



Annual report for the year ending 31.1.2025

Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 18 July 2011 and registered as a charity on 9 January 2012. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

All members of the Board of Trustees give their time voluntarily and receive no benefits from the charity.

The Board of Trustees has been further strengthened, and this will continue into 2025, recruiting expertise as identified by a skills audit of existing Trustees. The Charity continues to operate an open-ended Trustee recruitment program for new individuals to apply to join the Trustee Board, utilising local advertisement methods (such as Reading Voluntary Action) and website-based advertisements.

When recruiting, potential Trustees are requested to complete an application form which is presented to the trustees and CEO. The trustees are permitted to scrutinise applications to ensure that the new trustees bring value and input to the Board for the benefit of the charity. If the application is approved, the trustee is invited to attend an interview with 2 trustees and the CEO. If they are successful, they are then given a formal induction by the CEO and are expected to complete E-Learning training sessions which include courses on Safeguarding and Management before commencing trustee duties. Furthermore, each trustee is required to attend a training course which covers the essential elements of the Trustee Role and is provided by our local authority-approved provider.

Purpose and Aims

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- The promotion of equality and diversity particularly in relation to lesbian, gay, bisexual and transgender persons (in particular but not exclusively those residents in Reading) for the benefit of the public by:
 - the elimination of discrimination on the grounds of gender or sexual orientation;
 - advancing education and raising awareness in equality and diversity;
 - promoting activities to foster understanding between people from diverse backgrounds;

- cultivating a sentiment in favour of equality and diversity.
- To promote social inclusion for the public benefit by working with people in Reading who are socially excluded on the grounds of their sexual orientation or gender re-assignment to relieve the needs of such people and assist them to integrate into society.
- To relieve the charitable needs of lesbian, gay, bisexual and transgender persons (in particular but not exclusively those residents in Reading) by the provision of a centre to offer advice and support.

The overall aim for the charity is to provide a safe place for people to discuss LGBT related issues and to offer opportunities to socialise with LGBT people.

Ensuring our work delivers our aims

Each year, we assess our goals, objectives, and actions. This evaluation examines our accomplishments and the results of our efforts over the past 12 months, gauging the effectiveness of key activities and the advantages they've provided to the specific groups we exist to support.

Moreover, this review guarantees the continued alignment of our goals, objectives, and activities with our stated mission. When evaluating our aims and objectives and charting our future initiatives, we consult the Charity Commission's general guidance on public benefit. Specifically, the Board of Trustees evaluates how planned activities will further the aims and objectives they've established.

Our work

2024 was another challenging year for Support U during which there was significant change within the organisation. The Trustee Board was refreshed bringing in expertise in finance, safeguarding and HR. A new Chair was appointed in October 2024

Funding for many of the paid roles came to an end which led to a refocus of activities to ensure that the organisation remained viable and sustainable. Emphasis was placed on running funded group activity whilst a vision for the future of the organisation was agreed. Activities such as the helpline and counselling was suspended during this process and has not been restarted.

A part time interim CEO managed day to day activities, liaising with funders and stakeholders and supporting staff and volunteers.

Activities were reduced alongside financial and operational capacity. All changes to activities were agreed with funders and stakeholders.

This year was focused on stabilising the organisation, identifying future direction. We want to express our deep appreciation for the unwavering dedication of our volunteers and staff, without whom none of our services would be possible. We value the understanding and feedback from our service users as we adapt our services to support more people.

In conclusion, despite challenges, increasing client needs, and financial constraints, our trustee board remains impressed and immensely proud of the organization's achievements year after year. We remain committed to delivering best-in-class support to our service users.

Financial Review

Financial Stability and Cost Management:

Maintaining steady funding through reliable revenue sources like grants and donations allows the organization to meet its financial needs and plan future projects. At the same time, managing expenses carefully ensures resources are used wisely and programs that benefit the community most are prioritized. Strategic budgeting and ongoing financial oversight help balance investment in essential services with efficient administration and operations. This strategy supports organizational sustainability and flexibility in responding to changing needs and challenges.

