

**Jericho Road Project**  
**Financial statements**  
**for the year ended 31 December 2022**

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**Jericho Road Project  
Trustees' annual report  
for the year ended 31 December 2022**

**Full name** Jericho Road Project

**Registered charity number** 1145740

**Principal address**

Flat 1A Chestnut Grove, Nottingham NG3 5AD

**Trustees**

Susan Clark

Kay Wainman

Rev Kate Kent

Andrea Shea

Tina Leonardi, from 12 January 2023

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Objectives**

The objects for which the charity is established are:

- (a) To advance the Christian faith in accordance with the Statement of Faith for the benefit of the public in the City of Nottingham and in such parts of the United Kingdom or the world as the directors of the Charity may from time to time think fit.
- (b) To aid persons who are in need by reason of their involvement in the sex industry and/or drugs abuse and/or homelessness or those who are at risk of becoming involved as such in the City of Nottingham and in such parts of the United Kingdom or the world as the directors of the Charity may from time to time think fit.
- (c) To relieve poverty amongst sex industry workers and their dependants in the City of Nottingham and in such parts of the United Kingdom or the world as the directors of the Charity may from time to time think fit by providing education and advice on health, housing and financial issues.
- (d) To advance education and awareness of the condition and needs of sex industry workers.

Our aims fully reflect the objectives for which the charity was established.

**Governance and management**

The CIO is operated under the rules of its constitution registered with the Charity Commission on 19th December 2022. Until 19th December 2022, the charity was a Charitable Company Limited by Guarantee with Registered Company Number: 07868116



## Jericho Road Project

Trustees are appointed as and when seems fit according to the needs of the charity and in accordance with the constitution of the CIO.

New Trustees would already be aware of the practical work of the charity and are supplied with a 'New Trustee Pack' with information including:

- The obligations of Trustee membership:
- Jericho Road Project's Constitution, Mission and Values and Business plan: and
- Most recent Annual Report and Accounts and Fundraising Strategy.

The Trustees, are legally responsible for the overall management and control of the charity and meet at least eight times a year.

The day to day running of the charity is delegated to the staff team.

### Risk management

The Trustees actively review the major risks that the charity may face. They continually monitor and control these risks to mitigate any impact that they may have on the charity in the future.

Detailed considerations of risk are dealt with by the Trustees.

Through the risk management processes established by the charity, the Trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable, but not absolute assurance, that major risks have been adequately managed.

Key controls used by the charity include:

- Formal agendas for all Board and Committee activity:
- Strategic planning, budgeting, and accounting:
- Formal written policies:
- Clear authorisation and appraisal levels: and
- Vetting principles as required by law for the protection of the vulnerable.

No major risks are faced or anticipated by the charity.

### Safeguarding Statement

Given the field in which we are called to work, Safeguarding is understandably a major concern; if we are doing our calling effectively, issues will be uncovered from time to time. Care of staff is important; training needs to be robust and always up to date; procedures need to be understood and adhered to; reporting needs to be clear and effective. A very open and positive relationship with other agencies has been a very great help. The board are highly supportive of the staff in the challenges they face.



## Jericho Road Project

This year, all our policies, procedures and training have been reviewed and updated. The quality of our reporting has been improved, and a new relationship with Lamplight will help us to remain up to speed in the future.

### Chair's statement

The Jericho Road Project is very grateful once again to all those who have funded and resourced us in many ways in this past year. The diverse range of support we receive is key to our sustainability and resilience. Our winter appeal received a fantastic response from generous donors which is greatly appreciated. We offer our thanks to all the charities, foundations and other funders who have awarded us grants, and to the churches, groups and individuals who have donated and supported us financially and "in kind".

In December 2022 we achieved a long term aim and became a Charitable Incorporated Organisation (CIO) on December 19<sup>th</sup> 2022.

During the year we reviewed our 2022 – 2027 Business Plan as a staff and trustee team.

In 2022, we were pleased to see growth around our Prison Visiting and Resettlement work. The lifting of covid restrictions enabled in person visiting and the staff and volunteer team were able to support a greater number of women in prison and "through the gate" upon release back into the community.

Our in person befriending work also developed and enabled individual regular in person support.

We continued with our individual appointment system at our base where we were able to provide individuals with advice and support including signposting and referral to agencies such as health, drug and addictive behaviours, food and clothing, housing and social care.

This year we also benefitted from the support and interest of a potential new board member, Tina Leonardi, whose application to become a trustee we take into January 2023.

