



Annual Report and Financial Statements  
For the Year Ended 31December 2022



# The Queen's Award for Voluntary Service

**Charity Name:** Hyndburn Green Spaces Forum

**Charity Registration Number:** 1145700  
**Entrust Number** EB136023

**Registered Office:**  
c/o Hyndburn Borough  
Council, Willows lane  
Depot, Accrington

BB5 0RT

**Trustees:**

Ms Cath Holmes	Chair
Mrs Yvonne Heap	Vice Chair
Ms Kimberley Whitehead	Secretary
Mr Gavin Crossley	Treasurer

**Authority Liaison:**

Mr Steve Smithson	Portfolio Holder for Parks & Leisure
Mr Craig Haraben	Deputy Director of Environmental Services
Mrs Shirley Parkinson	Parks Liaison Officer

**Website:**

[WWW.hyndburngreenspaces.co.uk](http://WWW.hyndburngreenspaces.co.uk)

**Email;** chair@hyndburngreenspaces.co.uk

**Message from the Chair,**

We would also like to take this opportunity to thank Hyndburn Borough Council in particular the Parks department, who advise and support us. Our volunteers and community groups who do so much to improve facilities for residents, and the funders whose generosity enables us to make community dreams into realities.

**Our aims and objectives****Purpose and vision**

Our charity's purpose is set out in the objects in our constitution:

**For the benefit of the inhabitants of the Borough of Hyndburn, Lancashire and the surrounding area to;**

Provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving their conditions of life for the inhabitants of the area of benefit without distinction of sex, or of political, religious or other opinions in particular but not exclusively by the preservation, promotion, support, assistance and improvement of all green spaces within the Borough of Hyndburn.

Our vision is to empower our communities and promote social action, so every resident has a voice and access to free, high quality open spaces.

**Ensuring our work delivers our aims.**

The Forum works to a project plan approved in principle at the meetings. Proposed projects are discussed with the Deputy Director of Environmental services to prioritise strategic need.

The community can also approach the Forum for help with a project that they feel would benefit their community.

These project proposals are then reviewed by Forum members to assess community value and whether the proposed project would meet our objectives.

All projects undertaken under the Forum's umbrella are evaluated at the end of the construction/delivery phase to look at the benefits that they have brought to the community.

## **Structure, Governance and Management**

### **Governing Document**

The organisation is a charity established under a constitution adopted 18 January 2011 Revised in February 2019 to enable meetings to be virtual when circumstances make it necessary.

### **Recruitment and Appointment of Trustees**

Under requirements of our constitution, the trustees are elected to serve for a period of 12 months after which they must be re-elected at the next Annual General Meeting. They can put themselves forward, or be nominated.

The nomination must be seconded by another Forum member. In 2020 we were unable to undertake the annual general meeting, A virtual meeting agreed for all trustees to remain in their current posts until the AGM in 2022, to avoid further disruption.

All Trustees give their time voluntarily and receive no benefits from the charity.

### **The Trustees in 2020/21 are:**

Chair – Ms Cath Holmes

Vice Chair – Ann Warrington

Secretary Kimberley Whitehead

Treasurer - Mr Gavin Crossley

### **Forum Member Group - Representatives.**

Member Groups are composed entirely of volunteers from the local areas. We value the local knowledge that they bring to our charity and the hours they spend on helping us meet our aims and objectives. We recognise the importance of their roles within our charity and have nominated them for various awards over the years.

Each member group can appoint two representatives to attend the bi-monthly forum meetings on behalf of their organisation.

Each member group is entitled to one vote on any issue and project submission. Each affiliated member group must be a community not for profit organisation, legally constituted with their own constitution and bank account. Member groups can choose to adopt the Forum policies (Health & Safety, Child Protection etc.).

## **How our activities deliver public benefit**

Covid 19 has shown how vital good quality free to use open green spaces are for our mental and physical health. Hyndburn is a Borough where the majority of the housing stock is terraces without gardens front or back, making our open spaces, parks and recreation grounds all the more precious.

