	1,232	892	-	-	2,124
Dementia Group	2,130	38	(237)	7	1,938
The Village	150	-	(204)	54	-
Total Restricted Funds	376,557	81,032	(138,204)	8,639	328,024
Unrestricted Funds					
Unrestricted general funds	(8,153)	59,435	(37,903)	11,741	25,120
Centre grants and donations	-	7,500	-	-	7,500
Designated community projects					
All Together Now	293	-	-	(293) *	-
Evergreen	736	-	-	(736) *	-
Food Club	6,675	-	-	(6,675) *	-
Games For Men	89	-	-	(89) *	-
Our Place Youth	1,119	-	-	(1,119) *	-
Dementia Group	7	-	-	(7) *	-
The Village	54	-	-	(54) *	-
Youth equipment	328	-	(82)	-	246
Centre fixtures, fittings and equipment	4,669	-	(1,251)	334	3,752
Trustees designated reserves policy					
Operation and contingency	51,709	-	-	(8,153)	43,556
Community projects cash flow fund	1,864	-	-	(342)	1,522
Building development fund	6,000	-	-	-	6,000
Major repairs fund	7,238	-	-	(3,246)	3,992
Equipment fund	4,365	-	-	-	4,365
Total Unrestricted Funds	76,993	66,935	(39,236)	(8,639)	96,053
Total Funds	453,550	147,967	(177,440)	-	424,077

Details of transfers are shown below

- £8,153 was transferred from the Trustees designated reserve operation and contingency fund to the unrestricted general funds to cover the brought forward fund deficit.
- £3,246 was transferred from the Trustees designated reserve major repairs fund to the unrestricted general funds in respect of repairs to the bay window woodwork.
- Due to a change in policy the designated community projects from the 1 April 2023 are recognised as restricted funds. Any brought forward balances have been transferred to the respective restricted funds. These are denoted with an asterisk.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

Fund Details

Leasehold property - Restricted

This represents the lease for the premise taken on by the trust from St Mary's Parish Centre (Ambleside).

Trustees designated reserves policy

This is a group of designated funds by the trustees for specific purposes which includes a provision to cover the on going expenses of the trust for 9 months and repairs and upgrades to the premise.

Other funds

The remaining funds either relate to designated fixtures, fittings and equipment or the various services and projects the trust provide to the local community.

Funds in Deficit

None

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 01 Apr 2022 £	Incoming resources £	Resources expended £	Gains, Losses and Transfers £	Balance at 31 Mar 2023 £
Restricted General Funds					
Leasehold property	394,325	-	(50,822)	-	343,503
Centre grants and donations	2,693	12,351	(5,624)	(203)	9,217
Community projects					
All Together Now	2,751	10,128	(9,281)	590	4,188
COVID-19	-	-	-	-	-
Evergreen	3,380	2,841	(5,430)	(34)	757
Food Club	2,027	12,245	(7,127)	-	7,145
Games For Men	1,443	850	(2,093)	-	200
Hospital and Medical Transport	6,610	350	(1,470)	-	5,490
Hot Meals and Holiday Food	1,401	-	(819)	-	582
Older Persons Project	-	-	-	-	-
Our Place Youth	7,557	3,800	(9,777)	-	1,580
Packed Lunches	383	-	-	-	383
Recovery and Resilience	2,690	-	(50)	(1,408)	1,232
Dementia Group	-	2,500	(404)	34	2,130
The Village	-	-	-	150	150
Total Restricted Funds	425,260	45,065	(92,897)	(871)	376,557
Unrestricted Funds					
Unrestricted general funds	15,493	42,826	(66,461)	(11)	(8,153)
Designated community projects					
All Together Now	112	23	(260)	418	293
Evergreen	1,398	851	(1,513)	-	736
Food Club	1,390	5,336	(51)	-	6,675
Games For Men	304	602	(817)	-	89
Our Place Youth	1,984	2,198	(3,073)	10	1,119
Dementia Group	-	7	-	-	7
The Village	-	54	-	-	54
Youth equipment	437	-	(109)	-	328
Centre fixtures, fittings and equipment	5,772	-	(1,557)	454	4,669
Trustees designated reserves policy					
Operation and contingency	51,709	-	-	-	51,709
Community projects cash flow fund	1,864	-	-	-	1,864
Building development fund	6,000	-	-	-	6,000
Major repairs fund	7,238	-	-	-	7,238
Equipment fund	4,365	-	-	-	4,365
Total Unrestricted Funds	98,066	51,897	(73,841)	871	76,993
Total Funds	523,326	96,962	(166,738)	-	453,550

Details of transfers are shown below

2023 - No material transfers

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

15. Analysis of Net Assets Between Funds

Fund balances at 31 March 2024 are represented by:

	Unrestricted Funds £	Restricted General Funds £	Total Funds £
Tangible fixed assets	3,999	292,541	296,540
Current assets	100,708	35,483	136,191
Current liabilities	(8,654)	-	(8,654)
Non-current liabilities	-	-	-
Total Net Assets	96,053	328,024	424,077

Comparative information in respect of the preceding period is as follows:

	Unrestricted Funds £	Restricted General Funds £	Total Funds £
Tangible fixed assets	4,997	343,503	348,500
Current assets	80,503	33,054	113,557
Current liabilities	(8,507)	-	(8,507)
Non-current liabilities	-	-	-
Total Net Assets	76,993	376,557	453,550

16. Members' Liability

Ambleside Parish Centre is a company limited by guarantee, each member's contribution not exceeding £10 on dissolution.

AMBLESIDE PARISH CENTRE

England & Wales - Charity number 1145971

Accounts

Ambleside Parish Centre

(A Company Limited by Guarantee)

Annual Report and Financial Statements

Year Ended 31 March 2023

Company Registration Number: 07640743
(England & Wales)

Registered Charity Number: 1145971

Ambleside Parish Centre

Contents

Page

Reference and Administrative Details	1
Trustees Report	2
Independent Auditor's Report on the Financial Statements	15
Statement of Financial Activities Incorporating Income & Expenditure Account	16
Balance Sheet	17
Notes to the Financial Statements	18



Ambleside Parish Centre
Company Limited by Guarantee
Trustees Annual Report for the Year Emded 31 March 2023



Reference and Administrative Details

The Trustees, who are also directors for the purposes of company law, present their report and the financial statements of the company for the period ended 31 March 2023.

Trustees	Role	Appointed	Resigned
Dr Rob Ashworth	[Chair]		
Mrs Alison Pickering	[Treasurer]		
Mrs Margaret Burford			
Mrs Jennifer Harrop			
The Revd Beverley Lock			31/01/2023
Mrs Linda Kingdon	[Secretary]		
Dcn Maggie Patchett			25/05/2022
Mrs Allison Peak			
Mrs Catherine Powloski	[Our Place Youth Project]		
The Revd Graham Ransom			25/05/2022
Mrs Marion Riley	[Ambleside Art Society]		
Mr Michael Corin			
Mr David Howard Stothard			
Mrs Grace Cauldwell		15/11/2022	

Management Committee Members who are not directors

Lady Renna Kellaway [Lake District Summer Music]

Company Secretary

Mrs Linda Kingdon

Principal and Registered Office

Ambleside Parish Centre
Vicarage Road
Ambleside, Cumbria
LA22 9DH

Company Registration Number 07640743

Registered Charity Number 1145971

Independent Examiner

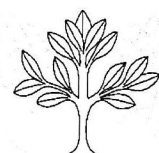
Saint and Co
The Old Police Station
Church Street
Ambleside, Cumbria
LA22 0BT

Solicitors

Davenport and Scott
Lancaster House
Lake Road
Ambleside, Cumbria
LA22 0AD



Ambleside Parish Centre
Company Limited by Guarantee
Trustees Annual Report for the Year Ended 31 March 2023



1) Structure, Governance and Management

Ambleside Parish Centre was initially run by St Mary's Parish Centre [Ambleside] Trust, a registered charity [No 1093947]. Located on Vicarage Road, Ambleside LA22 9DH, the Centre is held on a 28 year lease from 1 January 2002 from the Carlisle Diocesan Board of Finance Limited as set out in a Declaration of Trust dated 10 October 2001, and a Lease and Trust Deed dated 29 January 2002 which set up the original Committee of Management.

These trusts were modified by further deeds of 2 April 2008 and 8 August 2008, which established the Sharing Agreement that incorporated the interests of Ambleside Methodist Church and that the Management Committee should include eight members, five elected and up to three co-opted, who could be drawn from the membership of the two named Churches.

A further trust, the Ambleside with Brathay Trust, was created in 25 October 2007 controlling the property of Ambleside Parish Centre, with its trustees drawn equally from the two Churches.

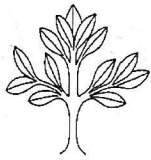
Ambleside Parish Centre was incorporated under the Companies Act 2006, limited by guarantee [No 7640743], and in this connection, has Articles of Association which closely mirror the governing deeds listed above. The company is a registered charity No 1145971 with its Articles establishing that the premises are available for the benefit of the wider community and not just for the two named Churches. The previous Management Committee was replaced by a Board of Directors.

On 1 April 2012 St Mary's Parish Centre [Ambleside] Trust gifted the whole of its assets and liabilities to the charitable company Ambleside Parish Centre and the charitable company carried on the activities of the former charitable trust as from that date.

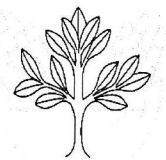
On 1 April 2015 the Parish of St Mary's Church with Holy Trinity Brathay was dissolved and became the Parish of St Mary's Church Ambleside. This change is now reflected in our formal Constitution.

The members of the Board of Directors are as follows

- Five members from St Mary's Church to include the Vicar and a churchwarden [appointed at the Church's Annual General Meeting]
- Five members from Ambleside Methodist Church, including the Superintendent Minister [appointed by the Ambleside Methodist Church Council]
- The Head Teacher of Ambleside Primary School or his/her nominee
- Alternately, the Treasurer of St Mary's Church or the Treasurer of Ambleside Methodist Church or their nominee
- Up to five members elected from organisations using the Parish Centre
- Up to three co-opted members



Ambleside Parish Centre
Company Limited by Guarantee
Trustees Annual Report for the Year Ended 31 March 2023 *cont.*



2) Responsibilities of the Trustees

The trustees (who are also the directors of Ambleside Parish Centre for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations..

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

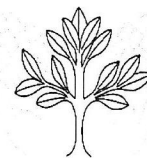
In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- The Head Teacher of Ambleside Primary School or his/her nominee
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Ambleside Parish Centre
Company Limited by Guarantee
Trustees Annual Report for the Year Ended 31 March 2023 *cont.*



3) Members of the Management Committee 2022-23

* Dr Rob Ashworth	[Chair]
* Mrs Alison Pickering	[Treasurer]
* Mrs Margaret Burford	
* Mrs Jennifer Harrop	
* The Revd Beverley Lock	[Retired Jan 2023]
Lady Renna Kellaway	[Lake District Summer Music]
* Mrs Linda Kingdon	[Secretary]
* Dcn Maggie Patchett	[Resigned May 2022]
* Mrs Allison Peak	
* Mrs Catherine Powloski	[Our Place Youth Project]
* The Revd Graham Ransom	[Retired May 2022]
* Mrs Marion Riley	[Ambleside Art Society]
* Mr Michael Corin	
* Mr David Howard Stothard	
* Mrs Grace Cauldwell	[Appointed Nov 2022]

* Denotes director of Ambleside Parish Centre

Members of Staff

Gale Chen	All Together Now and Stories Together Co-ordinator [p/t]
Mandy Dorman	Cleaner/caretaker [p/t]
Sophie Bryde	Centre Manager [p/t] (MAT leave July 2022- April 2023)
Jane Affleck	Administrator/Booking Co-ordinator [p/t] from May 2022 – Jan 2023
Shan Porter	Events and Facilities Co-ordinator [p/t] from Feb 2023
Einir Roberts	Finance Administrator [p/t]
Chris Shepherd	Games for Men Co-ordinator [p/t]
Laura Firth	Community Support Coordinator [p/t] until Sept 2023 & Centre Manager Maternity Cover from July 2022- June 2023

Contracted Services

Ian Parr	YES (Youth Engagement Service) Lead Youth Worker [p/t]
Debbie Parr	YES Youth Worker [p/t]

We are grateful for the service provided by our bankers:

NatWest Bank	Charities Investment Fund [COIF]
699 Wilmslow Rd,	CCLA
Didsbury	80 Cheap Street
Manchester	London EC2 6DZ
M20 6NW	

We would also like to thank our :

Accountants:	Solicitors:
Saint and Company	Davenport and Scott
The Old Police Station	Lancaster House
Church Street	Lake Road
Ambleside	Ambleside
Cumbria LA22 0BT	Cumbria LA22 0AD



4) Governance

For the majority of this year, the following Governance groups met in person, with the minutes being taken and circulated ahead of the relevant quarterly Board of Directors meetings:

- Facilities group – oversees the maintenance of the building and its fabric. In this subgroup there is one trustee, two co-opted members with relevant expertise and the Centre Manager.
- Finance group – oversees the financial position and projections of the Centre. In this subgroup are the Treasurer, Chair, Finance Administrator, and the Centre Manager.
- Youth [Our Place Youth Project] governance group – which provides governance for the Centre’s youth work. YES, who have been contracted to provide the youth services since September 2015, continue to work with both the junior and senior youth groups that make up “Our Place”. This sub group consists of two trustees, the Centre Manager and two representatives from YES.

5) Progress in Achieving Targets Set for 2022-23

This financial year, whilst seeing a return to a near normal usage, was challenging with the increased cost of living and, in particular, the increase in energy prices. Although progress was made with fundraising at the beginning of 2023 to cover increases in gas and electric during quarter three, this did little to reduce the overall deficit as costs rose considerably in the last quarter.

There was an increase in members of the community requiring support from the community food cupboard as well as help with funding towards hospital transport. Despite the challenges we have been able to provide positive experiences through community events and activities and continued to create revenue through room hire and fundraising.

i. For income to match expenditure; through meeting room hire target and matching fundraising need. To balance the budget, we need to apply for grant funding and generate revenue to address the identified shortfall.

The projects ended the year with a positive balance. However, overall income failed to meet expenditure due to the unforeseen increase in running costs. Gas and Electricity bills were far higher than expected and despite a lottery grant of £7000, plus a warm spaces grant allocated to energy costs, the significant increase in energy prices meant that insufficient funding was raised. In addition to this the cost of maintenance, services and products increased.

ii. To monitor a ‘normal year’ of operation; this being the first full business as usual financial year since 2019-20. It was agreed this was important to do, before committing to significant developments.

Post pandemic there has been an increased level of engagement in activities at the Centre with our community groups, regular bookings and one-off bookings.

iii. To seek to raise funds for additional investments and developments; before committing to spending (acoustics/ coffee machine/ access improvements)

There was an attempt to find funds for the conversion to LED lighting project, however the bid was unsuccessful. This led to a piece of work being completed to understand all the maintenance and improvement needs of the Centre. Updated quotes were gathered, and we are in the process of collating the information into a booklet to send out to prospective funders.

iv. To begin the planning process earlier again; with a view to be where we were in May 2022, in March 2023 (for the financial year 2023-24).

Planning conversations for 2023-24 took place during the last quarter of this year.



6) Other Achievements and Developments

Establishing of Dementia Support Services with Dementia Awareness Hubs

These dementia awareness events follow the model of the 'South Lakes Dementia Community' Hubs, which meet monthly in Kendal. Organisations, charities, and other groups who provide services to those living with dementia, their families and carers are invited to the hubs where they are able to provide information, support and share their expertise with those who attend. We have received regular support from all the organisations we have invited.

Ambleside held hubs in June and September 2022 and March 2023. They were well advertised on social media, posters and parish magazines but the response from the public has been negligible. Many organisations have attended ranging from specialist dementia charities to more general charities, from personal carers support groups to home care businesses, from solicitors to library services, from local health care professionals to those from the Memory Clinic. All have welcomed the opportunity to network in beautiful surroundings and they have appreciated the hospitality provided by Ambleside Parish Centre.

Looking to the future it would seem organising dementia awareness hubs twice yearly in Ambleside is not necessary as the Kendal hub is monthly and can be accessible to most people looking for information and guidance. But the format is good for organisations to network and the public to access information and guidance in one convenient place. Perhaps the Parish centre can look to widening the scope to enable the networking as well as attracting more of the public.

Dementia Support Group

Following feedback at the first Dementia Hub in September 2021, this group was established in February 2022 to offer support to local people living with dementia, their families, and carers. A diagnosis of dementia can be frightening for all those involved and, for some, the chance to talk about the situation in which they find themselves can be helpful.

The group continues to meet monthly on the 3rd Tuesday 10.00 to 12.00 offering a non-judgemental space where people can meet for a coffee and a chat. All the 5 volunteers have experience of caring for or working with someone with dementia.

Members talk about their frustrations, feelings of loss or some particularly difficult episodes or they may talk about their lives and experiences. They are not under any pressure to join the conversation, for some just listening and being in an accepting environment is sufficient with appropriate volunteers will speak with group members individually to ensure all is well. We have access to a number of activities designed for those living with dementia. These include games, jigsaws, memory cards, conversation prompts and Lego.

In addition, following our work with the organisations attending the Dementia Hubs, we have gathered a lot of literature available to signpost people to various organisations for more practical help. Many of these organisations attend the group, when they can, to offer support.

We have had three regular attendees, all carers of people with dementia. In addition, others have dropped in seeking specific help with a particular situation or just somewhere to air their thoughts. Over the year a few people with dementia attended; two live alone and no longer attend, two have partners, one has attended with his partner and may return, the other decided it was not for him.

We set up an activities table, an information table as well as the table where we sit and have a coffee and chat and are considering inviting charity group members to the meeting every other month and advertising their presence to see if more people would then attend.



6) Other Achievements and Developments (cont.)

Dementia Support Group (cont.)

We constantly review our poster and other advertising methods with a view to attracting more members and we meet regularly to reflect on how the meetings are going and plan further strategies.

When asked, those who attend the group said how helpful they find the time to be with others who are in a similar position and understand to some extent what they are experiencing. For some, it is a form of respite away from the daily turmoil of caring for loved ones or the difficulties of living with dementia.

Archiving

Volunteer Chris Turner continues to give her time generously to carry out the important, and considerable task of archiving the Centre's historic and more recent documentation. The process is close to completion and with the organisation having for the first time correctly archived historic and contemporary documentation, accessible at the point of need. This has been greatly appreciated by the Centre and will ensure the archives are maintained and updated to ensure an ongoing archiving process is adhered to and implemented.

7) Trust Run Projects and Groups

Evergreens

The Evergreens group enjoyed a successful year engaging in a wide range of activities and outings. Throughout the year 28 members took part in sessions with 14 regularly attending. We are extremely lucky to have a super team of volunteers supporting this group and are grateful to Agnes Backhouse and the Lakes Parish Council for funding to the running of this group.

We started the year with a visit from the Library Staff to talk about music and creating a playlist that triggered happy memories. We had a talk from Steve Watts who shared his stunning images from his book *A Year Like No Other*, and talked to us about his charitable work. Gillian Kelly from AAFAP delivered an interesting talk that prompted the group to asking questions and discuss climate change. Homecare shared experiences and talked about the services they offer as did Age UK. Judith Myers talked about the Shoebox Appeal and shared slides. Local Photographer John Shedwick stunned everyone with his images from a trip to Svalbard (everyone adored the footage of the polar bears) and local Author Marion Veevers came to talk about some of the books she has written. Taffy Thomas brought his talents of storytelling to the group in *Memory of Betty Ingham* and Ursula challenged the group with a workout with chair exercises! We participated in Seasonal Crafts and flower arranging to celebrate Valentines Day, the Platinum Jubilee, Rushbearing and for the summer flower show, Christmas and Easter.

The Evergreens also enjoyed local visits to Ambleside Library, The Armit Museum a Heritage tour and afternoon tea at Brockhole, and travelled to the Wordsworth Museum & Dove Cottage on the open top bus. We then went a little further afield to The Theatre by the Lake in Keswick to see *The Borrowers* and in August had a Summer Day out in Blackpool. We took a heritage tram ride which rattled along, had a walk along the prom to the Lifeboat Museum, a picnic lunch then a hot drink. The weather was kind to us and a great day was had by all!

In addition to the outings, Gale delivered a super session for Chinese New Year, year of the Rabbit. We had school dinner at Ambleside Primary School in the Summer and later in the year the Children joined us in the Parish Centre for Christmas Dinner. The Oral History Society talks were extremely popular. The group love to listen to Ali, Judith and Will talk about and share presentations of life in Ambleside in the past. Ali Peak also delighted us with quizzes about the local area. We had games Sessions, time to knit and natter, lots of tea and cake and the icing on the cake this year was a visit from the Air Cadets with their aircraft simulator. Members of the group thoroughly enjoyed participating in flying, landing and sometimes crash landing the aircraft on the simulator.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2023 *cont.*



7) Trust Run Projects and Groups *(cont.)*

Stories Together

Our Library continues to grow and we now have almost 400 books in over 30 languages. We are grateful to our supporters for donations of books and craft supplies. We have loaned out 74 books in 17 languages with many more books being enjoyed in the park or Parish Centre.

We made cards for Easter, Eastern Orthodox Easter and Mother's Day as well as Ukrainian style decorated eggs. A popular activity was making underwater goldfish pictures inspired by *The Rainbow Fish* by Marcus Pfister (we have copies in the original German, English and Russian). We've since made kits for this activity so families borrowing these books can also taking a craft kit.

We held a Rushbearing making workshop. Many families did not know anything about the tradition and all enjoyed making a bearing and learning a little about this festival weather they took part in the procession with their bearing or not.

We made owls out of loo rolls and flower arrangements in the shape of birds to enter into this year's bird themed flower show and are delighted that some of our regulars won prizes. We made super heroes out of wooden spoons and the children were encouraged to write a story about their character.

During black history month we looked at the civil rights movement. We made buses out of cardboard boxes and the children were sent home with a challenge to find out who Rosa Parks, Roy Hackett and Tarsem Singh Sandhu were and what their connection was to buses. October was a great time to research books on black history to add to our wish list. We continue to be inspired by nature even though we were indoors. Activities included printing with autumn leaves and making acorn people. We enjoyed Christmas activities then learned about the ways people celebrate lunar new year by reading stories and making Spring festival decorations. We also made dolls inspired by Red Riding Hood and planted seeds.

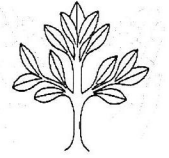
All Together Now

Overall, this has been a fairly settled year with no major challenges with the opportunity to make new connections with new people and new organisations. We established a relationship with CDEC Cumbria Development Education Centre and through them, had opportunities to work with Cumbria Libraries and artist Cathrine Sulyvan. A total of 57 people from 21 different countries joined us in activities or looked to us for assistance. These countries included Australia, Austria, Bolivia, Cambodia, China, Colombia, Dominican Republic, Ecuador, Philippines, Hungary, Italy, Latvia, Malaysia, Poland, Romania, Spain, Taiwan, Thailand, Ukraine and the UK.

The group planted potatoes and enjoyed the spring weather on lovely walks including Rydal caves. With more lovely walks in Spring including Stockghyll waterfalls, we did some Asian fusion cooking and made borscht. Later we sewed beetroot seed and look forward to even better borscht if they grow well. As always, we took part in Rushbearing and the Flower Show. We also enjoyed the picnics, paddleboarding, made herbal teas from wildflowers and said goodbye to Maggie Pratchett who has been a big part of All Together since its beginning.

Thanks to free tickets from Cumbria Libraries, we enjoyed a fantastic trip to the Comic Art Festival in Bowness. Twelve of us ranging in age from 9 to 69 years enjoyed a range of activities including live drawing sessions by leading comic artists projected onto a large screen, a trip into an artist's fantasy world via virtual reality headsets, exhibitions, and talks with artists from all over the world. Language was no barrier as most of the event was very visual however most of the group met with people from their own home countries and artists who spoke their first language which made this trip even more enjoyable. Other popular activities included table tennis, writing poetry, and foraging walks.

We enjoyed lots of craft activities, especially crochet, and had a lovely evening of Bolivian cooking. We hope to recreate this dish by growing our own Bolivian chilies next year. The carol service was attended by some of the group, but we all had an opportunity to be part of it even if we could not be there in person as we made a video greeting in seven different languages which was played in church! We held our Christmas party later than usual this year to include our Orthodox friends and celebrated winter solstice with Chinese solstice dumplings.



7) Trust Run Projects and Groups (cont.)

All Together Now (cont.)

We saw in the new year Latvian style with a special new year dish made from our own Latvian “maple peas” grown from seeds saved from plants we grew at Brockhole. We celebrated the Year of the Rabbit with Chinese food and began a project with Cumbria libraries and Cathrine Sulyvan, a storytelling artist. We had a couple of workshops with her and plan to create our own stories which we will illustrate and perform in the Japanese style known as Kamishibai. We hope this will continue into next year.

ESOL English speakers of other languages

Following the closure of Learning Plus, the centre took on the delivery of this service which was funded by a shared grant from the Methodist Church. During the period April 2022 to March 2023 classes delivered by Tutor Richard Dugdale saw 36 students of many different nationalities. The students came from Ukraine, Spain, Hungary, Bulgaria, Romania, Bolivia, Ecuador, Columbia, Canary Islands and Thailand. The majority of new students were from Ukrainian refugees fleeing the ongoing war and now residing with host families in the Ambleside area. The students have been of various ages and educational backgrounds. Ages have ranged from mid-teens to early 50s, though the majority are in their 20s and 30s with the majority working in local hotels, restaurants and shops, and this includes many of those recently arrived from Ukraine.

Lessons included a grammar/vocabulary building element with lots of conversation and fluency practice. The main practical language focus continued to be English for work and everyday living, including topics such as 'giving directions', and English for CVs and 'covering letters'. Students are also encouraged to suggest specific language topics that are useful for them. The classroom environment is relaxed and friendly, and students are encouraged to use the English they know without the fear of making mistakes.

The main challenge of these lessons has been the range of language levels. Many of the new Ukrainian students had little or no knowledge of English whilst we also accommodate students at an intermediate or advanced level. To deal with this it is often necessary to divide the class into different groups for some or all activities.

Some students have brought their children to the class and they joined in with the class. Where this has not been possible, we have arranged for a volunteer to look after the children so that the parents can focus on the lesson. We have continued to offer online classes on a Tuesday evening for those unable to attend classes at the Centre due to work commitments etc. Student feedback has been very positive and students have reported increased confidence and ability in using English in and outside of work.

The Village Mum and Baby/Toddler Support Group

At the beginning of the year, we had a number of mums and babies who attended regularly. However, the children reached an age where they were starting nursery, so numbers attending the group reduced.

We were fortunate this year to have Grace Cauldwell bring along her sling library to Mum and baby support group and be on hand to offer support to new mums.

Links with school and other services were explored in the early part of the year, however with sporadic attendance and the fact that those who attended have a close network of support, we found at the time extra support was not required.

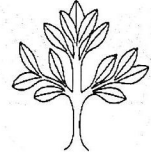
Moving forward though, there are families in the community who would benefit from support and Grace and Sophie will work together to identify those needs and make links with relevant services.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2023 *cont.*



7) Trust Run Projects and Groups (*cont.*)

Our Place Youth Project

Our Place Youth Club aims to provide an inclusive, stimulating, empowering and enjoyable youth project for young people living in the rural area of Ambleside and the wider Lakes Parish; this includes running a weekly junior and senior youth club, delivering issue-based project work, delivering activities and trips out during school holiday periods.

The Our Place junior (10 – 12 years) and senior (12 – 16 years) youth clubs are held on a Tuesday evening at the youth club room in the Parish Centre Ambleside.

There is currently an average attendance of 19 members at the junior club with 29 members in total. An average of 12 members at the senior club each week with 34 members in total. However, both clubs currently have a membership of 63 young people who attend over the year.

The junior club sessions usually starts with baking, the favourite and quickest bake to do are choc chip cookies. The group have also made sweet necklaces, decorated gingerbread hearts for Valentine's Day and gingerbread trees for Christmas.

The junior members have enjoyed many crafts over the year, several with a theme. Rabbits and lanterns for Chinese New Year, decorated trophies for Mother's Day, and for Christmas they made Gonks, candy cane reindeers, Poppy and Christmas wreathes to name but a few! The Nintendo Switch, table tennis, pool, table football and air hockey are always available throughout the session. Sports and Games in the hall with Calvin (qualified sports coach) are always looked forward to. Dodge ball and football are still the firm favourites.

In the lighter nights the group use the park instead of the hall. The playground is the main attraction although several of the group play football or manhunt. This has helped the youth club to reduce its overheads by not renting the hall.

The Senior Club is still male dominated with 7 females attending in total since September 2022. It is currently a mixture of old and some new members. The year 7 members come to play football and look forward to Calvin, the Sports Coach, attending. With the older members, it's a bit hit and miss. Other than football practice and youth club the majority of the group don't go out of their family homes to socialise.

Toasties and refreshments are on offer each week and any left over from the junior baking session. The pool table and table tennis are the most popular with the senior members. Arts and crafts are being done by a couple of Year 7 females.

This year 2 senior club members have finished helping in the junior club as part of their Duke of Edinburgh Award. This brings the total to 5 seniors who have volunteered for their Award. One of the young volunteers is coming back to volunteer as part of his Silver Duke of Edinburgh Award.

There were 26 youth club members who enjoyed a brilliant day at the Pleasure Beach during the Easter Holidays. There were 2 staff and an adult volunteer who accompanied the group. Everyone behaved themselves during the coach travel. The highlights were 2 junior club members going on the Big One as they were tall enough this year and really excited.

Funding was secured from Cumbria Youth Alliance to cover the costs to offer Community Bingo Sessions to raise funds for the delivery of the youth club. The first session took place this April, it was relatively quiet with roughly 13 people attending. The Chocolate Raffle was a big success and the whole event raised around £150. It is hoped that the Bingo will become a regular event at the Parish Centre and will help to raise much needed income to support the continuation of the Our Place Youth Club.

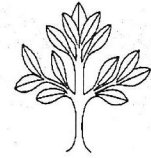
We would like to thank this year's funders: Lakes Parish Council: Kelsick Trust: Frieda Scott Charitable Trust: Cumbria Youth Alliance.



Ambleside Parish Centre

Company Limited by Guarantee

Trustees Annual Report for the Year Ended 31 March 2023 *cont.*



7) Trust Run Projects and Groups *(cont.)*

Games for Men

This group continued to enjoy getting together on a Thursday morning to play pool, table tennis, complete a crossword together and have a cuppa, conversation and snacks. The group saw new members at the start of the year, but as work commitments increased numbers dwindled again.

The group were pleased to finally have the pool table renovated, with new felt, cushions, pockets and cues!

Community Food Club, Lunches & Cafe

This group continues to attract a mix of those who need support with food, those who come for the company and those who support zero waste. It has been lovely to see familiar but new faces come along on a Wednesday morning and good to see people who first came along to the Community Lunch now coming to the Café. In particular, we have seen an increase in the number of men who come along for the social aspect of this group. It has become quite a social hub. Vulnerability can cover a range of things from food poverty to mental health and companionship, so we are delighted that this project can support a variety of needs through coming together to share food.

Numbers who need support fluctuate each week but there have been 16 households within the Lakes Parish area who have needed support at some point through each month. We were able to deliver hampers and vouchers to those who receive support from the food cupboard over Christmas.

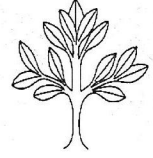
We now work more closely with Angela Clark who operates the foodbank support in Grasmere. She brings donations to us, we make up food parcels as needed and Angela has been helping with any deliveries that are required for Grasmere residents. And this year we have supported Angela and her team with enabling collection of donations for the Air Ambulance at our food club café. Over £1000 was raised at each collection.

The Community Lunches have made a popular monthly appearance this year. Those who attend would like to see it become a weekly event, however there were not enough volunteers to maintain a weekly rota.

Without volunteers, donations and funding the project would not be able to support vulnerable people or our community in general. Thanks go to all our volunteers, local businesses: Granny Smiths, Tesco, Co-op, Apple Pie, Cornish Bakery, Spar who we regularly purchase from and receive donations from for the food project. And also to our benefactors who make financial donations through participating in the group and purchasing refreshments, individual donations and grants. Thank you in particular to The Lakes Parish Council, Cumbria County Council, Cumbria Community Foundation, South Lakeland District Council and The Roseland Trust who have supported us with grants and donations.

Working with Volunteers

All of our community groups, and the community events that we deliver, are done thanks to the dedication and support of the Centre's volunteers. We are fortunate to have individuals who have been volunteering at the Centre for many years, and others who have only recently joined us. Thanks you!



8) Management of Risk

We continue to be diligent in regularly assessing and monitoring our risk factors through the involvement of the trustees and the Centre Manager in each of the governance groups.

We continue to remain diligent in our governance and vigilant in our promotional work to offset our risks and strengthen our position.

Financial Scrutiny

We are pleased to report that we continue to work to a robust financial governance framework.

Working with the relevant groups, our Finance Administrator works with the Treasurer to produce annual budgets for the office administration, maintenance, Our Place Youth Club and the community projects. Our Finance Administrator also prepares quarterly reports showing income and expenditure, which is scrutinized by the Finance governance group before being presented at the Board of Directors Management meetings. The Directors have a reserves policy which is attached as Appendix 1.

Maintaining Growth

An active and concerted effort was made to enhance and maximise use of the Centre as venue to hire and return usage to pre-pandemic levels. This includes commercially through room hire, aided by marketing and advertising, as well as engagement with our community groups and events.

Health and Safety of the Organisation

The Facilities group continues to monitor and plan for the Health & Safety requirements of the building. We continue to work within the Centre's Fire Safety and Safeguarding Policies and update all our policies regularly, including our Health and Safety Policy. The Maintenance Plan is used in the day to day running of the operation, this includes regular risk assessments being completed for the building and its fabric.

We continue to keep an incident book to record accidents and incidents, whilst the individual community groups carry out risk assessments for all their day and residential trips and activities.

