

Registered Charity Number: 1145913
Company number: 07226540

Sheffield Parent Carer Forum

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 March 2025

Sheffield Parent Carer Forum

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Sheffield Parent Carer Forum

Legal and administrative information For the year ended 31 March 2025

Trustees

Laura Gillespie	Chair
Jayne Woodward	
Clare Peck	
Catherine Wilson	
Julie Chambers	
Joel Hardwick	
Jane Carr	
Lucy Mottram	

Resigned 23 August 2024

Key management

Eva Juusola	Director of Operations
Katie Monette	Director of Strategy

Charity number

1145913

Company number

07226540

Principal address

Sheffield Parent Carer Forum
St Mary's Community Centre
Bramall Lane
Sheffield
S2 4QZ

Bank

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Accountants

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Sheffield Parent Carer Forum

Trustees' annual report For the year ended 31 March 2025

The trustees are pleased to present their annual trustees' report together with the financial statements of the charity for the year ended 31 March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Structure Governance & Management

Sheffield Parent Carer Forum (Company number 07226540) was incorporated on 17 April 2010 and its Articles of Association govern it. Its legal status is that of a company limited by guarantee. It was registered as a charity on 15 February 2012 (Charity number 1145913).

Since the Sheffield Parent Carer Forum is a company limited by guarantee, it does not have any paid-up share capital. Each company member has, however, guaranteed an amount not exceeding £1.

Overall management of the company is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association. Day-to-day project activity is carried out by paid staff and volunteers. trustees are elected at the Annual General Meeting and the trustees may co-opt onto the committee individuals, in an advisory and non-voting capacity, who they feel will help to fulfil the aims of the charity.

Method used to recruit and appoint new charity trustees

We aim to recruit trustees as a representation of a cross-section of Sheffield's parent carer community. Vacancies are advertised in the newsletter, on our website and on social media. We follow a formal recruitment process as set out in our Volunteer Recruitment Policy and Procedure. Successful applicants are usually co-opted onto the Management Committee before they are elected at the next AGM.

Charitable objects

To relieve the needs of children and young people, including their parents, carers and families, who have disabilities and/or special educational needs in the Sheffield area, in order to improve their quality of life, promote their inclusion in their local communities and to help and support them to reach their full potential.

Accountability

The Forum has over 3,500 members, to whom we are accountable at the AGM. We are also accountable to our donors and funders. The trustees shall meet at least twice a year, but have met monthly, except over the summer. They are responsible for managing the business of the organisation, safeguarding its assets, and managing the funds. Decisions are made by the Trustees, with advice from staff and any of the relevant Sub-Committees (currently Governance Finance and Staffing, Fundraising, and Pay Review).

Risk assessment

The trustees have discussed, and reviewed on a regular basis, all of the major risks to which the Forum is exposed and have established systems to mitigate the risks. By maintaining the Forum's reserves in accordance with the levels set out in the Policy on Reserves below, the Forum will have sufficient resources to deal with adverse situations.

Sheffield Parent Carer Forum

Trustees' annual report - continued For the year ended 31 March 2025

Objectives and activities of the charity

The Forum was established in 2008 and is now the largest parent-led network of families with children and young people with a range of disabilities and special educational needs in Sheffield. Our main aim is to ensure the needs of our children are met.

Our vision is for Sheffield to be a place where our children with disabilities and special educational needs, and our families:

- have a better quality of life
- are fully included in, and accepted by, our communities
- receive services, help and support based on their individual needs to reach their full potential.

We believe that as parents we know our children best. We want to be informed and consulted, and for decisions to be co-produced with families.

Our mission is to bring together families with children with disabilities and special educational needs throughout Sheffield:

- to support each other
- to empower parents to advocate for their children
- to exchange and provide information and signpost to sources of help and advice
- to gather the views of parent carers to influence and transform services.

