



**Jericho Road Project**  
(Registered charity, number 1145740)  
**Financial statements**  
**for the year ended 31 December 2023**

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**Jericho Road Project  
Trustees' annual report  
for the year ended 31 December 2023**

**Full name** Jericho Road Project

**Registered charity number** 1145740

**Organisation type** Charitable incorporated organisation

**Principal address**

Flat 1A Chestnut Grove, Nottingham, NG3 5AD

**Trustees**

Susan Clark

Kay Wainman

Rev Kate Kent

Andrea Shea

Tina Leonardi, from 12 January 2023

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Objectives**

The objects for which the charity is established are:

- (a) To advance the Christian faith in accordance with the Statement of Faith for the benefit of the public in the City of Nottingham and in such parts of the United Kingdom or the world as the directors of the Charity may from time to time think fit.
- (b) To aid persons who are in need by reason of their involvement in the sex industry and/or drugs abuse and/or homelessness or those who are at risk of becoming involved as such in the City of Nottingham and in such parts of the United Kingdom or the world as the directors of the Charity may from time to time think fit.
- (c) To relieve poverty amongst sex industry workers and their dependants in the City of Nottingham and in such parts of the United Kingdom or the world as the directors of the Charity may from time to time think fit by providing education and advice on health, housing and financial issues.
- (d) To advance education and awareness of the condition and needs of sex industry workers.

Our aims fully reflect the objectives for which the charity was established.

# **Jericho Road Project**

## **Governance and management**

The CIO is operated under the rules of its constitution registered with the Charity Commission on 19th December 2022. Until 19th December 2022, the charity was a Charitable Company Limited by Guarantee with Registered Company Number: 07868116

Trustees are appointed as and when seems fit according to the needs of the charity and in accordance with the constitution of the CIO.

New Trustees would already be aware of the practical work of the charity and are supplied with a 'New Trustee Pack' with information including:

- The obligations of Trustee membership;
- Jericho Road Project's Constitution, Mission and Values and Business plan; and
- Most recent Annual Report and Accounts and Fundraising Strategy.

The Board of Trustees are legally responsible for the overall management and control of the charity and meet at least eight times a year.

The day to day running of the charity is delegated to the staff team.

## **Risk management**

The Trustees actively review the major risks that the charity may face. They continually monitor and control these risks to mitigate any impact that they may have on the charity in the future.

Detailed considerations of risk are dealt with by the Trustees.

Through the risk management processes established by the charity, the Trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable, but not absolute assurance, that major risks have been adequately managed.

Key controls used by the charity include:

- Formal agendas for all Board and Committee activity:
- Strategic planning, budgeting, and accounting:
- Formal written policies:
- Corporate Risk Statement and Risk Assessment processes
- Clear authorisation and appraisal levels: and
- Vetting principles as required by law for the protection of the vulnerable.

No major risks are faced or anticipated by the charity.

## **Jericho Road Project**

### **Safeguarding Statement**

Given the field in which we are called to work, Safeguarding is understandably a major concern; if we are doing our calling effectively, issues will be uncovered from time to time. Care of staff is important; training needs to be robust and always up to date; procedures need to be understood and adhered to; reporting needs to be clear and effective. A very open and positive relationship with other agencies has been a very great help. The board are highly supportive of the staff in the challenges they face.

This year, all our policies, procedures and training for staff, trustees and volunteers have been reviewed and updated. The quality of our reporting continues to improve, and developments within our Lamplight database will help us to remain up to speed in the future.

### **Chair's statement**

The Jericho Road Project is very pleased to report a year of both development and of consolidation as significant recruitment has taken place within our staff and volunteer teams, including trustees. We continue to be grateful for the vital support of our funders, charities, local groups, churches and individuals whose generous support enables us to report a successful year engaging with some of our City's most marginalised people.

### **Our achievements:**

We were delighted to welcome a new trustee, Tina Leonardi, who has considerable experience within charity work as both trustee and employee.

We also successfully recruited to our staff team and welcomed the addition of a new Support Worker, Office Administrator and later in the year appointed our Prison Visiting and Resettlement Worker. All of whom have settled very well into the team.

We carried a Volunteer Manager vacancy for most of the year and despite this, due to the diligence of the staff, we were able to cover the duties for this period as we sought to recruit to the post.

We held a very successful volunteer event in January and are committed to continuing this annually.

Our fundraising work has been strengthened by the addition of two experienced fundraising contractors who work with our internal fundraisers. This has enabled us to increase our funding bids in terms of numbers and size.

Our working relationship with the newly formed PCC of Trinity/St Andrews and partnership in their Compassion work with vulnerable people has been growing through the year.