All our charitable activities focus on engaging with the 81,000 residents of Hyndburn inspiring them to take a more active role / ownership of the open space and leisure facilities within their community.

We use Parks and Recreational activities as the mechanism for delivering the following social benefits.

### *Increase Physical Activity – improved community health by:*

- Providing freely accessible play/sports facilities of a good quality, based on the 3 Free's – Free of charge – Free to come and go - Free to choose
- Providing opportunities to take part in practical environmental events.
- Encourage community food growing projects.

### *Increased Biodiversity & Access to Nature - improved environmental understanding and its links to well-being by:*

- Improving access for everyone to some of Hyndburn's green spaces.
- Creating learning opportunities for residents to get close to and learn about nature.
- Improving biodiversity within the Borough to attract more wildlife to its parks & open spaces.
- Providing training and workshops to undertake wildlife surveys.
- 

### *Improved Community Cohesion – Improving family and community relationships by:*

- Providing free opportunities, which allow differing communities to connect and interact with each other around a positive similar aim.
- Good quality, open space and free leisure facilities enables the most vulnerable families to spend quality time together.
- Encouraging all to value and appreciate others views, whilst creating strong positive friendships, work practices and forming interest clubs, event days and sharing this within our Borough and beyond.

### *Capacity building within the community - Improved skills and community ownership by:*

- Giving residents the confidence that they can make a difference within their community.
- Providing a mechanism for residents to have a voice.
- Including opportunities to learn new life skills.

### **The Charity is continuing to seek funding to improve the following facilities:**

- To replace one of the old Tennis courts at Lowerfold Park with a Multigames Unit and improve the play-ground by adding more inclusive equipment. ( This is now scheduled to commence construction in 2022)
- To install a Musa games/fitness area at Cutwood Park.
- To increase the amount of community engagement within parks by the appointment of two community engagement officers.
- Provide a multi-use games area for the Huncoat area.
- Provide a visitors centre for Peel Park the Largest Nature Reserve in Lancashire.
- Help the Hyndburn Parents and Carers group to raise the funds necessary to build a very special Public SEND Playground for young people with Special Educational Needs.
- Knuzden Rec improvements with a new playground and Muga.

Many of the projects above are carried over from a previous year/s. Consultation and fundraising is still ongoing. *Once again our activities have been varied within the community*

#### **Training**

There have been no training events organised this year by the forum, but groups were made aware of a training opportunities organised by Lancashire County Council on governance structures.

#### **The Future**

We will continue to:

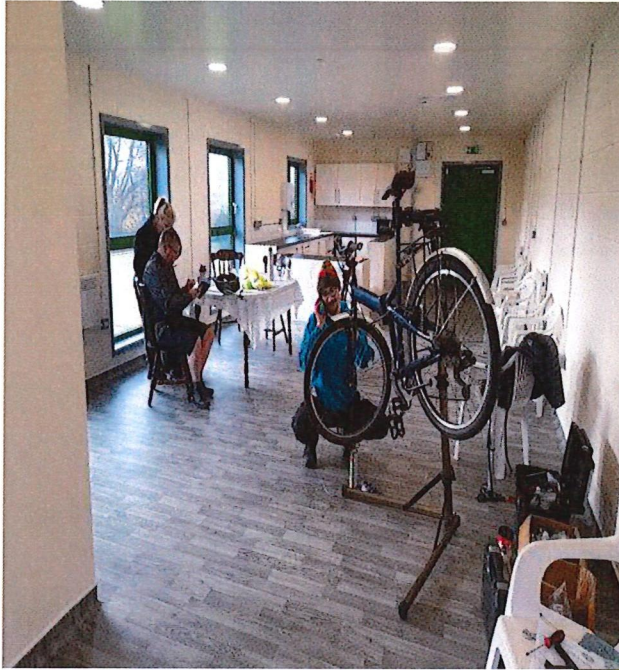
- Work with member groups and partners on improving the Borough's biodiversity and wildlife habitats.
- Increase the level of community engagement taking place within Parks and Open Spaces, through increased events and activities.
- We will continue to work with the community and local authority to improve the remaining parks to Green Flag standard.
- We will work in partnership to improve the play/ sport and leisure provision within the Borough.

