

REGISTERED COMPANY NUMBER: 07858989 (England and Wales)  
REGISTERED CHARITY NUMBER: 1145816

**Report of the Trustees and**  
**Unaudited Financial Statements for the Year Ended 31 March 2025**  
**for**  
**RASASC Guildford Limited**

Brewers Chartered Accountants  
Unit 3  
Birtley Courtyard  
Bramley  
Surrey  
GU5 0LA

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for the Year Ended 31 March 2025

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**Report of the Trustees  
for the Year Ended 31 March 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Mission**

We provide access to confidential, specialist support services to people in Surrey affected by sexual harm. We share our specialist knowledge, skills, learning and expertise with partners and the wider Surrey community through a programme of education and awareness raising.

RASASC Guildford Limited is a charity established with the objective "to relieve the distress of people who have suffered rape and or sexual assault and to educate the public in the problems of sexual abuse".

**Strategic Objectives**

Our objectives for 2024-25 remained largely the same as the previous year, namely, continuing to achieve a more integrated organisation across our different services, increasing data and IT security, improving operational efficiency and reducing waiting times for our Counselling Service. To achieve this, we focused on embedding new internal processes, reviewing and enhancing role responsibilities within the Counselling Service, liaising regularly with our new Client Relationship Management (CRM) system providers to support a newly digitised service system and with our IT providers to enhance cyber security. These measures, together with a further focus on client support and engagement, have seen significant improvements and a more accessible and faster pathway into, and through, our Counselling Service.

This year marked the first full use of our digitised CRM system, Oasis. Consequently, we now have significantly improved efficiency, accuracy, data security, reporting capabilities and reduced duplication and work burdens on our teams.

The transition from an outdated manual system to a fully digitised one has required training and a period of learning for our small team. We continue to work closely with the developers to support user confidence and make refinements in how we manage and use data to best support our service needs. It has been particularly gratifying to see how Oasis has improved the efficiency of our Counselling Service, supporting quicker client allocation, clearer communication with those on the waiting list and more effective monitoring of the process. Other particular benefits are the improved oversight and monitoring of safeguarding concerns and the enhanced capabilities in meeting the reporting requirements of our main funders in an increasingly challenging and competitive fundraising environment.

During the reporting period, unforeseen challenges emerged, principally the announcement in December 2024 of the Home Office's decision not to continue the Violence Against Women and Girls (VAWG) funding. Additional gaps and shortfalls created by a lack of inflationary uplift in our other funding necessitated a creative and resilient response from our organisation and pre-existing successful working partnerships have played a hugely important role in supporting us in the shorter term. However, the lack of sustainable, long-term funding and strategic oversight at statutory level, in conjunction with increasing demands on our services, has made longer term planning difficult. In this context, we have had to remain flexible and responsive to emerging challenges, adopting creative approaches to maintain efficient and effective service delivery. Additionally, the impact of a strained criminal justice system, overstretched external services and the increasing role that charities like ours play in filling the gaps left by these statutory services, mean that we are seeing an increasing number of survivors with significant presenting complexities and unmet needs. A further challenge is the rapidly changing, AI-accelerated cyber security landscape, with continually evolving threats.

To continue to meet the needs of our clients in these challenging circumstances, making the best use of our resources, we have therefore focused on and developed a 'wrap-around' approach with a newly introduced Support Line and increased delivery of our Group Work. This has allowed us to improve the support offered to survivors from the moment of referral. We have been working to extend the Peer Support to all clients as a final step in the 'wrap-around' before they exit our service, consolidating the work they have done and reducing the likelihood of the need for re-referral. This development is a key component to enhancing our services, making the best use of our resources in supporting survivors of sexual harm in Surrey.



## OBJECTIVES AND ACTIVITIES

### Activities and Performance

To deliver its mission, the charity provides a range of free specialist services, delivered by professionals with relevant expertise, supporting survivors of rape, sexual violence or childhood sexual abuse. These services include:

#### Independent Sexual Violence Advisor (ISVAs) Service

ISVAs provide one-to-one emotional and practical support to victims of sexual violence so that the survivor can make informed choices and feel more in control of their circumstances. The service is for anyone affected by sexual harm, regardless of when it occurred and whether it has been reported to the police or not and whatever the status of a case. Support is ongoing and often long-term providing information on criminal justice processes, helping with access to health and other services, advocating on behalf of the survivor with other professionals and organisations and providing guidance and support throughout investigations and court proceedings.