Staff recruitment was one of our aims for the year particularly for our support work. Unfortunately we were not successful and we take this forward to 2023. We were very sorry that our Fundraiser and Operations Coordinator left towards the end of 2022 after several years of dedicated work for Jericho Road as a staff member and also previously a volunteer. We are very grateful for her significant contribution.

Our recruitment of volunteers increased and benefitted from the work of our new Volunteer Manager who was recruited at the end of 2021. Our volunteer base is vital for all aspects of our work and the growth in this area has facilitated our activities and services being offered. It has meant we have been able to increase our street outreach frequency and presence, alongside developing our prison and resettlement support work. Without a strong volunteer base we would not be able to deliver this support.



## Jericho Road Project

We also piloted “on foot” outreaches in the daytime in the city on a regular basis, which has had positive results and we are continuing with these.

Our partnership with Green Pastures homelessness charity continues, due to continuing housing market challenges and the unsuccessful attempt to recruit to our support team we did not progress a house purchase but continue to develop our partnership in other ways, including being part of the GP Women’s Housing Forum.

We continue to foster good relationships with statutory and voluntary agencies across the life of the city, participating in the Sex Workers Network and the Homelessness Forum, Christian Action Network and also engaging with local churches.

Jericho Road Project continues to be grateful for the support of our founder and President, the Reverend Richard Clark, who is also our Safeguarding lead/advisor to the Board. We are grateful for the strong leadership he provides in this critical area.

And our thanks also to our Patron the Bishop of Southwell and Nottingham, the Right Reverend Paul Williams.

St Andrew’s Church, with the kind permission of the vicar/PCC, continues to provide us with a Base for our work in the vice area of Nottingham for which we thank them.

We are grateful for all the support received from various funders throughout the year including:

- J N Derbyshire Trust
- Leathersellers Group
- Marsh Charitable Trust
- Anonymous PF
- Noel Buxton Trust
- Maurice & Hilda Laing Charitable Trust
- The 29th May 1961 Charitable Trust
- The Big Give
- The Big Give Digital Capacity Building Grant
- Anonymous JN
- The Jones 1986 Charitable Trust
- The Sage Trust
- The Thomas Farr Charity
- Tesco Community Fund
- Nottinghamshire PCC Hidden Harms Grant

Some funders wished to remain anonymous.



## **Jericho Road Project**

We are pleased to have progressed strongly post pandemic. Our volunteer team continues to grow and we have been pleased to progress areas of our work and continue to support some of our city's most marginalised women.

The wonderful dedication of our staff team have made this possible and many thanks are due to them and to our team of volunteers without whom we could not do all that we do.

Our trustees have offered skill, expertise and commitment throughout the year. Their many hours of work are reflected in our sustainability and in the progress we have made, including successfully becoming a CIO.

We remain committed to our vision "to bring hope and restoration to those affected by the sex industry in Nottinghamshire"

### **Activity in 2022**

#### **Aims and Objectives for 2022 were:**

- To develop our housing options including the partnership with Green Pastures. The aim is to buy a house for 3 women in 2022.
- To increase our Support Staff and recruit Administration support.
- To continue to develop our resettlement work with women in prison with early intervention while they are in prison, developing "through the gate" support into resettlement, recovery and access to other support as needed.
- Explore, evaluate and develop our Off-street work.
- Recruit 2 new trustees.
- Transfer our Charitable Status from a Charitable Company to a CIO.
- Increase and develop our outreach work including "on foot" outreaches in the City.
- To explore options for our Base as more space is needed.
- To continue our work on volunteer recruitment and post pandemic re-engagement of volunteers.
- Acquire a new outreach vehicle.

#### **Principle activities, achievements and performance of the year**

- New staff embedding.
- Strong recruitment and training of volunteers.
- Interest from a potential new trustee.
- Success in becoming a Charitable Incorporated Organisation.
- Piloting "on foot" outreaches into the city centre.
- Seeing growth in our Prison and Resettlement work.

Throughout the year we engaged with a total of 112 individual women.



## Jericho Road Project

- **Street Outreach** – outreaches in the vice **area** restarted in 2020 and we worked to gradually increase these. We are not yet returned to normal levels due to covid restriction and the need to re-engage volunteers, which is taking place gradually and we have made good progress. We met 40 individual women on outreach.
- **Individual Support** – we adapted to provide one-to-one appointments at our Base and other suitable locations. We continued to offer one-to-one meetings and we engaged with 30 women.
- **Prison and Resettlement** – We have been able to support 60 women across prison visiting and/or resettlement individuals with regular visits to 5 prisons. The most regular visiting takes place at HMP Foston hall in Derbyshire. We are providing essential support for women who may be homeless upon release and due to their complex needs may struggle with reintroduction into the community context.
- **Befriending** – Our Befriending Worker along with volunteer support have contact with women via phone calls, texts, cards and letters as well as regular in person contact. 23 women have received befriending support.

