

Company registration number: 07603941

Charity registration number: 1145662

Andean Medical Mission

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 30 April 2021

Andean Medical Mission

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Andean Medical Mission

Reference and Administrative Details

Trustees	Mr Pieter Gouws Mr Stephen Byard Mr Bruce Kenvyn Mcleod Ms Gillian Michelle Wood
Charity Registration Number	1145662
Company Registration Number	07603941
Registered Office	The charity is incorporated in England & Wales. 8 Densihale Densihale Aldwick Felds Bognor Regis PO21 3SE
Principal Office	8 Densihale Densihale Aldwick Felds Bognor Regis PO21 3SE
Independent Examiner	SRC-Time Ltd 2nd Floor Stanford Gate South Road Brighton East Sussex BN1 6SB

Andean Medical Mission

Trustees' Report

Structure, governance and management

The Trustees meet a minimum of twice a year, they are responsible for the appointment of the general manager the direction and accountability of the mission and are responsible for the safety of all Andean Medical Mission patients. They have final say on the selection of patients for surgery the surgical protocol and follow up of treatment.

Directors appointments are made through a process of application by the candidate and a review meeting by the directors to assess the qualities and suitability of the applicant before any appointment can be made. The usual security and suitability checks are carried out.

The Andean Medical Mission leadership team is made up of 3 directors who are consultant ophthalmic surgeons. One director who is a specialist in the field of marketing and communications and one director with many years' experience in running hospital clinics and organising complicated events. The charity employs one full time General manager to oversee the planning of the surgical trips, the adherence to Bolivian Laws and requirements, the training of Bolivian doctors, audit and reporting and the selection and screening of some patients.

The general manager reports to the trustees on all matters relating to the running of the charity as well as the appointment of the medical teams and selection of villages and towns within Latin America within which to work.

In accordance with the Article of Association at every annual general meeting one third of the Trustees, other than the representative Trustees, shall retire from office. Due to the specialist nature of the Medical Director Trustee role, it is permitted for trustees to stand for subsequent re-election. Trustee appointments are recommended by the Trustees holding office, they must show by training and experience that they are professionally able to uphold the aims of the Charity.

The trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011. No assets were held as custodian trustee during the reporting period.

Andean Medical Mission

Trustees' Report

Objectives and activities

The company is limited by guarantee and its objectives are to relieve sickness and to promote good health of the people of Latin America, in particular but not exclusively in Bolivia by:

- the provision of medical help and services at cost or free of charge to remote localities where access to medicine and surgery is difficult.
- the provision of medical training to healthcare professionals at cost or free of charge with focus on remote localities where access to medical services is limited.

Donations, grants and funds have been received to undertake the required work. Equipment and medicine has been purchased from these funds to be used for existing and future missions.

The Mission focuses on providing free ophthalmic surgery for isolated communities living in Bolivia. Our focus has been in the El Beni region where local services are extremely limited.

The Charity provides training of local doctors and healthcare workers the building up of infrastructure to support the development of local services and the promotion of eye health.

Additionally, the Andean Medical Mission carries out audit and study into some blinding conditions which affect the people of this region in the hope that better understanding will lead to reduction in the number of people becoming blind in the first place.

Andean Medical Mission

Trustees' Report

Achievements and performance

March 2020 saw Bolivia hit hard by covid19 as the pandemic swept the globe. The acting government, knowing that the fragile national health system would not manage well, made the decision to impose a rigid militarily enforced lockdown. In doing so they protected many isolated communities and delayed the spread of Covid19 in as efficient way as was possible until hospitals were more able to cope. A ban on all travel apart from one half day a week to buy food locally, was imposed with prison sentencing and fines for anyone who broke the law. The lockdown continued until August 2020 after which local travel more than once a week was slowly opened up. It wasn't until October 2020 that departmental travel was allowed. The strategy was somewhat successful with case numbers and mortality much lower in Bolivia than in Peru or Brazil who had a more liberal protocol.

The impact of Covid19 on The Andean Medical Missions activities was severe. We were unable to carry out any surgical activities, medical teaching was limited to online communications and fundraising activities such as talks and events closed for the year. As a result, we decided to suspend all activities and spending and applied for furlough support for our General Manager who remained in Bolivia, unable to carry out his role.

As we reached the end of 2020 it became obvious that our normal activities could not be delivered safely during 2021 either. At our AGM the Trustees decided to suspend surgery for a further year and focus on delivering the accident and emergency ophthalmic training programme once travel allowed. It was further decided that AMM would involve ourselves in using our local knowledge, connections and logistical management skills to help in the vaccinating against Covid19 in remote villages in the Beni region. This had the dual benefit of protecting our patients and once a high level of vaccination had been achieved, it would expedite the safe return to carrying out our ophthalmic surgical trips which remain a priority in the elimination of avoidable blindness in this region.