## **Jericho Road Project**

We continue to engage strongly with statutory and voluntary sector partners and agencies across the city, including local churches and Christian groups.

Work has been ongoing to review and improve our safeguarding systems and training.

We successfully piloted a new course for women in prison – “Create: New Beginnings” which we continue to now provide.

Our street outreach work grew in frequency and volunteer team numbers.

Jericho Road Project continues to be grateful for the support of our founder and President, the Reverend Richard Clark, who is also our Safeguarding lead/advisor to the Board. We are grateful for the strong leadership he provides in this critical area.

And our thanks also to our Patron the Bishop of Southwell and Nottingham, the Right Reverend Paul Williams.

Trinity/St Andrew’s Church, with the kind permission of the vicar/PCC, continues to provide us with a Base for our work in the vice area of Nottingham for which we thank them.

We are most grateful for all the support received from various funders throughout the year including:

- J N Derbyshire Trust
- Leathersellers Group
- The Lady Hind Trust
- Maurice & Hilda Laing Charitable Trust
- Matthew Wrightson
- The Benefact Trust
- The Souter Charitable Trust
- The Good News Alliance
- Evenlode
- National Lottery Awards for All
- The Sage Trust
- The Thomas Farr Charity
- Nottinghamshire PCC Hidden Harms Grant
- Nottinghamshire PCC make Notts safe grant

Some funders wished to remain anonymous.

## **Conclusion**

We are very pleased to have recruited so successfully to our staff and volunteer teams through the year. This provides us with a strong base for maintaining and in future developing our services.

## **Jericho Road Project**

In this it also meant that 2023 was a transitional year as some long serving staff left and new ones joined us. It is of great credit to all that the work of JRP continued and has been strengthened in a challenging year.

Our trustees have continued to offer skill, expertise and commitment throughout the year. Their many hours of work are reflected in our sustainability and in the progress we have made. We are also grateful for the other skills and expertise offered to the board, particularly in the area of accountancy and financial management.

As a Christian urban mission we remain committed to our vision “to bring hope and restoration to those affected by the sex industry in Nottinghamshire” .

### **Activity in 2023**

#### **Aims and Objectives for 2023 were:**

- Recruit to our Support Work and Office Administrator vacancies
- Develop our fundraising strategy and policy – engaging external fundraiser/s
- Recruit 2 x new trustees to our trustee team
- Acquire a new outreach van
- Continue to develop our Prison and Befriending Work
- Grow our volunteer base to further develop our regular outreaches
- Develop a housing and housing related support presence including with Green Pastures
- Review our Off Street work options

#### **Principle activities, achievements and performance of the year:**

- New staff being recruited and embedding
- Recruitment of a new trustee
- Strong recruitment and training of volunteers
- Interest from a potential new trustee
- Continuing “on foot” outreaches into the city centre
- Seeing growth in our Prison and Resettlement activities – new course implemented and qualitative work with individuals in prison visiting and in resettlement services
- Growth in our outreach work
- Re-opening and use of our Drop - in facility
- Partnership with Trinity/St Andrews Home Space and The Well initiatives for vulnerable women/people
- Successful Volunteer Event in January
- Appointing x 2 external Fundraisers

Throughout the year we engaged with a total of 99 individual women.

## Jericho Road Project

- **Street Outreach** – we were pleased to increase our number of volunteer teams for outreach and thus the frequency of our outreach session this year. Enabling us to connect with 51 individual street sex workers.
- **Individual Support and Drop in** – this year fewer women attended one to one appointments as our Drop in service attracted women to our Base. This shift is a remaining legacy of the Covid season when individual appointments were essential.
- **Prison and Resettlement** – We have been able to support 49 women across prison visiting and/or resettlement individuals with regular visits to 5 prisons. The most regular visiting takes place at HMP Foston Hall in Derbyshire. We are providing essential support for women who may be homeless upon release and due to their complex needs may struggle with reintroduction into the community context. 28 women were supported into resettlement upon prison release. Piloting our successful Create: New Beginning 10-week course took place this year. Attracting a very positive response from the women attending.
- **Befriending** – Our Befriending work has continued consistently and proactively with regular individual contact with 23 women in person and by phone, text, other means of contact.

