

Charity registration number 1145382

Company registration number 07827934 (England and Wales)

MITROFANOFF SUPPORT
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2021

MITROFANOFF SUPPORT

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J Thatcher	
	S Fillingham	
	J Lightning	
	R Holmes	
	B Bates	(Appointed 22 January 2021)
	L Kenison	(Appointed 1 January 2021)
	D Rose	(Appointed 1 January 2021)
Charity number	1145382	
Company number	07827934	
Principal address	Market Chambers 3-4 Market Place Wokingham Berkshire RG40 1AL	
Registered office	Market Chambers 3-4 Market Place Wokingham Berkshire RG40 1AL	
Independent examiner	Rice Associates Limited Market Chambers 3-4 Market Place Wokingham Berkshire RG40 1AL	

MITROFANOFF SUPPORT

CHAIR'S STATEMENT

FOR THE YEAR ENDED 31 OCTOBER 2021

Overview of the year ended October 2021

This has proved to be another uncertain year for a small charity such as ourselves. Our focus is, and always has been, on those individuals who are considering, planning or have a Mitrofanoff. However, COVID-19 has severely restricted the hospital consultants' ability to deliver this specialist medical procedure to 'first timers'. For individuals with a Mitrofanoff, their needs have become more complex as COVID-19 has often delayed or prevented patients from being able to receive medical care and advice, at both local and specialist levels, in an appropriately timely fashion.

Our telephone helpline has tried to help members with suggestions about how to manage their situations and engage with their healthcare professionals. A Mitrofanoff problem may require specialist knowledge which, more often than not, is only available at hospitals with larger urology departments – factors including the various lockdowns and organisational issues within hospitals, has made this extremely difficult for our members.

Social media continues to play a large part in raising the Charity's profile. Our social media audience has grown and we have increased our followers on all platforms. Our online Facebook group continues to provide a member-to-member forum for Mitrofanoffers. We continued the online Mitrofanoff community meetings, enabling participants to have another support mechanism where they could share their experiences with other 'Mitrofanoffers', family members and those considering the procedure, and put questions to our medical team.

Unfortunately, due to the restrictions of the pandemic and concerns for our members who may be vulnerable, we were only able to hold one in-person Patient Education Day, in October 2021 in London. Stringent COVID-19 management practices were put in place and considering the circumstances, it was well attended. The event was a great opportunity to introduce our new Patron, Claire Taylor; Claire is a highly-qualified surgeon who offers the Charity and its members invaluable Mitrofanoff medical knowledge and experience. Dan Woods, our previous Patron, remains involved with the Charity in his new role as International Patron, as he embarks on a Professorship in the USA.

During this period, we have also had three new trustees join the Charity with invaluable and relevant experience:

Ben Bates is a medical student who is due to qualify in 2022. As a fellow 'Mitrofanoffer' Ben is well-qualified to engage with our members, especially our adolescent members, and being a medic enables him to have a greater understanding of current hospital matters that may affect our membership.

Lynda Kenison has been an active volunteer with the Charity since 2013, helping the Charity address those issues that partners and carers face when supporting a person with a Mitrofanoff.

David Rose, another fellow Mitrofanoffer, has invaluable experience in working in the field of rare illnesses and will use his experience to guide our marketing strategies.

We were also fortunate to be able to recruit a new Office Manager Tania Levett who has taken on the role vacated by Neil Lightning, a longstanding volunteer. Tania works on a part-time self-employed basis approximately 15 hours per week.

During the year ended 31 October 2021, the Charity received income of £26,141 (2020: £23,784). Our expenditure was £15,055 (2020: £5,906). Our expenditure for this financial year has increased in part due to our recruitment of our new office manager and because we were able to hold one Patient Education event. Despite some Covid restrictions the occasion was well attended.

MITROFANOFF SUPPORT

CONTENTS

	Page
Chairman's statement	1 - 2
Trustees' report	3 - 5
Independent examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9 - 12

MITROFANOFF SUPPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 OCTOBER 2021

The trustees present their annual report and financial statements for the year ended 31 October 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the memorandum and articles, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The charity's objects as set out in its Articles of Association are:

- To promote and protect the physical and mental health of Mitrofanoff patients, their families and carers through the provision of support, education and general advice.
- To improve awareness of the Mitrofanoff procedure within the general public arena.
- To provide Mitrofanoff lifestyle education to healthcare professionals (community or institution based) as appropriate.

Mitrofanoff is a procedure designed to stop incontinence. The many routes to the Mitrofanoff surgery include spina bifida, exstrophy of the bladder, epispadias, ectopic bladder, posterior urethral valves, multiple sclerosis, spinal cord injury, and cancer. The Mitrofanoff procedure creates a channel which acts in the same way as a urethra which is made from the appendix, bowel or both. The channel is made to go directly from the bladder to an exit either through the navel or beside it. Intermittent self catheterisation via the Mitrofanoff is therefore required to empty the bladder, without undressing or moving out of a wheelchair. This surgery is normally carried out in conjunction with another procedure to enlarge the bladder or create a new one with bowel tissue.