Our ISVAs continue to provide an exceptional level of support to survivors in Surrey, support which is more vital than ever as delays and inefficiencies within the criminal justice system continue to worsen. Investigations and court proceedings are often agonisingly slow and sometimes further compounded by an over-stretched police force, facing significant challenges of its own, such as increased workloads and high staff turnover. This combines cruelly leaving our clients in prolonged periods of uncertainty and distress. As they regularly describe it, they are left in limbo, unable to move on with their lives.

While the ISVA team is currently managing to maintain extended caseloads without a waiting list, this is unlikely to be sustainable without both systemic improvements in the justice process and additional funding to strengthen support for those navigating these complex and lengthy procedures.

#### Adult Counselling Service

The service has been adapted in this reporting period particularly to better meet the needs of those waiting long periods for counselling to ensure they are supported while they wait. The interventions on offer include one-to-one counselling providing 26 weekly sessions, either in person or online, with a review at 12 weeks. Crisis Counselling offers shorter term one-to-one support where required. Our Online Introductory Group is available for those on the waiting list for counselling, delivered over seven weekly sessions and addressing the possible effects of trauma and exploring grounding techniques. Group Therapy provides 12 weekly face-to-face sessions exploring themes including trust, safety, boundaries and self-care. Family Support is also available as a short-term, non-therapeutic phone service helping family members, carers or partners to support both themselves and the survivor.

Previously, individuals referred to counselling were placed on a waiting list and faced a wait time of two years or more, with little to no contact during this period. By the time they reached the top of the waiting list, some had experienced a decline in their wellbeing, moved out of Surrey, found support through other sources or no longer needed our services. To address these issues and to develop our 'wrap-around' approach, our new Support Line, exclusively for clients on the counselling waiting list, started in February 2025, offering regular phone check-ins until a counselling space becomes available. This is supported by the offer of the Online Introductory Group, with the aim of delivering it within three months, maintaining support and preparing individuals to engage effectively in their one-to-one.

The Peer Support, until now offered to ISVA clients only, is currently being developed as an offer for counselling clients too following their main intervention, to help build connections and confidence before ending at RASASC. We see this offer as the missing piece in a comprehensive pathway for clients from the point of referral through to their exit from the service.

Another key improvement is maintaining a referral cap. This ensures fairer waiting times, reduces the risk of clients being left unsupported and avoids the need to close to referrals when the volume becomes unmanageable.

One-to-one counselling interventions have been shortened from a one to two-year model to a six-month (26 sessions) model, allowing more clients to access timely support.



**Report of the Trustees  
for the Year Ended 31 March 2025**

**OBJECTIVES AND ACTIVITIES**

The improved efficiencies in the counselling and administration processes, combined with the fact that counsellors are now maintaining higher caseloads, mean that clients referred into the service are now experiencing shorter waiting times for one-to-one counselling. As a result, and in addition to the enhanced support while they wait, the overall experience for those referred has significantly changed and improved. With the help of our new CRM system, we are now able to track waiting times more effectively and will continue to monitor these carefully going forward.

The Group Therapy delivery has been very successful, with effusive qualitative feedback from participants demonstrating the value and benefits they experienced. A proposed amendment to the offer, namely that clients can access either one-to-one counselling or Group Therapy, has been under development. Where one-to-one counselling is not indicated, the benefits to this plan would be more appropriate allocation to services according to client needs, shorter waiting times for support for those allocated into Group Therapy and a consequent reduced pressure on the counselling waiting list.

**Youth Counselling**

Funds from the successful BBC Children in Need bid, to expand the Youth Counselling Service, were received in October 2024 and have supported a threefold increase in sessional counsellors and a very heartening consequent increase in numbers of young people seen and sessions delivered. The outcomes from this service are outstanding, with excellent client feedback and very promising clinical outcomes measures. However, until the new CRM system was fully embedded within the small team, pre and post clinical measures were not yet consistently being recorded for this period and the sample size we have is small. Nonetheless, the data we do have is very promising, including one clinical 'recovery' and we are looking forward to analysing larger data sets which we anticipate will reflect similarly strong outcomes and from which we can extract more meaningful analysis.