9) Targets for 2023-24

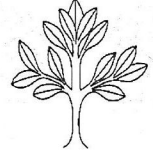
As part of the analysis of this year, and financial planning for 2022-23, we identified the following aims;

i. Explore and implement new ways of generating our own income, beyond room hire and grant funding

Through a collaborative and creative team planning process, to identify new and different income streams that can be trialled or piloted in 2024-25, to increase our resilience and ability to match income with expenditure.

ii. Expand and strengthen our volunteer base

To actively promote our community groups and recruit new volunteers, with specific role profiles and duties to increase capacity and sustainability of the groups, whilst equipping existing volunteers with skills and resources required to fulfil their potential. Also look to recruit new Directors to the Board with skills, experience and attributes that can contribute to the Centre's development.



9) Targets for 2023-24 (cont.)

iii. Gain a better understanding as to who the community is that we serve

To begin to carry out market research to identify who is, and who isn't, currently engaged with the Centre and in what ways. This should include permanent residents, visitors, transient workers, second homeowners, service providers, businesses, and other charitable organisations.

iv. Consider ways in which we can become more environmentally and economically sustainable in both our operation and charitable work

To identify, and implement where possible in our day-to-day ways of working, the maintenance and improvement of the building and our generation of income.

10) Reserves Policy 2022-23

The APC Board of Directors continues to operate the Reserves Policy which is reviewed quarterly.

The "Centre General Reserve" was re-named to "Unrestricted general funds". At the close of the financial year this fund was showing a deficit of £8,153.

The equivalent sum within the Contingency Reserve may be used with the agreement of the Board to offset the deficit. Despite its challenges the Centre aims to avoid a deficit year in 23/24 through generating more unrestricted income (eg through room hire) and by having a strong focus on applying for larger funding pots.

The Ambleside Parish Centre Board of Directors has an established Reserves Policy which helps to explain how these Unrestricted Funds are managed and provide better clarity in the APC accounts for potential Grant Funders. Any movement within the Designated Reserves needs to be agreed at Board meeting of Directors and Trustees, and the decision minuted.

Throughout the financial year none of the Trustees Designated Reserves were used.

For clarity, the agreed purposes of the Designated Reserves are as below:

- **Operation and Contingency Fund**

The "Operation and Contingency" fund ensures the Centre would be financially capable of continuing to operate its core activities for a period of 9 months (ie running the office, paying staff, utilities and essential building maintenance) and to support key community projects. This approach is taken to mitigate any event that could result in lack of Grants and income being received, plus providing time for the APC Directors to review and amend the appropriate business strategies.

- **Community Projects Cash Flow Fund**

For community projects to help with the timing of Grants received and associated cash flow problems.

- **Building Development Fund**

To enable future development of rooms and facilities to further the Charitable aims of the APC.

- **Major Repairs Fund**

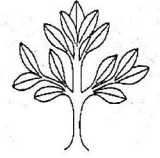
To help cover major structural repairs and (for example) replacement of the lift. Accessibility to all levels in the building by a reliable lift is a necessity within the Ambleside Parish Centre community setting.

- **Equipment Fund**

To purchase or replace key equipment which helps to generate funds (for example a coffee machine - the working life of which may be assumed to be five years).



Ambleside Parish Centre
Company Limited by Guarantee
Trustees Annual Report for the Year Ended 31 March 2023 *cont.*



9) Reserves Policy 2022-23 (cont.)

Within the financial year 2022/23 the funds in the Designated Reserves were not modified at all.

<u>Fund</u>	<u>£ Balance as at 31 March 2023</u>
Operation and contingency	51,709.00
Community projects cash flow fund	1,864.05
Building development fund	6,000.00
Major repair fund	7,237.85
Equipment	4,364.49
Total	71,175.39

Core expenditure was kept to a minimum through the year except to offer a 5.4% staff wage increase in response to increasing inflation rates.

No major repairs were carried out and general maintenance was for essential or urgent issues only.

However, with a reduction in the opportunities for grant funding towards core costs the Unrestricted General Funds* ended with a deficit of £8,153.

**In previous years this has been referred to as the Centre General Reserve.*

Signed by order of the Trustees:

.....
Dr Rob Ashworth
Chair

27th November 2023 Date

Ambleside Parish Centre

Independent Examiner's Report on the Financial Statements to the Trustees of Ambleside Parish Centre

I report on the accounts of the charity for the year ended 31 March 2023 which are set out on the following pages.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Thompson (FCA)
Independent Examiner
Saint & Co
Chartered Accountants
& Registered Auditors

The Old Police Station
Church Street
Ambleside
Cumbria
LA22 0BT

27/11/23 Date

Ambleside Parish Centre

Statement of Financial Activities for the Year Ended 31 March 2023

(Including Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted General Funds £	Total 2023 £	Total 2022 £
Income and endowments from:					
Donations	2	8,144	2,807	10,951	9,616
Grants	3	200	42,258	42,458	54,880
Charitable activities	4	37,425	-	37,425	25,627
Other trading activities	5	4,737	-	4,737	1,692
Investments	6	1,391	-	1,391	52
Total		51,897	45,065	96,962	91,867
Expenditure on:					
Charitable activities	8	72,639	92,897	165,536	169,344
Other trading activities	7	1,202	-	1,202	896
Total		73,841	92,897	166,738	170,240
Net income / (expenditure)		(21,944)	(47,832)	(69,776)	(78,373)
Transfers between funds		871	(871)	-	-
Net movement in funds		(21,073)	(48,703)	(69,776)	(78,373)
Reconciliation of funds					
Total funds brought forward	14	98,066	425,260	523,326	601,699
Total funds carried forward	14	76,993	376,557	453,550	523,326

All of the charity's activities derive from continuing operations during the above two financial periods.

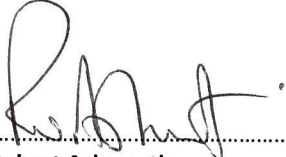
Ambleside Parish Centre


Balance Sheet as at 31 March 2023

Company Number 07640743

	Note	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	10		348,500		400,534
Current assets					
Debtors	11	5,034		2,707	
Cash at bank and in hand	12	108,523		127,672	
		<u>113,557</u>		<u>130,379</u>	
Liabilities					
Creditors: Amount falling due within one year	13	<u>(8,507)</u>		<u>(7,587)</u>	
Net current assets			<u>105,050</u>		<u>122,792</u>
Total assets less current liabilities			<u>453,550</u>		<u>523,326</u>
Total net assets			<u><u>453,550</u></u>		<u><u>523,326</u></u>
Funds of the charity:					
Restricted funds					
Restricted income funds	14	376,557		425,260	
Total restricted funds			<u>376,557</u>		<u>425,260</u>
Unrestricted income funds					
Unrestricted funds	14	(8,153)		15,493	
Designated funds	14	<u>85,146</u>		<u>82,573</u>	
Total unrestricted funds			<u>76,993</u>		<u>98,066</u>
Total funds			<u><u>453,550</u></u>		<u><u>523,326</u></u>

The financial statements were approved by the trustees, and authorised for issue on 27 November 23 and signed on their behalf by:


 Dr Robert Ashworth
 Chair


 Alison Pickering
 Treasurer

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023

1. Statement of Accounting Policies

Basis of Preparation

These financial statements have been prepared on the historical cost basis in compliance with FRS102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland", the Charities SORP(FRS102) Statement of Recommended Practice applicable to charities and the Charities Act 2011.

The financial statements have been prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fixed assets

Tangible fixed assets gifted by St Mary's Parish Centre (Ambleside) Trust were added on 1 April 2012 at the net book value stated in the Trust's financial statements as at 31 March 2012. All other assets, which cost £200 or more or are gifted with a value of £200 or more, are capitalised as tangible fixed assets.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the estimated useful life of that asset as follows:

Leasehold Property	- straight line over the remaining term of the lease ending 31 December 2029 (leasehold depreciation commenced on the date of practical completion of the building of the property by St Mary's Parish Centre (Ambleside) Trust on 8 June 2006)
Centre Fixtures Fittings & Equipment	- 25% reducing balance, commencing when the assets are brought into use
Youth Equipment	- 25% reducing balance

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Income given specifically to provide a fixed asset is initially allocated to the appropriate restricted fund. If the use of the asset then acquired is restricted there is no movement on the restricted fund; if the use of the asset is unrestricted the expenditure is reflected by a transfer from the restricted fund to the appropriate unrestricted fund.

Expenditure

This is included in the statements on an accruals basis as a liability is incurred. Governance costs are allocated entirely to the Unrestricted Centre General Reserve.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

1. Statement of Accounting Policies (Continued)

Community Projects

Details of Community Projects are shown in the notes to the accounts. Any restricted Community Project income and expenditure is allocated to the relevant Restricted Fund. It is the Trust's policy to allocate any unrestricted income and expenditure relating to a Community Project to the relevant Designated Fund.

Deferred Income

Grants and other funding received for the charities activities for a period spanning the year end are deferred pro-rata to the relevant periods in order to match the funding to the period in which the costs of charitable activities are incurred.

Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Financial Instruments

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the charity and their measurement basis are as follows:

Financial assets – trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in the notes. Prepayments are not financial instruments.

Cash at bank – is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in the notes. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to charity's wholly owned subsidiary are held at face value less any impairment.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

2. Donations

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Co-op Member	-	-	-	1,158
Epic Events	-	500	500	-
Epic Kidz	-	-	-	500
Friends of Ambleside Parish Centre	445	-	445	555
Gift Aid tax	959	125	1,084	530
Mr & Mrs Gordon	-	500	500	-
Mrs Ion	100	500	600	200
South Lakes Circuit	-	-	-	1,500
St Mary's Church	1,200	441	1,641	1,200
Miscellaneous donations	5,440	741	6,181	3,973
	<u>8,144</u>	<u>2,807</u>	<u>10,951</u>	<u>9,616</u>
2022 total	<u>6,114</u>	<u>3,502</u>	<u>9,616</u>	

3. Grants

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Agnes Backhouse Annuity Fund	-	2,000	2,000	-
Cumbria Community Foundation	-	2,000	2,000	-
Cumbria County Council	-	8,000	8,000	12,150
Electricity NorthWest Empowering Communities	-	-	-	1,500
Frieda Scott Charitable Trust	-	-	-	4,000
Holehird Trust	-	-	-	4,000
HMRC Covid Job Retention Scheme	-	-	-	1,099
John Gilpin Trust	-	2,000	2,000	-
Lakes Parish Council	200	3,403	3,603	500
National Lottery Community	-	9,948	9,948	-
South Lakes District Council	-	2,350	2,350	-
SLDC Covid Business Grants	-	-	-	16,553
South Lakes Methodist Church	-	7,437	7,437	3,078
South Lakes Methodist Circuit	-	1,000	1,000	-
The Hadfield Charitable Trust	-	-	-	2,500
The Roselands Trust	-	1,500	1,500	500
The Rotary Club	-	-	-	1,500
Voluntary Action Cumbria	-	-	-	4,500
W A Hanley Charity Trust	-	-	-	1,000
Other grants	-	2,620	2,620	2,000
	<u>200</u>	<u>42,258</u>	<u>42,458</u>	<u>54,880</u>
2022 total	<u>19,152</u>	<u>35,728</u>	<u>54,880</u>	

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

4. Income from Charitable Activities	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Room hire	34,250	-	34,250	23,720
Subs and entry fees	1,399	-	1,399	875
Door admissions	1,167	-	1,167	888
Trips and residentials	609	-	609	144
	<u>37,425</u>	<u>-</u>	<u>37,425</u>	<u>25,627</u>
2022 total	<u>25,627</u>	<u>-</u>	<u>25,627</u>	
5. Other Trading Activities	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Toilet and photocopying receipts	313	-	313	76
Fairs and entertainment	3,708	-	3,708	1,354
Annual general meeting	82	-	82	-
Coffee machine	634	-	634	262
	<u>4,737</u>	<u>-</u>	<u>4,737</u>	<u>1,692</u>
2022 total	<u>1,692</u>	<u>-</u>	<u>1,692</u>	
6. Investment Income	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Bank interest receivable	1,391	-	1,391	52
Other interest receivable	-	-	-	-
	<u>1,391</u>	<u>-</u>	<u>1,391</u>	<u>52</u>
2022 total	<u>52</u>	<u>-</u>	<u>52</u>	
7. Cost of Other Trading activities	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Fairs and entertainment	865	-	865	60
Annual general meeting	-	-	-	-
Coffee machine expenses	260	-	260	733
Coffee machine depreciation	77	-	77	103
	<u>1,202</u>	<u>-</u>	<u>1,202</u>	<u>896</u>
2022 total	<u>896</u>	<u>-</u>	<u>896</u>	

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

8. Charitable Activities	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Direct Costs				
Staff costs	1,646	13,677	15,323	19,249
Contracted staff costs	2,065	10,737	12,802	6,571
Staff expenses	18	4	22	-
Depreciation	1,589	50,822	52,411	52,789
Project expenses	349	8,663	9,012	8,666
Rates and water	-	409	409	400
Repairs and renewals	-	755	755	319
Heat and light	-	3,044	3,044	850
Office expenses	-	284	284	698
Telephone and internet	-	262	262	195
Training expenses	-	216	216	1,712
Sundry expenses	86	190	276	379
Room hire - internal recharge from central fund	1,440	3,834	5,274	3,933
	<u>7,193</u>	<u>92,897</u>	<u>100,090</u>	<u>95,761</u>
Support Costs				
Staff costs	41,463	-	41,463	33,240
Rates and water	1,303	-	1,303	1,234
Heat and light	8,452	-	8,452	5,671
Insurance	1,869	-	1,869	1,727
Repairs and renewals	7,261	-	7,261	23,664
Lift insurance	317	-	317	-
Office expenses	1,050	-	1,050	1,653
Telephone and internet	865	-	865	845
Cleaning expenses	2,472	-	2,472	1,695
Sundry expenses	301	-	301	731
Volunteer expenses	9	-	9	-
Travel and subsistence	-	-	-	-
Advertising	222	-	222	1,429
Room hire - internally charged to projects	(5,274)	-	(5,274)	(3,933)
	<u>60,310</u>	<u>-</u>	<u>60,310</u>	<u>67,956</u>
Support Costs - governance				
Accountancy and assurance fees	5,030	-	5,030	5,329
Bank charges	30	-	30	92
Regulatory fees	76	-	76	206
	<u>5,136</u>	<u>-</u>	<u>5,136</u>	<u>5,627</u>
Total direct and support costs	<u>72,639</u>	<u>92,897</u>	<u>165,536</u>	<u>169,344</u>
2022 total	<u>69,917</u>	<u>99,427</u>	<u>169,344</u>	
			2023	2022
Fees paid to the Independent Examiner			£	£
Payroll services			264	185
Accountancy and Independent Examination			4,766	5,144
			<u>5,030</u>	<u>5,329</u>

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

9. Staff

Staff costs	Charitable Activities 2023 £	Raising Funds 2023 £	Total 2023 £	Total 2022 £
Payroll:				
Salaries & Wages	56,022	-	56,022	52,109
National insurance costs (net of employer's allowance)	-	-	-	-
Employer's pension defined contributions	763	-	763	428
	<u>56,785</u>	<u>-</u>	<u>56,785</u>	<u>52,537</u>
Contract:				
Youth Engagement Service	12,802	-	12,802	6,571
	<u>69,587</u>	<u>-</u>	<u>69,587</u>	<u>59,108</u>

No employee received remuneration of £60,000 or more during the year.
The average number of employees during the year was 8 (2022: 8).

10. Tangible Fixed Assets

	Short Leasehold Land & Buildings £	Centre Furniture Fittings & Equipment £	Our Place Furniture Fittings & Equipment £	Total £
Cost				
As at 1 April 2022	902,826	29,912	4,165	936,903
Additions	-	454	-	454
Disposals	-	-	-	-
As at 31 March 2023	<u>902,826</u>	<u>30,366</u>	<u>4,165</u>	<u>937,357</u>
Depreciation				
As at 1 April 2022	508,501	24,140	3,728	536,369
Charge in year	50,822	1,557	109	52,488
Disposals	-	-	-	-
As at 31 March 2023	<u>559,323</u>	<u>25,697</u>	<u>3,837</u>	<u>588,857</u>
Net book values				
As at 31 March 2023	<u>343,503</u>	<u>4,669</u>	<u>328</u>	<u>348,500</u>
As at 1 April 2022	<u>394,325</u>	<u>5,772</u>	<u>437</u>	<u>400,534</u>

Leasehold Property

It has been agreed by all parties that the charity will adopt the lease previously in place with St Mary's Parish Centre (Ambleside) Trust. At the balance sheet date the new lease had not been signed.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

11. Debtors	2023	2022
	£	£
Grants receivable	-	-
Donations receivable	-	85
Room hire	1,324	1,773
Gift aid tax	1,084	527
PAYE	2,200	-
Prepayments	426	322
	<u>5,034</u>	<u>2,707</u>

12. Cash in hand and in bank	2023	2022
	£	£
COIF investment account	68,677	67,286
Bank community accounts	39,659	60,213
Building society accounts	-	-
Cash	187	173
	<u>108,523</u>	<u>127,672</u>

13. Creditors: Amounts falling due within one year	2023	2022
	£	£
Trade creditors	-	-
PAYE	-	-
Accruals	6,092	5,194
Deferred income	2,415	2,393
	<u>8,507</u>	<u>7,587</u>

Deferred Income	2023	2022
	£	£
Accruals and deferred income includes:		
Deferred income at 1 April 2022	2,393	229
Resources deferred in the year	2,415	2,393
Amounts released from previous years	(2,393)	(229)
Deferred income at 31 March 2023	<u>2,415</u>	<u>2,393</u>
Deferred income comprises:		
Room hire	<u>2,415</u>	
	<u>2,415</u>	

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

13. Funds	Balance at 01 Apr 2022 £	Incoming resources £	Resources expended £	Gains, Losses and Transfers £	Balance at 31 Mar 2023 £
Restricted General Funds					
Leasehold property	394,325	-	(50,822)	-	343,503
Centre grants and donations	2,693	12,351	(5,624)	(203)	9,217
Community projects					
All Together Now	2,751	10,128	(9,281)	590	4,188
COVID-19	-	-	-	-	-
Evergreen	3,380	2,841	(5,430)	(34)	757
Food Club	2,027	12,245	(7,127)	-	7,145
Games For Men	1,443	850	(2,093)	-	200
Hospital and Medical Transport	6,610	350	(1,470)	-	5,490
Hot Meals and Holiday Food	1,401	-	(819)	-	582
Older Persons Project	-	-	-	-	-
Our Place Youth	7,557	3,800	(9,777)	-	1,580
Packed Lunches	383	-	-	-	383
Recovery and Resilience	2,690	-	(50)	(1,408)	1,232
Dementia Group	-	2,500	(404)	34	2,130
The Village	-	-	-	150	150
Total Restricted Funds	425,260	45,065	(92,897)	(871)	376,557
Unrestricted Funds					
Unrestricted general funds	15,493	42,826	(66,461)	(11)	(8,153)
Designated community projects					
All Together Now	112	23	(260)	418	293
Evergreen	1,398	851	(1,513)	-	736
Food Club	1,390	5,336	(51)	-	6,675
Games For Men	304	602	(817)	-	89
Our Place Youth	1,984	2,198	(3,073)	10	1,119
Dementia Group	-	7	-	-	7
The Village	-	54	-	-	54
Youth equipment	437	-	(109)	-	328
Centre fixtures, fittings and equipment	5,772	-	(1,557)	454	4,669
Trustees designated reserves policy					
Operation and contingency	51,709	-	-	-	51,709
Community projects cash flow fund	1,864	-	-	-	1,864
Building development fund	6,000	-	-	-	6,000
Major repairs fund	7,238	-	-	-	7,238
Equipment fund	4,365	-	-	-	4,365
Total Unrestricted Funds	98,066	51,897	(73,841)	871	76,993
Total Funds	523,326	96,962	(166,738)	-	453,550

Details of transfers are shown below

2023 - No material transfers

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

Fund Details

Leasehold property - Restricted

This represents the lease for the premise taken on by the trust from St Mary's Parish Centre (Ambleside).

Trustees designated reserves policy

This is a group of designated funds by the trustees for specific purposes which includes a provision to cover the on going expenses of the trust for 9 months and repairs and upgrades to the premise.

Other funds

The remaining funds either relate to designated fixtures, fittings and equipment or the various services and projects the trust provide to the local community.

Funds in Deficit

General fund - although the fund is in deficit the equivalent sum within the Contingency Reserve may be used with the agreement of the Board to offset the deficit.

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 01 Apr 2021 £	Incoming resources £	Resources expended £	Gains, Losses and Transfers £	Balance at 31 Mar 2022 £
Restricted General Funds					
Leasehold property	445,147	-	(50,822)	-	394,325
Centre grants and donations	9,871	6,650	(11,666)	(2,162)	2,693
Community projects					
All Together Now	5,371	3,233	(5,853)	-	2,751
COVID-19	12,886	-	-	(12,886)	-
Evergreen	4,139	320	(4,997)	3,918	3,380
Food Club	205	12,237	(10,415)	-	2,027
Games For Men	263	500	(1,987)	2,667	1,443
Hospital and Medical Transport	7,150	-	(540)	-	6,610
Hot Meals and Holiday Food	5,133	500	(4,232)	-	1,401
Older Persons Project	5,335	-	-	(5,335)	-
Our Place Youth	2,694	13,500	(8,637)	-	7,557
Packed Lunches	383	-	-	-	383
Recovery and Resilience	-	2,290	(278)	678	2,690
Total Restricted Funds	498,577	39,230	(99,427)	(13,120)	425,260
Unrestricted Funds					
Unrestricted general funds	16,912	47,534	(65,401)	16,448	15,493
Designated community projects					
All Together Now	217	358	(463)	-	112
Evergreen	1,273	989	(864)	-	1,398
Food Club	-	1,729	(339)	-	1,390
Games For Men	578	454	(728)	-	304
Our Place Youth	1,359	1,573	(948)	-	1,984
Youth equipment	583	-	(146)	-	437
Centre fixtures, fittings and equipment	7,462	-	(1,924)	234	5,772
Trustees desinated reserves policy					
Operation and contingency	45,709	-	-	6,000	51,709
Community projects cash flow fund	1,864	-	-	-	1,864
Building development fund	6,000	-	-	-	6,000
Major repairs fund	16,800	-	-	(9,562)	7,238
Equipment fund	4,365	-	-	-	4,365
Total Unrestricted Funds	103,122	52,637	(70,813)	13,120	98,066
Total Funds	601,699	91,867	(170,240)	-	523,326

Ambleside Parish Centre

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

15. Analysis of Net Assets Between Funds

Fund balances at 31 March 2023 are represented by:

	Unrestricted Funds	Restricted General Funds	Total Funds
	£	£	£
Tangible fixed assets	4,997	343,503	348,500
Current assets	80,503	33,054	113,557
Current liabilities	(8,507)	-	(8,507)
Non-current liabilities	-	-	-
Total Net Assets	<u>76,993</u>	<u>376,557</u>	<u>453,550</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted Funds	Restricted General Funds	Total Funds
	£	£	£
Tangible fixed assets	6,209	394,325	400,534
Current assets	99,444	30,935	130,379
Current liabilities	(7,587)	-	(7,587)
Non-current liabilities	-	-	-
Total Net Assets	<u>98,066</u>	<u>425,260</u>	<u>523,326</u>

16. Members' Liability

Ambleside Parish Centre is a company limited by guarantee; each member's contribution not exceeding £10 on dissolution.

AMBLESIDE PARISH CENTRE

England & Wales - Charity number 1145971

Accounts

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

Company Registration Number : 7640743

Registered Charity Number: 1145971

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

CONTENTS	Pages
Trustees' annual report (incorporating the directors' report)	1 to 13
Independent examiner's report	14
Statement of financial activities (including income and expenditure account)	15
Statement of financial position	16
Notes to the financial statements	17 to 32



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

1. STRUCTURE, OBJECTIVES AND MANAGEMENT

The Parish Centre, located at Vicarage Road, Ambleside LA22 9D was initially run by St Mary's Parish Centre [Ambleside] Trust, a registered charity [No 1093947]. It is held on a 28 year lease from 1 January 2002 from the Carlisle Diocesan Board of Finance Limited as set out in a Declaration of Trust dated 10 October 2001, and a Lease and Trust Deed dated 29 January 2002 which set up the original Committee of Management.

These trusts were modified by further deeds of 2 April 2008 and 8 August 2008 which established the 'Sharing Agreement' that incorporated the interests of Ambleside Methodist Church and established that the Management Committee should include eight members; five elected and up to three co-opted, who could be drawn from the membership of the two named Churches. A further trust, the Ambleside with Brathay Trust, was created on 25 October 2007, controlling the property of Ambleside Parish Centre, and whose trustees are drawn equally from the two Churches.

Ambleside Parish Centre was incorporated under the Companies Act 2006, limited by guarantee [No 7640743] and, in this connection, has Articles of Association which closely mirror the governing deeds as listed above. The company is a registered charity No 1145971. The Articles established that the premises are available for the benefit of the wider community and not just for the two named Churches and the previous Management Committee was replaced by a Board of Directors.

On 1 April 2012 St Mary's Parish Centre [Ambleside] Trust gifted the whole of its assets and liabilities to the charitable company Ambleside Parish Centre and the charitable company carried on the activities of the former charitable trust as from that date.

On 1 April 2015 the Parish of St Mary's Church with Holy Trinity Brathay was dissolved and became the Parish of St Mary's Church Ambleside. This change is now reflected in our formal Constitution.

The members of the Board of Directors are as follows:

- Five members from St Mary's Church to include the Vicar and a churchwarden [appointed at the Church's Annual General Meeting]
- Five members from Ambleside Methodist Church, including the Superintendent Minister [appointed by the Ambleside Methodist Church Council]
- The Head Teacher of Ambleside Primary School or his/her nominee
- Alternately, the Treasurer of St Mary's Church or the Treasurer of Ambleside Methodist Church or their nominee
- Up to five members elected from organisations using the Parish Centre
- Up to three co-opted members

2. RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Ambleside Parish Centre for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

3. MEMBERS OF THE MANAGEMENT COMMITTEE 2021-2022

Dr Rob Ashworth*	Chair
Mrs Margaret Burford*	
Mr Michael Corin*	
Mrs Jennifer Harrop*	
The Revd Beverley Lock*	
Headteacher or his/her representative Ambleside Primary school*	
Mrs Roma Johnson*	Resigned May 2021
Lady Renna Kellaway	[Lake District Summer Music]
Mrs Linda Kingdon*	Secretary
Dcn Maggie Patchett *	
Mrs Allison Peak*	
Mrs Alison Pickering*	Treasurer as from 1 April 2021
Mrs Catherine Powloski*	[Our Place Youth Project]
The Revd Graham Ransom*	
Mrs Marion Riley*	[Ambleside Art Society]
Mr Anthony Sunnucks*	Resigned May 2021
Mr David Stothard*	

NB. * Directors of Ambleside Parish Centre



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

4. MEMBERS OF STAFF

Sophie Bryde	Centre Manager [p/t]
Gale Chen	All Together Now Co-ordinator [p/t]
Juliet Cunningham	Older Persons Project Co-ordinator [p/t] (Until April 2021)
Mandy Dorman	Cleaner/caretaker [p/t]
Laura Firth	Community Support Co-ordinator [p/t] (From November 2021)
Jane Natrass	Administrator/Booking Co-ordinator [p/t] (Until 24 May 2022)
Teresa Onions	Evergreen Co-ordinator [p/t] (Until September 2021)
Einir Roberts	Finance Administrator [p/t]
Chris Shepherd	Games for Men Co-ordinator [p/t]

CONTRACTED SERVICES

Ian Parr	YES Lead Youth Worker [p/t]
Debbie Parr	YES Youth Worker [p/t]

5. SERVICES USED BY APC

We are grateful for the service provided by our bankers:

NatWest Bank
699 Wilmslow Rd,
Didsbury
Manchester
M20 6NW

Charities Investment Fund
[COIF]
CCLA
80 Cheap Street
London
EC2V 6DZ

We would also like to thank our accountants:

Saint and Company
The Old Police Station
Church Street
Ambleside
Cumbria LA22 0BT

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

We would also like to thank our Solicitors:

Davenport and Scott
Lancaster House
Lake Road
Ambleside
Cumbria LA22 0AD

6. GOVERNANCE

The governance groups have continued to meet quarterly and carry out their responsibilities during this year. The full Management Committee meets quarterly taking regular written reports of the work done by the governance groups. The following groups continue to meet on a regular basis to provide governance in specific areas:

- Facilities group – oversees the maintenance of the building and its fabric. In this group there is a trustee, two co-opted members with relevant expertise, the Caretaker and the Centre Manager.
- Finance group – oversees the financial position and projections of the Centre. In this group are the Treasurer, Finance Administrator, the Fundraiser and the Centre Manager.
- Youth [Our Place Youth Project] governance group – which provides governance for the Centre's youth work. "Youth engagement services" (YES) who have been contracted to provide the youth services since September 2015 continue to work with both the junior and senior youth groups that make up "Our Place". This group consists of two trustees, the Finance Administrator, the Centre Manager and two representatives from YES.

7. PROGRESS IN ACHIEVING TARGETS SET FOR 2021-22

This financial year saw The Centre move from operating under varying and changing Covid Restrictions, to being able to open again fully. For the first quarter, the Centre was essentially closed with no bookings being taken until after the beginning of July 2021. The remainder of the year saw the gradual return of activity to the Centre, with the Omicron variant causing unforeseen and further disruption over the winter months. Despite these challenges, great progress was made over the course of the year in regards to re-establishing regular groups, providing support, essential services and positive experiences to the community, and creating revenue through room hire and fundraising.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Below is an assessment of the progress achieved against the targets identified for the year:

Ensure sufficient income to allow the Centre to remain open and operate in a way that continues to benefit and support the community.

In forecasting for this financial year, we made a modest estimate for the income we would receive through room hire, due to the ongoing Covid Pandemic being still hugely impactful at the time of planning. The Centre was not able to create revenue through room hire in the first quarter of the year. Despite this, by the end of the year income through room hire exceeded this target considerably, totalling in the region of £25,000. As part of our analysis of the finances at the end of this year, we looked back at the last 'normal' operating year pre-Covid to see how this figure compared. Given that no income could be obtained in the first quarter, this total figure is in line with previous years, if just a little lower. This was to be expected given the disruption to the operation over the winter of 2021-22 due to the Omicron variant of Covid and several bookings and events at the Centre needing to be cancelled. We also found that increased use of the Hall, as opposed to the smaller and lower value rooms to hire, helped contribute towards this total figure. Combined with the carried forward funds from 2020-21, this income was sufficient in ensuring the Centre could re-open and operate in a way that continued to benefit and support the community.

Ensure sufficient income and resource to deliver our project groups, which aim to aid the recovery and increase the resilience of our community.

In a combined effort to raise funds and allocate, where appropriate, funds carried forward from 2020-21, we ensure that the Centre had sufficient funds to deliver what we had committed to in regard to our community project groups.

Furthermore, thanks to the generosity of volunteers with their time and experience and staff's fundraising efforts throughout the year, we were able to develop and build on the support we offered the community by establishing additional services to those already established. This included the Dementia related support in the form of 2 community awareness events and a regular monthly support group which is now ongoing. It also saw the development of the Community Food Club, which grew from providing food and essential items to the inclusion of a weekly pop-up café, where members of the community could come to gather and connect, helping to address issues of isolation. As a result, the Centre was able once again to offer the community support and experiences that benefit mental and physical wellbeing, through a variety of groups and regular activities.

Support and encourage regular users to provide both revenue for the Centre and experiences for the community that can improve mental and physical wellbeing.

During this period the investments that were made in improving the Centre's facilities were intended to not only ensure the longevity of the building, but also to enhance the experience of hiring the spaces for our regular users. More major works such as floor repairs, LED lighting and adding of the stainless-steel worktop in the kitchen (as well as minor improvements to fixtures/fittings and décor) collectively improved the functionality and appearance of these key spaces in the Centre.

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Time and energy were also given to support regular users to return to the Centre when restrictions were lifted in the late spring/ early summer of 2021. This was done through a variety of ways but focused largely on good communication with regular users to enable clear understanding of what was expected regarding the period between restrictions being in place and being lifted, and flexibility with bookings so that if cancellations had to happen users wouldn't be penalised. We also offered support to regular users with marketing and advertising; sharing information through our online and print channels as to when and what was happening at the Centre and to help them re-establish their core users and ensure the community knew about what was available.

The income obtained through room hire demonstrates that this was done well, considering the ongoing challenges and disruption that the different Covid variants posed to the operation. Furthermore, the arrival of a number of new and different regular users, as well as the return of long-established ones, demonstrates that the Centre is a desirable place to operate from and spend time as a provider.

Continue to improve the energy efficiency and reduce the environmental impact of the Centre activities both for the local and global community.

Due to the age of the building, we have reached a stage where there is an increasing amount of maintenance and repairs required. A major area of these repairs during this period was the electrics, and specifically lighting. Working with our long-standing and trusted electrical contractor we were able, not only to carry out essential repairs but at the same time make improvements to fixtures and fittings, moving to use of LED. These improvements have multiple benefits. Newly installed LED lights require minimal maintenance in service and replacement lamps and will consume approximately half the electricity compared to the pre-existing metal-halide lights sources and compact-fluorescent lamps. Where possible, we have also switched to eco-friendly cleaning products and strive to reuse containers and purchase larger refills. We also purchase biodegradable food storage boxes for the Food Club, as opposed to plastic or polystyrene.

During this period, we also formed stronger links with the local climate group, Ambleside Action for a Future. The group held community open days including plant giveaways, as well as their group meetings and a series of children's arts workshops. Consequently, the Centre has taken an active role in enabling environmental concerns and discussions to take place within the community in an inclusive and positive way.

