

LANCING WITH COOMBES

Trustees Annual Report 2022

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Rev'd F Smith and the Associate Vicar, Rev'd Ian Edgar, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
 - Enabling as many people as possible to become part of our parish community
 - Teaching, baptising and nurturing new and existing believers
 - Maintaining an overview of worship throughout the parish
 - Considering how services can involve the many groups that live within the parish
 - Putting faith into practice, through prayer and scripture, music and sacrament
 - Offering worship and prayer, learning about the Gospel, in small group situations
 - Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
 - Provision of pastoral care for people living in the parish
 - Providing assistance to the poor and needy of the parish
 - Giving grants to missionary organisations
 - Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
 - Maintaining the fabric of the church building as a historic centre and focus of life in the village.
- **What we achieved and how we affected beneficiaries' lives**

Trustee's Report

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life. Throughout 2022, a regular pattern of worship based upon the services of Morning and Evening Prayer takes place each day of the week at St James, excepting Tuesdays (which was the associate vicar's day off) and other times when Fr Ian was on holiday with his family. Though attendance at these services is not high, there is a small but committed number that attend each day and continue to offer praise and thanksgiving to Almighty God daily – the first task of the Church of Christ. The regular pattern, which is advertised, places prayer at the heart of everything the parish does. It also ensures parishioners and others outside the worshipping community know that the priest is regularly praying for them and is pastorally available at those times. The church remained open for private prayer each day throughout the year, even at times when Fr Ian was away on holiday or the week he was at home with Covid. The average weekly attendance in October 2022 was 107 people attending services through the week. The average Sunday attendance at the Parish Eucharist at St James was 58. Once a month the Holy Eucharist was celebrated at Coombes Church at 9:30am, following Morning Prayer which begins at 9am on the second Sunday of the month. In a few cases, Easter and Pentecost for example, the usual 2nd Sunday was shifted to another Sunday, as was the case in June when the associate vicar was on a parish pilgrimage to Walsingham. This allowed a pastoral continuity, and for major Holy Days to be celebrated in Coombes Church.

[TRUSTEES ANNUAL REPORT AND ANNUAL FINANCIAL REPORT]

There are 104 parishioners on the electoral roll.

Service to the wider community

Visits from both the Globe Primary and North Lancing primary happened during 2022, both in Lent and during Advent, with the children learning about Christian traditions, as well as the history of St James Church and aspects of its architecture and how that relates to the worship of the Church.

A successful Spring Fair was held at the church hall, attracting many people and providing a place for local craft vendors to offer the wares for sale, as well as the parish raising funds.

The regular coffee mornings became very much an established pattern at the Church Hall in Lancing with local, non-churchgoers coming to enjoy coffee, tea, cake, and a chance to see friends and neighbours. These were held the second Thursday of each month throughout 2022.

With the death of the late Queen Elizabeth II, St James Church became a focus for the local community, with many people coming to sign a book of condolences and many candles were lit. A special Evensong to commemorate Her Late Majesty occurred on the eve of the funeral and was attended by many regular worshippers from the Parish of South Lancing and Sompington, members of the nonconformist churches, and local councillors, the sheriff, and our local Member of Parliament. The associate vicar was interviewed on Heart Radio about the service.

Coombes Farm and Coombes Church were the site of our Harvest Thanksgiving Music Festival, which collected food and monetary donations for the Lancing and Sompington Churches Food Bank and local homeless charity, Turning Tides. Coombes Church was also the site of a number of well attended Evensongs, with people coming from Worthing, Brighton and Henfield to enjoy a time of prayer and worship in that beautiful church. Hospitality was provided by Jenny Flake and her family at Coombes Farm afterward.

Advent 2022 saw a return to pre-Covid patterns of festivity. The worshipping community was glad to welcome students from Sir Robert Woodard Academy, who put on a Christmas Carol Concert, as well as from the Globe Primary School for their concert. Nine Lessons and Carols was also a popular event for the wider community, this year it was decided that the proceeds from the Lessons and Carols collection would benefit the NSPCC. We were glad to have the local branch president, the Duchess of Norfolk in attendance, along with many other branch members. However, with precautions these were able to take place and attendance was good at all Christmas services at St James. This was the first time since 2019 that public family services were able to be offered for the wider community at Christmas.

Review of the year & Evangelism and Outreach

We celebrated 11 baptisms, 1 wedding, 11 funerals and 2 burials of ashes in our church during the year. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

It is important to us that the church is available for private prayer not just to the church family but to the wider visiting community. There are not many places in the local area in which people are able to enter free of charge. St James' church building is usually open from 8:30am to 5:30pm, and the many entries in the Visitors' Book testify to the use of the building by visitors and passers-by. The toilets are also available for those who are working locally, again there not being many free to use facilities in the local area.

Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church pervades. Fr Ian has had several meetings with people who have come into the church whilst it has been open, who have suffered recent bereavements, or other difficult situations. Everyone has been very glad that the church was open and available to them.

Other remarks include the sense of history within; that people of much earlier generations found life and presence there and, comments on the appreciation of the architectural beauty of the building and biblical archaeology.

Provision of Pastoral Care

Fr Ian, along with other lay ministers of Holy Communion continued to minister to those unable to participate in the worshipping life of the church due to age or infirmity. Regular visit to a local care home resumed. The aim is to have housebound communicants visited once a month either by the associate vicar or a lay minister of Holy Communion.

Provision of Church Buildings for the use of the Community

St James' Church Hall has been regularly rented by a nursery school since 1979. This rental agreement ended at the end of 2021. Prior the coming together of the two parishes and with the resumption of regular attendance at the nursery school, the rate of the hall rent was increased. This was to end the net loss situation with the hall rental, which had been the case for some years, which meant that the parish was effectively subsidising the nursery school which was a private, for-profit business. For a number of factors, the nursery school decided to cease operating at the end of 2021. St James Church Hall remains available to let for social functions and is used regularly by Girl Guides, as well as other social groups, and receptions after Baptisms and funerals. The PCC also meet in St James' Church Hall. After discussion and consultation with the Archdeacon of Chichester, and others from Church House, the PCC came to the decision that the best course of action would be to offer the church hall and cottage for sale. Some of the funds from the sale would go towards a re-ordering project in St James Church, and the rest would be invested into a local property with the aim of generating income for the parish. The re-orderings of the west end of St James' Church would allow for greater flexibility in worship, along with more space for such things as PCC meetings, Bible and theological study, fellowship events as well as offering hospitality to the local community. As mentioned above, the great lack of free space in Lancing suggests that a more flexible area in St James Church would add to the local community, and provide a place for meetings and events organised by other, non-church groups.