**Family Counselling and Family Support**

The service now has a dedicated counsellor consistently maintaining caseloads except where there may be insufficient referrals. Family members, carers, partners of survivors are supported to understand and manage their own emotions and responses to the survivor's experience. The work may include providing practical tools in how to respond to trauma-related symptoms such as panic, low mood, anger, or self-harm. The service also helps families process difficult life events and promotes self-care for the service user and survivor. It may also improve empathy and understanding of the possible effects of sexual harm and can be especially helpful when the survivor is a young person being supported at RASASC. The feedback from service users is extremely positive and this is reflected in the outstanding attendance rates for this service.

**Support Line**

Our new Support Line launched in February 2025, replacing the previous Helpline, which closed in December 2024 along with the Live Chat which had already ended earlier in the year. This service provides a check in, listening and support service for clients who have been assessed by RASASC for a counselling place and who are currently on the waiting list. The support is offered on an 'opt in' basis, delivered through scheduled six-weekly phone calls providing a safe space to talk, reassuring them that they are not forgotten and providing resources and signposting while they are waiting. This service is not counselling and is delivered by trained Support Line volunteers.

The transition was in response to a marked decrease in calls after the introduction of the Rape Crisis National Helpline, leaving our service, and volunteers, underused. The repurposed service has allowed us to make the most of our limited resources, retain our trained and skilled Helpline volunteers, help curate an up-to-date waiting list offering valuable support to our administration and counselling teams and, most importantly, provide regular contact with clients while they are waiting for their one-to-one counselling.

All Support Line volunteers were recruited from the pool of existing Helpline volunteers. They received additional training, including training-in-action sessions, before the new service was launched. Feedback has been overwhelmingly positive with most clients contacted choosing to opt in and sharing that they appreciate the check ins and support.



## **OBJECTIVES AND ACTIVITIES**

RASASC Guildford began as a Helpline in 1992, so it was with a great deal of consideration and preparation that we replaced the original service. Although the transition has not been easy for everyone, the overwhelming majority of our volunteers have fed back that the pro-active system of regular scheduled calls is a better use of their skills and expertise and has strengthened the support available for clients during their wait for counselling.

The success of the Support Line highlights our determination to respond creatively to the growing demands on our services and to continue supporting survivors in Surrey. We are looking forward to analysing the outcomes of this new service in its first year to understand the potential impact and benefits and where further developments can be made.

### **Training and Community Engagement**

We have delivered training sessions to a wide range of organisations, including schools, colleges, the police and a multitude of community organisations. Our work in educational settings sensitively, safely and expertly addresses consent and the law, healthy relationships, choice, signposting for onward needs and support for disclosures and other needs arising. The work is delivered by way of presentations, workshops and training to community, statutory and private organisations.

We significantly expanded our Outreach work this year, recognising its vital role in sharing support, education and resources as effectively as possible within our limited capacity. Outreach is also a crucial way of reaching more marginalised individuals who may never otherwise feel able to access our services.

We continued to collaborate with external partners including Surrey Police, The Office of the Police and Crime Commissioner for Surrey and Surrey County Council. Such partnerships are mutually beneficial and help inform and improve a range of projects and work being delivered in Surrey.

All our activities are supervised. Supervision and/or clinical supervision is provided regularly and as appropriate to staff and volunteers. All Clinical Supervision is in line with our commitment as organisational members of the British Association for Counselling and Psychotherapy (BACP). Our qualified counselling practitioners are recruited across a variety of clinical orientations and training models however, all clinical design is underpinned by our RASASC Guildford trauma model and works to foster feelings of empowerment, control and safety.

ISVAs are either recruited with a pre-existing ISVA Development or Diploma qualification or provided with the training in the first six months of their employment. Support Line volunteers are provided with the appropriate training when they join. All staff and volunteers working directly in the delivery of our services undergo appropriate Disclosure and Barring Service (DBS) checks.

### **Service Delivery Summary**

In 2024-25, we directly supported 1,293 people. This included over 14,000 support activities delivered by our ISVA team, more than 4,000 counselling sessions and over 190 hours of group work. Our new Support Line contacted 94 clients while they waited for one-to-one counselling. A total of 34 young people received one-to-one counselling, and 22 individuals were supported through our Family Counselling and Family Support services.