The Community Food Club is taking an equally active role to help prevent food waste and encourage local businesses and residents to support each other by sharing surplus food as opposed to disposing of it. The weekly pop-up café provides an excellent way of distributing surplus food. The group has also worked in raising the Centre's profile as a charitable organisation that is mindful of its impact on the environment and is being pro-active in the collective efforts towards being more sustainable as a community.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Continue to invest in and develop our staff and volunteers to safeguard the Centre's ability to deliver on the above targets and serve the community long term.

During this year we invested in essential training for staff and volunteers, as it had been 3 years since the previous courses were completed. Safeguarding, Health & Safety and Fire Safety Training were arranged and offered to staff and lead volunteers in September 2021.

As part of the reallocation of funds carried forward from 2020-21, and in light of the departure of the Evergreens Coordinator, a new staffing need was identified; an individual to take a lead on the delivery of the charitable work of the Centre. In November 2021 we recruited Laura Firth as our Community Support Coordinator. This role was designed, not only to oversee delivery of the Evergreens and Community Food Club groups, but also to take an active role in fundraising for the Centre's projects. This has proved to be a hugely significant investment, with the Centre's ability to deliver this work extending to include the Dementia related services, the Community pop-up café and a support group for Mums and Babies/Toddlers.

8. OTHER ACHIEVEMENTS AND DEVELOPMENTS

A new website

In the summer of 2021, the Centre's new website was launched; www.amblesidepc.org.uk. This online platform has created a fantastic digital space to share the Centre's charitable work as well as the variety of events, groups and activities that take place. Visitors to the site can submit booking forms or enquiries directly to the Centre, view photographs of each of the spaces and rooms to hire and even make a donation to us. The website was built and is hosted by Freshspace Ltd.

Development of existing and establishment of new community groups

Over this financial year the two key pieces of work for the Centre have been the ongoing development of the Community Food Club and the establishment of Community Dementia Support services.

Responding to the impacts of Storm Arwen

An entirely unforeseen, but hugely impactful event, was the damage and disruption caused to the local area and community by Storm Arwen in November 2021. The storm itself lasted only for a couple of days but the damage and destruction was far reaching, leaving some in the community without power or fresh water for two weeks or more.

Storm Arwen presented immediate and ongoing challenges for the community. From the first day that the storm struck, The Centre was contacted by both the Local Authority and Electricity North West with an ask for help – what could we do for those without power or water? We immediately opened the Centre and turned the heating on, making the Centre available for anyone needing somewhere dry and warm to wait, charge phones or use the kitchen facilities to cook a hot meal or make a hot drink. This was done every day and evening for the duration of the disruption. Utilising social media and local media the word quickly spread and those without power and/water did come to use the Centre. Volunteers involved with the Community Food Club gave their time to cook the food that we received as donations from local visitors and residents whose fridges and

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

freezers had gone off. The food cooked was then made available to anyone who wanted to come along and have a hot meal.

In recognition of the Centre's rapid and extended response to this event and to cover the costs incurred, Electricity North West made a donation of £1500 to the Centre.

Christmas Hampers

As part of the DEFRA grant received for the hot meals service, funding was allocated to provide Christmas hampers to vulnerable members of our community. Volunteers from the food club created festive hampers containing a range of items such as fruit and vegetables, tinned produce, hot chocolate and some festive treats from the local bakery as well as vouchers for the butchers, deli, fruit and veg and hardware stores. These were then delivered by our volunteers prior to Christmas.

9. TRUST RUN PROJECTS AND GROUPS

As well as providing high quality space for the local and wider community to use for their own purposes, we also run our own projects:

Evergreens

During the first part of the year, The Evergreens Co-ordinator delivered a regular monthly programme schedule with Quizzes, games, afternoon tea and speakers. Following the appointment of the Community Support Coordinator in November 2021, this developed into a 12 week programme with something different on the programme each week. As restrictions had been lifted we were able to start embarking on outings making a visit to the Windermere Steamboat Museum.

All Together Now

The All Together Now Co-ordinator has continued to be very productive in finding ways to engage the international community, delivering some amazing sessions and developing Stories Together which consists of a library that now holds over 300 books in 30 languages. The aim is to provide diverse books in a range of languages where any child can find a character who looks like them or lives in a family like theirs as well as expose them to people and situations they have not experienced in their own lives.

Our Place Youth Project

We continue to work with YES (Youth Engagement Service) who effectively staff and run the Youth Club. Governance of the youth work remains robust, and we continue to have a clear understanding of the budget required to run the service, grant funding applied for and received and what it is to be used for. The club runs a junior club for 10 to 13-year olds, and a senior club for 14 – 17-year olds, both continue to be well used and the employment of the services of a sports coach continues to be extremely popular.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Games for Men

This small but regular and faithful group of men continues to meet weekly under the care of the Co-ordinator and continues to be a source of encouragement and community for those who attend. The Co-ordinator meets regularly with the Centre Manager to review the group's weekly running and development.

Dementia Support Group

This volunteer led group meets monthly offering a non-judgemental space where people can meet for a coffee and a chat. They may talk about their frustrations, feelings of loss or some particularly difficult episodes or they may talk about their lives, and experiences. The group was formed following the recognition of a need during a dementia awareness Hub.

Mum and Baby/Toddler Support Group

At the beginning of 2022 a new mum and baby/toddler support group was established. A space was made available for mums to get together each week with their babies and toddlers to talk and support each other on pre and postnatal issues. Toys, drawing materials and puzzles were donated for the children to play with and a small group developed with a volunteer supporting the group. By the end of March 2022, we had six mums/mums to be attending.

Community Food Cupboard

The development of the Community Food Club over the year was significant. Going through its various forms during and in between the lockdowns, it has become established as a weekly gathering of people from the community who come together for a variety of reasons. The pop-up café and its location in the foyer has meant that it brings in a small but consistent income stream for the group to enable it to continue running. Practically, the group serves two main purposes; to help prevent food waste and to provide vulnerable members of the community with support with food and other essential items.

Working with Volunteers

We are extremely grateful for the continued support of 52 enthusiastic and talented active volunteers who have been willing to be involved across several teams. All their help and support is greatly appreciated.

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

10. MANAGEMENT OF RISK

We continue to be diligent in regularly assessing and monitoring our risk factors through the involvement of the trustees and the Centre Manager in each of the governance groups. We continue to remain diligent in our governance and vigilant in our promotional work to offset our risks and strengthen our position.

Financial Scrutiny

We are pleased to report that we continue to work to a robust financial governance framework. Working with the relevant groups, our Finance Administrator prepares annual budgets for the office administration, maintenance, Our Place Youth Club and the Community projects. Our Finance Administrator also prepares quarterly reports showing income and expenditure, which is scrutinized by the Finance governance group before being presented at the Board of Directors Management meetings. The Directors have a reserves policy which is described in the appendix.

Maintaining growth

We remain vigilant in increasing our sustainability through promoting the Centre to increase reputation, profile and therefore bookings.

We continue to promote our Friends scheme and use our website and social media to attract interest in the Centre. Our fundraiser is fully committed to securing grants to support the development of projects.

Health and Safety of the Organisation

The Facilities group continues to monitor and plan for the Health & Safety requirements of the building. We continue to work with the Centre's Fire Safety and Safeguarding Policies and update all our policies annually, including our Health and Safety Policy, Maintenance Plan and complete an annual review of the risk assessments for the building and its fabric.

We continue to hold an incident book to record accidents and incidents, and the Youth Club, All Together Now and Evergreens Club also carry out risk assessments for all their day and residential trips and activities.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

11. RESERVES POLICY 2021 -2022

The APC Board of Directors has established a Reserves Policy which explains how **Unrestricted Funds** are managed and provides better clarity in the APC accounts for potential Grant Funders. Any movement within the Designated Reserves is agreed at a Board meeting of Directors and Trustees and the decision is minuted.

For clarity, the agreed purposes of the Designated Reserves are as below:

Operation and Contingency Fund

APC has the ability to continue to operate its core activities (office and maintenance plus a contingency for any staffing issues) and to support key community projects for a period of 9 months from its Unrestricted Funds. This approach is taken to mitigate any event that could result in lack of Grants and income being received, plus providing time for the APC Directors to review and amend the appropriate business strategies.

Community Projects Cash Flow Fund

This is for community projects to help with the timing of Grants received and associated cash flow issues.

Building Development Fund

This enables future development of rooms and facilities to further the Charitable aims of the APC.

Major Repairs Fund

To help cover major structural repairs and (for example) replacement of the lift. Accessibility to all levels in the building by a reliable lift is a necessity within the Ambleside Parish Centre community setting.

Equipment Fund

To provide the ability to purchase or replace key equipment which helps to generate funds (for example a coffee machine - the working life of which may be assumed to be five years)

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Within the financial year 2021/22, the funds were modified as follows:

- Drawing upon the Major Repairs Fund to complete repairs to the Tower and to replace substantial areas of flooring, reducing the Fund from £16,800 to £7,238.
- The transfer of £6,000 from the Centre General Reserve to the Operation and Contingency Fund so it more closely represented the running costs of the Centre for 9 months.

Fund	Current Amount £ (March 2022)
Operation & Contingency	51,709.00
Community Projects Cash Flow Fund	1,864.05
Building Development Fund	6,000.00
Major Repair Fund	7,237.85
Equipment Fund	4,364.49
TOTAL	£71,175.39

At the close of the financial year 2021/22 the Centre General Reserve was £15,493.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

12. TARGETS FOR 2022-23

As part of the end of year analysis and financial planning for 2022-23, we have identified the following:

For income to match expenditure through increasing our room hire and by identifying fundraising needs. To balance the budget, we will need to apply for grant funding and generate revenue to address the identified shortfall.

To monitor a ‘normal year’ of operation; 2022-23 will be the first full business as usual financial year since 2019-20. It was agreed this was important to do, before committing to further significant developments.

To seek to raise funds for additional investments and developments before committing to spending (acoustics/ coffee machine/ access improvements)

To begin the planning process earlier with a view to being where we were in May 2022 by March 2023 (in readiness for the financial year 2023-24).

Signed by order of the Trustees:

..... Dr Rob Ashworth

..... Date

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF AMBLESIDE PARISH CENTRE

YEAR ENDED 31 MARCH 2022

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on the following pages.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Thompson (FCA)
Independent Examiner
Saint & Co
Chartered Accountants
& Registered Auditors

The Old Police Station
Church Street
Ambleside
Cumbria
LA22 0BT

..... Date

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Fund £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
INCOME					
Donations and legacies					
Grants	3	19,152	35,728	54,880	146,732
Donations	4	6,119	3,502	9,621	24,742
		<u>25,271</u>	<u>39,230</u>	<u>64,501</u>	<u>171,474</u>
Income from charitable activities					
Centre room hire, management support & service charges	5	23,791	-	23,791	8,649
Community projects	6	1,907	-	1,907	-
		<u>25,698</u>	<u>-</u>	<u>25,698</u>	<u>8,649</u>
Other trading activities	7	1,616	-	1,616	-
Investment income - bank interest		52	-	52	42
TOTAL INCOME		<u>52,637</u>	<u>39,230</u>	<u>91,867</u>	<u>180,165</u>
EXPENDITURE					
Raising funds					
Costs of other trading activities	8	896	-	896	137
Charitable activities	9	69,917	99,427	169,344	169,525
TOTAL EXPENDITURE		<u>70,813</u>	<u>99,427</u>	<u>170,240</u>	<u>169,662</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(18,176)	(60,197)	(78,373)	10,503
Transfers	16,17	13,120	(13,120)	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u>(5,056)</u>	<u>(73,317)</u>	<u>(78,373)</u>	<u>10,503</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		103,122	498,577	601,699	591,196
Total funds carried forward		<u>98,066</u>	<u>425,260</u>	<u>523,326</u>	<u>601,699</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All the above amounts relate to continuing activities.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2021

		2022		2021
	Notes	£	£	£
FIXED ASSETS				
Tangible fixed assets	11		400,534	453,192
CURRENT ASSETS				
Debtors	12	2,707		2,305
Cash at bank and in hand	13	127,672		150,764
		130,379		153,069
LIABILITIES				
Creditors: Amounts falling due within one year	14	7,587		4,562
NET CURRENT ASSETS / (LIABILITIES)			122,792	148,507
NET ASSETS	16,17		523,326	601,699
FUNDS				
Restricted	16,17		425,260	498,577
Unrestricted	16,17		98,066	103,122
TOTAL FUNDS	16,17		523,326	601,699

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved by the Board of Trustees on the
and are signed on their behalf by:

..... Dr Robert Ashworth (Chair)

..... Alison Pickering (Treasurer)

Company Registration Number : 7640743

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of accounting

These financial statements have been prepared on the historical cost basis in compliance with FRS102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland", the Charities SORP(FRS102) Statement of Recommended Practice applicable to charities and the Charities Act 2011.

The financial statements have been prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fixed assets

Tangible fixed assets gifted by St Mary's Parish Centre (Ambleside) Trust were added on 1 April 2012 at the net book value stated in the Trust's financial statements as at 31 March 2012.

All other assets, which cost £200 or more or are gifted with a value of £200 or more, are capitalised as tangible fixed assets.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the estimated useful life of that asset as follows:

Leasehold Property	- straight line over the remaining term of the lease ending 31 December 2029 (leasehold depreciation commenced on the date of practical completion of the building of the property by St Mary's Parish Centre (Ambleside) Trust on 8 June 2006)
Centre Fixtures Fittings & Equipment	- 25% reducing balance, commencing when the assets are brought into use
Youth Equipment	- 25% reducing balance

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Income given specifically to provide a fixed asset is initially allocated to the appropriate restricted fund. If the use of the asset then acquired is restricted there is no movement on the restricted fund; if the use of the asset is unrestricted the expenditure is reflected by a transfer from the restricted fund to the appropriate unrestricted fund.

Expenditure

This is included in the statements on an accruals basis as a liability is incurred.

Governance costs are allocated entirely to the Unrestricted Centre General Reserve.

Community Projects

Details of Community Projects are shown in the notes to the accounts.

Any restricted Community Project income and expenditure is allocated to the relevant Restricted Fund.

It is the Trust's policy to allocate any unrestricted income and expenditure relating to a Community Project to the relevant Designated Fund.

2. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with any of them.

No expenses have been received by any trustee for services provided to the charity.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. GRANTS	2022		2021	
	£	£	£	£
RESTRICTED GRANTS				
All Together Now				
The Methodist Church - Connexion	3,078		3,514	
The Methodist Church - South Lakes Circuit	-		1,000	
	<u> </u>	3,078	<u> </u>	4,514
Evergreen				
Cumbria Community Foundation COVID-19 Response	-		1,820	
Dowager Countess Eleanor Peel Trust	-		1,000	
Electricity North West Empowering Communities	-		3,120	
Gateway Group	-		250	
Woodroffe Benton Foundation	-		500	
	<u> </u>	-	<u> </u>	6,690
Food Club				
Cumbria County Council	8,000		-	
Cumbria County Council - COMF	500		-	
Cumbria County Council - DWP	2,500		-	
Roseland Trust	500		-	
	<u> </u>	11,500	<u> </u>	-
Games for Men				
Dowager Countess Eleanor Peel Trust	-		500	
Lakes Parish Council	500		-	
	<u> </u>	500	<u> </u>	500
Hospital & Medical Transport				
Agnes Backhouse Charitable Trust		-		2,500
Hot Meal & Holiday Food				
Cumbria County Council - COMF	500		-	
Cumbria County Council - DEFRA	-		8,900	
	<u> </u>	500	<u> </u>	8,900
Older Persons Project				
Dowager Countess Eleanor Peel Trust	-		600	
Electricity North West Empowering Communities	-		6,240	
Evan Cornish Foundation	-		4,326	
	<u> </u>	-	<u> </u>	11,166
Our Place Youth Project				
Bryan Lancaster's Trust	500		-	
Frieda Scott Charitable Trust	4,000		-	
Holehird Trust	4,000		-	
Kelsick Educational Trust	700		-	
Lakes Parish Council	-		1,500	
Proven Family Trust	300		-	
Rotary Club - Ambleside	500		-	
The Hadfield Charitable Trust	2,500		-	
W A Hanley Charity Trust	1,000		-	
	<u> </u>	13,500	<u> </u>	1,500
COVID-19				
Age UK South Lakeland	-		500	
Cumbria County Council - Wiltshire Farm Foods	-		2,000	
Princes Countryside Fund	-		2,500	
Roseland Trust	-		500	
Rotary Club - Ambleside	-		500	
Skelwith Parish Council	-		500	
Windermere & Ambleside Lions	-		500	
	<u> </u>	-	<u> </u>	7,000

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. GRANTS (continued)	2022	2021	
RESTRICTED GRANTS (continued)	£	£	
Centre			
Cumbria Community Foundation COVID-19 Response	-	8,596	
Cumbria County Council	-	544	
Cumbria County Council - COMF	650	-	
Dowager Countess Eleanor Peel Trust	-	2,900	
Electricity North West Empowering Communities	-	11,680	
Evan Cornish Foundation	-	674	
Furness Building Society	-	-	
Gateway Group	-	250	
Roseland Trust	-	3,592	
Rotary Club - Ambleside	1,500	-	
Voluntary Action Cumbria	4,500	13,500	
Windermere & District Foodbank	-	7,200	
	<u>6,650</u>	<u>48,936</u>	
	<u>35,728</u>	<u><u>91,706</u></u>	
UNRESTRICTED GRANTS			
All Churches Trust Limited	-	1,500	
Electricity North West Empowering Communities	1,500	-	
HMRC Covid Job Retention Scheme	1,099	12,576	
SLDC Covid Business Grants	16,553	40,950	
	<u>19,152</u>	<u>55,026</u>	
TOTAL GRANTS	<u>54,880</u>	<u><u>146,732</u></u>	
4. DONATIONS	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	2022	2022	2022
	£	£	£
Centre - donations	3,596	-	3,596
Centre - gift aid tax claimed	144	-	144
Community Projects			
All Together Now	150	155	305
Evergreen	-	320	320
Food Club	1,393	687	2,080
Food Club - gift aid tax claimed	336	50	386
Our Place Youth	500	-	500
Recovery and Resilience	-	2,290	2,290
	<u>6,119</u>	<u>3,502</u>	<u>9,621</u>
	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	2021	2021	2021
	£	£	£
Centre - donations	4,041	330	4,371
Centre - gift aid tax claimed	149	-	149
Community Projects			
All Together Now	-	400	400
COVID-19	-	19,159	19,159
COVID 19 - gift aid tax claimed	-	463	463
Games for Men	-	200	200
	<u>4,190</u>	<u>20,552</u>	<u>24,742</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

**5. INCOME FROM CHARITABLE ACTIVITIES:
ROOM HIRE, MANAGEMENT SUPPORT
& SERVICE CHARGES**

	Notes	2022		2021	
		Unrestricted Funds		Unrestricted Funds	
		£	£	£	£
Invoiced by the Centre to external clients			23,791		8,649
Invoiced/charged internally from Centre to Community Projects:					
All Together Now	9	988		-	
Evergreen	9	1,073		-	
Games for Men	9	420		-	
Our Place Youth	9	<u>1,452</u>		<u>-</u>	
			<u>3,933</u>		<u>-</u>
Total use of the Centre			<u><u>27,724</u></u>		<u><u>8,649</u></u>

**6. INCOME FROM CHARITABLE ACTIVITIES:
COMMUNITY PROJECTS**

	Notes	Unrestricted	Total	Unrestricted	Total
		Funds	Funds	Funds	Funds
		2022	2022	2021	2021
		£	£	£	£
Evergreen subs & trips		698	698	-	-
Games for Men subs		177	177	-	-
Our Place Youth:					
Door admissions & tuck shop		888	888	-	-
Trips & residentials		<u>144</u>	<u>144</u>	<u>-</u>	<u>-</u>
		<u>1,907</u>	<u>1,907</u>	<u>-</u>	<u>-</u>

**7. OTHER TRADING ACTIVITIES:
FUNDRAISING INCOME**

	Unrestricted	Total	Unrestricted	Total
	Funds	Funds	Funds	Funds
	2022	2022	2021	2021
	£	£	£	£
Fairs and entertainment	1,354	1,354	-	-
AGM	-	-	-	-
Coffee machine	<u>262</u>	<u>262</u>	<u>-</u>	<u>-</u>
	<u>1,616</u>	<u>1,616</u>	<u>-</u>	<u>-</u>

**8. COSTS OF OTHER TRADING ACTIVITIES:
FUNDRAISING COSTS**

	Unrestricted	Total	Unrestricted	Total
	Funds	Funds	Funds	Funds
	2022	2022	2021	2021
	£	£	£	£
Fairs and entertainment	60	60	-	-
AGM	-	-	-	-
Coffee machine expenses	733	733	-	-
Coffee machine depreciation	<u>103</u>	<u>103</u>	137	137
	<u>896</u>	<u>896</u>	<u>137</u>	<u>137</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

9. EXPENDITURE YEAR ENDED 31 MARCH 2022:

a) COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY

	Notes	Salaries & Pensions & Y.E.S. (i) 2022 £	Other costs 2022 £	Room hire, management support & service charges 2022 £	Total 2022 £
Community Projects					
All Together Now		4,911	417	988	6,316
Evergreen		4,074	715	1,073	5,862
Food Club		8,000	2,754	-	10,754
Games for Men		2,264	30	420	2,714
Hospital & Medical Transport		-	540	-	540
Hot Meal & Holiday Food		-	4,232	-	4,232
Older Persons Project		-	-	-	-
Our Place Youth	i)	6,571	1,561	1,452	9,584
Packed Lunches		-	-	-	-
Recovery and Resilience		-	278	-	278
		<u>25,820</u>	<u>10,527</u>	<u>3,933</u>	<u>40,280</u>
Centre					
Maintenance, overheads & administration	ii)	33,240	41,618	(3,933)	70,925
Governance	ii)	-	5,350	-	5,350
		<u>33,240</u>	<u>46,968</u>	<u>(3,933)</u>	<u>76,275</u>
COSTS OF CHARITABLE ACTIVITIES BEFORE DEPRECIATION		59,060	57,495	-	116,555
Depreciation & deficit on disposals					
Leasehold building			50,822		50,822
Centre fixtures, fitts & equip (excl. Fundraising coffee machine)			1,821		1,821
Youth equipment			146		146
			<u>52,789</u>		<u>52,789</u>
Total costs of charitable activities y/e 31 March 2022		<u>59,060</u>	<u>110,284</u>	<u>-</u>	<u>169,344</u>

i) Youth Services provision

Youth Engagement Service (Y.E.S.) have been contracted to provide the Youth Club services.

ii) Fees paid to the Independent Examiner

Payroll services (included in other costs - projects & centre administration)

Accountancy and Independent Examination (included in other costs - centre governance)

2022 £
185
<u>5,144</u>
<u>5,329</u>

b) COSTS OF CHARITABLE ACTIVITIES BY FUND

	Salaries & Y.E.S. 2022 £	Other costs 2022 £	Room hire, management support & service charges 2022 £	Total 2022 £
Unrestricted	31,159	34,825	3,933	69,917
Restricted	19,901	83,459	-3,933	99,427
Total costs of charitable activities y/e 31 March 2021	<u>51,060</u>	<u>118,284</u>	<u>-</u>	<u>169,344</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

9. EXPENDITURE YEAR ENDED 31 MARCH 2020 (previous year):

a) COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY

	Notes	Salaries & Pensions & Y.E.S. (i) 2021 £	Other costs 2021 £	Room hire, management support & service charges 2021 £	Total 2021 £
Community Projects					
All Together Now		3,502	26	-	3,528
COVID-19		-	17,603	-	17,603
Evergreen		2,730	230	-	2,960
Games for Men		2,080	26	-	2,106
Hospital & Medical Transport		-	550	-	550
Older Persons Project		10,036	26	-	10,062
Our Place Youth	i)	155	54	-	209
Packed Lunches		-	-	-	-
		<u>18,503</u>	<u>18,515</u>	<u>-</u>	<u>37,018</u>
Centre					
Maintenance, overheads & administration	ii)	40,848	33,668	-	74,516
Governance	ii)	-	4,369	-	4,369
		<u>40,848</u>	<u>38,037</u>	<u>-</u>	<u>78,885</u>
COSTS OF CHARITABLE ACTIVITIES BEFORE DEPRECIATION		59,351	56,552	-	115,903
Depreciation & deficit on disposals					
Leasehold building			50,822		50,822
Centre fixtures, fitts & equip (excl. Fundraising coffee machine)			2,582		2,582
Youth equipment			218		218
			<u>53,622</u>		<u>53,622</u>
Total costs of charitable activities y/e 31 March 2021		<u>59,351</u>	<u>110,174</u>	<u>-</u>	<u>169,525</u>

i) Youth Services provision

Youth Engagement Service (Y.E.S.) have been contracted to provide the Youth Club services.

ii) Fees paid to the Independent Examiner

Payroll services (included in other costs - projects & centre administration)

Accountancy and Independent Examination (included in other costs - centre governance)

2021
£
211
3,920
<u>4,131</u>

b) COSTS OF CHARITABLE ACTIVITIES BY FUND

	Salaries & Y.E.S. 2021 £	Other costs 2021 £	Room hire, management support & service charges 2021 £	Total 2021 £
Unrestricted	32,632	22,587	-	55,219
Restricted	26,719	87,587	-	114,306
Total costs of charitable activities y/e 31 March 2021	<u>59,351</u>	<u>110,174</u>	<u>-</u>	<u>169,525</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

10. STAFF COSTS

	Charitable Activities 2022 £	Raising Funds 2022 £	Total 2022 £	2021 £
Payroll:				
Salaries & Wages	52,061	48	52,109	58,670
Social Security Costs (net of employer's allowance)	-	-	-	-
Employer's pension defined contributions	428	-	428	526
	<u>52,489</u>	<u>-</u>	<u>52,537</u>	<u>59,196</u>
Contract:				
Youth Engagement Service	6,571	-	6,571	155
	<u>59,060</u>	<u>-</u>	<u>59,108</u>	<u>59,351</u>

No employee received remuneration of £60,000 or more during the year.
The average number of employees during the year was 7 (2021: 8).

11. TANGIBLE FIXED ASSETS

	Leasehold Property £	Centre Fixtures Fittings & Equipment £	Youth Equipment £	Total £
Cost				
At 1 April 2021	902,826	29,678	4,165	936,669
Additions	-	234	-	234
Disposals	-	-	-	00
At 31 March 2022	<u>902,826</u>	<u>29,912</u>	<u>4,165</u>	<u>936,903</u>
Depreciation				
At 1 April 2021	457,679	22,216	3,582	483,477
Charge for the year	50,822	1,924	146	52,892
Eliminated on disposals	-	-	-	00
At 31 March 2022	<u>508,501</u>	<u>24,140</u>	<u>3,728</u>	<u>536,369</u>
Net Book Value				
At 31 March 2022	<u>394,325</u>	<u>5,772</u>	<u>437</u>	<u>400,534</u>
At 31 March 2021	<u>445,147</u>	<u>7,462</u>	<u>583</u>	<u>453,192</u>

Leasehold Property

It has been agreed by all parties that the charity will adopt the lease previously in place with St Mary's Parish Centre (Ambleside) Trust. At the balance sheet date the new lease had not been signed.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

12. DEBTORS	2022	2021
	£	£
Grants receivable	-	-
Donation receivable	85	-
Room hire & service charges	1,773	1,298
Gift aid tax	527	611
Prepayments	322	396
	<u>2,707</u>	<u>2,305</u>

13. CASH AT BANK AND IN HAND	2022	2021
	£	£
COIF investment account	67,286	67,235
Bank community accounts	60,213	79,395
Building society accounts	-	3,950
Cash	173	184
	<u>127,672</u>	<u>150,764</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2021
	£	£
PAYE & NI	-	-
Deferred income		
Grant	-	-
Room hire	2,393	229
Other creditors and accruals	5,194	4,333
	<u>7,587</u>	<u>4,562</u>

15. COMPANY LIMITED BY GUARANTEE

Ambleside Parish Centre is a company limited by guarantee; each member's contribution not exceeding £10 on dissolution.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2022

	Incoming Resources ye 31.03.22 £	Outgoing Resources ye 31.03.22 £	Net Incoming/ (Outgoing) Resources ye 31.03.22 £
Restricted Funds			
Leasehold Property	-	(50,822)	(50,822)
Centre Grants & Donations	6,650	(11,666)	(5,016)
Restricted Community Projects			
All Together Now	3,233	(5,853)	(2,620)
Hot Meals & Holiday Food	500	(4,232)	(3,732)
Evergreen	320	(4,997)	(4,677)
Food Club	12,237	(10,415)	1,822
Games for Men	500	(1,987)	(1,487)
Hospital & Medical Transport	-	(540)	(540)
Older Persons Project	-	-	-
Our Place Youth	13,500	(8,637)	4,863
Recovery and Resilience	2,290	(278)	2,012
	<u>39,230</u>	<u>(99,427)</u>	<u>(60,197)</u>
Unrestricted Funds			
Designated Community Projects			
All Together Now	358	(463)	(105)
Evergreen	989	(864)	125
Food Club	1,729	(339)	1,390
Games for Men	454	(728)	(274)
Older Persons Project	-	-	-
Our Place Youth	1,573	(948)	625
Youth Equipment	-	(146)	(146)
Centre Fixtures Fittings & Equipment	-	(1,924)	(1,924)
Centre General Reserve	47,534	(65,401)	(17,867)
	<u>52,637</u>	<u>(70,813)</u>	<u>(18,176)</u>
Total	<u><u>91,867</u></u>	<u><u>(170,240)</u></u>	<u><u>(78,373)</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2022 (continued)

	Funds brought forward 01.04.21 £	Net Incoming / (Outgoing) Resources ye 31.03.22 £	Transfers ye 31.03.22 £	Funds carried forward 31.03.22 £
Restricted Funds				
Leasehold Property	445,147	(50,822)	-	394,325
Centre Grants & Donations	9,871	(5,016)	(2,162)	2,693
Restricted Community Projects				
All Together Now	5,371	(2,620)	-	2,751
COVID-19	12,886	-	(12,886)	-
Evergreen	4,139	(4,677)	3,918	3,380
Food Club	205	1,822	-	2,027
Games for Men	263	(1,487)	2,667	1,443
Hospital & Medical Transport	7,150	(540)	-	6,610
Hot Meals & Holiday Food	5,133	(3,732)	-	1,401
Older Persons Project	5,335	-	(5,335)	-
Our Place Youth	2,694	4,863	-	7,557
Packed Lunches	383	-	-	383
Recovery and Resilience	-	2,012	678	2,690
	<u>498,577</u>	<u>(60,197)</u>	<u>(13,120)</u>	<u>425,260</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	217	(105)	-	112
Evergreen	1,273	125	-	1,398
Food Club	-	1,390	-	1,390
Games for Men	578	(274)	-	304
Our Place Youth	1,359	625	-	1,984
Youth Equipment	583	(146)	-	437
Centre Fixtures Fittings & Equipment	7,462	(1,924)	234	5,772
Trustees Reserves Policy				
Operational & Contingency	45,709	-	6,000	51,709
Community Projects Cash Flow Fund	1,864	-	-	1,864
Building Development Fund	6,000	-	-	6,000
Major Repairs Fund	16,800	-	(9,562)	7,238
Equipment Fund	4,365	-	-	4,365
Centre General Reserve	16,912	(17,867)	16,448	15,493
	<u>103,122</u>	<u>(18,176)</u>	<u>13,120</u>	<u>98,066</u>
Total Funds	<u><u>601,699</u></u>	<u><u>(78,373)</u></u>	<u><u>-</u></u>	<u><u>523,326</u></u>

Transfers between funds

The Centre Fixtures Fittings & Equipment transfer of £234 is in respect of a new gazebo being funded from restricted grants.

At the board meeting in August 2021 the directors agreed to transfer £9,562 from the Major Repairs Fund to the Centre General Reserve in respect of the shortfall in the tower repairs (cost £8,042 less grant funding £4,500) and flooring repairs (cost £7,520 less grant funding £1,500).

At the board meeting in February 2022 the directors agreed to transfer £6,000 to the Operational & Contingency Reserve from the Centre General Reserve to reflect the reserves policy to cover 9 months of outgoings.

The balance on the restricted Older Persons Project brought forward of £5,335 was transferred to Evergreen and Games for Men. £2,667 to Games for Men and £2,668 to Evergreen. The Older Persons project closed and the funds intended for the Project Leader's salary were split equally between two existing salary-led Centre projects which also focussed on activities for the older generation within the community.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2022 *(continued)*
Transfers between funds (continued)

Funds were transferred from restricted Centre Grants & Donations to the Restricted Community Projects Evergreen and Recovery and Resilience £1,250 and £678 respectively. Funds from the Dowager Countess Eleanor Peel Trust totalling £1,250 were transferred to the Evergreens Project to reflect the nature of funds and the section of the community the funds intended for. £678 from ENWL was transferred into the newly created Recovery & Resilience project to support the community after funding due to Covid-19 had ended. This would enable the Centre to respond quickly to an adverse event affecting the Ambleside community in the future ahead of receiving any funds for whatever that event might entail.

