

**Report of the Trustees and
Financial Statements for the Year Ended 31 March 2024
for
The Clubhouse Project Limited**

CSL Partnership Limited
Unit 4D, Lansbury Business Estate
102 Lower Guildford Road
Knaphill
Woking
Surrey
GU21 2EP

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To relieve the needs of young adults with severe learning difficulties and their families and carers by the provisions of a day care facility.

Significant activities

In setting out our objectives and planning our activities the Trustees have given careful consideration to the charity commission's guidance on public benefit and in particular to its supplementary public benefit guidance on fee charging.

The Clubhouse Project Limited provides day care for young adults with severe learning difficulties in a safe and secure site and also in the local community by supporting them in accessing relevant and stimulating activities.

The charity provides support services to the day centre to enable it to continue to provide relief to the families and carers of the young adults between 0900 and 1700 hours. This has been extended to holiday provisions for adults who attend full time education.

The charity supports the young adults in the attainment of social and personal care skills to help them function as independently as possible in the wider community, to continue to develop their communication skills and where possible, to develop skills and confidence to take them into the workplace.

All transport provision, extra curricular activities, resources, security and infrastructure to enable the service to operate are provided by the charity.

Provision of personal items to assist young adults entering supported living.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Clubhouse Project Ltd raised funds and submitted grant applications towards providing the following:

Provision of minibus services for the year.

Provision of Christmas, Easter & summer parties for service users and various outings throughout the year.

Further provision for off-site activities.

The hire of three allotment spaces to produce and encourage healthy eating and lifestyle.

Unrestricted funds were used for additional day trips, offsite activities and resources for the growing number of service users.

FINANCIAL REVIEW

Reserves policy

The unrestricted funds of £109,365 are to be used for providing resources for the growing number of young adults using the service.

FUTURE PLANS

To maintain the current mini buses, cabin, allotments and sensory garden.

To continue to develop the website and promote The Clubhouse Project to a wider community offering support.

To secure funding for specialist communication aids for a number of non-verbal service users and support external suppliers of specialist speech and language, including music therapy and dance sessions.

To provide continued consumables and equipment necessary to enhance daily activities which incorporates every day living (cooking, needlecraft, horticulture, volunteering etc.) and arts & crafts and upcycling projects.

To provide specialist fitness and diet programmes with memberships to local gymnasiums specific to each individual's needs and requirements to encourage healthy lifestyle.

To provide training and provisions for a personal centred approach to ensure each individual's needs are met and achieved.

To continue the established relationship with the local private school in order to raise local awareness of our work with families of learning disabled adults and to raise funds for future resources and accessing off site activities for our expanding clientele such as golf and tennis and planning a week away with sixth formers to Lourdes, France

To continue to host craft sales and support fund-raising activities to generate funds for resources and consumables to use daily.

To apply for local and national grants to support our ambitions to expand our service and support more families and to offer a wider range of experiences for our service users.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

There were 3 trustees throughout the period. Any new appointments are at the agreement of all of the trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07687575 (England and Wales)

Registered Charity number

1145570

Registered office

Unit 4D, Lansbury Business Estate
102 Lower Guildford Road
Knaphill
Woking
Surrey
GU21 2EP

Trustees

Mrs S L Willis
Mrs K I Prior
Mrs V McMahon

The Clubhouse Project Limited

**Report of the Trustees
for the Year Ended 31 March 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary

Mrs S L Willis

Independent Examiner

CSL Partnership Limited
Unit 4D, Lansbury Business Estate
102 Lower Guildford Road
Knaphill
Woking
Surrey
GU21 2EP

Approved by order of the board of trustees on 26 September 2024 and signed on its behalf by:



Mrs S L Willis - Secretary

Independent examiner's report to the trustees of The Clubhouse Project Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Emma Clare Foster FCCA

CSL Partnership Limited
102 Lower Guildford Road
Knaphill
Woking
Surrey
GU21 2EP

26 September 2024

The Clubhouse Project Limited

Statement of Financial Activities
for the Year Ended 31 March 2024

	Notes	Unrestricted fund £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		29,981	(1)	29,980	10,076
Investment income	2	777	-	777	260
Total		30,758	(1)	30,757	10,336
EXPENDITURE ON					
Raising funds		5,163	-	5,163	-
Charitable activities					
Day care centre		19,347	182	19,529	9,046
Total		24,510	182	24,692	9,046
NET INCOME/(EXPENDITURE)		6,248	(183)	6,065	1,290
RECONCILIATION OF FUNDS					
Total funds brought forward		103,117	1,767	104,884	103,594
TOTAL FUNDS CARRIED FORWARD		109,365	1,584	110,949	104,884