In January 2021 we made our first return to the Beni for teaching and scoped out where we would have the most impact with vaccinations. Plans were put into place and by April 2021 we had already vaccinated over 2500 patients and had carried out the eye emergency training for Bolivian doctors in each location.

Meetings, retail sales and fundraising activities, were still on hold from March 2020 for the whole year and as we were unable to fulfil on delivering our current grant activities, we made very few new applications for additional funds. We kept our supporters informed and would like to thank them for their understanding and overwhelming continued support.

The Andean Medical Mission is fully compliant with Bolivian Law. We are registered fully as a charity here now and under the new regulations have permissions from the Ministry of Health to carry out the work we do. During 2021 Bolivia had a change of government with new personal incoming but as of today, the requirements for charities appear largely unchanged.

The Andean Medical Mission has continued to build on our relationships with the Ophthalmology Society of Beni and have gained considerable support with the new government of Beni for our training programmes, vaccination programme and ophthalmic activities. We met with the British Embassy in January to gain support for inclusion into the delivery of the vaccine against COVID19 programme in Bolivia which has subsequently gone very well.

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Trustees' Report

Financial review

The trustees receive quarterly, half yearly and annual reports on operational and financial matters. These provide a formal check that the charity is performing legally, safely and within its means.

All Trustees have assessed major risks to which the Charity is exposed, in particular those related to the operations and finances of the fund and are satisfied that systems are in place to mitigate exposure.

The charity is in a healthy position despite the slight fall in income as explained above and continues to grow and therefore, the going concern status is appropriate.

Policy on reserves

Due to the extreme environment, humidity and temperature, the nature of running a mobile eye hospital in the Amazon and the constant movement of equipment, the mission budgets to service equipment regularly and to replace equipment every 5 to 7 years. Reserves are held for these purposes. An estimated £100,000 every 7 years is budgeted for.

Additionally, the trustees have established a policy of maintaining an appropriate level of reserves to enable the adequate function of the charity in order to maximise the charitable work that it carries out. The trustees review the level of reserves at regular intervals as a part of their review of the quarterly, half yearly and annual review of the operational and financial matters reports which they receive.

The annual report was approved by the trustees of the charity on and signed on its behalf by:

.....

Mr Pieter Gouws
Trustee

Andean Medical Mission

Independent Examiner's Report to the trustees of Andean Medical Mission

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 April 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Andean Medical Mission are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Andean Medical Mission as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mr Richard Wernick
CTA

2nd Floor
Stanford Gate
South Road
Brighton
East Sussex
BN1 6SB

Date:.....

Andean Medical Mission

Statement of Financial Activities for the Year Ended 30 April 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2021 £
Income and Endowments from:			
Donations and legacies	3	40,706	40,706
Total income		40,706	40,706
Expenditure on:			
Charitable activities	4	(31,745)	(31,745)
Total expenditure		(31,745)	(31,745)
Net income		8,961	8,961
Net movement in funds		8,961	8,961
Reconciliation of funds			
Total funds brought forward		54,398	54,398
Total funds carried forward	14	63,359	63,359

	Note	Unrestricted funds £	Total 2020 £
Income and Endowments from:			
Donations and legacies	3	47,377	47,377
Total income		47,377	47,377
Expenditure on:			
Charitable activities	4	(40,599)	(40,599)
Total expenditure		(40,599)	(40,599)
Net income		6,778	6,778
Net movement in funds		6,778	6,778
Reconciliation of funds			
Total funds brought forward		47,620	47,620
Total funds carried forward	14	54,398	54,398

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2020 is shown in note 14.

The notes on pages 9 to 15 form an integral part of these financial statements.

Andean Medical Mission
(Registration number: 07603941)
Balance Sheet as at 30 April 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	11	7,667	10,311
Current assets			
Debtors	12	475	750
Cash at bank and in hand		<u>58,662</u>	<u>46,701</u>
		59,137	47,451
Creditors: Amounts falling due within one year	13	<u>(3,445)</u>	<u>(3,364)</u>
Net current assets		<u>55,692</u>	<u>44,087</u>
Net assets		<u><u>63,359</u></u>	<u><u>54,398</u></u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>63,359</u>	<u>54,398</u>
Total funds	14	<u><u>63,359</u></u>	<u><u>54,398</u></u>

For the financial year ending 30 April 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 7 to 15 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Mr Pieter Gouws
Trustee

The notes on pages 9 to 15 form an integral part of these financial statements.