We worked across organisations in Surrey through training and advice, for example supporting Surrey Police to prioritise survivor needs and delivering drop-in sessions at Guildford Action for clients with substance addiction linked to sexual harm. Our expanded Outreach work delivered presentations and workshops in organisations and community projects including South West Surrey Domestic Abuse Service, STARS (Sexual Trauma Assessment, Recovery and Support Surrey), the Sexual Assault Referral Centre (SARC), sexual health clinics, GP surgeries, hospitals, community mental health teams and Special Educational Needs (SEN) charities.



**Report of the Trustees  
for the Year Ended 31 March 2025**

**OBJECTIVES AND ACTIVITIES**

Early intervention and education are key to longer term progress in tackling sexual violence, particularly in addressing the recent rise in misogynistic behaviours and attitudes increasingly reported by staff working in education. Our Youth IVSA team delivered assemblies and workshops in secondary schools and higher education settings across Surrey addressing the law on sexual consent, myths around consent and sexual harassment. We also provided training for school staff on child-on-child abuse, sexual harassment and violence, disclosures and available support pathways. In total, in addition to our collaboration with The Office of the Police and Crime Commissioner for Surrey and other organisations across Surrey as part of the Violence Against Women and Girls (VAWG) programme, our ISVA team worked across 26 schools reaching 3,295 young people.

Of the clients supported during this period 87 % were female, 10 % male, 0.5 % non-binary, 1 % transgender women, 0.2 % transgender men, 0.1 % other and 1.2 % not stated.

With regards to ages, 54 % were aged between 18 - 34 years, 31 % between 35 - 54, 8 % between 55 - 74, a very small number aged over 75 and not stated was less than 1 %. Youth Counselling clients made up just over 5 %.

The presenting issue and reason for the support in just over 50 % of clients was for rape or sexual assault as an adult, 40 % for sexual abuse in childhood and 4 % for both childhood and adulthood. In the remainder of individual cases the clients were either service users of the Family Counselling or Family Support, and a very small number had no recorded experience.

Of the data we have, the majority of clients, 56 %, are recorded as White British, 18 % recorded as "don't know" and 5.5 % accounted for 'blank' fields. Around 12 % of clients identified with a broad range of other ethnic backgrounds, including Asian, Black, Mixed, Arab and Eastern European. A small portion declined to answer, 2.6 %, or were not asked, 4.3 %.

**Outcomes and Impact**

It is important to acknowledge the challenges presented by the legacy data from the previous manual recording system. Incomplete or outdated data, which has continued to flow through this reporting period, particularly in our Counselling Services, has made it difficult to capture large data sets of completed pre and post intervention outcomes.

That said, the small samples of reliable data that we do have for these services demonstrate very positive outcomes and outstanding outcomes in Crisis Counselling and Youth Counselling. Now that our new CRM system is fully embedded and as the issues wash through the system, we look forward to learning more about impact as well as gaining a more comprehensive overview of our service users so we can identify gaps and areas for development to be accessible as possible to all survivors in Surrey.

Of the data we have for the clients who exited the service during this period, 77 % reported improved ability to cope, 73 % felt more informed and 66 % saw improvements in safety and wellbeing.

Where we have reliable pre and post outcomes for the clinical work, the outcomes were very positive:

(The clinical measures used are CORE-10 or YP (Young Person) CORE-10, where CORE stands for Clinical Outcomes in Routine Evaluation).

Adult Counselling

66 % of counselling clients showed improvement. Some outcomes showed significant improvements with clients demonstrating 'Clinical Change' (reliably indicating that an individual has moved below a threshold of distress) and one client who made a 'Clinical Recovery' (where the score moves into the 'Healthy' category). The average movement in scores was 7 points (considered a 'Statistically Significant' clinical improvement).

26 % experienced a deterioration and the remainder no change/stayed the same. Reasons for negative or unchanged outcomes vary and require clinical review. Although they may not necessarily indicate a non-benefit to the work, for example where clients' growing awareness of trauma leads them to reframe the impact of what has happened, it is essential to recognise when counselling is not helping, ending the work and, perhaps, making an onward referral, is recommended.



**Report of the Trustees  
for the Year Ended 31 March 2025**

**OBJECTIVES AND ACTIVITIES**

Crisis Counselling

100 % of clients showed an improvement with the average change in score being 16, ('Statistically Significant') and included one 'Clinical Recovery' and others showing 'Clinical Change.' These are excellent outcomes.