### **Financial Information**

#### **Principal Funding Sources**

Funding secured by the Forum is often on behalf of a community group and is project specific. Our day to day operational costs are currently at zero thanks to the generosity of the Trustees who do not take any remuneration from the charity and the generous support from Hyndburn Borough Council in the form of a free room for meetings or training courses, secretarial minute support, photocopying. The Forum also tries to be as paper free as possible corresponding 90 % of the time electronically.





This allows us to use every penny raised by the Forum to meet our aims and objectives.

The Forum accounts run from the 1 January to 31 December each year. In addition to the funds, the Forum has



raised directly, the Forum has supported many of its members groups to secure funding for their individual projects over the last few years.

## **The Year in View**

### **Milnshaw Park**

The old pavilion was a converted shelter, which had been bricked in offering little in the way of facilities. The new Pavilion which was made possible by funding from Sport England and Newground Together.

We began the construction in early 2019, and had several stops and starts due to covid, but we are pleased to say that the facility was able to be open towards the end of 2021. This purpose built pavilion offers disabled access and a space for a variety of activities

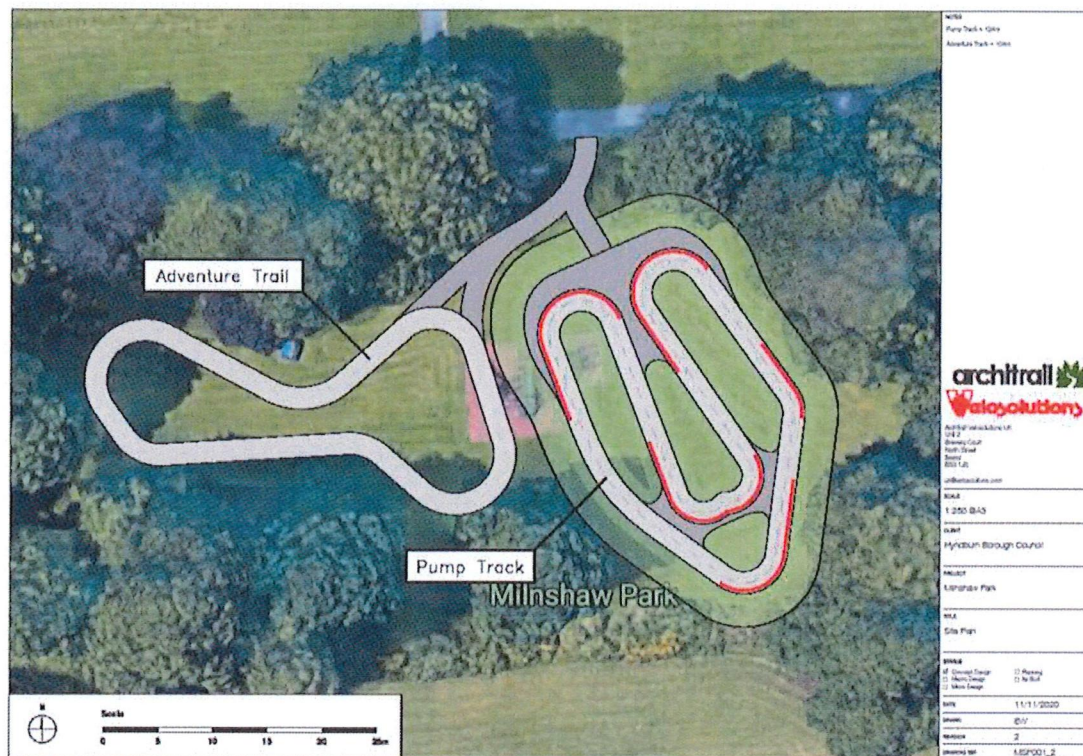
The Milnshaw Bowling teams love their new pavilion and the community love the new activities it can hold like bike maintenance and outreach sporting activities.