### Statistics Report 1st January 2022 - 31st December 2022 Totals

<b>Total Number of different women contacted across project</b>	<b>112</b>
<b>Prison Visiting and Resettlement</b>	60
Number of different women contacted (PV& R)	
Letters/cards/parcels sent	130
Number of different women supported upon release/resettlement	21
<b>Befriending</b>	23
Number of different women supported	
Contact in person (e.g. dropping off essentials)	73
Number of phone calls/texts	269
<b>Outreach</b>	40
Number of different women seen	
Number of outreach sessions	48
On foot outreaches	30
Total number of Outreach contacts	151
<b>One-to-one appointments/individual support</b>	30

Number of different women	
Number of appointments made	52
Number of appointments attended	23
Number of phone calls/texts	169
<b>Other stats:</b>	
Essentials bags given out	39
Clothes given out	27
Referrals out	56
Referrals in	15

### Donated Facilities and Services

Much of what Jericho Road does is supported by volunteers and donations in kind. These have been valued as follows.

	2022	2021
	£	£
Seconded Staff	35,356	32,236
Use of Property	8,798	8,340
Volunteers/food/clothes/Other	18,369	6,779
	<u>62,523</u>	<u>47,355</u>

### Other activities

- We have been reviewing and developing our Risk Assessment framework, policies and procedures during 2022.
- Safeguarding policies have been reviewed and some new procedures introduced.

### Reserves and financial review

The Trustees have determined a Reserves Policy which aims to hold reserves equivalent to three months of the charity's average expenditure plus possible Staff Redundancy payments and some Notice Period pay. This is to enable the Jericho Road Project to carry on meeting the needs and reaching out to the vulnerable women we serve, if there was ever a funding shortfall, whilst further funds were sought. At the end of 2022 the amount held in a General designated Reserves fund was £ 46,200

At 31 December 2022, total reserves amounted to £108,291 (2021 - £122,120), free (unrestricted) reserves amounted to £79,406 (2021 - £92,424) and restricted reserves amounted to £28,885 (2020 - £29,696).



## Jericho Road Project

### Investment policy

The Trustees have the power to invest in such assets as they see fit and the charity has a policy of keeping any surplus liquid funds in short term deposits which can be accessed readily should the need arise.

### Public benefit statement

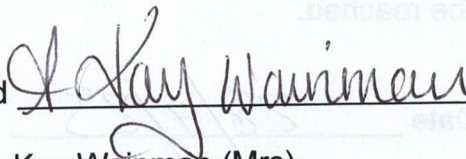
The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

### Future plans:

#### Our objectives for 2023

- Recruit to our Support Work and Office Administrator vacancies
- Develop our fundraising strategy and policy – engaging external fundraiser/s
- Recruit 2 x new trustees to our trustee team
- Acquire a new outreach van
- Continue to develop our Prison and Befriending Work
- Grow our volunteer base to further develop our regular outreaches
- Develop a housing and housing related support presence including with Green Pastures
- Review our Off Street work options

Signed



Date 19 September 2023

Allison Kay Wainman (Mrs)  
Chair

**Independent examiner's report to the committee members of  
Jericho Road Project  
for the year ended 31 December 2022**

I report to the trustees on my examination of the accounts of Jericho Road Project (the charity) for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 28/9/23  
John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus



**Jericho Road Project**  
**Receipts & payments account**  
**for the year ended 31 December 2022**

2021				2022
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
<b>Receipts</b>				
-		21318	-	21318
-		3997	40	4037
115337	2	2950	59550	62500
-		9434	-	9434
392		788	-	788
-		2075	-	2075
<u>115729</u>		<u>40562</u>	<u>59590</u>	<u>100152</u>
<b>Payments</b>				
-		1481	5733	7214
-		4724	1310	6034
-		7894	-	7894
-		42447	48300	90747
-		955	89	1044
-		648	400	1048
104333		-	-	-
<u>104333</u>		<u>58149</u>	<u>55832</u>	<u>113981</u>
11396		(17587)	3758	(13829)
110724		92424	29696	122120
-		4569	(4569)	-
<u>122120</u>		<u>79406</u>	<u>28885</u>	<u>108291</u>