In furtherance of the objects, the charity undertakes a range of activities to support Mitrofanoff patients. In particular the charity:

- Supports patients who have or who are about to have a Mitrofanoff procedure by providing information, guidance and emotional support.
- Educates and raises awareness amongst healthcare professionals, members, families and carers on the Mitrofanoff and related conditions.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing aims and objectives and when planning future activities. An estimated 100-200 individuals, which includes new and revision surgery, undergo the Mitrofanoff procedure each year in the UK and Mitrofanoff Support aims to provide support and assistance to all of those who request it. The charity makes every effort to ensure its services are accessible to all and does not charge for its services. The trustees are therefore satisfied that the charity meets the Charity Commission's public benefit test.

Achievements and performance

Fundraising activities

In order to fund these charitable activities, Mitrofanoff Support relies on a mixture of corporate sponsorship, donations and fundraising efforts.

Mitrofanoff Support had a place in the London Marathon, and 3 spaces in the Virtual Marathon that could be held anywhere in the UK, on the same day. Trustee Ben Bates ran in the official London Marathon with a time of 4 hours 30 minutes. Sue Fell & Sally Heape ran together from Surrey to central London and David Maddox ran the Virtual Marathon in Blackpool. Together they raised over £7,000 including Gift Aid.

Donations continue to come in form Amazon Smile at approximately £70 per quarter.

MITROFANOFF SUPPORT

CHAIR'S STATEMENT

FOR THE YEAR ENDED 31 OCTOBER 2021

During this reporting period, the Charity's unrestricted reserves have grown by £11,086 and now stand at £76,923 compared to £65,837 the previous year. The Covid-19 pandemic had a continuing impact on the Charity's activities, and our ability to proactively service our members' needs and interact with like-minded medical professionals.

In order to ensure that charitable activities can continue without unexpected interruption for a 12 month period, the Trustees had taken the view some years ago to hold reserves of £20,000, equivalent to approximately one year of expenditure in normal conditions, to reflect the charity's vulnerability to losses in annual corporate sponsorship and natural variability in fundraising activity and donations. On reflection, and in light of the current economic climate this will be reviewed by the trustees in 2022 to assess whether these reserves are sufficient for purpose.

2021 has been an encouraging fundraising year for a small charity such as ourselves as we were fortunate to be given a London Marathon place and 3 Virtual Marathon slots. Our new trustee Ben Bates ran in the official London Marathon with a time of 4 hours 30 minutes; in the Virtual Marathon, Sue Fell and Sally Heape ran together from Surrey to central London and David Maddox ran in Blackpool. Together they raised over £7,000 including Gift Aid. Some donations continue to come in, including approximately £70 per quarter from Amazon Smile. These 2021 initiatives accounted for an increase of more than £3,000 compared to similar activities the previous year.

R Holmes

Chair
Dated:



22/7/2022

MITROFANOFF SUPPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2021

Raising Awareness

The charity maintains a professional website which offers an important service to Mitrofanoff patients. It contains the most amount of information available on the Mitrofanoff procedure anywhere on the internet. A social media group allows over 2,000 members to support each other and build relationships at any time of the day or night. Through these activities, Mitrofanoff Support continues to extend its reach.

Due to Covid, we were only able to hold one in person Patient Education Day, in October in London. This was a great opportunity to introduce our new Patron, Claire Taylor, to our members and sponsors. We started online meetings as well, due to Covid and these have brought together people from all over the world. Participants have been able to speak to other Mitrofanoffers and to ask our Medical Team questions.

Social Media plays a large part in our raising awareness and we post sponsor ads monthly. Updates on medical information is also posted when we receive it. Our social media audience has grown and we have increased our followers on all platforms.

Financial review

During the year ended 31 October 2021, the charity received income of £26,141 (2020: £23,784). Expenditure was £15,055 (2020: £5,906).

In order to ensure that charitable activities are able to continue without unexpected interruption, the Trustees have taken the view that the charity should hold reserves of at least £20,000, equivalent to approximately one year of expenditure in normal conditions, to reflect the charity's vulnerability to losses in annual corporate sponsorship and natural variability in fundraising activity and donations. In the prior year the charity's unrestricted reserves had grown to £65,837 and now stand at £76,923.

Given the likely ongoing impact of the Covid-19 pandemic, on both the ability to hold fundraising events and potentially adverse affects on the level of corporate sponsorship, the Trustees are pleased to currently hold reserves in excess of one year of expenditure.

Risk

The unexpected nature and devastating impact of the pandemic on society as a whole has highlighted the importance of identifying and managing all potential risks that affect our ability to support our members. The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

In order to aid succession planning, the charity has recruited a new office manager in November 2020 and three new trustees in early 2021. In addition, the charity continues to hold regular counter-fraud and cyber security training, and has recently strengthened its banking controls. The trustees recognise that assessing risk is an ongoing process and continue to search for ways to mitigate the risks that the charity faces.