Staffing and Wage Structure:

Support U operated on a minimum staff level as a result of ongoing budgetary restrictions. A review of volunteer capacity and capability was undertaken to ensure they were able to work safely and effectively. Support U is committed to providing support to all staff and volunteers and recognising their contribution to the services delivered. Support U remains committed to offering a transparent and equitable wage structure whilst investing in staff development to ensure the team is capable of supporting people effectively.

Principal Funding Sources: A Year in Review

Currently Support U is primarily funded from its Grants and donations.

Future Plans and Commitments

Support U is committed to becoming a sustainable organisation with diverse revenue sources and broader outreach to the LGBTQIA+ community. For 2025/26, our focus is on providing safe, inclusive services while reducing reliance on project grants by growing business income and fundraising. We are also reviewing costs to ensure sustainable growth and financial health. Our charity remains dedicated to diversity, sustainability, and supporting all members of the LGBTQIA+ community as we pursue a more inclusive future.

Reserves Policy

The Board of Trustees regularly reviews funds and reserves for sound financial planning. The Charity's "Financial Expenditure" policy guides consistent management of resources, forming part of onboarding for new staff and trustees. The Board of Trustees assesses reserve requirements based on key risks, maintaining unrestricted funds at 3–6 months of core spending. With increased committed expenditure, the reserves policy was updated to £80,000 for this financial period to ensure sufficient working capital and continuity in case of reduced funding. The Board will consider adjusting activities and spending if necessary.

Company registration number: 07708702
Charity registration number: 1145334

**SUPPORT U LIMITED
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2025**

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Support u Limited
Company No. 07708702
Trustees' Report For The Year Ended 31 January 2025

The trustees present their report and the financial statements for the year ended 31 January 2025.

Objectives and Activities

Aims and Objectives

During the 2024/25 financial year, Support U delivered community-based wellbeing and inclusion groups for adults and young people. These sessions provided a safe and supportive space for individuals to connect, explore personal challenges, and build confidence. The groups were focused on emotional wellbeing, inclusion, and comm/unity connection through semi-structured group sessions, workshops, and peer support.

Public Benefit

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- The promotion of equality and diversity particularly in relation to lesbian, gay, bisexual and transgender persons (in particular but not exclusively those residents in Reading) for the benefit of the public by:
 - the elimination of discrimination on the grounds of gender or sexual orientation;
 - advancing education and raising awareness in equality and diversity;
 - promoting activities to foster understanding between people from diverse backgrounds;
 - cultivating a sentiment in favour of equality and diversity.
 - To promote social inclusion for the public benefit by working with people in Reading who are socially excluded on the grounds of their sexual orientation or gender re-assignment to relieve the needs of such people and assist them to integrate into society.
 - To relieve the charitable needs of lesbian, gay, bisexual and transgender persons (in particular but not exclusively those residents in Reading) by the provision of a centre to offer advice and support.
- The overall aim for the charity is to provide a safe place for people to discuss LGBT related issues and to offer opportunities to socialise with LGBT people.

The trustees confirm that they have complied with the requirements of Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

Chairs report and future plans

The climate for the LGBT+ community has been significantly affected through recent legal, health, funding and social issues.

As a result, we have to innovate and re-think many of our services.

During the course of this period, the new Chair has carried out an operational review which has instigated a range of changes and initiatives to improve impact and build sustainability. The new plan which has been developed with all the Trustees and takes account of community feedback will begin to take effect during the following financial year.

Some of the noteworthy changes will include:

A focus on sustainability – with diversified efforts to remove the reliance on large bids which have become increasingly scarce and competitive.

A retrenchment towards a new operational team that has the skills and enthusiasm to deliver many of our new plans
Innovation around the work and services we deliver – helping us change attitudes and build resilience for our community (as well as being 'present' for people during times of difficulty)

Creating more streamlined processes and IT core 'tools' to help us simplify and build robustness into our core delivery

To improve safeguarding at every level of the charity

To improve governance by recruiting new Trustees, ensuring they have the development needing to improve governance and innovate around the needs of the wider community

Ensuring our 'educational' work continues and creates the capacity for external organisations and bodies to become more inclusive and supporting, whatever the prevailing culture

Making sure we are more visible and continue to celebrate some of the fine work that the charity has delivered over the past number of years

We are confident that these changes will ensure we remain relevant and at the heart of our community for the coming years.

