

07807784
England and Wales

MEDWAY CARES
(A COMPANY LIMITED BY GUARANTEE)
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

**MEDWAY CARES
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have prepared the financial statements in accordance with FRS 102, the Financial Reporting Standard Applicable in the UK and Republic of Ireland.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07807784 (England and Wales)

Registered Charity number
1145540

Registered office
MCH House, Bailey Drive, Gillingham Business Park, Gillingham, Kent ME8 0PZ

Trustees

Kimberley Reynolds
Glyn Griffiths
Jill Woodbridge
Bethany Bland
Maxine Shepherd
Karen Adgie

Trustees are drawn from the staff and directors of Medway Community Healthcare C.I.C. Staff appointments include appointments made by the Elected Members Forum of Medway Community Healthcare C.I.C.

Company Secretary
Louise Parker

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STRUCTURE AND GOVERNANCE

Governing document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational structure

Medway Cares employs no staff, and is governed by its Board of Trustees.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

PRINCIPAL ACTIVITIES AND OBJECTIVES

The objects of Medway Cares Ltd are to:

- 1) Promote and protect the physical and mental health of the public through the provision of financial assistance, support, education and practical advice; and
- 2) Relieve poverty and other charitable need amongst those in need for the benefit of the public in particular but not exclusively those in need by reason of youth, age, ill health, disability, financial hardship or other disadvantage.

The Board has adopted rules of operation, which state that on meeting its aims and objectives Medway Cares and its trustees will:

- support activity that enhances or benefits the core services or contracts of Medway Community Healthcare (MCH);
- support projects that enhance the health, care, comfort or support offered to users of MCH services or their families;
- support projects that improve the wider health outcomes or address health inequalities in the community;
- support activities that develop partnerships with other sectors as a means of improving social impact and value.

The charity will not support bids for funding that are fundamental to MCH service delivery.

FINANCIAL REVIEW

During the year the charity received £21,479 from donations and legacies, raised £3,923 through fundraising activities, spent £1,605 on fundraising and made grants of £11,390.

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The charity restricted funds totalled £35,179 and unrestricted funds totalled £30,002 at year end.

Reserves policy

Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes. This excludes restricted funds. Reserves exclude amounts committed for future spending.

The Reserves policy sets the minimum level of reserves to be held at £10,000, this will be sufficient to ensure that Medway Cares can continue its programme of support and cover its ongoing operational costs to process any commitments that remain outstanding.

Summary of direct charitable expenditure during the year

Total charitable expenditure from general funds	£1,407
Total expenditure from restricted funds	£9,983

Unrestricted funds: description of expenditure	Amount awarded
To provide assistance to other charities during the pandemic by way of funding three donations	£1,000
To fund presents for inpatients of Britannia Ward and Harmony House	£317
To fund a weighted blanket for a child seen by children's services	£90
Total funds awarded	£1,407

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Restricted funds: description of expenditure	Amount
To purchase furniture for use by residents and visitors of Darland House	£2,376
To purchase Christmas presents for attendees at the Ourzone centre	£483
To purchase a slide for the Snapdragons children's centre	£6,573
To purchase a sensory den for the Snapdragons children's centre	£70
To purchase a Christmas presents for the Stroke Team patients	£153
To purchase a Cognitive Linguistic Test for use in the Stroke Team	£411
To purchase sensory packs for use in Wisdom Hospice	£87
Reversal of cheques not cashed for Darland House entertainers	(£170)
Total funds awarded	£9,983

Public benefit

The trustees confirm that they have complied with their duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales. The trustees further confirm that the activities of the charity are carried out, in line with its objects, for the public benefit.

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STATEMENT OF TRUSTEES RESPONSIBILITIES

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Charities activities during the period and of its financial position at the end of the period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the policies are in accordance with applicable accounting standards;
- prepare the financial statements on the going concern basis unless it is not appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees confirm that there is no information relevant to the audit of which the auditors are unaware and that the trustees have taken the necessary steps to ensure that they are aware of all relevant audit information and made sure the auditors are aware of it.