Funds were transferred from the COVID-19 restricted community project to the Centre General Reserve to reflect the end of this project and to support the running costs of the Centre.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. ii) ANALYSIS OF NET ASSETS BETWEEN FUNDS YEAR ENDED 31 MARCH 2022

	Tangible Fixed Assets 2022 £	Current Assets 2022 £	Current Liabilities 2022 £	Total 2022 £
Restricted Funds				
Leasehold Property	394,325	-	-	394,325
Centre Grants & Donations	-	2,693	-	2,693
Restricted Community Projects				
All Together Now	-	2,751	-	2,751
Food Club	-	2,027	-	2,027
Evergreen	-	3,380	-	3,380
Games for Men	-	1,443	-	1,443
Hospital & Medical Transport	-	6,610	-	6,610
Hot Meals & Holiday Food	-	1,401	-	1,401
Older Persons Project	-	-	-	-
Our Place Youth	-	7,557	-	7,557
Packed Lunches	-	383	-	383
Recovery and Resilience	-	2,690	-	2,690
	<u>394,325</u>	<u>30,935</u>	<u>-</u>	<u>425,260</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	-	112	-	112
Food Club	-	1,390	-	1,390
Evergreen	-	1,398	-	1,398
Games for Men	-	304	-	304
Our Place Youth	-	1,984	-	1,984
Youth Equipment	437	-	-	437
Centre Fixtures Fittings & Equipment	5,772	-	-	5,772
Trustees Reserves Policy				
Operational & Contingency	-	51,709	-	51,709
Community Projects Cash Flow Fund	-	1,864	-	1,864
Building Development Fund	-	6,000	-	6,000
Major Repairs Fund	-	7,238	-	7,238
Equipment Fund	-	4,365	-	4,365
Centre General Reserve	-	23,080	(7,587)	15,493
	<u>6,209</u>	<u>99,444</u>	<u>(7,587)</u>	<u>98,066</u>
Total Funds	<u><u>400,534</u></u>	<u><u>130,379</u></u>	<u><u>(7,587)</u></u>	<u><u>523,326</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2021 (*previous year*)

	Incoming Resources ye 31.03.21 £	Outgoing Resources ye 31.03.21 £	Net Incoming/ (Outgoing) Resources ye 31.03.21 £
Restricted Funds			
Leasehold Property	-	(50,822)	(50,822)
Centre Grants & Donations	49,266	(34,545)	14,721
Restricted Community Projects			
All Together Now	4,914	(1,487)	3,427
COVID-19	26,622	(13,836)	12,786
Evergreen	6,690	(2,822)	3,868
Games for Men	700	(437)	263
Hospital & Medical Transport	2,500	(550)	1,950
Hot Meals & Holiday Food	8,900	(3,767)	5,133
Older Persons Project	11,166	(5,831)	5,335
Our Place Youth	1,500	(209)	1,291
Packed Lunches	-	-	-
	<u>112,258</u>	<u>(114,306)</u>	<u>(2,048)</u>
Unrestricted Funds			
Designated Community Projects			
All Together Now	2,041	(2,041)	-
Evergreen	-	(138)	(138)
Games for Men	1,248	(1,669)	(421)
Older Persons Project	4,231	(4,231)	-
Our Place Youth	1	-	1
FareShare Lunches	-	-	-
Youth Equipment	-	(218)	(218)
Centre Fixtures Fittings & Equipment	-	(2,719)	(2,719)
Centre General Reserve	60,386	(44,340)	16,046
	<u>67,907</u>	<u>(55,356)</u>	<u>12,551</u>
Total	<u><u>180,165</u></u>	<u><u>(169,662)</u></u>	<u><u>10,503</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2021 (previous year) (continued)

	Funds brought forward 01.04.20 £	Net Incoming / (Outgoing) Resources ye 31.03.21 £	Transfers ye 31.03.21 £	Funds carried forward 31.03.21 £
Restricted Funds				
Leasehold Property	495,969	(50,822)	-	445,147
Centre Grants & Donations	115	14,721	(4,965)	9,871
Restricted Community Projects				
All Together Now	1,944	3,427	-	5,371
COVID-19	100	12,786	-	12,886
Evergreen	271	3,868	-	4,139
Food Club	205	-	-	205
Games for Men	-	263	-	263
Hospital & Medical Transport	5,200	1,950	-	7,150
Hot Meals & Holiday Food	-	5,133	-	5,133
Older Persons Project	-	5,335	-	5,335
Our Place Youth	1,403	1,291	-	2,694
Packed Lunches	383	-	-	383
	<u>505,590</u>	<u>(2,048)</u>	<u>(4,965)</u>	<u>498,577</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	217	-	-	217
Evergreen	1,411	(138)	-	1,273
FareShare Lunches	-	-	-	-
Games for Men	999	(421)	-	578
Our Place Youth	1,358	1	-	1,359
Youth Equipment	801	(218)	-	583
Centre Fixtures Fittings & Equipment	4,882	(2,719)	5,299	7,462
Trustees Reserves Policy				
Operational & Contingency	54,000	-	(8,291)	45,709
Community Projects Cash Flow Fund	1,864	-	-	1,864
Building Development Fund	6,000	-	-	6,000
Major Repairs Fund	18,000	-	(1,200)	16,800
Equipment Fund	4,365	-	-	4,365
Centre General Reserve	(8,291)	16,046	9,157	16,912
	<u>85,606</u>	<u>12,551</u>	<u>4,965</u>	<u>103,122</u>
Total Funds	<u><u>591,196</u></u>	<u><u>10,503</u></u>	<u><u>-</u></u>	<u><u>601,699</u></u>

Transfers between funds

The Centre Fixtures Fittings & Equipment transfer of £5,299 is in respect of a new photocopier £3,819, ICT equipment £1,150 and a freezer £330; £4,965 being funded from restricted grants and donations and the balance £334 from General Reserve.

At the board meeting in February 2021 the directors agreed to transfer £8,291 from the Operational & Contingency Reserve to the Centre General Reserve in respect of the deficit at 31 March 2020. They also agreed to transfer £1,200 from the Major Repairs Fund to the Centre General Reserve in respect of the shortfall in the Tower Repairs (cost £16,200 less grant funding £15,000).

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. ii) ANALYSIS OF NET ASSETS BETWEEN FUNDS YEAR ENDED 31 MARCH 2021 (previous year)

	Tangible Fixed Assets 2021 £	Current Assets 2021 £	Current Liabilities 2021 £	Total 2021 £
Restricted Funds				
Leasehold Property	445,147	-	-	445,147
Centre Grants & Donations	-	9,871	-	9,871
Restricted Community Projects				
All Together Now	-	5,371	-	5,371
COVID-19	-	12,886	-	12,886
Evergreen	-	4,139	-	4,139
Food Club	-	205	-	205
Games for Men	-	263	-	263
Hospital & Medical Transport	-	7,150	-	7,150
Hot Meals & Holiday Food	-	5,133	-	5,133
Older Persons Project	-	5,335	-	5,335
Our Place Youth	-	2,694	-	2,694
Packed Lunches	-	383	-	383
	<u>445,147</u>	<u>53,430</u>	<u>-</u>	<u>498,577</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	-	217	-	217
Evergreen	-	1,273	-	1,273
Games for Men	-	578	-	578
Our Place Youth	-	1,359	-	1,359
Youth Equipment	583	-	-	583
Centre Fixtures Fittings & Equipment	7,462	-	-	7,462
Trustees Reserves Policy				
Operational & Contingency	-	45,709	-	45,709
Community Projects Cash Flow Fund	-	1,864	-	1,864
Building Development Fund	-	6,000	-	6,000
Major Repairs Fund	-	16,800	-	16,800
Equipment Fund	-	4,365	-	4,365
Centre General Reserve	-	21,474	(4,562)	16,912
	<u>8,045</u>	<u>99,639</u>	<u>(4,562)</u>	<u>103,122</u>
Total Funds	<u><u>453,192</u></u>	<u><u>153,069</u></u>	<u><u>-4,562</u></u>	<u><u>601,699</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

18. INCOME & EXPENDITURE - COMMUNITY PROJECTS & CENTRE

		COMMUNITY PROJECTS			
		Unrestricted	Restricted	Total	Total
		Fund	Funds	Funds	Funds
		2022	2021	2022	2021
		£	£	£	£
INCOME	Notes				
Donations and legacies					
Grants	3	777	29,078	29,855	50,290
Donations	4	2,379	3,502	5,881	20,222
		<u>3,156</u>	<u>32,580</u>	<u>35,736</u>	<u>70,512</u>
Income from charitable activities					
Community projects	6	1,907	-	1,907	-
Investment income - bank interest		41	-	41	1
TOTAL INCOME		<u><u>5,104</u></u>	<u><u>32,580</u></u>	<u><u>37,684</u></u>	<u><u>70,513</u></u>
EXPENDITURE					
Charitable activities					
Depreciation	9	146	-	146	218
Other	9	3,342	36,939	40,281	37,018
TOTAL EXPENDITURE		<u><u>3,488</u></u>	<u><u>36,939</u></u>	<u><u>40,427</u></u>	<u><u>37,236</u></u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		1,616	(4,359)	(2,743)	33,277
Transfers	16,17	-	-	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u><u>1,616</u></u>	<u><u>(4,359)</u></u>	<u><u>(2,743)</u></u>	<u><u>33,277</u></u>
		CENTRE			
		Unrestricted	Restricted	Total	Total
		Fund	Funds	Funds	Funds
		2022	2021	2022	2021
		£	£	£	£
INCOME	Notes				
Donations and legacies					
Grants	3	18,375	6,650	25,025	96,442
Donations	4	3,740	-	3,740	4,520
		<u>22,115</u>	<u>6,650</u>	<u>28,765</u>	<u>100,962</u>
Income from charitable activities					
Centre room hire, management support & charges	5	23,791	-	23,791	8,649
Other trading activities	7	1,616	-	1,616	-
Investment income - bank interest		11	-	11	41
TOTAL INCOME		<u><u>47,533</u></u>	<u><u>6,650</u></u>	<u><u>54,183</u></u>	<u><u>109,652</u></u>
EXPENDITURE					
Raising funds - Costs of other trading activities					
Depreciation	8	103	-	103	137
Other	8	-	-	-	-
Charitable activities					
Depreciation & deficit on disposals	9	1,821	50,822	52,643	53,404
Other	9	65,401	11,666	77,067	78,885
TOTAL EXPENDITURE		<u><u>67,325</u></u>	<u><u>62,488</u></u>	<u><u>129,813</u></u>	<u><u>132,426</u></u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(19,792)	(55,838)	(75,630)	(22,774)
Transfers	16,17	13,120	(13,120)	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u><u>(6,672)</u></u>	<u><u>(68,958)</u></u>	<u><u>(75,630)</u></u>	<u><u>(22,774)</u></u>
TOTAL MOVEMENTS COMMUNITY AND CENTRE		<u><u>(5,056)</u></u>	<u><u>(73,317)</u></u>	<u><u>(78,373)</u></u>	<u><u>10,503</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

Company Registration Number : 7640743

Registered Charity Number: 1145971

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

CONTENTS	Pages
Trustees' annual report (incorporating the directors' report)	1 to 13
Independent examiner's report	14
Statement of financial activities (including income and expenditure account)	15
Statement of financial position	16
Notes to the financial statements	17 to 32



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

1. STRUCTURE, OBJECTIVES AND MANAGEMENT

The Parish Centre, located at Vicarage Road, Ambleside LA22 9D was initially run by St Mary's Parish Centre [Ambleside] Trust, a registered charity [No 1093947]. It is held on a 28 year lease from 1 January 2002 from the Carlisle Diocesan Board of Finance Limited as set out in a Declaration of Trust dated 10 October 2001, and a Lease and Trust Deed dated 29 January 2002 which set up the original Committee of Management.

These trusts were modified by further deeds of 2 April 2008 and 8 August 2008 which established the 'Sharing Agreement' that incorporated the interests of Ambleside Methodist Church and established that the Management Committee should include eight members; five elected and up to three co-opted, who could be drawn from the membership of the two named Churches. A further trust, the Ambleside with Brathay Trust, was created on 25 October 2007, controlling the property of Ambleside Parish Centre, and whose trustees are drawn equally from the two Churches.

Ambleside Parish Centre was incorporated under the Companies Act 2006, limited by guarantee [No 7640743] and, in this connection, has Articles of Association which closely mirror the governing deeds as listed above. The company is a registered charity No 1145971. The Articles established that the premises are available for the benefit of the wider community and not just for the two named Churches and the previous Management Committee was replaced by a Board of Directors.

On 1 April 2012 St Mary's Parish Centre [Ambleside] Trust gifted the whole of its assets and liabilities to the charitable company Ambleside Parish Centre and the charitable company carried on the activities of the former charitable trust as from that date.

On 1 April 2015 the Parish of St Mary's Church with Holy Trinity Brathay was dissolved and became the Parish of St Mary's Church Ambleside. This change is now reflected in our formal Constitution.

The members of the Board of Directors are as follows:

- Five members from St Mary's Church to include the Vicar and a churchwarden [appointed at the Church's Annual General Meeting]
- Five members from Ambleside Methodist Church, including the Superintendent Minister [appointed by the Ambleside Methodist Church Council]
- The Head Teacher of Ambleside Primary School or his/her nominee
- Alternately, the Treasurer of St Mary's Church or the Treasurer of Ambleside Methodist Church or their nominee
- Up to five members elected from organisations using the Parish Centre
- Up to three co-opted members

2. RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Ambleside Parish Centre for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

3. MEMBERS OF THE MANAGEMENT COMMITTEE 2021-2022

Dr Rob Ashworth*	Chair
Mrs Margaret Burford*	
Mr Michael Corin*	
Mrs Jennifer Harrop*	
The Revd Beverley Lock*	
Headteacher or his/her representative Ambleside Primary school*	
Mrs Roma Johnson*	Resigned May 2021
Lady Renna Kellaway	[Lake District Summer Music]
Mrs Linda Kingdon*	Secretary
Dcn Maggie Patchett *	
Mrs Allison Peak*	
Mrs Alison Pickering*	Treasurer as from 1 April 2021
Mrs Catherine Powloski*	[Our Place Youth Project]
The Revd Graham Ransom*	
Mrs Marion Riley*	[Ambleside Art Society]
Mr Anthony Sunnucks*	Resigned May 2021
Mr David Stothard*	

NB. * Directors of Ambleside Parish Centre



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

4. MEMBERS OF STAFF

Sophie Bryde	Centre Manager [p/t]
Gale Chen	All Together Now Co-ordinator [p/t]
Juliet Cunningham	Older Persons Project Co-ordinator [p/t] (Until April 2021)
Mandy Dorman	Cleaner/caretaker [p/t]
Laura Firth	Community Support Co-ordinator [p/t] (From November 2021)
Jane Natrass	Administrator/Booking Co-ordinator [p/t] (Until 24 May 2022)
Teresa Onions	Evergreen Co-ordinator [p/t] (Until September 2021)
Einir Roberts	Finance Administrator [p/t]
Chris Shepherd	Games for Men Co-ordinator [p/t]

CONTRACTED SERVICES

Ian Parr	YES Lead Youth Worker [p/t]
Debbie Parr	YES Youth Worker [p/t]

5. SERVICES USED BY APC

We are grateful for the service provided by our bankers:

NatWest Bank
699 Wilmslow Rd,
Didsbury
Manchester
M20 6NW

Charities Investment Fund
[COIF]
CCLA
80 Cheap Street
London
EC2V 6DZ

We would also like to thank our accountants:

Saint and Company
The Old Police Station
Church Street
Ambleside
Cumbria LA22 0BT

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

We would also like to thank our Solicitors:

Davenport and Scott
Lancaster House
Lake Road
Ambleside
Cumbria LA22 0AD

6. GOVERNANCE

The governance groups have continued to meet quarterly and carry out their responsibilities during this year. The full Management Committee meets quarterly taking regular written reports of the work done by the governance groups. The following groups continue to meet on a regular basis to provide governance in specific areas:

- Facilities group – oversees the maintenance of the building and its fabric. In this group there is a trustee, two co-opted members with relevant expertise, the Caretaker and the Centre Manager.
- Finance group – oversees the financial position and projections of the Centre. In this group are the Treasurer, Finance Administrator, the Fundraiser and the Centre Manager.
- Youth [Our Place Youth Project] governance group – which provides governance for the Centre's youth work. "Youth engagement services" (YES) who have been contracted to provide the youth services since September 2015 continue to work with both the junior and senior youth groups that make up "Our Place". This group consists of two trustees, the Finance Administrator, the Centre Manager and two representatives from YES.

7. PROGRESS IN ACHIEVING TARGETS SET FOR 2021-22

This financial year saw The Centre move from operating under varying and changing Covid Restrictions, to being able to open again fully. For the first quarter, the Centre was essentially closed with no bookings being taken until after the beginning of July 2021. The remainder of the year saw the gradual return of activity to the Centre, with the Omicron variant causing unforeseen and further disruption over the winter months. Despite these challenges, great progress was made over the course of the year in regards to re-establishing regular groups, providing support, essential services and positive experiences to the community, and creating revenue through room hire and fundraising.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Below is an assessment of the progress achieved against the targets identified for the year:

Ensure sufficient income to allow the Centre to remain open and operate in a way that continues to benefit and support the community.

In forecasting for this financial year, we made a modest estimate for the income we would receive through room hire, due to the ongoing Covid Pandemic being still hugely impactful at the time of planning. The Centre was not able to create revenue through room hire in the first quarter of the year. Despite this, by the end of the year income through room hire exceeded this target considerably, totalling in the region of £25,000. As part of our analysis of the finances at the end of this year, we looked back at the last 'normal' operating year pre-Covid to see how this figure compared. Given that no income could be obtained in the first quarter, this total figure is in line with previous years, if just a little lower. This was to be expected given the disruption to the operation over the winter of 2021-22 due to the Omicron variant of Covid and several bookings and events at the Centre needing to be cancelled. We also found that increased use of the Hall, as opposed to the smaller and lower value rooms to hire, helped contribute towards this total figure. Combined with the carried forward funds from 2020-21, this income was sufficient in ensuring the Centre could re-open and operate in a way that continued to benefit and support the community.

Ensure sufficient income and resource to deliver our project groups, which aim to aid the recovery and increase the resilience of our community.

In a combined effort to raise funds and allocate, where appropriate, funds carried forward from 2020-21, we ensure that the Centre had sufficient funds to deliver what we had committed to in regard to our community project groups.

Furthermore, thanks to the generosity of volunteers with their time and experience and staff's fundraising efforts throughout the year, we were able to develop and build on the support we offered the community by establishing additional services to those already established. This included the Dementia related support in the form of 2 community awareness events and a regular monthly support group which is now ongoing. It also saw the development of the Community Food Club, which grew from providing food and essential items to the inclusion of a weekly pop-up café, where members of the community could come to gather and connect, helping to address issues of isolation. As a result, the Centre was able once again to offer the community support and experiences that benefit mental and physical wellbeing, through a variety of groups and regular activities.

Support and encourage regular users to provide both revenue for the Centre and experiences for the community that can improve mental and physical wellbeing.

During this period the investments that were made in improving the Centre's facilities were intended to not only ensure the longevity of the building, but also to enhance the experience of hiring the spaces for our regular users. More major works such as floor repairs, LED lighting and adding of the stainless-steel worktop in the kitchen (as well as minor improvements to fixtures/fittings and décor) collectively improved the functionality and appearance of these key spaces in the Centre.

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Time and energy were also given to support regular users to return to the Centre when restrictions were lifted in the late spring/ early summer of 2021. This was done through a variety of ways but focused largely on good communication with regular users to enable clear understanding of what was expected regarding the period between restrictions being in place and being lifted, and flexibility with bookings so that if cancellations had to happen users wouldn't be penalised. We also offered support to regular users with marketing and advertising; sharing information through our online and print channels as to when and what was happening at the Centre and to help them re-establish their core users and ensure the community knew about what was available.

The income obtained through room hire demonstrates that this was done well, considering the ongoing challenges and disruption that the different Covid variants posed to the operation. Furthermore, the arrival of a number of new and different regular users, as well as the return of long-established ones, demonstrates that the Centre is a desirable place to operate from and spend time as a provider.

Continue to improve the energy efficiency and reduce the environmental impact of the Centre activities both for the local and global community.

Due to the age of the building, we have reached a stage where there is an increasing amount of maintenance and repairs required. A major area of these repairs during this period was the electrics, and specifically lighting. Working with our long-standing and trusted electrical contractor we were able, not only to carry out essential repairs but at the same time make improvements to fixtures and fittings, moving to use of LED. These improvements have multiple benefits. Newly installed LED lights require minimal maintenance in service and replacement lamps and will consume approximately half the electricity compared to the pre-existing metal-halide lights sources and compact-fluorescent lamps. Where possible, we have also switched to eco-friendly cleaning products and strive to reuse containers and purchase larger refills. We also purchase biodegradable food storage boxes for the Food Club, as opposed to plastic or polystyrene.

During this period, we also formed stronger links with the local climate group, Ambleside Action for a Future. The group held community open days including plant giveaways, as well as their group meetings and a series of children's arts workshops. Consequently, the Centre has taken an active role in enabling environmental concerns and discussions to take place within the community in an inclusive and positive way.

The Community Food Club is taking an equally active role to help prevent food waste and encourage local businesses and residents to support each other by sharing surplus food as opposed to disposing of it. The weekly pop-up café provides an excellent way of distributing surplus food. The group has also worked in raising the Centre's profile as a charitable organisation that is mindful of its impact on the environment and is being pro-active in the collective efforts towards being more sustainable as a community.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Continue to invest in and develop our staff and volunteers to safeguard the Centre's ability to deliver on the above targets and serve the community long term.

During this year we invested in essential training for staff and volunteers, as it had been 3 years since the previous courses were completed. Safeguarding, Health & Safety and Fire Safety Training were arranged and offered to staff and lead volunteers in September 2021.

As part of the reallocation of funds carried forward from 2020-21, and in light of the departure of the Evergreens Coordinator, a new staffing need was identified; an individual to take a lead on the delivery of the charitable work of the Centre. In November 2021 we recruited Laura Firth as our Community Support Coordinator. This role was designed, not only to oversee delivery of the Evergreens and Community Food Club groups, but also to take an active role in fundraising for the Centre's projects. This has proved to be a hugely significant investment, with the Centre's ability to deliver this work extending to include the Dementia related services, the Community pop-up café and a support group for Mums and Babies/Toddlers.

8. OTHER ACHIEVEMENTS AND DEVELOPMENTS

A new website

In the summer of 2021, the Centre's new website was launched; www.amblesidepc.org.uk. This online platform has created a fantastic digital space to share the Centre's charitable work as well as the variety of events, groups and activities that take place. Visitors to the site can submit booking forms or enquiries directly to the Centre, view photographs of each of the spaces and rooms to hire and even make a donation to us. The website was built and is hosted by Freshspace Ltd.

Development of existing and establishment of new community groups

Over this financial year the two key pieces of work for the Centre have been the ongoing development of the Community Food Club and the establishment of Community Dementia Support services.

Responding to the impacts of Storm Arwen

An entirely unforeseen, but hugely impactful event, was the damage and disruption caused to the local area and community by Storm Arwen in November 2021. The storm itself lasted only for a couple of days but the damage and destruction was far reaching, leaving some in the community without power or fresh water for two weeks or more.

Storm Arwen presented immediate and ongoing challenges for the community. From the first day that the storm struck, The Centre was contacted by both the Local Authority and Electricity North West with an ask for help – what could we do for those without power or water? We immediately opened the Centre and turned the heating on, making the Centre available for anyone needing somewhere dry and warm to wait, charge phones or use the kitchen facilities to cook a hot meal or make a hot drink. This was done every day and evening for the duration of the disruption. Utilising social media and local media the word quickly spread and those without power and/water did come to use the Centre. Volunteers involved with the Community Food Club gave their time to cook the food that we received as donations from local visitors and residents whose fridges and

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

freezers had gone off. The food cooked was then made available to anyone who wanted to come along and have a hot meal.

In recognition of the Centre's rapid and extended response to this event and to cover the costs incurred, Electricity North West made a donation of £1500 to the Centre.

Christmas Hampers

As part of the DEFRA grant received for the hot meals service, funding was allocated to provide Christmas hampers to vulnerable members of our community. Volunteers from the food club created festive hampers containing a range of items such as fruit and vegetables, tinned produce, hot chocolate and some festive treats from the local bakery as well as vouchers for the butchers, deli, fruit and veg and hardware stores. These were then delivered by our volunteers prior to Christmas.

9. TRUST RUN PROJECTS AND GROUPS

As well as providing high quality space for the local and wider community to use for their own purposes, we also run our own projects:

Evergreens

During the first part of the year, The Evergreens Co-ordinator delivered a regular monthly programme schedule with Quizzes, games, afternoon tea and speakers. Following the appointment of the Community Support Coordinator in November 2021, this developed into a 12 week programme with something different on the programme each week. As restrictions had been lifted we were able to start embarking on outings making a visit to the Windermere Steamboat Museum.

All Together Now

The All Together Now Co-ordinator has continued to be very productive in finding ways to engage the international community, delivering some amazing sessions and developing Stories Together which consists of a library that now holds over 300 books in 30 languages. The aim is to provide diverse books in a range of languages where any child can find a character who looks like them or lives in a family like theirs as well as expose them to people and situations they have not experienced in their own lives.

Our Place Youth Project

We continue to work with YES (Youth Engagement Service) who effectively staff and run the Youth Club. Governance of the youth work remains robust, and we continue to have a clear understanding of the budget required to run the service, grant funding applied for and received and what it is to be used for. The club runs a junior club for 10 to 13-year olds, and a senior club for 14 – 17-year olds, both continue to be well used and the employment of the services of a sports coach continues to be extremely popular.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Games for Men

This small but regular and faithful group of men continues to meet weekly under the care of the Co-ordinator and continues to be a source of encouragement and community for those who attend. The Co-ordinator meets regularly with the Centre Manager to review the group's weekly running and development.

Dementia Support Group

This volunteer led group meets monthly offering a non-judgemental space where people can meet for a coffee and a chat. They may talk about their frustrations, feelings of loss or some particularly difficult episodes or they may talk about their lives, and experiences. The group was formed following the recognition of a need during a dementia awareness Hub.

Mum and Baby/Toddler Support Group

At the beginning of 2022 a new mum and baby/toddler support group was established. A space was made available for mums to get together each week with their babies and toddlers to talk and support each other on pre and postnatal issues. Toys, drawing materials and puzzles were donated for the children to play with and a small group developed with a volunteer supporting the group. By the end of March 2022, we had six mums/mums to be attending.

Community Food Cupboard

The development of the Community Food Club over the year was significant. Going through its various forms during and in between the lockdowns, it has become established as a weekly gathering of people from the community who come together for a variety of reasons. The pop-up café and its location in the foyer has meant that it brings in a small but consistent income stream for the group to enable it to continue running. Practically, the group serves two main purposes; to help prevent food waste and to provide vulnerable members of the community with support with food and other essential items.

Working with Volunteers

We are extremely grateful for the continued support of 52 enthusiastic and talented active volunteers who have been willing to be involved across several teams. All their help and support is greatly appreciated.

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

10. MANAGEMENT OF RISK

We continue to be diligent in regularly assessing and monitoring our risk factors through the involvement of the trustees and the Centre Manager in each of the governance groups. We continue to remain diligent in our governance and vigilant in our promotional work to offset our risks and strengthen our position.

Financial Scrutiny

We are pleased to report that we continue to work to a robust financial governance framework. Working with the relevant groups, our Finance Administrator prepares annual budgets for the office administration, maintenance, Our Place Youth Club and the Community projects. Our Finance Administrator also prepares quarterly reports showing income and expenditure, which is scrutinized by the Finance governance group before being presented at the Board of Directors Management meetings. The Directors have a reserves policy which is described in the appendix.

Maintaining growth

We remain vigilant in increasing our sustainability through promoting the Centre to increase reputation, profile and therefore bookings.

We continue to promote our Friends scheme and use our website and social media to attract interest in the Centre. Our fundraiser is fully committed to securing grants to support the development of projects.

Health and Safety of the Organisation

The Facilities group continues to monitor and plan for the Health & Safety requirements of the building. We continue to work with the Centre's Fire Safety and Safeguarding Policies and update all our policies annually, including our Health and Safety Policy, Maintenance Plan and complete an annual review of the risk assessments for the building and its fabric.

We continue to hold an incident book to record accidents and incidents, and the Youth Club, All Together Now and Evergreens Club also carry out risk assessments for all their day and residential trips and activities.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

11. RESERVES POLICY 2021 -2022

The APC Board of Directors has established a Reserves Policy which explains how **Unrestricted Funds** are managed and provides better clarity in the APC accounts for potential Grant Funders. Any movement within the Designated Reserves is agreed at a Board meeting of Directors and Trustees and the decision is minuted.

For clarity, the agreed purposes of the Designated Reserves are as below:

Operation and Contingency Fund

APC has the ability to continue to operate its core activities (office and maintenance plus a contingency for any staffing issues) and to support key community projects for a period of 9 months from its Unrestricted Funds. This approach is taken to mitigate any event that could result in lack of Grants and income being received, plus providing time for the APC Directors to review and amend the appropriate business strategies.

Community Projects Cash Flow Fund

This is for community projects to help with the timing of Grants received and associated cash flow issues.

Building Development Fund

This enables future development of rooms and facilities to further the Charitable aims of the APC.

Major Repairs Fund

To help cover major structural repairs and (for example) replacement of the lift. Accessibility to all levels in the building by a reliable lift is a necessity within the Ambleside Parish Centre community setting.

Equipment Fund

To provide the ability to purchase or replace key equipment which helps to generate funds (for example a coffee machine - the working life of which may be assumed to be five years)

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Within the financial year 2021/22, the funds were modified as follows:

- Drawing upon the Major Repairs Fund to complete repairs to the Tower and to replace substantial areas of flooring, reducing the Fund from £16,800 to £7,238.
- The transfer of £6,000 from the Centre General Reserve to the Operation and Contingency Fund so it more closely represented the running costs of the Centre for 9 months.

Fund	Current Amount £ (March 2022)
Operation & Contingency	51,709.00
Community Projects Cash Flow Fund	1,864.05
Building Development Fund	6,000.00
Major Repair Fund	7,237.85
Equipment Fund	4,364.49
TOTAL	£71,175.39

At the close of the financial year 2021/22 the Centre General Reserve was £15,493.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

12. TARGETS FOR 2022-23

As part of the end of year analysis and financial planning for 2022-23, we have identified the following:

For income to match expenditure through increasing our room hire and by identifying fundraising needs. To balance the budget, we will need to apply for grant funding and generate revenue to address the identified shortfall.

To monitor a ‘normal year’ of operation; 2022-23 will be the first full business as usual financial year since 2019-20. It was agreed this was important to do, before committing to further significant developments.

To seek to raise funds for additional investments and developments before committing to spending (acoustics/ coffee machine/ access improvements)

To begin the planning process earlier with a view to being where we were in May 2022 by March 2023 (in readiness for the financial year 2023-24).

Signed by order of the Trustees:

..... Dr Rob Ashworth

..... Date

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF AMBLESIDE PARISH CENTRE

YEAR ENDED 31 MARCH 2022

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on the following pages.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Thompson (FCA)
Independent Examiner
Saint & Co
Chartered Accountants
& Registered Auditors

The Old Police Station
Church Street
Ambleside
Cumbria
LA22 0BT

..... Date

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Fund £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
INCOME					
Donations and legacies					
Grants	3	19,152	35,728	54,880	146,732
Donations	4	6,119	3,502	9,621	24,742
		<u>25,271</u>	<u>39,230</u>	<u>64,501</u>	<u>171,474</u>
Income from charitable activities					
Centre room hire, management support & service charges	5	23,791	-	23,791	8,649
Community projects	6	1,907	-	1,907	-
		<u>25,698</u>	<u>-</u>	<u>25,698</u>	<u>8,649</u>
Other trading activities	7	1,616	-	1,616	-
Investment income - bank interest		52	-	52	42
TOTAL INCOME		<u>52,637</u>	<u>39,230</u>	<u>91,867</u>	<u>180,165</u>
EXPENDITURE					
Raising funds					
Costs of other trading activities	8	896	-	896	137
Charitable activities	9	69,917	99,427	169,344	169,525
TOTAL EXPENDITURE		<u>70,813</u>	<u>99,427</u>	<u>170,240</u>	<u>169,662</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(18,176)	(60,197)	(78,373)	10,503
Transfers	16,17	13,120	(13,120)	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u>(5,056)</u>	<u>(73,317)</u>	<u>(78,373)</u>	<u>10,503</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		103,122	498,577	601,699	591,196
Total funds carried forward		<u>98,066</u>	<u>425,260</u>	<u>523,326</u>	<u>601,699</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All the above amounts relate to continuing activities.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2021

		2022		2021
	Notes	£	£	£
FIXED ASSETS				
Tangible fixed assets	11		400,534	453,192
CURRENT ASSETS				
Debtors	12	2,707		2,305
Cash at bank and in hand	13	127,672		150,764
		130,379		153,069
LIABILITIES				
Creditors: Amounts falling due within one year	14	7,587		4,562
NET CURRENT ASSETS / (LIABILITIES)			122,792	148,507
NET ASSETS	16,17		523,326	601,699
FUNDS				
Restricted	16,17		425,260	498,577
Unrestricted	16,17		98,066	103,122
TOTAL FUNDS	16,17		523,326	601,699

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved by the Board of Trustees on the
and are signed on their behalf by:

..... Dr Robert Ashworth (Chair)

..... Alison Pickering (Treasurer)

Company Registration Number : 7640743

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of accounting

These financial statements have been prepared on the historical cost basis in compliance with FRS102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland", the Charities SORP(FRS102) Statement of Recommended Practice applicable to charities and the Charities Act 2011.

The financial statements have been prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fixed assets

Tangible fixed assets gifted by St Mary's Parish Centre (Ambleside) Trust were added on 1 April 2012 at the net book value stated in the Trust's financial statements as at 31 March 2012.

All other assets, which cost £200 or more or are gifted with a value of £200 or more, are capitalised as tangible fixed assets.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the estimated useful life of that asset as follows:

Leasehold Property	- straight line over the remaining term of the lease ending 31 December 2029 (leasehold depreciation commenced on the date of practical completion of the building of the property by St Mary's Parish Centre (Ambleside) Trust on 8 June 2006)
Centre Fixtures Fittings & Equipment	- 25% reducing balance, commencing when the assets are brought into use
Youth Equipment	- 25% reducing balance

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Income given specifically to provide a fixed asset is initially allocated to the appropriate restricted fund. If the use of the asset then acquired is restricted there is no movement on the restricted fund; if the use of the asset is unrestricted the expenditure is reflected by a transfer from the restricted fund to the appropriate unrestricted fund.

Expenditure

This is included in the statements on an accruals basis as a liability is incurred.

Governance costs are allocated entirely to the Unrestricted Centre General Reserve.

Community Projects

Details of Community Projects are shown in the notes to the accounts.

Any restricted Community Project income and expenditure is allocated to the relevant Restricted Fund.

It is the Trust's policy to allocate any unrestricted income and expenditure relating to a Community Project to the relevant Designated Fund.

2. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with any of them.

No expenses have been received by any trustee for services provided to the charity.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. GRANTS	2022		2021	
	£	£	£	£
RESTRICTED GRANTS				
All Together Now				
The Methodist Church - Connexion	3,078		3,514	
The Methodist Church - South Lakes Circuit	-		1,000	
	<u> </u>	3,078	<u> </u>	4,514
Evergreen				
Cumbria Community Foundation COVID-19 Response	-		1,820	
Dowager Countess Eleanor Peel Trust	-		1,000	
Electricity North West Empowering Communities	-		3,120	
Gateway Group	-		250	
Woodroffe Benton Foundation	-		500	
	<u> </u>	-	<u> </u>	6,690
Food Club				
Cumbria County Council	8,000		-	
Cumbria County Council - COMF	500		-	
Cumbria County Council - DWP	2,500		-	
Roseland Trust	500		-	
	<u> </u>	11,500	<u> </u>	-
Games for Men				
Dowager Countess Eleanor Peel Trust	-		500	
Lakes Parish Council	500		-	
	<u> </u>	500	<u> </u>	500
Hospital & Medical Transport				
Agnes Backhouse Charitable Trust		-		2,500
Hot Meal & Holiday Food				
Cumbria County Council - COMF	500		-	
Cumbria County Council - DEFRA	-		8,900	
	<u> </u>	500	<u> </u>	8,900
Older Persons Project				
Dowager Countess Eleanor Peel Trust	-		600	
Electricity North West Empowering Communities	-		6,240	
Evan Cornish Foundation	-		4,326	
	<u> </u>	-	<u> </u>	11,166
Our Place Youth Project				
Bryan Lancaster's Trust	500		-	
Frieda Scott Charitable Trust	4,000		-	
Holehird Trust	4,000		-	
Kelsick Educational Trust	700		-	
Lakes Parish Council	-		1,500	
Proven Family Trust	300		-	
Rotary Club - Ambleside	500		-	
The Hadfield Charitable Trust	2,500		-	
W A Hanley Charity Trust	1,000		-	
	<u> </u>	13,500	<u> </u>	1,500
COVID-19				
Age UK South Lakeland	-		500	
Cumbria County Council - Wiltshire Farm Foods	-		2,000	
Princes Countryside Fund	-		2,500	
Roseland Trust	-		500	
Rotary Club - Ambleside	-		500	
Skelwith Parish Council	-		500	
Windermere & Ambleside Lions	-		500	
	<u> </u>	-	<u> </u>	7,000

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. GRANTS (continued)	2022	2021	
RESTRICTED GRANTS (continued)	£	£	
Centre			
Cumbria Community Foundation COVID-19 Response	-	8,596	
Cumbria County Council	-	544	
Cumbria County Council - COMF	650	-	
Dowager Countess Eleanor Peel Trust	-	2,900	
Electricity North West Empowering Communities	-	11,680	
Evan Cornish Foundation	-	674	
Furness Building Society	-	-	
Gateway Group	-	250	
Roseland Trust	-	3,592	
Rotary Club - Ambleside	1,500	-	
Voluntary Action Cumbria	4,500	13,500	
Windermere & District Foodbank	-	7,200	
	<u>6,650</u>	<u>48,936</u>	
	<u>35,728</u>	<u>91,706</u>	
UNRESTRICTED GRANTS			
All Churches Trust Limited	-	1,500	
Electricity North West Empowering Communities	1,500	-	
HMRC Covid Job Retention Scheme	1,099	12,576	
SLDC Covid Business Grants	16,553	40,950	
	<u>19,152</u>	<u>55,026</u>	
TOTAL GRANTS	<u>54,880</u>	<u>146,732</u>	
4. DONATIONS	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	2022	2022	2022
	£	£	£
Centre - donations	3,596	-	3,596
Centre - gift aid tax claimed	144	-	144
Community Projects			
All Together Now	150	155	305
Evergreen	-	320	320
Food Club	1,393	687	2,080
Food Club - gift aid tax claimed	336	50	386
Our Place Youth	500	-	500
Recovery and Resilience	-	2,290	2,290
	<u>6,119</u>	<u>3,502</u>	<u>9,621</u>
	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	2021	2021	2021
	£	£	£
Centre - donations	4,041	330	4,371
Centre - gift aid tax claimed	149	-	149
Community Projects			
All Together Now	-	400	400
COVID-19	-	19,159	19,159
COVID 19 - gift aid tax claimed	-	463	463
Games for Men	-	200	200
	<u>4,190</u>	<u>20,552</u>	<u>24,742</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

**5. INCOME FROM CHARITABLE ACTIVITIES:
ROOM HIRE, MANAGEMENT SUPPORT
& SERVICE CHARGES**

	Notes	2022		2021	
		Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds
		£	£	£	£
Invoiced by the Centre to external clients			23,791		8,649
Invoiced/charged internally from Centre to Community Projects:					
All Together Now	9	988		-	
Evergreen	9	1,073		-	
Games for Men	9	420		-	
Our Place Youth	9	<u>1,452</u>		<u>-</u>	
			<u>3,933</u>		<u>-</u>
Total use of the Centre			<u>27,724</u>		<u>8,649</u>

**6. INCOME FROM CHARITABLE ACTIVITIES:
COMMUNITY PROJECTS**

	Notes	Unrestricted	Total	Unrestricted	Total
		Funds	Funds	Funds	Funds
		2022	2022	2021	2021
		£	£	£	£
Evergreen subs & trips		698	698	-	-
Games for Men subs		177	177	-	-
Our Place Youth:					
Door admissions & tuck shop		888	888	-	-
Trips & residential		<u>144</u>	<u>144</u>	<u>-</u>	<u>-</u>
		<u>1,907</u>	<u>1,907</u>	<u>-</u>	<u>-</u>

**7. OTHER TRADING ACTIVITIES:
FUNDRAISING INCOME**

	Unrestricted	Total	Unrestricted	Total
	Funds	Funds	Funds	Funds
	2022	2022	2021	2021
	£	£	£	£
Fairs and entertainment	1,354	1,354	-	-
AGM	-	-	-	-
Coffee machine	<u>262</u>	<u>262</u>	<u>-</u>	<u>-</u>
	<u>1,616</u>	<u>1,616</u>	<u>-</u>	<u>-</u>

**8. COSTS OF OTHER TRADING ACTIVITIES:
FUNDRAISING COSTS**

	Unrestricted	Total	Unrestricted	Total
	Funds	Funds	Funds	Funds
	2022	2022	2021	2021
	£	£	£	£
Fairs and entertainment	60	60	-	-
AGM	-	-	-	-
Coffee machine expenses	733	733	-	-
Coffee machine depreciation	<u>103</u>	<u>103</u>	137	137
	<u>896</u>	<u>896</u>	<u>137</u>	<u>137</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

9. EXPENDITURE YEAR ENDED 31 MARCH 2022:

a) COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY

	Notes	Salaries & Pensions & Y.E.S. (i) 2022 £	Other costs 2022 £	Room hire, management support & service charges 2022 £	Total 2022 £
Community Projects					
All Together Now		4,911	417	988	6,316
Evergreen		4,074	715	1,073	5,862
Food Club		8,000	2,754	-	10,754
Games for Men		2,264	30	420	2,714
Hospital & Medical Transport		-	540	-	540
Hot Meal & Holiday Food		-	4,232	-	4,232
Older Persons Project		-	-	-	-
Our Place Youth	i)	6,571	1,561	1,452	9,584
Packed Lunches		-	-	-	-
Recovery and Resilience		-	278	-	278
		<u>25,820</u>	<u>10,527</u>	<u>3,933</u>	<u>40,280</u>
Centre					
Maintenance, overheads & administration	ii)	33,240	41,618	(3,933)	70,925
Governance	ii)	-	5,350	-	5,350
		<u>33,240</u>	<u>46,968</u>	<u>(3,933)</u>	<u>76,275</u>
COSTS OF CHARITABLE ACTIVITIES BEFORE DEPRECIATION		59,060	57,495	-	116,555
Depreciation & deficit on disposals					
Leasehold building			50,822		50,822
Centre fixtures, fitts & equip (excl. Fundraising coffee machine)			1,821		1,821
Youth equipment			146		146
			<u>52,789</u>		<u>52,789</u>
Total costs of charitable activities y/e 31 March 2022		<u>59,060</u>	<u>110,284</u>	<u>-</u>	<u>169,344</u>

i) Youth Services provision

Youth Engagement Service (Y.E.S.) have been contracted to provide the Youth Club services.

ii) Fees paid to the Independent Examiner

Payroll services (included in other costs - projects & centre administration)

Accountancy and Independent Examination (included in other costs - centre governance)

2022 £
185
<u>5,144</u>
<u>5,329</u>

b) COSTS OF CHARITABLE ACTIVITIES BY FUND

	Salaries & Y.E.S. 2022 £	Other costs 2022 £	Room hire, management support & service charges 2022 £	Total 2022 £
Unrestricted	31,159	34,825	3,933	69,917
Restricted	19,901	83,459	-3,933	99,427
Total costs of charitable activities y/e 31 March 2021	<u>51,060</u>	<u>118,284</u>	<u>-</u>	<u>169,344</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

9. EXPENDITURE YEAR ENDED 31 MARCH 2020 (previous year):

a) COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY

	Notes	Salaries & Pensions & Y.E.S. (i) 2021 £	Other costs 2021 £	Room hire, management support & service charges 2021 £	Total 2021 £
Community Projects					
All Together Now		3,502	26	-	3,528
COVID-19		-	17,603	-	17,603
Evergreen		2,730	230	-	2,960
Games for Men		2,080	26	-	2,106
Hospital & Medical Transport		-	550	-	550
Older Persons Project		10,036	26	-	10,062
Our Place Youth	i)	155	54	-	209
Packed Lunches		-	-	-	-
		<u>18,503</u>	<u>18,515</u>	<u>-</u>	<u>37,018</u>
Centre					
Maintenance, overheads & administration	ii)	40,848	33,668	-	74,516
Governance	ii)	-	4,369	-	4,369
		<u>40,848</u>	<u>38,037</u>	<u>-</u>	<u>78,885</u>
COSTS OF CHARITABLE ACTIVITIES BEFORE DEPRECIATION		59,351	56,552	-	115,903
Depreciation & deficit on disposals					
Leasehold building			50,822		50,822
Centre fixtures, fitts & equip (excl. Fundraising coffee machine)			2,582		2,582
Youth equipment			218		218
			<u>53,622</u>		<u>53,622</u>
Total costs of charitable activities y/e 31 March 2021		<u>59,351</u>	<u>110,174</u>	<u>-</u>	<u>169,525</u>

i) Youth Services provision

Youth Engagement Service (Y.E.S.) have been contracted to provide the Youth Club services.

ii) Fees paid to the Independent Examiner

Payroll services (included in other costs - projects & centre administration)

Accountancy and Independent Examination (included in other costs - centre governance)

2021
£
211
3,920
<u>4,131</u>

b) COSTS OF CHARITABLE ACTIVITIES BY FUND

	Salaries & Y.E.S. 2021 £	Other costs 2021 £	Room hire, management support & service charges 2021 £	Total 2021 £
Unrestricted	32,632	22,587	-	55,219
Restricted	26,719	87,587	-	114,306
Total costs of charitable activities y/e 31 March 2021	<u>59,351</u>	<u>110,174</u>	<u>-</u>	<u>169,525</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

10. STAFF COSTS

	Charitable Activities 2022 £	Raising Funds 2022 £	Total 2022 £	2021 £
Payroll:				
Salaries & Wages	52,061	48	52,109	58,670
Social Security Costs (net of employer's allowance)	-	-	-	-
Employer's pension defined contributions	428	-	428	526
	<u>52,489</u>	<u>-</u>	<u>52,537</u>	<u>59,196</u>
Contract:				
Youth Engagement Service	6,571	-	6,571	155
	<u>59,060</u>	<u>-</u>	<u>59,108</u>	<u>59,351</u>

No employee received remuneration of £60,000 or more during the year.
The average number of employees during the year was 7 (2021: 8).

11. TANGIBLE FIXED ASSETS

	Leasehold Property £	Centre Fixtures Fittings & Equipment £	Youth Equipment £	Total £
Cost				
At 1 April 2021	902,826	29,678	4,165	936,669
Additions	-	234	-	234
Disposals	-	-	-	00
At 31 March 2022	<u>902,826</u>	<u>29,912</u>	<u>4,165</u>	<u>936,903</u>
Depreciation				
At 1 April 2021	457,679	22,216	3,582	483,477
Charge for the year	50,822	1,924	146	52,892
Eliminated on disposals	-	-	-	00
At 31 March 2022	<u>508,501</u>	<u>24,140</u>	<u>3,728</u>	<u>536,369</u>
Net Book Value				
At 31 March 2022	<u>394,325</u>	<u>5,772</u>	<u>437</u>	<u>400,534</u>
At 31 March 2021	<u>445,147</u>	<u>7,462</u>	<u>583</u>	<u>453,192</u>

Leasehold Property

It has been agreed by all parties that the charity will adopt the lease previously in place with St Mary's Parish Centre (Ambleside) Trust. At the balance sheet date the new lease had not been signed.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

12. DEBTORS	2022	2021
	£	£
Grants receivable	-	-
Donation receivable	85	-
Room hire & service charges	1,773	1,298
Gift aid tax	527	611
Prepayments	322	396
	<u>2,707</u>	<u>2,305</u>

13. CASH AT BANK AND IN HAND	2022	2021
	£	£
COIF investment account	67,286	67,235
Bank community accounts	60,213	79,395
Building society accounts	-	3,950
Cash	173	184
	<u>127,672</u>	<u>150,764</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2021
	£	£
PAYE & NI	-	-
Deferred income		
Grant	-	-
Room hire	2,393	229
Other creditors and accruals	5,194	4,333
	<u>7,587</u>	<u>4,562</u>

15. COMPANY LIMITED BY GUARANTEE

Ambleside Parish Centre is a company limited by guarantee; each member's contribution not exceeding £10 on dissolution.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2022

	Incoming Resources ye 31.03.22 £	Outgoing Resources ye 31.03.22 £	Net Incoming/ (Outgoing) Resources ye 31.03.22 £
Restricted Funds			
Leasehold Property	-	(50,822)	(50,822)
Centre Grants & Donations	6,650	(11,666)	(5,016)
Restricted Community Projects			
All Together Now	3,233	(5,853)	(2,620)
Hot Meals & Holiday Food	500	(4,232)	(3,732)
Evergreen	320	(4,997)	(4,677)
Food Club	12,237	(10,415)	1,822
Games for Men	500	(1,987)	(1,487)
Hospital & Medical Transport	-	(540)	(540)
Older Persons Project	-	-	-
Our Place Youth	13,500	(8,637)	4,863
Recovery and Resilience	2,290	(278)	2,012
	<u>39,230</u>	<u>(99,427)</u>	<u>(60,197)</u>
Unrestricted Funds			
Designated Community Projects			
All Together Now	358	(463)	(105)
Evergreen	989	(864)	125
Food Club	1,729	(339)	1,390
Games for Men	454	(728)	(274)
Older Persons Project	-	-	-
Our Place Youth	1,573	(948)	625
Youth Equipment	-	(146)	(146)
Centre Fixtures Fittings & Equipment	-	(1,924)	(1,924)
Centre General Reserve	47,534	(65,401)	(17,867)
	<u>52,637</u>	<u>(70,813)</u>	<u>(18,176)</u>
Total	<u><u>91,867</u></u>	<u><u>(170,240)</u></u>	<u><u>(78,373)</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2022 (continued)

	Funds brought forward 01.04.21 £	Net Incoming / (Outgoing) Resources ye 31.03.22 £	Transfers ye 31.03.22 £	Funds carried forward 31.03.22 £
Restricted Funds				
Leasehold Property	445,147	(50,822)	-	394,325
Centre Grants & Donations	9,871	(5,016)	(2,162)	2,693
Restricted Community Projects				
All Together Now	5,371	(2,620)	-	2,751
COVID-19	12,886	-	(12,886)	-
Evergreen	4,139	(4,677)	3,918	3,380
Food Club	205	1,822	-	2,027
Games for Men	263	(1,487)	2,667	1,443
Hospital & Medical Transport	7,150	(540)	-	6,610
Hot Meals & Holiday Food	5,133	(3,732)	-	1,401
Older Persons Project	5,335	-	(5,335)	-
Our Place Youth	2,694	4,863	-	7,557
Packed Lunches	383	-	-	383
Recovery and Resilience	-	2,012	678	2,690
	<u>498,577</u>	<u>(60,197)</u>	<u>(13,120)</u>	<u>425,260</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	217	(105)	-	112
Evergreen	1,273	125	-	1,398
Food Club	-	1,390	-	1,390
Games for Men	578	(274)	-	304
Our Place Youth	1,359	625	-	1,984
Youth Equipment	583	(146)	-	437
Centre Fixtures Fittings & Equipment	7,462	(1,924)	234	5,772
Trustees Reserves Policy				
Operational & Contingency	45,709	-	6,000	51,709
Community Projects Cash Flow Fund	1,864	-	-	1,864
Building Development Fund	6,000	-	-	6,000
Major Repairs Fund	16,800	-	(9,562)	7,238
Equipment Fund	4,365	-	-	4,365
Centre General Reserve	16,912	(17,867)	16,448	15,493
	<u>103,122</u>	<u>(18,176)</u>	<u>13,120</u>	<u>98,066</u>
Total Funds	<u><u>601,699</u></u>	<u><u>(78,373)</u></u>	<u><u>-</u></u>	<u><u>523,326</u></u>

Transfers between funds

The Centre Fixtures Fittings & Equipment transfer of £234 is in respect of a new gazebo being funded from restricted grants.

At the board meeting in August 2021 the directors agreed to transfer £9,562 from the Major Repairs Fund to the Centre General Reserve in respect of the shortfall in the tower repairs (cost £8,042 less grant funding £4,500) and flooring repairs (cost £7,520 less grant funding £1,500).

At the board meeting in February 2022 the directors agreed to transfer £6,000 to the Operational & Contingency Reserve from the Centre General Reserve to reflect the reserves policy to cover 9 months of outgoings.

The balance on the restricted Older Persons Project brought forward of £5,335 was transferred to Evergreen and Games for Men. £2,667 to Games for Men and £2,668 to Evergreen. The Older Persons project closed and the funds intended for the Project Leader's salary were split equally between two existing salary-led Centre projects which also focussed on activities for the older generation within the community.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2022 *(continued)*
Transfers between funds (continued)

Funds were transferred from restricted Centre Grants & Donations to the Restricted Community Projects Evergreen and Recovery and Resilience £1,250 and £678 respectively. Funds from the Dowager Countess Eleanor Peel Trust totalling £1,250 were transferred to the Evergreens Project to reflect the nature of funds and the section of the community the funds intended for. £678 from ENWL was transferred into the newly created Recovery & Resilience project to support the community after funding due to Covid-19 had ended. This would enable the Centre to respond quickly to an adverse event affecting the Ambleside community in the future ahead of receiving any funds for whatever that event might entail.

Funds were transferred from the COVID-19 restricted community project to the Centre General Reserve to reflect the end of this project and to support the running costs of the Centre.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. ii) ANALYSIS OF NET ASSETS BETWEEN FUNDS YEAR ENDED 31 MARCH 2022

	Tangible Fixed Assets 2022 £	Current Assets 2022 £	Current Liabilities 2022 £	Total 2022 £
Restricted Funds				
Leasehold Property	394,325	-	-	394,325
Centre Grants & Donations	-	2,693	-	2,693
Restricted Community Projects				
All Together Now	-	2,751	-	2,751
Food Club	-	2,027	-	2,027
Evergreen	-	3,380	-	3,380
Games for Men	-	1,443	-	1,443
Hospital & Medical Transport	-	6,610	-	6,610
Hot Meals & Holiday Food	-	1,401	-	1,401
Older Persons Project	-	-	-	-
Our Place Youth	-	7,557	-	7,557
Packed Lunches	-	383	-	383
Recovery and Resilience	-	2,690	-	2,690
	<u>394,325</u>	<u>30,935</u>	<u>-</u>	<u>425,260</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	-	112	-	112
Food Club	-	1,390	-	1,390
Evergreen	-	1,398	-	1,398
Games for Men	-	304	-	304
Our Place Youth	-	1,984	-	1,984
Youth Equipment	437	-	-	437
Centre Fixtures Fittings & Equipment	5,772	-	-	5,772
Trustees Reserves Policy				
Operational & Contingency	-	51,709	-	51,709
Community Projects Cash Flow Fund	-	1,864	-	1,864
Building Development Fund	-	6,000	-	6,000
Major Repairs Fund	-	7,238	-	7,238
Equipment Fund	-	4,365	-	4,365
Centre General Reserve	-	23,080	(7,587)	15,493
	<u>6,209</u>	<u>99,444</u>	<u>(7,587)</u>	<u>98,066</u>
Total Funds	<u><u>400,534</u></u>	<u><u>130,379</u></u>	<u><u>(7,587)</u></u>	<u><u>523,326</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2021 (*previous year*)

	Incoming Resources ye 31.03.21 £	Outgoing Resources ye 31.03.21 £	Net Incoming/ (Outgoing) Resources ye 31.03.21 £
Restricted Funds			
Leasehold Property	-	(50,822)	(50,822)
Centre Grants & Donations	49,266	(34,545)	14,721
Restricted Community Projects			
All Together Now	4,914	(1,487)	3,427
COVID-19	26,622	(13,836)	12,786
Evergreen	6,690	(2,822)	3,868
Games for Men	700	(437)	263
Hospital & Medical Transport	2,500	(550)	1,950
Hot Meals & Holiday Food	8,900	(3,767)	5,133
Older Persons Project	11,166	(5,831)	5,335
Our Place Youth	1,500	(209)	1,291
Packed Lunches	-	-	-
	<u>112,258</u>	<u>(114,306)</u>	<u>(2,048)</u>
Unrestricted Funds			
Designated Community Projects			
All Together Now	2,041	(2,041)	-
Evergreen	-	(138)	(138)
Games for Men	1,248	(1,669)	(421)
Older Persons Project	4,231	(4,231)	-
Our Place Youth	1	-	1
FareShare Lunches	-	-	-
Youth Equipment	-	(218)	(218)
Centre Fixtures Fittings & Equipment	-	(2,719)	(2,719)
Centre General Reserve	60,386	(44,340)	16,046
	<u>67,907</u>	<u>(55,356)</u>	<u>12,551</u>
Total	<u><u>180,165</u></u>	<u><u>(169,662)</u></u>	<u><u>10,503</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2021 (previous year) (continued)

	Funds brought forward 01.04.20 £	Net Incoming / (Outgoing) Resources ye 31.03.21 £	Transfers ye 31.03.21 £	Funds carried forward 31.03.21 £
Restricted Funds				
Leasehold Property	495,969	(50,822)	-	445,147
Centre Grants & Donations	115	14,721	(4,965)	9,871
Restricted Community Projects				
All Together Now	1,944	3,427	-	5,371
COVID-19	100	12,786	-	12,886
Evergreen	271	3,868	-	4,139
Food Club	205	-	-	205
Games for Men	-	263	-	263
Hospital & Medical Transport	5,200	1,950	-	7,150
Hot Meals & Holiday Food	-	5,133	-	5,133
Older Persons Project	-	5,335	-	5,335
Our Place Youth	1,403	1,291	-	2,694
Packed Lunches	383	-	-	383
	<u>505,590</u>	<u>(2,048)</u>	<u>(4,965)</u>	<u>498,577</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	217	-	-	217
Evergreen	1,411	(138)	-	1,273
FareShare Lunches	-	-	-	-
Games for Men	999	(421)	-	578
Our Place Youth	1,358	1	-	1,359
Youth Equipment	801	(218)	-	583
Centre Fixtures Fittings & Equipment	4,882	(2,719)	5,299	7,462
Trustees Reserves Policy				
Operational & Contingency	54,000	-	(8,291)	45,709
Community Projects Cash Flow Fund	1,864	-	-	1,864
Building Development Fund	6,000	-	-	6,000
Major Repairs Fund	18,000	-	(1,200)	16,800
Equipment Fund	4,365	-	-	4,365
Centre General Reserve	(8,291)	16,046	9,157	16,912
	<u>85,606</u>	<u>12,551</u>	<u>4,965</u>	<u>103,122</u>
Total Funds	<u><u>591,196</u></u>	<u><u>10,503</u></u>	<u><u>-</u></u>	<u><u>601,699</u></u>

Transfers between funds

The Centre Fixtures Fittings & Equipment transfer of £5,299 is in respect of a new photocopier £3,819, ICT equipment £1,150 and a freezer £330; £4,965 being funded from restricted grants and donations and the balance £334 from General Reserve.

At the board meeting in February 2021 the directors agreed to transfer £8,291 from the Operational & Contingency Reserve to the Centre General Reserve in respect of the deficit at 31 March 2020. They also agreed to transfer £1,200 from the Major Repairs Fund to the Centre General Reserve in respect of the shortfall in the Tower Repairs (cost £16,200 less grant funding £15,000).

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. ii) ANALYSIS OF NET ASSETS BETWEEN FUNDS YEAR ENDED 31 MARCH 2021 (previous year)

	Tangible Fixed Assets 2021 £	Current Assets 2021 £	Current Liabilities 2021 £	Total 2021 £
Restricted Funds				
Leasehold Property	445,147	-	-	445,147
Centre Grants & Donations	-	9,871	-	9,871
Restricted Community Projects				
All Together Now	-	5,371	-	5,371
COVID-19	-	12,886	-	12,886
Evergreen	-	4,139	-	4,139
Food Club	-	205	-	205
Games for Men	-	263	-	263
Hospital & Medical Transport	-	7,150	-	7,150
Hot Meals & Holiday Food	-	5,133	-	5,133
Older Persons Project	-	5,335	-	5,335
Our Place Youth	-	2,694	-	2,694
Packed Lunches	-	383	-	383
	<u>445,147</u>	<u>53,430</u>	<u>-</u>	<u>498,577</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	-	217	-	217
Evergreen	-	1,273	-	1,273
Games for Men	-	578	-	578
Our Place Youth	-	1,359	-	1,359
Youth Equipment	583	-	-	583
Centre Fixtures Fittings & Equipment	7,462	-	-	7,462
Trustees Reserves Policy				
Operational & Contingency	-	45,709	-	45,709
Community Projects Cash Flow Fund	-	1,864	-	1,864
Building Development Fund	-	6,000	-	6,000
Major Repairs Fund	-	16,800	-	16,800
Equipment Fund	-	4,365	-	4,365
Centre General Reserve	-	21,474	(4,562)	16,912
	<u>8,045</u>	<u>99,639</u>	<u>(4,562)</u>	<u>103,122</u>
Total Funds	<u><u>453,192</u></u>	<u><u>153,069</u></u>	<u><u>-4,562</u></u>	<u><u>601,699</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

18. INCOME & EXPENDITURE - COMMUNITY PROJECTS & CENTRE

		COMMUNITY PROJECTS			
		Unrestricted	Restricted	Total	Total
		Fund	Funds	Funds	Funds
		2022	2021	2022	2021
		£	£	£	£
INCOME	Notes				
Donations and legacies					
Grants	3	777	29,078	29,855	50,290
Donations	4	2,379	3,502	5,881	20,222
		<u>3,156</u>	<u>32,580</u>	<u>35,736</u>	<u>70,512</u>
Income from charitable activities					
Community projects	6	1,907	-	1,907	-
Investment income - bank interest		41	-	41	1
TOTAL INCOME		<u>5,104</u>	<u>32,580</u>	<u>37,684</u>	<u>70,513</u>
EXPENDITURE					
Charitable activities					
Depreciation	9	146	-	146	218
Other	9	3,342	36,939	40,281	37,018
TOTAL EXPENDITURE		<u>3,488</u>	<u>36,939</u>	<u>40,427</u>	<u>37,236</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		1,616	(4,359)	(2,743)	33,277
Transfers	16,17	-	-	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u>1,616</u>	<u>(4,359)</u>	<u>(2,743)</u>	<u>33,277</u>
		CENTRE			
		Unrestricted	Restricted	Total	Total
		Fund	Funds	Funds	Funds
		2022	2021	2022	2021
		£	£	£	£
INCOME	Notes				
Donations and legacies					
Grants	3	18,375	6,650	25,025	96,442
Donations	4	3,740	-	3,740	4,520
		<u>22,115</u>	<u>6,650</u>	<u>28,765</u>	<u>100,962</u>
Income from charitable activities					
Centre room hire, management support & charges	5	23,791	-	23,791	8,649
Other trading activities	7	1,616	-	1,616	-
Investment income - bank interest		11	-	11	41
TOTAL INCOME		<u>47,533</u>	<u>6,650</u>	<u>54,183</u>	<u>109,652</u>
EXPENDITURE					
Raising funds - Costs of other trading activities					
Depreciation	8	103	-	103	137
Other	8	-	-	-	-
Charitable activities					
Depreciation & deficit on disposals	9	1,821	50,822	52,643	53,404
Other	9	65,401	11,666	77,067	78,885
TOTAL EXPENDITURE		<u>67,325</u>	<u>62,488</u>	<u>129,813</u>	<u>132,426</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(19,792)	(55,838)	(75,630)	(22,774)
Transfers	16,17	13,120	(13,120)	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u>(6,672)</u>	<u>(68,958)</u>	<u>(75,630)</u>	<u>(22,774)</u>
TOTAL MOVEMENTS COMMUNITY AND CENTRE		<u>(5,056)</u>	<u>(73,317)</u>	<u>(78,373)</u>	<u>10,503</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

Company Registration Number : 7640743

Registered Charity Number: 1145971

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

CONTENTS	Pages
Trustees' annual report (incorporating the directors' report)	1 to 13
Independent examiner's report	14
Statement of financial activities (including income and expenditure account)	15
Statement of financial position	16
Notes to the financial statements	17 to 32



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

1. STRUCTURE, OBJECTIVES AND MANAGEMENT

The Parish Centre, located at Vicarage Road, Ambleside LA22 9D was initially run by St Mary's Parish Centre [Ambleside] Trust, a registered charity [No 1093947]. It is held on a 28 year lease from 1 January 2002 from the Carlisle Diocesan Board of Finance Limited as set out in a Declaration of Trust dated 10 October 2001, and a Lease and Trust Deed dated 29 January 2002 which set up the original Committee of Management.

These trusts were modified by further deeds of 2 April 2008 and 8 August 2008 which established the 'Sharing Agreement' that incorporated the interests of Ambleside Methodist Church and established that the Management Committee should include eight members; five elected and up to three co-opted, who could be drawn from the membership of the two named Churches. A further trust, the Ambleside with Brathay Trust, was created on 25 October 2007, controlling the property of Ambleside Parish Centre, and whose trustees are drawn equally from the two Churches.

Ambleside Parish Centre was incorporated under the Companies Act 2006, limited by guarantee [No 7640743] and, in this connection, has Articles of Association which closely mirror the governing deeds as listed above. The company is a registered charity No 1145971. The Articles established that the premises are available for the benefit of the wider community and not just for the two named Churches and the previous Management Committee was replaced by a Board of Directors.

On 1 April 2012 St Mary's Parish Centre [Ambleside] Trust gifted the whole of its assets and liabilities to the charitable company Ambleside Parish Centre and the charitable company carried on the activities of the former charitable trust as from that date.

On 1 April 2015 the Parish of St Mary's Church with Holy Trinity Brathay was dissolved and became the Parish of St Mary's Church Ambleside. This change is now reflected in our formal Constitution.

The members of the Board of Directors are as follows:

- Five members from St Mary's Church to include the Vicar and a churchwarden [appointed at the Church's Annual General Meeting]
- Five members from Ambleside Methodist Church, including the Superintendent Minister [appointed by the Ambleside Methodist Church Council]
- The Head Teacher of Ambleside Primary School or his/her nominee
- Alternately, the Treasurer of St Mary's Church or the Treasurer of Ambleside Methodist Church or their nominee
- Up to five members elected from organisations using the Parish Centre
- Up to three co-opted members

2. RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Ambleside Parish Centre for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

3. MEMBERS OF THE MANAGEMENT COMMITTEE 2021-2022

Dr Rob Ashworth*	Chair
Mrs Margaret Burford*	
Mr Michael Corin*	
Mrs Jennifer Harrop*	
The Revd Beverley Lock*	
Headteacher or his/her representative Ambleside Primary school*	
Mrs Roma Johnson*	Resigned May 2021
Lady Renna Kellaway	[Lake District Summer Music]
Mrs Linda Kingdon*	Secretary
Dcn Maggie Patchett *	
Mrs Allison Peak*	
Mrs Alison Pickering*	Treasurer as from 1 April 2021
Mrs Catherine Powloski*	[Our Place Youth Project]
The Revd Graham Ransom*	
Mrs Marion Riley*	[Ambleside Art Society]
Mr Anthony Sunnucks*	Resigned May 2021
Mr David Stothard*	

NB. * Directors of Ambleside Parish Centre



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

4. MEMBERS OF STAFF

Sophie Bryde	Centre Manager [p/t]
Gale Chen	All Together Now Co-ordinator [p/t]
Juliet Cunningham	Older Persons Project Co-ordinator [p/t] (Until April 2021)
Mandy Dorman	Cleaner/caretaker [p/t]
Laura Firth	Community Support Co-ordinator [p/t] (From November 2021)
Jane Natrass	Administrator/Booking Co-ordinator [p/t] (Until 24 May 2022)
Teresa Onions	Evergreen Co-ordinator [p/t] (Until September 2021)
Einir Roberts	Finance Administrator [p/t]
Chris Shepherd	Games for Men Co-ordinator [p/t]

CONTRACTED SERVICES

Ian Parr	YES Lead Youth Worker [p/t]
Debbie Parr	YES Youth Worker [p/t]

5. SERVICES USED BY APC

We are grateful for the service provided by our bankers:

NatWest Bank
699 Wilmslow Rd,
Didsbury
Manchester
M20 6NW

Charities Investment Fund
[COIF]
CCLA
80 Cheap Street
London
EC2V 6DZ

We would also like to thank our accountants:

Saint and Company
The Old Police Station
Church Street
Ambleside
Cumbria LA22 0BT

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

We would also like to thank our Solicitors:

Davenport and Scott
Lancaster House
Lake Road
Ambleside
Cumbria LA22 0AD

6. GOVERNANCE

The governance groups have continued to meet quarterly and carry out their responsibilities during this year. The full Management Committee meets quarterly taking regular written reports of the work done by the governance groups. The following groups continue to meet on a regular basis to provide governance in specific areas:

- Facilities group – oversees the maintenance of the building and its fabric. In this group there is a trustee, two co-opted members with relevant expertise, the Caretaker and the Centre Manager.
- Finance group – oversees the financial position and projections of the Centre. In this group are the Treasurer, Finance Administrator, the Fundraiser and the Centre Manager.
- Youth [Our Place Youth Project] governance group – which provides governance for the Centre's youth work. "Youth engagement services" (YES) who have been contracted to provide the youth services since September 2015 continue to work with both the junior and senior youth groups that make up "Our Place". This group consists of two trustees, the Finance Administrator, the Centre Manager and two representatives from YES.