Support u Limited
Trustees' Report (continued)
For The Year Ended 31 January 2025

Reference and Administrative Details

Trustees

Mr Laurence Jenkins (appointed 22/03/2024)
Ms Gillian Russell - Chair (appointed 12/09/2024)
Ms Zoe Grant (appointed 13/06/2025)
Mr Kenneth Pennington (appointed 22/03/2024)

Charity Number

1145334

Company Number

07708702

Principal Address

9 Greyfriars Road
Reading
Berkshire
RG1 1NU

Independent Examiner

Rachel Eden FCMA
Holy Brook Associates Ltd
Curious Lounge
Reading
Berkshire
RG11NH

Support u Limited
Trustees' Report (continued)
For The Year Ended 31 January 2025

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Support u Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statement unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgments and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at anytime the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small Company Rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The trustees' report was approved by the board of trustees and signed on its behalf by:

Mr Laurence Jenkins

Trustee

20/11/2025

Support u Limited
Independent Examiner's Report to the Trustees of Support u Limited
For The Year Ended 31 January 2025

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 January 2025.

Responsibilities and Basis of Report

As the charity trustees of the Company (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rachel Eden FCMA
20/11/2025
Curious Lounge
Reading
Berkshire
RG11NH

Support u Limited
Statement of Financial Activities (including Income and Expenditure Account)
For The Year Ended 31 January 2025

				2025	2024
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	734	47,723	48,457	165,011
Other trading activities	4	461	-	461	1,150
Investments	5	747	-	747	606
		<u>1,942</u>	<u>47,723</u>	<u>49,665</u>	<u>166,767</u>
EXPENDITURE ON:					
Raising funds		(1)	-	(1)	-
Charitable activities:					
Charitable Activity		(119,702)	(21,320)	(141,022)	(183,984)
		<u>(119,703)</u>	<u>(21,320)</u>	<u>(141,023)</u>	<u>(183,984)</u>
NET EXPENDITURE		<u>(117,761)</u>	<u>26,403</u>	<u>(91,358)</u>	<u>(17,217)</u>
NET MOVEMENT IN FUNDS		<u>(117,761)</u>	<u>26,403</u>	<u>(91,358)</u>	<u>(17,217)</u>
RECONCILIATION OF FUNDS:					
Total funds brought forward		163,342	63,895	227,237	244,453
TOTAL FUNDS CARRIED FORWARD	14	<u>45,581</u>	<u>90,298</u>	<u>135,879</u>	<u>227,236</u>

The notes on pages 8 to 12 form part of these financial statements.

Support u Limited
Comparative Statement of Financial Activities (including Income and Expenditure
Account)
For The Year Ended 31 January 2025

				2024
		Unrestricted funds	Restricted funds	Total funds
	Notes	£	£	£
INCOME AND ENDOWMENTS FROM:				
Donations and legacies	3	54,913	110,098	165,011
Other trading activities	4	1,150	-	1,150
Investments	5	606	-	606
		<u>56,669</u>	<u>110,098</u>	<u>166,767</u>
EXPENDITURE ON:				
Charitable activities:				
Charitable Activity		(183,984)	-	(183,984)
NET EXPENDITURE		<u>(23,378)</u>	<u>6,161</u>	<u>(17,217)</u>
NET MOVEMENT IN FUNDS		<u>(23,378)</u>	<u>6,161</u>	<u>(17,217)</u>
RECONCILIATION OF FUNDS:				
Total funds brought forward		186,719	57,734	244,453
TOTAL FUNDS CARRIED FORWARD	14	<u>163,341</u>	<u>63,895</u>	<u>227,236</u>

The notes on pages 8 to 12 form part of these financial statements.