Charitable Giving

Church members still responded to provide toiletries and other essentials for the Turning Tides homeless charity through the year, as well as the associate vicar serving as a trustee on the Lancing and Sompington Churches Foodbank. Both these charities are regularly advertised in our publications. At Christmas, our usual, traditional service of Nine Lessons and Carols was held. This year it was decided to offer the collection to the National Society for the Prevention of Cruelty to Children (NSPCC). We were blessed with a large congregation and the local branch president, the Duchess of Norfolk was in attendance. The Lancing Parochial Charities Trust,

which provides support to people within the civil parish of Lancing gave out one grant of £305 to the only application received. The income of the Trust was £1323.65.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:

The Revd Felix Smith

Associate Vicar:

The Revd Ian Edgar Chairman

Wardens:

Mr R Frewin

Mr P Bowers

Elected Members

Mrs R Berkley

Mrs W Bowers

Mr R Doran

Mrs J Flake

Mrs A Hughes (Secretary)

Mrs P Phillips (Safeguarding)

Mrs J Rawlinson

Mr R Reeve

Mr P Tester

Mr G Turner (Treasurer – co-opted)

Mrs S Turner

Mr M Young

Deanery Synod

Mrs P Durrant

Miss J Harwood

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Rev'd Ian Edgar, PCC Chairman

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Date.....


Financial Review

Incoming and outgoing resources

Receipts on general unrestricted funds during 2022 totalled £91,319, which includes £8,367 from total received 2022 legacies of £53,367. The remaining legacy balance of £45,000 was designated for use in the reordering of the church. The planned giving through envelopes and banker's orders to December 2022 totalled £29,364 and loose cash collections amounted to £3,476.

Income generated through the rental of the church hall and the two investment properties (St Michaels Ct and Mill Rd) totalled £27,749.

The total received on all funds (unrestricted, restricted and designated) during 2022 was £136,319 and the breakdown is detailed in the Annual Financial Report.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £35,000 paid to the diocese for the share of all churches' Parish Ministry Costs. The total relates directly to the housing, support stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

During 2022 the PCC paid for an Office Manager, Office Administrator, Cleaner and Organist. The Cleaner resigned in April and a restructure of the Parish office means the only two employees of the PCC (at 31st December 2022) are the Office Manager and Organist.

Repairs and refurbishment to the fabric of the church building

The PCC incurred expenses of £634.68 relating to electrical repairs to St James the Less church, which included floodlight adjustments, electrical PAT testing and replacement bulbs. Other maintenance expenses of £150 were incurred through the introduction of door vents. The need for the vents was identified during a safety inspection.

The PCC has paid a total of £9,117.96 to Carden and Godfrey Architects. £8,171.88 of this relates to the reordering of St James the Less church (deducted from designated funds) and the remaining £946.08 relates to the Coombes Quinquennial inspection.

Reserves policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations. The unrestricted general fund closing balances in the PCC current accounts of £51,120 on 31st December 2022 achieved this.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. There are currently no funds invested in this way.

It is PCC policy to invest legacies restricted as to their objects, with the Churches, Charities and Local Authorities financial provider, CCLA, until such time that suitable beneficiaries are identified by the PCC, and payments to them can be made.

Notes to the Annual Financial Report - Lancing with Coombes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

Analysis of total received

	Unrestricted		Restricted Fund/s	Total All Funds Dec-22	Notes
	General Fund	Designated Funds			
Planned giving (excl. tax refunds)	£ 24,059	£ -	£ -	£ 24,059	
Planned giving (no tax refunds)	1,910	-	-	1,910	
Loose cash collections	3,476	-	-	3,476	
Special appeals	-	-	-	-	
Gift Aid recovered	8,217	-	-	8,217	
Summer fete & Christmas bazaar	-	-	-	-	
Christmas music concert	-	-	-	-	
Donations	3,395	-	-	3,395	
Legacies	8,367	45,000	-	53,367	
Grants	-	-	-	-	
Recoverable VAT	-	-	-	-	
Donations and legacies	49,424	45,000	-	94,424	
Fees for weddings & funerals	2,027	-	-	2,027	
Charitable activities	2,027	-	-	2,027	
Summer/spring Xmas fetes	-	-	-	-	
Car boot/cream tea	-	-	-	-	
other fundraising	4,710	-	-	4,710	
Sales of the parish magazine	-	-	-	-	
Temporary letting of property	-	-	-	-	
Bible study notes	-	-	-	-	
Church centre hiring fees	3,049	-	-	3,049	
messy ch/toddler/witdo	-	-	-	-	
Bookstall sales	-	-	-	-	
Other trading activities	7,759	-	-	7,759	
Bank deposit interest	74	-	-	74	
long term hall hire fees	-	-	-	-	
Printing & Stationary Income	3,398	-	-	3,398	
Letting of investment properties	24,700	-	-	24,700	
Investments	28,173	-	-	28,173	
Net funds from asset release	-	-	-	-	
Other receipts	3,936	-	-	3,936	
Total received on all funds	91,319	45,000	-	136,319	