Youth Counselling

100 % of clients showed an improvement and the average movement in scores was 11 points ('Statistically Significant') and also included clients who made a 'Clinical Change' and one 'Clinical Recovery.' These, too, are excellent outcomes.

**Staff and Volunteers**

Significant developments include the appointment of a new Clinical Lead in July 2024 and a new Counselling Coordinator in September 2024. The Counselling and Administration Teams have achieved a great deal during this period, supported by revisions to organisational structures and working patterns. This improved coordination and communication has made a big impact to the improvements in the efficiency of the service.

While the introduction of the new Support Line to replace the Helpline service has been overwhelmingly well received, it was not an easy transition for some. However, the clear benefits of the enhanced support we can offer clients waiting for one-to-one counselling while making the best use of our volunteers' skills have helped alleviate any initial reluctance.

There has been a growing interest in volunteer roles within the Administration Team, and we have been fortunate to welcome several new volunteers bringing a wide range of skills and experience from a variety of backgrounds. They have played an invaluable part in embedding and implementing new systems and processes.

The problems within the criminal justice system, such as inconsistencies, last minute changes and poor communication, place a significant burden on our teams, particularly our ISVAs who are acutely aware of the impact this has on their clients.

We remain committed to supporting our teams as much as we can within limited resources. Bright HR continues to provide practical guidance and access to help through the Employee Assistance Programme and we do our best to offer a genuinely supportive and understanding working environment with as much flexibility as possible.

Our staff and volunteers continue to be supported by a dedicated and committed group of trustees. Kevin Young, who initially joined the Board as Treasurer in July 2023, has recently also taken on the role of Chair. During the year we also further strengthened the Board through the appointment of Liz Perera, Ben Sutcliffe and Marion Brown who, between them, bring additional skills and experience in HR, marketing and communications, and the provision of ISVA services and safeguarding. Overall Board membership is periodically reviewed and, following the most recent changes, it is believed that the composition of the existing Board, both in terms of size and expertise, is appropriate for the organisation's current needs and requirements.

**EDI**

The RASASC Guildford EDI Working Group was launched in April 2024 and has been very warmly received by staff and volunteers. Its purpose is to recognise and build upon our commitment, over the long-term, to embed equality, diversity and inclusion across the organisation. The group is open to anyone within RASASC and aims to meet at quarterly intervals and we have been generously supported by a trustee with EDI responsibility who has extensive experience and knowledge in this area. Initial priorities were agreeing and creating the 'vision' of the group, circulating a questionnaire to all staff and volunteers, exploring high quality, in-depth training for all staff and volunteers, updating and expanding the accessibility features on our website regarding language and translation options as well as identifying existing and new practitioners and staff with additional languages. We collaborated with The Office of the Police and Crime Commissioner for Surrey when they completed an Equality Impact Assessment for our service, and which identified actions and provided links with local LGBTQ+ groups. We recognise there is still much to learn and that to maintain the commitment in perpetuity requires ongoing reflection and learning which must be informed by staff, volunteer and service user feedback.



**Report of the Trustees  
for the Year Ended 31 March 2025**

**STRATEGIC REPORT**

**Achievements and performance**

**Fundraising**

The charity is very grateful to all providers of funding, including the substantial grants and donations received during the year from The Office of the Police and Crime Commissioner for Surrey, The Ministry of Justice, Henry Smith, National Lottery, BBC Children in Need, Mountain Healthcare, Next, Masonic Charitable Foundation and Community Foundation for Surrey; as well as many other organisations and individuals who also made invaluable donations to support our work.

The biggest challenge for us is to balance the ever-increasing demand for our services with the limited funds and resources we have. The chronic delays in the criminal justice system mean that we need to support people for longer. The cost-of-living crisis and difficult economic environment have increased competition for charitable funds and impacted on the ability of funders to support us. Notwithstanding the pressure on their own finances, we continue to benefit hugely from both the financial and other support from The Office of the Police and Crime Commissioner for Surrey and The Ministry of Justice, reflecting the excellent relationships we have with both organisations.

At the same time, we continue to diversify our fundraising activities through further corporate fundraising and events and the introduction of online donations. As a result, we have recently received a substantial sum from Waverley Borough Council to fund ISVA services for the next three years in Waverley and a significant grant from South Western Railway for ISVA Outreach work.