Support u Limited
Balance Sheet
As At 31 January 2025

				2025	2024
		Unrestricted	Restricted	Total	Total
	Notes	funds	funds	funds	funds
		£	£	£	£
FIXED ASSETS					
Tangible Assets	10	660	-	660	2,669
		660	-	660	2,669
CURRENT ASSETS					
Debtors	11	216	-	216	4,185
Cash at bank and in hand		136,830	90,298	138,395	221,107
		137,046	90,298	138,611	225,292
Creditors: Amounts Falling Due Within One Year	12	(92,125)	-	(3,392)	(725)
NET CURRENT ASSETS (LIABILITIES)		44,921	90,298	135,219	224,567
TOTAL ASSETS LESS CURRENT LIABILITIES		45,581	90,298	135,879	227,236
NET ASSETS		45,581	90,298	135,879	227,236
FUNDS OF THE CHARITY					
Restricted Funds				90,298	63,895
Unrestricted Funds				45,581	163,341
TOTAL FUNDS	14			135,879	227,236

For the year ending 31 January 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

On behalf of the board

Mr Laurence Jenkins

Trustee
20/11/2025

The notes on pages 8 to 12 form part of these financial statements.

Support u Limited

Notes to the Financial Statements

For The Year Ended 31 January 2025

1. General Information

Support u Limited is a company limited by guarantee, incorporated in England & Wales, registered number 07708702 and registered charity number 1145334. The registered office is .

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The charitable company is a Public Benefit Entity as defined by FRS 102.

2.2. Incoming Resources

Income is included in the accounts once the charity has entitlement, the amount can be measured with sufficient reliability and there is the probability of receipt. Earned income is included in the period in which the service is provided, if any performance conditions attached have been met or are fully within the control of the charity. Donations are included when given, together with an estimate of the related gift aid due thereon. Donated services are included in the accounts when received at the value of the gift to the charity provided the value of the gift can be measure reliably. The equivalent amount is recognised as an expense under the appropriate category. Legacies are included when the date of probate is ascertained and the amount receivable can be reliably estimated. Income which is subject to conditions that the charity has yet to fulfil, or which is specifically for use in a future accounting period, is treated as deferred income.

2.3. Resources Expended

Expenditure is included on an accruals basis when incurred, that is when a legal or constructive obligation arises, and includes related irrecoverable VAT. Future liabilities are included at the best estimate of the amount required to settle them. Future liabilities are included at the best estimate of the amount required to settle them.

2.4. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery	33%
Computer Equipment	33%

2.5. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

3. Income from Donations and Legacies

	Unrestricted funds	Restricted funds	2025 Total funds
	£	£	£
Donations and gifts	734	-	734
Grants	-	47,723	47,723
	<u>734</u>	<u>47,723</u>	<u>48,457</u>

Support u Limited
Notes to the Financial Statements (continued)
For The Year Ended 31 January 2025

	Unrestricted funds	Restricted funds	2024 Total funds
	£	£	£
Donations and gifts	5,113	-	5,113
Grants	49,800	110,098	159,898
	<u>54,913</u>	<u>110,098</u>	<u>165,011</u>

4. Income from Other Trading Activities

	2025 Unrestricted funds	2024 Unrestricted funds
	£	£
Income from other trading activities	<u>461</u>	<u>1,150</u>

5. Investment Income

	2025 Unrestricted funds	2024 Unrestricted funds
	£	£
Interest on short-term deposits	<u>747</u>	<u>606</u>

6. Net Income/(Expenditure)

The net expenditure is stated after charging/(crediting):

	2025 £	2024 £
Depreciation of tangible fixed assets - owned	<u>2,009</u>	<u>2,542</u>

7. Independent Examiner's Remuneration

	2025 £	2024 £
Independent examination of the financial statements	300	300
Other assurance services	2,645	1,550
Tax advisory services	-	-
Other financial services	-	-
	<u>2,945</u>	<u>1,850</u>

All figures exclude VAT

Support u Limited
Notes to the Financial Statements (continued)
For The Year Ended 31 January 2025

8. Staff Costs

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	34,714	110,817
Social security costs	1,291	1,895
Other pension costs	3,805	3,116
	<u>39,810</u>	<u>115,828</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

9. Average Number of Employees

Average number of employees during the year was: 2 (2024: 5)