7. PROGRESS IN ACHIEVING TARGETS SET FOR 2021-22

This financial year saw The Centre move from operating under varying and changing Covid Restrictions, to being able to open again fully. For the first quarter, the Centre was essentially closed with no bookings being taken until after the beginning of July 2021. The remainder of the year saw the gradual return of activity to the Centre, with the Omicron variant causing unforeseen and further disruption over the winter months. Despite these challenges, great progress was made over the course of the year in regards to re-establishing regular groups, providing support, essential services and positive experiences to the community, and creating revenue through room hire and fundraising.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Below is an assessment of the progress achieved against the targets identified for the year:

Ensure sufficient income to allow the Centre to remain open and operate in a way that continues to benefit and support the community.

In forecasting for this financial year, we made a modest estimate for the income we would receive through room hire, due to the ongoing Covid Pandemic being still hugely impactful at the time of planning. The Centre was not able to create revenue through room hire in the first quarter of the year. Despite this, by the end of the year income through room hire exceeded this target considerably, totalling in the region of £25,000. As part of our analysis of the finances at the end of this year, we looked back at the last 'normal' operating year pre-Covid to see how this figure compared. Given that no income could be obtained in the first quarter, this total figure is in line with previous years, if just a little lower. This was to be expected given the disruption to the operation over the winter of 2021-22 due to the Omicron variant of Covid and several bookings and events at the Centre needing to be cancelled. We also found that increased use of the Hall, as opposed to the smaller and lower value rooms to hire, helped contribute towards this total figure. Combined with the carried forward funds from 2020-21, this income was sufficient in ensuring the Centre could re-open and operate in a way that continued to benefit and support the community.

Ensure sufficient income and resource to deliver our project groups, which aim to aid the recovery and increase the resilience of our community.

In a combined effort to raise funds and allocate, where appropriate, funds carried forward from 2020-21, we ensure that the Centre had sufficient funds to deliver what we had committed to in regard to our community project groups.

Furthermore, thanks to the generosity of volunteers with their time and experience and staff's fundraising efforts throughout the year, we were able to develop and build on the support we offered the community by establishing additional services to those already established. This included the Dementia related support in the form of 2 community awareness events and a regular monthly support group which is now ongoing. It also saw the development of the Community Food Club, which grew from providing food and essential items to the inclusion of a weekly pop-up café, where members of the community could come to gather and connect, helping to address issues of isolation. As a result, the Centre was able once again to offer the community support and experiences that benefit mental and physical wellbeing, through a variety of groups and regular activities.

Support and encourage regular users to provide both revenue for the Centre and experiences for the community that can improve mental and physical wellbeing.

During this period the investments that were made in improving the Centre's facilities were intended to not only ensure the longevity of the building, but also to enhance the experience of hiring the spaces for our regular users. More major works such as floor repairs, LED lighting and adding of the stainless-steel worktop in the kitchen (as well as minor improvements to fixtures/fittings and décor) collectively improved the functionality and appearance of these key spaces in the Centre.

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Time and energy were also given to support regular users to return to the Centre when restrictions were lifted in the late spring/ early summer of 2021. This was done through a variety of ways but focused largely on good communication with regular users to enable clear understanding of what was expected regarding the period between restrictions being in place and being lifted, and flexibility with bookings so that if cancellations had to happen users wouldn't be penalised. We also offered support to regular users with marketing and advertising; sharing information through our online and print channels as to when and what was happening at the Centre and to help them re-establish their core users and ensure the community knew about what was available.

The income obtained through room hire demonstrates that this was done well, considering the ongoing challenges and disruption that the different Covid variants posed to the operation. Furthermore, the arrival of a number of new and different regular users, as well as the return of long-established ones, demonstrates that the Centre is a desirable place to operate from and spend time as a provider.

Continue to improve the energy efficiency and reduce the environmental impact of the Centre activities both for the local and global community.

Due to the age of the building, we have reached a stage where there is an increasing amount of maintenance and repairs required. A major area of these repairs during this period was the electrics, and specifically lighting. Working with our long-standing and trusted electrical contractor we were able, not only to carry out essential repairs but at the same time make improvements to fixtures and fittings, moving to use of LED. These improvements have multiple benefits. Newly installed LED lights require minimal maintenance in service and replacement lamps and will consume approximately half the electricity compared to the pre-existing metal-halide lights sources and compact-fluorescent lamps. Where possible, we have also switched to eco-friendly cleaning products and strive to reuse containers and purchase larger refills. We also purchase biodegradable food storage boxes for the Food Club, as opposed to plastic or polystyrene.

During this period, we also formed stronger links with the local climate group, Ambleside Action for a Future. The group held community open days including plant giveaways, as well as their group meetings and a series of children's arts workshops. Consequently, the Centre has taken an active role in enabling environmental concerns and discussions to take place within the community in an inclusive and positive way.

The Community Food Club is taking an equally active role to help prevent food waste and encourage local businesses and residents to support each other by sharing surplus food as opposed to disposing of it. The weekly pop-up café provides an excellent way of distributing surplus food. The group has also worked in raising the Centre's profile as a charitable organisation that is mindful of its impact on the environment and is being pro-active in the collective efforts towards being more sustainable as a community.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Continue to invest in and develop our staff and volunteers to safeguard the Centre's ability to deliver on the above targets and serve the community long term.

During this year we invested in essential training for staff and volunteers, as it had been 3 years since the previous courses were completed. Safeguarding, Health & Safety and Fire Safety Training were arranged and offered to staff and lead volunteers in September 2021.

As part of the reallocation of funds carried forward from 2020-21, and in light of the departure of the Evergreens Coordinator, a new staffing need was identified; an individual to take a lead on the delivery of the charitable work of the Centre. In November 2021 we recruited Laura Firth as our Community Support Coordinator. This role was designed, not only to oversee delivery of the Evergreens and Community Food Club groups, but also to take an active role in fundraising for the Centre's projects. This has proved to be a hugely significant investment, with the Centre's ability to deliver this work extending to include the Dementia related services, the Community pop-up café and a support group for Mums and Babies/Toddlers.

8. OTHER ACHIEVEMENTS AND DEVELOPMENTS

A new website

In the summer of 2021, the Centre's new website was launched; www.amblesidepc.org.uk. This online platform has created a fantastic digital space to share the Centre's charitable work as well as the variety of events, groups and activities that take place. Visitors to the site can submit booking forms or enquiries directly to the Centre, view photographs of each of the spaces and rooms to hire and even make a donation to us. The website was built and is hosted by Freshspace Ltd.

Development of existing and establishment of new community groups

Over this financial year the two key pieces of work for the Centre have been the ongoing development of the Community Food Club and the establishment of Community Dementia Support services.

Responding to the impacts of Storm Arwen

An entirely unforeseen, but hugely impactful event, was the damage and disruption caused to the local area and community by Storm Arwen in November 2021. The storm itself lasted only for a couple of days but the damage and destruction was far reaching, leaving some in the community without power or fresh water for two weeks or more.

Storm Arwen presented immediate and ongoing challenges for the community. From the first day that the storm struck, The Centre was contacted by both the Local Authority and Electricity North West with an ask for help – what could we do for those without power or water? We immediately opened the Centre and turned the heating on, making the Centre available for anyone needing somewhere dry and warm to wait, charge phones or use the kitchen facilities to cook a hot meal or make a hot drink. This was done every day and evening for the duration of the disruption. Utilising social media and local media the word quickly spread and those without power and/water did come to use the Centre. Volunteers involved with the Community Food Club gave their time to cook the food that we received as donations from local visitors and residents whose fridges and

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

freezers had gone off. The food cooked was then made available to anyone who wanted to come along and have a hot meal.

In recognition of the Centre's rapid and extended response to this event and to cover the costs incurred, Electricity North West made a donation of £1500 to the Centre.

Christmas Hampers

As part of the DEFRA grant received for the hot meals service, funding was allocated to provide Christmas hampers to vulnerable members of our community. Volunteers from the food club created festive hampers containing a range of items such as fruit and vegetables, tinned produce, hot chocolate and some festive treats from the local bakery as well as vouchers for the butchers, deli, fruit and veg and hardware stores. These were then delivered by our volunteers prior to Christmas.

9. TRUST RUN PROJECTS AND GROUPS

As well as providing high quality space for the local and wider community to use for their own purposes, we also run our own projects:

Evergreens

During the first part of the year, The Evergreens Co-ordinator delivered a regular monthly programme schedule with Quizzes, games, afternoon tea and speakers. Following the appointment of the Community Support Coordinator in November 2021, this developed into a 12 week programme with something different on the programme each week. As restrictions had been lifted we were able to start embarking on outings making a visit to the Windermere Steamboat Museum.

All Together Now

The All Together Now Co-ordinator has continued to be very productive in finding ways to engage the international community, delivering some amazing sessions and developing Stories Together which consists of a library that now holds over 300 books in 30 languages. The aim is to provide diverse books in a range of languages where any child can find a character who looks like them or lives in a family like theirs as well as expose them to people and situations they have not experienced in their own lives.

Our Place Youth Project

We continue to work with YES (Youth Engagement Service) who effectively staff and run the Youth Club. Governance of the youth work remains robust, and we continue to have a clear understanding of the budget required to run the service, grant funding applied for and received and what it is to be used for. The club runs a junior club for 10 to 13-year olds, and a senior club for 14 – 17-year olds, both continue to be well used and the employment of the services of a sports coach continues to be extremely popular.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Games for Men

This small but regular and faithful group of men continues to meet weekly under the care of the Co-ordinator and continues to be a source of encouragement and community for those who attend. The Co-ordinator meets regularly with the Centre Manager to review the group's weekly running and development.

Dementia Support Group

This volunteer led group meets monthly offering a non-judgemental space where people can meet for a coffee and a chat. They may talk about their frustrations, feelings of loss or some particularly difficult episodes or they may talk about their lives, and experiences. The group was formed following the recognition of a need during a dementia awareness Hub.

Mum and Baby/Toddler Support Group

At the beginning of 2022 a new mum and baby/toddler support group was established. A space was made available for mums to get together each week with their babies and toddlers to talk and support each other on pre and postnatal issues. Toys, drawing materials and puzzles were donated for the children to play with and a small group developed with a volunteer supporting the group. By the end of March 2022, we had six mums/mums to be attending.

Community Food Cupboard

The development of the Community Food Club over the year was significant. Going through its various forms during and in between the lockdowns, it has become established as a weekly gathering of people from the community who come together for a variety of reasons. The pop-up café and its location in the foyer has meant that it brings in a small but consistent income stream for the group to enable it to continue running. Practically, the group serves two main purposes; to help prevent food waste and to provide vulnerable members of the community with support with food and other essential items.

Working with Volunteers

We are extremely grateful for the continued support of 52 enthusiastic and talented active volunteers who have been willing to be involved across several teams. All their help and support is greatly appreciated.

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

10. MANAGEMENT OF RISK

We continue to be diligent in regularly assessing and monitoring our risk factors through the involvement of the trustees and the Centre Manager in each of the governance groups. We continue to remain diligent in our governance and vigilant in our promotional work to offset our risks and strengthen our position.

Financial Scrutiny

We are pleased to report that we continue to work to a robust financial governance framework. Working with the relevant groups, our Finance Administrator prepares annual budgets for the office administration, maintenance, Our Place Youth Club and the Community projects. Our Finance Administrator also prepares quarterly reports showing income and expenditure, which is scrutinized by the Finance governance group before being presented at the Board of Directors Management meetings. The Directors have a reserves policy which is described in the appendix.

Maintaining growth

We remain vigilant in increasing our sustainability through promoting the Centre to increase reputation, profile and therefore bookings.

We continue to promote our Friends scheme and use our website and social media to attract interest in the Centre. Our fundraiser is fully committed to securing grants to support the development of projects.

Health and Safety of the Organisation

The Facilities group continues to monitor and plan for the Health & Safety requirements of the building. We continue to work with the Centre's Fire Safety and Safeguarding Policies and update all our policies annually, including our Health and Safety Policy, Maintenance Plan and complete an annual review of the risk assessments for the building and its fabric.

We continue to hold an incident book to record accidents and incidents, and the Youth Club, All Together Now and Evergreens Club also carry out risk assessments for all their day and residential trips and activities.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

11. RESERVES POLICY 2021 -2022

The APC Board of Directors has established a Reserves Policy which explains how **Unrestricted Funds** are managed and provides better clarity in the APC accounts for potential Grant Funders. Any movement within the Designated Reserves is agreed at a Board meeting of Directors and Trustees and the decision is minuted.

For clarity, the agreed purposes of the Designated Reserves are as below:

Operation and Contingency Fund

APC has the ability to continue to operate its core activities (office and maintenance plus a contingency for any staffing issues) and to support key community projects for a period of 9 months from its Unrestricted Funds. This approach is taken to mitigate any event that could result in lack of Grants and income being received, plus providing time for the APC Directors to review and amend the appropriate business strategies.

Community Projects Cash Flow Fund

This is for community projects to help with the timing of Grants received and associated cash flow issues.

Building Development Fund

This enables future development of rooms and facilities to further the Charitable aims of the APC.

Major Repairs Fund

To help cover major structural repairs and (for example) replacement of the lift. Accessibility to all levels in the building by a reliable lift is a necessity within the Ambleside Parish Centre community setting.

Equipment Fund

To provide the ability to purchase or replace key equipment which helps to generate funds (for example a coffee machine - the working life of which may be assumed to be five years)

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

Within the financial year 2021/22, the funds were modified as follows:

- Drawing upon the Major Repairs Fund to complete repairs to the Tower and to replace substantial areas of flooring, reducing the Fund from £16,800 to £7,238.
- The transfer of £6,000 from the Centre General Reserve to the Operation and Contingency Fund so it more closely represented the running costs of the Centre for 9 months.

Fund	Current Amount £ (March 2022)
Operation & Contingency	51,709.00
Community Projects Cash Flow Fund	1,864.05
Building Development Fund	6,000.00
Major Repair Fund	7,237.85
Equipment Fund	4,364.49
TOTAL	£71,175.39

At the close of the financial year 2021/22 the Centre General Reserve was £15,493.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2022

12. TARGETS FOR 2022-23

As part of the end of year analysis and financial planning for 2022-23, we have identified the following:

For income to match expenditure through increasing our room hire and by identifying fundraising needs. To balance the budget, we will need to apply for grant funding and generate revenue to address the identified shortfall.

To monitor a ‘normal year’ of operation; 2022-23 will be the first full business as usual financial year since 2019-20. It was agreed this was important to do, before committing to further significant developments.

To seek to raise funds for additional investments and developments before committing to spending (acoustics/ coffee machine/ access improvements)

To begin the planning process earlier with a view to being where we were in May 2022 by March 2023 (in readiness for the financial year 2023-24).

Signed by order of the Trustees:

..... Dr Rob Ashworth

..... Date

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF AMBLESIDE PARISH CENTRE

YEAR ENDED 31 MARCH 2022

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on the following pages.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Thompson (FCA)
Independent Examiner
Saint & Co
Chartered Accountants
& Registered Auditors

The Old Police Station
Church Street
Ambleside
Cumbria
LA22 0BT

..... Date

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Fund £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
INCOME					
Donations and legacies					
Grants	3	19,152	35,728	54,880	146,732
Donations	4	6,119	3,502	9,621	24,742
		<u>25,271</u>	<u>39,230</u>	<u>64,501</u>	<u>171,474</u>
Income from charitable activities					
Centre room hire, management support & service charges	5	23,791	-	23,791	8,649
Community projects	6	1,907	-	1,907	-
		<u>25,698</u>	<u>-</u>	<u>25,698</u>	<u>8,649</u>
Other trading activities	7	1,616	-	1,616	-
Investment income - bank interest		52	-	52	42
TOTAL INCOME		<u>52,637</u>	<u>39,230</u>	<u>91,867</u>	<u>180,165</u>
EXPENDITURE					
Raising funds					
Costs of other trading activities	8	896	-	896	137
Charitable activities	9	69,917	99,427	169,344	169,525
TOTAL EXPENDITURE		<u>70,813</u>	<u>99,427</u>	<u>170,240</u>	<u>169,662</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(18,176)	(60,197)	(78,373)	10,503
Transfers	16,17	13,120	(13,120)	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u>(5,056)</u>	<u>(73,317)</u>	<u>(78,373)</u>	<u>10,503</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		103,122	498,577	601,699	591,196
Total funds carried forward		<u>98,066</u>	<u>425,260</u>	<u>523,326</u>	<u>601,699</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All the above amounts relate to continuing activities.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2021

		2022		2021	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible fixed assets	11		400,534		453,192
CURRENT ASSETS					
Debtors	12	2,707		2,305	
Cash at bank and in hand	13	127,672		150,764	
		130,379		153,069	
LIABILITIES					
Creditors: Amounts falling due within one year	14	7,587		4,562	
NET CURRENT ASSETS / (LIABILITIES)			122,792		148,507
NET ASSETS	16,17		523,326		601,699
FUNDS					
Restricted	16,17		425,260		498,577
Unrestricted	16,17		98,066		103,122
TOTAL FUNDS	16,17		523,326		601,699

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved by the Board of Trustees on the
and are signed on their behalf by:

..... Dr Robert Ashworth (Chair)

..... Alison Pickering (Treasurer)

Company Registration Number : 7640743

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of accounting

These financial statements have been prepared on the historical cost basis in compliance with FRS102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland", the Charities SORP(FRS102) Statement of Recommended Practice applicable to charities and the Charities Act 2011.

The financial statements have been prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fixed assets

Tangible fixed assets gifted by St Mary's Parish Centre (Ambleside) Trust were added on 1 April 2012 at the net book value stated in the Trust's financial statements as at 31 March 2012.

All other assets, which cost £200 or more or are gifted with a value of £200 or more, are capitalised as tangible fixed assets.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the estimated useful life of that asset as follows:

Leasehold Property	- straight line over the remaining term of the lease ending 31 December 2029 (leasehold depreciation commenced on the date of practical completion of the building of the property by St Mary's Parish Centre (Ambleside) Trust on 8 June 2006)
Centre Fixtures Fittings & Equipment	- 25% reducing balance, commencing when the assets are brought into use
Youth Equipment	- 25% reducing balance

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Income given specifically to provide a fixed asset is initially allocated to the appropriate restricted fund. If the use of the asset then acquired is restricted there is no movement on the restricted fund; if the use of the asset is unrestricted the expenditure is reflected by a transfer from the restricted fund to the appropriate unrestricted fund.

Expenditure

This is included in the statements on an accruals basis as a liability is incurred.

Governance costs are allocated entirely to the Unrestricted Centre General Reserve.

Community Projects

Details of Community Projects are shown in the notes to the accounts.

Any restricted Community Project income and expenditure is allocated to the relevant Restricted Fund.

It is the Trust's policy to allocate any unrestricted income and expenditure relating to a Community Project to the relevant Designated Fund.

2. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with any of them.

No expenses have been received by any trustee for services provided to the charity.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. GRANTS	2022		2021	
	£	£	£	£
RESTRICTED GRANTS				
All Together Now				
The Methodist Church - Connexion	3,078		3,514	
The Methodist Church - South Lakes Circuit	-		1,000	
	<u> </u>	3,078	<u> </u>	4,514
Evergreen				
Cumbria Community Foundation COVID-19 Response	-		1,820	
Dowager Countess Eleanor Peel Trust	-		1,000	
Electricity North West Empowering Communities	-		3,120	
Gateway Group	-		250	
Woodroffe Benton Foundation	-		500	
	<u> </u>	-	<u> </u>	6,690
Food Club				
Cumbria County Council	8,000		-	
Cumbria County Council - COMF	500		-	
Cumbria County Council - DWP	2,500		-	
Roseland Trust	500		-	
	<u> </u>	11,500	<u> </u>	-
Games for Men				
Dowager Countess Eleanor Peel Trust	-		500	
Lakes Parish Council	500		-	
	<u> </u>	500	<u> </u>	500
Hospital & Medical Transport				
Agnes Backhouse Charitable Trust		-		2,500
Hot Meal & Holiday Food				
Cumbria County Council - COMF	500		-	
Cumbria County Council - DEFRA	-		8,900	
	<u> </u>	500	<u> </u>	8,900
Older Persons Project				
Dowager Countess Eleanor Peel Trust	-		600	
Electricity North West Empowering Communities	-		6,240	
Evan Cornish Foundation	-		4,326	
	<u> </u>	-	<u> </u>	11,166
Our Place Youth Project				
Bryan Lancaster's Trust	500		-	
Frieda Scott Charitable Trust	4,000		-	
Holehird Trust	4,000		-	
Kelsick Educational Trust	700		-	
Lakes Parish Council	-		1,500	
Proven Family Trust	300		-	
Rotary Club - Ambleside	500		-	
The Hadfield Charitable Trust	2,500		-	
W A Hanley Charity Trust	1,000		-	
	<u> </u>	13,500	<u> </u>	1,500
COVID-19				
Age UK South Lakeland	-		500	
Cumbria County Council - Wiltshire Farm Foods	-		2,000	
Princes Countryside Fund	-		2,500	
Roseland Trust	-		500	
Rotary Club - Ambleside	-		500	
Skelwith Parish Council	-		500	
Windermere & Ambleside Lions	-		500	
	<u> </u>	-	<u> </u>	7,000

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. GRANTS (continued)	2022	2021	
RESTRICTED GRANTS (continued)	£	£	
Centre			
Cumbria Community Foundation COVID-19 Response	-	8,596	
Cumbria County Council	-	544	
Cumbria County Council - COMF	650	-	
Dowager Countess Eleanor Peel Trust	-	2,900	
Electricity North West Empowering Communities	-	11,680	
Evan Cornish Foundation	-	674	
Furness Building Society	-	-	
Gateway Group	-	250	
Roseland Trust	-	3,592	
Rotary Club - Ambleside	1,500	-	
Voluntary Action Cumbria	4,500	13,500	
Windermere & District Foodbank	-	7,200	
	<u>6,650</u>	<u>48,936</u>	
	<u>35,728</u>	<u>91,706</u>	
UNRESTRICTED GRANTS			
All Churches Trust Limited	-	1,500	
Electricity North West Empowering Communities	1,500	-	
HMRC Covid Job Retention Scheme	1,099	12,576	
SLDC Covid Business Grants	16,553	40,950	
	<u>19,152</u>	<u>55,026</u>	
TOTAL GRANTS	<u>54,880</u>	<u>146,732</u>	
4. DONATIONS	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	2022	2022	2022
	£	£	£
Centre - donations	3,596	-	3,596
Centre - gift aid tax claimed	144	-	144
Community Projects			
All Together Now	150	155	305
Evergreen	-	320	320
Food Club	1,393	687	2,080
Food Club - gift aid tax claimed	336	50	386
Our Place Youth	500	-	500
Recovery and Resilience	-	2,290	2,290
	<u>6,119</u>	<u>3,502</u>	<u>9,621</u>
	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	2021	2021	2021
	£	£	£
Centre - donations	4,041	330	4,371
Centre - gift aid tax claimed	149	-	149
Community Projects			
All Together Now	-	400	400
COVID-19	-	19,159	19,159
COVID 19 - gift aid tax claimed	-	463	463
Games for Men	-	200	200
	<u>4,190</u>	<u>20,552</u>	<u>24,742</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

**5. INCOME FROM CHARITABLE ACTIVITIES:
ROOM HIRE, MANAGEMENT SUPPORT
& SERVICE CHARGES**

	Notes	2022		2021	
		Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds
		£	£	£	£
Invoiced by the Centre to external clients			23,791		8,649
Invoiced/charged internally from Centre to Community Projects:					
All Together Now	9	988		-	
Evergreen	9	1,073		-	
Games for Men	9	420		-	
Our Place Youth	9	<u>1,452</u>		<u>-</u>	
			<u>3,933</u>		<u>-</u>
Total use of the Centre			<u>27,724</u>		<u>8,649</u>

**6. INCOME FROM CHARITABLE ACTIVITIES:
COMMUNITY PROJECTS**

	Notes	Unrestricted	Total	Unrestricted	Total
		Funds	Funds	Funds	Funds
		2022	2022	2021	2021
		£	£	£	£
Evergreen subs & trips		698	698	-	-
Games for Men subs		177	177	-	-
Our Place Youth:					
Door admissions & tuck shop		888	888	-	-
Trips & residential		<u>144</u>	<u>144</u>	<u>-</u>	<u>-</u>
		<u>1,907</u>	<u>1,907</u>	<u>-</u>	<u>-</u>

**7. OTHER TRADING ACTIVITIES:
FUNDRAISING INCOME**

	Unrestricted	Total	Unrestricted	Total
	Funds	Funds	Funds	Funds
	2022	2022	2021	2021
	£	£	£	£
Fairs and entertainment	1,354	1,354	-	-
AGM	-	-	-	-
Coffee machine	<u>262</u>	<u>262</u>	<u>-</u>	<u>-</u>
	<u>1,616</u>	<u>1,616</u>	<u>-</u>	<u>-</u>

**8. COSTS OF OTHER TRADING ACTIVITIES:
FUNDRAISING COSTS**

	Unrestricted	Total	Unrestricted	Total
	Funds	Funds	Funds	Funds
	2022	2022	2021	2021
	£	£	£	£
Fairs and entertainment	60	60	-	-
AGM	-	-	-	-
Coffee machine expenses	733	733	-	-
Coffee machine depreciation	<u>103</u>	<u>103</u>	137	137
	<u>896</u>	<u>896</u>	<u>137</u>	<u>137</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

9. EXPENDITURE YEAR ENDED 31 MARCH 2022:

a) COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY

	Notes	Salaries & Pensions & Y.E.S. (i) 2022 £	Other costs 2022 £	Room hire, management support & service charges 2022 £	Total 2022 £
Community Projects					
All Together Now		4,911	417	988	6,316
Evergreen		4,074	715	1,073	5,862
Food Club		8,000	2,754	-	10,754
Games for Men		2,264	30	420	2,714
Hospital & Medical Transport		-	540	-	540
Hot Meal & Holiday Food		-	4,232	-	4,232
Older Persons Project		-	-	-	-
Our Place Youth	i)	6,571	1,561	1,452	9,584
Packed Lunches		-	-	-	-
Recovery and Resilience		-	278	-	278
		<u>25,820</u>	<u>10,527</u>	<u>3,933</u>	<u>40,280</u>
Centre					
Maintenance, overheads & administration	ii)	33,240	41,618	(3,933)	70,925
Governance	ii)	-	5,350	-	5,350
		<u>33,240</u>	<u>46,968</u>	<u>(3,933)</u>	<u>76,275</u>
COSTS OF CHARITABLE ACTIVITIES BEFORE DEPRECIATION		59,060	57,495	-	116,555
Depreciation & deficit on disposals					
Leasehold building			50,822		50,822
Centre fixtures, fitts & equip (excl. Fundraising coffee machine)			1,821		1,821
Youth equipment			146		146
			<u>52,789</u>		<u>52,789</u>
Total costs of charitable activities y/e 31 March 2022		<u>59,060</u>	<u>110,284</u>	<u>-</u>	<u>169,344</u>

i) Youth Services provision

Youth Engagement Service (Y.E.S.) have been contracted to provide the Youth Club services.

ii) Fees paid to the Independent Examiner

Payroll services (included in other costs - projects & centre administration)

Accountancy and Independent Examination (included in other costs - centre governance)

2022
£
185
<u>5,144</u>
<u>5,329</u>

b) COSTS OF CHARITABLE ACTIVITIES BY FUND

	Salaries & Y.E.S. 2022 £	Other costs 2022 £	Room hire, management support & service charges 2022 £	Total 2022 £
Unrestricted	31,159	34,825	3,933	69,917
Restricted	19,901	83,459	-3,933	99,427
Total costs of charitable activities y/e 31 March 2021	<u>51,060</u>	<u>118,284</u>	<u>-</u>	<u>169,344</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

9. EXPENDITURE YEAR ENDED 31 MARCH 2020 (previous year):

a) COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY

	Notes	Salaries & Pensions & Y.E.S. (i) 2021 £	Other costs 2021 £	Room hire, management support & service charges 2021 £	Total 2021 £
Community Projects					
All Together Now		3,502	26	-	3,528
COVID-19		-	17,603	-	17,603
Evergreen		2,730	230	-	2,960
Games for Men		2,080	26	-	2,106
Hospital & Medical Transport		-	550	-	550
Older Persons Project		10,036	26	-	10,062
Our Place Youth	i)	155	54	-	209
Packed Lunches		-	-	-	-
		<u>18,503</u>	<u>18,515</u>	<u>-</u>	<u>37,018</u>
Centre					
Maintenance, overheads & administration	ii)	40,848	33,668	-	74,516
Governance	ii)	-	4,369	-	4,369
		<u>40,848</u>	<u>38,037</u>	<u>-</u>	<u>78,885</u>
COSTS OF CHARITABLE ACTIVITIES BEFORE DEPRECIATION		59,351	56,552	-	115,903
Depreciation & deficit on disposals					
Leasehold building			50,822		50,822
Centre fixtures, fitts & equip (excl. Fundraising coffee machine)			2,582		2,582
Youth equipment			218		218
			<u>53,622</u>		<u>53,622</u>
Total costs of charitable activities y/e 31 March 2021		<u>59,351</u>	<u>110,174</u>	<u>-</u>	<u>169,525</u>

i) Youth Services provision

Youth Engagement Service (Y.E.S.) have been contracted to provide the Youth Club services.

ii) Fees paid to the Independent Examiner

Payroll services (included in other costs - projects & centre administration)

Accountancy and Independent Examination (included in other costs - centre governance)

2021
£
211
3,920
<u>4,131</u>

b) COSTS OF CHARITABLE ACTIVITIES BY FUND

	Salaries & Y.E.S. 2021 £	Other costs 2021 £	Room hire, management support & service charges 2021 £	Total 2021 £
Unrestricted	32,632	22,587	-	55,219
Restricted	26,719	87,587	-	114,306
Total costs of charitable activities y/e 31 March 2021	<u>59,351</u>	<u>110,174</u>	<u>-</u>	<u>169,525</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

10. STAFF COSTS

	Charitable Activities 2022 £	Raising Funds 2022 £	Total 2022 £	2021 £
Payroll:				
Salaries & Wages	52,061	48	52,109	58,670
Social Security Costs (net of employer's allowance)	-	-	-	-
Employer's pension defined contributions	428	-	428	526
	<u>52,489</u>	<u>-</u>	<u>52,537</u>	<u>59,196</u>
Contract:				
Youth Engagement Service	6,571	-	6,571	155
	<u>59,060</u>	<u>-</u>	<u>59,108</u>	<u>59,351</u>

No employee received remuneration of £60,000 or more during the year.
The average number of employees during the year was 7 (2021: 8).