Our huge thanks go to all those who take part in or support our events. At the beginning of the year, we had nine runners participate in the 2024 London Landmarks Half Marathon, raising almost £6,000 between them and since the end of the current year we have had 10 runners raise over £7,000 in the 2025 event and have already filled all of our places for 2026. Supporters are finding increasingly imaginative ways to raise funds for us, including one supporter who recently raised £500 by shaving her head and two more who are planning to take part in the Swim Serpentine event in Hyde Park this year. Our first ever Christmas campaign in December 2024 also raised over £3,000.

**Risk management**

Our funders, clients and the public rightly expect that we maintain high standards of governance and risk management in order to ensure that the funds we raise are properly spent for the charitable purposes of the organisation and that we maintain appropriate procedures and oversight of the charity's activities. We have in place a formal risk register with responsibility for each risk assigned to specific members of the Board. Individual risk owners periodically review the risks for which they are responsible, and the overall risk register is then subject to review by the whole Board. Our overall governance is further supported by the regular review and updating of our internal policies and procedures.

Safeguarding is a particular area of focus. It is inevitable, given the services we provide, that staff will sometimes be presented with situations that require safeguarding actions to be taken. Our procedures in this area are well defined with individual cases reviewed by the CEO and trustee responsible for safeguarding to ensure appropriate actions have been taken. Where referral to statutory agencies is required, we always aim to obtain client consent in advance, except where children or vulnerable adults are involved, or where there is an immediate and serious risk to an individual and we need to ensure their safety or the safety of others.

**IT and Cyber Security**

To support our objectives in relation to increased IT security, we reviewed our needs and, with support from our trustee with responsibility in this area, created a questionnaire to ensure potential providers could demonstrate the ability to meet these needs and with the least amount of disruption. We then invited proposals for the strongest cyber security package at the best value. Instigated in this reporting period, and since implemented, we focused on Pro-plan, with our existing IT provider, Indigo. This upgraded security package includes dark web monitoring, phishing monitoring, monthly onsite visits and monthly reports detailing actions needed. We recognise that cyber threats are evolving rapidly and risk in this area needs to be actively monitored and reviewed on an ongoing basis.



**Report of the Trustees  
for the Year Ended 31 March 2025**

**STRATEGIC REPORT**

**Achievements and performance**

**Financial Overview**

The charity recorded a deficit on total funds of £118,036 for the year (prior period £48,015). £33,783 of this related to restricted funds, reflecting the utilisation of funding received in prior periods which was then deployed in the current period consistent with grant agreements. The £84,253 deficit on unrestricted funds reflected the decision by trustees to use some of our unrestricted reserves to temporarily maintain service levels in a challenging economic and fundraising environment.

The balance of funds at the year-end was £220,664 (prior period £338,700) of which £2,287 (prior period £36,070) was restricted in nature. The decrease in restricted funds reflected the timing of grant receipts and their related utilisation. The reduction in unrestricted funds arose from the decision to use some of our existing resources to maintain the support provided to service users.

The restricted funds of the charity can fluctuate significantly over the course of a year depending on the exact timing of grant receipts, although our overall objective is to ensure that we have received any restricted funding ahead of providing the related services.

The reserves policy of the charity is to maintain unrestricted funds sufficient to cover the major risks facing the organisation, principally the requirement to provide continuing support to beneficiaries for a limited period of between three and six months, in the event of an unexpected reduction in funding, while alternative arrangements are put in place to support the individuals concerned.

We currently estimate the cost of providing three months' continuing support at about £250k compared with an unrestricted funds balance at the year-end of £218,377 (prior period £302,630) which the trustees believe is an appropriate position in the current environment.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The charity's Articles of Association were amended on 14 December 2017 to comply fully with Charitable Governance Standards.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

07858989 (England and Wales)

**Registered Charity number**

1145816

**Registered office**

Unit 3  
Birtley Courtyard  
Bramley  
Surrey  
GU5 0LA

**Trustees**

Kevin Young, Chair & Treasurer  
Marion Brown (appointed 20 January 2025)  
Caroline Deane  
Sian Felstead  
Susan Forda  
Liz Perera (appointed 20 May 2024)  
Helen Price  
Ben Sutcliffe (appointed 25 November 2024)

**Chief Executive**

Daisy Anderson



RASASC Guildford Limited

**Report of the Trustees  
for the Year Ended 31 March 2025**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

Brewers Chartered Accountants

Unit 3

Birtley Courtyard

Bramley

Surrey

GU5 0LA

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on .....8/9/25..... and signed on the board's behalf by:

