

**CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr Ed Jones Mr John Southam Mrs Glenys Cornwell Mrs Sarah Hamilton	(Appointed 1 January 2022)
Charity number	1145655	
Principal address	Battle Baptist Church Mount Street Battle East Sussex TN33 0EG	
Independent examiner	Holland Harper LLP 26 High Street Battle East Sussex TN33 0EA	

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

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CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2022

The trustees present their annual report and financial statements for the year ended 31 August 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The charity's objects are the advancement of the education (including spiritual development) of children below compulsory school age and the provision of facilities for recreation of such children in the interests of social welfare and with the object of improving their conditions of life, by providing for all children without discrimination a safe and satisfying pre-school with a Christian environment where Christian beliefs and values are upheld. This will be in accordance with the mission of the church, which seeks to provide services to the community and to promote Christianity within it. The income and (at the discretion of the management committee) the capital of the Group shall be applied solely in furthering these objects. There has been no change in these objects during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure plus the estimated amounts of pay that would be due were the charity to make all its paid staff redundant. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is an unincorporated association governed by a constitution.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr Ed Jones

Mr John Southam

Mrs Glenys Cornwell

Mrs Samantha MacGregor

(Resigned 1 January 2022)

Mr Paul Whymark

(Resigned 1 January 2022)

Mrs Sarah Hamilton

(Appointed 1 January 2022)

All the trustees named above served throughout the year, except where stated. They form a management committee and under the constitution must be members of Battle Baptist Church. Up to two other persons can be co-opted on to the committee and elected as trustees.

The trustees' report was approved by the Board of Trustees.

Mrs Sarah Hamilton

Trustee

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

Dated: 30 April 2023

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

I report to the trustees on my examination of the financial statements of Caterpillar Pre-School of Battle Baptist Church (the charity) for the year ended 31 August 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Holland Harper LLP

26 High Street
Battle
East Sussex
TN33 0EA

Dated: 30 April 2023

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2022

		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<u>Income and endowments from:</u>			
Fees and grants	3	126,671	90,749
Other income	4	12	245
		<hr/>	<hr/>
Total income		126,683	90,994
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Charitable activities	5	118,742	85,314
		<hr/>	<hr/>
Net income for the year/ Net movement in funds		7,941	5,680
		<hr/>	<hr/>
Fund balances at 1 September 2021		42,541	36,861
		<hr/>	<hr/>
Fund balances at 31 August 2022		50,482	42,541
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

BALANCE SHEET

AS AT 31 AUGUST 2022

	Notes	2022 £	£	2021 £	£
Current assets					
Cash at bank and in hand		59,435		51,926	
Creditors: amounts falling due within one year	9	<u>(8,953)</u>		<u>(9,385)</u>	
Net current assets			50,482		42,541
Income funds					
Unrestricted funds			50,482		42,541
			<u>50,482</u>		<u>42,541</u>

The financial statements were approved by the Trustees on 30 April 2023

Mrs Sarah Hamilton
Trustee

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

1 Accounting policies

Charity information

Caterpillar Pre-School of Battle Baptist Church is a unincorporated association governed by a constitution.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenses are shown inclusive of VAT.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held with banks.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

3 Fees and grants

	2022	2021
	£	£
Fees	33,920	20,346
Grants	92,751	70,403
	<u>126,671</u>	<u>90,749</u>
Grants		
Grants from East Sussex County Council	90,251	69,390
Apprentice grant	2,500	-
Furlough	-	1,013
	<u>92,751</u>	<u>70,403</u>

4 Other income

	2022	2021
	£	£
Donation	<u>12</u>	<u>245</u>

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

5 Charitable activities

	2022 £	2021 £
Staff costs	97,615	67,385
Training costs	887	496
Utilities	9,648	9,648
Insurance	784	770
Equipment and consumables	6,700	4,410
Stationery and telephone	944	577
Uniforms	569	472
Ofsted fees	35	70
DBS checks	75	77
Secretarial expenses and bookkeeping	1,035	893
Independent examiner's fee	450	426
Outreach	-	90
	<u>118,742</u>	<u>85,314</u>
	<u>118,742</u>	<u>85,314</u>
Analysis by fund		
Unrestricted funds	<u>118,742</u>	
	<u>118,742</u>	
For the year ended 31 August 2021		
Unrestricted funds		<u>85,314</u>
		<u>85,314</u>

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

7 Employees

The average monthly number employees during the year was:

	2022 Number	2021 Number
Charitable work	<u>6</u>	<u>6</u>

CATERPILLAR PRE-SCHOOL OF BATTLE BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

7 Employees (Continued)

Employment costs	2022 £	2021 £
Wages and salaries	97,615	67,385

There were no employees whose annual remuneration was more than £60,000.

8 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

9 Creditors: amounts falling due within one year

	2022 £	2021 £
Payments received on account	8,083	8,539
Other creditors	870	846
	<u>8,953</u>	<u>9,385</u>

10 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).