We will do this by:

- reaching out and making the Forum as accessible and welcoming to families as possible, so they feel a sense of belonging in a community
- providing information about support and services for families
- offering support and activities in response to parents' priorities
- working in co-production with partners to influence and transform services, using information gathered across the city and representing views across disabilities, postcodes and background
- developing the Forum as an effective, independent, parent-led organisation.

Summary of the main activities undertaken for public benefit

The main objects of the charity, as set out in its governing document, are to relieve the needs of children and young people, including their parents, carers and families, who have disabilities and/or special educational needs in the Sheffield area, in order to improve their quality of life, promote their inclusion in their local communities and to help and support them to reach their full potential.

The main activities undertaken for the public benefit in relation to these objects are:

1. Providing an information and signposting service to services and resources for parent carers

We provided information about services, financial support, events, consultations, policy changes and other relevant issues through:

- two issues of our newsletter
- our website, Facebook, email and telephone
- information and training sessions for parents on a variety of topics
- an information day about Financial Support

Access to timely and relevant information enables families to access the services and support they need to gain a better quality of life, become more included and integrated into society and more active and informed citizens.

Sheffield Parent Carer Forum

Trustees' annual report - continued For the year ended 31 March 2025

Objectives and activities of the charity- continued)

2. Providing peer support

Our Peer Support Service delivered 1:1 support, peer support groups, drop-ins and information sessions in community venues across the city. Through our small grants programme, we funded other organisations to run events for families with disabled children during the school holidays. We also continued to run our own family events and outreach activities. Through the Autism in Schools and PINS projects, we ran regular parent groups at 27 primary and secondary schools/colleges in Sheffield.

These opportunities for families to meet, support and learn from each other have reduced their isolation, increased their confidence and encouraged greater involvement in community activities.

3. Influencing and transforming services and attitudes

We did this by:

- collecting feedback from parents and organising parent representation on various issues to statutory services
- reviewing / co-producing information for parents in partnership with the local authority and health service
- co-producing and delivering training to include the parent perspective for professionals who work with children and young people with SEND

This has enhanced our pool of knowledge about the issues disabled children and their families face, which gives us evidence to support consultations with service providers, and influence policies which affect these children and families and the wider community. Training will help to increase professional and public knowledge and awareness of the barriers faced by disabled children and their families.

In carrying out these activities, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main achievements

We gained a substantial increase in the number of parents we are in contact with, and through evaluation forms, our membership survey and informal feedback confirmed that we are responding to parents' needs for information, support and influencing policy.

Over the year, our volunteers donated around 550 hours to the organisation.

There have been no complaints, health and safety difficulties or safeguarding issues.

Sheffield Parent Carer Forum

Trustees' annual report - continued For the year ended 31 March 2025

Summary of the main activities

<i>Aim and outcome</i>	<i>Achieved 2024/25</i>
<p>1 Aim: To reach out and make SPCF accessible and welcoming to families</p> <p>Outcome: More families aware of SPCF across postcodes and disabilities and feel welcome/part of Forum</p>	<ul style="list-style-type: none"> - Recruited 565 full members (parent carers) and 96 associate members (professionals and practitioners) - Ran 211 Peer Support sessions (drop-ins, peer support groups, information sessions, events funded through the small grants programme) at community venues across the city
<p>2 Aim: To provide information about support and services for families</p> <p>Outcome: Families are better informed about services</p>	<p>Provided information to over 6,500 people</p> <ul style="list-style-type: none"> - Published two issues of the newsletter (circulation 6,500) - Sent 9 email bulletins to members (over 2,600 subscribers) - Maintained our SPCF website (97,000 page views / 31,000 users) - Maintained our Facebook page (4,587 followers, 93,300 reach) - Ran 59 Peer Support information sessions - Organised an information day about financial support, attended by around 110 people - Responded to approx. 130 enquiries from parents
<p>3 Aim: To offer support and activities in response to parents' priorities</p> <p>Outcome: Parents are in touch with other parents and feel less isolated</p>	<p>Provided peer support and advice through meetings:</p> <ul style="list-style-type: none"> - Ran 65 Peer Support Group meetings and drop-ins at community venues across the city
<p>4 Aim: To work in co-production with partners to influence and transform services, using information gathered across the city and representing views across disabilities, postcodes and background</p> <p>Outcome: Strategies include parents' views, existing services improve and new services are developed in response to need</p>	<p>Collected parental feedback and represented parents' views at meetings</p> <ul style="list-style-type: none"> - Attended 232 meetings with Sheffield City Council, South Yorkshire ICB and other partners - Established/maintained links with partner organisations, e.g. SSENDIAS, Sheffield Young Carers, Family Voice, Family Action, Mencap, Sheffield Carers Centre, local charities and support groups - Ran 129 parent meetings (696 parent attendances) across 10 primary schools and 17 secondary schools/colleges as part of the Autism in Schools and PINS projects - Attended 6 regional meetings of parent carer forums - Held 5 focus groups (on the SPCF website, short breaks, SSENDIAS, transition to adult social care, and transition from primary to secondary school) - Held 2 meetings of the adoptive/foster carers subgroup - Ran 19 Autism/ADHD training sessions for 218 professionals and practitioners, and published a resource pack and a suite of training videos