.....  
K A Young - Trustee

**Independent Examiner's Report to the Trustees of  
RASASC Guildford Limited**

**Independent examiner's report to the trustees of RASASC Guildford Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A M Skilton

Brewers Chartered Accountants  
Unit 3  
Birtley Courtyard  
Bramley  
Surrey  
GU5 0LA

Date: **9th September 2025**



**RASASC Guildford Limited**

**Statement of Financial Activities  
for the Year Ended 31 March 2025**

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	79,984	723,003	802,987	764,727
Investment income	3	10,403	-	10,403	10,917
<b>Total</b>		<b>90,387</b>	<b>723,003</b>	<b>813,390</b>	<b>775,644</b>
<b>EXPENDITURE ON</b>					
Raising funds	4	5,950	44,407	50,357	56,263
Charitable activities	5	169,019	712,050	881,069	767,396
<b>Total</b>		<b>174,969</b>	<b>756,457</b>	<b>931,426</b>	<b>823,659</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(84,582)</b>	<b>(33,454)</b>	<b>(118,036)</b>	<b>(48,015)</b>
Transfers between funds	14	329	(329)	-	-
<b>Net movement in funds</b>		<b>(84,253)</b>	<b>(33,783)</b>	<b>(118,036)</b>	<b>(48,015)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		302,630	36,070	338,700	386,715
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>218,377</b>	<b>2,287</b>	<b>220,664</b>	<b>338,700</b>

The notes form part of these financial statements



RASASC Guildford Limited

Balance Sheet  
31 March 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	58,692	2,287	60,979	69,251
<b>CURRENT ASSETS</b>					
Debtors	12	59,461	-	59,461	23,760
Cash at bank and in hand		308,232	-	308,232	364,458
		<u>367,693</u>	<u>-</u>	<u>367,693</u>	<u>388,218</u>
<b>CREDITORS</b>					
Amounts falling due within one year	13	(208,008)	-	(208,008)	(118,769)
<b>NET CURRENT ASSETS</b>		<u>159,685</u>	<u>-</u>	<u>159,685</u>	<u>269,449</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>218,377</u>	<u>2,287</u>	<u>220,664</u>	<u>338,700</u>
<b>NET ASSETS</b>		<u>218,377</u>	<u>2,287</u>	<u>220,664</u>	<u>338,700</u>
<b>FUNDS</b>	14				
Unrestricted funds				218,377	302,630
Restricted funds				<u>2,287</u>	<u>36,070</u>
<b>TOTAL FUNDS</b>				<u>220,664</u>	<u>338,700</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 8/9/25 and were signed on its behalf by:

  
K A Young - Trustee

The notes form part of these financial statements



**RASASC Guildford Limited**

**Cash Flow Statement  
for the Year Ended 31 March 2025**

	Notes	2025 £	2024 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>(52,671)</u>	<u>(93,113)</u>
Net cash used in operating activities		<u>(52,671)</u>	<u>(93,113)</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(3,555)</u>	<u>(5,032)</u>
Net cash used in investing activities		<u>(3,555)</u>	<u>(5,032)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>(56,226)</u>	<u>(98,145)</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>364,458</u>	<u>462,603</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>308,232</u></u>	<u><u>364,458</u></u>

The notes form part of these financial statements



Notes to the Cash Flow Statement  
for the Year Ended 31 March 2025

## 1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025	2024
	£	£
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(118,036)	(48,015)
Adjustments for:		
Depreciation charges	11,827	10,275
Increase in debtors	(35,701)	(2,521)
Increase/(decrease) in creditors	89,239	(52,852)
Net cash used in operations	<u>(52,671)</u>	<u>(93,113)</u>

## 2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24	Cash flow	At 31.3.25
	£	£	£
Net cash			
Cash at bank and in hand	<u>364,458</u>	<u>(56,226)</u>	<u>308,232</u>
	<u>364,458</u>	<u>(56,226)</u>	<u>308,232</u>
Total	<u>364,458</u>	<u>(56,226)</u>	<u>308,232</u>

**Notes to the Financial Statements  
for the Year Ended 31 March 2025**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- 10% on cost
Fixtures and fittings	- 25% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. DONATIONS AND LEGACIES**

	2025	2024
	£	£
Donations	79,983	17,689
Gift aid	-	125
Grants	723,004	746,913
	<u>802,987</u>	<u>764,727</u>