Andean Medical Mission

Notes to the Financial Statements for the Year Ended 30 April 2021

1 Charity status

The charity is limited by guarantee, incorporated in England & Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Andean Medical Mission meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

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Notes to the Financial Statements for the Year Ended 30 April 2021

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £100.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

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Notes to the Financial Statements for the Year Ended 30 April 2021

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Medical equipment	25% reducing balance
Motor vehicles	25% reducing balance
Computer equipment	33% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds earmarked by the directors for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Grants, including capital grants;		
Grants from companies or HMRC	21,105	21,105
Regular giving and capital donations	19,601	19,601
Total for 2021	40,706	40,706
Total for 2020	47,377	47,377

During the year the company received a grant of £21,105 (2020: £Nil) from HMRC for Covid Wages.

In the previous year there were grants received of £13,622 from Allergan International Foundation, £9,000 from Ulverscroft Foundation, £4,810 from the Veta Bailey Charitable Trust and £1,010 from Angela Gallagher Memorial Trust.

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Notes to the Financial Statements for the Year Ended 30 April 2021

4 Expenditure on charitable activities

		Unrestricted		
	Note	General £	Total 2021 £	Total 2020 £
Grant funding of activities		830	830	3,641
Staff costs		17,548	17,548	17,548
Allocated support costs	5	2,577	2,577	6,261
Governance costs	5	10,790	10,790	13,149
		<u>31,745</u>	<u>31,745</u>	<u>40,599</u>

In addition to the expenditure analysed above, there are also governance costs of £10,790 (2020 - £13,150) which relate directly to charitable activities. See note 5 for further details.

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Staff costs		
Wages and salaries	5,849	5,849
Other governance costs	204	204
Allocated support costs	4,737	4,737
Total for 2021	<u>10,790</u>	<u>10,790</u>
Total for 2020	<u>13,149</u>	<u>13,149</u>

6 Analysis of grants

Below are details of material grants made to institutions

Name of institution	2021 £	2020 £
Grants - Purchases	742	3,641
Grants - Salaries	17,548	17,548
Grants - Travel	2,577	6,261
	<u>20,867</u>	<u>27,450</u>

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Notes to the Financial Statements for the Year Ended 30 April 2021

7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Depreciation of fixed assets	<u>2,556</u>	<u>3,599</u>

8 Trustees remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

9 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	<u>23,397</u>	<u>23,397</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Number of staff	<u>1</u>	<u>1</u>

No employee received employee benefits of more than £60,000 during the year. (2020: Nil).

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

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Notes to the Financial Statements for the Year Ended 30 April 2021

11 Tangible fixed assets

	Furniture and equipment £	Motor vehicles £	Total £
Cost			
At 1 May 2020	2,747	19,965	22,712
Disposals	<u>(1,661)</u>	<u>-</u>	<u>(1,661)</u>
At 30 April 2021	<u>1,086</u>	<u>19,965</u>	<u>21,051</u>
Depreciation			
At 1 May 2020	2,496	9,905	12,401
Charge for the year	41	2,515	2,556
Eliminated on disposals	<u>(1,573)</u>	<u>-</u>	<u>(1,573)</u>
At 30 April 2021	<u>964</u>	<u>12,420</u>	<u>13,384</u>
Net book value			
At 30 April 2021	<u>122</u>	<u>7,545</u>	<u>7,667</u>
At 30 April 2020	<u>251</u>	<u>10,060</u>	<u>10,311</u>

12 Debtors

	2021 £	2020 £
Prepayments	<u>475</u>	<u>750</u>

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	30	-
Other creditors	1,807	1,810
Accruals	<u>1,608</u>	<u>1,554</u>
	<u>3,445</u>	<u>3,364</u>

Andean Medical Mission

Notes to the Financial Statements for the Year Ended 30 April 2021

14 Funds

	Balance at 1 May 2020 £	Incoming resources £	Resources expended £	Balance at 30 April 2021 £
Unrestricted funds				
General	54,398	40,706	(31,745)	63,359
	Balance at 1 May 2019 £	Incoming resources £	Resources expended £	Balance at 30 April 2020 £
Unrestricted funds				
General	47,620	47,377	(40,599)	54,398

15 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 30 April 2021 £
Tangible fixed assets	7,667	7,667
Current assets	59,137	59,137
Current liabilities	(3,445)	(3,445)
Total net assets	63,359	63,359
	Unrestricted funds General £	Total funds at 30 April 2020 £
Tangible fixed assets	10,311	10,311
Current assets	47,451	47,451
Current liabilities	(3,364)	(3,364)
Total net assets	54,398	54,398