ON BEHALF OF THE BOARD:



Kimberley Reynolds

**MEDWAY CARES
AUDITORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

OPINION

We have audited the Financial Statements of Medway Cares (the "charitable company") for the year ended 31 March 2021 which comprise the statement of financial activities, statement of financial position, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**MEDWAY CARES
AUDITORS' ANNUAL REPORT CONT'D
FOR THE YEAR ENDED 31 MARCH 2021**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, is consistent with the financial statements; and
- the strategic report and the trustees' report have been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the trustees' responsibilities statement on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statement, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

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AUDITORS' ANNUAL REPORT CONT'D
FOR THE YEAR ENDED 31 MARCH 2021**

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

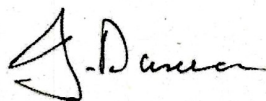
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

USE OF OUR REPORT

This report is solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Churchdown Chambers
Bordyke
Tonbridge
Kent TN9 1NR



John Duncan FCA
Senior Statutory Auditor
for and on behalf of
Gilbert Allen & Co
Registered Auditor
Chartered Accountants

Dated: 7.12.2021

MEDWAY CARES
STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted Funds	Restricted Funds	Total Year to 31.03.2021	Total Year to 31.03.2020
	Note	£	£	£	£
Income and expenditure					
Income and endowments from:					
Donations, legacies and grants	2.1	11,778	9,701	21,479	11,270
Charitable activities	2.2	3,425	498	3,923	6,348
Other	2.3	-	-	-	50
Total		15,203	10,199	25,402	17,668
Expenditure on:					
Raising funds	3.1	(1,605)	-	(1,605)	(1,435)
Charitable activities and support costs	3.2	(2,276)	(9,983)	(12,259)	(34,999)
Total resources		(3,881)	(9,983)	(13,864)	(36,434)
Net incoming (outgoing) resources for the period		11,322	216	11,538	(18,766)
Net movement in funds		11,322	216	11,538	(18,766)
Funds brought forward		18,680	34,963	53,643	72,409
Transfers in from other charities		-	-	-	-
Funds carried forward		30,002	35,179	65,181	53,643

MEDWAY CARES
Company number 07807784

BALANCE SHEET AS AT 31 MARCH 2021

		Unrestricted Funds	Restricted Funds	Total Year to 31.03.2021	Total Year to 31.03.2020
	Note	£	£	£	£
Current assets					
Cash at bank and in hand		30,958	35,179	66,137	53,853
Debtors: amounts falling due within one year	4	15	-	15	658
Creditors: amounts falling due within one year	5	(971)	-	(971)	(868)
Net current assets		<u>30,002</u>	<u>35,179</u>	<u>65,181</u>	<u>53,643</u>
Represented by:					
Unrestricted Funds		30,002	-	30,002	18,680
Restricted Funds		-	35,179	35,179	34,963
		<u>30,002</u>	<u>35,179</u>	<u>65,181</u>	<u>53,643</u>

These financial statements were approved by the Board on 7th December 2021 and are signed on their behalf by:



Kimberley Reynolds

MEDWAY CARES
NOTES ON THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable Accounting and Reporting by Charities: Statement of Recommended Practice (SORP 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015 and the Charities Act 2011.

The trustees consider that there are no material uncertainties about the Charities ability to continue as a going concern.

The financial statements are prepared on the accruals basis.

	Year to 31 March 2021 £	Year to 31 March 2020 £
2.1 Donations, legacies and grants		
<u>Unrestricted</u>		
Donations and legacies	11,778	689
	<u>11,778</u>	<u>689</u>
<u>Restricted:</u>		
Donations and legacies	9,701	10,581
	<u>9,701</u>	<u>10,581</u>
	<u>21,479</u>	<u>11,270</u>
2.2 Income from charitable activities		
	Year to 31 March 2021 £	Year to 31 March 2020 £
<u>Unrestricted</u>		
Lottery	3,322	2,777
Other	103	202
	<u>3,425</u>	<u>2,979</u>
<u>Restricted:</u>		
Other	498	3,369
	<u>498</u>	<u>3,369</u>
	<u>3,923</u>	<u>6,348</u>

MEDWAY CARES
NOTES ON THE FINANCIAL STATEMENTS
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2.3 Other Income	Year to 31 March 2021 £	Year to 31 March 2020 £
<u>Unrestricted</u>		
Other miscellaneous income		50
<u>Restricted</u>		
Other miscellaneous income	-	-
	<hr/> - <hr/>	<hr/> 50 <hr/>
 3.1 Raising funds	 Year to 31 March 2021 £	 Year to 31 March 2020 £
<u>Unrestricted</u>		
Lottery prizes	1,585	1,430
Costs of setting up lottery/licence	20	5
Other	-	-
	<hr/> 1,605 <hr/>	<hr/> 1,435 <hr/>