Structure, governance and management

The charity is a company limited by guarantee incorporated on 28 October 2011 and registered as a charity on 11 January 2012. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association which were last updated on 6 November 2020.

The charity is governed by a board of directors. Management of the charity is dependent on the efforts of the Board of Trustees and volunteers.

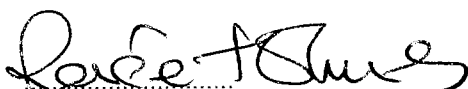
MITROFANOFF SUPPORT

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Thatcher	
S Fillingham	
J Lightning	
R Holmes	
B Bates	(Appointed 22 January 2021)
L Kenison	(Appointed 1 January 2021)
D Rose	(Appointed 1 January 2021)

The trustees' report was approved by the Board of Trustees.



R Holmes

Trustee

Date: 22/7/2022

MITROFANOFF SUPPORT

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF MITROFANOFF SUPPORT

I report to the trustees on my examination of the financial statements of Mitrofanoff Support (the charity) for the year ended 31 October 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Beet FCA
Rice Associates Limited



Market Chambers
3-4 Market Place
Wokingham
Berkshire
RG40 1AL

Dated: 29 July 2022

MITROFANOFF SUPPORT

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Unrestricted funds 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Income from:</u>							
Donations and legacies	3	1,988	-	1,988	5,808	-	5,808
Other trading activities	4	23,904	-	23,904	17,664	-	17,664
Investments	5	249	-	249	312	-	312
Total income		<u>26,141</u>	<u>-</u>	<u>26,141</u>	<u>23,784</u>	<u>-</u>	<u>23,784</u>
<u>Expenditure on:</u>							
Raising funds	6	354	-	354	1,748	-	1,748
Charitable activities	7	14,701	-	14,701	4,158	-	4,158
Total expenditure		<u>15,055</u>	<u>-</u>	<u>15,055</u>	<u>5,906</u>	<u>-</u>	<u>5,906</u>
Net income for the year/ Net movement in funds		11,086	-	11,086	17,878	-	17,878
Fund balances at 1 November 2020		<u>65,837</u>	<u>2,359</u>	<u>68,196</u>	<u>47,959</u>	<u>2,359</u>	<u>50,318</u>
Fund balances at 31 October 2021		<u><u>76,923</u></u>	<u><u>2,359</u></u>	<u><u>79,282</u></u>	<u><u>65,837</u></u>	<u><u>2,359</u></u>	<u><u>68,196</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

MITROFANOFF SUPPORT

BALANCE SHEET

AS AT 31 OCTOBER 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Debtors	10	-		270	
Cash at bank and in hand		80,872		68,670	
		<u>80,872</u>		<u>68,940</u>	
Creditors: amounts falling due within one year	11	(1,590)		(744)	
Net current assets			79,282		68,196
Income funds					
Restricted funds			2,359		2,359
Unrestricted funds			76,923		65,837
			<u>79,282</u>		<u>68,196</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 October 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 21/7/2022



R Holmes
Trustee

Company registration number 07827934

MITROFANOFF SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2021

1 Accounting policies

Charity information

Mitrofanoff Support is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Market Chambers, 3-4 Market Place, Wokingham, Berkshire, RG40 1AL.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are measured at their transaction price.

MITROFANOFF SUPPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

1 Accounting policies

(Continued)

1.6 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	1,988	5,808

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Fundraising events	7,304	64
Sponsorships and social lotteries	16,600	17,600
Other trading activities	23,904	17,664

MITROFANOFF SUPPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

5 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Interest receivable	249	312

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
<u>Fundraising and publicity</u>		
Staging fundraising events	354	1,748
	354	1,748

7 Charitable activities

	Charitable activities costs	Charitable activities costs
	2021	2020
	£	£
Education and awareness	5,511	1,423
Computer expenses	655	20
Advertising	-	765
Telephone	-	185
Postage & stationery	360	485
Insurance	300	367
Miscellaneous expenses	-	116
Governance costs	1,590	797
Share of support costs	6,285	-
	14,701	4,158

Governance costs includes £1,590 (2020: £744) payable to the charity's Independent Examiner.

MITROFANOFF SUPPORT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

8 Trustees

None of the trustees received any remuneration from the charity during the year.

One trustee received reimbursement of expenses for travel of £102 (2020: no trustees received any reimbursement of expenses).

9 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

10 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Prepayments and accrued income	-	270

11 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	1,590	744

12 Analysis of net assets between funds

	General fund 2021 £	Restricted funds 2021 £	Total General fund 2021 £	2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 October 2021 are represented by:						
Current assets/ (liabilities)	76,923	2,359	79,282	65,837	2,359	68,196
	<u>76,923</u>	<u>2,359</u>	<u>79,282</u>	<u>65,837</u>	<u>2,359</u>	<u>68,196</u>

13 Related party transactions

During the year ended 31 October 2021 a sum of £422 was reimbursed to the spouse of a trustee for office expenses incurred on behalf of the charity.

