



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	March	2021		28	February	2021

Section A Reference and administration details

Charity name Berrygrove Early Years Centre

Other names charity is known by

Registered charity number (if any) 1145616

Charity's principal address Cow Lane

Watford

Hertfordshire

Postcode

WD25 9PW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Hill			
2	Marion Chambers			
3	Karen Hill			
4	Tamara Addison			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	constitution
How the charity is constituted (eg. trust, association, company)	Early Years Learning Alliance
Trustee selection methods (eg. appointed by, elected by)	Appointed by committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Our aim is to provide a happy, caring, flexible and stimulating environment where children will recognise and achieve their fullest potential through play

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Preschool

Daycare

Liaison with Berrygrove Childrens Centre

Working well with The Grove Academy – wrap around care

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Continued contact and work with the children centre, which includes parenting courses.

Continued growth -we are currently full for all morning sessions with only a few spaces left for afternoons.

Very good transition over to the nursery

Section E

Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M Chamber	
Full name(s)	Marion Chambers	
Position (eg Secretary, Chair, etc)	Secretary	
Date	9 th November 2021	

Berrygrove Early Years Centre

Financial Activities YTD Comparison

March 2020 - February 2021

	TOTAL
Income	
Avon Income	-172.70
Discounts/Refunds Given	368.46
Donations and legacies	500.00
fees	55,702.63
Fees in	198,101.78
Jenny Pay Back	30.00
Milk Refund	252.34
Sales	10,223.43
Summer Holiday Club 2020	390.50
Uncategorised Income	379.00
Uncategorised Income (4)	390.00
Uniform	-573.53
Xmas Raffle 2020	23.00
Total Income	£265,614.91
TOTAL	£265,614.91
Expenditures	
Advertising/Promotional	108.22
American Express	3,850.00
Bank charges	623.03
Charitable Contributions	392.00
Computer Costs	925.82
Daycare Maintenance	657.00
DBS STAFF	442.50
Dues and Subscriptions	9,198.19
electric	2,033.20
Entertainment	442.25
Insurances	2,207.05
Meals and entertainment	6.12
Office/General Administrative Expenditures	591.05
Office/General Administrative Expenses	265.00
Other Professional Services	58.17
PayPal Fees	41.44
Payroll Expenditures	108.00
Pensions	10,315.17
Phone Costs	2,285.25
Printing, Postage and Stationery	653.59
Quikbooks	288.00
Raising funds	318.00
Repair and maintenance	1,242.47
Snack	1,393.72
Staff Bday Flowers	325.84
Staff xmas gifts 2020	378.40
Subscription Magazines	23.09
Supplies	4,851.98

Berrygrove Early Years Centre

Financial Activities YTD Comparison

March 2020 - February 2021

	TOTAL
Training	2,903.53
Uncategorised Expenditure	1,411.83
Uncategorised Expense	565.43
Wages	120,439.27
Xmas Party 2020	84.50
Total Expenditures	£169,429.11
NET OPERATING INCOME	£96,185.80
Other Expenditures	
Other Expenditure	779.24
Total Other Expenditures	£779.24
NET OTHER INCOME	£ -779.24
NET INCOME/(EXPENDITURE)	£95,406.56