### Statistics Report 1st January 2023 - 31st December 2023      Totals

	2022	2023
<b>Total Number of different women contacted across project</b>	112	<b>99</b>
<b>Prison Visiting and Resettlement</b>	60	49
Number of different women contacted (PV& R)		
Letters/cards/parcels sent	130	79
Number of different women supported upon release/resettlement	21	28
<b>Befriending</b>	23	23
Number of different women supported		
Contact in person (e.g. dropping off essentials)	73	46
Number of phone calls/texts (letters in brackets)	269	158 (10)
<b>Outreach</b>	40	51
Number of different women seen		
Number of outreach sessions	48	65
On foot outreaches	30	29
Total number of Outreach contacts	151	260
<b>One-to-one appointments/individual support</b>	30	22
Number of different women		

Number of appointments made	52	23*
Number of appointments attended	23	4
Number of phone calls/texts	169	97
<b>Drop-in</b>		
Number of different women attended		9
Number of women attended		21
<b>Other stats:</b>		
Essentials bags given out	39	54
Clothes given out	27	142
Referrals out	56	52
Referrals in	15	26

\*We reopened drop-in and so we referred women to drop-in more than invite them for a 1-2-1 appointments – hence the reduction.

### Donations and Services in Kind

Donation or Service	Detail	Amount
Seconded Staff	Professional Time @ £35 an hour for Chair and HR and Staff Rate @ £11.45 for Treasurer	£40,550
Use of Property	Rent Free Premises @ £700 per month and free use of Church Rooms for Meetings	£9,250
Other	Total Volunteer Hours @ National Living Wage, Trustees' Hours, Donated items including Mileage and Treasurer's Expenses	£22,700
<b>Total</b>		<b>£72,550</b>

### Other activities

- We have been reviewing and developing our Risk Assessment framework, policies and procedures during 2023.
- Safeguarding policies have been reviewed and some new procedures introduced.

### The charity's policy on reserves

The Trustees have determined that the appropriate level of free reserves which are not invested in tangible fixed assets should be equivalent to three months of the charity's average unrestricted expenditure plus possible Staff Redundancy and some Notice Period pay, which is approximately £52,200.

At 31 December 2023, total reserves amounted to £100,151 (2022 - £108,291), free (unrestricted) reserves amounted to £93,271 (2022 - £79,406) and restricted reserves amounted to £6,880 (2022 - £28,885).



## **Jericho Road Project**

### **Investment policy**

The Trustees have the power to invest in such assets as they see fit and the charity has a policy of keeping any surplus liquid funds in short term deposits which can be accessed readily should the need arise.

### **Public benefit statement**

The Trustees have considered this matter, in conjunction with the guidance contained in the Charity Commission's general guidance on public benefit, and have concluded:

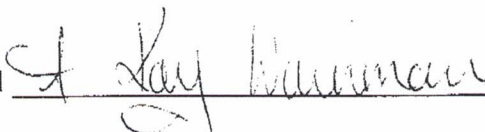
- That the aims of the organisation continue to be charitable:
- That the aims and work done give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need:
- That the benefits are for the public, are not unreasonably restricted in any way and certainly not by ability to pay: and
- That there is no detriment or harm arising from the aims or activities.

### **Future plans**

#### **Our objectives for 2024**

- Further develop and strengthen our fundraising strategy, policy and processes:
- Recruit to our vacant Volunteer and Social Media manager post:
- Develop our marketing, promotions and social media presence:
- Recruit 1 x new trustee to our trustee team:
- Acquire a new outreach van:
- Continue to develop our Prison and Befriending Work including the Create: New Beginnings programme:
- Grow our volunteer base as appropriate:
- Develop the operations from our base including running the Kintsugi Hope course - to be piloted:
- Develop a housing and housing related support presence including with Green Pastures:
- Review our Off Street work options:
- Review our options regarding developments/improvements to our Base:
- Review and recruit to the senior staff structure within the organisation: and
- Develop Partnership working with other agencies and networks including local churches.

Signed on behalf of the charity's Board of Trustees:

Signed 

Date 17/5/24

Allison Kay Wainman, Chair

**Independent examiner's report to the trustees of  
Jericho Road Project  
for the year ended 31 December 2023**

I report to the trustees on my examination of the accounts of Jericho Road Project (the charity) for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

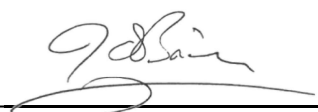
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 20th May 2024  
John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus

**Jericho Road Project**  
**Receipts & payments account**  
**for the year ended 31 December 2023**

2022				2023
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
	<b>Receipts</b>			
21318	Donations regular	22185	-	22185
4037	Donations one off	5944	600	6544
62500	Grants	2 29610	51442	81052
9434	Fundraising	13927	-	13927
788	Interest	1507	-	1507
2075	Gift aid	2132	-	2132
-	Sundry income	42	-	42
<u>100152</u>	<b>Total receipts</b>	<u>75347</u>	<u>52042</u>	<u>127389</u>
	<b>Payments</b>			
7214	Activities	1104	8259	9363
6034	Administration	6459	2274	8733
7894	Premises maintenance	7628	-	7628
90747	Salaries	43399	63401	106800
1044	Staff costs	1636	113	1749
1048	Volunteer costs	1256	-	1256
<u>113981</u>	<b>Total payments</b>	<u>61482</u>	<u>74047</u>	<u>135529</u>
(13829)	<b>Net receipts/(payments)</b>	13865	(22005)	(8140)
122120	Cash funds at start of this period	79406	28885	108291
<u>108291</u>	<b>Cash funds at end of this period</b>	<u>93271</u>	<u>6880</u>	<u>100151</u>

**Jericho Road Project.  
Statement of assets and liabilities  
at 31 December 2023**

2022		2023
£		£
	<b>Cash assets</b>	
108211	Bank accounts	100071
80	Cash in hand	80
<u>108291</u>		<u>100151</u>
	<b>Other monetary assets</b>	
-	Prepayments	4 1467
<u>-</u>		<u>1467</u>
	<b>Assets retained for the charity's own use</b>	
	General equipment.	
	Printer, cost £500, purchased 03/08/23.	
	<b>Liabilities</b>	
(2032)	Salaries (HMRC)	(2542)
(720)	Independent Examination fee	(798)
-	Sundry creditors	(196)
<u>(2752)</u>		<u>(3536)</u>

These financial statements are accepted on behalf of the charity by:

Signed S.P. Clark Dated 13.5.24  
Sue Clark, Trustee

**Jericho Road Project**  
**Notes to the accounts**  
**for the year ended 31 December 2023**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted	Restricted	Total
	£	£	£
Anonymous - JN	10000	-	10000
Goodnews Evangelical Mission	10000	-	10000
ARM Trust	5000	-	5000
Souter Charitable Trust	3000	-	3000
The Sage Trust - Gen Fund	1000	-	1000
Matthew Wrightson Charity Trust	600	-	600
Sundry donations and grants	10	-	10
Benefact Trust	-	14266	14266
Nottinghamshire PCC MNS Hidden Harms	-	10200	10200
National Lottery New Beginnings	-	10000	10000
The 29th May 1961 Charitable Trust	-	5000	5000
J N Derbyshire Trust 2023 - 121 Support	-	5000	5000
Thomas Farr	-	3000	3000
Church Welfare Association 2023	-	3000	3000
The Big Give	-	976	976
	<b><u>29610</u></b>	<b><u>51442</u></b>	<b><u>81052</u></b>

## Jericho Road Project

### 3. Funds analysis

	Opening balance £	Receipts (Payments) £		Closing balance £
<b>Restricted funds</b>				
Gifts & Blessings (for Women)	230	-	-	230
Gifts for Women in lieu of Easter eggs	144	-	(55)	89
Respect for Nottingham (Hygiene Training)	327	-	(114)	213
Social Enterprise	288	-	-	288
The Jones 1986 Charitable Trust	245	-	(245)	-
Big Give Digital Capacity Building Grant	616	-	(616)	-
The Big Give - Outreach & Support	11782	976	(12758)	-
Notts PCC	5170	10200	(15370)	-
Tesco	105	-	(105)	-
Anon (1)	6000	-	(6000)	-
JA Outreach Food	86	100	(186)	-
Anon (2)	2500	-	(2500)	-
JN Derbyshire - Prison	1392	-	(1392)	-
Benefact Trust	-	14266	(12964)	1302
Thomas Farr	-	3000	(1697)	1303
JN Derbyshire - one to one support	-	5000	(1545)	3455
The 29th May 1961 Charitable Trust	-	5000	(5000)	-
Church Welfare Association	-	3000	(3000)	-
National Lottery New Beginnings	-	10000	(10000)	-
Trinity Church	-	500	(500)	-
	<b>28885</b>	<b>52042</b>	<b>(74047)</b>	<b>6880</b>
<b>Unrestricted funds</b>				
General	1623	61546	(59323)	3846
Reserves	46200	6000	-	52200
Moving Saving	13800	2400	-	16200
Renovation	4217	-	-	4217
Housing Project	7662	-	-	7662
Fundraiser	5904	5400	(2159)	9145
	<b>79406</b>	<b>75346</b>	<b>(61482)</b>	<b>93270</b>

### 4. Debtors and prepayments

	£
Insurance	1324
Road tax	143
	<b>1467</b>

## Jericho Road Project

### 5. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

### 6. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.