Notes to the Annual Financial Report - Lancing with Coombes

Analysis of total paid

	Unrestricted		Restricted Fund/s	Total All Funds Dec-22 Notes
	General Fund	Designated Funds		
Summer fete expenses	£ -	£ -	£ -	£ -
Concert posters & musicians expenses	-	-	-	-
Other appeals expenses	-	-	-	-
Cost of raising funds	-	-	-	-
Charitable grants and donations	-	-	-	-
Parish share to Chichester Diocese	35,000	-	-	35,000
Salaries and honoraria incl NI	15,200	-	-	15,200
Upkeep of service/stewardship	3,599	-	-	3,599
Mission & evangelism costs	-	-	-	-
Messy ch/todd/wltdo	-	-	-	-
upkeep of church yard	-	-	-	-
water,gas,elec	7,670	-	-	7,670
Office costs	4,855	-	-	4,855
Other regular church running costs	725	-	-	725
Accounting and Examiner's fees	-	-	-	-
Church maintenance & redecoration	3,156	-	30	3,186
New building work	-	8,172	-	8,172
Charitable costs	70,206	8,172	30	78,408
Summer fete expenses	-	-	-	-
Car boot/cream tea	-	-	-	-
Church hall running costs	10,493	-	-	10,493
vicarage costs	3,856	-	-	3,856
Rented property costs	5,238	-	-	5,238
St Michaels lease ext.	-	-	-	-
Bookstall costs	-	-	-	-
Other trading costs	-	-	-	-
Bank charges	118	-	-	118
Trading costs	19,705	-	-	19,705
Total paid on all funds	89,911	8,172	30	98,113

Notes to the Annual Financial Report - Lancing with Coombes

Payments to PCC employees:

	Dec-22
	£
Wages, salaries and honoraria	15,193
Employer National Insurance	7
Employer pension contributions	-
	<u>15,200</u>

Notes to the Annual Financial Report - Lancing with Coombes

Summary of funds

	Balances b/fwd 01-Jan-22	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-22
	£	£	£	£	£
Fabric fund	96	-	-	-	96
Flower Fund	165	-	(30)	-	135
Organ	2,171	-	-	-	2,171
Upkeep Church	10,148	-	-	-	10,148
CCLA Deposit fund	10,782	141	-	-	10,923
Chichester DBF Chancel Insurance Grant	9,059	321	-	-	9,380
Total of all restricted funds	32,421	462	(30)	-	32,853
General fund	206,330	136,319	(81,739)	-	260,910
Total of all unrestricted funds	206,330	136,319	(81,739)	-	260,910
Total funds	238,751	136,781	(81,769)	-	293,763

Statement of Assets and Liabilities - Lancing with Coombes

	<i>Unrestricted</i>		<i>Restricted</i>		<i>Total</i>
	<i>General Fund</i>	<i>Designated Funds</i>	<i>Fund/s</i>	<i>All Funds</i>	<i>Dec-22</i>
	£	£	£	£	
Assets:					
Bank current account					
Treasurer Petty Cash	51,119	36,828	12,549	100,497	
WLTD0 Petty Cash	-	-	-	-	
PCC-owned bank balance	51,119	36,828	12,549	100,497	
Diocesan Assigned Fees received	-	-	-	-	
Total bank and deposit accounts	51,119	36,828	12,549	100,497	
Vat recoverable	-	-	-	-	
Gift Aid recoverable	-	-	-	-	
Chichester DBF Chancel Insurance grant	-	-	9,380	9,380	
Debtors	-	-	9,380	9,380	
CCLA Deposit Fund		-	10,923	10,923	
Investment assets at market value	-	-	10,923	10,923	
2 St Michael's court	152,662	-	-	152,662	
Hall Complex	1	-	-	1	
Investment assets at cost	152,663	-	-	152,663	
Total assets	203,782	36,828	32,852	273,463	
Liabilities:					
Office costs	-	-	-	-	
Electricity used since last billed (est'd)	-	-	-	-	
Deposits collected on behalf of third parties	85	-	-	85	
Total liabilities	85	-	-	85	

Notes

Summary of Financial Receipts and Payments - Lancing with Coombes

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>	<i>Total All Funds Dec-22</i>	<i>Notes</i>
	<i>General Fund</i>	<i>Designated Funds</i>			
Income and endowments from:	£	£	£	£	
Donations and legacies	49,424	45,000	-	94,424	
Charitable activities	2,027	-	-	2,027	
Other trading activities	7,759	-	-	7,759	
Investments	28,173	-	-	28,173	
Other receipts	3,936	-	-	3,936	
Total received	91,319	45,000	-	136,319	
Expenditure on:					
Cost of raising funds	-	-	-	-	
Charitable costs	70,206	8,172	30	78,408	
Trading costs	19,705	-	-	19,705	
Other payments	-	-	-	-	
Total paid	89,911	8,172	30	98,113	
<i>Reconciliation of funds:</i>					
Net income or (net expenditure)	1,409	36,828	(30)	38,207	
net income from release of assets	-	-	-	-	
Closure of Barclays account	(3,936)				
Net movement in funds	(2,527)	36,828	(30)	34,271	
CAF Bank	49,431				
Barclays	4,216				
Bank accounts at 1 January	53,647	-	12,579	66,226	
Bank accounts at 31 December	51,120	36,828	12,549	100,497	

This Annual Financial Report, For the period ended 31/12/2022, including the notes following was approved by the PCC and signed on it's behalf by Associate Vicar and PCC Chairman, Father Ian Edgar.



Date: 9 April 2023



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Lancing with Coombes Parish

**On accounts for the year
ended**

1st January 2022 to 31st December
2022

**Charity no
(if any)**

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the period ended **31 / 12 / 2022**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no material concerns and have come across no other matters in
connection with the examination to which attention should be drawn in order
to enable a proper understanding of the accounts to be reached.