Sheffield Parent Carer Forum

Trustees' annual report - continued For the year ended 31 March 2025

Summary of the main activities – continued

<p>5 Aim: To develop SPCF as an effective, independent, parent-led organisation</p> <p>Outcome: SPCF continues in existence, is valued by parents and respected by statutory services</p>	<ul style="list-style-type: none">- Held 11 management committee meetings and an AGM- Held 11 meetings of the subcommittee for Staffing, Governance and Finance- Organised training for staff and volunteers (on mental health first aid, safeguarding, elective home education, GDPR and cyber security)- Held an Away Day to review the organisational action plan and safeguarding action plan- Developed and implemented a GDPR action plan- Reviewed the risk register- Conducted staff development reviews- Maintained our volunteer base (recruited new volunteers, held inductions, carried out exit interviews)- Volunteers donated around 550 hours to the organisation
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Financial Review

SPCF's principal funders are NHS South Yorkshire ICB – Sheffield Place, Sheffield City Council and Health Education England; additional funding came from the Department for Education, Gripple Ltd, the Facey Family Foundation and donations. The main item of expenditure was staffing, followed by event costs and business expenses. These are all directed towards the core objectives referred to above.

Plans for future periods

Our three-year SLA with Sheffield City Council and NHS South Yorkshire ICB – Sheffield Place will run until March 2026. We have started discussions with our funders about potentially consolidating this core funding with funding for other projects (Peer Support, Autism in Schools/PINS) into a single commission going forward.

Our Peer Support Service has an annual budget of £70,000 per year. The project was originally commissioned to run for three years, but is now being funded on a recurrent basis.

The Autism in Schools project has been extended until 30 June 2025. Longer-term funding for this project is currently being investigated.

Funding to continue the PINS project in additional primary schools has been secured for the 2025/26 financial year.

The HEE Neurodisability Training Project will end on 31 July 2025; to ensure a lasting impact, we have published a suite of training videos which are freely available on YouTube.

We have received the annual £17,500 Parent Participation Grant from the Department for Education for 2025/26. We expect this grant to be available again in 2026/27.

Gripple have committed to funding our Christmas film in 2025 and 2026.

The Facey Family Foundation donated £5,000 in the previous financial year, to fund the Family Fun Day in August 2025.

Sheffield Parent Carer Forum

Trustees' annual report - continued For the year ended 31 March 2025

Plans for future periods (continued)

We are planning to submit applications to other funders, to cover the cost of volunteer coordination and support, family events, and marketing and training.

We intend to continue most of our current activities, including parent carer participation activities, peer support, information giving and signposting, PINS parent groups at primary schools, family events like the family fun day and Christmas film, outreach activities, and information and training sessions for parents and professionals. Unless additional funding is received, we will no longer be able to deliver live autism/ADHD training sessions or run Autism in Schools parent groups at secondary schools.