11. TANGIBLE FIXED ASSETS

	Leasehold Property £	Centre Fixtures Fittings & Equipment £	Youth Equipment £	Total £
Cost				
At 1 April 2021	902,826	29,678	4,165	936,669
Additions	-	234	-	234
Disposals	-	-	-	00
At 31 March 2022	<u>902,826</u>	<u>29,912</u>	<u>4,165</u>	<u>936,903</u>
Depreciation				
At 1 April 2021	457,679	22,216	3,582	483,477
Charge for the year	50,822	1,924	146	52,892
Eliminated on disposals	-	-	-	00
At 31 March 2022	<u>508,501</u>	<u>24,140</u>	<u>3,728</u>	<u>536,369</u>
Net Book Value				
At 31 March 2022	<u>394,325</u>	<u>5,772</u>	<u>437</u>	<u>400,534</u>
At 31 March 2021	<u>445,147</u>	<u>7,462</u>	<u>583</u>	<u>453,192</u>

Leasehold Property

It has been agreed by all parties that the charity will adopt the lease previously in place with St Mary's Parish Centre (Ambleside) Trust. At the balance sheet date the new lease had not been signed.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

12. DEBTORS	2022	2021
	£	£
Grants receivable	-	-
Donation receivable	85	-
Room hire & service charges	1,773	1,298
Gift aid tax	527	611
Prepayments	322	396
	<u>2,707</u>	<u>2,305</u>

13. CASH AT BANK AND IN HAND	2022	2021
	£	£
COIF investment account	67,286	67,235
Bank community accounts	60,213	79,395
Building society accounts	-	3,950
Cash	173	184
	<u>127,672</u>	<u>150,764</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2021
	£	£
PAYE & NI	-	-
Deferred income		
Grant	-	-
Room hire	2,393	229
Other creditors and accruals	5,194	4,333
	<u>7,587</u>	<u>4,562</u>

15. COMPANY LIMITED BY GUARANTEE

Ambleside Parish Centre is a company limited by guarantee; each member's contribution not exceeding £10 on dissolution.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2022

	Incoming Resources ye 31.03.22 £	Outgoing Resources ye 31.03.22 £	Net Incoming/ (Outgoing) Resources ye 31.03.22 £
Restricted Funds			
Leasehold Property	-	(50,822)	(50,822)
Centre Grants & Donations	6,650	(11,666)	(5,016)
Restricted Community Projects			
All Together Now	3,233	(5,853)	(2,620)
Hot Meals & Holiday Food	500	(4,232)	(3,732)
Evergreen	320	(4,997)	(4,677)
Food Club	12,237	(10,415)	1,822
Games for Men	500	(1,987)	(1,487)
Hospital & Medical Transport	-	(540)	(540)
Older Persons Project	-	-	-
Our Place Youth	13,500	(8,637)	4,863
Recovery and Resilience	2,290	(278)	2,012
	<u>39,230</u>	<u>(99,427)</u>	<u>(60,197)</u>
Unrestricted Funds			
Designated Community Projects			
All Together Now	358	(463)	(105)
Evergreen	989	(864)	125
Food Club	1,729	(339)	1,390
Games for Men	454	(728)	(274)
Older Persons Project	-	-	-
Our Place Youth	1,573	(948)	625
Youth Equipment	-	(146)	(146)
Centre Fixtures Fittings & Equipment	-	(1,924)	(1,924)
Centre General Reserve	47,534	(65,401)	(17,867)
	<u>52,637</u>	<u>(70,813)</u>	<u>(18,176)</u>
Total	<u><u>91,867</u></u>	<u><u>(170,240)</u></u>	<u><u>(78,373)</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2022 (continued)

	Funds brought forward 01.04.21 £	Net Incoming / (Outgoing) Resources ye 31.03.22 £	Transfers ye 31.03.22 £	Funds carried forward 31.03.22 £
Restricted Funds				
Leasehold Property	445,147	(50,822)	-	394,325
Centre Grants & Donations	9,871	(5,016)	(2,162)	2,693
Restricted Community Projects				
All Together Now	5,371	(2,620)	-	2,751
COVID-19	12,886	-	(12,886)	-
Evergreen	4,139	(4,677)	3,918	3,380
Food Club	205	1,822	-	2,027
Games for Men	263	(1,487)	2,667	1,443
Hospital & Medical Transport	7,150	(540)	-	6,610
Hot Meals & Holiday Food	5,133	(3,732)	-	1,401
Older Persons Project	5,335	-	(5,335)	-
Our Place Youth	2,694	4,863	-	7,557
Packed Lunches	383	-	-	383
Recovery and Resilience	-	2,012	678	2,690
	<u>498,577</u>	<u>(60,197)</u>	<u>(13,120)</u>	<u>425,260</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	217	(105)	-	112
Evergreen	1,273	125	-	1,398
Food Club	-	1,390	-	1,390
Games for Men	578	(274)	-	304
Our Place Youth	1,359	625	-	1,984
Youth Equipment	583	(146)	-	437
Centre Fixtures Fittings & Equipment	7,462	(1,924)	234	5,772
Trustees Reserves Policy				
Operational & Contingency	45,709	-	6,000	51,709
Community Projects Cash Flow Fund	1,864	-	-	1,864
Building Development Fund	6,000	-	-	6,000
Major Repairs Fund	16,800	-	(9,562)	7,238
Equipment Fund	4,365	-	-	4,365
Centre General Reserve	16,912	(17,867)	16,448	15,493
	<u>103,122</u>	<u>(18,176)</u>	<u>13,120</u>	<u>98,066</u>
Total Funds	<u><u>601,699</u></u>	<u><u>(78,373)</u></u>	<u><u>-</u></u>	<u><u>523,326</u></u>

Transfers between funds

The Centre Fixtures Fittings & Equipment transfer of £234 is in respect of a new gazebo being funded from restricted grants.

At the board meeting in August 2021 the directors agreed to transfer £9,562 from the Major Repairs Fund to the Centre General Reserve in respect of the shortfall in the tower repairs (cost £8,042 less grant funding £4,500) and flooring repairs (cost £7,520 less grant funding £1,500).

At the board meeting in February 2022 the directors agreed to transfer £6,000 to the Operational & Contingency Reserve from the Centre General Reserve to reflect the reserves policy to cover 9 months of outgoings.

The balance on the restricted Older Persons Project brought forward of £5,335 was transferred to Evergreen and Games for Men. £2,667 to Games for Men and £2,668 to Evergreen. The Older Persons project closed and the funds intended for the Project Leader's salary were split equally between two existing salary-led Centre projects which also focussed on activities for the older generation within the community.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2022 *(continued)*
Transfers between funds (continued)

Funds were transferred from restricted Centre Grants & Donations to the Restricted Community Projects Evergreen and Recovery and Resilience £1,250 and £678 respectively. Funds from the Dowager Countess Eleanor Peel Trust totalling £1,250 were transferred to the Evergreens Project to reflect the nature of funds and the section of the community the funds intended for. £678 from ENWL was transferred into the newly created Recovery & Resilience project to support the community after funding due to Covid-19 had ended. This would enable the Centre to respond quickly to an adverse event affecting the Ambleside community in the future ahead of receiving any funds for whatever that event might entail.

Funds were transferred from the COVID-19 restricted community project to the Centre General Reserve to reflect the end of this project and to support the running costs of the Centre.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

16. ii) ANALYSIS OF NET ASSETS BETWEEN FUNDS YEAR ENDED 31 MARCH 2022

	Tangible Fixed Assets 2022 £	Current Assets 2022 £	Current Liabilities 2022 £	Total 2022 £
Restricted Funds				
Leasehold Property	394,325	-	-	394,325
Centre Grants & Donations	-	2,693	-	2,693
Restricted Community Projects				
All Together Now	-	2,751	-	2,751
Food Club	-	2,027	-	2,027
Evergreen	-	3,380	-	3,380
Games for Men	-	1,443	-	1,443
Hospital & Medical Transport	-	6,610	-	6,610
Hot Meals & Holiday Food	-	1,401	-	1,401
Older Persons Project	-	-	-	-
Our Place Youth	-	7,557	-	7,557
Packed Lunches	-	383	-	383
Recovery and Resilience	-	2,690	-	2,690
	<u>394,325</u>	<u>30,935</u>	<u>-</u>	<u>425,260</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	-	112	-	112
Food Club	-	1,390	-	1,390
Evergreen	-	1,398	-	1,398
Games for Men	-	304	-	304
Our Place Youth	-	1,984	-	1,984
Youth Equipment	437	-	-	437
Centre Fixtures Fittings & Equipment	5,772	-	-	5,772
Trustees Reserves Policy				
Operational & Contingency	-	51,709	-	51,709
Community Projects Cash Flow Fund	-	1,864	-	1,864
Building Development Fund	-	6,000	-	6,000
Major Repairs Fund	-	7,238	-	7,238
Equipment Fund	-	4,365	-	4,365
Centre General Reserve	-	23,080	(7,587)	15,493
	<u>6,209</u>	<u>99,444</u>	<u>(7,587)</u>	<u>98,066</u>
Total Funds	<u><u>400,534</u></u>	<u><u>130,379</u></u>	<u><u>(7,587)</u></u>	<u><u>523,326</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2021 (*previous year*)

	Incoming Resources ye 31.03.21 £	Outgoing Resources ye 31.03.21 £	Net Incoming/ (Outgoing) Resources ye 31.03.21 £
Restricted Funds			
Leasehold Property	-	(50,822)	(50,822)
Centre Grants & Donations	49,266	(34,545)	14,721
Restricted Community Projects			
All Together Now	4,914	(1,487)	3,427
COVID-19	26,622	(13,836)	12,786
Evergreen	6,690	(2,822)	3,868
Games for Men	700	(437)	263
Hospital & Medical Transport	2,500	(550)	1,950
Hot Meals & Holiday Food	8,900	(3,767)	5,133
Older Persons Project	11,166	(5,831)	5,335
Our Place Youth	1,500	(209)	1,291
Packed Lunches	-	-	-
	<u>112,258</u>	<u>(114,306)</u>	<u>(2,048)</u>
Unrestricted Funds			
Designated Community Projects			
All Together Now	2,041	(2,041)	-
Evergreen	-	(138)	(138)
Games for Men	1,248	(1,669)	(421)
Older Persons Project	4,231	(4,231)	-
Our Place Youth	1	-	1
FareShare Lunches	-	-	-
Youth Equipment	-	(218)	(218)
Centre Fixtures Fittings & Equipment	-	(2,719)	(2,719)
Centre General Reserve	60,386	(44,340)	16,046
	<u>67,907</u>	<u>(55,356)</u>	<u>12,551</u>
Total	<u><u>180,165</u></u>	<u><u>(169,662)</u></u>	<u><u>10,503</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2021 (previous year) (continued)

	Funds brought forward 01.04.20 £	Net Incoming / (Outgoing) Resources ye 31.03.21 £	Transfers ye 31.03.21 £	Funds carried forward 31.03.21 £
Restricted Funds				
Leasehold Property	495,969	(50,822)	-	445,147
Centre Grants & Donations	115	14,721	(4,965)	9,871
Restricted Community Projects				
All Together Now	1,944	3,427	-	5,371
COVID-19	100	12,786	-	12,886
Evergreen	271	3,868	-	4,139
Food Club	205	-	-	205
Games for Men	-	263	-	263
Hospital & Medical Transport	5,200	1,950	-	7,150
Hot Meals & Holiday Food	-	5,133	-	5,133
Older Persons Project	-	5,335	-	5,335
Our Place Youth	1,403	1,291	-	2,694
Packed Lunches	383	-	-	383
	<u>505,590</u>	<u>(2,048)</u>	<u>(4,965)</u>	<u>498,577</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	217	-	-	217
Evergreen	1,411	(138)	-	1,273
FareShare Lunches	-	-	-	-
Games for Men	999	(421)	-	578
Our Place Youth	1,358	1	-	1,359
Youth Equipment	801	(218)	-	583
Centre Fixtures Fittings & Equipment	4,882	(2,719)	5,299	7,462
Trustees Reserves Policy				
Operational & Contingency	54,000	-	(8,291)	45,709
Community Projects Cash Flow Fund	1,864	-	-	1,864
Building Development Fund	6,000	-	-	6,000
Major Repairs Fund	18,000	-	(1,200)	16,800
Equipment Fund	4,365	-	-	4,365
Centre General Reserve	(8,291)	16,046	9,157	16,912
	<u>85,606</u>	<u>12,551</u>	<u>4,965</u>	<u>103,122</u>
Total Funds	<u><u>591,196</u></u>	<u><u>10,503</u></u>	<u><u>-</u></u>	<u><u>601,699</u></u>

Transfers between funds

The Centre Fixtures Fittings & Equipment transfer of £5,299 is in respect of a new photocopier £3,819, ICT equipment £1,150 and a freezer £330; £4,965 being funded from restricted grants and donations and the balance £334 from General Reserve.

At the board meeting in February 2021 the directors agreed to transfer £8,291 from the Operational & Contingency Reserve to the Centre General Reserve in respect of the deficit at 31 March 2020. They also agreed to transfer £1,200 from the Major Repairs Fund to the Centre General Reserve in respect of the shortfall in the Tower Repairs (cost £16,200 less grant funding £15,000).

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. ii) ANALYSIS OF NET ASSETS BETWEEN FUNDS YEAR ENDED 31 MARCH 2021 (previous year)

	Tangible Fixed Assets 2021 £	Current Assets 2021 £	Current Liabilities 2021 £	Total 2021 £
Restricted Funds				
Leasehold Property	445,147	-	-	445,147
Centre Grants & Donations	-	9,871	-	9,871
Restricted Community Projects				
All Together Now	-	5,371	-	5,371
COVID-19	-	12,886	-	12,886
Evergreen	-	4,139	-	4,139
Food Club	-	205	-	205
Games for Men	-	263	-	263
Hospital & Medical Transport	-	7,150	-	7,150
Hot Meals & Holiday Food	-	5,133	-	5,133
Older Persons Project	-	5,335	-	5,335
Our Place Youth	-	2,694	-	2,694
Packed Lunches	-	383	-	383
	<u>445,147</u>	<u>53,430</u>	<u>-</u>	<u>498,577</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	-	217	-	217
Evergreen	-	1,273	-	1,273
Games for Men	-	578	-	578
Our Place Youth	-	1,359	-	1,359
Youth Equipment	583	-	-	583
Centre Fixtures Fittings & Equipment	7,462	-	-	7,462
Trustees Reserves Policy				
Operational & Contingency	-	45,709	-	45,709
Community Projects Cash Flow Fund	-	1,864	-	1,864
Building Development Fund	-	6,000	-	6,000
Major Repairs Fund	-	16,800	-	16,800
Equipment Fund	-	4,365	-	4,365
Centre General Reserve	-	21,474	(4,562)	16,912
	<u>8,045</u>	<u>99,639</u>	<u>(4,562)</u>	<u>103,122</u>
Total Funds	<u><u>453,192</u></u>	<u><u>153,069</u></u>	<u><u>(4,562)</u></u>	<u><u>601,699</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

18. INCOME & EXPENDITURE - COMMUNITY PROJECTS & CENTRE

		COMMUNITY PROJECTS			
		Unrestricted	Restricted	Total	Total
		Fund	Funds	Funds	Funds
		2022	2021	2022	2021
		£	£	£	£
INCOME	Notes				
Donations and legacies					
Grants	3	777	29,078	29,855	50,290
Donations	4	2,379	3,502	5,881	20,222
		<u>3,156</u>	<u>32,580</u>	<u>35,736</u>	<u>70,512</u>
Income from charitable activities					
Community projects	6	1,907	-	1,907	-
Investment income - bank interest		41	-	41	1
TOTAL INCOME		<u><u>5,104</u></u>	<u><u>32,580</u></u>	<u><u>37,684</u></u>	<u><u>70,513</u></u>
EXPENDITURE					
Charitable activities					
Depreciation	9	146	-	146	218
Other	9	3,342	36,939	40,281	37,018
TOTAL EXPENDITURE		<u><u>3,488</u></u>	<u><u>36,939</u></u>	<u><u>40,427</u></u>	<u><u>37,236</u></u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		1,616	(4,359)	(2,743)	33,277
Transfers	16,17	-	-	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u><u>1,616</u></u>	<u><u>(4,359)</u></u>	<u><u>(2,743)</u></u>	<u><u>33,277</u></u>
		CENTRE			
		Unrestricted	Restricted	Total	Total
		Fund	Funds	Funds	Funds
		2022	2021	2022	2021
		£	£	£	£
INCOME	Notes				
Donations and legacies					
Grants	3	18,375	6,650	25,025	96,442
Donations	4	3,740	-	3,740	4,520
		<u>22,115</u>	<u>6,650</u>	<u>28,765</u>	<u>100,962</u>
Income from charitable activities					
Centre room hire, management support & charges	5	23,791	-	23,791	8,649
Other trading activities	7	1,616	-	1,616	-
Investment income - bank interest		11	-	11	41
TOTAL INCOME		<u><u>47,533</u></u>	<u><u>6,650</u></u>	<u><u>54,183</u></u>	<u><u>109,652</u></u>
EXPENDITURE					
Raising funds - Costs of other trading activities					
Depreciation	8	103	-	103	137
Other	8	-	-	-	-
Charitable activities					
Depreciation & deficit on disposals	9	1,821	50,822	52,643	53,404
Other	9	65,401	11,666	77,067	78,885
TOTAL EXPENDITURE		<u><u>67,325</u></u>	<u><u>62,488</u></u>	<u><u>129,813</u></u>	<u><u>132,426</u></u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(19,792)	(55,838)	(75,630)	(22,774)
Transfers	16,17	13,120	(13,120)	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u><u>(6,672)</u></u>	<u><u>(68,958)</u></u>	<u><u>(75,630)</u></u>	<u><u>(22,774)</u></u>
TOTAL MOVEMENTS COMMUNITY AND CENTRE		<u><u>(5,056)</u></u>	<u><u>(73,317)</u></u>	<u><u>(78,373)</u></u>	<u><u>10,503</u></u>

AMBLESIDE PARISH CENTRE

England & Wales - Charity number 1145971

Accounts

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

Company Registration Number : 7640743

Registered Charity Number: 1145971

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

CONTENTS	Pages
Trustees' annual report (incorporating the directors' report)	1 to 15
Independent examiner's report	16
Statement of financial activities (including income and expenditure account)	17
Statement of financial position	18
Notes to the financial statements	19 to 33



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

1. STRUCTURE, OBJECTIVES AND MANAGEMENT

From its beginning, the Parish Centre was run by St Mary's Parish Centre [Ambleside] Trust, a registered charity [No 1093947]. The Parish Centre, located at Vicarage Road, Ambleside LA22 9DH, is held on a 28 year lease from 1 January 2002 from the Carlisle Diocesan Board of Finance Limited as set out in a Declaration of Trust dated 10 October 2001, and a Lease and Trust Deed dated 29 January 2002 which set up the original Committee of Management. These trusts were modified by further deeds of 2 April 2008 and 8 August 2008, which established the Sharing Agreement that incorporated the interests of Ambleside Methodist Church and established that the Management Committee should include eight members, five elected and up to three co-opted, who could be drawn from the membership of the two named Churches. A further trust, the Ambleside with Brathay Trust, was created on 25 October 2007 controlling the property of Ambleside Parish Centre, and whose trustees are drawn equally from the two Churches. Ambleside Parish Centre was incorporated under the Companies Act 2006, limited by guarantee [No 7640743], and in this connection has Articles of Association which closely mirror the governing deeds listed above. The company is a registered charity No 1145971. The Articles established that the premises are available for the benefit of the wider community and not just for the two named Churches; the previous Management Committee is replaced by a Board of Directors.

On 1 April 2012 St Mary's Parish Centre [Ambleside] Trust gifted the whole of its assets and liabilities to the charitable company Ambleside Parish Centre and the charitable company carried on the activities of the former charitable trust as from that date.

On 1 April 2015 the Parish of St Mary's Church with Holy Trinity Brathay was dissolved and became the Parish of St Mary's Church Ambleside. This change is now reflected in our formal Constitution.

The members of the Board of Directors are as follows:

- Five members from St Mary's Church to include the Vicar and a churchwarden [appointed at the Church's Annual General Meeting]
- Five members from Ambleside Methodist Church, including the Superintendent Minister [appointed by the Ambleside Methodist Church Council]
- The Head Teacher of Ambleside Primary School or his/her nominee
- Alternately, the Treasurer of St Mary's Church or the Treasurer of Ambleside Methodist Church or their nominee

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

- Up to five members elected from organisations using the Parish Centre
- Up to three co-opted members

2. RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Ambleside Parish Centre for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

3. MEMBERS OF THE MANAGEMENT COMMITTEE 2020-21

Dr Rob Ashworth*	[Chair]
Mr John Biggs*	[retired as Chair 13 August 2020]
Mrs Margaret Burford*	
Mrs Jennifer Harrop*	
Mr David Stothard*	
The Revd Beverley Lock*	
Mrs Roma Johnson*	[retired 18 May 2021]
Lady Renna Kellaway	[Lake District Summer Music]
Mrs Linda Kingdon*	[Secretary]
Dcn Maggie Patchett *	
Mrs Allison Peak*	
Mrs Catherine Powloski*	[Our Place Youth Project]
The Revd Graham Ransom*	
Mrs Marion Riley*	[Ambleside Art Society]
Mr Tony Sunnucks*	[Treasurer up until 31 March 2021]
Mrs Alison Pickering*	[appointed Treasurer 16 February 2021]
Mr Michael Corin*	[appointed 16 February 2021]

NB. * Directors of Ambleside Parish Centre

MEMBERS OF STAFF

Gale Chen	All Together Now Co-ordinator [p/t]
Juliet Cunningham	Older Persons Project Co-ordinator [p/t]
Mandy Dorman	Cleaner/caretaker [p/t]
Caroline Gunning	Centre Manager [p/t] until 20 November 2020
Sophie Bryde	Centre Manager [p/t] from 9 November 2020
Jane Natrass	Administrator/Booking Co-ordinator [p/t]
Teresa Onions	Evergreen Co-ordinator [p/t]
Einir Roberts	Finance Administrator [p/t]

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

Chris Shepherd Games for Men Co-ordinator [p/t]

CONTRACTED SERVICES

Ian Parr YES Lead Youth Worker [p/t]

Debbie Parr YES Youth Worker [p/t]

We are grateful for the service provided by our bankers:

NatWest Bank	Charities Investment Fund
699 Wilmslow Rd,	[COIF]
Didsbury	CCLA
Manchester	80 Cheap Street
M20 6NW	London
	EC2V 6DZ

We would also like to thank our accountants:

Saint and Company
The Old Police Station
Church Street
Ambleside
Cumbria LA22 0BT

and our Solicitors:

Davenport and Scott
Lancaster House
Lake Road
Ambleside
Cumbria LA22 0AD



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

4. GOVERNANCE

The Management/Directors group meetings continued throughout the lockdown periods via Zoom, and the AGM was held on Zoom in November 2020. Correspondence between the Centre Manager(s) and relevant Directors was maintained during this time through email and telephone.

Due to the restrictions in place as a result of the COVID-19 Pandemic, the governance groups did not meet in person throughout this financial year. As Zoom meetings were not a viable option until the latter part of the year; the governance groups did not formally meet between April and December 2020. The following governance groups met on Zoom for the last quarter of the year January – March 2021:

- Facilities group – oversees the maintenance of the building and its fabric. The group is made up of a trustee, two co-opted members with relevant expertise and the Centre Manager.
- Finance group – oversees the financial position and projections of the Centre. This group is made up of the Treasurer, Finance Administrator, the Director/Fundraiser and the Centre Manager.
- Youth Club [Our Place Youth Project] governance group – which provides governance for the Centre’s youth work. “Youth engagement services” (YES) who have been contracted to provide the youth services since September 2015 continue to work with both the junior and senior youth groups that make up “Our Place”. This group consists of two trustees, the Finance Administrator, the Centre Manager and two representatives from YES.

5. PROGRESS IN ACHIEVING TARGETS SET FOR 2020 - 21

As a result of the COVID-19 Pandemic, 2020 – 2021 was a year like no other. Consequently, this impacted on the Centre’s ability to deliver on the targets set for the year. It also shifted the Centre’s focus and presented new and different priorities throughout this period:

1. *Ensure sufficient income to allow the Centre to remain open and operate in a way that continues to benefit and support the community throughout the coronavirus pandemic.*

This very much remained the target throughout the year, and the success of this is evident in the amount of grant funding and donations the Centre received during this year. The income generated was in the form of both restricted grants, for specific use relating to community support work or essential running costs, and unrestricted grants and donations.

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

The Centre was largely closed to the public during the various lockdowns and tiered restriction periods, but continued to provide essential services to the community. These included hot meals deliveries, access to Fareshare and Foodbank and Chiropody appointments. It was as a result of the funds raised during this period that the Centre, not only stayed operating and covering its core costs, but was able to deliver the essential services it did. The carry over of funds acquired during this period that could not be spent as a result of the Pandemic, have been reassigned to 2021-22 as part of an extensive and rigorous budgeting process. The detail of this will be included in our Annual Report for 2021-22.

2. *Deliver as much practical support, with regards to food, health and well-being as practicable to the community through the coronavirus pandemic e.g. expand food bank, lunch schemes, deliver welfare telephone calls, expand the befriending/home visiting service etc.*

From the start of the Pandemic, the Centre took an active and leading role in setting up, delivering and supporting others to provide an array of practical support within the community.

The Centre's initial response to the Pandemic was to put in place a means of becoming a hub for requests for help (over 70 were received in the first two weeks). Access to Food Bank and Fareshare was expanded. A volunteer programme was developed for people who came forward through direct contact or via local art retailer Cherrydidi, who collected details of community volunteers to walk dogs, do shopping, phone buddies etc. Volunteers were partnered with specific shops and tasks. For example a volunteer for the chemist, the butchers, the grocers; rather than partnering people with people – this approach reduced and limited the number of people moving around the area. Over 50 people in the Ambleside area were receiving weekly welfare/buddy calls in the first lockdown.

The Hot Meals Delivery Service that was delivered from the Centre in partnership with Windermere School, began in April 2020 and ran throughout the school term times in 2020-21. Volunteers from across the community came forward to offer to serve, pack and deliver the meals to those shielding and vulnerable households from across the Parish including Grasmere, Hawkshead, Chapel Stile and Troutbeck Bridge. Recipients received 2 courses, 3 days per week; for many these were a lifeline. In the first week it provided meals to 24 households, second week 36 and into the fourth week it had reached over 50 households with nearly 350 meals going out each week. During the initial emergency 12 week period, supplying



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

hot lunches 7 days per week, 2170 meals were delivered. Funding was acquired to run the service again throughout the winter of 2020 – 21, with the last day of service being April 1st 2021.

For online support, the Centre set up a community Facebook Group which became an increasingly popular platform to share important information and updates regarding the Pandemic on a daily basis. Still active today, the group has over 800 members.

Chiropody appointments continued to be available at the Centre through 'West Lakes Podiatry' with Chloe Naismith.

Access to Food Bank and Fareshare was retained throughout the year by opening the Centre for short periods throughout the week. The format was relaxed from a pre-packed food box to a 'community cupboard' where items could be chosen as required from the stock available. Volunteers were intrinsic in keeping these services running by collecting items from the local area, bringing to the Centre then staying for the drop-in sessions. As well as food, the Centre began to stock other essential items such as personal hygiene and cleaning products. Children's activity packs were created; they encouraged participation in weekly challenges under various themes, where all materials were available free from the Centre.

3. *Encourage regular users to return to the Centre, taking into account government and organising body guidelines that are relevant, to provide both revenue and activities for the community.*

The lockdown periods dominated this financial year, so at no point was this target appropriate. A national lockdown was still in place by the end of the financial year; therefore, the Centre remained closed to the public (except for essential services) up until and beyond 1 April 2021.

4. *Continue to improve the energy efficiency and reduce the environmental impact of the Centre activities both for the local and global community.*

With the new and different priorities relating to the COVID-19 Pandemic, this target was not applicable to this period. The Centre's affiliation with the local charity Ambleside Action for a Future and broader aims regarding sustainability, have however brought this back to the forefront and will therefore feature as a target for 2021-22.

5. *Finalise the legacy giving programme and promote it with local organisations, solicitors etc.*

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

As a result of the Pandemic, this target was not appropriate for this year.

6. OTHER ACHIEVEMENTS AND DEVELOPMENTS

No one could have anticipated the events of 2020, or the impact that the Pandemic would have on the Centre and its community into 2021. However, during this period, the strength and resilience of the community and the Centre can be seen in what was achieved amid such challenging conditions.

- **The recruitment of a new Centre Manager** in November 2020 saw the appointment of Sophie Bryde to the post. At this stage in the Pandemic, the country had entered a period of tiered restrictions so, although there was no 'lockdown' in place, this was still a challenging time

both to recruit and, subsequently, introduce a new Manager to the Centre. Local to the area and already an active member of the community, Sophie was quickly able to immerse herself within the Centre's work during the Pandemic whilst beginning to plan and prepare for the next stages of its recovery.

- **The Towers Project** was awarded funding in 2020 and thus given the go ahead. £18,000 (£13,500 in March 2021 and £4,500 in June 2021) from ACTion with Communities in Cumbria* and £1,500 from All Churches Trust Limited was raised towards the total costs of the works. Paul Grout, the original architect for the building, worked with the Centre Manager on a tender process through which Abseil Commercial were awarded the contract. Damage to the tower roofs had become severe, due to water leaking in through the sky lights. The majority of the work was undertaken in March 2021 and completed in April 2021; this work was essential to preserve the building for future generations.

**Referred to as Voluntary Action Cumbria in accounts.*

- **Christmas Family Hampers**

As part of the DEFRA grant the Centre received for the hot meals delivery service, funding was also allocated to provide Christmas hampers to families in the community. Volunteers gathered at the Centre to decorate cardboard boxes and transform them into festive hampers. The hampers were made up with essential items such as fruit, vegetables, bread, a voucher for the butchers and household products all sourced from local shops. Each hamper also had some



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

treats added including mince pies and gingerbreads from the local bakery. Ambleside Primary School selected the families who would receive the hampers and they were collected the week before Christmas and were gratefully received.

• HR Review

In January the Centre Manager, Chair and Secretary of the Board carried out a review of all staff contracts and role profiles in line with the Staff Handbook and the Staff Development Policy and Procedure. The results of this review were as follows;

- o updated role profiles for all employees
- o permanent contracts offered to all employees who had been in continuous employment for more than 2 years
- o Board approval of an increase for project related employees to £10.75ph from 1 April 2021, to bring in line with Real Living Wage
- o Board Approval of an increase for core Centre employees of 5% in line with RPI, from 1 April 2021

7. TRUST RUN PROJECTS AND GROUPS

Throughout this financial year, Centre staff were furloughed/ part furloughed and project groups were unable to meet or operate in person due to the Pandemic. The Evergreens Coordinator however was able to conduct her work and support her group remotely, whilst the Older Persons Project Coordinator operated on part-furlough which enabled her to provide vital support to the Centre and local community.

1. Evergreens

The Covid pandemic brought challenges for our Evergreen Group who usually met every Wednesday during term time. By applying themselves practically and creatively, Teresa ensured regular links were maintained with everyone to reduce social isolation, pick up on any outstanding needs and provide a sense of connectedness which hopefully fostered well-being through difficult times.

Weekly phone calls were made to most members and monthly newsletters were produced which contained a mixture of information, inspiration and a few brain teasers.

Christmas was still celebrated when a VW van all dressed up with tinsel and lights, delivered goodies door to door with a team of volunteers sporting costumes from turkeys to elves, to

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

Santas and snowmen. The local school children made cards with messages to warm the heart and a local hotel provided carefully crafted Christmas cake for distribution. Everyone expressed how uplifting this had been in what had been a very long year.

2. All Together Now

This report reflects on the impact of the year 2020 – 21 when Gale was largely furloughed and consequently All Together Now could not meet or operate from the Centre.

During this time however, members of the group retained contact and shared experiences online with thanks to the support of AWAZ and Brockhole. We are grateful to AWAZ and Brockhole who, in providing regular online activities open to all, kept the members of All Together Now connected and supported while Gale was furloughed.

AWAZ Cumbria is a social enterprise and community development organisation aiming to create strong and vibrant BME communities fully engaged in the decisions which affect their growth and development. AWAZ helped keep the members of All Together Now supported at a time when it was really needed. Half of our group were furloughed living in the staff quarters of closed down businesses, left behind by others who had been able to isolate at home. The other half were key workers in public facing roles often feeling unprotected and vulnerable. When most other activities were cancelled, AWAZ offered a way for people to connect. It also

enabled group members to connect with other community groups. It was AWAZ who first put us in touch with Brockhole. This is a partnership we aim to maintain moving forwards.

A combination of Brexit and the Covid Pandemic have changed the makeup of the group. More of the group are people who have chosen to stay long term, there is less need to help people find their feet and more about being somewhere to belong. There are fewer international people in our community right now, this is putting more pressure on those who are here. All of us in hospitality jobs are working harder and longer hours as everywhere is understaffed. It has also left some feeling more isolated as friends and colleagues have left and not been replaced. Overseas travel is still difficult and flights more expensive. Most of the group have not seen their families in the last two years and don't know when they can.

The Pandemic gave the group opportunities to find new ways of connecting with each other. Zoom meant members could meet from their own homes; meeting with each other's pets and



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

house plants but also each other's partners and families. Moving forwards we would like to find ways of bringing our families together in person, perhaps by occasionally meeting at different times or places, especially for celebrations.

The summer of 2020, with the temporary easing of restrictions, gave the group members the opportunity to embrace the outdoors and share some experiences together.

Having experienced different ways of enjoying the area through outdoor activities, the group also want to continue to spend time outdoors; to do more kayaking and perhaps try other Lakeland adventure sports.

3. Our Place Youth Project

Due to the restrictions in place because of Covid, Our Place Youth Club was not able to meet at the Centre for the duration of this financial year. Being unable to meet at the Centre, the Youth Engagement Service (YES) however ran 14 'detached' sessions between 21st July and 3rd November 2020 when Youth Workers walked around Ambleside, talking to young people. Initially the Youth Workers began at 5.00pm and stayed out till 7.00pm. As the nights drew in workers changed to 3.30pm- 5.30pm, the time chosen to catch primary and secondary aged young people. On average, they met with 7 young people a week, having conversations with them to offer to support with the challenges they faced as a result of the Pandemic.

4. Games for Men

Under the restrictions, and with group members identified as vulnerable, Chris Shepherd was furloughed and Games for Men did not meet at the Centre for the duration of this period.

5. Home Visiting Scheme

As the volunteers who ran this scheme and those it supported being identified as vulnerable, the scheme was suspended at the beginning of the Pandemic and was not running at the end of this financial year. Volunteers who ran the scheme regularly phoned the small remaining recipients of support and worked with the local church communities to ensure those members of the local community who had become isolated and vulnerable were being contacted regularly.

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

6. Fareshare Community Lunches

These lunches were not permitted throughout this period under the government's Covid restrictions. Fareshare was continued to be collected weekly and made accessible as part of the Food Bank and 'community cupboard' services that the Centre provided throughout the Pandemic.

7. Working with Volunteers

With staff working remotely, either on furlough or part furlough, the Centre relied almost entirely on volunteers to deliver the support it provided; particularly during the height of the Pandemic. Many of the Centre's loyal and committed volunteers found themselves in the clinically vulnerable category and were therefore required to shield. As a result, the Centre welcomed a whole new community of volunteers, many of whom had not previously been involved with, and at times unaware of the Centre and its work. This was a hugely positive outcome of this exceptionally challenging year with the formation of connections with new and different members of the community and it is hoped that this will last well beyond the end of the Pandemic.

8. MANAGEMENT OF RISK

Managing risk during the Pandemic was of utmost importance, for the safety of staff, volunteers and the public. The government's issuing of guidance was frequent and changeable as the Pandemic developed so it was imperative that the guidance was received, understood and put in place quickly and accurately.