The notes form part of these financial statements

The Clubhouse Project Limited

Balance Sheet 31 March 2024

	Notes	Unrestricted fund £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
FIXED ASSETS					
Tangible assets	6	30,957	-	30,957	36,761
CURRENT ASSETS					
Debtors	7	13,862	-	13,862	5,789
Cash at bank		67,516	1,584	69,100	64,797
		<u>81,378</u>	<u>1,584</u>	<u>82,962</u>	<u>70,586</u>
CREDITORS					
Amounts falling due within one year	8	(2,970)	-	(2,970)	(2,463)
NET CURRENT ASSETS		<u>78,408</u>	<u>1,584</u>	<u>79,992</u>	<u>68,123</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>109,365</u>	<u>1,584</u>	<u>110,949</u>	<u>104,884</u>
NET ASSETS		<u>109,365</u>	<u>1,584</u>	<u>110,949</u>	<u>104,884</u>
FUNDS	9				
Unrestricted funds				109,365	103,117
Restricted funds				1,584	1,767
TOTAL FUNDS				<u>110,949</u>	<u>104,884</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

The Clubhouse Project Limited

Balance Sheet - continued
31 March 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26 September 2024 and were signed on its behalf by:

K I Prior - Trustee



S L Willis - Trustee



The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Cabin	- 10% on cost
Plant and machinery	- 25% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	31.3.24	31.3.23
	£	£
Deposit account interest	777	260

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.24	31.3.23
	£	£
Depreciation - owned assets	5,804	6,233

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	10,076	-	10,076
Investment income	260	-	260
Total	10,336	-	10,336
EXPENDITURE ON			
Charitable activities			
Day care centre	9,046	-	9,046
NET INCOME	1,290	-	1,290
RECONCILIATION OF FUNDS			
Total funds brought forward	101,827	1,767	103,594
TOTAL FUNDS CARRIED FORWARD	103,117	1,767	104,884

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

6. TANGIBLE FIXED ASSETS

	Cabin £	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2023 and 31 March 2024	<u>45,157</u>	<u>11,797</u>	<u>46,249</u>	<u>6,188</u>	<u>109,391</u>
DEPRECIATION					
At 1 April 2023	<u>13,547</u>	<u>10,747</u>	<u>42,685</u>	<u>5,651</u>	<u>72,630</u>
Charge for year	<u>4,516</u>	<u>263</u>	<u>891</u>	<u>134</u>	<u>5,804</u>
At 31 March 2024	<u>18,063</u>	<u>11,010</u>	<u>43,576</u>	<u>5,785</u>	<u>78,434</u>
NET BOOK VALUE					
At 31 March 2024	<u>27,094</u>	<u>787</u>	<u>2,673</u>	<u>403</u>	<u>30,957</u>
At 31 March 2023	<u>31,610</u>	<u>1,050</u>	<u>3,564</u>	<u>537</u>	<u>36,761</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24 £	31.3.23 £
Other debtors	<u>13,862</u>	<u>5,789</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24 £	31.3.23 £
Trade creditors	<u>492</u>	-
Other creditors	<u>660</u>	645
Accrued expenses	<u>1,818</u>	1,818
	<u>2,970</u>	<u>2,463</u>

9. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	103,117	6,248	109,365
Restricted funds			
Hamilton fund	1,767	(183)	1,584
TOTAL FUNDS	<u>104,884</u>	<u>6,065</u>	<u>110,949</u>

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	30,758	(24,510)	6,248
Restricted funds			
Hamilton fund	(1)	(182)	(183)
TOTAL FUNDS	<u>30,757</u>	<u>(24,692)</u>	<u>6,065</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	101,827	1,290	103,117
Restricted funds			
Hamilton fund	1,767	-	1,767
TOTAL FUNDS	<u>103,594</u>	<u>1,290</u>	<u>104,884</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	10,336	(9,046)	1,290
TOTAL FUNDS	<u>10,336</u>	<u>(9,046)</u>	<u>1,290</u>

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	101,827	7,538	109,365
Restricted funds			
Hamilton fund	1,767	(183)	1,584
TOTAL FUNDS	<u>103,594</u>	<u>7,355</u>	<u>110,949</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	41,094	(33,556)	7,538
Restricted funds			
Hamilton fund	(1)	(182)	(183)
TOTAL FUNDS	<u>41,093</u>	<u>(33,738)</u>	<u>7,355</u>

The Hamilton fund has been setup to purchase sensory equipment and noticeboards for Clubhouse 2.

10. RELATED PARTY DISCLOSURES

During the year Charity paid for expenses on behalf of the The Clubhouse Project Day Services Ltd . The total amount due to the Charity at 31 March 2024 was £13,862 (2023 - £5,789).

The Clubhouse Project Limited

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2024**

	31.3.24 £	31.3.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	29,980	10,076
Investment income		
Deposit account interest	777	260
Total incoming resources	30,757	10,336
EXPENDITURE		
Raising donations and legacies		
Fundraising expenses	5,163	-
Charitable activities		
Activities	10,416	62
Bank charges	516	436
Cabin	4,516	4,516
Plant and machinery	262	350
Motor vehicles	891	1,188
Computer equipment	134	179
	16,735	6,731
Support costs		
Governance costs		
Accountancy and legal fees	2,794	2,315
Total resources expended	24,692	9,046
Net income	6,065	1,290

This page does not form part of the statutory financial statements