Policy on Reserves

The trustees have set a reserves policy which requires reserves to be maintained at a level which ensures that three to six months of the organisation's core activity could continue during a period of unforeseen difficulty, and to meet fluctuations in receipts or payments. The charity's free reserves (unrestricted funds excluding fixed assets) as at 31 March 2025 were £44,509 (2024: £38,638). Therefore, they are within the target range of £42,000 - £45,000 set by the Trustees.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Sheffield Parent Carer Forum

**Trustees' annual report - continued
For the year ended 31 March 2025**

Small company provisions:

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report above on 18 July 2025

Signed on behalf of the trustees:

A handwritten signature in black ink, appearing to read 'Laura Gillespie', written in a cursive style.

Laura Gillespie
Chair

Independent Examiner's report to the trustees of Sheffield Parent Carer Forum ("the Company")

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Cochrane

Signed:

Susan Cochrane, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

22 Jul 2025

Date:

Sheffield Parent Carer Forum

Statement of Financial Activities

(incorporating the income and expenditure account)

For the year ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
Income from:					
Donations & grants	2	42	71,919	71,961	78,741
Charitable activities	3	353	188,759	189,112	159,204
Bank interest		6,171	-	6,171	2,730
Other operating income		82	-	82	-
Total income		6,648	260,678	267,326	240,675
Expenditure on:					
Charitable activities	4	1,291	283,750	285,041	211,850
Total expenditure		1,291	283,750	285,041	211,850
Net income/ (expenditure)		5,357	(23,072)	(17,715)	28,825
Transfers between funds	12	-	-	-	-
Total funds brought forward		39,444	201,765	241,209	212,384
Total funds carried forward		44,801	178,693	223,494	241,209

Balance Sheet

As at 31 March 2025

	Notes	2025 £	2024 £
Current Assets			
Balance at bank and cash		226,798	241,399
Debtors	8	4,208	3,750
Total current assets		231,006	245,149
Creditors: amounts falling due within one year	9	(7,512)	(3,940)
Net current assets		223,494	241,209
Creditors: amounts falling due after one year		-	-
Total net assets		<u>223,494</u>	<u>241,209</u>
Funds of the Charity			
General funds		44,509	38,638
Designated funds	11	292	806
Total unrestricted funds		44,801	39,444
Restricted funds	12	178,693	201,765
Total funds	13	<u>223,494</u>	<u>241,209</u>

For the year ending 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the board on 18 July 2025

Signed on behalf of the board by:



L Gillespie
Trustee

Notes to the financial statements
For the year ended 31 March 2025

1 Accounting Policies

(a) General

The Sheffield Parent Carer Forum is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1 and taken advantage of the exemption to the prepare a Statement of Cash Flows.

Sheffield Parent Carer Forum meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Investment income is included when receivable.

(c) Expenditure and creditors

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work.

Designated funds are funds set aside at the discretion of the trustees for a specific project.

(e) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables.

(f) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Notes to the financial statements - continued
For the year ended 31 March 2025

(g) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(h) Fixed assets

Tangible fixed assets are stated at costs less depreciation. The charity has a policy of not capitalising expenditure unless it exceeds £1000.

(i) Defined contribution pension scheme

The charity contributes to a defined contribution pension scheme for the benefit of the employees. The pension costs charged against net incoming resources are the contributions payable to the scheme in respect of the accounting period in accordance with FRS102.