**Jericho Road Project**  
**Statement of assets and liabilities**  
**at 31 December 2022**

2021		2022
£	<b>Cash assets</b>	£
122020	Bank accounts	108211
100	Cash in hand	80
<u>122120</u>		<u>108291</u>
<b>Assets retained for the charity's own use</b>		
General equipment.		
	<b>Liabilities</b>	
(1456)	Tax & NI	(2032)
(892)	Sundry creditors	(720)
<u>(2348)</u>		<u>(2752)</u>

These financial statements are accepted on behalf of the charity by:

Signed S.P. Clark  
 Sue Clark, Trustee

Dated 26.9.23



**Jericho Road Project**  
**Notes to the accounts**  
**for the year ended 31 December 2022**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & Donations**

	Unrestricted	Restricted	Total
	£	£	£
Leathersellers Group	-	1500	1500
Marsh Charitable Trust	450	-	450
The Sage Trust	-	1000	1000
Anon 1	-	6000	6000
Anon 2	-	2500	2500
The Big Give Digital	-	700	700
J N Derbyshire Trust	2000	-	2000
Nottinghamshire PCC MNS Hidden Harms	-	10000	10000
Maurice & Hilda Laing Charitable Trust	-	2500	2500
Prison - Noel Buxton Trust	-	1500	1500
Tesco Community Fund Grant	500	-	500
The 29th May 1961 Charitable Trust	-	5000	5000
The Big Give - Outreach & Support	-	20850	20850
The Jones 1986 Charitable Trust	-	5000	5000
The Thomas Farr Charity	-	3000	3000
	<b>2950</b>	<b>59550</b>	<b>62500</b>

## Jericho Road Project

### 3. Funds analysis

	Opening balance	Receipts (Payments)		Transfers	Closing balance
	£	£	£	£	£
<b>Unrestricted funds</b>					
General	27745	40562	(54084)	(12600)	1623
Reserves	41400	-	-	4800	46200
Moving Saving	11400	-	-	2400	13800
Renovation	4217	-	-	-	4217
Housing Project	7662	-	-	-	7662
Fundraiser	-	-	(4065)	9969	5904
	<b>92424</b>	<b>40562</b>	<b>(58149)</b>	<b>4569</b>	<b>79406</b>
<b>Restricted funds</b>					
Fundraiser (Restricted)	4569	-	-	(4569)	-
Gif& Blessings (for Women)	266	-	(36)	-	230
Gifts for Women in lieu of Easter eggs	157	-	(13)	-	144
Respect for Nottingham (Hygiene Training)	327	-	-	-	327
Social Enterprise	288	-	-	-	288
Prison & Resettlement Officer	-	4040	(4040)	-	-
Allen Lane Foundation VM + Core Costs	4920	-	(4920)	-	-
PCC Community Safety Fund	2578	-	(2578)	-	-
Staff Afternoon Tea	50	-	(50)	-	-
Garfield Weston Foundation - Core Costs	598	-	(598)	-	-
Albert Hunt Trust - Support & Resettlement	3037	-	(3037)	-	-
Boots Supp & Resettlement	9555	-	(9555)	-	-
PCC Make Notts Safe Fund - Outreach	3351	(100)	(3251)	-	-
The Jones 1986 Charitable Trust	-	5000	(4755)	-	245
The Thomas Farr Charity	-	3000	(3000)	-	-
Big Give Digital Capacity Building Grant	-	700	(84)	-	616
The Big Give - Outreach & Support	-	20850	(9068)	-	11782
The 29th May 1961 Charitable Trust - Prison	-	5000	(5000)	-	-
Notts PCC	-	10000	(4830)	-	5170
Tesco	-	500	(395)	-	105
Anon (1)	-	6000	-	-	6000
JA Outreach Food	-	100	(14)	-	86
Anon (2)	-	2500	-	-	2500
JN Derbyshire - Prison	-	2000	(608)	-	1392
	<b>29696</b>	<b>59590</b>	<b>(55832)</b>	<b>(4569)</b>	<b>28885</b>

## Jericho Road Project



**4. Trustees' remuneration**

Trustees received no expenses, remuneration or benefits in this period.

**5. Glossary of terms**

**Creditors:** These are amounts owed by the organisation, but not paid during the accounting period.

**Restricted funds:** These are funds given to the organisation, subject to specific restrictions set by the donor, but still within the general objects of the organisation.