Signed:

Date: 4th April 2023

Name:

Rosanne Nulty

**Relevant professional
qualification(s) or body
(if any):**

Chartered Institute of Public Finance and Accountancy, and Chartered
Institute of Internal Auditors

Address:

4 Below, 4 Heene Terrace
Worthing
BN11 3NP

Section B

Disclosure

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of LANCING WITH COOMBES

St James the Less Church, Lancing & Coombes Church, Coombes

St James the Less, 63 Manor Road, Lancing, BN15 0EY
Coombes Church, Coombes Farm, Coombes, Lancing, BN15 0RS

Registered Charity no. 1145807

From 1st January to 31st December 2022

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Statement of financial receipts and payments

Statement of assets and liabilities

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Report of the independent examiner

Website: Chalkspringchurches.org

Incumbent: The Rev'd Felix Smith
St Michael's Vicarage, 117 Penhill Road, Lancing, BN15 8H

Associate Vicar: The Rev'd Ian Edgar
The Vicarage, 3 Norbury Drive, Lancing, BN15 0QN

Independent Examiner: Mrs Rosanne McNulty

Bankers: CAF Bank LTD, 25 Kings Hill Avenue, Kings Hill, West Malling,
Kent, ME19 4JQ

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With the death of the late Queen Elizabeth II, St James Church became a focus for the local community, with many people coming to sign a book of condolences and many candles were lit. A special Evensong to commemorate Her Late Majesty occurred on the eve of the funeral and was attended by many regular worshippers from the Parish of South Lancing and Sompington, members of the nonconformist churches, and local councillors, the sheriff, and our local Member of Parliament. The associate vicar was interviewed on Heart Radio about the service.

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We celebrated 11 baptisms, 1 wedding, 11 funerals and 2 burials of ashes in our church during the year. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

It is important to us that the church is available for private prayer not just to the church family but to the wider visiting community. There are not many places in the local area in which people are able to enter free of charge. St James' church building is usually open from 8:30am to 5:30pm, and the many entries in the Visitors' Book testify to the use of the building by visitors and passers-by. The toilets are also available for those who are working locally, again there not being many free to use facilities in the local area.

Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church pervades. Fr Ian has had several meetings with people who have come into the church whilst it has been open, who have suffered recent bereavements, or other difficult situations. Everyone has been very glad that the church was open and available to them.

Other remarks include the sense of history within; that people of much earlier generations found life and presence there and, comments on the appreciation of the architectural beauty of the building and biblical archaeology.

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Fr Ian, along with other lay ministers of Holy Communion continued to minister to those unable to participate in the worshipping life of the church due to age or infirmity. Regular visit to a local care home resumed. The aim is to have housebound communicants visited once a month either by the associate vicar or a lay minister of Holy Communion.

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Charitable Giving

Church members still responded to provide toiletries and other essentials for the Turning Tides homeless charity through the year, as well as the associate vicar serving as a trustee on the Lancing and Sompington Churches Foodbank. Both these charities are regularly advertised in our publications. At Christmas, our usual, traditional service of Nine Lessons and Carols was held. This year it was decided to offer the collection to the National Society for the Prevention of Cruelty to Children (NSPCC). We were blessed with a large congregation and the local branch president, the Duchess of Norfolk was in attendance. The Lancing Parochial Charities Trust,

which provides support to people within the civil parish of Lancing gave out one grant of £305 to the only application received. The income of the Trust was £1323.65.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:

The Revd Felix Smith

Associate Vicar:

The Revd Ian Edgar Chairman

Wardens:

Mr R Frewin

Mr P Bowers

Elected Members

Mrs R Berkley

Mrs W Bowers

Mr R Doran

Mrs J Flake

Mrs A Hughes (Secretary)

Mrs P Phillips (Safeguarding)

Mrs J Rawlinson

Mr R Reeve

Mr P Tester

Mr G Turner (Treasurer – co-opted)

Mrs S Turner

Mr M Young

Deanery Synod

Mrs P Durrant

Miss J Harwood

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Rev'd Ian Edgar, PCC Chairman

.....


Date.....


Financial Review

Incoming and outgoing resources

Receipts on general unrestricted funds during 2022 totalled £91,319, which includes £8,367 from total received 2022 legacies of £53,367. The remaining legacy balance of £45,000 was designated for use in the reordering of the church. The planned giving through envelopes and banker's orders to December 2022 totalled £29,364 and loose cash collections amounted to £3,476.

Income generated through the rental of the church hall and the two investment properties (St Michaels Ct and Mill Rd) totalled £27,749.

The total received on all funds (unrestricted, restricted and designated) during 2022 was £136,319 and the breakdown is detailed in the Annual Financial Report.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £35,000 paid to the diocese for the share of all churches' Parish Ministry Costs. The total relates directly to the housing, support stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

During 2022 the PCC paid for an Office Manager, Office Administrator, Cleaner and Organist. The Cleaner resigned in April and a restructure of the Parish office means the only two employees of the PCC (at 31st December 2022) are the Office Manager and Organist.

Repairs and refurbishment to the fabric of the church building

The PCC incurred expenses of £634.68 relating to electrical repairs to St James the Less church, which included floodlight adjustments, electrical PAT testing and replacement bulbs. Other maintenance expenses of £150 were incurred through the introduction of door vents. The need for the vents was identified during a safety inspection.

The PCC has paid a total of £9,117.96 to Carden and Godfrey Architects. £8,171.88 of this relates to the reordering of St James the Less church (deducted from designated funds) and the remaining £946.08 relates to the Coombes Quinquennial inspection.

Reserves policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations. The unrestricted general fund closing balances in the PCC current accounts of £51,120 on 31st December 2022 achieved this.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. There are currently no funds invested in this way.

It is PCC policy to invest legacies restricted as to their objects, with the Churches, Charities and Local Authorities financial provider, CCLA, until such time that suitable beneficiaries are identified by the PCC, and payments to them can be made.