(j) Taxation

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(K) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and grants

	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
Donations	42	-	42	1,133
Department for Education Parent Participation Grant	-	19,548	19,548	23,608
NHS Sheffield ICB: Autism in Schools	-	45,771	45,771	50,000
Facey Family Foundation donation	-	5,000	5,000	4,000
Gripple Limited donation	-	1,600	1,600	-
	<u>42</u>	<u>71,919</u>	<u>71,961</u>	<u>78,741</u>

3 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
Training income	353	-	353	84
Event income	-	609	609	493
Contract income:				
NHS Sheffield ICB: Peer Support	-	140,000	140,000	49,945
Sheffield City Council SLA	-	48,150	48,150	47,675
NHS Health Education England	-	-	-	61,007
	<u>353</u>	<u>188,759</u>	<u>189,112</u>	<u>159,204</u>

Notes to the financial statements - continued
For the year ended 31 March 2025

4 Expenditure on charitable activities

	Notes	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
Events		-	19,354	19,354	11,985
Newsletter		-	7,431	7,431	9,758
Resources		623	330	953	2,141
Employment costs					
Staff costs	5	-	205,807	205,807	154,122
Payroll fees		-	2,138	2,138	1,428
Staff training and expenses		-	3,167	3,167	3,472
Consultancy		-	12,254	12,254	2,000
Premises costs					
Room hire		114	6,012	6,126	5,735
Rent		-	3,706	3,706	3,297
Volunteer expenses		-	87	87	47
Business expenses					
Bank charges		10	282	292	60
Insurance		-	1,801	1,801	1,475
IT costs		-	4,214	4,214	3,637
Office equipment		-	4,410	4,410	1,892
Office expenses		544	6,823	7,367	4,794
Printing and Stationery		-	1,569	1,569	1,327
Publicity		-	2,923	2,923	3,015
Subscriptions		-	53	53	398
Governance					
Independent examination	6	-	1,389	1,389	1,200
Other governance costs		-	-	-	67
		1,291	283,750	285,041	211,850

5 Staff costs

	2025 £	2024 £
Gross salaries	193,697	146,352
Employer's national insurance costs	9,312	7,420
Employer's allowance	(5,000)	(5,000)
Employer's pension contributions	7,798	5,350
	205,807	154,122
	2025 Number	2024 Number
The average number of employees in the year working was:		
Charitable activities	18	12

No employee received emoluments of more than £60,000.

Notes to the financial statements - continued
For the year ended 31 March 2025

6 Fees for the examination of the accounts	2025	2024
	£	£
Independent examiner's fees for reporting on the accounts	1,389	1,200
Other fees payable to the independent examiner's organisation were:		
Other services	324	270
Accountancy	54	90
	<u>378</u>	<u>360</u>
7 Trustees' remuneration, expenses and benefits		
No trustees were reimbursed expenses during the year (2024: one trustee reimbursed £67).		
8 Debtors	2025	2024
	£	£
Trade debtors	458	-
Other debtors	3,750	3,750
	<u>4,208</u>	<u>3,750</u>
9 Creditors: amounts due within 1 year	2025	2024
	£	£
Trade creditors	4,687	1,265
Other creditors	1,436	1,475
Accruals	1,389	1,200
Deferred income	-	-
	<u>7,512</u>	<u>3,940</u>
10 Deferred income	2025	2024
	£	£
Balance at the start of the accounting period	-	61,007
Amounts added in current period	-	-
Amounts released to income from previous periods	-	(61,007)
Balance at the end of the reporting period	<u>-</u>	<u>-</u>

Notes to the financial statements - continued
For the year ended 31 March 2025

11 Designated income funds

	Balance at 01-Apr-24	Income	Expenditure	Transfers	Balance at 31-Mar-25
	£	£	£	£	£
David Woodhouse fund	806	-	(514)	-	292
	806	-	(514)	-	292

David Woodhouse Fund

David Woodhouse Community Award: Monies allocated for an annual award to recognise individuals who have provided outstanding service in supporting and benefitting parent carers in the city and their families.

