



## Trustees' Annual Report for the period

From 2nd March 2020 To 1st March 2021

Charity name: Radwinter Village Hall Charity

Charity registration number: 1145756

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>(1) The primary objective of the charity is the provision and maintenance of a village hall for the benefit of the inhabitants of the area of benefit, including use for:</p> <ul style="list-style-type: none"> <li>(a) meetings, lectures and classes, and</li> <li>(b) other forms of recreation and leisure-time occupation, and to improve the conditions of life for the inhabitants.</li> </ul> <p>There is a restriction to the above in that the trustees have to allow the Parochial Church Council to have first right of use of the village hall on Sundays and other Holy Days of the Church of England free of rent (but subject to payment of costs).</p> <p>(2) The secondary objective of the charity is to apply monies, insofar as they are in the opinion of the trustees surplus to the requirements of the primary objective, to the charitable purposes for the benefit of the inhabitants of the area of benefit.</p> <p>(3) The third objective of the charity is, if and insofar as the income of the charity cannot be applied towards the objects specified in sub-clauses (1) and (2) above, the trustees may apply it in the maintenance and upkeep of the Almshouses.</p> <p>To facilitate the objectives, the property known as Radwinter Village Hall described in part 1 of</p>

		the schedule to this scheme must be appropriated and used by the trustees for the objectives of the charity.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Due to covid restrictions during the period the charity could only maintain very limited use of the village hall by the inhabitants of the village and some provision of other services and donations for the benefit of the village of Radwinter.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	During the period the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the period the use of the hall decreased significantly but income was supported by covid grants.</p> <p>Overall costs increased slightly, in part because of extra maintenance to the roof but useage costs reduced.</p> <p>The new access ramp to meet disabled access requirements was completed.</p> <p>Provisions to the village of insurance for the defibrillator, grass cutting and hedge cutting have helped residents.</p>



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in its strongest financial position ever, with an accumulated fund of £45,289.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Experience of maintenance costs leads the trustees to try to hold reserves of £30,000 to cover emergency repairs to the property; any such reserve forms part of the accumulated fund.
Amount of reserves held	Para 1.22	£30,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee selection is complex and as per the trust scheme, drawn up with the assistance of the Charity Commission. The arrangements in the scheme are followed and are partly ex officio, partly elected, partly appointed and partly co-opted.

## Reference and Administrative details

Charity name	Radwinter Village Hall Charity
Other name the charity uses	N/A
Registered charity number	1145756
Charity's principal address	The Village Hall Water Lane Radwinter Essex CB10 2TX



## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs S Bright	Chair		
2	Mrs W Rowley			Parochial Church Council
3	Mrs E Duck			Parish Council
4	Mrs K Shoolheifer	Secretary		
5	Mr D Bacon			
6	Mr S Graves			
7	Mr P Camp	Treasurer		
8	Mr D Richardson		21/12/2020 - 1/3/2021	Parish Council
9				
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The Official Custodian for Charities		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

### Other optional information

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

SUSAN JANE BRIGHT

Position (eg Secretary,  
Chair, etc)

CHAIR

Date

30/9/2021



## Radwinter Village Hall Charity

(Registered charity number 1145756)

BALANCE SHEET as at 1st March 2021

	<u>1st March</u> <u>2021</u> £	<u>1st March</u> <u>2020</u> £
<u>Current Assets</u>		
Bank	14,994.01	9,988.83
Bank - reserved for property	30,000.00	20,025.35
Cash	514.83	573.06
Debtors	-220.00	110.00
Net Assets	<u>45,288.84</u>	<u>30,697.24</u>
Accumulated Fund at 1st March 2020	30,697.24	22,531.62
Surplus / (Deficit)	14,591.60	8,165.62
Accumulated Fund at 1st March 2021	<u>45,288.84</u>	<u>30,697.24</u>

Radwinter Village Hall Charity took over the assets and operation of the village hall on 2nd March 2011. The fixed asset of the building and two cottages are not shown in these accounts as they are held in trust for the Charity by the Official Custodian for Charities and cannot be disposed of without the agreement of a meeting of the inhabitants of Radwinter; their rebuild cost for insurance purposes was estimated at £942,000 on 20th March 2012. These accounts have been prepared on a receipts and payments basis.

### Examiner's Report

The entries in the above accounts have been test checked to the underlying vouchers supplied and found to be in accordance therewith.

Signed: Kathy Clay  
Independent Examiner

Date: 4-5-21

# Radwinter Village Hall Charity

(Registered charity number 1145756)

## INCOME & EXPENDITURE ACCOUNT for the year to 1st March 2021

	<u>1st March</u> <u>2021</u> £	<u>1st March</u> <u>2020</u> £
<u>Income</u>		
Rent from cottages	20,940.00	20,940.00
Hire of hall	395.50	4,788.00
Uttlesford D C - Polling Station	-	450.00
Uttlesford D C - Covid Grant	10,000.00	
Lectures	-	140.00
Fund raising	-	1,164.00
Donations - reserved for Car Park Gate	125.00	110.00
PAT Testing	12.00	70.00
Bank interest	6.36	20.03
Total Income	<u>31,478.86</u>	<u>27,682.03</u>
<u>Expenditure</u>		
Renting agents commission	2,512.80	2,512.80
Heating	-	1,035.45
Lighting	309.36	394.70
Water	326.18	384.81
Repairs and maintenance	5,119.37	2,654.56
Licences and insurance	3,272.34	3,343.50
Cleaning	2,637.26	2,712.81
Miscellaneous	608.48	1,050.31
Defibrillator	227.47	227.47
Total Expenditure	<u>15,013.26</u>	<u>14,316.41</u>
Income less Expenditure	<u>16,465.60</u>	<u>13,365.62</u>
<u>Charity Donations</u>		
Village - UDC Green Skip		-680.00
Village - Grass cutting - Village Green	289.00	-303.00
Village - Hedge Cutting for Almshouses	<u>85.00</u>	
	-374.00	
<u>New Access Ramp</u>		
New Access Ramp cost year to 1/3/20		-4,217.00
New Access Ramp Handrail cost to year 1/3/21	-1,500.00	
(Note Donations received for new Ramp in year ended 1st March 2019: £1500 from CIF and £50 from Village Show)		
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