Grants received, included in the above, are as follows:

	2025	2024
	£	£
Other grants	<u>723,004</u>	<u>746,913</u>



Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

## 3. INVESTMENT INCOME

	2025	2024
	£	£
Bank interest	<u>10,403</u>	<u>10,917</u>

## 4. RAISING FUNDS

## Raising donations and legacies

	2025	2024
	£	£
Staff costs	46,742	35,365
Sundries	1,465	-
Professional fees	1,114	20,898
Advertising	1,036	-
	<u>50,357</u>	<u>56,263</u>

## 5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Charitable activities	<u>678,021</u>	<u>203,048</u>	<u>881,069</u>

In the year ended 31st March 2024 support costs totalled £187,480.

## 6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Charitable activities	<u>173,761</u>	<u>276</u>	<u>29,011</u>	<u>203,048</u>

In the year ended 31st March 2024 Charitable activities were split as follows. Management £165,495, Finance £332 and Governance £21,653.

## 7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	<u>11,827</u>	<u>10,275</u>

## 8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

## Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

## 9. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	190,219	202,936
Social security costs	14,081	10,672
	<u>204,300</u>	<u>213,608</u>

The average monthly number of employees during the year was as follows:

	2025	2024
Office administration	3	4
ISVA and other service providers	18	21
	<u>21</u>	<u>25</u>

No employees received emoluments in excess of £60,000.

## 10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	17,812	746,915	764,727
Investment income	10,917	-	10,917
<b>Total</b>	<u>28,729</u>	<u>746,915</u>	<u>775,644</u>
<b>EXPENDITURE ON</b>			
Raising funds	35,365	20,898	56,263
<b>Charitable activities</b>			
Charitable activities	(12,498)	779,894	767,396
<b>Total</b>	<u>22,867</u>	<u>800,792</u>	<u>823,659</u>
<b>NET INCOME/(EXPENDITURE)</b>	5,862	(53,877)	(48,015)
Transfers between funds	10,521	(10,521)	-
<b>Net movement in funds</b>	16,383	(64,398)	(48,015)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	286,248	100,467	386,715
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>302,631</u>	<u>36,069</u>	<u>338,700</u>



Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

## 11. TANGIBLE FIXED ASSETS

	Short leasehold £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 April 2024	78,203	12,925	91,128
Additions	-	3,555	3,555
At 31 March 2025	78,203	16,480	94,683
<b>DEPRECIATION</b>			
At 1 April 2024	17,601	4,276	21,877
Charge for year	7,824	4,003	11,827
At 31 March 2025	25,425	8,279	33,704
<b>NET BOOK VALUE</b>			
At 31 March 2025	52,778	8,201	60,979
At 31 March 2024	60,602	8,649	69,251

## 12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	16,488	-
Other debtors	-	846
Prepayments and accrued income	42,973	22,914
	59,461	23,760

## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade creditors	43,125	22,927
Social security and other taxes	12,262	13,807
Other creditors	2,207	-
Accruals and deferred income	15,752	16,248
Deferred rent	16,664	21,208
Deferred income	117,998	44,579
	208,008	118,769

## 14. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
<b>Unrestricted funds</b>				
General fund	302,630	(84,582)	329	218,377
<b>Restricted funds</b>				
Restricted fund	36,070	(33,454)	(329)	2,287
<b>TOTAL FUNDS</b>	338,700	(118,036)	-	220,664

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

## 14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	90,387	(174,969)	(84,582)
<b>Restricted funds</b>			
Restricted fund	723,003	(756,457)	(33,454)
<b>TOTAL FUNDS</b>	<u>813,390</u>	<u>(931,426)</u>	<u>(118,036)</u>

## Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
<b>Unrestricted funds</b>				
General fund	286,248	5,861	10,521	302,630
<b>Restricted funds</b>				
Restricted fund	100,467	(53,876)	(10,521)	36,070
<b>TOTAL FUNDS</b>	<u>386,715</u>	<u>(48,015)</u>	<u>-</u>	<u>338,700</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	28,729	(22,868)	5,861
<b>Restricted funds</b>			
Restricted fund	746,915	(800,791)	(53,876)
<b>TOTAL FUNDS</b>	<u>775,644</u>	<u>(823,659)</u>	<u>(48,015)</u>



**15. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.