Notes to the Annual Financial Report - Lancing with Coombes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

Analysis of total received

	Unrestricted		Restricted Fund/s	Total All Funds Dec-22	Notes
	General Fund	Designated Funds			
Planned giving (excl. tax refunds)	£ 24,059	£ -	£ -	£ 24,059	
Planned giving (no tax refunds)	1,910	-	-	1,910	
Loose cash collections	3,476	-	-	3,476	
Special appeals	-	-	-	-	
Gift Aid recovered	8,217	-	-	8,217	
Summer fete & Christmas bazaar	-	-	-	-	
Christmas music concert	-	-	-	-	
Donations	3,395	-	-	3,395	
Legacies	8,367	45,000	-	53,367	
Grants	-	-	-	-	
Recoverable VAT	-	-	-	-	
Donations and legacies	49,424	45,000	-	94,424	
Fees for weddings & funerals	2,027	-	-	2,027	
Charitable activities	2,027	-	-	2,027	
Summer/spring Xmas fetes	-	-	-	-	
Car boot/cream tea	-	-	-	-	
other fundraising	4,710	-	-	4,710	
Sales of the parish magazine	-	-	-	-	
Temporary letting of property	-	-	-	-	
Bible study notes	-	-	-	-	
Church centre hiring fees	3,049	-	-	3,049	
messy ch/toddler/witdo	-	-	-	-	
Bookstall sales	-	-	-	-	
Other trading activities	7,759	-	-	7,759	
Bank deposit interest	74	-	-	74	
long term hall hire fees	-	-	-	-	
Printing & Stationary Income	3,398	-	-	3,398	
Letting of investment properties	24,700	-	-	24,700	
Investments	28,173	-	-	28,173	
Net funds from asset release	-	-	-	-	
Other receipts	3,936	-	-	3,936	
Total received on all funds	91,319	45,000	-	136,319	

Notes to the Annual Financial Report - Lancing with Coombes

Analysis of total paid

	Unrestricted		Restricted Fund/s	Total All Funds Dec-22 Notes
	General Fund	Designated Funds		
Summer fete expenses	£ -	£ -	£ -	£ -
Concert posters & musicians expenses	-	-	-	-
Other appeals expenses	-	-	-	-
Cost of raising funds	-	-	-	-
Charitable grants and donations	-	-	-	-
Parish share to Chichester Diocese	35,000	-	-	35,000
Salaries and honoraria incl NI	15,200	-	-	15,200
Upkeep of service/stewardship	3,599	-	-	3,599
Mission & evangelism costs	-	-	-	-
Messy ch/todd/witdo	-	-	-	-
upkeep of church yard	-	-	-	-
water,gas,elec	7,670	-	-	7,670
Office costs	4,855	-	-	4,855
Other regular church running costs	725	-	-	725
Accounting and Examiner's fees	-	-	-	-
Church maintenance & redecoration	3,156	-	30	3,186
New building work	-	8,172	-	8,172
Charitable costs	70,206	8,172	30	78,408
Summer fete expenses	-	-	-	-
Car boot/cream tea	-	-	-	-
Church hall running costs	10,493	-	-	10,493
vicarage costs	3,856	-	-	3,856
Rented property costs	5,238	-	-	5,238
St Michaels lease ext.	-	-	-	-
Bookstall costs	-	-	-	-
Other trading costs	-	-	-	-
Bank charges	118	-	-	118
Trading costs	19,705	-	-	19,705
Total paid on all funds	89,911	8,172	30	98,113

Notes to the Annual Financial Report - Lancing with Coombes

Payments to PCC employees:

	Dec-22
	£
Wages, salaries and honoraria	15,193
Employer National Insurance	7
Employer pension contributions	-
	<u>15,200</u>

Notes to the Annual Financial Report - Lancing with Coombes

Summary of funds

	Balances b/fwd 01-Jan-22	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-22
	£	£	£	£	£
Fabric fund	96	-	-	-	96
Flower Fund	165	-	(30)	-	135
Organ	2,171	-	-	-	2,171
Upkeep Church	10,148	-	-	-	10,148
CCLA Deposit fund	10,782	141	-	-	10,923
Chichester DBF Chancel Insurance Grant	9,059	321	-	-	9,380
Total of all restricted funds	32,421	462	(30)	-	32,853
General fund	206,330	136,319	(81,739)	-	260,910
Total of all unrestricted funds	206,330	136,319	(81,739)	-	260,910
Total funds	238,751	136,781	(81,769)	-	293,763

Statement of Assets and Liabilities - Lancing with Coombes

	<i>Unrestricted</i>		<i>Restricted</i>		<i>Total</i>
	<i>General Fund</i>	<i>Designated Funds</i>	<i>Fund/s</i>	<i>All Funds</i>	<i>Dec-22</i>
	£	£	£		£
Assets:					
Bank current account					
Treasurer Petty Cash	51,119	36,828	12,549	100,497	-
WLTD0 Petty Cash	-	-	-	-	-
PCC-owned bank balance	51,119	36,828	12,549	100,497	-
Diocesan Assigned Fees received	-	-	-	-	-
Total bank and deposit accounts	51,119	36,828	12,549	100,497	
Vat recoverable	-	-	-	-	-
Gift Aid recoverable	-	-	-	-	-
Chichester DBF Chancel Insurance grant	-	-	9,380	9,380	-
Debtors	-	-	9,380	9,380	
CCLA Deposit Fund		-	10,923	10,923	-
Investment assets at market value	-	-	10,923	10,923	
2 St Michael's court	152,662	-	-	152,662	-
Hall Complex	1	-	-	1	-
Investment assets at cost	152,663	-	-	152,663	
Total assets	203,782	36,828	32,852	273,463	
Liabilities:					
Office costs	-	-	-	-	-
Electricity used since last billed (est'd)	-	-	-	-	-
Deposits collected on behalf of third parties	85	-	-	85	-
Total liabilities	85	-	-	85	

Notes

Summary of Financial Receipts and Payments - Lancing with Coombes

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>	<i>Total All Funds Dec-22</i>	<i>Notes</i>
	<i>General Fund</i>	<i>Designated Funds</i>			
Income and endowments from:	£	£	£	£	
Donations and legacies	49,424	45,000	-	94,424	
Charitable activities	2,027	-	-	2,027	
Other trading activities	7,759	-	-	7,759	
Investments	28,173	-	-	28,173	
Other receipts	3,936	-	-	3,936	
Total received	91,319	45,000	-	136,319	
Expenditure on:					
Cost of raising funds	-	-	-	-	
Charitable costs	70,206	8,172	30	78,408	
Trading costs	19,705	-	-	19,705	
Other payments	-	-	-	-	
Total paid	89,911	8,172	30	98,113	
<i>Reconciliation of funds:</i>					
Net income or (net expenditure)	1,409	36,828	(30)	38,207	
net income from release of assets	-	-	-	-	
Closure of Barclays account	(3,936)				
Net movement in funds	(2,527)	36,828	(30)	34,271	
CAF Bank	49,431				
Barclays	4,216				
Bank accounts at 1 January	53,647	-	12,579	66,226	
Bank accounts at 31 December	51,120	36,828	12,549	100,497	

This Annual Financial Report, For the period ended 31/12/2022, including the notes following was approved by the PCC and signed on it's behalf by Associate Vicar and PCC Chairman, Father Ian Edgar.