<i>Prior year</i>	<i>Balance at 02-Apr-23</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>Balance at 30-Mar-24</i>
	£	£	£	£	£
<i>David Woodhouse fund</i>	<i>1,323</i>	<i>-</i>	<i>(517)</i>	<i>-</i>	<i>806</i>
	1,323	-	(517)	-	806

12 Restricted income funds

	Balance at 01-Apr-24	Income	Expenditure	Transfers	Balance at 31-Mar-25
	£	£	£	£	£
Department for Education Parent Participation Grant	-	19,548	(19,548)	-	-
Sheffield City Council SLA	8,821	48,150	(54,393)	-	2,578
Autism in Schools	61,748	45,771	(66,691)	-	40,828
Film	195	1,600	(1,454)	-	341
Health Education England	46,913	-	(40,192)	-	6,721
Family Fun Day	4,012	5,555	(4,566)	-	5,001
Peer Support	80,076	140,054	(96,906)	-	123,224
	201,765	260,678	(283,750)	-	178,693

Department for Education Parent Participation Grant

These are monies provided for the delivery of parent carer participation activities.

Sheffield City Council SLA

These are monies provided for the delivery of parent carer participation activities.

Autism in Schools

Monies given to set up and run monthly parent groups at mainstream schools.

Film

Monies donated by Gripple Limited to provide a Christmas film screening for families with disabled children.

Health Education England

Monies provided in order to develop and deliver neurodisability training for professionals.

Family Fun Day

Monies donated by the Facey Family Foundation to run a family fun day for families with disabled children.

Peer Support

Monies given to set up and provide a peer support service for parent carers of disabled children and young people.

Sheffield Parent Carer Forum

Notes to the financial statements - continued For the year ended 31 March 2025

12 Restricted income funds (continued)

Prior year

	Balance at 02-Apr-23 £	Income £	Expenditure £	Transfers £	Balance at 31-Mar-24 £
Department for Education Parent Participation Grant	372	23,608	(23,980)	-	-
Sheffield City Council SLA	10,918	47,675	(49,772)	-	8,821
Autism in Schools	54,045	50,000	(42,297)	-	61,748
Film	1,616	-	(1,421)	-	195
Health Education England	2,982	61,007	(17,076)	-	46,913
Family Fun Day	4,031	4,493	(4,512)	-	4,012
Peer Support	101,511	49,945	(71,380)	-	80,076
	<u>175,475</u>	<u>236,728</u>	<u>(210,438)</u>	<u>-</u>	<u>201,765</u>

13 Net assets by fund

	General funds £	Designated funds £	Restricted funds £	Total £
Current assets	44,509	292	186,205	231,006
Current liabilities	-	-	(7,512)	(7,512)
	<u>44,509</u>	<u>292</u>	<u>178,693</u>	<u>223,494</u>

Prior year

	General funds £	Designated funds £	Restricted funds £	Total £
Current assets	38,638	806	205,705	245,149
Current liabilities	-	-	(3,940)	(3,940)
	<u>38,638</u>	<u>806</u>	<u>201,765</u>	<u>241,209</u>

14 Related party transactions

Except for the trustee transactions disclosed in note 7, there have been no other related party transactions during the year.

Notes to the financial statements - continued
For the year ended 31 March 2025

15 Statement of financial activities - previous year fund analysis

	2025			2024		
	Unrestricted funds £	Restricted funds £	Total £	Unrestricted funds £	Restricted funds £	Total £
Income from:						
Donations & grants	42	71,919	71,961	1,133	77,608	78,741
Charitable activities	353	188,759	189,112	84	159,120	159,204
Bank interest	6,171	-	6,171	2,730	-	2,730
Other operating income	82	-	82	-	-	-
Total income	6,648	260,678	267,326	3,947	236,728	240,675
Expenditure on:						
Charitable activities	1,291	283,750	285,041	1,412	210,438	211,850
Total expenditure	1,291	283,750	285,041	1,412	210,438	211,850
Net income	5,357	(23,072)	(17,715)	2,535	26,290	28,825
Transfers between funds	-	-	-	-	-	-
Total funds brought forward	39,444	201,765	241,209	36,909	175,475	212,384
Total funds carried forward	44,801	178,693	223,494	39,444	201,765	241,209