As a not-for profit organisation, it was also extremely important that the considerable changes and complexity in the way the Centre received income were monitored and recorded accurately, and this is evident in our end of year accounts:

1. Financial Scrutiny

Throughout this period, the Centre applied for and received an unprecedented amount of grants and donations as a result of the Pandemic. At the same time the revenue ordinarily raised through room hire, events and activities suddenly ground to a halt. Our Finance Administrator worked remotely throughout this period, maintaining regular and close contact via phone, email and Zoom with the Centre Manager(s) and Fundraising Trustee to accurately record the grants and donations that the Centre was receiving each quarter. In the 3rd and 4th



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

quarters of this period, when the initial response phase to the Pandemic had passed, the Finance Governance Group was able to meet again to ensure the complex and detailed workings from the previous two quarters accurately reflected the Centre's income and expenditure. The Centre's Finance Administrator, Einir Roberts, did an excellent job of maintaining these workings documents which informed the quarterly budget monitoring reports, whilst working remotely and on reduced hours. This is visible in the clarity and detail of the end of year accounts.

2. Maintaining growth

During the Pandemic the focus and priorities in relation to growth and development shifted. Ensuring core costs regarding staffing, utilities and other running costs were covered became the priority, along with supporting the local community and particularly those most in need.

Sustainable growth of the organisation is an important element which has featured previously and this will continue as the Centre moves forward into the post Pandemic recovery period. It will be important to monitor the extent to which the shift in how the Centre creates the majority of its revenue from income through room hire and events to grant funding and donations becomes a more long-term change or whether it is a temporary result of the Pandemic.

3. Health and Safety of the Organisation

The Facilities group continues to monitor and plan for the Health & Safety requirements of the building. This includes the annual review and of all policies, including the Health and Safety Policy. Regular risk assessments for each room will continue to be carried out and recorded throughout 2021, as will PAT Testing and relevant training in Fire Safety, Safeguarding and Food Hygiene for all staff and lead volunteers. We continue to hold an incident book to record accidents and incidents.

9. TARGETS FOR 2021-22

SETTING TARGETS FOR 2021 – 2022

Although the initial response phase to the Pandemic has passed, the impact of changes to the way in which society functions are still evident in the local community. Other significant elements such as Brexit are also impacting on the local community and economy.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

We acknowledge the important role the Centre played during the Pandemic and the vital role it held within the community prior to that.

Looking ahead, the Centre aims to ensure it has the resource to provide a safe and inclusive space that is accessible to all members of the community and beyond. To do this, the Centre aims to provide and facilitate others to deliver experiences which encourage connection with others, improve mental and physical wellbeing, aid recovery and increase community resilience.

These targets reflect the ways in which the Centre will aim to achieve that:

1. Ensure sufficient income to allow the Centre to remain open and operate in a way that continues to benefit and support the community.
2. Ensure sufficient income and resource to deliver our project groups, which aim to aid the recovery and increase the resilience of our community.
3. Support and encourage regular users to provide both revenue for the Centre and experiences for the community that can improve mental and physical wellbeing.
4. Continue to improve the energy efficiency and reduce the environmental impact of the Centre's activities both for the local and global community.
5. Continue to invest in and develop our staff and volunteers to safeguard the Centre's ability to deliver on the above targets and serve the community long term.

Signed by order of the Trustees:

..... Dr Rob Ashworth

..... Date



ANNUAL REPORT FOR THE YEAR ENDING MARCH 2021

Reserves Policy

The APC Board of Directors has established a Reserves Policy which helps to explain how **Unrestricted Funds** are managed and provide better clarity in the APC accounts for potential Grant Funders.

Within this policy there is a designated **Operation and Contingency Fund**. APC has the ability to continue to operate its core activities (office and maintenance plus a contingency for any staffing issues) and to support key community projects, for a period of 9 months from its **Unrestricted Funds**. This approach is taken to mitigate any event that could result in lack of Grants and income being received, plus providing time for the APC Directors to review and amend the appropriate business strategies.

Throughout the financial year, the Centre received the Government's Job Retention Scheme furlough payments where applicable and a number of grants and donations due to the Covid-19 pandemic. Due to the pandemic the lack of revenue due to the inability to open the Centre for room hire was offset by these grants and donations.

The Trustees have agreed to modify Designated Funds as follows and, in particular, the Major Repairs Fund which has been partly utilised in conjunction with the work required to the Towers.

Current Funds, Note 16.

Fund	Current Amount £ (March 2021)
Operational & Contingency	45,709
Community Projects Cash Flow Fund	1,864
Building Development Fund	6,000
Major Repair Fund	16,800
Equipment Fund	4,365
Total	74,738

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF AMBLESIDE PARISH CENTRE

YEAR ENDED 31 MARCH 2021

I report on the accounts of the charity for the year ended 31 March 2021 which are set out on the following pages.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Thompson (FCA)
Independent Examiner
Saint & Co
Chartered Accountants
& Registered Auditors

The Old Police Station
Church Street
Ambleside
Cumbria
LA22 0BT

..... Date

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Fund £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOME					
Donations and legacies					
Grants	3	55,026	91,706	146,732	17,481
Donations	4	4,190	20,552	24,742	8,080
		<u>59,216</u>	<u>112,258</u>	<u>171,474</u>	<u>25,561</u>
Income from charitable activities					
Centre room hire, management support & service charges	5	8,649	-	8,649	38,066
Community projects	6	-	-	-	2,938
		<u>8,649</u>	<u>-</u>	<u>8,649</u>	<u>41,004</u>
Other trading activities	7	-	-	-	2,781
Investment income - bank interest		42	-	42	287
TOTAL INCOME		<u><u>67,907</u></u>	<u><u>112,258</u></u>	<u><u>180,165</u></u>	<u><u>69,633</u></u>
EXPENDITURE					
Raising funds					
Costs of other trading activities	8	137	-	137	1,633
Charitable activities	9	55,219	114,306	169,525	154,976
TOTAL EXPENDITURE		<u><u>55,356</u></u>	<u><u>114,306</u></u>	<u><u>169,662</u></u>	<u><u>156,609</u></u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		12,551	(2,048)	10,503	(86,976)
Transfers	16,17	4,965	(4,965)	-	-
NET INCOME/(EXPENDITURE) & NET MOVEMENT IN FUNDS		<u>17,516</u>	<u>(7,013)</u>	<u>10,503</u>	<u>(86,976)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		85,606	505,590	591,196	678,172
Total funds carried forward		<u><u>103,122</u></u>	<u><u>498,577</u></u>	<u><u>601,699</u></u>	<u><u>591,196</u></u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All the above amounts relate to continuing activities.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2021

		2021		2020
	Notes	£	£	£
FIXED ASSETS				
Tangible fixed assets	11		453,192	501,652
CURRENT ASSETS				
Debtors	12	2,305		2,513
Cash at bank and in hand	13	150,764		114,599
		153,069		117,112
LIABILITIES				
Creditors: Amounts falling due within one year	14	4,562		27,568
NET CURRENT ASSETS / (LIABILITIES)			148,507	89,544
NET ASSETS	16,17		601,699	591,196
FUNDS				
Restricted	16,17		498,577	505,590
Unrestricted	16,17		103,122	85,606
TOTAL FUNDS	16,17		601,699	591,196

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved by the Board of Trustees on the
and are signed on their behalf by:

..... Dr Robert Ashworth (Chair)

..... Alison Pickering (Treasurer)

Company Registration Number : 7640743

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of accounting

These financial statements have been prepared on the historical cost basis in compliance with FRS102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland", the Charities SORP(FRS102) Statement of Recommended Practice applicable to charities and the Charities Act 2011.

The financial statements have been prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fixed assets

Tangible fixed assets gifted by St Mary's Parish Centre (Ambleside) Trust were added on 1 April 2012 at the net book value stated in the Trust's financial statements as at 31 March 2012.

All other assets, which cost £200 or more or are gifted with a value of £200 or more, are capitalised as tangible fixed assets.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the estimated useful life of that asset as follows:

Leasehold Property	- straight line over the remaining term of the lease ending 31 December 2029 (leasehold depreciation commenced on the the date of practical completion of the building of the property by St Mary's Parish Centre (Ambleside) Trust on 8 June 2006)
Centre Fixtures Fittings & Equipment	- 25% reducing balance, commencing when the assets are brought into use
Youth Equipment	- 25% reducing balance

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Income given specifically to provide a fixed asset is initially allocated to the appropriate restricted fund .If the use of the asset then acquired is restricted there is no movement on the restricted fund; if the use of the asset is unrestricted the expenditure is reflected by a transfer from the restricted fund to the appropriate unrestricted fund.

Expenditure

This is included in the statements on an accruals basis as a liability is incurred.

Governance costs are allocated entirely to the Unrestricted Centre General Reserve.

Community Projects

Details of Community Projects are shown in the notes to the accounts.

Any restricted Community Project income and expenditure is allocated to the relevant Restricted Fund .

It is the Trust's policy to allocate any unrestricted income and expenditure relating to a Community Project to the relevant Designated Fund.

2. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with any of them.

No expenses have been received by any trustee for services provided to the charity.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

3. GRANTS	2021		2020	
	£	£	£	£
RESTRICTED GRANTS				
All Together Now				
The Methodist Church - Connexion	3,514		3,436	
The Methodist Church - South Lakes Circuit	<u>1,000</u>		<u>500</u>	
		4,514		3,936
Evergreen				
Cumbria Community Foundation COVID-19 Response	1,820		-	
Dowager Countess Eleanor Peel Trust	1,000		-	
Electricity North West Empowering Communities	3,120		-	
Gateway Group	250		-	
Woodroffe Benton Foundation	<u>500</u>		<u>-</u>	
		6,690		-
Games for Men				
Dowager Countess Eleanor Peel Trust		500		-
Hospital & Medical Transport				
Age UK (Cumbria County Council)	-		2,000	
Agnes Backhouse Charitable Trust	2,500		1,000	
Lakes Parish Council	-		1,000	
Rotary Club - Ambleside & Kirkstone	-		400	
Rotary Club - Ambleside	-		1,000	
South Lakeland District Council	-		1,000	
Windermere & Ambleside Lions	<u>-</u>		<u>500</u>	
		2,500		6,900
Older Persons Project				
Dowager Countess Eleanor Peel Trust	600		-	
Electricity North West Empowering Communities	6,240		-	
Evan Cornish Foundation	<u>4,326</u>		<u>-</u>	
		11,166		-
Our Place Youth Project				
Cumbria Community Foundation- Cumbria Young People's Fund	-		3,500	
Kelsick Educational Foundation	-		695	
Lakeland 100 - Epic Kidz	-		500	
Lakes Parish Council	1,500		1,500	
Proven Family Trust	<u>-</u>		<u>300</u>	
		1,500		6,495
COVID-19				
Age UK South Lakeland	500		-	
Cumbria County Council - DEFRA	8,900		-	
Cumbria County Council - Wiltshire Farm Foods	2,000		-	
Princes Countryside Fund	2,500		-	
Roseland Trust	500		-	
Rotary Club - Ambleside	500		-	
Skelwith Parish Council	500		-	
Windermere & Ambleside Lions	<u>500</u>		<u>-</u>	
		15,900		-
Centre				
Cumbria Community Foundation COVID-19 Response	8,596		-	
Cumbria County Council	544		-	
Dowager Countess Eleanor Peel Trust	2,900		-	
Electricity North West Empowering Communities	11,680		-	
Evan Cornish Foundation	674		-	
Furness Building Society	-		150	
Gateway Group	250		-	
Roseland Trust	3,592		-	
Voluntary Action Cumbria	13,500		-	
Windermere & District Foodbank	<u>7,200</u>		<u>-</u>	
		48,936		150
		91,706		17,481

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

3. GRANTS (continued)	2021	2020
	£	£
UNRESTRICTED GRANTS		
All Churches Trust Limited	1,500	-
HMRC Covid Job Retention Scheme	12,576	-
SLDC Covid Business Grants	40,950	-
	<u>55,026</u>	<u>-</u>
	<u>146,732</u>	<u>17,481</u>
TOTAL GRANTS		

4. DONATIONS	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	2021	2021	2021
	£	£	£
Centre - donations	4,041	330	4,371
Centre - gift aid tax claimed	149	-	149
Community Projects			
All Together Now	-	400	400
COVID-19	-	19,159	19,159
COVID 19 - gift aid tax claimed	-	463	463
Games for Men	-	200	200
	<u>4,190</u>	<u>20,552</u>	<u>24,742</u>

	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	2020	2020	2020
	£	£	£
Centre - donations	4,621	-	4,621
Centre - gift aid tax claimed	208	-	208
Community Projects			
COVID-19	-	100	100
Evergreen	11	61	72
Our Place Youth	81	-	81
FareShare Lunches	1,846	-	1,846
FareShare Lunches - gift aid tax	463	-	463
Packed Lunches	-	689	689
	<u>7,230</u>	<u>850</u>	<u>8,080</u>

5. INCOME FROM CHARITABLE ACTIVITIES: ROOM HIRE, MANAGEMENT SUPPORT & SERVICE CHARGES		2021		2020
		Unrestricted Funds		Unrestricted Funds
	Notes	£	£	£
Invoiced by the Centre to external clients		8,649		38,066
Invoiced/charged internally from Centre to Community Projects:				
All Together Now	9	-	661	
Evergreen	9	-	664	
FareShare Lunches	9	-	1600	
Games for Men	9	-	490	
Older Persons Project	9	-	457	
Our Place Youth	9	-	2,306	
		<u>-</u>	<u>6,178</u>	
Total use of the Centre		<u>8,649</u>	<u>44,244</u>	

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

**6. INCOME FROM CHARITABLE ACTIVITIES:
COMMUNITY PROJECTS**

	Unrestricted Funds 2021	Total Funds 2021	Unrestricted Funds 2020	Total Funds 2020
Notes	£	£	£	£
Evergreen subs & trips	-	-	877	877
Games for Men subs	-	-	294	294
Our Place Youth:				
Door admissions & tuck shop	-	-	796	796
Trips & residentials	-	-	971	971
	<u>-</u>	<u>-</u>	<u>2,938</u>	<u>2,938</u>

**7. OTHER TRADING ACTIVITIES:
FUNDRAISING INCOME**

	Unrestricted Funds 2021	Total Funds 2021	Unrestricted Funds 2020	Total Funds 2020
	£	£	£	£
Fairs and entertainment	-	-	1,137	1,137
AGM	-	-	-	-
Coffee machine	-	-	1,644	1,644
	<u>-</u>	<u>-</u>	<u>2,781</u>	<u>2,781</u>

**8. COSTS OF OTHER TRADING ACTIVITIES:
FUNDRAISING COSTS**

	Unrestricted Funds 2021	Total Funds 2021	Unrestricted Funds 2020	Total Funds 2020
	£	£	£	£
Fairs and entertainment	-	-	158	158
AGM	-	-	317	317
Coffee machine expenses	-	-	976	976
Coffee machine depreciation	137	137	182	182
	<u>137</u>	<u>137</u>	<u>1,633</u>	<u>1,633</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

9. EXPENDITURE YEAR ENDED 31 MARCH 2021:

a) COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY

	Notes	Salaries & Pensions & Y.E.S. (i) 2021 £	Other costs 2021 £	Room hire, management support & service charges 2021 £	Total 2021 £
Community Projects					
All Together Now		3,502	26	-	3,528
COVID-19		-	17,603	-	17,603
Evergreen		2,730	230	-	2,960
Games for Men		2,080	26	-	2,106
Hospital & Medical Transport		-	550	-	550
Older Persons Project		10,036	26	-	10,062
Our Place Youth	i)	155	54	-	209
Packed Lunches		-	-	-	-
		<u>18,503</u>	<u>18,515</u>	<u>-</u>	<u>37,018</u>
Centre					
Maintenance, overheads & administration	ii)	40,848	33,668	-	74,516
Governance	ii)	-	4,369	-	4,369
		<u>40,848</u>	<u>38,037</u>	<u>-</u>	<u>78,885</u>
COSTS OF CHARITABLE ACTIVITIES BEFORE DEPRECIATION		59,351	56,552	-	115,903
Depreciation & deficit on disposals					
Leasehold building			50,822		50,822
Centre fixtures, fitts & equip (excl. Fundraising coffee machine)			2,582		2,582
Youth equipment			218		218
			<u>53,622</u>		<u>53,622</u>
Total costs of charitable activities y/e 31 March 2021		<u>59,351</u>	<u>110,174</u>	<u>-</u>	<u>169,525</u>

i) Youth Services provision

Youth Engagement Service (Y.E.S.) have been contracted to provide the Youth Club services.

ii) Fees paid to the Independent Examiner

Payroll services (included in other costs - projects & centre administration)

Accountancy and Independent Examination (included in other costs - centre governance)

2021 £
211
<u>3,920</u>
<u>4,131</u>

b) COSTS OF CHARITABLE ACTIVITIES BY FUND

	Salaries & Y.E.S. 2021 £	Other costs 2021 £	Room hire, management support & service charges 2021 £	Total 2021 £
Unrestricted	32,632	22,587	-	55,219
Restricted	26,719	87,587	-	114,306
Total costs of charitable activities y/e 31 March 2021	<u>59,351</u>	<u>110,174</u>	<u>-</u>	<u>169,525</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

9. EXPENDITURE YEAR ENDED 31 MARCH 2020 (previous year):

a) COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY

	Notes	Salaries & Y.E.S. (i) 2020 £	Other costs 2020 £	Room hire, management support & service charges 2020 £	Total 2020 £
Community Projects					
All Together Now		5,960	375	661	6,996
Evergreen		2,730	356	664	3,750
FareShare Lunches		-	281	1,600	1,881
Games for Men		2,080	24	490	2,594
Hospital & Medical Transport		-	1,700	-	1,700
Older Persons Project		10,449	4,290	457	15,196
Our Place Youth	i)	9,411	3,919	2,306	15,636
Packed Lunches		-	306	-	306
		<u>30,630</u>	<u>11,251</u>	<u>6,178</u>	<u>48,059</u>
Centre					
Maintenance, overheads & administration	ii)	33,753	22,349	(6,178)	49,924
Governance	ii)	-	3,974	-	3,974
		<u>33,753</u>	<u>26,323</u>	<u>(6,178)</u>	<u>53,898</u>
COSTS OF CHARITABLE ACTIVITIES BEFORE DEPRECIATION		64,383	37,574	-	101,957
Depreciation & deficit on disposals					
Leasehold building			50,962		50,962
Centre fixtures, fitts & equip (excl. Fundraising coffee machine)			1,592		1,592
Youth equipment			465		465
			<u>53,019</u>		<u>53,019</u>
Total costs of charitable activities y/e 31 March 2020		<u>64,383</u>	<u>90,593</u>	<u>-</u>	<u>154,976</u>

i) Youth Services provision

Youth Engagement Service (Y.E.S.) have been contracted to provide the Youth Club services.

ii) Fees paid to the Independent Examiner

Payroll services (included in other costs - centre administration)

Accountancy and Independent Examination (included in other costs - centre governance)

2020
£
197
<u>3,818</u>
<u>4,015</u>

b) COSTS OF CHARITABLE ACTIVITIES BY FUND

	Salaries & Y.E.S. 2020 £	Other costs 2020 £	Room hire, mgt support & service charges 2020 £	Total 2020 £
Unrestricted	38,198	30,470	(3,253)	65,415
Restricted	26,185	60,123	3,253	89,561
Total costs of charitable activities y/e 31 March 2020	<u>64,383</u>	<u>90,593</u>	<u>-</u>	<u>154,976</u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

10. STAFF COSTS

	Charitable Activities 2021 £	Raising Funds 2021 £	Total 2021 £	2020 £
Payroll:				
Salaries & Wages	58,670	-	58,670	54,653
Social Security Costs (net of employer's allowance)	-	-	-	-
Employer's pension defined contributions	526	-	526	427
	<u>59,196</u>	<u>-</u>	<u>59,196</u>	<u>55,080</u>
Contract:				
Youth Engagement Service	155	-	155	9,411
	<u>59,351</u>	<u>-</u>	<u>59,351</u>	<u>64,491</u>

No employee received remuneration of £60,000 or more during the year.
The average number of employees during the year was 8 (2020: 8).

11. TANGIBLE FIXED ASSETS

	Leasehold Property £	Centre Fixtures Fittings & Equipment £	Youth Equipment £	Total £
Cost				
At 1 April 2020	902,826	26,699	4,390	933,915
Additions	-	5,299	-	5,299
Disposals	-	(2,320)	(225)	(2,545)
At 31 March 2021	<u>902,826</u>	<u>29,678</u>	<u>4,165</u>	<u>936,669</u>
Depreciation				
At 1 April 2020	406,857	21,817	3,589	432,263
Charge for the year	50,822	2,487	195	53,504
Eliminated on disposals	-	(2,088)	(202)	(2,290)
At 31 March 2021	<u>457,679</u>	<u>22,216</u>	<u>3,582</u>	<u>483,477</u>
Net Book Value				
At 31 March 2021	<u>445,147</u>	<u>7,462</u>	<u>583</u>	<u>453,192</u>
At 31 March 2020	<u>495,969</u>	<u>4,882</u>	<u>801</u>	<u>501,652</u>

Leasehold Property

It has been agreed by all parties that the charity will adopt the lease previously in place with St Mary's Parish Centre (Ambleside) Trust. At the balance sheet date the new lease had not been signed.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

12. DEBTORS	2021	2020
	£	£
Grants receivable	-	-
Room hire & service charges	1,298	1,470
Gift aid tax	611	661
Prepayments	396	382
	<u>2,305</u>	<u>2,513</u>
13. CASH AT BANK AND IN HAND	2021	2020
	£	£
COIF investment account	67,235	47,193
Bank community accounts	79,395	64,264
Building society accounts	3,950	2,475
Cash	184	667
	<u>150,764</u>	<u>114,599</u>
14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2021	2020
	£	£
PAYE & NI	-	1,263
Deferred income		
Grant	-	21,040
Room hire	229	956
Other creditors and accruals	4,333	4,309
	<u>4,562</u>	<u>27,568</u>

15. COMPANY LIMITED BY GUARANTEE

Ambleside Parish Centre is a company limited by guarantee; each member's contribution not exceeding £10 on dissolution.

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2021

	Incoming Resources ye 31.03.21 £	Outgoing Resources ye 31.03.21 £	Net Incoming/ (Outgoing) Resources ye 31.03.21 £
Restricted Funds			
Leasehold Property	-	(50,822)	(50,822)
Centre Grants & Donations	49,266	(34,545)	14,721
Restricted Community Projects			
All Together Now	4,914	(1,487)	3,427
COVID-19	35,522	(17,603)	17,919
Evergreen	6,690	(2,822)	3,868
Games for Men	700	(437)	263
Hospital & Medical Transport	2,500	(550)	1,950
Older Persons Project	11,166	(5,831)	5,335
Our Place Youth	1,500	(209)	1,291
Packed Lunches	-	-	-
	<u>112,258</u>	<u>(114,306)</u>	<u>(2,048)</u>
Unrestricted Funds			
Designated Community Projects			
All Together Now	2,041	(2,041)	-
Evergreen	-	(138)	(138)
Games for Men	1,248	(1,669)	(421)
Older Persons Project	4,231	(4,231)	-
Our Place Youth	1	-	1
FareShare Lunches	-	-	-
Youth Equipment	-	(218)	(218)
Centre Fixtures Fittings & Equipment	-	(2,719)	(2,719)
Centre General Reserve	60,386	(44,340)	16,046
	<u>67,907</u>	<u>(55,356)</u>	<u>12,551</u>
Total	<u><u>180,165</u></u>	<u><u>(169,662)</u></u>	<u><u>10,503</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

16. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2021 (continued)

	Funds brought forward 01.04.20 £	Net Incoming / (Outgoing) Resources ye 31.03.21 £	Transfers ye 31.03.21 £	Funds carried forward 31.03.21 £
Restricted Funds				
Leasehold Property	495,969	(50,822)	-	445,147
Centre Grants & Donations	320	14,721	(4,965)	10,076
Restricted Community Projects				
All Together Now	1,944	3,427	-	5,371
COVID-19	100	17,919	-	18,019
Evergreen	271	3,868	-	4,139
Games for Men	-	263	-	263
Hospital & Medical Transport	5,200	1,950	-	7,150
Older Persons Project	-	5,335	-	5,335
Our Place Youth	1,403	1,291	-	2,694
Packed Lunches	383	-	-	383
	<u>505,590</u>	<u>(2,048)</u>	<u>(4,965)</u>	<u>498,577</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	217	-	-	217
Evergreen	1,411	(138)	-	1,273
FareShare Lunches	-	-	-	-
Games for Men	999	(421)	-	578
Our Place Youth	1,358	1	-	1,359
Youth Equipment	801	(218)	-	583
Centre Fixtures Fittings & Equipment	4,882	(2,719)	5,299	7,462
Trustees Reserves Policy				
Operational & Contingency	54,000	-	(8,291)	45,709
Community Projects Cash Flow Fund	1,864	-	-	1,864
Building Development Fund	6,000	-	-	6,000
Major Repairs Fund	18,000	-	(1,200)	16,800
Equipment Fund	4,365	-	-	4,365
Centre General Reserve	(8,291)	16,046	9,157	16,912
	<u>85,606</u>	<u>12,551</u>	<u>4,965</u>	<u>103,122</u>
Total Funds	<u><u>591,196</u></u>	<u><u>10,503</u></u>	<u><u>-</u></u>	<u><u>601,699</u></u>

Transfers between funds

The Centre Fixtures Fittings & Equipment transfer of £5,299 is in respect of a new photocopier £3,819, ICT equipment £1,150 and a freezer £330; £4,965 being funded from restricted grants and donations and the balance £334 from General Reserve.

At the board meeting in February 2021 the directors agreed to transfer £8,291 from the Operational & Contingency Reserve to the Centre General Reserve in respect of the deficit at 31 March 2020. They also agreed to transfer £1,200 from the Major Repairs Fund to the Centre General Reserve in respect of the shortfall in the Tower Repairs (cost £16,200 less grant funding £15,000).

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

16. ii) ANALYSIS OF NET ASSETS BETWEEN FUNDS YEAR ENDED 31 MARCH 2021

	Tangible Fixed Assets 2021 £	Current Assets 2021 £	Current Liabilities 2021 £	Total 2021 £
Restricted Funds				
Leasehold Property	445,147	-	-	445,147
Centre Grants & Donations	-	10,076	-	10,076
Restricted Community Projects				
All Together Now	-	5,371	-	5,371
COVID-19	-	18,019	-	18,019
Evergreen	-	4,139	-	4,139
Games for Men	-	263	-	263
Hospital & Medical Transport	-	7,150	-	7,150
Older Persons Project	-	5,335	-	5,335
Our Place Youth	-	2,694	-	2,694
Packed Lunches	-	383	-	383
	<u>445,147</u>	<u>53,430</u>	<u>-</u>	<u>498,577</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	-	217	-	217
Evergreen	-	1,273	-	1,273
Games for Men	-	578	-	578
Our Place Youth	-	1,359	-	1,359
Youth Equipment	583	-	-	583
Centre Fixtures Fittings & Equipment	7,462	-	-	7,462
Trustees Reserves Policy				
Operational & Contingency	-	45,709	-	45,709
Community Projects Cash Flow Fund	-	1,864	-	1,864
Building Development Fund	-	6,000	-	6,000
Major Repairs Fund	-	16,800	-	16,800
Equipment Fund	-	4,365	-	4,365
Centre General Reserve	-	21,474	(4,562)	16,912
	<u>8,045</u>	<u>99,639</u>	<u>(4,562)</u>	<u>103,122</u>
Total Funds	<u><u>453,192</u></u>	<u><u>153,069</u></u>	<u><u>(4,562)</u></u>	<u><u>601,699</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

17. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2020 (previous year)

	Incoming Resources ye 31.03.20 £	Outgoing Resources ye 31.03.20 £	Net Incoming/ (Outgoing) Resources ye 31.03.20 £
Restricted Funds			
Leasehold Property	-	(50,962)	(50,962)
Centre Grants & Donations	150	(225)	(75)
Restricted Community Projects			
All Together Now	3,936	(4,571)	(635)
COVID-19	100	-	100
Evergreen	61	-	61
Games for Men	-	(2,269)	(2,269)
Hospital & Medical Transport	6,900	(1,700)	5,200
Older Persons Project	-	(15,196)	(15,196)
Our Place Youth	6,495	(14,332)	(7,837)
Packed Lunches	689	(306)	383
	<u>18,331</u>	<u>(89,561)</u>	<u>(71,230)</u>
Unrestricted Funds			
Designated Community Projects			
All Together Now	-	(2,425)	(2,425)
Evergreen	888	(3,750)	(2,862)
FareShare Lunches	2,309	(1,881)	428
Games for Men	294	(325)	(31)
Our Place Youth	1,856	(1,304)	552
Youth Equipment	-	(465)	(465)
Centre Fixtures Fittings & Equipment	-	(1,744)	(1,744)
Centre General Reserve	45,955	(55,154)	(9,199)
	<u>51,302</u>	<u>(67,048)</u>	<u>(15,746)</u>
Total	<u><u>69,633</u></u>	<u><u>(156,609)</u></u>	<u><u>(86,976)</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

17. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2020 (previous year) (continued)

	Funds brought forward 01.04.19 £	Incoming Resources ye 31.03.20 £	Outgoing Resources ye 31.03.20 £	Net Incoming/ (Outgoing) Resources ye 31.03.20 £
Restricted Funds				
Leasehold Property	546,931	(50,962)	-	495,969
Centre Grants & Donations	395	(75)	-	320
Restricted Community Projects				
All Together Now	2,579	(635)	-	1,944
COVID-19	-	100	-	100
Evergreen	210	61	-	271
Games for Men	2,269	(2,269)	-	-
Hospital & Medical Transport	-	5,200	-	5,200
Older Persons Project	13,060	(15,196)	2,136	-
Our Place Youth	9,548	(7,837)	(308)	1,403
Packed Lunches	-	383	-	383
	<u>574,992</u>	<u>(71,230)</u>	<u>1,828</u>	<u>505,590</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	2,642	(2,425)	-	217
Evergreen	4,273	(2,862)	-	1,411
FareShare Lunches	-	428	(428)	-
Games for Men	1,030	(31)	-	999
Our Place Youth	806	552	-	1,358
Youth Equipment	958	(465)	308	801
Centre Fixtures Fittings & Equipment	4,563	(1,744)	2,063	4,882
Trustees Reserves Policy				
Operational & Contingency	54,000	-	-	54,000
Community Projects Cash Flow Fund	4,000	-	(2,136)	1,864
Building Development Fund	-	-	6,000	6,000
Major Repairs Fund	-	-	18,000	18,000
Equipment Fund	-	-	4,365	4,365
Lift Replacement Fund	14,000	-	(14,000)	-
Coffee Machine Replacement Fund	4,000	-	(4,000)	-
Photocopier Replacement Fund	4,000	-	(4,000)	-
Centre General Reserve	8,908	(9,199)	(8,000)	(8,291)
	<u>103,180</u>	<u>(15,746)</u>	<u>(1,828)</u>	<u>85,606</u>
Total Funds	<u><u>678,172</u></u>	<u><u>(86,976)</u></u>	<u><u>-</u></u>	<u><u>591,196</u></u>

AMBLESIDE PARISH CENTRE
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

17. i) RECONCILIATION OF MOVEMENT IN FUNDS YEAR ENDED 31 MARCH 2020 (previous year)(continued)

Transfers between funds

The deficit £2,136 on the Older Persons Project was funded by the Operational & Community Projects Cash Flow Fund. Youth equipment was purchased at a cost of £308 using restricted Our Place Youth funds.

A new cooker was purchased at a cost of £2,063 using the surplus of £428 from FareShare Lunches and £1,635 from the Equipment Fund.

Equipment Fund movement of £4,365 consists of £6,000 from the General Reserve less cooker contribution £1,635.

Trustees Reserves Policy and Centre General Reserve deficit

At the board meeting on 19th November 2019 the directors agreed to increase the Trustees Reserves Policy designated funds from £80,000 to £88,000. Their decision was based on the reserves per the statutory accounts for the year ending 31 March 2019 and a budget of break-even for the year to 31 March 2020. However due to a number of factors, especially the unforeseen COVID-19 lockdown, the general unrestricted income was significantly less than expenditure, resulting in a loss for the year. The directors will revise the designated reserves downwards after these accounts are approved and in light of the on-going COVID-19 situation.

17. ii) ANALYSIS OF NET ASSETS BETWEEN FUNDS YEAR ENDED 31 MARCH 2020 (previous year)

	Tangible			
	Fixed Assets 2020 £	Current Assets 2020 £	Current Liabilities 2020 £	Total 2020 £
Restricted Funds				
Leasehold Property	495,969	-	-	495,969
Centre Grants & Donations	-	12,000	(11,680)	320
Restricted Community Projects				
All Together Now	-	1,944	-	1,944
COVID-19	-	100	-	100
Evergreen	-	3,391	(3,120)	271
Games for Men	-	-	-	-
Hospital & Medical Transport	-	5,200	-	5,200
Older Persons Project	-	6,240	(6,240)	-
Our Place Youth	-	1,403	-	1,403
Packed Lunches	-	383	-	383
	<u>495,969</u>	<u>30,661</u>	<u>(21,040)</u>	<u>505,590</u>
Unrestricted Funds				
Designated Community Projects				
All Together Now	-	217	-	217
Evergreen	-	1,411	-	1,411
Games for Men	-	999	-	999
Our Place Youth	-	1,358	-	1,358
Youth Equipment	801	-	-	801
Centre Fixtures Fittings & Equipment	4,882	-	-	4,882
Trustees Reserves Policy				
Operational & Contingency	-	54,000	-	54,000
Community Projects Cash Flow Fund	-	1,864	-	1,864
Building Development Fund	-	6,000	-	6,000
Major Repairs Fund	-	18,000	-	18,000
Equipment Fund	-	4,365	-	4,365
Centre General Reserve	-	(1,763)	(6,528)	(8,291)
	<u>5,683</u>	<u>86,451</u>	<u>(6,528)</u>	<u>85,606</u>
Total Funds 31 March 2020	<u>501,652</u>	<u>117,112</u>	<u>(27,568)</u>	<u>591,196</u>

The negative General Reserve asset balance of £1,763 has been caused by internal bank borrowings of £4,637 offset against the bank balances represented in other Unrestricted Funds (bank current account overall in hand £64,264).