Date: 9 April 2023



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Lancing with Coombes Parish

**On accounts for the year
ended**

1st January 2022 to 31st December
2022

**Charity no
(if any)**

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the period ended **31 / 12 / 2022**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no material concerns and have come across no other matters in
connection with the examination to which attention should be drawn in order
to enable a proper understanding of the accounts to be reached.

Signed:

Date: 4th April 2023

Name: Rosanne Nulty

**Relevant professional
qualification(s) or body
(if any):** Chartered Institute of Public Finance and Accountancy, and Chartered
Institute of Internal Auditors

Address:

4 Below, 4 Heene Terrace
Worthing
BN11 3NP

Section B

Disclosure

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of LANCING WITH COOMBES

St James the Less Church, Lancing & Coombes Church, Coombes

St James the Less, 63 Manor Road, Lancing, BN15 0EY
Coombes Church, Coombes Farm, Coombes, Lancing, BN15 0RS

Registered Charity no. 1145807

From 1st January to 31st December 2022

CONTENTS

Trustees annual report

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the independent examiner

Website: Chalkspringchurches.org

Incumbent: The Rev'd Felix Smith
St Michael's Vicarage, 117 Penhill Road, Lancing, BN15 8H

Associate Vicar: The Rev'd Ian Edgar
The Vicarage, 3 Norbury Drive, Lancing, BN15 0QN

Independent Examiner: Mrs Rosanne McNulty

Bankers: CAF Bank LTD, 25 Kings Hill Avenue, Kings Hill, West Malling,
Kent, ME19 4JQ

LANCING WITH COOMBES

Trustees Annual Report 2022

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Rev'd F Smith and the Associate Vicar, Rev'd Ian Edgar, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
 - Enabling as many people as possible to become part of our parish community
 - Teaching, baptising and nurturing new and existing believers
 - Maintaining an overview of worship throughout the parish
 - Considering how services can involve the many groups that live within the parish
 - Putting faith into practice, through prayer and scripture, music and sacrament
 - Offering worship and prayer, learning about the Gospel, in small group situations
 - Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
 - Provision of pastoral care for people living in the parish
 - Providing assistance to the poor and needy of the parish
 - Giving grants to missionary organisations
 - Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
 - Maintaining the fabric of the church building as a historic centre and focus of life in the village.
- **What we achieved and how we affected beneficiaries' lives**

Trustee's Report

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life. Throughout 2022, a regular pattern of worship based upon the services of Morning and Evening Prayer takes place each day of the week at St James, excepting Tuesdays (which was the associate vicar's day off) and other times when Fr Ian was on holiday with his family. Though attendance at these services is not high, there is a small but committed number that attend each day and continue to offer praise and thanksgiving to Almighty God daily – the first task of the Church of Christ. The regular pattern, which is advertised, places prayer at the heart of everything the parish does. It also ensures parishioners and others outside the worshipping community know that the priest is regularly praying for them and is pastorally available at those times. The church remained open for private prayer each day throughout the year, even at times when Fr Ian was away on holiday or the week he was at home with Covid. The average weekly attendance in October 2022 was 107 people attending services through the week. The average Sunday attendance at the Parish Eucharist at St James was 58. Once a month the Holy Eucharist was celebrated at Coombes Church at 9:30am, following Morning Prayer which begins at 9am on the second Sunday of the month. In a few cases, Easter and Pentecost for example, the usual 2nd Sunday was shifted to another Sunday, as was the case in June when the associate vicar was on a parish pilgrimage to Walsingham. This allowed a pastoral continuity, and for major Holy Days to be celebrated in Coombes Church.

[TRUSTEES ANNUAL REPORT AND ANNUAL FINANCIAL REPORT]

There are 104 parishioners on the electoral roll.

Service to the wider community

Visits from both the Globe Primary and North Lancing primary happened during 2022, both in Lent and during Advent, with the children learning about Christian traditions, as well as the history of St James Church and aspects of its architecture and how that relates to the worship of the Church.

A successful Spring Fair was held at the church hall, attracting many people and providing a place for local craft vendors to offer the wares for sale, as well as the parish raising funds.

The regular coffee mornings became very much an established pattern at the Church Hall in Lancing with local, non-churchgoers coming to enjoy coffee, tea, cake, and a chance to see friends and neighbours. These were held the second Thursday of each month throughout 2022.

With the death of the late Queen Elizabeth II, St James Church became a focus for the local community, with many people coming to sign a book of condolences and many candles were lit. A special Evensong to commemorate Her Late Majesty occurred on the eve of the funeral and was attended by many regular worshippers from the Parish of South Lancing and Sompington, members of the nonconformist churches, and local councillors, the sheriff, and our local Member of Parliament. The associate vicar was interviewed on Heart Radio about the service.

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It is important to us that the church is available for private prayer not just to the church family but to the wider visiting community. There are not many places in the local area in which people are able to enter free of charge. St James' church building is usually open from 8:30am to 5:30pm, and the many entries in the Visitors' Book testify to the use of the building by visitors and passers-by. The toilets are also available for those who are working locally, again there not being many free to use facilities in the local area.

Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church pervades. Fr Ian has had several meetings with people who have come into the church whilst it has been open, who have suffered recent bereavements, or other difficult situations. Everyone has been very glad that the church was open and available to them.

Other remarks include the sense of history within; that people of much earlier generations found life and presence there and, comments on the appreciation of the architectural beauty of the building and biblical archaeology.

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Fr Ian, along with other lay ministers of Holy Communion continued to minister to those unable to participate in the worshipping life of the church due to age or infirmity. Regular visit to a local care home resumed. The aim is to have housebound communicants visited once a month either by the associate vicar or a lay minister of Holy Communion.