MEDWAY CARES
NOTES ON THE FINANCIAL STATEMENTS
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3.2 Charitable activities and support costs	Year to 31 March 2021 £	Year to 31 March 2020 £
Charitable activities:		
<u>Unrestricted</u>		
Donations to other charities	1,000	-
Christmas Presents	317	-
Weighted Blanket	90	-
Dopplers	-	2,900
Medway Community Healthcare - Apprentices	-	569
Singing Group	-	840
Other	-	42
	1,407	4,351
<u>Restricted:</u>		
Auditory Intervention music for childrens therapy	-	123
Darland - furniture	2,376	2,904
Darland House - entertainers	(170)	660
Dopplers for community nursing	-	1,000
Equipment for stroke therapy team	-	221
Our Zone - Christmas Presents	483	
Our Zone - Equipment for sensory room	-	9,725
Our Zone - Garden furniture	-	524
Our Zone - Lockers	-	825
Snapdragons - sensory den	70	-
Snapdragons - slide	6,573	-
Stroke Team - Christmas Presents	153	-
Stroke Team - Cognitive Linguistic Test	411	-
Wisdom Hospice - sensory packs	87	-
Wisdom hospice- contribution to volunteers party	-	100
Wisdom hospice - garden furniture	-	393
Wisdom hospice - Bladder scanner	-	4,165
Wisdom hospice - hybrid mattresses	-	7,772
Wisdom hospice - hire of stairlift and wheelchairs	-	620
Wisdom hospice - Weighing scales	-	563
Other	-	211
	9,983	29,806
Support Costs:		
<u>Unrestricted</u>		
Audit fee	800	749
Other	69	93
	869	842
Total charitable activities and support costs	12,259	34,999

MEDWAY CARES
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FOR THE YEAR ENDED 31 MARCH 2021

4 Debtors: Amounts falling due within one year	Year to 31 March 2021 £	Year to 31 March 2020 £
Quarter 4 lottery deductions owed by MCH	-	658
Prepayments to gambling licence	<u>15</u>	<u>-</u>
	<u>15</u>	<u>658</u>
5 Creditors: Amounts falling due within one year	Year to 31 March 2021 £	Year to 31 March 2020 £
Accruals	<u>971</u>	<u>868</u>
	<u>971</u>	<u>868</u>

6 Trustees remuneration and expenses

Trustees receive no remuneration or expenses for their services. There were no related party transactions in the year.

7 Staff costs and numbers

The Charity has not employed any staff during the year (2019/20: 0).

MEDWAY CARES
NOTES ON THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

8 Analysis of fund movements

	Balance at 1 April 20	Income	Expenditure	Transfers	Balance at 31 March 21
Unrestricted General Fund	18,680	15,203	(3,882)	-	30,002
	18,680	15,203	(3,882)	-	30,002
Restricted funds:					
Stroke Team	681	-	(564)	-	117
Community Cardiology	1,450	-	-	-	1,450
Wisdom Hospice	9,019	1,890	(87)	-	10,822
Strood Integrated team	139	-	-	-	139
Walter Brice	2,291	130	-	-	2,421
Snap Dragons	5,892	4,984	(6,643)	-	4,234
Health Visitors	320	-	-	-	320
District Nursing	310	-	-	-	310
Gillingham Nurses	67	-	-	-	67
Orchards Sittingbourne	7,543	0	-	-	7,542
Our Zone	4,485	1,825	(483)	-	5,827
Dwell	273	0	-	-	273
Darland Staff	517	0	-	-	517
Darland Residents	1,648	1,100	(2,206)	-	542
Dementia Support	200	270	-	-	470
Amherst	128	-	-	-	128
	34,963	10,199	(9,983)	-	35,179

	Balance at 1 April 19	Income	Expenditure	Transfers	Balance at 31 March 20
Unrestricted General Fund	21,590	3,718	(6,628)	-	18,680
	21,590	3,718	(6,628)	-	18,680
Restricted funds:					
Stroke Team	902	-	(221)	-	681
Community Cardiology	1,450	-	-	-	1,450
Wisdom Hospice	16,391	6,241	(13,613)	-	9,019
Strood Integrated team	139	-	-	-	139
Walter Brice	1,964	327	-	-	2,291
Rainham Gillingham Integrated team	1,000	-	(1,000)	-	-
Snap Dragons	2,993	2,826	(174)	247	5,892
Childrens Therapy - Medway	247	-	-	(247)	-
Health Visitors	320	-	-	-	320
District Nursing	310	-	-	-	310
Gillingham Nurses	67	-	-	-	67
Orchards Sittingbourne	7,413	252	(122)	-	7,543
Our Zone	12,463	3,096	(11,074)	-	4,485
Dwell	-	273	-	-	273
Darland Staff	497	20	-	-	517
Darland Residents	4,597	715	(3,602)	(62)	1,648
Dementia Support	(62)	200	-	62	200
Amherst	128	-	-	-	128
	50,819	13,950	(29,806)	-	34,963