

1st Ninfield & Crowhurst Scout Group

Minutes of the 2023 Annual Trustee General Meeting

Held on Friday 3rd November 2023 At Catsfield Village hall, Catsfield

Present:

Open meeting

Item	Agenda Items	
1	<p>Welcome and Introduction from the Group Section Chairman – Rosemary Cooper.</p> <p>Rosemary Cooper welcomed everyone to the Annual General meeting of the 1st Ninfield and Crowhurst Trustees Scout Group, She thanked all the Leaders, helpers, and everyone for attending the meeting and supporting the fund raising quiz night.</p>	
2	<p>To Approve minutes of the AGM held on 3rd November 2023</p> <p>Rosemary read out the minutes from the previous Annual General meeting held on the 18th November 2022. There were no queries raised on these minutes. The minutes of the 2022 AGM were signed and agreed by the Chairman.</p>	
3	<p>Group Section Leaders report – Glen Harrison.</p> <p>Thank you to all the Leaders, parents and everyone who has helped over the past year, we have received help from so many people.</p> <p>We currently have a small group, due to lockdown this has had an effect on numbers joining the scout groups and gaps in numbers going up through the groups. Some are lacking in confidence, with the support of scouts they learn skills for life.</p>	
4	<p>To receive the Group and Consider the annual Statement of Accounts.</p> <p>Dick Creasy – The group Treasurer reported that membership subscriptions are down. There is no section in Crowhurst. Net subscription £3341.00 . Received lots of donations to support the trip to Switzerland.</p> <p>Fund raising is up, without this we use the group savings. We have recently changed bank from HSBC to Caf bank, we receive more interest on our accounts.</p> <p>There is a slight increase in the rent of the hall and activates have increased through the winter.</p> <p>Kandersteg trip £7000.00 was paid out in August this year.</p> <p>Assets are similar to last year, breakdown of the Switzerland trip was handed out £16173.84.</p> <p>Donations, sponsors, fundraising, Rotary, horseracing night and big breakfast have raised funds over the past year.</p>	

	Accounts were signed by Rosemary Cooper and Richard Creasey. The Committee has fully accepted under the Charity's constitution to become Trustees.	
5	To approve the Group Section Leaders nomination of Group Chair The Group Section Leader nominated Rosemary Cooper as the Chairman, Glen Harrison seconded and was unanimously carried. Rosemary accepted the position of Group Chairman for the ensuing year.	
6	Election of the Group Secretary Barbara Smith was proposed as Secretary by Glen Harrison and seconded by Rosemary Cooper and was unanimously carried. Barbara accepted the position of Group secretary for the ensuing year.	
7	Election of Treasurer Dick Creasey was proposed by Tracey Harrison and seconded by Rosemary Cooper and was unanimously carried. Dick accepted the position of group Treasurer for the ensuing year. Dick thanked Carol Hodgson with her knowledge in computer support spreadsheets. Veronica for her continuing fund raising. Over £1000.00 easy fund raising, The 100 club all raised funds for the group.	
8	Elections of Section Lead Volunteers to the Group Trustee Committee : Sandra Creasey (Beaver Leader), Tracey Harrison (cub Leader), Elaine Gausden (Scout Leader), Veronica Sargent (Fundraising Co-ordinator) and Karen Duval (Memorial Hall, Representative) were all proposed and elected to the Group as Trustee's for the ensuing year.	
9	To appoint an independent Examiner It was agreed to reappoint Richard Hodgson as the Independent Examiner for 23/24	
10	Comments by District Commissioner or their representative: The District Commissioner Lee Furlong said a big thank you to all the Leaders, helpers and everyone who support the group. The dedication and benefit's of working together as a team, supporting and creating a programme for the Scout members to learn and enjoy. What an opportunity for the Explores to go to Kandersteg . It is with the support of the Scouting group that these actives will benefit young people now and for the future.	
11	To receive any other reports. None submitted.	

12	Close meeting There being no further business, the meeting closed.	
	Before and following the meeting a Quiz night was held to raise funds for the group.	