Over the last couple of years the forum has worked with the Friends of Milnshaw to make huge improvements to the park by the introduction of cricket, basketball, football, kabaddi, and tennis along with improvements to the bowling facilities.

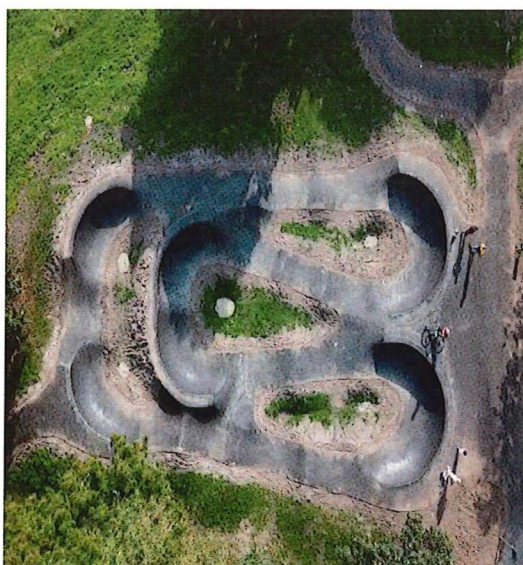
We were then approached by the younger community for some cycling/ bmx facilities having been inspired by the Olympics so the group set about talking to the parks



department and specialist designers to raise the funds for a pump track.



Funding to make this possible came from the Lancashire Environment Fund, British Cycling “places to ride fund” and Lancashire County Councils “connecting East Lancashire Fund”. The facility was designed by Velo solutions to be suitable for both beginners and more experienced riders.



## **Mercer Park**

Local children in Clayton were thrilled when their long awaited dream of a new skate park finally started to take shape.

Two years after the initial consultation on the design of the new facility, saw the old skateboard equipment removed and replaced with a larger facility catering for all abilities and suitable not just for skateboards but cycles.



Although we were not able to have an official opening, the young people watched with excitement as notices on the fences counted down to it being open. The skate park has become a very popular destination for local young people.



# HYNDBURN GREEN SPACES FORUM

## INCOME AND EXPENDITURE

Year ending 31 December 2022



### INCOME HGSF

Balance b/f Jan 22	£48,598.38
<b>Income 2022</b>	
Lancashire Environment Fund	£30,000.00 ( Lowerfold)
<b>Closing Balance</b>	<b>£30,000.00</b>

### EXPENDITURE HGSF

Hyndburn Borough Council	£30,000.00
Hyndburn Borough Council	£ 1,750.00
Web name	£ 25.18
Hyndburn Borough Council	£30,000.00

**Expenditure closing balance** £61,775.18

**Cash in Bank balance** £16,823.20

### Ring Fenced/ held in trust

£14,964.05 is ring fenced for Play4UZ2 (PU) Paypal Acc for Play4 Uz 2 transferred to main account balance £656.43 transferred to main statement. Total reserve £15,620.48

### Balance carried forward to 1 January 2023

£ 15,620.48 committed funds

Forum Disposable Income/Reserves £ 1,202.72

Signed . . . . .





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Hyndburn Green Spaces Forum

On accounts for the year  
ended

31/12/2022

Charity no  
(if any)

1145700

Set out on pages

Transfer over to include the page numbers of the document annex

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2023

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

02/02/2024

Name:

Mr Noordad Aziz BA(Hons) MSc ACA

Relevant professional  
qualification(s) or body  
(if any):

ICAEW - 1434202

Address:

Scaitcliffe House

Ormerod Street

Accrington, Lancashire, BB5 0PF



**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.