Provision of Church Buildings for the use of the Community

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Charitable Giving

Church members still responded to provide toiletries and other essentials for the Turning Tides homeless charity through the year, as well as the associate vicar serving as a trustee on the Lancing and Sompington Churches Foodbank. Both these charities are regularly advertised in our publications. At Christmas, our usual, traditional service of Nine Lessons and Carols was held. This year it was decided to offer the collection to the National Society for the Prevention of Cruelty to Children (NSPCC). We were blessed with a large congregation and the local branch president, the Duchess of Norfolk was in attendance. The Lancing Parochial Charities Trust,

which provides support to people within the civil parish of Lancing gave out one grant of £305 to the only application received. The income of the Trust was £1323.65.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:

The Revd Felix Smith

Associate Vicar:

The Revd Ian Edgar Chairman

Wardens:

Mr R Frewin

Mr P Bowers

Elected Members

Mrs R Berkley

Mrs W Bowers

Mr R Doran

Mrs J Flake

Mrs A Hughes (Secretary)

Mrs P Phillips (Safeguarding)

Mrs J Rawlinson

Mr R Reeve

Mr P Tester

Mr G Turner (Treasurer – co-opted)

Mrs S Turner

Mr M Young

Deanery Synod


Mrs P Durrant

Miss J Harwood

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Rev'd Ian Edgar, PCC Chairman

.....


Date.....


Financial Review

Incoming and outgoing resources

Receipts on general unrestricted funds during 2022 totalled £91,319, which includes £8,367 from total received 2022 legacies of £53,367. The remaining legacy balance of £45,000 was designated for use in the reordering of the church. The planned giving through envelopes and banker's orders to December 2022 totalled £29,364 and loose cash collections amounted to £3,476.

Income generated through the rental of the church hall and the two investment properties (St Michaels Ct and Mill Rd) totalled £27,749.

The total received on all funds (unrestricted, restricted and designated) during 2022 was £136,319 and the breakdown is detailed in the Annual Financial Report.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £35,000 paid to the diocese for the share of all churches' Parish Ministry Costs. The total relates directly to the housing, support stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

During 2022 the PCC paid for an Office Manager, Office Administrator, Cleaner and Organist. The Cleaner resigned in April and a restructure of the Parish office means the only two employees of the PCC (at 31st December 2022) are the Office Manager and Organist.

Repairs and refurbishment to the fabric of the church building

The PCC incurred expenses of £634.68 relating to electrical repairs to St James the Less church, which included floodlight adjustments, electrical PAT testing and replacement bulbs. Other maintenance expenses of £150 were incurred through the introduction of door vents. The need for the vents was identified during a safety inspection.

The PCC has paid a total of £9,117.96 to Carden and Godfrey Architects. £8,171.88 of this relates to the reordering of St James the Less church (deducted from designated funds) and the remaining £946.08 relates to the Coombes Quinquennial inspection.

Reserves policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations. The unrestricted general fund closing balances in the PCC current accounts of £51,120 on 31st December 2022 achieved this.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. There are currently no funds invested in this way.

It is PCC policy to invest legacies restricted as to their objects, with the Churches, Charities and Local Authorities financial provider, CCLA, until such time that suitable beneficiaries are identified by the PCC, and payments to them can be made.

Notes to the Annual Financial Report - Lancing with Coombes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

Analysis of total received

	Unrestricted		Restricted Fund/s	Total All Funds Dec-22	Notes
	General Fund	Designated Funds			
Planned giving (excl. tax refunds)	£ 24,059	£ -	£ -	£ 24,059	
Planned giving (no tax refunds)	1,910	-	-	1,910	
Loose cash collections	3,476	-	-	3,476	
Special appeals	-	-	-	-	
Gift Aid recovered	8,217	-	-	8,217	
Summer fete & Christmas bazaar	-	-	-	-	
Christmas music concert	-	-	-	-	
Donations	3,395	-	-	3,395	
Legacies	8,367	45,000	-	53,367	
Grants	-	-	-	-	
Recoverable VAT	-	-	-	-	
Donations and legacies	49,424	45,000	-	94,424	
Fees for weddings & funerals	2,027	-	-	2,027	
Charitable activities	2,027	-	-	2,027	
Summer/spring Xmas fetes	-	-	-	-	
Car boot/cream tea	-	-	-	-	
other fundraising	4,710	-	-	4,710	
Sales of the parish magazine	-	-	-	-	
Temporary letting of property	-	-	-	-	
Bible study notes	-	-	-	-	
Church centre hiring fees	3,049	-	-	3,049	
messy ch/toddler/witdo	-	-	-	-	
Bookstall sales	-	-	-	-	
Other trading activities	7,759	-	-	7,759	
Bank deposit interest	74	-	-	74	
long term hall hire fees	-	-	-	-	
Printing & Stationary Income	3,398	-	-	3,398	
Letting of investment properties	24,700	-	-	24,700	
Investments	28,173	-	-	28,173	
Net funds from asset release	-	-	-	-	
Other receipts	3,936	-	-	3,936	
Total received on all funds	91,319	45,000	-	136,319	

Notes to the Annual Financial Report - Lancing with Coombes

Analysis of total paid

	Unrestricted		Restricted Fund/s	Total All Funds Dec-22 Notes
	General Fund	Designated Funds		
Summer fete expenses	£ -	£ -	£ -	£ -
Concert posters & musicians expenses	-	-	-	-
Other appeals expenses	-	-	-	-
Cost of raising funds	-	-	-	-
Charitable grants and donations	-	-	-	-
Parish share to Chichester Diocese	35,000	-	-	35,000
Salaries and honoraria incl NI	15,200	-	-	15,200
Upkeep of service/stewardship	3,599	-	-	3,599
Mission & evangelism costs	-	-	-	-
Messy ch/todd/wltdo	-	-	-	-
upkeep of church yard	-	-	-	-
water,gas,elec	7,670	-	-	7,670
Office costs	4,855	-	-	4,855
Other regular church running costs	725	-	-	725
Accounting and Examiner's fees	-	-	-	-
Church maintenance & redecoration	3,156	-	30	3,186
New building work	-	8,172	-	8,172
Charitable costs	70,206	8,172	30	78,408
Summer fete expenses	-	-	-	-
Car boot/cream tea	-	-	-	-
Church hall running costs	10,493	-	-	10,493
vicarage costs	3,856	-	-	3,856
Rented property costs	5,238	-	-	5,238
St Michaels lease ext.	-	-	-	-
Bookstall costs	-	-	-	-
Other trading costs	-	-	-	-
Bank charges	118	-	-	118
Trading costs	19,705	-	-	19,705
Total paid on all funds	89,911	8,172	30	98,113