1st Ninfield (Incorporating 1st Crowhurst) SCOUT GROUP

Receipts and Payments Account 2022 / 23

For the year from	01/08/2022	To	31/07/2023
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	2021/22 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	8,688.50	7,300.50
Less:Membership subscriptions paid on (National/County/Area/District)	4,343.00	3,959.00
Net membership subscriptions retained	4,345.50	3,341.50
Youth Camps, Outings & Scouting Activities	4,984.60	2,905.98
Badges/Uniforms	2,284.17	1,103.96
Donations	1,983.59	1,029.50
Legacies	0.00	0.00
Gift Aid	0.00	0.00
Kander100 & D of E	358.00	14,219.09
Sub total	13,955.86	22,600.03
Grants		
Maintenenace grant	0.00	0.00
Other grants	0.00	0.00
Sub total	0.00	0.00
Fundraising (gross)		
Fundraising (gross)	2,307.05	2,649.45
other Grants	0.00	0.00
Sub total	2,307.05	2,649.45
Investment income		
Bank interest	0.00	0.00
Building Society interest	3.12	131.77
The Scout Association Charity Deposit Account	0.00	0.00
Property Rent income	0.00	0.00
Other investment income	0.00	0.00
Sub total	3.12	131.77
Total Gross Income	16,266.03	25,381.25
Asset and investment sales, etc.		
Total receipts	16,266.03	25,381.25

For the year from	01/08/2022	To	31/07/2023
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Receipts and payments

	2021/22 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Youth Camps, Outings & Scouting Activities	6,820.35	7,862.06
Adult support and training	0.00	0.00
Rent	2,011.25	2,005.50
Refunds	65.00	0.00
Insurance	270.01	323.78
Kander100 & D of E	0.00	7,148.36
Materials & Equipment	1,089.48	1,676.64
Printing and photocopying & Admin	823.29	653.64
Badges & Uniforms	2,724.22	3,216.97
AGM, Auditor and trustee expenses	0.00	0.00
Capital Equipment	119.96	172.00
Sundry Costs	589.00	659.01
Sub total	14,512.56	23,717.96
Fundraising expenses		
General	0.00	0.00
Donations	0.00	0.00
Other fundraising costs	0.00	0.00
Sub total	0.00	0.00
Total Gross Expenditure	14,512.56	23,717.96
Asset and investment purchases, etc.		
Total payments	14,512.56	23,717.96
Net of receipts/(payments)	1,753.47	1,663.29
Cash funds last year end	18,130.41	19,883.88
Cash funds this year end	19,883.88	21,547.17

Statement of Assets and Liabilities at the end of the year

	31st July 2022	31st July 2023
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	8,818.76	6,400.85
Bank deposit account	0.00	0.00
Building society account	11,010.04	15,141.81
The Scout Association Short Term Investment Service	0.00	0.00
Cash/Floats	55.08	4.51
Total cash funds	19,883.88	21,547.17
Other monetary assets		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Badge stock		23.87
Shop stock		27.50
Other stock		
Land and buildings		
Scouting equipment, furniture etc (Dep'n @ 15% p.a.)	10,633.81	9,210.74
Other	0.00	0.00
Sub total	10,633.81	9,262.11
Liabilities		
Accounts not yet paid	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
Sub total	0.00	0.00
Contingent Liabilities and future obligations		
Total Net Assets	30,517.69	30,809.28

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

		Chairman
		Group Treasurer

Independent examiner's report to the trustees of 1st Ninfield & Crowhurst Scout Group

I report to the trustees on my examination of the accounts of the 1st Ninfield & Crowhurst Scout Group for the year ended 31st July 2023

Responsibilities and basis of report

As the charity trustees of the 1st Ninfield & Crowhurst Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Ninfield & Crowhurst Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Ninfield & Crowhurst Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Mr. Richard Hodgson FCCA

Address: April Cottage, Church Road, Catsfield, East Sussex. TN33 9DP

Date: 26th October 2023