10. Tangible Assets

	Plant & Machinery	Computer Equipment	Total
	£	£	£
Cost			
As at 1 February 2024	1,523	11,549	13,072
As at 31 January 2025	<u>1,523</u>	<u>11,549</u>	<u>13,072</u>
Depreciation			
As at 1 February 2024	1,100	9,303	10,403
Provided during the period	423	1,586	2,009
As at 31 January 2025	<u>1,523</u>	<u>10,889</u>	<u>12,412</u>
Net Book Value			
As at 31 January 2025	<u>-</u>	<u>660</u>	<u>660</u>
As at 1 February 2024	<u>423</u>	<u>2,246</u>	<u>2,669</u>

11. Debtors

	2025	2024
	£	£
Due within one year		
Other debtors	<u>216</u>	<u>4,185</u>

12. Creditors: Amounts Falling Due Within One Year

	2025	2024
	£	£
Trade creditors	726	508
Taxation and social security	1,151	3,129
Accruals and deferred income	1,515	(2,912)
	<u>3,392</u>	<u>725</u>

Support u Limited
Notes to the Financial Statements (continued)
For The Year Ended 31 January 2025

13. Pension Commitments

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

During the year the charge to the statement of financial activities in respect of defined contribution schemes was £3,805 (2024: £3,116).

At the balance sheet date contributions of £NIL were due to the fund and are included in creditors.

14. Movement in Funds

	As at 1 February 2024	Income	Expenditure	As at 31 January 2025
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	163,342	1,942	(119,703)	45,581
Restricted funds				
Make Some Noise	16,935	12,500	(14,379)	15,056
National Lottery Community Fund	46,960	35,223	(6,941)	75,242
Total restricted funds	63,895	47,723	(21,320)	90,298
Total funds	227,237	49,665	(141,023)	135,879

	As at 1 February 2023	Income	Expenditure	As at 31 January 2024
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	186,719	56,669	(80,047)	163,341
Restricted funds				
NHS/Involve	431	17,000	(17,431)	-
Active Communities	1,546	4,002	(5,548)	-
Make Some Noise	-	30,000	(13,065)	16,935
National Lottery Community Fund	55,757	59,096	(67,893)	46,960
Total restricted funds	57,734	110,098	(103,937)	63,895
Total funds	244,453	166,767	(183,984)	227,236

15. Transactions with Trustees

None of the trustees received any remuneration or any other benefits from an employment with the charity or a related entity during the current or previous year.

No trustee expenses have been incurred.

Support u Limited
Notes to the Financial Statements (continued)
For The Year Ended 31 January 2025

16. Related Party Disclosures

There have been no related party transactions in the reporting period that require disclosure.

17. Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

Rachel Eden
Holy Brook Associates Ltd
Curious Lounge, 1st Floor Pinnacle Building
Tudor Road
Reading
RG1 1NH

29 November 2025

The Trustees
Support U

Dear Trustees,

RE your Independent Examination

I hope this letter finds you well. As the Independent Examiner for your charity, I am pleased to present my observations following my examination of your financial statements and trustees' annual report alongside the formal examination report.

I have now completed the Independent Examination of your accounts for 2025 and have attached it to this letter. This letter is not part of my report, and nothing in this letter constitutes financial advice, but as a small charity, I believe you may find it helpful to have some additional comments.

As you have had a number of changes in your trustees and management over the last year I would recommend you ensure both existing and new trustees have a good understanding of your financial responsibilities.

I would recommend you use the Charity Commission resources as a good place to start, as some of them are very easy to access – for example, “5-minute guide” videos that are a free resource and a good starting point for helping you to be aware of areas you may wish to receive additional support on.

Secondly, that you work to develop your financial controls, I recommend that you review the recommended policies and procedures that the Charity Commission expects ‘most’ charities to have.

I would also recommend you discuss with a bookkeeping colleague the processes to keep your financial records up to date, and how you will pass information to ensure prompt and accurate record keeping

Finally, I would urge you to work to complete your accounts more promptly for the year ending January 2026. This will enable you to deal in a considered way with queries and also to enable you to provide prompt information to interested parties regarding your financial performance.

Thank you for trusting me with your Independent Examination, and I wish you well in your work.

Yours sincerely,



Rachel Eden

Rachel Eden, FCMA (Fellow of the Chartered Institute of Management Accountants)
Holy Brook Associates.