Notes to the Annual Financial Report - Lancing with Coombes

Payments to PCC employees:

	Dec-22
	£
Wages, salaries and honoraria	15,193
Employer National Insurance	7
Employer pension contributions	-
	<u>15,200</u>

Notes to the Annual Financial Report - Lancing with Coombes

Summary of funds

	Balances b/fwd 01-Jan-22	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-22
	£	£	£	£	£
Fabric fund	96	-	-	-	96
Flower Fund	165	-	(30)	-	135
Organ	2,171	-	-	-	2,171
Upkeep Church	10,148	-	-	-	10,148
CCLA Deposit fund	10,782	141	-	-	10,923
Chichester DBF Chancel Insurance Grant	9,059	321	-	-	9,380
Total of all restricted funds	32,421	462	(30)	-	32,853
General fund	206,330	136,319	(81,739)	-	260,910
Total of all unrestricted funds	206,330	136,319	(81,739)	-	260,910
Total funds	238,751	136,781	(81,769)	-	293,763

Statement of Assets and Liabilities - Lancing with Coombes

	<i>Unrestricted</i>		<i>Restricted</i>		<i>Total</i>
	<i>General Fund</i>	<i>Designated Funds</i>	<i>Fund/s</i>	<i>All Funds</i>	<i>Dec-22</i>
	£	£	£	£	
Assets:					
Bank current account					
Treasurer Petty Cash	51,119	36,828	12,549	100,497	
WLTD0 Petty Cash	-	-	-	-	
PCC-owned bank balance	51,119	36,828	12,549	100,497	
Diocesan Assigned Fees received	-	-	-	-	
Total bank and deposit accounts	51,119	36,828	12,549	100,497	
Vat recoverable	-	-	-	-	
Gift Aid recoverable	-	-	-	-	
Chichester DBF Chancel Insurance grant	-	-	9,380	9,380	
Debtors	-	-	9,380	9,380	
CCLA Deposit Fund		-	10,923	10,923	
Investment assets at market value	-	-	10,923	10,923	
2 St Michael's court	152,662	-	-	152,662	
Hall Complex	1	-	-	1	
Investment assets at cost	152,663	-	-	152,663	
Total assets	203,782	36,828	32,852	273,463	
Liabilities:					
Office costs	-	-	-	-	
Electricity used since last billed (est'd)	-	-	-	-	
Deposits collected on behalf of third parties	85	-	-	85	
Total liabilities	85	-	-	85	

Notes

Summary of Financial Receipts and Payments - Lancing with Coombes

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>	<i>Total All Funds Dec-22</i>	<i>Notes</i>
	<i>General Fund</i>	<i>Designated Funds</i>			
Income and endowments from:	£	£	£	£	
Donations and legacies	49,424	45,000	-	94,424	
Charitable activities	2,027	-	-	2,027	
Other trading activities	7,759	-	-	7,759	
Investments	28,173	-	-	28,173	
Other receipts	3,936	-	-	3,936	
Total received	91,319	45,000	-	136,319	
Expenditure on:					
Cost of raising funds	-	-	-	-	
Charitable costs	70,206	8,172	30	78,408	
Trading costs	19,705	-	-	19,705	
Other payments	-	-	-	-	
Total paid	89,911	8,172	30	98,113	
<i>Reconciliation of funds:</i>					
Net income or (net expenditure)	1,409	36,828	(30)	38,207	
net income from release of assets	-	-	-	-	
Closure of Barclays account	(3,936)				
Net movement in funds	(2,527)	36,828	(30)	34,271	
CAF Bank	49,431				
Barclays	4,216				
Bank accounts at 1 January	53,647	-	12,579	66,226	
Bank accounts at 31 December	51,120	36,828	12,549	100,497	

This Annual Financial Report, For the period ended 31/12/2022, including the notes following was approved by the PCC and signed on it's behalf by Associate Vicar and PCC Chairman, Father Ian Edgar.



Date: 9 April 2023



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Lancing with Coombes Parish

**On accounts for the year
ended**

1st January 2022 to 31st December
2022

**Charity no
(if any)**

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the period ended **31 / 12 / 2022**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no material concerns and have come across no other matters in
connection with the examination to which attention should be drawn in order
to enable a proper understanding of the accounts to be reached.

Signed:

Date: 4th April 2023

Name:

Rosanne Nulty

**Relevant professional
qualification(s) or body
(if any):**

Chartered Institute of Public Finance and Accountancy, and Chartered
Institute of Internal Auditors

Address:

4 Below, 4 Heene Terrace
Worthing
BN11 3NP

Section B

Disclosure

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of LANCING WITH COOMBES

St James the Less Church, Lancing & Coombes Church, Coombes

St James the Less, 63 Manor Road, Lancing, BN15 0EY
Coombes Church, Coombes Farm, Coombes, Lancing, BN15 0RS

Registered Charity no. 1145807

From 1st January to 31st December 2022

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Trustees annual report

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the independent examiner

Website: Chalkspringchurches.org

Incumbent: The Rev'd Felix Smith
St Michael's Vicarage, 117 Penhill Road, Lancing, BN15 8H

Associate Vicar: The Rev'd Ian Edgar

The Vicarage, 3 Norbury Drive, Lancing, BN15 0QN

Independent Examiner: Mrs Rosanne McNulty

Bankers: CAF Bank LTD, 25 Kings Hill Avenue, Kings Hill, West Malling,
Kent, ME19 4JQ